

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – APRIL 14, 2014
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:31 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Kyle Bishop – Chair, Mary Ludwig, Marta Kelsey, Elisa Height, Makeba Atkins, Karen Ann Talbott, and Katie Werner – Secretary. Norma Pipkin, Stephanie Figeroux, Elizabeth Servello and Terry Hall were excused. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director and Amber Norris – Office Manager and Recording Secretary.

OTHER ATTENDEES – Joanna Colvin.

APPROVAL OF THE MINUTES – Motion to approve the March 10, 2014 minutes was made by Ms. Werner and seconded by Ms. Ludwig, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200.00	\$176.01
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$231.27
Food	\$300.00	\$15.00
Other Contract Services	\$2500.00	\$177.00
Copier Services	\$200.00	\$200.00
Conferences & Conventions	\$450.00	\$450.00
Awards	\$250.00	\$19.00
Total	\$4500.00	\$1468.28

DISCUSSION OF OLD BUSINESS –

- Banquet Debrief – The commission discussed the success of the banquet and suggestions for improvement in the upcoming year.
 - Suggestions for Next Year:
 - Commission member acknowledgement.
 - An overview in the program of how judging is conducted.
 - Having business ads for sale to raise money for the scholarship.
 - More press involvement as well as an article about the banquet.
 - Better notification to nominees.
 - Group pictures with nominees and award winners.
 - Checklist for the night of the banquet.
- Resource Cards – Ms. Bishop will send the draft cards to Ms. Norris for printing through the Printing Press.

DISCUSSION OF NEW BUSINESS –

- Family Violence Coordinating Council – Cancelled for the month of April.
- New Initiatives – Ms. Ludwig mentioned the lack of bus stops for the STS bus service. Ms. Fournier at Public Works will be contacted to discuss the needs. The commission discussed putting together a mentoring program for high school students. Ms. Bishop would like more sub-committees for the banquet, retreat and new initiatives.
- Retreat – The retreat is tentatively scheduled for the end of July / early August. The commission discussed having a moderator work with the commission at the retreat.

CALENDAR/ANNOUNCEMENTS –

- The Women's Wellness event is being scheduled for the November time frame.

NEXT MEETING – May 12, 2014 in room 14 of the Potomac Building at 5:30 p.m.

ADJOURNMENT –

- Ms. Ludwig made a motion to adjourn the meeting at 6:45 p.m. and Ms. Talbott seconded, the motion passed.