

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 12, 2017)
Generated by Sharon Ferris on Wednesday, December 13, 2017

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. RECEPTION - ELLA MAY RUSSELL RETIREMENT

The Commissioners hosted a reception for Ella May Russell on the occasion of her retirement from the Department of Social Services after 53 years of service to the County.

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the minutes of December 5, 2017, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

3. PROCLAMATION(S)

Ella May Russell was presented the following on the occasion of her retirement.

1. County Proclamation
2. Gretchen Hardman, representing the Governor's Office presented the Governor's Citation
3. Commissioner President Guy presented the Senate of Maryland Resolution
4. Delegate Matt Morgan presented the Maryland General Assembly Citation
5. Craig Eichler, Chief of Staff, Deputy Secretary Department of Human Services presented a Resolution from Department of Human Services.

4. MAIN AGENDA ACTION ITEMS

A. DEPT. OF FINANCE - FY2017 Audit Presentation

Present: Tim Murphy, Partner, Murphy & Murphy, CPA LLC
Lisa Brown, Auditor in Charge, Murphy & Murphy, CPA LLC

I move to accept the report of the Independent Auditor on the Financial Statements of the Commissioners of St. Mary's County for Fiscal Year 2017, as presented.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

B. DEPT OF EMERGENCY SERVICES - Hazard Mitigation Plan Decision

Present: Steve Walker, Acting Director
Gerald Gardiner, Emergency Manager

I move to accept the Hazard Mitigation Plan Update on behalf of the Department of Emergency Services and update resolution No 2006-35.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF RECREATION & PARKS - Disposition of Property Decision

Present: Arthur Shepherd, Director Dept. of Recreation and Parks
Laschelle McKay, Town Administrator, Leonardtown

I move to approve the transfer of 1.86 acres of land, more or less, to the Commissioners of Leonardtown and authorize the Commissioner President to sign the related documents. The subject property is a portion of the land collectively known as the Port of Leonardtown Public Park and Winery.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. LEGISLATION

A. OFFICE OF THE COUNTY ATTORNEY - Legislative Updates

Present: David Weiskopf, Acting County Attorney

Status was provided on the following:

METCOM - The Department of Legislative Services amended the METCOM bill that was submitted. The amendments were deemed "minor and not substantive.

Electrical Code Amendments - A copy of the draft bill has not been received.

Condominiums - Lien Priority - Unpaid Water and Sewer Charges - The bill was drafted as a statewide bill and is not specific to St. Mary's County.

Library Board of Trustees Bill - Delegate Rey stated she would forward the proposal to bill drafting at Legislative Services.

Art Establishment License - This was a late addition to the agenda. The bill has been deferred until the December 19, 2017 meeting to allow the Alcohol Beverage Board time to discuss it and take a position at their December 14, 2017 meeting.

6. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR DECEMBER 19, 2017. THERE WILL BE NO MEETINGS ON DECEMBER 26, 2017 or JANUARY 2, 2018.

B. DEPT. OF RECREATION & PARKS - Paralympic Sport Club Agreement Renewal

I move to approve the renewal of the Paralympic Sport Club Agreement to December 31, 2019 on behalf of the Department of Recreation and Parks, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. SHERIFF'S OFFICE - Highway Safety FY2018

I move to approve the Highway Safety Grant, project US1883, from Maryland State Highway on behalf of the Sheriff's Office for the 2018 Pedestrian Enforcement Funding in the amount of \$5,000 which will increase the original award from \$42,500 to \$47,500 and the related budget amendment which will decrease the Supplemental Reserve Accounts and authorize the Sheriff to execute the grant award.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. SHERIFF'S OFFICE - FY2016 Edward J Byrne Memorial Justice Assistance Grant

I move to approve the FY16 Edward J Byrne Memorial Justice Assistance Application, Project US1838, from the Governor's Office of Crime Control and Prevention on behalf of the St. Mary's County Sheriff's Office in the amount of \$19,980 to help combat the opioid addiction crisis and to authorize Commissioner President to execute the related budget amendment decreasing the Supplemental Reserves and other related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF FINANCE - Approval of CIP Budget Amendments

I move to approve the budget amendments as presented and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioner President James R. Guy, Commissioner Michael L. Hewitt, Commissioner Tom Jarboe, Commissioner Todd B. Morgan, Commissioner John E. O'Connor

F. DEPT. OF AGING AND HUMAN SERVICES - Youth Advisory Council for St. Mary's County Briefing

Present: Lori Harris, Director
Kelsey Bush, Youth Coordinator

The Maryland Youth Advisory Council was established through State Legislature to ensure Maryland youth are given the opportunity to provide feedback and recommendations regarding public policies and programs that affect their future. The Dept. of Aging and Human Services is exploring developing a youth advisory council or commission for St. Mary's County to provide feedback and recommendations to the Commissioners of St. Mary's County.

G. OFFICE OF THE COUNTY ADMINISTRATOR - Appointments to Boards, Committees and Commissions

I move to appoint the following persons to Boards, Committees, or Commissions with the terms to expire as indicated.

Board, Committee or Commission - Term Expiration

Adult Public Guardianship Review Board

Mike Brown - 12/31/20

Agriculture, Seafood and Forestry Board

Lynn Klug (Partial Term) - 12/31/18

Airport Advisory Committee

James Alexander (Partial Term) - 12/31/19

Carrie Kelly (2nd Alternate) - 12/31/20

Ted Klapka (Reappointment) - 12/31/20

Craig Nixon (1st Alternate) - 12/31/20

Kazvin Olmeda (Reappointment) - 12/31/20

Andre Swygart (Moved to full member/Partial Term) - 12/31/18

Board of Appeals

Lynn Delahay - 12/31/20

George Allan Hayden, Sr. (Reappointment) - 12/31/20

Wayne Miedzinski (Reappointment) - 12/31/20

Rich Richardson (Alternate) - 12/31/20

Commission for Women

Elizabeth Knisley (Partial Term) - 12/31/18

Juanita Nether (Partial Term) - 06/30/19

Brenda Scheufele (Partial Term) 06/30/18

Commission on Aging

Gregory Havens (Reappointment) - 12/31/20

James Hensley (Partial Term) - 12/31/18

Nicky Pires (Reappointment) - 12/31/20

Bernice Williams (Partial Term) - 06/30/18

Commission On People with Disabilities

Ian Fairclough - 12/31/21

Christine Meyer (Alternate) - 12/31/21

Keegan Zimmerman - 12/31/21

Commission on the Environment

Peter Neus (Partial Term) - 06/30/20

Economic Development Commission

John Austerman (Partial Term) - 12/31/18

Lisa Creason - 12/31/20

William Hall - 12/31/20

Elms Advisory Committee

George Baroniak (Reappointment) - 12/31/22

Historic Preservation Commission

Teresa Wilson (Reappointment) - 12/31/20

Metropolitan Commission

Board Bryan Barthelme (Reappointment) - 12/31/20

Keith Fairfax - 12/31/20

Mike Thompson (Reappointment) - 12/31/20

Planning Commission

Joseph Fazekas - 12/31/22

William Hall - 12/31/22

Recreation & Parks Board

Patrick Murphy (Reappointment) - 12/31/21

Social Services Board

Michael Blackwell (Reappointment) - 12/31/20

Transportation Advisory Committee

James Hensley (Partial Term) - 06/30/19

Wicomico Shores Golf Course Advisory Board

Thomas Dixon - 12/31/21

Patrick Dugan - 12/31/21

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

7. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week. Each Commissioner thanked Ella May Russell for her service for 53 years and wished her the best as she starts a new chapter in her life.

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive for the purpose of discussing appointments to Boards, Committees, and Commissions and Real Property Acquisition.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

8. EXECUTIVE SESSION

A. OFFICE OF THE COUNTY ATTORNEY - Personnel - Appointments to Boards, Committees and Commissions

PERSONNEL

Present: James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Diane Gleisner, Boards Coordinator for the County
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 10:46 am - 11:06 am

Location: John Savich Meeting Room

Purpose: To discuss appointments to Boards, Committees and Commissioner

B. DEPT. OF PUBLIC WORKS AND TRANSPORTATION - St. Mary's County Regional Airport - Real Property Acquisition

PROPERTY ACQUISITION

Present: James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
John Deatrick, Director, Dept. Public Works & Transportation
Gary Whipple, Dept. of Public Works & Transportation
Jeff Reed, Dept. of Public Works & Transportation
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 11:07 am - 11:31 am

Location: John Savich Meeting Room

Purpose: To hold preliminary discussions concerning the purchase of real property.

9. ADJOURN

The meeting adjourned at 11:31 am.

Minutes approved by the Commissioners of St. Mary's County on 12/19/17

SLF
Sharon Ferris, Administrative Assistant

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