

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – MARCH 9, 2015
HUMAN SERVICES CONFERENCE ROOM * POTOMAC BUILDING
LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:36 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Marta Kelsey – Chair, Mary Ludwig, Norma Pipkin, Elizabeth Servello – Vice Chair, Katie Werner – Secretary, Kyle Bishop, Joanna Colvin, Melissa Farren and Diane Danaher. Stephanie Figeroux and Makeba Atkins were excused. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director, Aging and Human Services and Amber Hebert – Human Services Office Manager.

OTHER ATTENDEES – Lynn Fitrell and Tamara Cherry-Clarke.

APPROVAL OF THE MINUTES – Motion to approve the February 9, 2015 minutes was made by Ms. Bishop and seconded by Ms. Servello, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200.00	\$200.00
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$232.00
Food	\$300.00	\$150.16
Other Contract Services	\$3150.00	\$77.00
Copier Services	\$0	\$0
Conferences & Conventions	\$0	\$0
Awards	\$250.00	\$250.00
Total	\$4500.00	\$1109.16

DISCUSSION OF OLD BUSINESS –

- 2015 Banquet Planning – The commission discussed arrival times for members to begin set-up for the banquet. The members would like table skirting for the check-in table. Ms. Farren and Ms. Servello will introduce the Tomorrow's Woman Nominees. The members will pick-up desserts donated by Walmart, Shopper's Food Warehouse, and Anita's Cake shop.
- St. Mary's County Public Schools Update – Giveaways will be ordered through 4 Imprint which are key chain flashlights and possibly awareness bracelets if budgeting allows. The event is for the 11th & 12th kids in the schools regarding dating violence scheduled April 9 and 16, 2015. Ms. Pipkin will continue working on this outreach. Ms. Pipkin and Ms. Kelsey will have dinner with Mr. Mitchell prior to the event. The commission will need members to volunteer to attend the event at the schools.
- Emergency Toiletries Collection Update – Ms. Servello continues to work on this project, bags for the toiletries will be gathered and contact will be made with stores asking for donations to this effort. Ms. Cherry-Clarke stated the College of Southern Maryland through the Student Life

Association will put out donation boxes. The commission will send out thank you letters to the businesses donating.

- Women's Wellness Event – The Women's Wellness Event was held on February 28, 2015 from 8:30 a.m.-2:30 p.m. at the Loffler Senior Activity Center in Great Mills, Maryland. The commission had a table at the event, but visibility was limited.
- Society of Black Engineers – Ms. Bishop and Ms. Kelsey attended the Society's meeting on March 2, 2015. Topics included information on unmanned aircraft.

DISCUSSION OF NEW BUSINESS –

- Family Violence Coordinating Council – The next FVCC meeting will be held April 22, 2015 at 5:00 p.m. in Room 14 of the Potomac Building.
- Attendance Reminder/By-Laws – Ms. Kelsey reminded the commission members of the importance of attending meetings. Article IV, section 6. Attendance at Meetings – “Members are expected to attend all meetings. If any appointed member fails to attend three (3) consecutive regular meetings, with or without reasonable cause, or is absent from 50% of the regularly scheduled meetings during any calendar year, the Chairperson shall notify the County Administrator of the absences, for appropriate action pursuant to paragraph 7 below.”

CALENDAR/ANNOUNCEMENTS –

- The Commissioners of St. Mary's County will read the proclamation in honor of Women's History Month on March 10, 2015 at 9:00 a.m. at the Chesapeake Building in Leonardtown, Maryland. Commission members should plan to attend.
- The Women's History Month Banquet will be held March 19, 2015, 5:30 p.m. at the Southern Maryland Higher Education Center in California, Maryland.
- The College of Southern Maryland, Leonardtown Campus through the Student Life Association will have a discussion on identifying unhealthy relationships on April 7, 2015 in Building C, Room 216 from 2:30 p.m. – 4:00 p.m. Discussion will be led by the Centers for Abused Persons on identifying unhealthy relationships with a focus on college-aged relationships, domestic violence, and sexual abuse.

NEXT MEETING – April 13, 2015 in Room 14 of the Potomac Building at 5:30 p.m.

ADJOURNMENT –

- Ms. Bishop made a motion to adjourn the meeting at 7:00 p.m. and Ms. Werner seconded, the motion passed.