

**RECREATION AND PARKS BOARD
OF ST. MARY'S COUNTY
Meeting of Thursday, June 7, 2012
MINUTES**

BOARD MEMBERS PRESENT: Richard Buckler, Chairperson; Phil Cranford, Sabrina Hecht, Robert Hicks, Tom Nelson, David Phalen and Lisa Wainger-Rush.

MEMBERS ABSENT: Al Harrison and Julie Lemmon.

RECREATION AND PARKS STAFF AND OTHERS PRESENT: Brian Loewe, Director; Jessica Hale, Recreation Division Manager; Kyle Kebaugh, Sports Coordinator; and Kathy Bailey, Recorder. Lori and Erin Gallo attended to receive an award for the Junior Coaches program.

CALL TO ORDER

The Board meeting was called to order by Richard Buckler, Chairperson, at 5:30 p.m., in the Chesapeake Building.

APPROVAL OF MINUTES

Robert Hicks moved, seconded by Phil Cranford, to approve the minutes of May 3, 2012; motion carried 6-0.

RECREATION DIVISION REPORT

Director Brian Loewe introduced Jessica Hale, Recreation Division Manager, who provided an update on Recreation Division activities. Items discussed included:

- The new program guide was recently printed and contains many opportunities for fun and fitness this summer.
- Summer camps start the week of June 18th; those interested should check out the R&P website for a full listing <http://www.co.saint-marys.md.us/recreate/summercamps.asp>
- Many new trips are planned this year; those interested should check out the R&P webpage for a full listing <http://www.co.saint-marys.md.us/docs/specialevents.pdf>
- The Summerstock musical – Wizard of Oz - will be held on July 20-22 and 26-29 at Great Mills High School; all evening shows are at 7:00 pm, except Sunday evenings when the time is 5:00 pm. There is also a Saturday matinee on July 28th at 1:00 pm.
- Before and Afterschool care – R&P will add locations at Town Creek, White Marsh, Oakville and Piney Point for 2012 – 2013 school year.
- Amusement park tickets on sale at the R&P main office until October 26th.

Ms. Hale introduced Kyle Kebaugh, Sports Coordinator, who provided a status report on the Community Standards in Youth Sports initiative. He noted that the overall program has 83% compliance; this time last year saw 91%. Volunteer coaches must pass a criminal background check once per year as part of the coaching requirements in St. Mary's County staff is working to get this number up for next season.

He also provided brief updates on the following events and activities.

- Easter Festival – The Easter Festival was held on April 7th at the Leonard Hall Recreation Center. The event includes egg hunts, egg decorating contests, photos with the Easter Bunny, arts & crafts, concessions, entertainment, and variety of products from local vendors.

- Hershey Track and Field – This event was held on May 20th with local athletes competing in the 1st Annual Hershey Track & Field Games held at Leonardtown High School.
- Scott Verbic Memorial Golf Tournament – The annual golf tournament was held on June 1st. All proceeds from the Golf Tournament will go towards scholarships for children to attend summer camp.
- Junior Coaches Program – Mr. Kebaugh presented Erin Gallo, a Girl Scout and student at Leonardtown High School, with the Junior Coaches Award for 2012. The JCP is a way for students to positively impact their community and the future of youth sport coaching in St. Mary's County. Through this program, youth coaches gain self-confidence, leadership skills, find their personal motivations and serve as mentors to younger players.

R&P FY13 BUDGET UPDATE

Director Loewe referred to the Operating and Capital budget handouts that were previously emailed to Board members. The County Commissioners adopted the FY13 budget on May 29th.

Mr. Loewe outlined a few updates to the R&P budget.

- A four wheel drive tractor was approved for R&P
- Two extended cab trucks w/tool boxes were also approved
- A new project was added – The Civil War Memorial/Interpretive Community Center – to renovate the interior of the former Flat Tops building at Lancaster Park south parcel. A state bond bill of \$150,000 was approved for the project.
- \$30,000 was added to the Leonardtown Park project for a phase I archeological study of the property.

PROJECT UPDATES

Three Notch Trail Phase VI

- The 90% design drawings are nearing completion.
- Staff hopes to have the final review meeting with SHA and other agencies this summer.
- The county's contractor designed the connection to Mechanicsville Elementary School.
- Most of the encroachments previously identified have been worked out.
- Still anticipate the project will be out to bid next spring.

Three Notch Trail Signage Project

- The trailhead structures at Baggett Park and in Charlotte Hall have been installed.
- The panel signs should be received sometime next week.
- The trail benches have been installed.

St. Mary's County Public Schools Bike Safety Day

- SMCPSS is sponsoring a Bike Safety Day at Baggett Park on June 10th at 3:00 p.m.
- Bike safety checks, trail rides, reduced priced helmets and health and fitness information will be provided.
- Students and Board members are encouraged to attend.

Lancaster Park – Civil War Memorial

- Memorial ribbon cutting is set for June 16th at 10:00 am at Lancaster Park.
- R&P Board members are invited to attend the ceremony.

Lancaster Park Improvements Design and Engineering

- The Procurement Office is working on finalizing the solicitation document for the design and engineering for the Lancaster Park Improvement project.
- The project calls for constructing two multi-purpose athletic fields, parking and a new entrance road.

Leonardtwn Park Design and Engineering

- The Procurement Office is also working on finalizing the solicitation document for the design and engineering for the new Leonardtown Park to be located on the former Hayden Farm property in Leonardtown.
- This project will be bid in conjunction with the Lancaster Park Improvement Project.
- Coordination is ongoing with SMC Public Schools for the project to include shared parking, multi-purpose athletic fields, a playground, and restroom facilities.

Charlotte Hall Athletic Fields

- The Department is still waiting on word from Procurement on when this project will be rebid; a meeting has been set to discuss this with Procurement for June 19th.
- The previous solicitation was terminated last December.

Public Landings

- Fox Harbor Landing, St. Georges Island Pier, and River Springs Landing Pier replacement projects are all out for bid; the bid due date is 6/21/12.

OTHER BUSINESS

Bob Hicks stated that he spoke to Dr. Michael Martirano about making a presentation to the R&P Board; Brian will contact Dr. Martirano about the presentation.

Mr. Loewe presented a request for an Alcohol Consumption Permit from Georgia Kasper and Ted Belleavoine. They are hosting small wedding reception at the SCIM grounds after their wedding on St. Clement's Island on July 28th; they would like to serve wedding cake and champagne after the ceremony.

Robert Hicks moved, seconded by Phil Cranford, to approve the Alcohol Consumption Permit as presented for Georgia Kasper and Ted Belleavoine. Motion carried with all in favor.

SCHEDULING OF NEXT MEETING

The next meeting of the Recreation and Parks Board is scheduled for Thursday, August 2, 2012 at 5:30 p.m. in the Chesapeake Building in Leonardtown. The Board decided not to hold a July meeting.

ADJOURNMENT

The meeting was adjourned at 6:15 p.m.

Kathy Bailey

Kathy Bailey, Recorder

Minutes approved by the Recreation and Parks Board on August 2, 2012.