

**Commissioners of St. Mary's County Meeting Agenda (Tuesday, September 26, 2017)**  
*Generated by Sharon Ferris on Wednesday, September 27, 2017*

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building Meeting Room, Governmental Center

**Approval of Consent Agenda**

I move to approve the consent agenda as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**2. PROCLAMATION(S)**

A. A Proclamation was presented to Emory Johnson on the occasion of his retirement from the Sheriff's Office.

B. A Proclamation was presented to Robin Finnacom on the occasion of her retirement from the Dept. of Economic Development. The Tri-County Council presented Robin a Certificate of Appreciation.

**3. MAIN AGENDA ACTION ITEMS**

**A. BOARD OF EDUCATION - FY2019 - FY2024 State Capital Improvements Program**

**Present:** J. Scott Smith, Superintendent of Schools  
Dr. Jeffrey Walker, Assistant Superintendent of Support Services  
Kimberly Howe, Director of Capital Planning

Just prior to the start of the meeting, a new power point presentation for the FY2019-2024 State Capital Improvements Program was provided to the Commissioners. Commissioner President Guy noted the Commissioners had not had time to review the new data and asked the Commissioners if they wanted to continue with the new presentation.

I move to hear the briefing today.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Motion Fails

Yea: Commissioners Hewitt, Jarboe

Nay: Commissioners Guy, Morgan, O'Connor

In response to questions from Commissioners during the September 19, 2019 presentation of the FY2019 - FY2024 State Capital Improvements Program, the methodology used for enrollment projections was described. Slides showing May 2017 enrollment projections for Elementary, Middle and High Schools were also presented.

I move that the Commissioners of St. Mary's County sign the letter of support for the FY2019 to FY2024 State Capital Improvements Program as approved by the Board of Education on September 13, 2017, to be submitted to the Public School Construction Program, in accordance with the state procedures.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**B. BOARD OF EDUCATION** - Division of Supporting Services/Information & Technology (DSS/IT) Services Facility and Disposition of Bethune

**Present:** J. Scott Walker, Superintendent of Schools

Dr. Jeffrey Walker, Assistant Superintendent of Supporting Services

Karin M. Bailey, Chairman, Board of Education

Commissioner O'Connor suggested this item be tabled.

I move to table a decision.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Motion Fails

Yea: Commissioners Hewitt, O'Connor

Nay: Commissioners Guy, Jarboe, Morgan

The Board of Education presented the revised project funding for the Division of Supporting Services/Information and Technology Services Facility project and three options for the disposition of the Bethune facility. Options suggested were: (1) demolition of Bethune, (2) renovation of Bethune or (3) no disposition.

I move to approve the revised capital project scope for the DSS/IT and Warehouse Facility (PS1705) for St. Mary's County Public Schools Capital Improvement Budget and Program Fiscal Year 2018 with no disposition on the Bethune facility, and approve the related documents as prepared by staff.

Motion by Commissioner Tom Jarboe, second by Commissioner President James R. Guy.  
Final Resolution: Motion Fails  
Yea: Commissioners Guy, Jarboe  
Nay: Commissioners Hewitt, Morgan, O'Connor

**C. DEPT. OF FINANCE** - Approval of Resolution Authorizing the Issuance and Sale of General Obligation Refunding Bonds

**Present:** Jeannette Cudmore, Chief Financial Officer  
Patty Stiegman, Deputy Director

Finance requested approval to authorize the issuance and sale of \$16,945,000 2009B general obligation refunding bonds and explained the saving to the County that would occur from this action.

I move to approve and execute the 2017 Resolution, authorizing the issuance and sale of general obligation refunding bonds in the amount of \$16,945,000.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**D. OFFICE OF THE COUNTY ATTORNEY** - Decision on Proposed Ordinances to Designate County Highways on Which Golf Carts May be Lawfully Operated and to Regulate Speed on Golden Beach Road

**Present:** George Sparling, County Attorney  
John Groeger, Deputy Director, Dept. of Public Works & Transportation

A public hearing on the proposed ordinances was held on September 12, 2017 with 4 citizens providing public testimony.

MOTION 1: I move to adopt the Proposed Ordinance to Regulate Speed on Golden Beach Road.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

MOTION 2: I move to adopt the Proposed Ordinance to Designate County Highways on which Golf Carts May be Lawfully Operated.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **E. OFFICE OF THE COUNTY ATTORNEY - Decision on Proposed Electrical Services Ordinance**

**Present:** George Sparling, County Attorney

A public hearing on the proposed ordinance was held on September 12, 2017 with one citizen providing public comments.

MOTION 1: I move to amend the draft Electrical Services Ordinance by incorporating the written amendments proposed by the St. Mary's County Board of Electrical Examiners.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

MOTION 2: I move to adopt the Electrical Services Ordinance as amended.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

#### **4. COUNTY ADMINISTRATOR**

##### **A. DRAFT AGENDAS FOR OCTOBER 3 & 10, 2017**

**B. DEPT. OF RECREATION & PARKS - Community Parks & Playgrounds Grant Budget Amendment**

I move to approve the budget amendment to increase the Wieck Playground at Miedzinski Park project #RP1703 budget by \$200,000 in accordance with the Community Parks & Playgrounds grant award and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**C. DEPT. OF ECONOMIC DEVELOPMENT - Southern Maryland Agricultural Development Commission Regional Agriculture Project**

I move to authorize the Commissioner President to execute the Southern Maryland Agricultural Development Commission Regional Agriculture Project Application on behalf of the Department of Economic Development and sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E.O'Connor

**D. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - FY2018 ES&T Grants**

I move to approve the FY2018 Emergency Services & Technology Grant Spending Plan.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

**6. EXECUTIVE SESSION**

**PERSONNEL**

Present:

James R. Guy, President

Michael L. Hewitt, Commissioner

Tom Jarboe, Commissioner

Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 11:02 am - 11:08am

Purpose: To discuss personnel issues.

## **7. EVENT(S)**

The Commissioners attended the following events:

A. STATE OF THE COUNTY LUNCHEON - Bay District Volunteer Fire Department Social Hall

B. DEPT. OF RECREATION & PARKS - Ribbon Cutting Ceremony for Lancaster Park Improvements

## **8. ADJOURN**

The meeting adjourned at approximately 2:45 pm.

Minutes Approved by the Commissioners of St. Mary's County on \_\_\_\_\_

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Sharon Ferris, Senior Administrative Coordinator

## **9. PUBLIC HEARING - PROPOSED AMENDMENT TO THE BUILDING CODE TO EXEMPT SHEDS UP TO 600 SQUARE FEET**

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Commissioner President Guy called the public hearing to order at 6:00 pm.

**Present:** Harry Knight, Permits Coordinator, Dept. of Land Use and Growth Management

For many years the County's building code exempted sheds up to 300 square feet. Local builders asked for an exemption for sheds up to 600 square feet. The Commissioners authorized the Department of Land Use and Growth Management to convene a Shed Focus Group to consider code exemption for sheds between 300 and 600 square feet in area. As a result of the focus group, it is recommended that sheds up to 600 square feet be exempt from building inspections. A zoning permit would still be required and the proposed location would be reviewed for flood plain and critical areas. Electrical and plumbing would have to be inspected if applicable.

Commissioner Guy opened the public hearing for public comment. There were no public comments so Commissioner President Guy closed the public hearing for comment, stating that the record would remain open for public comment for an additional seven days and closed the public hearing at 6:12 pm.

## **10. PUBLIC HEARING - PROPOSED AMENDMENT TO THE BUILDING CODE TO EXEMPT HOUSE ADDITIONS FROM ENERGY TESTS**

### **Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Tom Jarboe  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

Commissioner President Guy called the public hearing to order at 6:30 pm.

**Present:** Bill Hunt, Director, Dept. of Land Use and Growth Management

The County's building code incorporates the International Existing Building Code and requires that additions to one and two family dwellings be built using energy efficient materials and construction techniques. Pursuant to the Local Government Article of the Annotated Code of Maryland the Commissioners of St. Mary's County is authorized to adopt and amend a local building code. Staff is proposing an amendment to the Code of St. Mary's County regarding inspections to read: "Testing is not required for a satisfactory inspection of additions built under the Residential Code for One and Two Family Swellings."

Commissioner Guy opened the public hearing for public comment. There were no public comments so Commissioner President Guy closed the public hearing for comment, stating that the record would remain open for public comment for an additional seven days and closed the public hearing at 6:35 pm.