

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – SEPTEMBER 8, 2014
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:40 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Marta Kelsey – Chair, Elizabeth Servello – Vice Chair, Mary Ludwig, Karen Ann Talbott, Terry Hall, Norma Pipkin, Kyle Bishop, Makeba Atkins, and Katie Werner – Secretary. Elisa Height, Stephanie Figeroux, and Joanna Colvin were excused. Department of Aging and Human Services staff members present was Amber Hebert – Human Services Office Manager.

APPROVAL OF THE MINUTES – Motion to approve the June 9 and August 9, 2014 minutes was made by Ms. Servello and seconded by Ms. Ludwig, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200.00	\$200.00
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$400.00
Food	\$300.00	\$150.16
Other Contract Services	\$2500.00	\$2500.00
Copier Services	\$200.00	\$200.00
Conferences & Conventions	\$450.00	\$450.00
Awards	\$250.00	\$250.00
Total	\$4500.00	\$4350.16

DISCUSSION OF OLD BUSINESS –

- Retreat Follow-Up – Ms. Servello will call various shelters/agencies to determine how many bags would be needed for women and children. Ms. Ludwig and Ms. Atkins will work on putting together information on hosting a career fair in mid-2015.
- Elections Follow-Up – The commission voted Ms. Kelsey as the Chair, Ms. Servello as Vice-Chair, and Ms. Werner as Secretary at the retreat in August.

DISCUSSION OF NEW BUSINESS –

- 2015 Banquet Planning – Ms. Pipkin announced that the Forrest and Career Technology Center, where the banquet has been held in previous years, would not be providing after-hours catering for the 2014/2015 school year. The commission members discussed new locations to host the banquet. The commission members will research locations and have options for the October meeting. Ms. Servello will contact the schools to send forms for nominations; the forms will be updated by Ms. Hebert. The commission members discussed possible speakers for the banquet.
- Family Violence Coordinating Council – The next FVCC meeting will be held September 24, 2014 at 5:00 p.m. in room 14, Ms. Talbott will attend.

CALENDAR/ANNOUNCEMENTS –

- The Domestic Violence Awareness Month Proclamation will be read at the Commissioners of St. Mary's County meeting on October 7, 2014 at 9:00 a.m. in Leonardtown, Maryland.

NEXT MEETING – October 6, 2014 in room 14 of the Potomac Building at 5:30 p.m. The meeting will be a week early due to the Columbus Day holiday in October.

ADJOURNMENT –

- Ms. Ludwig made a motion to adjourn the meeting at 6:45 p.m. and Ms. Talbott seconded, the motion passed.