

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 18, 2018)
Generated by Bonnie Gray on Wednesday, December 19, 2018

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Bonnie Gray, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of December 11, 2018, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

2. MAIN AGENDA ACTION ITEMS

A. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Request for Public Hearing - Proposed Airport Rules Ordinance

Present: John Deatrack, Director
Allison Swint, Airport Manager

I move to authorize staff to schedule a public hearing for the adoption of the Airport Rules Ordinance.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

B. OFFICE OF THE COUNTY ATTORNEY - Request for Public Hearing - Proposed Revisions to the Ethics Ordinance

Present: David Weiskopf, Acting County Attorney

I move to authorize staff to schedule a Public Hearing for the proposed revisions to the Ethics Ordinance.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

3. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JANUARY 8 AND 15, 2019. There will be no meetings of the Commissioners on December 25, 2018 or January 1, 2019.

B. DEPARTMENT OF RECREATION AND PARKS - SHA- de minimis Finding

I move to authorize the Commissioner President to sign the de minimis finding document that gives the Maryland State Highway permission to improve sidewalks adjacent to Phase III of the Three Notch Trail.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Budget Amendment and Intergovernmental Support Agreement between Naval Air Station Patuxent River and St. Mary's County, Maryland

I move to approve the Intergovernmental Support Agreement between the Patuxent River Naval Air Station and the Commissioners of St. Mary's County and authorize the Commissioner President to execute the related documents including a budget amendment decreasing the FIN19 to forward fund the contract work for reimbursement.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

D. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - 2018-2019 Season Snow and Ice Control Plan

Present: John Deatruck, Director
Richard Tarr, Division Head, County Highways

The 2018-2019 Season Snow and Ice Control Plan was presented.

E. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - STS
Transportation Development Plan & Route Enhancement

Present: John Deatruck, Director
Jacqueline Fournier, Transportation Manager
Mary Ann Blankenship, STS Supervisor

The STS Transportation Development Plan and STS Route Enhancement was presented.

F. SHERIFF'S OFFICE - Add Seven (7) Full-Time Deputy Positions in FY2019 and Approve Budget Amendments

MOTION 1: I move to approve and authorize the addition of seven (7) full-time equivalent Deputy positions, in the Sheriff's Office, effective December 18, 2018 as classified by the Director of Human Resources, pursuant to review and process.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 2: I move to approve the related budget amendment to realign funding within the Sheriff's Office accounts to cover the cost of the equipment needed in FY2019, for the additional positions.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 3: I move to approve a budget amendment to realign \$19,000 within the Sheriff's Office accounts to purchase equipment, for the existing seven (7) vacant Deputy Positions projected to be filled in FY2019.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

G. DEPARTMENT OF FINANCE - Contract Award Recommendation for ADRC Design-Build Contract

MOTION 1: I move to authorize the Procurement Officer to award the Adult Detention and Rehabilitation Center Design Build Project, for Design and Construction of new space, and renovation of existing space, to Scheibel Construction in the amount of \$25,696,000, subject to receipt and acceptance of Contract related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 2: I move to approve the budget amendment for \$90,000 from the FIN19 Reserve to provide additional funding for the award.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

H. DEPARTMENT OF FINANCE - Contract Award Recommendation for Solid Waste Transportation

I move to authorize the Procurement Officer to award Solid Waste Transportation and Disposal Contract to Lucky Dog LLC for an estimated annual spend exceeding \$1 million subject to receipt and acceptance of Contract Related Documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan
Nay: Commissioner O'Connor

I. DEPARTMENT OF FINANCE - Approval of CIP Budget Amendments

I move to approve the budget amendments as presented and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

J. DEPARTMENT OF AGING & HUMAN SERVICES - Request for Partial Reorganization

I move to approve the partial reorganization and realignment of funds of the St. Mary's County Department of Aging & Human Services, as requested by the Director, and approve the budget amendments including the transfer of Commissioner's Emergency Reserve of \$1,167 to cover

salary and fringe costs and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, O'Connor

Not Present at Vote: Commissioner Morgan

K. DEPARTMENT OF HUMAN RESOURCES - Personnel Policy and Procedure Manual Update

I move to approve the recommended updates to the St. Mary's County Government Manual of Personnel Policies and Procedures effective January 2019.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

L. COUNTY ADMINISTRATOR - Video Production Studio Design

I move to approve the Budget Amendment authorizing \$4,800 and the proposal for the design and construction drawings for a video production studio between R. Litten & Associates, Architects, LLC and St. Mary's County Government and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

4. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week, mentioned upcoming events and provided general comments.

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing Personnel and Litigation.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

5. EXECUTIVE SESSION

A. LITIGATION

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Dave Weiskopf, Acting County Attorney
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:29 p.m. – 12:33 p.m.

Location: John Savich Meeting Room

Purpose: To discuss strategy for potential litigation.

B. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Dept. of Human Resources
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:34 p.m. – 12:40 p.m.

Location: John Savich Meeting Room

Purpose: To consider or discuss the appointment of an individual to the County Attorney position.

C. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Catherine Pratson, Director, Dept. of Human Resources

Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:41 p.m. – 1:10 p.m.

Location: John Savich Meeting Room

Purpose: To consider or discuss the salary of employees.

6. ADJOURN

The meeting adjourned at 1:10 p.m.

Minutes approved by the Commissioners of St. Mary's County on January 8, 2019.

SF for BG

Bonnie Gray, Senior Admin. Coordinator

7. BUDGET WORK SESSION

MOTION IN OPEN SESSION FROM EXECUTIVE SESSION

I move to approve the contract for the County Attorney and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

A. DEPARTMENT OF FINANCE - Budget Work Session - CIP Follow-up & Operating

MOTION TO APPROVE BOND AUTHORITY

I move to move ahead with \$30,000,000 authority to begin to cover our capital costs.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Morgan, O'Connor

Nay: Commissioner Hewitt