

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 20, 2016)
Generated by Sharon Ferris on Tuesday, December 20, 2016

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 am in the Chesapeake Building meeting room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I move to approve the Minutes of December 13, 2016 as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATION

A Proclamation was presented to Patricia C. Smith on the occasion of her retirement from the Sheriff's Office.

3. MAIN AGENDA ACTION ITEMS

A. DEPT. OF HUMAN RESOURCES - Sheriff's Office Retirement Plan Twelfth Amendment

Present: Catherine Pratson, Director

A public hearing was held on December 6, 2016. There were no public comments at the hearing or during the 7 day open comment period. The Amendment will add the civilian Inmate Services Coordinator position as a covered Sheriff's Office Retirement Plan participant.

I move to approve the Sheriff's Office Retirement Plan Twelfth Amendment as presented by staff and that the Twelfth Amendment be subsequently incorporated into the Sheriff's Office Retirement Plan Document.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDA FOR JANUARY 10, 2017. THERE WILL BE NO MEETINGS OF THE CSMC ON DECEMBER 27, 2016 OR JANUARY 3, 2017.

B. DEPT. OF HUMAN RESOURCES - Memorandum of Understanding between the St. Mary's County Department of Social Services and the Commissioners of St. Mary's County

I move to maintain the funding for the Human Services Case Manager position and to approve the Memorandum of Understanding between the St. Mary's County Department of Social Services and the Commissioners of St. Mary's County and to authorize the Commissioner President to execute the related document.

Motion by Commissioner John E. O'Connor, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

C. DEPT. OF RECREATION & PARKS - Dick's Sporting Goods Sponsorship Agreement

I move to approve the Sponsorship Agreement by and between Dick's Sporting Goods, Inc. and the Commissioners of St. Mary's County, in the total amount of \$600, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Install Fiber at all County Buildings at the Airport

I move to approve and authorize the Department of Emergency Services & Technology to install fiber to all county buildings located at the St. Mary's County Airport, the related budget amendment increasing department funding by \$7083.00 from the Commissioners Reserves and authorize Commissioner President to execute related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Memorandum of Understanding between the Commissioners of St. Mary's County and Maryland Department of Information Technology

I move to approve and authorize the Commissioner President to execute the Memorandum of Understanding between the Commissioners of St. Mary's County and Maryland Department of Information Technology.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. COUNTY ADMINISTRATOR - Administrative Authority Concerning Executive Functions

I move to approve the Resolution to Delegate Administrative Authority Concerning Executive Functions to the County Administrator.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. COUNTY ADMINISTRATOR - Inter-Departmental Re-Organization

I move to approve the inter-departmental re-organization as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPT. OF LAND USE & GROWTH MANAGEMENT - Amendment of Title and Position Description (PD) for Planner I to Accommodate MPO Planner Position

I move that the amendment to the Planner I Position Description be approved as proposed.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

5. COMMISSIONER'S TIME

The Commissioners wished citizens a Safe and Happy Holiday Season.

6. EXECUTIVE SESSION

A. MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing safety & security.

Motion by Commissioner Tom Jarboe, second by Commissioner John E. O'Connor.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

SAFETY & SECURITY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd M. Morgan, Commissioner
John O'Connor, Commissioner
Dr. Rebecca Bridgett, County Administrator
Bob Kelly, Director, Emergency Services & Technology
Christine Fleming, Recorder

Authority: §3-305(10) of the General Provisions of the Annotated Code of Maryland
Time Held: 10:05 am - 11:24 am
Purpose: To discuss safety & security

7. ADJOURN

The meeting adjourned at 11: 24 am.

Minutes Approved by the Commissioners of St. Mary's County on 1/10/17

SLF
Sharon Ferris, Senior Administrative Coordinator