

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – OCTOBER 6, 2014
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:31 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Marta Kelsey – Chair, Mary Ludwig, Karen Ann Talbott, Terry Hall, Norma Pipkin, Kyle Bishop, Makeba Atkins, Joanna Colvin, Stephanie Figeroux, and Katie Werner – Secretary. Elizabeth Servello was excused and Elisa Height was absent. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director and Amber Hebert – Human Services Office Manager.

APPROVAL OF THE MINUTES – Motion to approve the September 8, 2014 minutes was made by Ms. Pipkin and seconded by Ms. Werner, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200.00	\$200.00
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$400.00
Food	\$300.00	\$150.16
Other Contract Services	\$2500.00	\$2500.00
Copier Services	\$200.00	\$200.00
Conferences & Conventions	\$450.00	\$450.00
Awards	\$250.00	\$250.00
Total	\$4500.00	\$4350.16

DISCUSSION OF OLD BUSINESS –

- 2015 Banquet Planning – Ms. Pipkin and Ms. Kelsey discussed having the banquet at the Southern Maryland Higher Education Center and met with staff at the center to go over details of the banquet. Ms. Bishop suggested having a gala event and making the event larger. Ms. Pipkin passed around sign-up sheets for various sub-committees needed. Motion to confirm the date of March 19, 2015 with the Southern Higher Education Center was made by Ms. Ludwig and seconded by Ms. Kelsey, the motion passed.
- County Fair Follow-Up – Ms. Ludwig stated there was not a lot of foot traffic in the building at the fair and Ms. Colvin suggested having more interactive activities for the booth to draw more individuals to the table. Ms. Ludwig and Ms. Colvin will work on the display to update it for future events.
- CSM Scholarship Reception Follow-up – Ms. Kelsey attended the CSM Scholarship Reception and stated there was a nice turn-out; however none of the Jane Hale Sypher recipients attended. The commission discussed having an acknowledgement at future receptions for the commission. The commission passed around letters from the recipients of the scholarship fund.

DISCUSSION OF NEW BUSINESS –

- Department of Aging and Human Services Health Fair – The commission discussed having a table at the fair as a vendor; however there were no volunteers for the event.
- Family Violence Coordinating Council – The next FVCC meeting will be held October 29, 2014 at 5:00 p.m. in the Russell Room of the Carter Building, Ms. Servello will attend. The FVCC will have a fatality review at the October meeting. Ms. Pipkin commended Laura Joyce, Chair of the FVCC for her article on domestic violence and the NFL.
- Veterans Home Outreach Planning – Ms. Talbott will contact the Veteran’s Home regarding the number of women veterans as well as contacting the Forrest and Career Technology Center to order flowers for the outreach event. Ms. Pipkin, Ms. Figeroux, Ms. Servello, and Ms. Ludwig will attend the event.
- St. Mary’s County Public Schools Update – Ms. Pipkin stated that she met with Mr. Wyatt at the public schools and he would like to put together an event with the commission for the kids in the schools regarding dating violence for the spring of 2015. Ms. Pipkin will continue working on this outreach.

CALENDAR/ANNOUNCEMENTS –

- The Domestic Violence Awareness Month Proclamation will be read at the Commissioners of St. Mary’s County meeting on October 7, 2014 at 9:00 a.m. in Leonardtown, Maryland.
- The Veterans Home Outreach Event will be on November 9, 2014 at the Charlotte Hall Veterans Home in Charlotte Hall, Maryland.

NEXT MEETING – November 10, 2014 in room 14 of the Potomac Building at 5:30 p.m.

ADJOURNMENT –

- Ms. Werner made a motion to adjourn the meeting at 6:50 p.m. and Ms. Talbott seconded, the motion passed.