

**RECREATION AND PARKS BOARD  
OF ST. MARY'S COUNTY  
Thursday, March 2, 2017  
5:30 PM**

**MEETING MINUTES**

**MEMBERS PRESENT:** Doug Bellis, Chairperson; Caroline King, Vice-Chairperson; Dick Buckler, Jake Heibel, Patrick Murphy, Tom Nelson, Fred Parker, Ashley Varner, and Floyd Warren.

**MEMBERS ABSENT:** None.

**RECREATION AND PARKS STAFF AND OTHERS PRESENT:** Brian Loewe, R&P Director; David Guyther, Parks Manager; Tyrone Harris, Facilities Coordinator; and Kathy Bailey, Recorder.

**APPROVAL OF MINUTES**

**Floyd Warren moved, seconded by Tom Nelson, to approve the minutes of February 8, 2017; motion carried with all in favor.**

**PARKS DIVISION REPORT**

Director Brian Loewe introduced David Guyther, Parks Division Manager, who provided a report and Power Point slide presentation on current activities of the Parks Division. Highlights included:

- Parking lot resurfacing and striping
- Improvements at the Lancaster Park disc golf course
- New decking for the Piney Point Lighthouse Museum & Historic Park pier
- Preparations made for spring sports season
- Baggett Park ballfield lighting project
- Various items of routine maintenance

**PARKS POLICIES & PROCEDURES ANNUAL REVIEW**

David Guyther and Tyrone Harris, Facilities Coordinator, provided an overview of the updates requested by the Board to the draft Park Policies & Procedures Manual during the February Board meeting. A few formatting errors/typos with numbering were noted and clarification on page 13 is needed to add no Saturday bow hunting until November at Myrtle Point Park. The Board also requested signage on tennis courts at Cecil Park for public information.

**Patrick Murphy moved, seconded by Fred Parker, to approve the draft document with the requested changes. Motion carried with all in favor.**

**PROJECT UPDATES**

Mr. Loewe provided an update on the status of several park and facility improvement projects. Updates included:

- LPPRP – The Land Preservation, Parks and Recreation Plan was submitted for State of Maryland review on February 8, 2017.
- Lancaster Park – Fields have been seeded and stabilized. It is anticipated that fields will be ready for use in fall of 2017 (depending upon adequate turf growth).
- Three Notch Trail Phase Seven - A purchase order was issued to A. Morton Thomas & Associates for surveying and design and engineering for Phase Seven of the trail. The project post award meeting will be held on March 10<sup>th</sup>.

## **OTHER BUSINESS**

Mr. Loewe presented requests for Alcohol Consumption Permits from the Friends of the St. Clement's Island and Piney Point Museums. Requests included:

- Museum Store Opening – March 9, 2017
- Chamber Business After Hours – May 24, 2017
- Jazz and Seafood Festival - July 8, 2016

**Jake Heibel moved, seconded by Patrick Murphy, to approve the Alcohol Consumption Permits from the Friends of the St. Clement's Island and Piney Point Museums; motion carried with all in favor.**

## **NEXT MEETING OF R&P BOARD**

The next meeting of the Recreation and Parks Board is scheduled for Thursday, April 6, 2017.

## **ADJOURNMENT**

The meeting was adjourned at 5:55 p.m.

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Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on May 4, 2017.