

**RECREATION AND PARKS BOARD
OF ST. MARY'S COUNTY
Meeting of Thursday, December 17, 2012
MINUTES**

BOARD MEMBERS PRESENT: Richard Buckler, Chairperson; Robert Hicks, Vice-Chairperson; J. Bradley Clements, Phil Cranford, Julie Lemmon, Tom Nelson, David Phalen and Lisa Wainger-Rush.

MEMBERS ABSENT: Sabrina Hecht

RECREATION AND PARKS STAFF AND OTHERS PRESENT: Brian Loewe, Director; David Guyther, Parks Manager; Jessica Hale, Recreation Division Manager; Kyle Kebaugh, Community Standards Coordinator; and Kathy Bailey, Recorder.

CALL TO ORDER

The Board meeting was called to order by Richard Buckler, Chairperson, at 5:30 p.m., in the Chesapeake Building.

APPROVAL OF MINUTES

Tom Nelson moved, seconded by David Phalen, to approve the minutes of November 1, 2012; motion carried 8-0.

PRESENTATION OF ST. MARY'S COUNTY TENNIS ASSOCIATION DONATION

Chairperson Richard Buckler introduced Mr. Allen Turrill, St. Mary's County Tennis Association, and other members, who presented the Recreation and Parks Department with a check in the amount of \$550 to help offset the costs of the electricity for the lights at the Dorsey Park tennis courts. The SMCTA has been operating in St. Mary's County for over 50 years. The group has partnered with R&P by way of assistance with programs, projects, grant applications and donations such as this.

RECREATION DIVISION REPORT

Director Brian Loewe introduced Jessica Hale, Recreation Division Manager, who provided an update on Recreation Division projects and activities. Highlights included:

- Presentation of new logo for the R&P Department; a "suite" of logo modifications was developed to use for various programs and marketing efforts. The new logo will be incorporated as new signs and publications are needed.
- Winter program guide; the program guide has been reformatted and is now printed in full color on white paper as opposed to the newsprint. Staff was able to increase quality of the guide, decrease the quantity printed and save a little over \$1,000 per year.
- Verbic Tournament - the annual Scott Verbic Memorial golf tournament will be held on Friday, June 7th.
- Easter Festival – the annual Easter Festival will be held on Saturday, March 30th.
- Dance classes – the number of dance classes offered has increased through the partnership with the House of Dance.

Kyle Kebaugh provided an update on Community Standards and sports.

- Just wrapped up a successful fall sports season that included cheerleading, baseball, softball, football and soccer.
- 251 total teams; with 525 coaches; 312 new background checks; only 2 disqualified; 45 new NYSCA coaches; and 225 teams in compliance or 90%.
- 2011 saw 89% compliance and 2010 saw 85% compliance.
- Winter sports – this season the Division is featuring: indoor soccer, indoor roller hockey and youth basketball. Adult sports: women’s basketball; over 35 basketball; co-ed indoor soccer and roller hockey.
- Punt Pass and Kick – Four local participants moved on to the regional championships at Redskins Field on December 3rd.
- Mr. Kebaugh attended the National Alliance for Youth Sports Congress in late September in New Orleans. This was a three day educational training event for youth sports professionals.

PARKS DIVISION REPORT

Director Brian Loewe introduced David Guyther, Parks Manager, who provided an update on Parks Division activities. Highlights included a Power Point presentation of pictures and updates for the following projects:

- River Springs public landing pier replacement
- Fox Harbor public landing pier replacement
- St. George Island public landing pier replacement
- Carver Heights Community Park picnic pavilion
- Cecil Park Eagle Scout Project – a roof was installed over the baseball dugout at this park as part of this project.

PROJECT UPDATES

Three Notch Trail Phase VI

- The design drawings are nearing completion; the engineer is working with local and state agencies on revisions needed to the plans (DPW&T for storm water management and SHA Office of Structures for the pedestrian bridge).
- Staff hopes to have the final review meeting with SHA and other agencies in the early 2013.
- Anticipate the project will be out to bid in fall 2013.

Charlotte Hall Athletic Fields

- The project bids were opened on December 14th and it is anticipated a contract will be awarded in the near future. This project will require close coordination with the SMC Public Schools as the project is adjacent to Lettie M. Dent Elementary School.

Lancaster Park – Civil War Memorial and Interpretive Center

- The Bond Bill grant agreement for the Civil War Memorial and Interpretive Center is scheduled to be signed by the State Board of Public Works on December 19th.

Lancaster Park and the New Leonardtown Park Design and Engineering Projects

- The solicitation for the design and engineering for the Lancaster Park Improvement project and the new Leonardtown Park project is now closed and it is anticipated a contract will be awarded in the near future.
- The selected design firm will make a presentation to the R&P Board to solicit public input on the new Leonardtown Park at a future board meeting.

SELECTION OF NOMINATING COMMITTEE FOR FEBRUARY 2013 ELECTION OF OFFICERS

David Phalen, Julie Lemmon and Lisa Wainger-Rush volunteered to serve on the nominating committee for the annual election of officers.

OTHER BUSINESS

The Board decided not to hold a January 2013 meeting due to the date's close proximity to the New Year's holiday.

SCHEDULING OF NEXT MEETING

The next meeting of the Recreation and Parks Board is scheduled for Thursday, February 7, 2013, at 5:30 p.m., in the Chesapeake Building in Leonardtown.

ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Kathy Bailey

Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on _____.