

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – MAY 11, 2015
ROOM 14 * POTOMAC BUILDING
LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:40 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Marta Kelsey – Chair, Mary Ludwig, Katie Werner – Secretary, Joanna Colvin, Melissa Farren, and Diane Danaher. Kyle Bishop, Elizabeth Servello – Vice Chair, Norma Pipkin, Makeba Atkins, and Stephanie Figeroux were excused. Department of Aging and Human Services staff member present was Amber Hebert – Human Services Office Manager.

OTHER ATTENDEES – Lynn Fitrell and Tamara Cherry-Clarke.

APPROVAL OF THE MINUTES – Motion to approve the April 13, 2015 minutes was made by Ms. Ludwig and seconded by Ms. Farren, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$0	\$0
Printing	\$0	\$0
Supplies & Materials	\$168.00	\$0
Food	\$300.00	\$150.16
Other Contract Services	\$3,856.00	\$48.40
Copier Services	\$0	\$0
Conferences & Conventions	\$0	\$0
Awards	\$176.00	\$.50
Total	\$4500.00	\$199.06

DISCUSSION OF OLD BUSINESS –

- St. Mary's County Public Schools Update – Great Mills High School played the recording of Mr. Mitchell's speech and the quality was not very good as well as there wasn't enough time allowed for the students to watch the recording in its entirety.
- Emergency Toiletries Collection Update – The hospital sent a letter of appreciation for sending the bags. Ms. Servello will bring the remaining items to the June meeting to complete.
- Retreat Update – Ms. Atkins is working to finalize the retreat and a location is still needed.
- Commission Historian – Ms. Kelsey stated a volunteer is still needed to act as the commission's historian and compile history. Ms. Atkins expressed interest at the previous meeting and Ms. Donna Gebicke in the Commissioner's Office may have records.
- Family Violence Coordinating Council Meeting – Ms. Ludwig attended the meeting and the membership appreciated the shoe cards. The council is compiling an overview of what each agency's role is with domestic violence victims as well as a flow chart.

DISCUSSION OF NEW BUSINESS –

- Family Violence Coordinating Council – The next FVCC meeting will be held July 22, 2015 at 5:00 p.m. in Room 14 of the Potomac Building. Ms. Ludwig will attend the July meeting.
- Community Handbook – Ms. Kelsey would like the commission to consider putting a community handbook together that includes information such as women’s rights issues, statistical data, research, employment, etc.
- Election 2015/2016 – Ms. Kelsey stated elections are coming up in July at the retreat. Members should send nominations to Ms. Kelsey for the Chair, Vice-Chair, and Secretary.

NEXT MEETING – June 8, 2015 in Room 14 of the Potomac Building at 5:30 p.m.

ADJOURNMENT –

- Ms. Ludwig made a motion to adjourn the meeting at 6:44 p.m. and Ms. Colvin seconded, the motion passed.