

**Wicomico Shores Golf Course Advisory Board
MINUTES
Wednesday, January 17, 2018**

MEMBERS PRESENT: Dick Buckler, Peter Delman, Patrick Dugan, Tom Dixon, David Phalen, and Jerry Slagle.

MEMBERS ABSENT: None; Bob Collier resigned from the Board effective 1/15/2018. Mr. Shepherd introduced new members Patrick Dugan and Tom Dixon.

R&P STAFF AND OTHERS PRESENT: Arthur Shepherd, R&P Director; Nick Isom, Golf Course Manager; and Jim Farren, Golf Course Superintendent; all from St. Mary's County Department of Recreation and Parks. Clarke Guy also attended the meeting.

CALL TO ORDER

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00 p.m. at the WSGC Clubhouse.

ELECTION OF OFFICERS

Pete Delman moved, seconded by Jerry Slagle, to delay the Election of Officers until full Board membership is present. Motion failed 4-2.

Dick Buckler served as the Nominating Committee for the 2018 election of officers. **Mr. Buckler moved, seconded by Patrick Dugan, to present the slate of officers for 2018 as: David Phalen as Chairperson and Tommy Dixon as Vice-Chair; the motion carried.**

APPROVAL OF MINUTES

Jerry Slagle moved, seconded by Tom Dixon, to approve the minutes of November 9, 2017; motion carried with all in favor.

2017 DRAFT ANNUAL REPORT

Jerry Slagle moved, seconded by Patrick Dugan, to approve the draft 2017 Annual Report with amendments.

FOOD AND BEVERAGE SPECIALIST POSITION

Mr. Shepherd reported that the job announcement has been posted for the Food and Beverage Specialist position. It is anticipated that the new Specialist will have a draft restaurant plan to present to the Board in July.

GOLF CART LEASE AGREEMENT

The new cart fleet is anticipated to be received between March 15th and April 1st. The lease with Yamaha includes 63 new carts (the ADA cart was donated by the company). The cost is \$11,346 per quarter; this is an annual increase of \$9,000 over the previous lease.

CIP BUNKER PROJECT

Mr. Shepherd provided a handout of the requested R&P CIP budget and highlighted the WSGC CIP project. FY2018 - reconstructing bunkers on nine holes at the Golf Course will be funded from savings from other projects (\$175,000). FY2019 plan calls for: Wicomico improvements \$260,000. Both the FY18 and FY19 funding will be used for renovation of the bunkers. The County's CIP budget work session is planned for February 6, 2018 at 1:30 pm.

FY2019 OPERATING BUDGET

Mr. Shepherd referred to the FY2019 Requested Operating Budget handout and referenced proposed changes over last fiscal year. The overall proposed increase is \$7,769 and includes items such as: minimum wage adjustments; bank charges and memberships; vehicle maintenance and electric; operating supplies; various permits; building payment, postage, advertising and postage. New fund requests include: new cart fleet; supplies; shirts; and lease payment for greens mowers.

A new Junior pass for \$25 per month is proposed to help increase junior golf play. Nominal rate increases are proposed; rates have not increased in three years.

OTHER BUSINESS

Mr. Slagle asked why pass holders are not members of the golf course. This will be on the agenda for discussion during the next meeting.

SCHEDULING THE NEXT MEETING

The next regularly scheduled meeting of the WSGC Advisory Board will be held on April 18, 2018.

ADJOURNMENT

The meeting adjourned at approximately 7:30 P.M.

Kathy Bailey, Recorder (from tape recording)

Minutes approved by the WSGC Advisory Board on April 18, 2018.