

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION FOR PEOPLE WITH DISABILITIES**  
**THURSDAY – JUNE 19, 2014**  
**GARVEY SENIOR ACTIVITY CENTER \* LEONARDTOWN, MARYLAND**

**CALL TO ORDER** – The Chair called the meeting to order at 4:00 p.m. (This is a recorded meeting)

**ROLL CALL** –Members present were:

Eric Colvin	Citizen Rep, Chair
David Ryan	Citizen Rep, Vice Chair
Christina Bishop	Department of Recreation & Parks, ADA Coordinator
Rebecca Kessler	Department of Aging & Human Services
Melissa Seigman	Social Services
Sherri St. Clair	Citizen Rep
Lisa Berry	Pathways, Inc.
Denise Sulerzyski	Resource Coordination
Lea Arnold for Mary Ann Blankenship	Department of Public Works & Transportation
Sandra Dent	Center for Independent Living

Non-members present were:

Amber Norris	Department of Aging & Human Services
Lori Jennings-Harris	Department of Aging & Human Services
Monika Williams	Department of Aging & Human Services
Bonnie Elward	Southern Maryland Community Resources
Joanna Colvin	Citizen

Cynthia Brown, Lois Coryell, Joshua Brewster, Felton Rothwell, Michelle Tilman, Sarah Schaefer, Sarah Vahle, Carole Woodward, Crystal Frederick, and Tomica Scriber were excused.

**APPROVAL OF THE MINUTES** – Motion to approve the May 15, 2014 minutes as written, the motion passed.

**BUDGET REPORT –**

<b>Account</b>	<b>Budget</b>	<b>Balance</b>
Printing & Binding	\$700.00	\$0
Other Contract Services	\$900.00	\$0
Supplies & Materials	\$650.00	\$28.19
<b>Total</b>	<b>\$2300.00</b>	<b>\$28.19</b>

- Award paper and holders were purchased with the remainder of the funds.

**ADA COORDINATOR REPORT –**

- Ms. Bishop stated after many meetings, she has accepted the ADA Coordinator appointment for one year and will be working with the consultant to conduct a salary study and prepare a draft position description for a full-time position. At the end of the year, a recommendation will be made to the Board of County Commissioners. Ms. Bishop stated the commission should prepare

a letter of support to the County Commissioners to include the needs of the county. Depending on the focus of the position will determine which department this position could potentially fall under. The commission decided to conduct an informal work group in August to discuss future recommendation.

#### **DISCUSSION OF OLD BUSINESS –**

- The awards ceremony is scheduled on the Board of County Commissioners agenda July 22, 2014 at 9:00 a.m. Awards will be given for Volunteer of the Year, the Vicki Brown Award, Care Partner, and Innovative Program Award.
- Mr. Colvin reminded to the commission members to send in any calendar items to post on the website.

#### **DISCUSSION OF NEW BUSINESS –**

- Ms. Seigman provided an overview of the Department of Social Services and services offered to the public. **Adoption Services** - focuses on developing profiles of children and the placement of children who are legally free to be adopted. Adoption services are provided to relatives and non-relative caretakers. Post adoption services may include a monthly subsidy and medical assistance. **Adult Protective Services (APS)** - serves persons aged 18 and over who are unable to protect their own interests or are at risk of abuse, neglect and/or exploitation. Adult Protective Services provides investigative services to protect the health, safety, and welfare of vulnerable adults. **Child Care Program** - also known as Purchase of Care (POC), coordinates child care services for eligible families and ensures payment to day care providers. Child Care services are provided to Temporary Cash Assistance (TCA) customers participating in a work activity or a substance abuse treatment program as well as to other low-income working families. **Child Support Enforcement** - in coordination with the Office of the State's Attorney and Sheriff's Office. **Family Support Services** - assists in the preservation of families and rebuilding of lives to prevent out-of-home placement. Anyone can make a referral, but the family must be willing to accept services. **Food Stamps (FS)** - increases the food purchasing capability of families and individuals. Most persons receiving TCA and TDAP are eligible for Food Stamps, as are others with low income. **Foster Care Services (FCS)** - provides services to court-committed children and to adults who are interested in becoming foster or adoptive parents. **In-Home Aide Services (IHAS)** - provides services to the elderly, disabled, ill, handicapped and those who need assistance with daily activities in order to remain in their homes. In addition, IHAS provides a parenting and job readiness program. **Medical Assistance (MA)** - provides a federal entitlement program that allows low-income individuals to obtain medical care and treatment. **Project HOME** - manages the Certified Adult Residential Environment (CARE) housing programs and provides supportive housing and case management to disabled adults, including persons with AIDS. **Social Services to Adults (SSTA)** - provides social work services to persons aged 18 years and older that are not caring for children. Case management and crisis intervention services provide customers with links to community resources and internal BCDSS programs. **Temporary Cash Assistance (TCA)** - provides a time limited cash assistance program for families to promote individual responsibility and self-sufficiency. **Temporary Disability Assistance Program (TDAP)** - provides a state-funded cash assistance program for medical,

housing and other services to disabled adults who are ineligible for other cash assistance programs. For more information, please visit <http://www.dhr.state.md.us/blog/?p=243>.

**ANNOUNCEMENTS –**

- The commission's annual brunch will be held on August 10, 2014 from 11-1 at Ms. St. Clair's home in Avenue, Maryland.

**NEXT MEETING –**

- July 17, 2014 in Room 14 of the Potomac Building at 4:00 p.m.

**ADJOURNMENT –**

- Ms. St. Clair made a motion to adjourn the meeting at 4:45 p.m. and Ms. Sulerzyski seconded, the motion passed.