

**RECREATION AND PARKS BOARD  
OF ST. MARY'S COUNTY  
Thursday, October 6, 2016  
5:30 PM**

**MEETING MINUTES**

**MEMBERS PRESENT:** Tom Nelson, Chairperson; Doug Bellis, Vice-Chairperson; Dick Buckler, Jake Heibel, Caroline King, Fred Parker and Ashley Varner.

**MEMBERS ABSENT:** Patrick Murphy.

**RECREATION AND PARKS STAFF AND OTHERS PRESENT:** Brian Loewe, R&P Director, and Kathy Bailey, Recorder. Also in attendance was Adam Bossi, Project Manager, GreenPlay LLC, the consulting firm working on the update of the Land Preservation, Parks and Recreation Plan.

**APPROVAL OF MINUTES**

**Dick Buckler moved, seconded by Fred Parker, to approve the minutes of September 1, 2016; motion with all in favor.**

**DRAFT SMC LAND PRESERVATION, PARKS & RECREATION PLAN**

Director Brian Loewe introduced Adam Bossi, Project Manager, of GreenPlay LLC, the firm that has been contracted to update the County's Land Preservation, Parks and Recreation Plan.

Draft Plan presentation highlights included:

- An update on the plan update process
- Review of the draft document and organization of the plan (Executive Summary; Introduction and Planning context; Parks and Recreation chapter; Natural Resources Land Conservation chapter; Agricultural Land Preservation chapter; and Appendix items).
- Guideline requirements and Program Open Space
- Key findings
- Goals and recommendations

Plan completion timeline:

- Comments on draft from R&P Board - September 14, 2016
- R&P Board draft plan review/approval meeting November 2, 2016
- Presentation of draft plan to Planning Commission – November 14, 2016
- Presentation of draft to Board of County Commissioners – December 13, 2016
- Draft plan submission to State – December 31, 2016

Caroline King asked if the Goals and Recommendations at the end of Chapter III could be better defined with respect to the athletic complex and indoor recreation center; the consultant will address that wording again. Board members were encouraged to provide additional comments by September 14<sup>th</sup>.

**PROJECT UPDATES**

Mr. Loewe provided an update on the status of several park and facility improvement projects.

- Three Notch Trail Phase VII – Concept plan approved by the CSMC on August 30, 2016; expect to move into design and engineering phase in the near future.
- Three Notch Trail Phase VI – Project essentially complete; ribbon cutting ceremony was held

on July 26, 2016.

- Board will receive an update on the County's Tourism and Hospitality master plan next month.
- The new Wicomico Shores Golf Course Manager, Nick Isom, began work on September 19, 2016.
- The annual Scott Verbic Memorial Golf Tournament will be held on Friday, October 7, 2016.

### **NEXT MEETING OF R&P BOARD**

The next meeting of the Recreation and Parks Board is scheduled for Wednesday, November 2, 2016 (changed from November 3, 2016).

### **ADJOURNMENT**

The meeting was adjourned at 6:25 p.m.

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Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on November 2, 2016.