

**RECREATION AND PARKS BOARD  
OF ST. MARY'S COUNTY  
Thursday, December 7, 2017  
5:30 PM**

**MEETING MINUTES**

**MEMBERS PRESENT:** Doug Bellis, Chairperson; Dick Buckler, Caroline King, Tom Nelson, Fred Parker, Ashley Varner and Floyd Warren.

**MEMBERS ABSENT:** Jake Heibel and Patrick Murphy.

**RECREATION AND PARKS STAFF AND OTHERS PRESENT:** Arthur Shepherd, R&P Director; David Guyther, Parks Manager; Jessica Hale, Recreation Division Manager; Tyrone Harris, Facilities Coordinator; and Kathy Bailey, Recorder.

**CALL TO ORDER**

Chairperson Doug Bellis called the meeting to order at 5:35 p.m. at the Hollywood Recreation Center.

**APPROVAL OF MINUTES**

**Dick Buckler moved, seconded by Fred Parker, to approve the minutes of November 2, 2017; motion carried with all in favor.**

**SCHOOL AGE CENTERS/SUMMER CAMP UPDATE**

Jessica Hale, Recreation Division Manager, provided a School Age Centers/Summer Camp update for the Board. Members had the opportunity to view the facility, holiday decorations and artwork at the Hollywood Recreation Center.

- Currently seven SAC locations in SMCPs.
- Two at Hollywood & Carver Recreation Centers.
- Plans are being developed for this year's summer camps. Camps offered last season at: Hollywood, Carver and Leonard Hall Rec Centers; Chancellor's Run Park; and Elms Beach Park. Camps run for nine weeks and include a variety of weekly themes for ages 3.5 – 10. Therapeutic camps were offered at Lexington Park and Green Holly Elementary schools.

**ELECTION OF OFFICERS**

Dick Buckler served as the Nominating Committee for the 2018 election of officers. **Dick Buckler moved, seconded by Doug Bellis, to present the slate of officers for 2018 as: Caroline King as Chairperson and Patrick Murphy as Vice-Chair; the motion carried with all in favor.**

**ADVISORY BOARD GOALS**

The Board discussed the following:

- Purpose and function of the Board
- Meeting agendas – draft agenda to be sent out in advance to allow for additions and changes as needed.
- How to receive information and updates – monthly report serves as good briefing.
- Annual report – draft to be provided in advance of next meeting for review.
- Areas of interest – members to send suggestions to Mr. Shepherd; Mr. Warren noted an area

- of interest is planning for facilities.
- Goals for FY2018, FY2019 and beyond – currently addresses via budget process.

## **PARK ATHLETIC FIELD PLAN**

David Guyther, Parks Manager, and Tyrone Harris, Facilities Coordinator, provided an overview on the work to date to update the Park Athletic Field Plan. Handouts provided included: the current cancellation policy; a field list summary; and facility inventory.

## **PROJECT UPDATES**

Dorsey Park Football Field Improvements – The field renovation project has begun and is approximately 30% complete.

St. Inigoes Landing – Design for the new bulkhead is underway.

Three Notch Trail Asphalt Work – Purchase order issued, but due to weather work has not begun.

Wieck Playground – The playground committee is in the process of reviewing project designs. An update will be provided during the next Board meeting.

Three Notch Trail Phase Seven – The design and engineering for the project continues to move forward with County TEC meeting scheduled for December 27<sup>th</sup>.

Basketball Court Renovations at Lancaster and Nicolet Parks – Asphalt work is done; however, color coating and striping will be done in spring when weather warms. The courts are open for use.

## **NEXT MEETING**

The next meeting of the Recreation and Parks Board is scheduled for Thursday, February 1, 2017.

## **ADJOURNMENT**

The meeting was adjourned at 6:45 p.m.

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Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on February 1, 2018.