

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Tuesday, February 15, 2011**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
Sharon Ferris (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:00 am.

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Morris, to adopt the minutes of the meeting of Tuesday, February 8, 2011, as presented. Motion carried 5-0.**

**COUNTY ADMINISTRATOR**

1. Draft Agendas for February 22, and March 1, 2011
2. **Circuit Court** (*Pete Cuccinotta, Drug Court Coordinator*)

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment reducing the Supplemental Reserve and creating budget authority in Project OT1108 Drug Court Donations in the amount of \$12,651 on behalf of Circuit Court. Motion carried 5-0.**

3. **Department of Aging** (*Brandy Tulley, Sr. Program Specialist; Peggy Maio, Fiscal Specialist*)

**Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Senior Center Operating grant award, project #MD1118, from the Maryland Department of Aging on behalf of the St. Mary's County Department of Aging for programs on health, education and promotions and exercise programs with the goal of strengthening these types of senior center based programs in the amount of \$16,625, and the related budget amendment to realign the accounts in accordance with the Grant Award. Motion carried 5-0.**

**4. Department of Public Safety** (*Dave Zylak, Director*)

**Commissioner Jones moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment for the National Public Safety Planning Advisory Committee (NPSPAC) grant, project #US0941, because the actual grant funding is less than budgeted. Motion carried 5-0.**

**Commissioner Morris moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute the three budget amendments to close out MIEMSS Training Grant, Project MD1112, Safe Teen, Project US1181, and State Farm, Project US1140, because these grants were not received. Motion carried 5-0.**

**5. Department of Land Use and Growth Management** (*Derick Berlage, Director; Bob Bowles, Planner*)

**Commissioner Jarboe moved, seconded by Commissioner Jones, that the Board of County Commissioners finds that the performance of functions for which the St. Mary's County Development Review Forum was established can be accomplished in a more efficient manner by outreach efforts of the St. Mary's County Government, therefore, be it resolved that (1) Resolution No. 95-05 is hereby rescinded; and (2) The St. Mary's County Development Review Forum is hereby abolished. Motion carried 5-0.**

**6. Department of Finance** (*Elaine Kramer, CFO*)

*(Bob Carlton, Dept. Public Works and Transportation)*

**Commissioner Morgan moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the budget amendment to realign revenue sources and increase the Chancellor's Run Rebuild, CIP Project #PF1008 by \$35,000 and to reduce the FIN11 by \$11,314. Motion carried 5-0.**

*(Jeannett Cudmore, Deputy Director, Dept. of Finance)*

**Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute a budget amendment realigning \$30,000 from the Emergency Appropriations Reserve to the Unemployment Compensation Expense account to cover projected general fund Unemployment Compensation Costs for FY2011. Motion carried 5-0.**

## COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

*Commissioner Jarboe asked if the budget proposals could be online for citizens to review as the Commissioners go through the budget process.*

*Commissioner Morgan requested that the BOCC review the County's procurement process after the budget work sessions are complete.*

**Commissioner Jones moved, seconded by Commissioner Morris, to enter into executive session to discuss personnel matters, specifically, employment contracts. Motion carried 5-0.**

## EXECUTIVE SESSION

### Personnel

Present: Commissioner Francis Jack Russell, President  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
Sue Sabo, HR Director  
Donna Gebicke, Administrative Assistant

Authority: Article 24, Section 4-210(a)1  
Time Held: 10:08 am – 10:38 am  
Subject Discussed: Personnel, Article 24, Section 4-210(a)1

## ST. MARY'S COLLEGE UPDATE AND TOUR OF CAMPUS SITES

Present: Dr. Joe Urgo, President  
Mr. Chip Jackson, VP of Planning and Facilities  
Ms. Maureen Silva, VP for Advancement  
Ms. Kathy Grimes, Asst. VP for Trustee Relations  
Ms. Barbara Bershon, Director of Arts Outreach  
Ms. Lisa Franzen, Sr. Development Officer  
Mr. Michael Snow, Program Assistant – Coordinator of Volunteers  
Ms. Solo Ogundele, Coordinator of Orientation and Service  
Mr. Scott Devine, Director of Athletics and Recreation  
Mr. Tom Fische, Michael P. O'Brien ARC Director  
Commissioners Russell, Jarboe, Jones, Morris, and Morgan

Mr. John Savich, County Administrator

*Additional County Staff*

Ms. Karen Everett, St. Mary's County PIO

Ms. Amy Carter, Videographer

A presentation on the mission of the college, their economic impact on the county, capital projects completed in recent years, public events sponsored by the college, and student volunteer activities was provided by College Staff. The Commissioners and College Staff agreed to collaborate on initiatives to address road issues around the campus, legislative issues, and storm water management. Following the presentation, the Commissioners were escorted on a walking tour of the campus.

The meeting of the Board of County Commissioners adjourned at approximately 4:00 pm.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

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Sharon Ferris, Senior Administrative Coordinator (Recorder)