

Commissioners of St. Mary's County Meeting Minutes (Tuesday, October 30, 2018)

Generated by Bonnie Gray on Thursday, November 1, 2018

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Bonnie Gray, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the consent agenda, which includes the minutes of October 23, 2018 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PRESENTATION

A. Commendation - Transportation Association of Maryland (TAM) Driver of the Year

A Commendation was presented to Jack Williams, St. Mary's Transit System Bus Driver, for receiving the 2018 Transportation Association of Maryland's Driver of the Year award for providing accident, incident free transportation to riders in St. Mary's County.

3. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR NOVEMBER 13, 2018. There will be no meeting of the Commissioners on November 6, 2018.

B. DEPARTMENT OF HUMAN RESOURCES - State's Attorney FY19 Personnel Requests

I move to approve converting the vacant hourly Senior Legal Assistant position in the State's Attorney's Office to a full time grade 6 merit position; to increase the State's Attorney annual budgeted salary pool by \$14,000; sign budget amendment to increase budget for \$14,000.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. BOARD OF EDUCATION - Request for FY2019 Category Transfer

I move to approve the Board of Education's request for a FY2019 category transfer in the amount of \$6,044,929 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPARTMENT OF HUMAN RESOURCES - Local Government Insurance Trust (LGIT) Training Grant

I move to approve the Local Government Insurance Trust Grant award, Project #OT1901, on behalf of the Department of Human Resources to provide Traffic Incident Management Training for the Department of Public Works and Transportation, Highways Division, in the amount of \$3,170; and the related budget amendment to establish budget authority and increase the project budget by \$3,170 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan

Abstain: Commissioner John E. O'Connor

E. DEPARTMENT OF INFORMATION TECHNOLOGY - Information Technology Use and Security Policy E-Mail Encryption Addendum

I move to approve the E-Mail Encryption Addendum to the Information Technology Use and Security Policy, effective immediately, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPARTMENT OF FINANCE - Contract Award Recommendation for Sheriff District IV Office Construction

I move to authorize the Procurement Officer to execute the Contract Award to Rainbow Construction Corporation of Waldorf for the construction of the Sheriff's District IV Office project, subject to the receipt and acceptance of contract related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FY19 STS Grant Agreements -STS Bus Advertisements

Motion 1: I move to approve the FY19 grant agreements for the St. Mary's Transit System Annual plan from the Maryland Transit Administration in the amount of \$2,981,198 for the operating and capital programs and authorize the DPW&T Department Head to submit the Grant Agreements electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County and to authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion 2: I move to approve the two Budget Amendments consistent with Maryland Transit Administration Award.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

Motion 3: I move to terminate the STS bus advertising program due to the lack of revenue and interest from vendors.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - e-NOTAM Manager Memorandum of Agreement and Letter of Agreement

I move to approve and authorize the Commissioner President to sign the Memorandum of Agreement with the Federal Aviation Administration and Letter of Agreement with Potomac TRACON and Patuxent RAPCON for the e-NOTAM Manager System as presented by staff.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, O'Connor

Not Present at Vote: Commissioner Todd B. Morgan

I. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Acceptance of Two Streets into the County Highway Maintenance System, Located in the Clements Landing Subdivision

I move to approve the proposed ordinance and the proposed resolution to accept Alydar Drive (475') and Seabiscuit Court (928'), part of the Clements Landing Subdivision, into the County Highway Maintenance System and to establish traffic controls.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

J. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Master MDOT SHA Highway Administration Federal -Aid Project Memorandum Of Understanding

I move to approve and authorize the Commissioner President to sign the Maryland Department of Transportation (MDOT) Memorandum of Agreement, effective February 1, 2018, between MDOT and the Commissioners of St. Mary's County.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

K. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - St. Mary's County Regional Airport - Real Property Acquisition

I move to approve and authorize the Commissioner President to sign the purchase agreement as presented by staff for the acquisition of an aviation easement as required by the St. Mary's County Regional Airport Master Plan staff to release payment upon closing.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week, mentioned upcoming events in the community, and provided general comments.

5. ADJOURN

The meeting adjourned at 10:22 a.m.

Minutes approved by the Commissioners of St. Mary's County on November 13, 2018.

BG
Bonnie Gray, Senior Admin. Coordinator

6. MARYLAND DEPARTMENT OF TRANSPORTATION ANNUAL CAPITAL PROGRAM TOUR

A. Maryland Department of Transportation Annual Capital Program Tour

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Mayor Dan Burris, Town of Leonardtown
Laschelle McKay, Town Administrator, Town of Leonardtown
Delegate Deborah Rey
Delegate Matt Morgan
Delegate Gerald "Jerry" Clark

Department of Transportation Personnel:

Peter Rahn, Secretary of Transportation
Jeff Tosi, Office of Government Affairs, The Secretary's Office
Dan Janousek, Regional Planner, The Secretary's Office
Ashish Solanki, Office of Regional Aviation Assistance, Maryland Aviation Administration
Paul Taylor, District Manager, Motor Vehicle Administration
Travis Johnston, Director, Office of Local Transit Support, Maryland Transit Administration
Greg Slater, Administrator, State Highway Administration
Corren Johnson, District 5 Engineer, State Highway Administration
Melissa Williams, Director, Planning and Program Development, Maryland Transportation Authority

Commissioner President Guy called the meeting to order at 1:31 p.m. Following introductions, Secretary Rahn highlighted projects completed throughout the State by the Maryland Department of Transportation, and projects planned for the future.

Projects discussed specific to St. Mary's included: MD 5, Point Lookout Road (reconstruct the MD 5 intersection at Abell Street/Moakley Street); MD 5, Point Lookout Road (upgrade and widen MD 5 from south of Camp Brown Road to the Lake Conoy Causeway); MD 4, Patuxent Beach Road and Solomons Island Road (study to upgrade MD 4 between MD 2 and MD 235, including the Governor Thomas Johnson Memorial Bridge over the Patuxent River and the intersection at MD 235); MD 5, Point Lookout Road (study to upgrade MD 5 between MD 243 and MD 245); MD 5, Point Lookout Road (upgrade MD 5 from MD 471 to MD 246, including Bridge 18006 over the Saint Mary's River); and the Access road on Three Notch Road to Woodland Acres.

Commissioner President Guy closed the meeting at 2:32 p.m.

7. ADJOURN