FISCAL YEAR 2026

COMMISSIONERS OF ST. MARY'S COUNTY
APPROVED BUDGET BOOK



ST. MARY'S COUNTY, MARYLAND

APPROVED REVENUES AND APPROPRIATIONS
OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2026

COMMISSIONERS OF ST. MARY'S COUNTY



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Equal Opportunity

Mission Statement

St. Mary's County Government will deliver high quality public services, foster opportunities for residents and businesses, and work to preserve the county's natural environment, rich heritage and rural character.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Commissioners of St. Mary's County Maryland

For the Fiscal Year Beginning

July 1, 2024

Christopher P. Morrill

Executive Director

The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

VISION

St. Mary's County will be a vibrant and friendly place to live, learn, work, and play; where neighbors support neighbors and the community embraces future growth while preserving the county's rural character.

MISSION

St. Mary's County Government (SMCG) will deliver high quality public services, foster opportunities for residents and businesses, and work to preserve the county's natural environment, rich heritage, and rural character.

VALUES

Transparency | Accountability | Exemplary Customer Service | Civility

GOALS



DELIVER HIGH QUALITY SERVICES

- Robust capital improvement
- Infrastructure investments
- Data driven priorities
- Enhanced partner and community engagement
- Support programs and services for youth, families, and older adults
- Prioritize public safety
- Maintain balanced budget
- Promote technological enhancements



FOSTER LOCAL OPPORTUNITIES

- Support economic development
- Achieve excellence in public education
- Support higher education opportunities
- Foster entrepreneurial initiatives
- Leverage community priorities
- Maintain low taxes
- Support public partners



PRESERVE RURAL CHARACTER

- Follow the Comprehensive Land Use & Land Preservation Plans
- Lead local conservation and preservation efforts
- Preserve historical county assets
- Promote county heritage
- Protect the agricultural and aquacultural lifestyle



SUPPORT & ENGAGE EMPLOYEES

- Provide competent Human Resources management
- Improve employee engagement & communications
- Prioritize employee training and leadership development
- Promote and advance employee benefits

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ST. MARY'S COUNTY

APPROVED OPERATING AND CAPITAL BUDGETS

FOR FISCAL YEAR 2025-2026

The Approved Budget for St. Mary's County for Fiscal Year beginning July 1, 2025 and ending June 30, 2026, as represented by the detailed and fully itemized statement contained within the "Approved Budget Document", is this date, May 20, 2025 approved by the Commissioners of St. Mary's County.

THIS DATE:

May 20, 2025

BY ORDER OF
THE COMMISSIONERS
OF
ST. MARY'S COUNTY

- Absent -
James R. Guy, President

Michael R. Alderson, Commissioner

Eric S. Colvin, Commissioner

- NO -
Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

ATTEST:

David A. Weiskopf
County Administrator

Vanetta N. Van Cleave
Chief Financial Officer

FY2026 APPROVED BUDGET MESSAGE

TO THE CITIZENS OF ST. MARY'S COUNTY:

The Commissioners of St. Mary's County ratified this FY2026 Approved Budget on May 20, 2025. It is based on recurring revenues of $336,425,219 and the use of fund balance of $12,137,893 resulting in a combined increase of $18,437,071 or 5.6% compared to FY2025. This increase in revenues reflects the full year impact of the income tax percentage change on January 1, 2025. Allocation to the Board of Education increases their recurring funding by $4.7 million. Funding for the Sheriff's Office increased $6.2 million over the FY2025 approved. The capital improvement program (CIP) budget includes funding for Roadway & Safety Improvements, Land Conservation, Recreation Facility & Park Improvements and $34.4 million in public school projects - for a total of $75.4 million.

REVENUE RATES

The County's Property tax rate remains the same as the prior fiscal year at 0.8478 which is 0.0362 higher than the Constant Yield Tax (CYT) rate of $0.8116. Assessments from the State grew by 4.7% compared to final assessments for FY2025. Actual FY2025 was impacted by the assessments that were removed for those that qualify for the credit from the PACT act and the increased number of Homestead Tax Credits. The overall Property Tax Revenue increase is $4.3 million or 3.2%, over the FY2025 Approved Budget. The senior tax credit programs collectively reduce property taxes by an estimated $790,000. The County's property tax rate continues to be one of the lowest in the State, in addition the Homestead percentage is three (3%).

The St. Mary's County Income tax rate will remain at 3.20% of net taxable income. Income tax revenue is expected to increase $7.0 million over the FY2025 Approved Budget. The County's Tax year growth averages 5.0% over the six latest tax years 2018 – 2023. This Approved Budget uses a 5.10% growth projection.

Revenues, excluding grants and the use of fund balance, are estimated to increase by approximately $14.5 million over FY2025. From the total budget perspective considering revenue growth and the use of fund balance, future budgets are projected to grow between 5% and 6%. As we made decisions about this budget, we considered the long-term and recurring impact of any changes proposed, including the review of a multi-year operating plan through FY2030. CIP Operating Impacts continue to be reviewed closely. An additional $776,630 costs related to new facilities/projects will be needed in future years.

ALLOCATIONS REFLECT COMMUNITY PRIORITIES

The County's recurring funding for the Sheriff's Office increased by 7.7% for non-grant activities. Funding increases primarily reflect the addition of a 3% market increase for Law & Corrections, promotional ranks, and the replacement of 16 vehicles at a cost of $1.6 million.

Elected Officials received a 1% Cola and a 1 Merit Step increase. Elected Officials merit scale staff will receive the second year of a three-year phase in of a 3.66% market increase.

The Approved Budget for the Board of Education's recurring funding was increased by $4.7 million or 3.5%. The County funds the Board of Education over and above the State required local funding. Funding for the BOE represents 43% of the County's non-grant and non-recurring revenue.

County employees will receive a 1% Cola and a 1 step merit. Based on a salary study, employees on the County's merit scale will also receive the second of three 3.66% market increases. Fee related changes are included for the Wicomico Riverview Restaurant, Recreation & Parks Activity Fees, Animal Control Commercial Kennel licenses, Solid Waste service fees and the STS transportation program.
Two 0.75 part-time employees were converted to full-time positions in County Departments. Additionally, four Paramedic positions are being funded in the Emergency Service Billing Fund.
This Approved Budget includes a rescue tax rate increase to the 0.030 maximum for Leonardtown and Hollywood VRS.

MAINTAINING ADEQUATE RESERVES

The June 30, 2024, audit reflects an unassigned general fund balance of $43 million. The ratio of County reserves to Revenue percentage is 19.74%. This budget includes the use of $12.1 million of unassigned general fund balance for Non-Recurring Operating in the general fund. This planned use of undesignated reserves will maintain our policy percentage of 15%. Maintaining a healthy fund balance can help the County to weather negative revenue results and avoid sudden disruption or elimination of services, by allowing time for a plan to be developed to address negative trends.

Retiree Health Benefits will be funded from the Retiree Benefit Trust for FY2026, based on funding level. The County Net OPEB liability on June 30, 2024, was $13.382 million, funded at 86.83%. The net position of the trust was $121.2 million. Funding from the Trust will be reviewed annually. Debt Service increased by $291,913 – includes the principal and interest of the $30 million sold in FY2025.

Debt Capacity is analyzed during the Capital Improvement Process using two ratios: 1) The Debt to Assessed Value, below our Legal Debt Limit of 3.15%, of which 40% of the percentage is allocated to METCOM – 1.26% and 2) Debt Service expense to Operating Revenues below 10%. In the six-year plan, The County's Debt to Assessed Value ratio ranges from 1.37% to 1.79%. The Debt Service expense to Operating Revenues ratio ranges from 5.00% to 7.41%.

POSITIONING COUNTY SERVICES FOR STABILITY

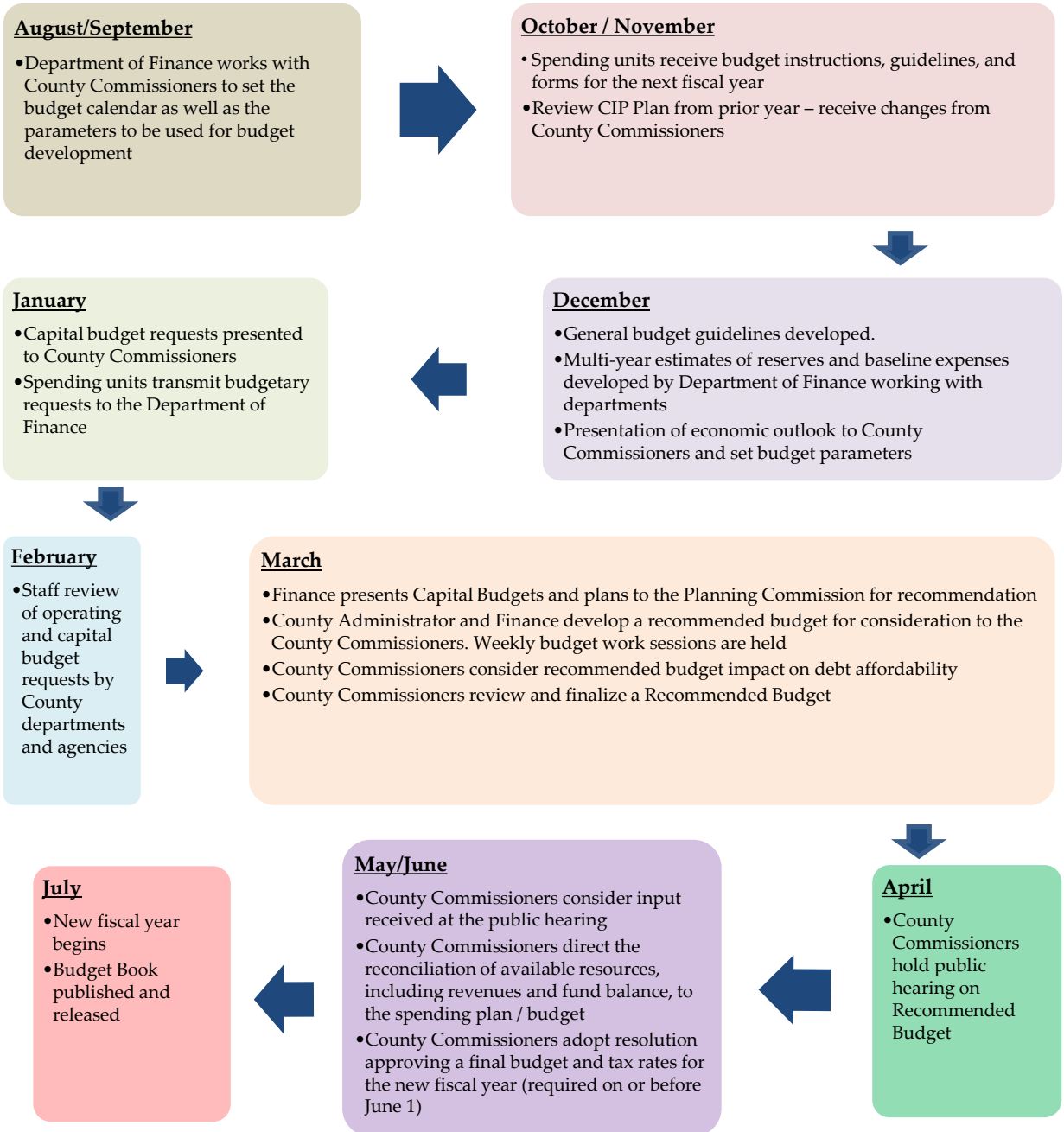
This Approved Budget is our fiscal plan for FY2026. We reviewed each budget request carefully and applied resources based on the needs and priorities of this community.

Through the efforts of our dedicated staff, we continually explore ways to streamline efforts, save costs, leverage technology, and collaborate with partners to meet the needs and expectations of our citizens within our current budget projections.

COMMISSIONERS OF ST. MARY'S COUNTY

THE ST. MARY'S COUNTY BUDGET PROCESS

The County budget consists of the current expense operating budget, the capital budget and program, and the budget message. It represents a complete financial plan of the County and reflects receipts and disbursements from all sources. The County budget formulation process begins in August for the fiscal year that begins on the following July 1. The steps in the budget process are as follows:



READERS' BUDGET GUIDE

The ***Introduction*** includes information with respect to the County's budget process.

The ***Operating Budget*** section presents summary and detailed information concerning the General Fund revenue structure and projections. The General Fund expenditure structure is described; summary and detailed information is included by spending unit and departments. Spending unit budgets are individually presented by the following sections: County Departments, Elected Officials, State Agencies/Independent Boards, and Other Budget Costs. Each spending unit budget displays a categorization of expenditures for the actual FY2024 expenditures, the approved FY2025, and the requested and approved FY2026 budgets. It also includes a description of the spending unit's programs and responsibilities, and highlights of the budget for FY2026. Performance indicators provide citizens and decision-makers with a clear understanding of both the size and scope of County services, as well as service and activity trends. Also provided is a Multi-year General Fund projection for FY2027 – FY2030. Summary financial information is also presented on the County's Enterprise and Special Revenue Funds, Special Assessments Funds, and Fire/Rescue District Tax.

The ***Capital Budget*** section includes summary and detailed information relative to the Capital Improvements Fund and highlights of the FY2026 Capital Budget and Five-Year Capital Program (FY2027 to FY2031). Individual project pages are presented within the following project categories: Land Conservation, Highways, Marine, Public Facilities, Public Schools, Recreation and Parks, and Solid Waste. Each project page contains a project description, reference compliance with the Comprehensive Plan, discussion of operating budget impact, project cost by phase and year, funding source, and a section on impact on annual operating budget for current fiscal year and future five years.

The ***Appendix*** provides supplemental information on the County government organization, authorized positions and salary schedules, the property tax and other local taxes, outstanding County debt, fund balance, and legal budgetary and fiscal procedures. It also includes demographic information about St. Mary's County and a brief history. A glossary of terms is also included.

FISCAL YEAR 2026 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Operating Budget*** The budget document presents in a standard format – A description of functions, activities, and goals for each department, or spending unit. Then followed with additional information as shown on the next two pages.

Name of Spending Unit →

Link to mission on page II →

COUNTY COMMISSIONERS / ADMINISTRATOR



MISSION

St. Mary's County Government (SMCG) will deliver high quality public services, foster opportunities for residents and businesses, and work to preserve the county's natural environment, rich heritage, and rural character.

DESCRIPTION

The Commissioners of St. Mary's County (CSMC) establish all SMCG policies, enact ordinances which have the force and effect of law, review and approve annual budgets and work plans for all departments and agencies receiving county funds, conduct public hearings, and make decisions on land use matters involving zoning, and water and sewer categories. The CSMC appoint all department heads and members of boards, committees, and commissions, purchase and maintain county property, approve road construction and maintenance, and serve as the county's chief elected officials in dealing with other counties, and the state and federal governments. The Commissioners' Office serves as a contact point for residents and responds directly to citizens on a variety of areas ranging from general information to specific assistance with government procedures and programs. The Commissioners' Office provides staff support for CSMC meetings and the individual Commissioners. The Commissioners' Office maintains the CSMC meeting records, resolutions and ordinances, correspondence, administrative files, and the official "Seal of St. Mary's County," and prepares their agenda and schedules for future events.

An appointed County Administrator is responsible for the day-to-day administration of county government, supervision of all government department heads, and coordination of staff activities under the County Commissioners' jurisdiction. The County Administrator assigns and reports on general business actions and functions of county government and provides periodic performance reports on projects or problems. The County Administrator oversees the Public Information Office. The County Administrator is responsible for the follow-up actions that result from developments at meetings as directed by the Commissioners of St. Mary's County. The County Administrator serves as the official County Commissioner representative at court actions, hearings, and inquiries at the local, regional, and state level. The office also processes incoming mail to the Commissioners and hosts the county's switchboard.

FISCAL YEAR 2026 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Operating Budget*** The Description is followed by the goals set by the department and objectives used to achieve their goals.

COUNTY COMMISSIONERS / ADMINISTRATOR

DESCRIPTION (continued)

The Public Information Office (PIO) oversees communications and public relations on behalf of St. Mary's County Government and the CSMC. PIO is responsible for the timely and accurate distribution of public information, through news releases and media engagement, the SMCG website (stmaryscountymd.gov), social media platforms (Facebook, Twitter, YouTube, LinkedIn, and Flickr) and more! The office also manages the county's public access cable station, SMCG TV 95. The Public Information Office plans and provides staff support for CSMC events, such as the annual Flag Day ceremony and the Veteran's Day Parade. The Public Information Office prepares proclamations, commendations, and special awards from the commissioners to recognize special accomplishments of individuals, organizations, and employees. Additionally, PIO plays a central role in the dissemination of information and ensuring coordinated communications in emergency situations.

GOALS

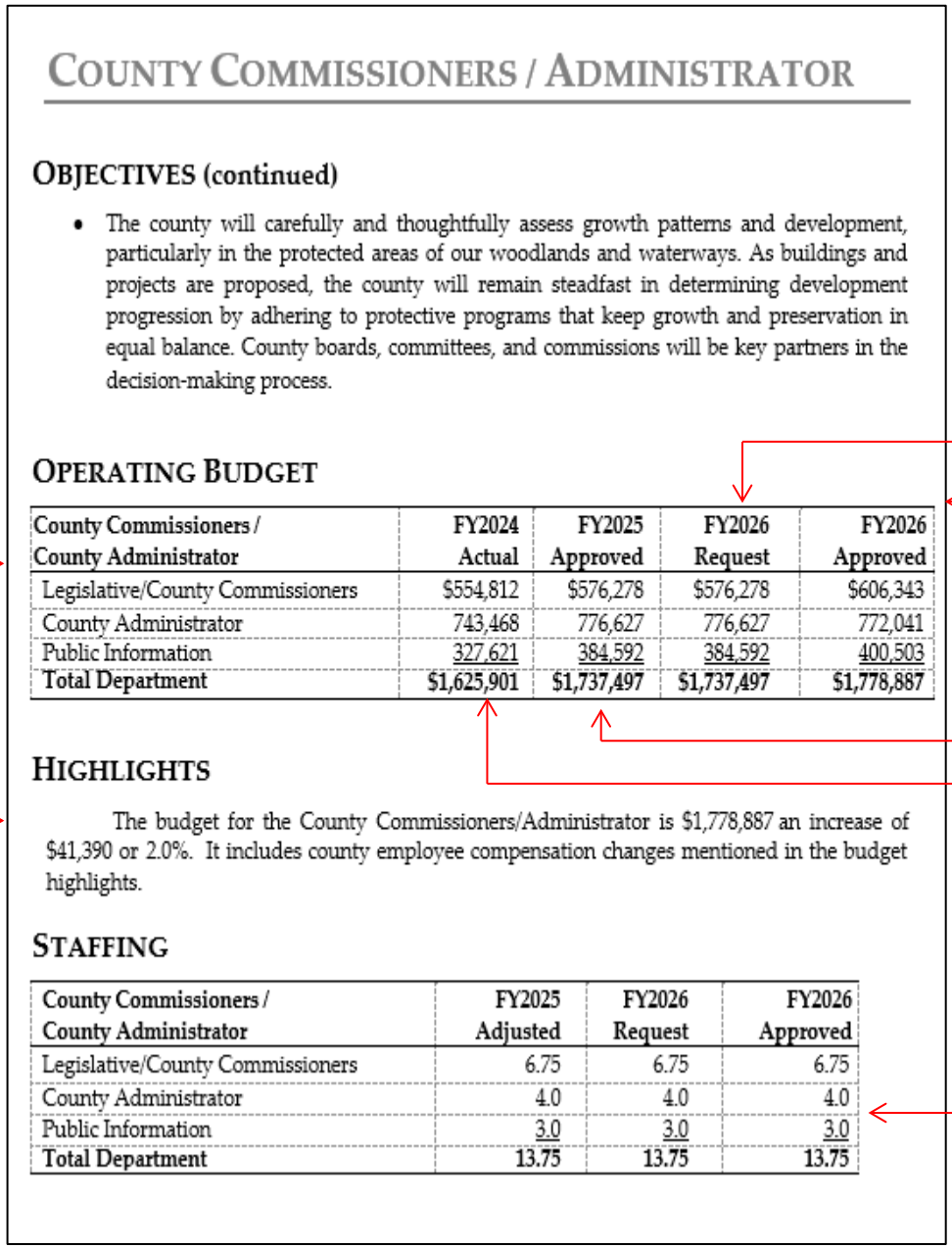
- Deliver High Quality Services
- Foster opportunities for residents and businesses
- Preserve the county's natural environment, rich heritage, and rural character
- Support and engage St. Mary's County Government employees

OBJECTIVES

- Provide timely and accurate information to citizens while adhering to rigorous ethical and professional standards. The County Administrators Office and PIO serve as a conduit for information and ensure that public meetings and documents are accessible and distributed according to all applicable laws, regulations, and codes. Execute comprehensive communications strategies to promote county programs and services that advance the SMCG mission.
- Anticipate and respond to the local and organizational needs to maximize community engagement and understanding of SMCG programs and services. County switchboards are maintained in the County Administrators Office, and calls are answered promptly. The St. Mary's County website provides a direct link for community members to submit inquiries or requests for program information directly to departments. County policy is that phone messages and queries receive an initial response withing 24 business hours.
- Provide sustainable economic opportunities that will ensure the continued growth of jobs, business opportunities, and fiscal security for the entire county. St. Mary's County Government is committed to developing growth opportunities for future generations by building new facilities, thereby creating new jobs to ensure our intellectual trust remains here. We will continue supporting our agricultural heritage with robust farmers' markets and protecting our coastline and waterways.

FISCAL YEAR 2026 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Operating Budget*** The budget page shows actual and estimated expenditures over a three-year period, and major highlights of the new budget including staffing.



COUNTY COMMISSIONERS / ADMINISTRATOR

OBJECTIVES (continued)

- The county will carefully and thoughtfully assess growth patterns and development, particularly in the protected areas of our woodlands and waterways. As buildings and projects are proposed, the county will remain steadfast in determining development progression by adhering to protective programs that keep growth and preservation in equal balance. County boards, committees, and commissions will be key partners in the decision-making process.

OPERATING BUDGET

County Commissioners / County Administrator	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Legislative/County Commissioners	$554,812	$576,278	$576,278	$606,343
County Administrator	743,468	776,627	776,627	772,041
Public Information	327,621	384,592	384,592	400,503
Total Department	**$1,625,901**	**$1,737,497**	**$1,737,497**	**$1,778,887**

HIGHLIGHTS

The budget for the County Commissioners/Administrator is $1,778,887 an increase of $41,390 or 2.0%. It includes county employee compensation changes mentioned in the budget highlights.

STAFFING

County Commissioners / County Administrator	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Legislative/County Commissioners	6.75	6.75	6.75
County Administrator	4.0	4.0	4.0
Public Information	3.0	3.0	3.0
Total Department	**13.75**	**13.75**	**13.75**

Will show the budget for organization by division (if applicable) & total

Overview of the budget for the new year, including major changes from the prior budget

Funds requested in New Year

Funds approved in New Year

Original approved budget

Audited actual expense for prior year

Full-time and Part-time staff by Division for adjusted, requested and approved budgets

FISCAL YEAR 2026 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Operating Budget*** The quantitative indicators of workload and performance are also presented below. The amount of pages for departments or spending unit will vary.

Specific quantitative measures of work to be performed or accomplished or results obtained →

COUNTY COMMISSIONERS / ADMINISTRATOR

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Board of Health Meetings	2	3	2
County Administrator Business Items Approved	203	189	200
CSMC Budget Work Sessions	8	8	8
CSMC Business Meetings	37	35	36
CSMC Emails Processed	2798	2793	2795
CSMC Executive Sessions	41	38	40
CSMC Public Forums	3	4	4
CSMC Public Hearings	13	14	14
Events Attended by CSMC	151	210	200
Incoming USPS Mail Processed	1420	1308	1350
Managers meetings	10	10	10
MetCom Joint Meetings with CSMC	1	1	1
Minutes Prepared for Meetings	37	35	36
NAS/PAX River Joint Meetings with CSMC	1	2	2
News Releases Issued	207	220	200
OPEB Meetings	6	6	6
Phone Calls from Citizens	16020	14918	15000
Proclamations and Commendations Issued	610	347	300
Resolutions and Ordinances Passed by CSMC	23	22	20
Sheriff's Retirement Board Meetings	10	9	10
SMC Public Schools Joint Meetings with CSMC	1	1	1
Special Events: Fire/Rescue, Law Enforcement Day, Flag Day, Veterans Day, Ribbon Cuttings, Groundbreakings, etc.	24	33	25
Tri-County Council Full Council Meetings	4	4	4
Video-tape Productions (in-house meetings, off-site shoots, special projects)	391	360	350
Written Responses to Citizens from CSMC	26	57	40
XMT – Executive Management Meetings	19	17	18

FISCAL YEAR 2026 BUDGET – How to Read the Budget Page

Reading a typical budget page	***Capital Budget*** A separate project page is presented for each capital project approved in either the budget year or planned for future program years. The project purpose and scope are described, estimated costs are broken down by project phase, and funding is indicated by specific revenue source. The specific location of the project is also indicated.

A TYPICAL CAPITAL BUDGET PAGE

Project Number

Specific Capital Project

General budget category of CIP

Description, planning justification & other detailed information

Discussion of Operating Budget Impact

Prior year funding

Compliance information

Funds appropriated in current year for project

Project expenses

Estimated costs of project phases over the next 5 years

Total estimated Project costs

Specific source of funds for project by year

Total funding for Project

Incremental operating costs of project over the next 5 years

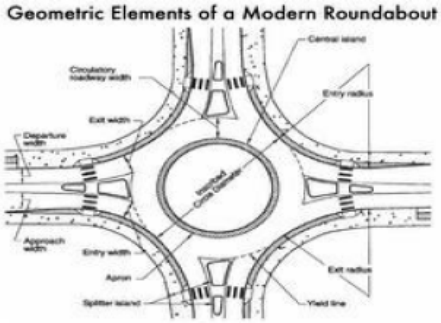
Capital Improvement Program — *FY26 - FY31*

Project Title	**Project Number**	**Classification**
Roadway & Safety Improvements	HW-2101	Highways

Project Description

This project addresses a prioritized listing of existing County maintained roadways that are recommended for overlay, modified seal, shoulder improvements, and widening to meet the minimum eighteen (18) foot width requirement or are in need of extensive base repairs prior to overlay. Improve alignments of roads, removal of roadside hazards, earthwork operations, sight distance improvements, intersection safety/capacity improvements, guardrail installation/upgrade, utility relocations, extending the length of drainage culverts etc., to reduce the potential and severity of roadway run-off and collisions. Traffic calming, installation of special traffic control devices, and intersection improvements to improve safety and the quality of life in neighborhoods. Improvements include addressing traffic safety issues in areas where higher bicycle/horse carriage volumes have been observed, and to address the need for improved pedestrian/bicycle access. Studies of intersections Golden Beach/All Faith and Wildewood Prky/Blvd came with recommendations of RABs. Pedestrian travel will be accommodated in the design of WW Prwy/Blvd. Roundabout Appropriation added. Widening Appropriation added-sub-standard roads are the intended recipient. Sheriff Office identified the need to improve the St Johns Rd/Sandy Bottom Rd intersection. Higher traffic flows have been noticed since the Wildewood connection tied to Lawrence Hayden. Evaluating a roundabout at FDR/First Colony Blvd, Triangle/Golden Beach, Tulagi/Shangri-La, & Pegg/Westbury.

Geometric Elements of a Modern Roundabout



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

Facilities constructed for the new roundabouts will require maintenance. The size of the facility and impact to operating has been estimated.

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ASPHALT OVERLAY	54,780,000	18,000,000	6,000,000	6,000,000	6,000,000	6,000,000	6,390,000	6,390,000	
ARCHITECT/ENGINEERING	909,820	551,800	81,000	54,000	54,000	54,000	57,510	57,510	
CONTRUCTION/SURFACING	10,837,384	6,698,500	486,000	486,000	766,800	766,800	816,642	816,642	
GUARDRAIL ENDTREATMENTS	1,038,040	376,000	108,000	108,000	108,000	108,000	115,020	115,020	
CRACKSEALING	669,750	210,000	75,000	75,000	75,000	75,000	79,875	79,875	
OTHER(unanticipated and equipment rental)	1,185,844	457,600	118,800	118,800	118,800	118,800	126,522	126,522	
LAND ACQUISITION	2,219,500	316,000	108,000	350,000	350,000	350,000	372,750	372,750	
ROUNDABOUT CONSTRUCTION	13,200,000	3,700,000	2,500,000		1,500,000	1,500,000	2,500,000	1,500,000	
ROAD WIDENING	1,467,060	474,000	162,000	162,000	162,000	162,000	172,530	172,530	
Design for Intersection Improvement	3,673,140	1,356,000	378,000	378,000	378,000	378,000	402,570	402,570	
TOTAL COSTS	**89,980,538**	**32,139,900**	**10,016,800**	**7,731,800**	**9,512,600**	**9,512,600**	**11,033,419**	**10,033,419**	

Funding Schedule

BONDS	62,177,059	18,557,685	10,016,800	7,731,800	4,545,350	6,210,593	7,548,662	7,566,169	
TRANSFER TAXES	20,801,721	8,949,457			4,000,000	2,834,757	3,017,507	2,000,000	
PAY-GO	4,475,669	3,975,669			500,000				
EXCISE TAX	2,526,089	657,089			467,250	467,250	467,250	467,250	
FEDERAL FUNDS									
TOTAL FUNDS	**89,980,538**	**32,139,900**	**10,016,800**	**7,731,800**	**9,512,600**	**9,512,600**	**11,033,419**	**10,033,419**	

Operating Impacts	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
STAFFING -FTEs						
SWM Maintenance		1,000		1,000		
TOTAL COSTS		**1,000**		**1,000**		

BASIS OF ACCOUNTING / BUDGETING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. The measurement focus identifies which transactions should be recorded.

Basis of Accounting – Accrual, Modified Accrual and Budget Basis

a. *Accrual Basis* – The Commissioners of St. Mary's County, for both governmental and business-type activities use the accrual basis of accounting in their financial statements and also, the proprietary and fiduciary fund financial statements. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

b. *Modified Accrual Basis* – The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available; "Measurable" means knowing or able to reasonably estimate the amount, and "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days after year-end. All other revenue items are considered to be measurable and available only when cash is received by the County. Expenditures (including capital outlay) are recorded when the related liability is incurred. However, debt service expenditures (principal and interest), as well as expenditures related to compensated absences and claims and judgments, are recorded only when due.

c. *Budget Basis of Accounting* – Actual results of operations are presented in the Statement of Revenues, Expenditures, Encumbrances, and Other Financing Sources and Uses – Budget (Non-GAAP Basis) and Actual – General Fund, in order to provide a meaningful comparison of actual results with budget estimates. Under the budget basis, encumbrances are recorded as the equivalent of expenditures, as opposed to only a reservation of fund balance as on a general accepted accounting principles (GAAP) basis.

Note that information included above is from Page 37-38 from the Commissioners of St. Mary's County, MD FY2024 Audited Financial Statements

DESCRIPTION OF FUNDS

Governmental Funds:

Governmental funds are used to account for essentially the same functions reported as governmental activities, focusing on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources. The Commissioners of St. Mary's County maintains six individual governmental funds: general, capital projects, special assessments, miscellaneous revolving fund, emergency support and emergency services billing.

General – The general fund is the largest fiscal activity of St. Mary's County and accounts for all the revenues and expenditures for basic services provided to citizens. These services include education, public safety, public works, regulatory services, library services, and various health and human services. Revenue for the general fund is from a broad array of taxes and revenues such as property taxes, income taxes, other local taxes, licenses and permits, service charges, grants, highway user fees, investment income and fund balance.

Capital Projects – Capital project expenditures and revenues are accounted for in a separate Capital Improvements Fund. The St. Mary's County Code requires the annual adoption by the Commissioners of St. Mary's County of a separate capital budget and program. The budget and plan are categorized according to the following project classifications: land conservation, highways, marine, public facilities, public schools, recreation and parks, and solid waste. Financial resources include debt-borrowing, federal and state grants, general fund revenues, and other local government and private sector contributions.

Miscellaneous Revolving Fund – This is a special revenue fund established to account for certain earmarked revenue sources designed to finance particular functions or activities. The combination of audited fund balance and projected revenues should equal or exceed the requested expenses.

Special Assessments – In St. Mary's County there are four distinct classifications of special assessments. These include: shore erosion control, roadway improvements and lighting, storm water drainage, and waterway dredging. Depending upon the type of special assessment, the project may require interfund loans. Provision is then made for the benefiting property owner to pay installments through the property tax system on an annual basis.

Emergency Support – Through an Emergency Services Tax, the County dedicates a funding stream for the County's emergency services activities and organizations, funded by that tax. Funding supports the county's volunteer fire departments and rescue squads as well as the advanced life support operation. The funds are remitted by the Treasurer and credited to this revolving fund.

Emergency Services Billing – This fund was established in 2021 with initial revenue from CARES funding. In FY2022, the County began soft billing for medical transport services. The funding supports the transition from an all-volunteer staffing to a combination of volunteers and paid EMT's and paramedics.

Enterprise Funds:

Enterprise Funds are used to report the same functions presented as business-type activities. The Commissioners of St. Mary's County use enterprise funds to account for Wicomico Golf Course, fee-based Solid Waste and Recycling Activities, and Recreation Activities.

Recreation Activities – Programs offered through the Recreation Division of the Department of Recreation and Parks are financed through fees established for the different activities. Programs and facilities include childcare centers, summer day camps, sports programs, youth and adult leisure programs, amusement park ticket sales, gymnastics center, regional park, indoor recreation center, teen center and museums.

Wicomico Golf Course – The Wicomico Shores Golf Enterprise fund finances the public golf operation in St. Mary's County. This complex includes an 18-hole golf course, restaurant, banquet room, club house, pro shop and two tennis courts.

Solid Waste and Recycling – This enterprise captures the direct operating costs and related fees. The Solid Waste and Recycling Fee is collected annually through the Property Tax bills (Environmental Service Fee).

DEPARTMENT or AGENCY / FUND RELATIONSHIP

The following table shows which funds are utilized for each Department / Agency:

	GOVERNMENTAL			ENTERPRISE		
	General Fund	Capital Projects	Revolving Fund	Solid Waste/ Recycling	Wicomico Golf	Recreation Activities
County Departments						
County Commissioners/County Administrator	√					
Aging & Human Services	√		√			
County Attorney	√					
Economic Development	√	√	√			
Finance	√					
Human Resources	√					
Information Technology	√	√				
Land Use & Growth Management	√	√	√			
Public Works & Transportation	√	√	√	√		
Recreation & Parks	√	√			√	√
Emergency Services	√	√	√			
Elected Officials						
Circuit Court	√					
Orphans' Court	√					
Office of the Sheriff	√	√	√			
Office of the State's Attorney	√		√			
Office of the County Treasurer	√					
Boards and State Agencies*						
Administrative Charging Committee	√					
Department of Health	√	√				
Department of Social Services	√					
Alcohol Beverage Board	√					
Board of Elections	√					
University of Maryland Extension (UME)	√					
Ethics Commission	√					
Police Accountability Board	√					
St. Mary's Forest Conservation Board	√					
Soil Conservation District	√					
So. MD Resource Conservation & Development	√					
So. MD Tri-County Community Action Committee, Inc.	√					
Tri-County Council for Southern Maryland	√					
SDAT - Leonardtown Office	√					
Southern Maryland Higher Education Center	√					
Board of Education	√	√				
College of Southern Maryland	√					
Board of Library Trustees	√					

**County Funding relationship only*

FY2026 APPROVED BUDGET SUMMARY

FUND DESCRIPTION	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUESTED	FY2026 APPROVED
General Fund	$ 319,685,309	$ 330,126,041	$ 339,328,027	$ 348,563,112
Enterprise Funds				
Recreation and Parks Activity Fund	3,281,395	5,939,501	6,081,453	6,081,453
Wicomico Shores Golf Fund	1,727,799	1,911,314	1,873,067	1,961,893
Solid Waste & Recycling	5,846,721	6,409,069	6,549,218	6,424,014
Special Revenue Funds				
Miscellaneous Revolving Fund	942,508	1,023,759	1,236,259	1,236,259
Special Assessments Fund	42,369	42,369	42,369	42,369
Emergency Services Support Fund	4,761,136	4,477,943	4,430,012	4,469,567
Emergency Services Billing Fund	6,468,442	7,789,930	7,742,280	8,267,809
Other Operating Funds-Independent Board				
(Non-Appropriated State, Federal, Miscellaneous Funds)				
Board of Education-General Operating	159,314,036	155,575,885	155,298,635	160,601,309
Board of Education - Restricted Fund	26,669,473	38,135,211	30,151,521	33,304,926
Board of Education - Revolving Fund	10,194,722	13,162,715	14,214,853	13,946,807
Board of Library Trustees	1,101,897	1,194,721	1,151,000	1,200,977
College of Southern Maryland	61,097,007	61,659,758	62,734,024	63,333,321
Total Operating Funds	$601,132,814	$627,530,784	$630,832,718	$649,433,816
Capital Projects Fund	$73,508,035	$73,508,035	$84,811,390	$75,402,517

THE TOTAL BUDGET FOR ST. MARY'S COUNTY

The General Fund is the portion of the budget where general tax revenues such as property and income taxes are collected, and where general expenditures such as the County's cost for education, law enforcement, highway maintenance, and libraries are reported.

Additionally, County expenditures are incurred in several other funds. There are two separate enterprise funds which account for the operations of various county-wide recreation programs and the operations of the County's public golf course, as well as the solid waste enterprise fund. There are also special revenue funds which account for the emergency services support tax, special tax district costs, emergency services billing and other miscellaneous programs. These miscellaneous revolving funds include several Department of Aging and Human Service activities.

In addition to the county funding, the Library, Public Schools, and College of Southern Maryland receive significant resources from other sources, such as the State of Maryland, which are reflected as Other Operating Funds. As part of the annual budget process, the Commissioners of St. Mary's County must also authorize the expenditure of State, Federal, and other revenues of the independent boards which manage the school system, public libraries, and the College of Southern Maryland. These revenues are received by the respective boards and not by the County government; thus, the revenues are not appropriated in the annual budget ordinance but are still authorized for expenditure by the Commissioners.

The combination of the general fund, enterprise funds, special funds, and the non-county operating funds of the independent boards comprise the entire operating budget for St. Mary's County. The Commissioners of St. Mary's County adopts a separate capital budget for the financing of long-term capital improvements.

FISCAL YEAR 2026 TOTAL OPERATING BUDGET - BY FUND

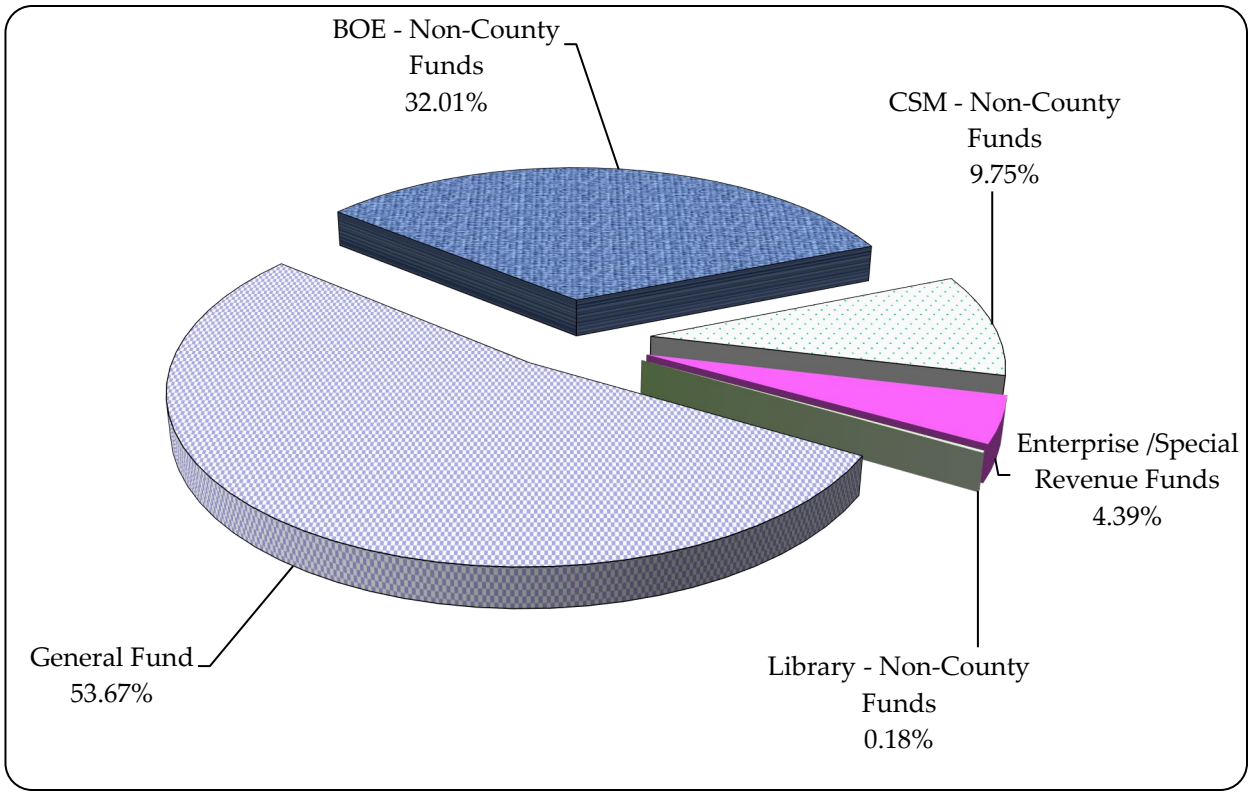
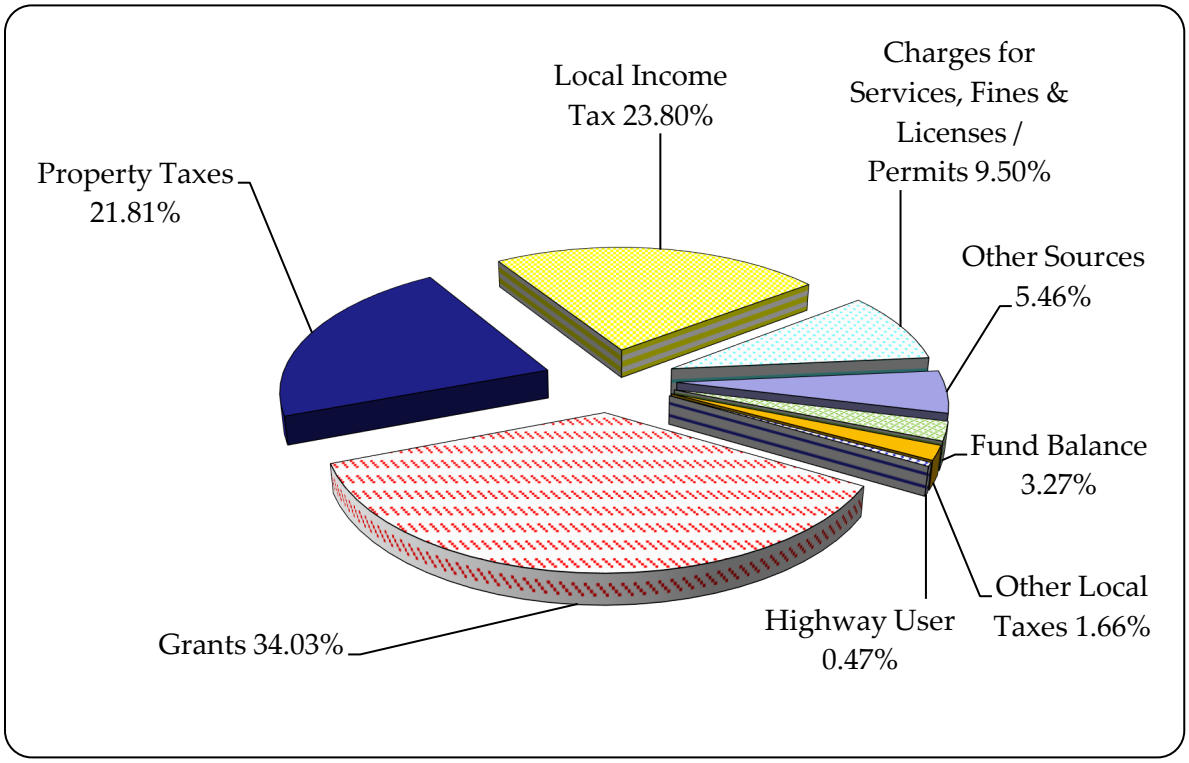


Chart shows the Percentages of the FY2026 Operating Budget - by Fund Categories

General Fund	$348,563,112
Board of Education (BOE) - Non-County Funds	207,853,042
College of Southern Maryland (CSM) – Non-County Funds	63,333,321
Enterprise / Special Revenue Funds	28,483,364
Library - Non-County Funds	1,200,977
Total – All Funds	$649,433,816

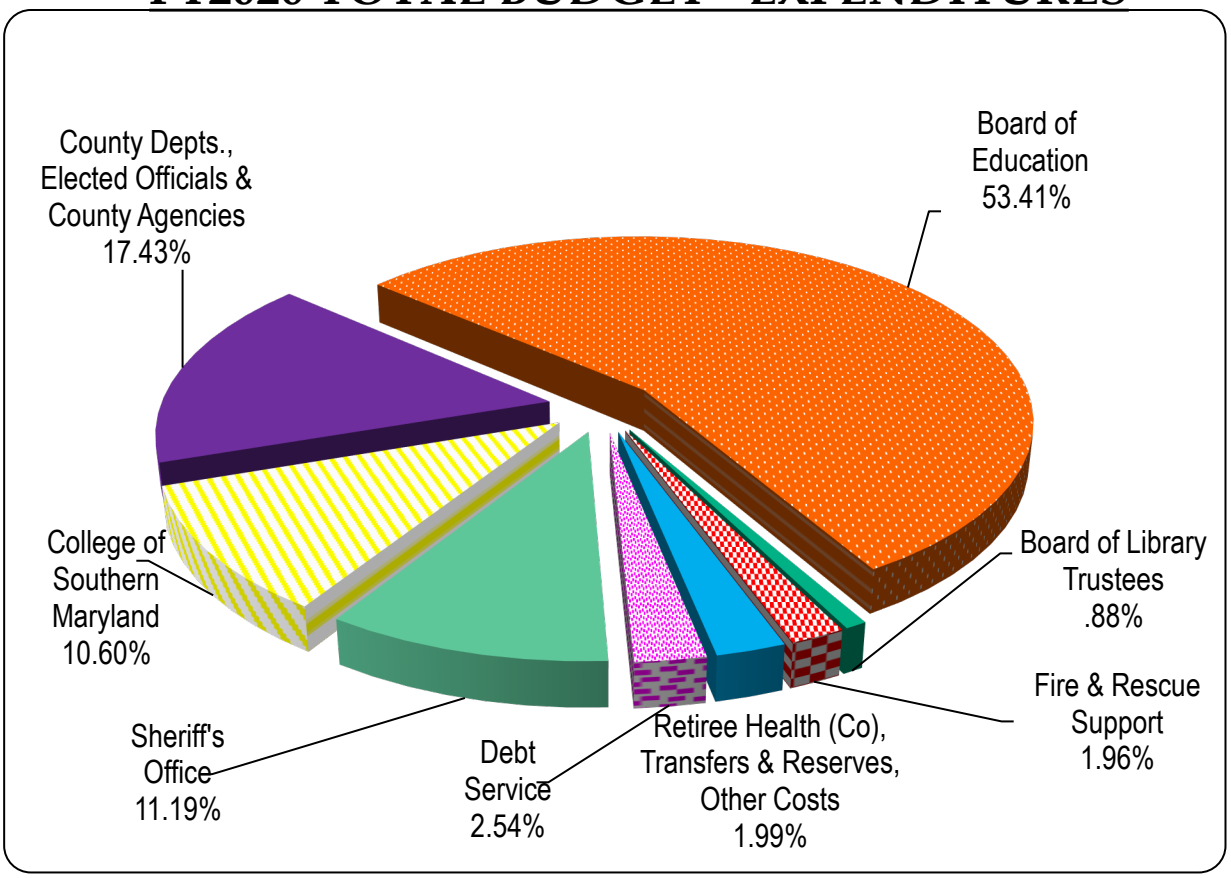
FY2026 TOTAL BUDGET - REVENUES



Projection of Revenue Sources that make up the FY2026 Budget Total of $649,433,816 – by Percentages

State / Federal Grants	$220,975,555
Local Income Tax	154,532,802
Property Taxes	141,611,869
Charges for Services / Licenses / Fines	61,712,372
Other Sources	35,451,631
Other Local Taxes	10,800,000
Highway User Revenues	3,102,262
Sub-Total	$628,186,491
Appropriation of Fund Balance	21,247,325
$12,137,893 – County	
$7,859,432 – Board of Education	
$1,200,000 – College of Southern Maryland	
$50,000 – Library	
Total Budget – Revenues	**$649,433,816**

FY2026 TOTAL BUDGET - EXPENDITURES



County Expenditures for FY2026 Total of $649,433,816 – Percentages by Entity/Category

Board of Education	$346,884,949
County Departments, Other Elected Officials & Co. Agencies	113,207,095
Sheriff's Office	72,673,115
College of Southern Maryland	68,811,371
Debt Services	16,489,244
Transfers, Reserves & Other Costs	12,925,025
Fire & Rescue Support	12,737,376
Board of Library Trustees	5,705,641
Total Budget-Expenditures	**$649,433,816**

GENERAL OPERATING FUND

BUDGET HIGHLIGHTS
FY2026 APPROVED OPERATING BUDGET

The following represents brief highlights of budget changes between FY2025 and FY2026. For more detail, please refer to the appropriate sections in this Approved Budget book.

GENERAL:

The general fund budget totals $348,563,112 which is $18,347,071 or 5.6% more than the Approved FY2025 Budget.

This is comprised of recurring revenues totaling $336,425,219 which is a 4.0% increase from FY2025 revenues and the use of Fund Balance of $12,137,893 for Non-Recurring General Fund expenditures.

REVENUES:

Real Property Tax Rate continues at $0.8478 per $100 of assessed value; this is 0.0362 or 4.5% higher than the Constant Yield Rate of 0.8116 and generates $5,655,561 in additional revenue. The Constant Yield Tax rate is the rate utilized to keep revenue the same as the prior year based on increased assessments. Property tax revenue is estimated to increase $4,283,831 over the FY2025 budget – to $138.0 million, a 3.2% increase. Property tax revenue is calculated using the State's estimated assessed value multiplied by the County's tax rate. The County's Homestead percentage remains at 3%, which may limit the amount of assessment increase on a principal residence. Senior tax credits are set at $790,000. Property tax revenue and senior tax credits are reduced from the impact of the Federal PACT Act by reducing property tax assessments for 100% disabled veterans.

St. Mary's County Income Tax rate is proposed to remain at the 3.20% of net taxable income, effective January 1, 2025. Income tax revenues are projected to increase $6,976,196 or 4.7% over the FY2025 budget to a total of $154.5 million. Tax year 2023 returns demonstrated a growth rate of 1.4% for St. Mary's County. Over the last six years, the County's average Tax Year growth is 5.0%, down from 5.77% last year, and this FY2026 approved budget uses a growth rate of 5.10%, down from last year at 5.5%, adjusted for the tax structure change passed during the state budget process to 4.7%.

Other local taxes total $10.8 million, which is a ($215,000) decrease or (2.0%) less than the Approved FY2025 Budget. The decrease in FY2026 is attributed to reduction of the energy tax rate to 0.0% offset by increased public accommodation tax revenue estimates.

Highway User Revenue is a state formula driven distribution. The formula which includes motor fuel, vehicle titling taxes, and vehicle registration fees, has been severely reduced as a part of State

budget balancing initiated in the 2010 Budget – FY2009 receipts were $6.5 million. In FY2026, estimated receipts from the State are $3.1 million, $344,877 more than the approved FY2025 budget. This amount reflects the State's increase to the Transportation fund – funding in future years could be updated, depending on revenues received at State.

State and federal grants are projected to be $12.5 million in FY2026, a decrease of $1.5 million compared to FY2025. As with past years, grants are variable from year to year and reduced revenue is offset by reduced expenditures.

Other revenues are increasing by $3.0 million principally from interest income.

FUND BALANCE:

The June 30, 2024, audit reflects an unassigned general fund balance of $43,059,319. The ratio of County reserves to revenue percentage was 19.74%. The available unassigned fund balance that can be used to maintain the 15% ratio is $15.1 million. The planned use of unassigned funds for non-recurring expenditures will maintain the County's policy percentage of retaining 15% of the fund balance in reserve.

It is important to the County and the rating agencies to maintain an adequate reserve level to avoid sudden disruption or elimination of services. The County Reserve allows time to plan and address changes such as revenue shortfalls or cost shifts.

EXPENSES:

COUNTY DEPARTMENTS

- Unassigned Fund balance in the amount of $4.4 million is being used for non-recurring equipment and vehicles in various departments, including replacement portables for Fire and Police, with an additional $556,000 utilized to support pilot programs in Transportation.
- The County added 0.5 positions – conversion of two .75 part-time employees to full-time. Additionally, four Paramedic positions are being funded in the Emergency Medical Billing fund.
- The County's merit scale will receive the second year of a three-year phase in of 3.66% market increase as recommended by the consultant. Additionally, County Employees will receive a 1% COLA and a 1 step merit increase.

ELECTED OFFICIALS

- Ranks were added for the Sheriff's Sworn – Law and Corrections.
- The Sheriff's Sworn Law and Corrections salary scale will receive a 3% market increase.
- The Sheriff's office will be replacing 16 vehicles with a cost of $1,647,936

- One position was added to State's Attorney Office
- Elected Officials merit scale staff will receive the second year of a three-year phase in of 3.66% market increase.
- Elected Officials staff will also receive a 1% COLA and a 1 step merit increase.

BOARDS and STATE AGENCIES

- Boards and State Agencies received increases as requested for COLA and merit increases.
- Maryland State Department of Assessments and Taxation funding of $793,507 is an increase of $350,000, going from 50% to 90% county funded, as mandated by the Maryland budget process.
- Board of Education funding of $139 million, is an increase of $4.7 million consisting of a $3.1 million increase in direct funding and $1.6 million teachers pension funding as mandated by the state budget.

OTHER BUDGET COSTS

- Retiree Health for current retirees will be funded from the Retiree Benefit Trust for FY2026, offsetting the revenue in Other Income $6,182,000. The County Net OPEB Liability on June 30, 2024, was $18.382 million, 86.83% funded.
- Debt service increased by $291,913, a small increase reflecting payments due on the bond sale at the end of FY2025. The debt service on the bond sale will be largely offset by retirement of current debt.

TRANSFERS and RESERVES

- $265,283 is reserved for emergency appropriations to address unbudgeted expenditures, such as severe weather events, unbudgeted grant opportunities that may require a match, or budget shortfalls due to unexpected costs.
- $1,600,000 is budgeted for Rescue Volunteer Incentive Program.
- $3,853,614 of Unassigned Fund balance is budgeted for Enterprise Fund support.

GENERAL FUND REVENUE STRUCTURE

St. Mary's County General Fund Revenues are categorized into several classifications for estimating and recording purposes. The broad revenue classifications are broken down further into specific accounts. The revenue classifications include the following:

Property Taxes - Includes all revenues from real and personal property taxes, penalties and interest, and property tax credit adjustments.

Income Taxes - Local subdivisions in Maryland levy a percent of tax based upon individual State taxable income.

Other Local Taxes - Includes admissions and amusement taxes, recordation taxes, CATV franchise tax, energy taxes, trailer park tax, and public accommodations tax.

Highway User – The County's allocation of revenues collected by the State for motor fuel taxes, vehicle titling taxes and registration fees.

Licenses and Permits - Revenues received from individuals, firms, and corporations who must have a license or permit to engage in a particular trade, business, or activity. Examples include alcohol beverage licenses, trader's licenses, amusement licenses, building permits, grading permits, and plumbing permits.

Charges for Services - Fees and charges assessed by the County to offset the costs of various services. Examples include zoning and subdivision fees, sheriff's fees, inspection fees, client fees, 911 fees, and various correctional program fees.

Fines and Forfeitures - This classification relates primarily to revenues generated within the judicial system.

State/Federal Grants – Revenues received from State and Federal governments. This revenue can take the form of a general formula principally aid (e.g. Police Protection Aid) or specific program grants (e.g. Aging - Title III - Congregate Meals)

Other Revenues - Includes investment income, tax sale revenue, grant program contributions and donations, and miscellaneous sources.

Fund Balance - Use of prior year unassigned fund balance as a funding source for the current budget, used for non-recurring costs.

BUDGET
REVENUES - SUMMARY

REVENUE SOURCE	FY2024 ACTUAL	FY2025 APPROVED	FY2026 APPROVED	INCREASE / (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
Total, Property Taxes	126,673,162	133,678,038	137,961,869	4,283,831	3.2%
Total, Income Taxes	140,662,284	147,556,606	154,532,802	6,976,196	4.7%
Total, Other Local Taxes	9,737,179	11,015,000	10,800,000	(215,000)	-2.0%
Total, Highway User	2,045,756	2,757,385	3,102,262	344,877	12.5%
Total, Licenses and Permits	576,262	638,020	635,720	(2,300)	-0.4%
Total, Charges for Services	3,630,521	4,134,400	4,240,896	106,496	2.6%
Total, Fines and Forfeitures	41,758	49,625	52,875	3,250	6.5%
Total, State/Federal Grants	18,779,355	13,992,102	12,448,415	(1,543,687)	-11.0%
Total, Other Revenues	12,726,146	9,650,380	12,650,380	3,000,000	31.1%
Total - Other Financing Sources	0	6,654,485	12,137,893	5,483,408	82.4%
TOTAL, GENERAL FUND REVENUE SOURCES	**$314,872,423**	**$330,126,041**	**$348,563,112**	**$18,437,071**	**5.6%**
Total, General Fund Revenues - *(Excl. Other Financing Sources)*	**$314,872,423**	**$323,471,556**	**$336,425,219**	**$12,953,663**	**4.0%**

EXPENDITURES SUMMARY

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT	% of Total Budget
County Commissioners/County Administrator	1,625,901	1,737,497	1,839,581	1,778,887	41,390	2.4%	0.5%
Aging & Human Services	6,360,174	6,817,504	6,413,905	7,249,485	431,981	6.3%	2.1%
County Attorney	1,144,911	1,375,951	1,401,694	1,439,560	63,609	4.6%	0.4%
Economic Development	2,414,672	2,364,927	2,230,426	2,296,783	(68,144)	-2.9%	0.7%
Emergency Services	16,095,237	16,298,079	12,391,868	13,207,580	(3,090,499)	-19.0%	3.8%
Finance	2,270,258	2,396,573	2,671,214	2,582,928	186,355	7.8%	0.7%
Human Resources	2,505,208	3,489,783	3,588,754	3,649,974	160,191	4.6%	1.0%
InformationTechnology	7,647,436	7,426,382	6,668,813	6,466,178	(960,204)	-12.9%	1.9%
Land Use & Growth Management	2,686,474	3,367,992	3,277,962	3,507,869	139,877	4.2%	1.0%
Public Works & Transportation	24,943,042	25,410,138	27,119,364	27,962,004	2,551,866	10.0%	8.0%
Recreation & Parks	5,670,270	6,494,103	6,793,054	6,829,683	335,580	5.2%	2.0%
Total, Departments	**73,363,583**	**77,178,929**	**74,396,635**	**76,970,931**	**(207,998)**	**-0.3%**	**22.1%**
Circuit Court	2,147,514	2,563,881	2,636,682	2,285,901	(277,980)	-10.8%	0.7%
Orphans' Court	71,723	74,155	74,555	76,868	2,713	3.7%	0.0%
Office of the Sheriff	59,336,974	66,518,347	68,080,818	72,673,115	6,154,768	9.3%	20.8%
Office of the State's Attorney	5,863,604	5,916,755	7,458,136	7,061,059	1,144,304	19.3%	2.0%
Office of the County Treasurer	538,192	616,360	617,635	616,181	(179)	0.0%	0.2%
Total, Elected Officials	**67,958,007**	**75,689,498**	**78,867,826**	**82,713,124**	**7,023,626**	**9.3%**	**23.7%**
Department of Health	5,033,017	5,344,717	5,578,929	5,554,720	210,003	3.9%	1.6%
Department of Agriculture	116,419	126,000	130,000	130,000	4,000	3.2%	0.0%
Department of Social Services	470,008	568,963	584,050	589,734	20,771	3.7%	0.2%
Alcohol Beverage Board	316,950	379,230	379,230	383,167	3,937	1.0%	0.1%
Board of Elections	1,588,100	2,333,191	2,353,937	2,312,883	(20,308)	-0.9%	0.7%
University of Maryland Extension (UME)	290,832	311,098	330,819	329,819	18,721	6.0%	0.1%
Ethics Commission	613	833	833	833	-	0.0%	0.0%
So. MD Forest Conservation Board	2,500	2,500	2,500	2,500	-	0.0%	0.0%
Soil Conservation District	119,624	127,373	132,404	132,404	5,031	3.9%	0.0%
So. MD Resource Conservation & Development	15,300	20,600	21,000	20,600	-	0.0%	0.0%
So. MD Tri-County Community Action Committee, Inc.	35,000	35,000	100,000	35,000	-	0.0%	0.0%
Tri-County Council for Southern Maryland	125,000	125,000	125,000	125,000	-	0.0%	0.0%
Tri-County Youth Services Bureau, Inc.	143,600	-	-	-	-	0.0%	0.0%
SDAT - Leonardtown Office	443,507	443,507	443,507	793,507	350,000	78.9%	0.2%
University System of Maryland at Southern Maryland (USMSM)	40,000	40,000	40,000	40,000	-	0.0%	0.0%
County Funds - Board of Education	127,369,907	134,369,907	139,744,703	139,031,907	4,662,000	3.5%	39.9%
County Funds - BOE Non-Recurring	700,000	-	-	-	-	0.0%	0.0%
County Funds - College of Southern Maryland	5,009,058	5,282,620	5,635,833	5,478,050	195,430	3.7%	1.6%
County Funds - Board of Library Trustees	3,828,048	4,318,036	4,595,391	4,504,664	186,628	4.3%	1.3%
Total, Boards and State Agencies	**145,647,483**	**153,828,575**	**160,198,136**	**159,464,788**	**5,636,213**	**3.7%**	**45.7%**
SUB-TOTAL	**286,969,073**	**306,697,002**	**313,462,597**	**319,148,843**	**12,451,841**	**4.1%**	
Other Budget Costs							
Appropriation Reserve	-	2,500,000	2,500,000	2,500,000	-	0.0%	0.7%
Leonardtown Tax Rebate	72,788	72,786	76,128	76,128	3,342	4.6%	0.0%
Employer Contributions - Retiree Health Costs	4,645,904	6,182,000	6,182,000	6,182,000	-	0.0%	1.8%
Employer Contributions - Unemployment	13,194	5,000	5,000	5,000	-	0.0%	0.0%
Bank / GOB Costs	150,941	55,000	55,000	55,000	-	0.0%	0.0%
Debt Service	15,628,773	16,197,331	16,547,302	16,489,244	291,913	1.8%	4.7%
Other Budget Costs	**20,511,600**	**25,012,117**	**25,365,430**	**25,307,372**	**295,255**	**1.2%**	**7.3%**
Subtotal, Excludes Transfers	**307,480,673**	**331,709,119**	**338,828,027**	**344,456,215**	**12,747,096**	**3.8%**	
Transfers & Reserves							
Pay-Go	12,204,636	(2,400,000)	-	3,853,614	6,253,614	-260.6%	1.1%
Reserve - Emergency	-	816,922	500,000	253,283	(563,639)	-69.0%	0.1%
Transfers & Reserves	**12,204,636**	**(1,583,078)**	**500,000**	**4,106,897**	**5,689,975**	**-259.4%**	**1.2%**
TOTAL GENERAL FUND BUDGET	**319,685,309**	**330,126,041**	**339,328,027**	**348,563,112**	**18,437,071**	**5.6%**	

FY2026 GENERAL FUND - REVENUES

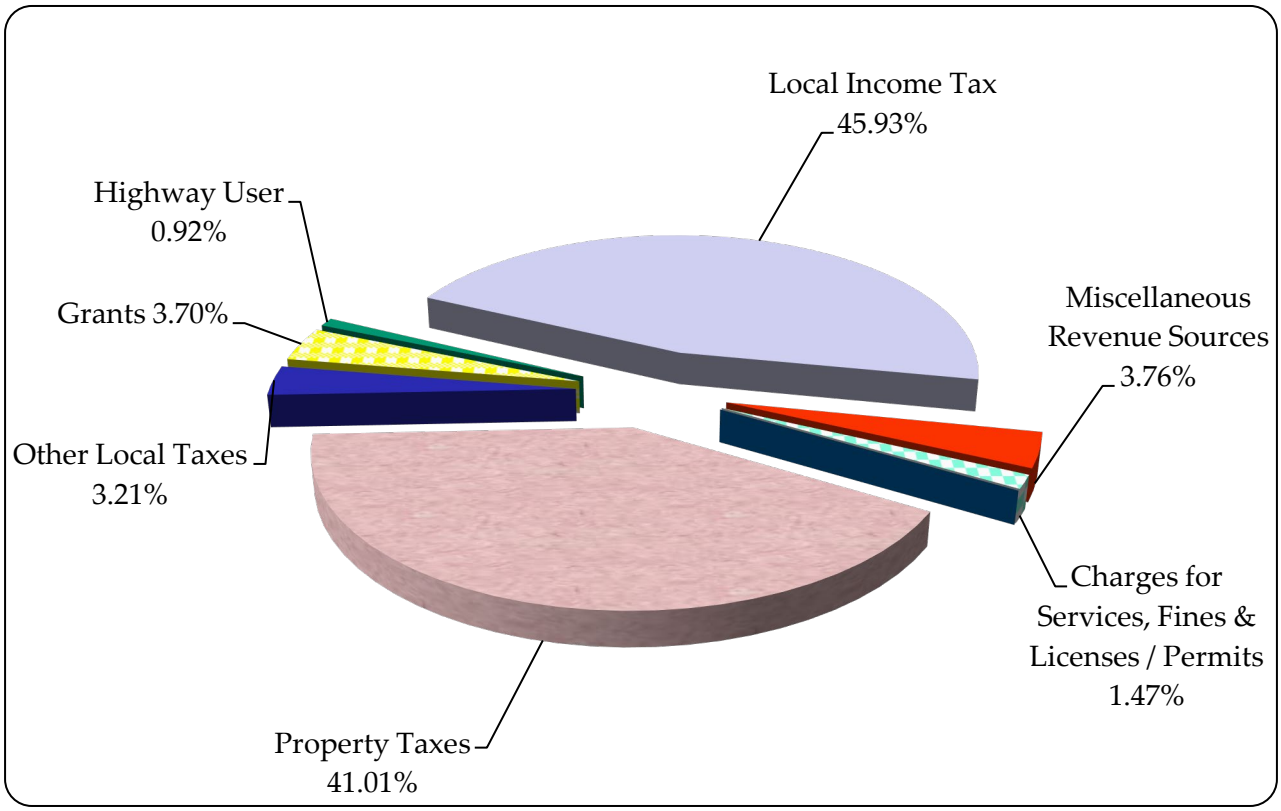


Chart is % of Total County Revenue (excluding Fund Balance) - $336,425,219 – by Revenue Source

Local Income Tax	$154,532,802
Property Tax	137,961,869
Miscellaneous Revenue Sources	12,650,380
State / Federal Grants	12,448,415
Other Local Taxes	10,800,000
Charges for Services / Licenses / Fines	4,929,491
Highway User Revenues	3,102,262
TOTAL GENERAL FUND – REVENUES (Excluding Fund Balance)	$336,425,219
Other Financing Sources – Fund Balance	12,137,893
TOTAL GENERAL FUND – REVENUES	$348,563,112

FY2026 GENERAL FUND - EXPENDITURES

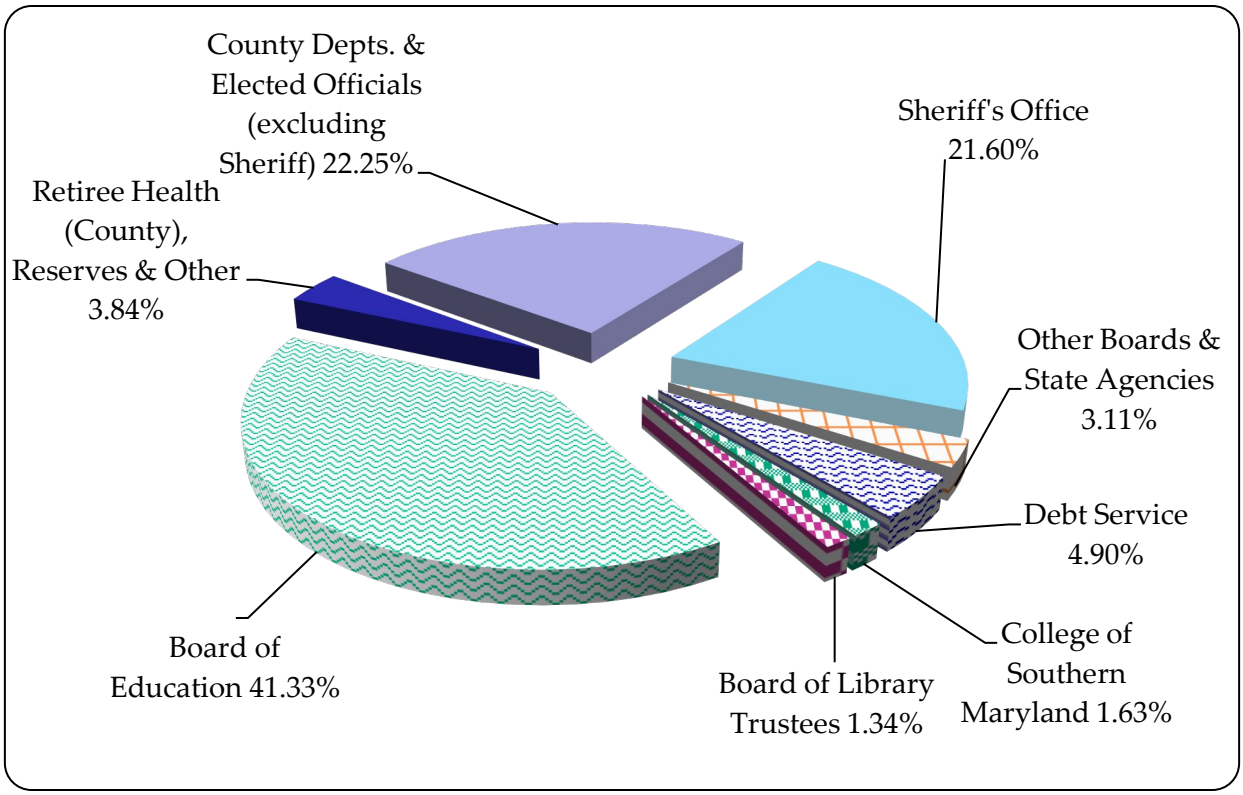


Chart is % of Total County Expenditures (excluding Fund Balance) - $336,425,219– by Entity

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Board of Education	$139,031,907
County Departments, Elected Officials (excluding Sheriff)	87,010,940
Sheriff's Office	72,673,115
Debt Services	16,489,244
Retiree Health (County), Reserves, & Other Costs	12,925,025
Other Boards & State Agencies	10,450,167
College of Southern Maryland	5,478,050
Board of Library Trustees	4,504,664
TOTAL GENERAL FUND EXPENDITURES	$348,563,112

BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED

REVENUE SOURCE	FY2024 ACTUAL	FY2025 APPROVED	FY2026 APPROVED	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
PROPERTY TAXES					
Real Property - Full Year	119,560,889	127,138,846	133,376,994	6,238,148	4.9%
Real Property - Half Year	235,323	243,101	350,327	107,226	44.1%
Personal Property - Sole Prop	119,395	158,639	144,656	(13,983)	-8.8%
Public Utilities	2,901,706	3,231,623	3,049,749	(181,874)	-5.6%
Ordinary Bus Corporation	3,540,177	3,014,148	2,748,462	(265,686)	-8.8%
Personal Property - Collection Fees	30,360	-	-	-	0.0%
Additions and Abatements	(73,326)	(250,000)	(250,000)	-	0.0%
Penalties and Interest	917,952	760,000	760,000	-	0.0%
Homeowners Tax Credit (County)	(668,324)	(700,000)	(700,000)	-	0.0%
Other Tax Reimbursement	(28,937)	(40,000)	(1,640,000)	(1,600,000)	4000.0%
Tax Sale Revenue	10,430	10,000	10,000	-	0.0%
Payments In Lieu of Taxes	270,945	244,681	244,681	-	0.0%
Senior Tax Cap Credit 70	(531,605)	(500,000)	(500,000)	-	0.0%
Senior Tax Credit/Recaptured Sr. Tax Credit	(190,253)	(230,000)	(230,000)	-	0.0%
Local Sr. Tax Credit 65-10	(44,571)	(60,000)	(60,000)	-	0.0%
State Homeowners Credit	668,329	700,000	700,000	-	0.0%
Ag Tax Deduction/Tobacco Barn Tax Credit	(45,328)	(43,000)	(43,000)	-	0.0%
Total, Property Taxes	**126,673,162**	**133,678,038**	**137,961,869**	**4,283,831**	**3.2%**
INCOME TAXES					
Local Income Tax	140,662,284	147,556,606	154,532,802	6,976,196	4.7%
Total, Income Taxes	**140,662,284**	**147,556,606**	**154,532,802**	**6,976,196**	**4.7%**
OTHER LOCAL TAXES					
Admissions and Amusement	112,762	140,000	140,000	-	0.0%
CATV Franchise Fee	856,667	1,000,000	1,000,000	-	0.0%
Energy Taxes	303,328	325,000	-	(325,000)	-100.0%
Public Accommodations Tax	1,384,088	1,200,000	1,310,000	110,000	9.2%
Recordation Taxes	6,710,821	8,000,000	8,000,000	-	0.0%
Trailer Park Tax	369,513	350,000	350,000	-	0.0%
Total, Other Local Taxes	**9,737,179**	**11,015,000**	**10,800,000**	**(215,000)**	**-2.0%**
Shared Revenues					
Highway Users Revenue	2,045,756	2,757,385	3,102,262	344,877	12.5%
Total, Shared Revenues	**2,045,756**	**2,757,385**	**3,102,262**	**344,877**	**12.5%**
LICENSES AND PERMITS					
Auto Tag Fees	591	1,000	1,000	-	0.0%
Beer, Wine, Liquor Licenses	88,736	91,000	89,000	(2,000)	-2.2%
Beer, Wine, Liquor Transfer	1,200	1,000	700	(300)	-30.0%
LUGM Inspections & Compliance	100,545	99,000	99,000	-	0.0%
LUGM Business Licenses & Permit Services	213,512	245,000	245,000	-	0.0%
Marriage Licenses	7,148	8,000	8,000	-	0.0%
DPW & T Constr.&Insp. Licenses-Materials Testing	3,060	23,000	23,000	-	0.0%
Taxicab Licenses, Peddlers & Bingo	13	20	20	-	0.0%
Traders Licenses	161,457	170,000	170,000	-	0.0%
Total, Licenses and Permits	**576,262**	**638,020**	**635,720**	**(2,300)**	**-0.4%**

BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED

REVENUE SOURCE	FY2024 ACTUAL	FY2025 APPROVED	FY2026 APPROVED	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
CHARGES FOR SERVICES					
Aging - Rents and Concessions	15,037	18,000	18,000	-	0.0%
Alcohol Beverage - Application Fees	5,250	3,000	3,000	-	0.0%
Circuit Court Juror Fee Reimbursement/Other	133,305	91,000	91,000	-	0.0%
Corrections - Home Detention	26,481	6,000	-	(6,000)	-100.0%
Corrections - Housing State Prisoners	62,820	63,000	75,000	12,000	19.0%
Corrections - Sex Offender Fees	3,600	1,000	1,000	-	0.0%
DPW & T Development Review	-	1,000	1,000	-	0.0%
DPW & T Engineering Services	53,249	92,190	92,190	-	0.0%
DPW & T Highways Fees	1,471	75	75	-	0.0%
DPW & T Passenger Fees/Other Income	263,610	438,294	238,294	(200,000)	-45.6%
DPW & T Airport Charges	60,066	65,000	65,000	-	0.0%
Economic Development Rents and Concessions	72,625	76,500	76,500	-	0.0%
General Gov't - Other Fees	350	5,000	5,000	-	0.0%
HR-Medicare Drug Subsidy	179,949	190,000	183,379	(6,621)	-3.5%
LUGM Board of Electrical Examiners	1,600	5,800	5,800	-	0.0%
LUGM Boards & Commissions	15,330	15,000	15,000	-	0.0%
LUGM Comprehensive Planning	-	5,000	5,000	-	0.0%
LUGM Development Services	79,437	100,485	100,485	-	0.0%
LUGM Metropolitan Planning Organization	16,158	18,100	18,100	-	0.0%
LUGM Other Income/Advertising/Admin Recovery	15,348	12,500	12,500	-	0.0%
LUGM Zoning Administration	16,000	5,500	5,500	-	0.0%
Maps & Publications	4	150	150	-	0.0%
Other Revenue -Incl.Ins. Proceeds/ComData Reb.	365,913	565,350	565,350	-	0.0%
Other Revenue - Admin Recovery	3,580	1,700	1,700	-	0.0%
ES 911 Service Fees	1,162,283	1,200,000	1,200,000	-	0.0%
ES Tower Revenue	204,684	180,000	180,000	-	0.0%
R & P Grass Cutting & Parks Lighting	27,618	8,000	8,000	-	0.0%
R & P Museum	37,440	50,600	50,600	-	0.0%
R & P Park Entrance Fees	70,589	150,000	150,000	-	0.0%
Regional Library	80,342	60,000	80,000	20,000	33.3%
Rents and Concessions	23,602	17,059	5,059	(12,000)	-70.3%
Sheriff - Alcohol Enforcement	105,187	108,182	113,600	5,418	5.0%
Sheriff - Fingerprinting	103,587	105,000	105,000	-	0.0%
Sheriff - Overtime Reimb/Other-Corrections	85,549	85,500	130,500	45,000	52.6%
Sheriff - Town Patrol	56,701	80,000	110,000	30,000	37.5%
Sheriff - Fees	107,743	95,000	95,000	-	0.0%
Sheriff - School Bus Enforcement	500	-	210,566	210,566	0.0%
Sheriff - Juvenile Transport	11,330	8,000	8,000	-	0.0%
Social Services Reimbursement	143,191	158,423	166,556	8,133	5.1%
States Attorney Reimbursement	-	30,000	30,000	-	0.0%
States Attorney Services for Drug Court	18,992	18,992	18,992	-	0.0%
Total, Charges for Services	**3,630,521**	**4,134,400**	**4,240,896**	**106,496**	**2.6%**
FINES AND FORFEITURES					
Alcohol Beverage Fines	14,600	11,000	11,000	-	0.0%
Animal Control Fines	7,005	17,875	21,125	3,250	18.2%
Court Fees, Fines, Forfeitures	18,168	18,500	18,500	-	0.0%
LUGM Fines	1,985	250	250	-	0.0%
State's Attorney Other Fines & Forfeitures	-	2,000	2,000	-	0.0%
Total, Fines and Forfeitures	**41,758**	**49,625**	**52,875**	**3,250**	**6.5%**

BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED

REVENUE SOURCE	FY2024 ACTUAL	FY2025 APPROVED	FY2026 APPROVED	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
STATE/FEDERAL GRANTS					
Aging & Human Services					
Title IIIB-Community Service	108,482	104,042	104,042	-	0.0%
NSIP (Nutrition Services)	30,930	37,051	37,051	-	0.0%
ARP Title IIIB	79,896	-	-	-	
ARP Title iIIC-1	43,250	-	-	-	
ARP Title IIID	5,498	-	-	-	
Title IIIB-Ombudsman	4,447	1,620	1,620	-	0.0%
Title IIIC1Congregate Meals	152,590	138,785	138,785	-	0.0%
Titlec IIIC2 Home Del Meals	201,189	95,545	95,545	-	0.0%
Title IIID Preventive Health	6,949	9,000	9,000	-	0.0%
MIPPA	223	2,519	3,243	724	28.7%
MIPPA-3	-	-	2,214	2,214	0.0%
SHIP Senior Health Insurance	15,000	15,000	15,000	-	0.0%
MIPPA-AAAs Prior2	3,685	2,797	3,254	457	16.3%
MIPPA-ADRC Prior3	-	1,346	-	(1,346)	-100.0%
Ombudsman (State & Elder)	12,129	-	18,014	18,014	0.0%
Long Term Care/Dementia	-	-	22,368		
RSVP	50,000	52,500	-	(52,500)	-100.0%
Title IIIE Caregivers	39,008	50,483	50,483	-	0.0%
Senior Medicare Patrol	8,349	5,849	6,527	678	11.6%
MAP Fee for Service	71,823	113,000	85,000	(28,000)	-24.8%
Community Options Waiver	115,817	123,290	123,290	-	0.0%
Guardian ship	9,560	10,394	10,434	40	0.4%
Ombudsman/Elder Abuse	25,158	23,885	6,652	(17,233)	-72.1%
Senior Care	181,377	153,525	195,876	42,351	27.6%
Senior Nutrition	34,854	34,854	30,952	(3,902)	-11.2%
Senior I & A	80,503	115,891	108,512	(7,379)	-6.4%
Senior Ride	16,277	14,000	14,000	-	0.0%
Level One Screening	10,000	10,000	10,000	-	0.0%
MVP Options	1,583	1,583	1,583	-	0.0%
VEPI	7,492	7,492	6,791	(701)	-9.4%
SCOF Online	6,516	6,516	6,522	6	0.1%
HS LMB Local Care Coor.	47,614	97,911	101,201	3,290	3.4%
HS LMB Admin	82,538	83,231	92,681	9,450	11.4%
CDBG COVID Rd 2 Rental Assist	180,778	-	-	-	0.0%
Health Family/Nursing	118,560	107,584	-	(107,584)	-100.0%
HS After School Prog	(45,137)	-	-	-	0.0%
Inter Agency Liaison	76,918	59,000	59,000	-	0.0%
Recon Youth Edu/Employ	47,335	107,508	60,200	(47,308)	-44.0%
HS LMB Mentoring Grant	49,019	30,436	27,637	(2,799)	-9.2%
Health Family/Nursing	(9,860)	-	107,583	107,583	0.0%
LMB Community Support	1,635	10,000	20,000	10,000	100.0%
Circles/Poverty Allev Syst	107,709	100,000	145,000	45,000	45.0%

BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED

REVENUE SOURCE	FY2024 ACTUAL	FY2025 APPROVED	FY2026 APPROVED	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
STATE / FEDERAL GRANTS - Continued					
Economic Development					
Military Resilience	393,066	-	-	-	0.0%
Land Use & Growth Management (LUGM)					
Critical Area	-	4,000	-	(4,000)	-100.0%
MHT Cert Local Gov't - Education	-	1,000	1,500	500	50.0%
Public Works and Transportation (DPW&T)					
Cares STS	210,911	-	-	-	0.0%
Cares STS Rural	(1,359)	-	-	-	0.0%
STS 5311-5307 Public	41,153	969,336	135,169	(834,167)	-86.1%
STS Capital Equip	152,226	432,205	563,957	131,752	30.5%
St. Mary's Transit System ADA	5,865	135,000	135,000	-	0.0%
DSS Sunday Service	42,934	40,000	40,000	-	0.0%
STS 5311-5307 Public	972,846	-	851,271	851,271	0.0%
STS - SSTAP	2,569	-	-	-	0.0%
Tall Timber Mitigation	110,063	-	-	-	0.0%
Recreation and Parks					
Countywide Maintenance	14,975	15,000	15,000	-	0.0%
Elms Beach	10,000	10,000	10,000	-	0.0%
Portable Toilets/Trash	14,495	-	-	-	0.0%
Information Technology					
Neighborhood Connect Broadband	1,756,401	-	-	-	0.0%
Emergency Services					
American Rescue Funds	6,916,513	-	-	-	0.0%
Emergency Isaias TS	923,152	-	-	-	0.0%
Emergency Management	176,276	91,000	102,092	11,092	12.2%
Emergency Numbers Board	450,910	2,961,900	951,900	(2,010,000)	-67.9%
Excelon Grant	37,446	30,000	30,000	-	0.0%
Homeland Security	34,908	118,000	118,000	-	0.0%
MIEMSS Emergency Medical		120,000	120,000	-	0.0%
Circuit Court					
Cooperative Reimbursement	6,603	9,910	13,730	3,820	38.5%
Family Services	192,004	230,628	244,797	14,169	6.1%
MDH/BHA Grant	84,607	84,607	84,607	-	0.0%
Recovery Court	302,125	346,928	325,000	(21,928)	-6.3%
Human Resources					
Maryland Corps Service Opt Yr 1	42,299	43,440	-	(43,440)	-100.0%

BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED

REVENUE SOURCE	FY2024 ACTUAL	FY2025 APPROVED	FY2026 APPROVED	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
STATE / FEDERAL GRANTS - Continued					
Sheriff's Office					
BJAG Grant - Equipment	195,184	21,369	-	(21,369)	-100.0%
Cooperative Reimbursement	175,065	574,902	549,851	(25,051)	-4.4%
Critical Incident Training (CIT)	207,486	25,000	25,000	-	0.0%
Day Reporting	(24,133)	556,928	556,928	-	0.0%
Edward Byrne Opioid	98,935	30,000	-	(30,000)	-100.0%
Exm&Tmt Act Grant	766,820	420,457	-	(420,457)	-100.0%
Five County	54,380	72,647	81,365	8,718	12.0%
Heroin Coordinator	439,043	59,649	61,866	2,217	3.7%
HIDTA	20,959	7,500	7,500	-	0.0%
Highway Safety SO - Adapt	2,328	4,500	4,500	-	0.0%
Highway Safety SO - Distract	14,279	3,000	3,000	-	0.0%
Highway Safety SO - impaired	132,843	12,000	12,000	-	0.0%
Mental Health Services	45,507	67,070	68,753	1,683	2.5%
Police Accountability, Community & Transparanc	431,449	47,117	-	(47,117)	-100.0%
State Aid Police Protection Aid	160,059	1,315,601	1,315,601	-	0.0%
Recruitment	185,068	25,000	-	(25,000)	-100.0%
Residential Substance Abuse Treatment	-	-	221,270	221,270	0.0%
School Resource Officers	14,395	200,000	196,491	(3,509)	-1.8%
Sex Offender Compliance	120,308	13,416	13,855	439	3.3%
Sex Offender Registration	(180)	25,000	27,200	2,200	8.8%
Sex Offender Registry	13,456	-	-	-	0.0%
STOP Grant	46,326	522,536	522,536	-	0.0%
Tobacco Enforcement	1,933	10,000	20,000	10,000	100.0%
State's Attorney's Office					
Cooperative Reimbursement	697,077	-	-	-	0.0%
Gun Violence Reduction	-	-	96,777	96,777	
Victims of Crime Act	-	-	586,299	586,299	
Social Services					
Legal Services Grant	108,089	108,819	115,540	6,721	6.2%
Appropriation Reserve		2,500,000	2,500,000	-	0.0%
Total, State/Federal Grants	**18,779,355**	**13,992,102**	**12,448,415**	**(1,543,687)**	**-11.0%**
OTHER REVENUES					
Investment income (Interest & Dividends)	7,809,089	3,000,000	6,000,620	3,000,620	100.0%
Disposal of Fixed Assets	175,856	324,000	324,000	-	0.0%
Other Income - Retiree Health Reimb	4,645,903	6,241,000	6,241,000	-	0.0%
Contributions and Donations:					
Aging Grant Programs	49,708	50,500	46,000	(4,500)	-8.9%
Community Services	9,880	7,000	9,000	2,000	28.6%
Emergency Services	35,495	26,880	28,760	1,880	7.0%
Sheriff's Office	215	1,000	1,000	-	0.0%
Total - Other Revenues	**12,726,146**	**9,650,380**	**12,650,380**	**3,000,000**	**31.1%**
TOTAL, GENERAL FUND REVENUES	**314,872,423**	**323,471,556**	**336,425,219**	**12,953,663**	**4.0%**
OTHER FINANCING SOURCES					
Appropriation of Fund Balance:					
Fund Balance - Pay-Go and Non-recurring	-	6,654,485	12,137,893	5,483,408	82.4%
Total - Other Financing Sources	**-**	**6,654,485**	**12,137,893**	**5,483,408**	**82.4%**
TOTAL, GENERAL FUND REVENUES	**314,872,423**	**330,126,041**	**348,563,112**	**18,437,071**	**5.6%**

DEPARTMENT / SPENDING UNIT	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
GENERAL GOVERNMENT						
Legislative/County Commissioners						
Legislative/County Commissioners	554,812	576,278	678,362	606,343	30,065	5.2%
County Administrator	743,468	776,627	776,627	772,041	(4,586)	-0.6%
Public Information	327,621	384,592	384,592	400,503	15,911	4.1%
County Attorney	1,144,911	1,375,951	1,401,694	1,439,560	63,609	4.6%
Total - Legislative/County Commissioners	**2,770,812**	**3,113,448**	**3,241,275**	**3,218,447**	**104,999**	**3.4%**
Finance						
Administration/Budget	934,198	957,041	1,231,482	1,056,536	99,495	10.4%
Accounting	869,485	924,141	924,141	980,825	56,684	6.1%
Auditing	37,141	50,000	50,000	50,000	-	0.0%
Procurement	429,434	465,391	465,591	495,567	30,176	6.5%
Total - Finance	**2,270,258**	**2,396,573**	**2,671,214**	**2,582,928**	**186,355**	**7.8%**
Total - Information Technology	**7,647,436**	**7,426,382**	**6,668,813**	**6,466,178**	**(960,204)**	**-12.9%**
Human Resources						
Human Resources	1,203,340	1,655,295	1,724,599	1,779,983	124,688	7.5%
Risk Management	1,250,243	1,776,748	1,823,243	1,829,115	52,367	2.9%
Grants	49,460	55,440	38,612	38,576	(16,864)	-30.4%
Total - Human Resources	**2,503,043**	**3,487,483**	**3,586,454**	**3,647,674**	**160,191**	**4.6%**
Public Works & Transportation (DPW&T)						
Development Review	265,387	301,907	301,907	319,364	17,457	5.8%
Mailroom/Messenger Services	114,940	159,397	158,147	169,265	9,868	6.2%
Vehicle Maintenance Shop	1,584,941	2,073,941	1,959,931	2,235,386	161,445	7.8%
Building Services/Grant	5,035,614	5,857,063	6,058,113	5,919,863	62,800	1.1%
Total - Public Works & Transportation	**7,000,882**	**8,392,308**	**8,478,098**	**8,643,878**	**251,570**	**3.0%**
Land Use & Growth Management						
Administration	816,202	849,942	849,942	920,721	70,779	8.3%
Comprehensive Planning	121,502	502,876	382,876	422,641	(80,235)	-16.0%
Development Services	388,845	430,319	430,319	453,699	23,380	5.4%
Zoning Administration	355,391	381,807	382,407	407,271	25,464	6.7%
Planning Commission	23,988	24,687	24,687	26,291	1,604	6.5%
Boards and Commissions	30,674	35,648	39,648	48,101	12,453	34.9%
Historical Preservation	583	2,230	2,230	2,230	-	0.0%
Permit Services	425,074	492,511	493,761	521,898	29,387	6.0%
Inspections & Compliance	520,179	638,382	638,382	671,307	32,925	5.2%
Board of Electrical Examiners	1,632	4,730	5,250	5,250	520	11.0%
Commission on the Environment	2,404	3,860	3,860	3,860	-	0.0%
Grants	-	1,000	24,600	24,600	23,600	2360.0%
Total - Land Use & Growth Management	**2,686,474**	**3,367,992**	**3,277,962**	**3,507,869**	**139,877**	**4.2%**
Circuit Court						
Administration	1,382,872	1,612,458	1,691,582	1,443,005	(169,453)	-10.5%
Law Library	30,266	42,250	42,250	42,250	-	0.0%
Grant	734,376	909,173	902,850	800,646	(108,527)	-11.9%
Orphans' Court	71,723	74,155	74,555	76,868	2,713	3.7%
Total - Circuit Court / Orphans' Court	**2,219,237**	**2,638,036**	**2,711,237**	**2,362,769**	**(275,267)**	**-10.4%**
Office of the State's Attorney						
Judicial	5,046,485	5,916,755	6,612,835	6,258,344	341,589	5.8%
Grants	817,119	0	845,301	802,715	802,715	0.0%
Total - State's Attorney	**5,863,604**	**5,916,755**	**7,458,136**	**7,061,059**	**1,144,304**	**19.3%**
Total - County Treasurer	**538,192**	**616,360**	**617,635**	**616,181**	**(179)**	**0.0%**

DEPARTMENT / SPENDING UNIT	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
GENERAL GOVERNMENT - Continued						
Total - Alcohol Beverage Board	**316,950**	**379,230**	**379,230**	**383,167**	**3,937**	**1.0%**
Total - Board of Elections	**1,588,100**	**2,333,191**	**2,353,937**	**2,312,883**	**(20,308)**	**-0.9%**
Total - Ethics Commission	**613**	**833**	**833**	**833**	**-**	**0.0%**
Total - SDAT - Leonardtown Office	**443,507**	**443,507**	**443,507**	**793,507**	**350,000**	**78.9%**
TOTAL GENERAL GOVERNMENT	**35,849,108**	**40,512,098**	**41,888,331**	**41,597,373**	**1,085,275**	**2.7%**
PUBLIC SAFETY						
Emergency Services						
Emergency Communications Center	3,993,615	4,484,336	4,893,855	4,536,593	52,257	1.2%
Emergency Radio Communications	1,384,516	5,463,600	2,715,841	3,995,449	(1,468,151)	-26.9%
Emergency Management	768,711	899,291	887,478	928,738	29,447	3.3%
Animal Control	1,926,608	2,129,952	2,470,610	2,424,808	294,856	13.8%
Grants (Recov-Princ FEMA & Emerg Events)	8,021,787	3,320,900	1,424,084	1,321,992	(1,998,908)	-60.2%
Total Emergency Services	**16,095,237**	**16,298,079**	**12,391,868**	**13,207,580**	**(3,090,499)**	**-19.0%**
Office of the Sheriff						
Law Enforcement	38,457,700	42,423,506	43,122,145	44,989,641	2,566,135	6.0%
Corrections	17,178,475	19,344,507	20,171,258	21,813,052	2,468,545	12.8%
Training	355,015	432,677	584,975	584,975	152,298	35.2%
Canine	38,591	41,960	44,700	44,700	2,740	6.5%
Court Security	906,822	1,066,076	1,174,371	1,161,536	95,460	9.0%
Grants	2,400,371	3,209,621	2,772,803	4,079,211	869,590	27.1%
Total Office of the Sheriff	**59,336,974**	**66,518,347**	**68,080,818**	**72,673,115**	**6,154,768**	**9.3%**
TOTAL PUBLIC SAFETY	**75,432,211**	**82,816,426**	**80,472,686**	**85,880,695**	**3,064,269**	**3.7%**
PUBLIC WORKS						
Public Works & Transportation (DPW&T)						
Administration	657,710	714,753	721,038	788,279	73,526	10.3%
Engineering Services	969,237	1,172,021	1,176,766	1,263,729	91,708	7.8%
Construction & Inspections	979,116	1,127,397	1,223,533	1,248,763	121,366	10.8%
County Highways	7,354,595	6,083,104	6,223,032	6,161,392	78,288	1.3%
MS4 Program	894,619	1,081,292	1,081,292	1,103,795	22,503	2.1%
St Mary's County Airport	99,314	295,847	208,225	198,760	(97,087)	-32.8%
Grants (principally STS)	3,391,687	3,210,035	4,310,171	4,850,698	1,640,663	51.1%
TOTAL PUBLIC WORKS	**14,346,278**	**13,684,449**	**14,944,057**	**15,615,416**	**1,930,967**	**14.1%**
HEALTH						
Total - Department of Health	**5,033,017**	**5,344,717**	**5,578,929**	**5,554,720**	**210,003**	**3.9%**
Department Of Agriculture - Mosquito Control	**116,419**	**126,000**	**130,000**	**130,000**	**4,000**	**3.2%**
Aging & Human Services						
Human Services-Admin Grants (0409)	156,793	181,142	199,407	285,771	104,629	57.8%
Grants - Human Services (Non-Admin.-440)	547,775	414,528	419,420	419,420	4,892	1.2%
Total - Aging & Human Services	**704,568**	**595,670**	**618,827**	**705,191**	**109,521**	**18.4%**
TOTAL HEALTH	**5,854,004**	**6,066,387**	**6,327,756**	**6,389,911**	**323,524**	**5.3%**

DEPARTMENT / SPENDING UNIT	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
SOCIAL SERVICES						
Aging & Human Services						
Aging Administration	2,751,381	3,254,463	3,516,218	3,502,179	247,716	7.6%
Grants - Aging	1,548,177	1,474,603	1,602,139	1,555,606	81,003	5.5%
Non-Profit Allocation	795,547	818,047	-	836,047	18,000	2.2%
Total - Aging & Human Services	**5,095,105**	**5,547,113**	**5,118,357**	**5,893,832**	**346,719**	**6.3%**
Total - Department of Social Services	**470,008**	**568,963**	**584,050**	**589,734**	**20,771**	**3.7%**
Other State Agencies						
So.MD Tri-County Comm. Action	35,000	35,000	100,000	35,000	-	0.0%
Tri-County Youth Services Bureau, Inc.	143,600	-	-	-	-	0.0%
Total - Other State Agencies	**178,600**	**35,000**	**100,000**	**35,000**	**-**	**0.0%**
TOTAL SOCIAL SERVICES	**5,743,713**	**6,151,076**	**5,802,407**	**6,518,566**	**367,490**	**6.0%**
PRIMARY & SECONDARY EDUCATION						
County Appropriation - BOE	128,069,907	134,369,907	139,744,703	139,031,907	4,662,000	3.5%
Non-Public School Bus Transportation	3,595,882	3,333,381	3,697,209	3,702,710	369,329	11.1%
Non-Profit Allocation	43,175	35,000	-	35,000	-	0.0%
TOTAL PRIMARY & SECONDARY EDUCATION	**131,708,964**	**137,738,288**	**143,441,912**	**142,769,617**	**5,031,329**	**3.7%**
POST SECONDARY EDUCATION						
County Appropriation - College of So MD	5,009,058	5,282,620	5,635,833	5,478,050	195,430	3.7%
University System of Maryland at Southern Maryland (USMSM)	40,000	40,000	40,000	40,000	-	0%
TOTAL POST SECONDARY EDUCATION	**5,049,058**	**5,322,620**	**5,675,833**	**5,518,050**	**195,430**	**3.7%**
PARKS, RECREATION & CULTURE						
Recreation & Parks - Department						
Administration	1,422,565	1,698,719	1,997,839	2,063,198	364,479	21.5%
Parks Maintenance	3,057,865	3,550,896	3,585,802	3,535,011	(15,885)	-0.4%
Grants Division	39,470	25,000	25,000	24,999	(1)	0.0%
Museum Division	1,014,040	1,080,658	1,184,413	1,084,975	4,317	0.4%
Non-Profit Allocation	136,330	138,830	0	121,500	(17,330)	-12.5%
TOTAL PARKS, RECREATION, & CULTURE	**5,670,270**	**6,494,103**	**6,793,054**	**6,829,683**	**335,580**	**5.2%**
County Appropriation - TOTAL LIBRARY	**3,828,048**	**4,318,036**	**4,595,391**	**4,504,664**	**186,628**	**4.3%**
CONSERVATION OF NATURAL RESOURCES						
University of MD Extension-St. Mary's	290,832	311,098	330,819	329,819	18,721	6.0%
Soil Conservation District	119,624	127,373	132,404	132,404	5,031	3.9%
SMC Forest Conservation Board	2,500	2,500	2,500	2,500	-	0.0%
Southern Maryland RC&D	15,300	20,600	21,000	20,600	-	0.0%
Watermen's Association of St. Mary's Co., Inc.	12,500	20,000	-	20,000	-	0.0%
Allocation of Agriculture & Seafood (75% DED)	265,658	316,205	356,789	281,736	(34,469)	-10.9%
TOTAL CONSV. OF NATURAL RESOURCES	**706,414**	**797,776**	**843,512**	**787,059**	**(10,717)**	**-1.3%**

DEPARTMENT / SPENDING UNIT	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE (DECREASE) OVER FY2025 APPROVED AMOUNT	PERCENT
ECONOMIC & DEVELOPMENT						
Economic Development - Department						
Administration/Office of the Director	457,453	662,306	537,306	578,951	(83,355)	-12.6%
Tourism Development	480,312	480,312	525,954	525,954	45,642	9.5%
Agriculture & Seafood Development	354,210	421,606	475,718	375,648	(45,958)	-10.9%
Less Allocation (See above)	(265,658)	(316,205)	(356,789)	(281,736)	34,469	-10.9%
Business Development	635,376	691,448	691,448	707,650	16,202	2.3%
Non-Profit Allocation	38,580	54,255	-	53,580	(675)	-1.2%
Grants	393,066	-	-	-	-	0.0%
Total - Economic Development	**2,093,340**	**1,993,723**	**1,873,638**	**1,960,047**	**(33,676)**	**-1.7%**
Human Resources						
Commission for the Disabled	2,165	2,300	2,300	2,300	-	0.0%
Total - Human Resources	**2,165**	**2,300**	**2,300**	**2,300**	**-**	**0.0%**
Office of Community Services						
Community Services	547,532	665,871	665,871	639,612	(26,259)	-3.9%
Human Relations Commission	1,150	1,850	1,850	1,850	-	0.0%
Commission for Women	11,819	7,000	9,000	9,000	2,000	28.6%
Total - Office of Community Services	**560,501**	**674,721**	**676,721**	**650,462**	**(24,259)**	**-3.6%**
Tri-County Council for Southern Maryland	125,000	125,000	125,000	125,000	-	0.0%
Total - Tri-County Council for Southern Maryland	**125,000**	**125,000**	**125,000**	**125,000**	**-**	**0.0%**
TOTAL ECONOMIC & DEVELOPMENT	**2,781,006**	**2,795,744**	**2,677,659**	**2,737,809**	**(57,935)**	**-2.1%**
DEBT SERVICE / INTER-GOVERNMENTAL						
TOTAL DEBT SERVICE	**15,628,773**	**16,197,331**	**16,547,302**	**16,489,244**	**291,913**	**1.8%**
TOTAL INTER-GOVERNMENTAL - LEONARDTOWN TAX REBATE	**72,788**	**72,786**	**76,128**	**76,128**	**3,342**	**4.6%**
OTHER						
Employer Contributions - Retiree Health Benefits	4,645,904	6,182,000	6,182,000	6,182,000	-	0.0%
Employer Contributions - Unemployment	13,194	5,000	5,000	5,000	-	0.0%
Bank / GOB Costs	150,941	55,000	55,000	55,000	-	0.0%
TOTAL OTHER	**4,810,039**	**6,242,000**	**6,242,000**	**6,242,000**	**-**	**0.0%**
RESERVES						
Reserve - Grant/Appropriation	-	2,500,000	2,500,000	2,500,000	-	0.0%
Reserve - Emergency and Public Hearing	-	816,922	500,000	253,283	(563,639)	-69.0%
TOTAL RESERVES	**-**	**3,316,922**	**3,000,000**	**2,753,283**	**(563,639)**	**-17.0%**
TRANSFERS						
Pay-Go	12,204,636	(2,400,000)	-	3,853,614	6,253,614	-260.6%
TOTAL TRANSFERS	**12,204,636**	**(2,400,000)**	**-**	**3,853,614**	**6,253,614**	**-260.6%**
TOTAL GENERAL FUND	**$319,685,309**	**$330,126,041**	**$339,328,027**	**$348,563,112**	**18,437,071**	**5.6%**

THE GENERAL FUND EXPENDITURE STRUCTURE

The detailed budget pages which follow provide a breakdown by department/spending unit of the audited FY2024 expenditures, the original approved FY2025 budget, and both the requested and approved FY2026 budget. The categorization of expenditures within each department/spending unit is in accordance with the County's automated financial system and chart of accounts. Expenditures are further refined within the chart of accounts for budgeting and expenditure tracking purposes.

PERSONAL SERVICES - Includes regular salaries, overtime, shift differential, and associated costs such as employer contributions to social security, pension and health insurance.

OPERATING EXPENSES - Includes the day-to-day operating expenses of the County categorized as follows:

1. **Operating Supplies** - Includes the cost of office supplies, advertising and legal notices, printing and binding, books and publications, uniforms and clothing, supplies and materials, food and staff development.
2. **Professional Services** - Includes the use of architects and engineers, consultants, individuals who perform services for the County but are not employees, use of outside firms to maintain County office equipment, and employment of accounting, auditing and medical experts.
3. **Communications** - Includes costs associated with telephone, postage and freight.
4. **Transportation** - Includes purchased fuel and oil, vehicle maintenance and repair, and costs reimbursed to employees when traveling on County business.
5. **Public Utility Service** - Includes such utility costs as electricity, gas, water and sewer, and heating oil.
6. **Repairs and Maintenance** - Includes the costs to repair and maintain County facilities (heating, air-conditioning, ventilation, electrical, plumbing, and roofing).
7. **Rentals** - Includes the cost whenever the County must rent facilities, tools, equipment or land.
8. **Insurance** - Consists of the costs for which the County must insure the fixed assets as well as general public liability and officials' performance bonds.
9. **Miscellaneous** - Consists primarily of funds to be allocated to independent spending units outside the County government. Also includes costs of conferences, lodging, professional memberships, and other costs not identified in other expense categories. This category will also include any transfers from the general fund to enterprise/special revenue funds to cover on-going subsidies.

EQUIPMENT - Costs of acquiring new and replacement vehicles, shop and custodial equipment, and office and communications equipment. Equipment/vehicle lease payments include the acquisition of new or replacement equipment using 5-year exempt financing; the amount shown is the annual lease cost.

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
COUNTY DEPARTMENTS						
County Commissioners/County Admin.						
Legislative/County Commissioners						
Personal Services	511,819	523,398	625,482	553,463	30,065	5.7%
Operating Supplies	957	1,300	1,300	1,300	-	0.0%
Communications	3,442	3,750	3,750	3,750	-	0.0%
Transportation	2,009	2,650	2,650	2,650	-	0.0%
Miscellaneous	36,585	45,180	45,180	45,180	-	0.0%
Legislative/County Commissioners	**554,812**	**576,278**	**678,362**	**606,343**	**30,065**	**5.2%**
County Administrator						
Personal Services	651,273	702,795	702,795	741,209	38,414	5.5%
Operating Supplies	5,383	10,200	10,200	10,200	-	0.0%
Professional Services	6,465	8,732	8,732	8,732	-	0.0%
Communications	643	2,100	2,100	2,100	-	0.0%
Transportation	318	500	500	500	-	0.0%
Miscellaneous	78,965	52,300	52,300	9,300	(43,000)	-82.2%
Equipment	421	-	-	-	-	0.0%
County Administrator	**743,468**	**776,627**	**776,627**	**772,041**	**(4,586)**	**-0.6%**
Public Information						
Personal Services	307,210	360,382	360,382	376,293	15,911	4.4%
Operating Supplies	4,461	5,200	5,200	5,200	-	0.0%
Communications	500	1,000	1,000	1,000	-	0.0%
Transportation	141	220	220	220	-	0.0%
Miscellaneous	14,669	17,790	17,790	17,790	-	0.0%
Equipment	640	-	-	-	-	0.0%
Public Information	**327,621**	**384,592**	**384,592**	**400,503**	**15,911**	**4.1%**
Total - County Commissioners/County Admin.	**1,625,901**	**1,737,497**	**1,839,581**	**1,778,887**	**41,390**	**2.4%**
Aging & Human Services						
Aging Administration						
Personal Services	2,182,305	2,593,651	2,758,579	2,744,540	150,889	5.8%
Operating Supplies	346,918	426,689	563,200	563,200	136,511	32.0%
Professional Services	120,761	98,700	114,700	114,700	16,000	16.2%
Communications	39,030	30,000	38,000	38,000	8,000	26.7%
Transportation	15,639	33,663	21,663	21,663	(12,000)	-35.6%
Miscellaneous	9,613	6,876	6,876	6,876	-	0.0%
Equipment	20,303	48,200	13,200	13,200	(35,000)	-72.6%
Other - Lease Payments	16,812	16,684	-	-	(16,684)	-100.0%
Aging Administration	**2,751,381**	**3,254,463**	**3,516,218**	**3,502,179**	**247,716**	**7.6%**
Grants - Aging						
Personal Services	762,518	916,396	1,009,676	963,143	46,747	5.1%
Operating Supplies	476,121	388,730	336,118	336,118	(52,612)	-13.5%
Professional Services	203,669	140,082	204,182	204,182	64,100	45.8%
Communications	9,509	600	4,854	4,854	4,254	709.0%
Transportation	19,159	20,518	27,782	27,782	7,264	35.4%
Insurance	561	1,777	1,777	1,777	-	0.0%
Miscellaneous	33,251	6,500	17,000	17,000	10,500	161.5%
Equipment	43,389	-	750	750	750	0.0%
Grants - Aging	**1,548,177**	**1,474,603**	**1,602,139**	**1,555,606**	**81,003**	**5.5%**
Human Services-Admin Grants						
Personal Services	114,435	170,772	176,407	262,771	91,999	53.9%
Operating Supplies	3,482	2,357	6,500	6,500	4,143	175.8%
Professional Services	37,876	7,013	15,500	15,500	8,487	121.0%
Miscellaneous	1,000	1,000	1,000	1,000	-	0.0%
Human Services-Admin Grants	**156,793**	**181,142**	**199,407**	**285,771**	**104,629**	**57.8%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Aging & Human Services - continued						
Community Services						
Personal Services	385,779	500,614	500,614	474,355	(26,259)	-5.2%
Operating Supplies	3,472	4,373	4,373	4,373	-	0.0%
Professional Services	4,681	5,927	5,927	5,927	-	0.0%
Communications	2,617	3,350	3,350	3,350	-	0.0%
Transportation	2,433	2,650	2,650	2,650	-	0.0%
Rentals	-	407	407	407	-	0.0%
Miscellaneous	148,550	148,550	148,550	148,550	-	0.0%
Community Services	**547,532**	**665,871**	**665,871**	**639,612**	**(26,259)**	**-3.9%**
Human Relations Commission						
Operating Supplies	515	250	250	250	-	0.0%
Professional Services	500	1,400	1,400	1,400	-	0.0%
Miscellaneous	135	200	200	200	-	0.0%
Human Relations Commission	**1,150**	**1,850**	**1,850**	**1,850**	**-**	**0.0%**
Commission for Women						
Operating Supplies	1,381	765	765	765	-	0.0%
Professional Services	5,871	5,335	5,335	5,335	-	0.0%
Rentals	-	400	400	400	-	0.0%
Miscellaneous	4,567	500	2,500	2,500	2,000	400.0%
Commission for Women	**11,819**	**7,000**	**9,000**	**9,000**	**2,000**	**28.6%**
Non-Profits - Aging & Human Services						
Miscellaneous (Operating Allocation)	795,547	818,047	-	836,047	18,000	2.2%
Non-Profits - Aging & Human Services	**795,547**	**818,047**	**-**	**836,047**	**18,000**	**2.2%**
Grants - Human Services (Non-Administration)						
Professional Services	547,775	414,528	419,420	419,420	4,892	1.2%
Grants - Human Services (Non-Admin.)	**547,775**	**414,528**	**419,420**	**419,420**	**4,892**	**1.2%**
Total - Aging & Human Services	**6,360,174**	**6,817,504**	**6,413,905**	**7,249,485**	**431,981**	**6.3%**
County Attorney						
Personal Services	1,004,937	1,202,705	1,202,705	1,266,752	64,047	5.3%
Operating Supplies	42,036	47,138	49,631	49,631	2,493	5.3%
Professional Services	46,803	50,577	91,077	66,077	15,500	30.6%
Communications	3,517	3,300	3,550	3,550	250	7.6%
Transportation	818	1,056	1,056	1,056	-	0.0%
Miscellaneous	12,603	28,900	11,400	11,400	(17,500)	-60.6%
Equipment	3,787	-	-	-	-	0.0%
County Attorney	**1,114,501**	**1,333,676**	**1,359,419**	**1,398,466**	**64,790**	**4.9%**
Police Accountablilty Board/Admin Charging Committee						
Personal Services	30,410	40,775	40,775	39,594	(1,181)	-2.9%
Miscellaneous	-	1,500	1,500	1,500	-	100.0%
PAB and ACC	**30,410**	**42,275**	**42,275**	**41,094**	**(1,181)**	**-2.8%**
Total - County Attorney	**1,144,911**	**1,375,951**	**1,401,694**	**1,439,560**	**63,609**	**4.6%**
Economic Development						
Administration/Office of the Director						
Personal Services	380,114	497,718	497,718	539,363	41,645	8.4%
Operating Supplies	10,508	12,060	12,060	12,060	-	0.0%
Professional Services	50,955	127,900	2,900	2,900	(125,000)	-97.7%
Communications	7,032	12,900	12,900	12,900	-	0.0%
Transportation	822	2,200	2,200	2,200	-	0.0%
Rentals	66	168	168	168	-	0.0%
Miscellaneous	7,956	9,360	9,360	9,360	-	0.0%
Administration/Office of the Director	**457,453**	**662,306**	**537,306**	**578,951**	**(83,355)**	**-12.6%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Tourism Development						
Professional Services	480,312	480,312	525,954	525,954	45,642	9.5%
Tourism Development	**480,312**	**480,312**	**525,954**	**525,954**	**45,642**	**9.5%**
Agriculture & Seafood Development						
Personal Services	345,547	408,625	422,737	362,667	(45,958)	-11.2%
Operating Supplies	8,217	12,092	12,092	12,092	-	0.0%
Professional Services	-	-	40,000	-	-	0.0%
Transportation	61	258	258	258	-	0.0%
Miscellaneous	385	631	631	631	-	0.0%
Agriculture & Seafood Development	**354,210**	**421,606**	**475,718**	**375,648**	**(45,958)**	**-10.9%**
Business Development						
Lease	6,035	-	-	-	-	0.0%
Personal Services	310,345	351,248	351,248	373,890	22,642	6.4%
Operating Supplies	50,628	73,280	73,280	73,280	-	0.0%
Professional Services	54,855	110,536	110,536	110,536	-	0.0%
Transportation	205	1,000	1,000	1,000	-	0.0%
Miscellaneous	118,483	148,944	148,944	148,944	-	0.0%
Equipment & Furniture	94,825	-	-	-	-	0.0%
Other	-	6,440	6,440	-	(6,440)	-100.0%
Business Development	**635,376**	**691,448**	**691,448**	**707,650**	**16,202**	**2.3%**
Non-Profits - Economic Development						
Miscellaneous-Economic Development	12,500	20,000	-	20,000	-	0.0%
Miscellaneous-Economic Development Conserv	38,580	54,255	-	53,580	(675)	-1.2%
Miscellaneous-Post Secondary Education	43,175	35,000	-	35,000	-	0.0%
Non-Profits - Economic Development	**94,255**	**109,255**	**-**	**108,580**	**(675)**	**-0.6%**
Grants						
Professional Services	391,449	-	-	-	-	0.0%
Transportation	911	-	-	-	-	0.0%
Miscellaneous	706	-	-	-	-	0.0%
Grants	**393,066**	**-**	**-**	**-**	**-**	**0.0%**
Total - Economic Development	**2,414,672**	**2,364,927**	**2,230,426**	**2,296,783**	**(68,144)**	**-2.9%**
Emergency Services						
Emergency Communications						
Personal Services	3,750,998	4,178,082	4,584,231	4,229,969	51,887	1.2%
Operating Supplies	43,938	58,039	61,839	61,839	3,800	6.5%
Professional Services	28,439	38,750	39,750	39,750	1,000	2.6%
Communications	120,387	170,318	170,318	170,318	-	0.0%
Transportation	4,463	15,617	15,617	15,617	-	0.0%
Rentals	3,000	3,000	3,000	3,000	-	0.0%
Miscellaneous	5,949	11,100	19,100	16,100	5,000	45.0%
Equipment	27,748	-	-	-	-	0.0%
Other - Lease Payment	8,693	9,430	-	-	(9,430)	-100.0%
Emergency Communications	**3,993,615**	**4,484,336**	**4,893,855**	**4,536,593**	**52,257**	**1.2%**
Emergency Radio Communications						
Personal Services	369,192	384,363	384,363	404,892	20,529	5.3%
Operating Supplies	11,697	28,000	28,000	28,000	-	0.0%
Professional Services	888,565	936,165	960,059	960,059	23,894	2.6%
Communications	2,238	1,500	1,500	1,500	-	0.0%
Transportation	6,480	6,000	6,000	6,000	-	0.0%
Rentals	37,782	40,319	41,493	41,493	1,174	2.9%
Miscellaneous	74	3,950	3,950	3,950	-	0.0%
Equipment	60,747	4,054,908	116,855	2,549,555	(1,505,353)	-37.1%
Other - Lease Payments	7,741	8,395	1,173,621	-	(8,395)	-100.0%
Emergency Radio Communications	**1,384,516**	**5,463,600**	**2,715,841**	**3,995,449**	**(1,468,151)**	**-26.9%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Emergency Management						
Personal Services	559,508	687,428	687,428	728,688	41,260	6.0%
Operating Supplies	83,166	63,900	63,900	63,900	-	0.0%
Professional Services	28,772	59,050	59,050	59,050	-	0.0%
Communications	13,159	26,600	26,600	26,600	-	0.0%
Transportation	4,037	10,000	10,000	10,000	-	0.0%
Miscellaneous	31,845	40,500	40,500	40,500	-	0.0%
Equipment	36,310	-	-	-	-	0.0%
Other - Lease Payments	11,914	11,813	-	-	(11,813)	-100.0%
Emergency Management	**768,711**	**899,291**	**887,478**	**928,738**	**29,447**	**3.3%**
Animal Services						
Personal Services	1,523,465	1,846,571	2,014,329	1,942,077	95,506	5.2%
Operating Supplies	129,801	144,215	159,165	159,165	14,950	10.4%
Professional Services	78,853	85,300	185,300	185,300	100,000	117.2%
Communications	4,633	5,584	5,584	5,584	-	0.0%
Transportation	22,874	43,432	43,432	43,432	-	0.0%
Miscellaneous	3,892	4,850	4,250	4,250	(600)	-12.4%
Equipment	163,090	-	39,000	85,000	85,000	100.0%
Other - Lease Payments	-	-	19,550	-	-	0.0%
Animal Services	**1,926,608**	**2,129,952**	**2,470,610**	**2,424,808**	**294,856**	**13.8%**
Grants						
Personal Services	185	-	102,092	-	-	0.0%
Operating Supplies	141,118	263,900	259,992	259,992	(3,908)	-1.5%
Professional Services	3,813,557	381,500	431,500	431,500	50,000	13.1%
Communications	453,691	-	-	-	-	0.0%
Miscellaneous - American Rescue Act	1,394,670	-	-	-	-	0.0%
Capital Improvements	1,879,921	-	-	-	-	0.0%
Equipment	338,645	2,675,500	630,500	630,500	(2,045,000)	-76.4%
Grants	**8,021,787**	**3,320,900**	**1,424,084**	**1,321,992**	**(1,998,908)**	**-60.2%**
Total - Emergency Services	**16,095,237**	**16,298,079**	**12,391,868**	**13,207,580**	**(3,090,499)**	**-19.0%**
Finance						
Administration/Budget						
Personal Services	897,002	911,791	1,182,207	1,007,261	95,470	10.5%
Operating Supplies	13,276	17,000	21,025	21,025	4,025	23.7%
Professional Services	5,825	9,250	9,250	9,250	-	0.0%
Communications	11,493	14,500	14,500	14,500	-	0.0%
Transportation	311	300	300	300	-	0.0%
Miscellaneous	5,489	4,200	4,200	4,200	-	0.0%
Equipment	802	-	-	-	-	0.0%
Administration/Budget	**934,198**	**957,041**	**1,231,482**	**1,056,536**	**99,495**	**10.4%**
Accounting						
Personal Services	852,104	911,431	911,431	968,115	56,684	6.2%
Operating Supplies	6,379	7,810	7,810	7,810	-	0.0%
Professional Services	6,764	-	-	-	-	0.0%
Transportation	114	400	400	400	-	0.0%
Rentals	3,494	4,000	4,000	4,000	-	0.0%
Miscellaneous	630	500	500	500	-	0.0%
Accounting	**869,485**	**924,141**	**924,141**	**980,825**	**56,684**	**6.1%**
Auditing						
Professional Services	37,141	50,000	50,000	50,000	-	0.0%
Auditing	**37,141**	**50,000**	**50,000**	**50,000**	**-**	**0.0%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Procurement						
Personal Services	424,889	460,212	460,212	490,188	29,976	6.5%
Operating Supplies	2,470	2,675	2,675	2,675	-	0.0%
Communications	346	624	624	624	-	0.0%
Miscellaneous	1,729	1,880	2,080	2,080	200	10.6%
Procurement	**429,434**	**465,391**	**465,591**	**495,567**	**30,176**	**6.5%**
Total - Finance	**2,270,258**	**2,396,573**	**2,671,214**	**2,582,928**	**186,355**	**7.8%**
Human Resources						
Human Resources						
Personal Services	849,285	945,892	990,678	1,145,913	200,021	21.1%
Operating Supplies	109,024	108,871	118,871	118,871	10,000	9.2%
Professional Services	87,546	76,861	80,717	80,717	3,856	5.0%
Communications	2,475	4,850	3,725	3,725	(1,125)	-23.2%
Transportation	237	413	200	200	(213)	-51.6%
Miscellaneous	151,437	518,408	530,408	430,557	(87,851)	-16.9%
Equipment	3,336	-	-	-	-	0.0%
Human Resources	**1,203,340**	**1,655,295**	**1,724,599**	**1,779,983**	**124,688**	**7.5%**
Risk Management						
Personal Services	94,334	99,941	99,941	105,813	5,872	5.9%
Operating Supplies	4,153	5,655	1,775	1,775	(3,880)	-68.6%
Professional Services	64	2,565	2,565	2,565	-	0.0%
Transportation	-	100	100	100	-	0.0%
Insurance	1,150,113	1,666,437	1,716,812	1,716,812	50,375	3.0%
Miscellaneous	1,579	2,050	2,050	2,050	-	0.0%
Risk Management	**1,250,243**	**1,776,748**	**1,823,243**	**1,829,115**	**52,367**	**2.9%**
Commission for the Disabled						
Operating Supplies	1,538	600	600	600	-	0.0%
Professional Services	-	1,700	1,700	1,700	-	0.0%
Miscellaneous	627	-	-	-	-	0.0%
Commission for the Disabled	**2,165**	**2,300**	**2,300**	**2,300**	**-**	**0.0%**
Grants						
Professional Services	38,470	52,800	37,322	37,286	(15,514)	-29.4%
Operating Supplies	2,500	-	-	-	-	0.0%
Miscellaneous	8,490	2,640	1,290	1,290	(1,350)	48.9%
Grants	**49,460**	**55,440**	**38,612**	**38,576**	**(16,864)**	**-30.4%**
Total - Human Resources	**2,505,208**	**3,489,783**	**3,588,754**	**3,649,974**	**160,191**	**4.6%**
Information Technology						
Personal Services	3,047,042	3,395,718	3,615,725	3,613,670	217,952	6.4%
Operating Supplies	1,924,142	2,249,097	2,294,648	2,138,348	(110,749)	-4.9%
Professional Services	214,801	179,158	176,969	176,969	(2,189)	-1.2%
Communications	153,990	122,832	132,832	132,832	10,000	8.1%
Transportation	515	1,200	1,200	1,200	-	0.0%
Miscellaneous	485	1,000	56,182	1,000	-	0.0%
Equipment	392,909	1,471,627	360,207	402,159	(1,069,468)	-72.7%
Other - Lease Payments	5,310	5,750	31,050	-	(5,750)	-100.0%
Grant	1,908,242	-	-	-	-	0.0%
Total - Information Technology	**7,647,436**	**7,426,382**	**6,668,813**	**6,466,178**	**(960,204)**	**-12.9%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Land Use & Growth Management (LUGM)						
Administration						
Personal Services	747,596	776,409	776,409	847,188	70,779	9.1%
Operating Supplies	37,733	34,380	34,980	34,980	600	1.7%
Professional Services	17,372	17,400	17,400	17,400	-	0.0%
Communications	9,491	10,500	10,500	10,500	-	0.0%
Transportation	261	400	750	750	350	87.5%
Rentals	36	50	-	-	(50)	-100.0%
Miscellaneous	3,173	10,803	9,903	9,903	(900)	-8.3%
Equipment	540	-	-	-	-	0.0%
Administration	**816,202**	**849,942**	**849,942**	**920,721**	**70,779**	**8.3%**
Long-Range Planning						
Personal Services	118,714	373,740	373,740	413,505	39,765	10.6%
Operating Supplies	277	1,283	7,026	7,026	5,743	447.6%
Professional Services	-	125,000	-	-	(125,000)	-100.0%
Transportation	-	350	350	350	-	0.0%
Miscellaneous	2,511	2,503	1,760	1,760	(743)	-29.7%
Long-Range Planning	**121,502**	**502,876**	**382,876**	**422,641**	**(80,235)**	**-16.0%**
Development Services						
Personal Services	385,613	425,409	425,409	448,789	23,380	5.5%
Operating Supplies	2,044	2,889	2,889	2,889	-	0.0%
Transportation	-	300	300	300	-	0.0%
Miscellaneous	1,188	1,721	1,721	1,721	-	0.0%
Development Services	**388,845**	**430,319**	**430,319**	**453,699**	**23,380**	**5.4%**
Environmental Planning						
Personal Services	351,488	379,372	379,372	404,236	24,864	6.6%
Operating Supplies	2,723	1,035	1,915	1,915	880	85.0%
Miscellaneous	1,000	1,400	1,120	1,120	(280)	-20.0%
Equipment	180	-	-	-	-	0.0%
Environmental Planning	**355,391**	**381,807**	**382,407**	**407,271**	**25,464**	**6.7%**
Planning Commission						
Personal Services	23,788	23,887	23,887	25,491	1,604	6.7%
Miscellaneous	200	800	800	800	-	0.0%
Planning Commission	**23,988**	**24,687**	**24,687**	**26,291**	**1,604**	**6.5%**
Boards and Commissions						
Personal Services	14,424	17,123	17,123	25,576	8,453	49.4%
Professional Services	16,050	16,000	20,000	20,000	4,000	25.0%
Transportation	-	475	475	475	-	0.0%
Miscellaneous	200	2,050	2,050	2,050	-	0.0%
Boards and Commissions	**30,674**	**35,648**	**39,648**	**48,101**	**12,453**	**34.9%**
Historical Preservation						
Operating Supplies	135	1,480	1,480	1,480	-	0.0%
Miscellaneous	448	750	750	750	-	0.0%
Historical Preservation	**583**	**2,230**	**2,230**	**2,230**	**-**	**0.0%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Permit Services						
Personal Services	406,913	490,111	490,111	518,248	28,137	5.7%
Operating Supplies	983	1,200	2,400	2,400	1,200	100.0%
Professional Services	16,370	50	50	50	-	0.0%
Miscellaneous	808	1,150	1,200	1,200	50	4.3%
Permit Services	**425,074**	**492,511**	**493,761**	**521,898**	**29,387**	**6.0%**
Inspections & Compliance						
Personal Services	486,060	579,432	579,432	612,357	32,925	5.7%
Operating Supplies	3,469	6,050	6,050	6,050	-	0.0%
Professional Services	6,700	24,500	24,500	24,500	-	0.0%
Transportation	7,740	12,000	12,000	12,000	-	0.0%
Miscellaneous	292	300	300	300	-	0.0%
Equipment	-	16,100	-	-	(16,100)	-100.0%
Other - Lease Payments	15,918	-	16,100	16,100	16,100	0.0%
Inspections & Compliance	**520,179**	**638,382**	**638,382**	**671,307**	**32,925**	**5.2%**
Board of Electrical Examiners						
Operating Supplies	287	230	1,800	1,800	1,570	682.6%
Professional Services	1,225	3,250	3,250	3,250	-	0.0%
Communications	20	50	50	50	-	0.0%
Transportation	-	350	-	-	(350)	-100.0%
Miscellaneous	100	850	150	150	(700)	-82.4%
Board of Electrical Examiners	**1,632**	**4,730**	**5,250**	**5,250**	**520**	**11.0%**
Commission on the Environment						
Operating Supplies	2,304	2,230	2,230	2,230	-	0.0%
Rentals	-	1,350	1,350	1,350	-	0.0%
Miscellaneous	100	280	280	280	-	0.0%
Commission on the Environment	**2,404**	**3,860**	**3,860**	**3,860**	**-**	**0.0%**
Grants						
Professional Services	-	-	18,100	18,100	18,100	0.0%
Miscellaneous	-	1,000	6,500	6,500	5,500	550.0%
Grants	**-**	**1,000**	**24,600**	**24,600**	**23,600**	**2360.0%**
Total - Land Use & Growth Management	**2,686,474**	**3,367,992**	**3,277,962**	**3,507,869**	**139,877**	**4.2%**
Public Works & Transportation (DPW&T)						
Administration						
Personal Services	635,098	683,989	683,989	751,230	67,241	9.8%
Operating Supplies	9,293	8,897	14,882	14,882	5,985	67.3%
Professional Services	2,960	3,022	3,322	3,322	300	9.9%
Communications	8,462	13,225	13,225	13,225	-	0.0%
Transportation	77	170	170	170	-	0.0%
Miscellaneous	1,464	5,450	5,450	5,450	-	0.0%
Equipment	356	-	-	-	-	0.0%
Administration	**657,710**	**714,753**	**721,038**	**788,279**	**73,526**	**10.3%**
Engineering Services						
Personal Services	951,756	1,161,734	1,161,734	1,248,697	86,963	7.5%
Operating Supplies	10,852	5,987	6,732	6,732	745	12.4%
Transportation	6,629	3,800	7,800	7,800	4,000	105.3%
Miscellaneous	-	500	500	500	-	0.0%
Engineering Services	**969,237**	**1,172,021**	**1,176,766**	**1,263,729**	**91,708**	**7.8%**
Development Review						
Personal Services	265,233	301,657	301,657	319,114	17,457	5.8%
Operating Supplies	154	250	250	250	-	0.0%
Development Review	**265,387**	**301,907**	**301,907**	**319,364**	**17,457**	**5.8%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Construction & Inspections						
Personal Services	700,845	829,034	839,034	864,264	35,230	4.2%
Operating Supplies	5,437	7,090	7,090	7,090	-	0.0%
Professional Services	216,804	221,745	221,745	221,745	-	0.0%
Communications	3,529	3,970	3,970	3,970	-	0.0%
Transportation	20,666	33,358	23,358	23,358	(10,000)	-30.0%
Equipment	-	-	96,136	96,136	96,136	0.0%
Other - Lease Payment	31,835	32,200	32,200	32,200	-	0.0%
Construction & Inspections	**979,116**	**1,127,397**	**1,223,533**	**1,248,763**	**121,366**	**10.8%**
County Highways						
Personal Services	3,482,581	3,967,707	3,967,707	4,103,309	135,602	3.4%
Operating Supplies	114,033	139,800	153,698	153,698	13,898	9.9%
Professional Services	237,163	361,191	444,070	444,070	82,879	22.9%
Communications	8,609	10,000	10,000	10,000	-	0.0%
Transportation	385,543	515,879	535,879	535,879	20,000	3.9%
Public Utility Service	85,951	81,070	104,221	104,221	23,151	28.6%
Rentals	13,746	20,000	20,000	20,000	-	0.0%
Snow Removal	461,510	304,225	304,225	304,225	-	0.0%
Miscellaneous	389,719	216,890	216,890	216,890	-	0.0%
Equipment	1,711,483	-	-	-	-	100.0%
Other - Lease Payment	464,257	466,342	466,342	269,100	(197,242)	-42.3%
County Highways	**7,354,595**	**6,083,104**	**6,223,032**	**6,161,392**	**78,288**	**1.3%**
MS4 Program						
Personal Services	434,962	543,576	543,576	576,199	32,623	6.0%
Operating Supplies	21,094	28,935	22,935	22,935	(6,000)	-20.7%
Professional Services	250,456	368,042	333,000	333,000	(35,042)	-9.5%
Communications	1,149	-	-	-	-	0.0%
Repairs and Maintenance	98,727	121,696	161,738	161,738	40,042	32.9%
Miscellaneous Services	6,115	8,923	9,923	9,923	1,000	11.2%
Equipment	72,789	-	-	-	-	0.0%
Other - Lease Payment	9,327	10,120	10,120	-	(10,120)	-100.0%
MS4 Program	**894,619**	**1,081,292**	**1,081,292**	**1,103,795**	**22,503**	**2.1%**
Mailroom/Messenger Services						
Personal Services	100,194	134,323	134,323	141,751	7,428	5.5%
Operating Supplies	1,393	4,450	4,450	4,450	-	0.0%
Professional Services	131	-	-	-	-	0.0%
Communications	750	400	1,650	1,650	1,250	312.5%
Transportation	1,479	2,724	2,224	2,224	(500)	-18.4%
Rentals	10,803	17,500	15,500	15,500	(2,000)	-11.4%
Equipment	190	-	-	3,690	3,690	0.0%
Mailroom/Messenger Services	**114,940**	**159,397**	**158,147**	**169,265**	**9,868**	**6.2%**
Vehicle Maintenance Shop						
Personal Services	928,617	1,072,112	1,072,112	1,137,661	65,549	6.1%
Operating Supplies	52,223	61,486	65,586	65,586	4,100	6.7%
Professional Services	39,849	49,500	49,200	49,200	(300)	-0.6%
Communications	1,648	2,000	2,000	2,000	-	0.0%
Transportation	527,799	680,439	677,939	677,939	(2,500)	-0.4%
Equipment & Furniture	11,368	185,000	69,690	303,000	118,000	163.8%
Other - Lease Payment	23,437	23,404	23,404	-	(23,404)	-100.0%
Vehicle Maintenance Shop	**1,584,941**	**2,073,941**	**1,959,931**	**2,235,386**	**161,445**	**7.8%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Non-Public School Bus Transportation						
Personal Services	84,618	92,291	92,291	97,792	5,501	6.0%
Operating Supplies	8	1,000	2,050	2,050	1,050	105.0%
Professional Services	3,469,570	3,193,427	3,556,218	3,556,218	362,791	11.4%
Communications	13,100	16,650	16,650	16,650	-	0.0%
Insurance	28,586	30,013	30,000	30,000	(13)	0.0%
Non-Public School Bus Transportation	**3,595,882**	**3,333,381**	**3,697,209**	**3,702,710**	**369,329**	**11.1%**
St. Mary's County Airport						
Personal Services	52,473	132,315	137,315	140,600	8,285	6.3%
Operating Supplies	1,020	2,010	2,010	2,010	-	0.0%
Professional Services	15,314	30,132	33,850	33,850	3,718	12.3%
Communications	2,398	2,600	2,600	2,600	-	0.0%
Transportation	2,235	3,840	3,000	3,000	(840)	-21.9%
Public Utility Service	9,038	13,000	13,000	13,000	-	0.0%
Miscellaneous	3,505	2,200	3,700	3,700	1,500	68.2%
Equipment & Furniture	470	97,000	-	-	(97,000)	0.0%
Lease Payments	12,861	12,750	12,750	-	(12,750)	-100.0%
St Mary's County Airport	**99,314**	**295,847**	**208,225**	**198,760**	**(97,087)**	**-32.8%**
Grants *(principally STS)*						
Personal Services	2,663,343	2,664,515	2,964,715	3,249,242	584,727	21.9%
Operating Supplies	39,754	-	47,300	47,300	47,300	0.0%
Professional Services	15,024	389,810	545,119	545,119	155,309	39.8%
Communications	5,707	-	6,000	6,000	6,000	0.0%
Transportation	563,268	155,710	689,037	945,037	789,327	506.9%
Insurance	86,258	-	-	-	-	0.0%
Miscellaneous	4,671	-	3,000	3,000	3,000	0.0%
Equipment	13,662	-	55,000	55,000	55,000	0.0%
Grants *(principally STS)*	**3,391,687**	**3,210,035**	**4,310,171**	**4,850,698**	**1,640,663**	**51.1%**
Building Services						
Personal Services	2,382,379	2,841,612	2,997,362	2,923,171	81,559	2.9%
Operating Supplies	132,700	160,992	166,992	166,992	6,000	3.7%
Professional Services	289,659	345,324	359,324	359,324	14,000	4.1%
Communications	26,720	26,880	26,880	26,880	-	0.0%
Transportation	50,198	98,692	98,692	98,692	-	0.0%
Public Utility Service	1,926,173	2,205,797	2,205,797	2,205,797	-	0.0%
Repairs and Maintenance	81,849	109,055	109,055	109,055	-	0.0%
Rentals	-	2,352	2,352	2,352	-	0.0%
Equipment	81,143	-	-	-	-	100.0%
Other - Lease Payment	64,793	66,359	91,659	27,600	(38,759)	-58.4%
Building Services	**5,035,614**	**5,857,063**	**6,058,113**	**5,919,863**	**62,800**	**1.1%**
Total - Public Works & Transportation	**24,943,042**	**25,410,138**	**27,119,364**	**27,962,004**	**2,551,866**	**10.0%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Recreation & Parks						
Administration						
Personal Services	1,390,879	1,653,379	1,869,249	1,830,658	177,279	10.7%
Operating Supplies	12,609	15,350	15,350	15,350	-	0.0%
Professional Services	5,758	6,500	57,000	57,000	50,500	776.9%
Communications	3,163	4,100	3,800	3,800	(300)	-7.3%
Transportation	2,096	3,200	3,400	3,400	200	6.3%
Miscellaneous	4,606	16,190	17,990	17,990	1,800	11.1%
Equipment	3,454	-	-	135,000	135,000	0.0%
Other - Lease Payments	-	-	31,050	-	-	0.0%
Administration	**1,422,565**	**1,698,719**	**1,997,839**	**2,063,198**	**364,479**	**21.5%**
Parks Maintenance						
Personal Services	1,755,309	2,065,432	2,140,538	2,106,832	41,400	2.0%
Operating Supplies	74,447	97,160	98,660	98,660	1,500	1.5%
Professional Services	98,988	115,906	116,206	116,206	300	0.3%
Communications	6,306	5,400	5,400	5,400	-	0.0%
Transportation	64,136	100,593	100,593	100,593	-	0.0%
Public Utility Service	180,692	214,340	219,340	219,340	5,000	2.3%
Repairs and Maintenance	472,848	532,231	532,231	532,231	-	0.0%
Rentals	138,542	175,190	175,190	175,190	-	0.0%
Miscellaneous	-	8,840	8,840	8,840	-	0.0%
Equipment	118,295	58,000	10,000	10,000	(48,000)	-82.8%
Other - Lease Payments	61,741	64,165	64,165	47,080	(17,085)	-26.6%
Parks Maintenance	**2,971,304**	**3,437,257**	**3,471,163**	**3,420,372**	**(16,885)**	**-0.5%**
Non-Profits -Recreation & Parks						
Miscellaneous (Operating Allocation)	136,330	138,830	-	121,500	(17,330)	-12.5%
Non-Profits - Recreation & Parks	**136,330**	**138,830**	**-**	**121,500**	**(17,330)**	**-12.5%**
Grants						
Personal Services	1,501	1,440	1,440	1,439	(1)	-0.1%
Professional Services	1,707	1,707	1,707	1,707	-	0.0%
Public Utility Service	231	231	231	231	-	0.0%
Repairs & Maintenance	14,975	15,000	15,000	15,000	-	0.0%
Rentals	16,056	1,622	1,622	1,622	-	0.0%
Miscellaneous	5,000	5,000	5,000	5,000	-	0.0%
Grants Division	**39,470**	**25,000**	**25,000**	**24,999**	**(1)**	**0.0%**
Museum Division						
Personal Services	794,186	822,976	922,056	838,618	15,642	1.9%
Operating Supplies	38,579	39,850	50,850	39,850	-	0.0%
Professional Services	37,071	40,735	46,735	41,735	1,000	2.5%
Communications	8,132	7,500	7,900	7,900	400	5.3%
Transportation	11,518	8,934	10,434	10,434	1,500	16.8%
Public Utility Service	36,086	67,580	67,580	67,580	-	0.0%
Repairs & Maintenance	45,109	57,608	47,608	47,608	(10,000)	-17.4%
Rentals	-	500	500	500	-	100.0%
Insurance	8,315	18,000	19,000	19,000	1,000	5.6%
Miscellaneous	3,765	5,450	5,750	5,750	300	5.5%
Equipment	31,279	6,000	6,000	6,000	-	0.0%
Other - Lease Payments	-	5,525	-	-	(5,525)	-100.0%
Museum Division	**1,014,040**	**1,080,658**	**1,184,413**	**1,084,975**	**4,317**	**0.4%**
Chancellor's Run Regional Park						
Operating Supplies	17,996	25,039	25,039	25,039	-	0.0%
Professional Services	53,949	68,000	68,000	68,000	-	0.0%
Transportation	2,820	2,000	3,000	3,000	1,000	50.0%
Public Utility	74	600	600	600	-	0.0%
Repairs and Maintenance	11,722	15,500	15,500	15,500	-	0.0%
Equipment & Furniture	-	2,500	2,500	2,500	-	100.0%
Chancellor's Run Reg. Park	**86,561**	**113,639**	**114,639**	**114,639**	**1,000**	**0.9%**
Total - Recreation & Parks	**5,670,270**	**6,494,103**	**6,793,054**	**6,829,683**	**335,580**	**5.2%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
ELECTED OFFICIALS						
Circuit Court						
Administration						
Personal Services	1,014,225	1,286,523	1,372,386	1,135,035	(151,488)	-11.8%
Operating Supplies	27,113	37,085	36,120	36,120	(965)	-2.6%
Professional Services	38,422	59,500	59,500	59,500	-	0.0%
Communications	24,513	30,300	30,300	30,300	-	0.0%
Transportation	666	3,000	3,000	3,000	-	0.0%
Miscellaneous	135,179	179,050	179,050	179,050	-	0.0%
Equipment	142,754	17,000	11,226	-	(17,000)	-100.0%
Administration	**1,382,872**	**1,612,458**	**1,691,582**	**1,443,005**	**(169,453)**	**-10.5%**
Law Library						
Operating Supplies	30,266	42,250	42,250	42,250	-	0.0%
Law Library	**30,266**	**42,250**	**42,250**	**42,250**	**-**	**0.0%**
Grants						
Personal Services	439,765	467,057	486,541	384,337	(82,720)	-17.7%
Operating Supplies	3,128	800	1,800	1,800	1,000	125.0%
Professional Services	267,177	423,156	400,509	400,509	(22,647)	-5.4%
Communications	955	960	1,000	1,000	40	4.2%
Transportation	6,489	8,000	8,000	8,000	-	0.0%
Miscellaneous	10,181	9,200	5,000	5,000	(4,200)	-45.7%
Equipment	6,681	-	-	-	-	0.0%
Grants	**734,376**	**909,173**	**902,850**	**800,646**	**(108,527)**	**-11.9%**
Total - Circuit Court	**2,147,514**	**2,563,881**	**2,636,682**	**2,285,901**	**(277,980)**	**-10.8%**
Orphans' Court						
Personal Services	56,876	53,403	53,403	55,716	2,313	4.3%
Professional Services	350	5,350	5,350	5,350	-	0.0%
Operating Supplies	4,283	2,370	2,770	2,770	400	16.9%
Communications	1,630	3,072	3,072	3,072	-	0.0%
Miscellaneous	8,584	9,960	9,960	9,960	-	0.0%
Total - Orphans' Court	**71,723**	**74,155**	**74,555**	**76,868**	**2,713**	**3.7%**
Office of the Sheriff						
Law Enforcement						
Personal Services	33,646,414	38,472,715	38,604,129	39,421,511	948,796	2.5%
Operating Supplies	1,129,600	1,248,850	1,355,207	1,355,207	106,357	8.5%
Professional Services	467,416	415,810	460,810	460,810	45,000	10.8%
Communications	132,242	127,100	135,100	135,100	8,000	6.3%
Transportation	600,144	828,301	828,101	828,101	(200)	0.0%
Rentals	66,976	105,170	105,170	105,170	-	0.0%
Miscellaneous	100,008	149,100	148,143	148,143	(957)	-0.6%
Equipment	1,611,025	352,835	382,835	2,030,771	1,677,936	475.6%
Other - Lease Payments	703,875	723,625	1,102,650	504,828	(218,797)	-30.2%
Law Enforcement	**38,457,700**	**42,423,506**	**43,122,145**	**44,989,641**	**2,566,135**	**6.0%**
Corrections						
Personal Services	13,640,405	15,581,067	16,009,918	17,659,891	2,078,824	13.3%
Operating Supplies	1,152,543	1,130,074	1,204,474	1,204,474	74,400	6.6%
Professional Services	1,537,508	2,193,380	2,493,380	2,493,380	300,000	13.7%
Communications	9,196	11,780	11,780	11,780	-	0.0%
Rentals	207,937	332,763	332,763	332,763	-	0.0%
Miscellaneous	31,952	12,991	36,491	36,491	23,500	180.9%
Equipment	573,211	55,400	55,400	55,400	-	0.0%
Other - Lease Payments	25,723	27,052	27,052	18,873	(8,179)	-30.2%
Corrections	**17,178,475**	**19,344,507**	**20,171,258**	**21,813,052**	**2,468,545**	**12.8%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
Training						
Operating Supplies	72,540	139,870	139,370	139,370	(500)	-0.4%
Miscellaneous	282,475	292,807	445,605	445,605	152,798	52.2%
Training	**355,015**	**432,677**	**584,975**	**584,975**	**152,298**	**35.2%**
Canine						
Operating Supplies	7,538	8,500	10,000	10,000	1,500	17.6%
Professional Services	18,034	18,460	19,700	19,700	1,240	6.7%
Equipment	13,019	15,000	15,000	15,000	-	0.0%
Canine	**38,591**	**41,960**	**44,700**	**44,700**	**2,740**	**6.5%**
Court Security						
Personal Services	882,600	1,064,536	1,172,688	1,159,853	95,317	9.0%
Operating Supplies	1,375	1,540	1,683	1,683	143	9.3%
Equipment	22,847	-	-	-	-	0.0%
Court Security	**906,822**	**1,066,076**	**1,174,371**	**1,161,536**	**95,460**	**9.0%**
Grants						
Personal Services	1,176,908	1,633,280	1,663,629	2,970,037	1,336,757	81.8%
Operating Supplies	40,946	57,695	15,643	15,643	(42,052)	-72.9%
Professional Services	1,030,333	1,152,874	964,088	964,088	(188,786)	-16.4%
Communications	1,529	1,800	2,160	2,160	360	20.0%
Transportation	8,862	72,313	15,180	15,180	(57,133)	-79.0%
Rentals	37,090	93,354	93,354	93,354	-	0.0%
Miscellaneous	8,163	17,615	17,665	17,665	50	0.3%
Equipment	96,540	180,690	1,084	1,084	(179,606)	-99.4%
Grants	**2,400,371**	**3,209,621**	**2,772,803**	**4,079,211**	**869,590**	**27.1%**
Total - Office of the Sheriff	**59,336,974**	**66,518,347**	**68,080,818**	**72,673,115**	**6,154,768**	**9.3%**
Office of the State's Attorney						
Judicial						
Personal Services	4,542,875	5,581,925	6,275,925	5,887,219	305,294	5.5%
Operating Supplies	116,386	140,530	147,385	148,203	7,673	5.5%
Professional Services	101,522	101,066	101,066	101,066	-	0.0%
Communications	17,647	13,855	19,000	19,000	5,145	37.1%
Transportation	7,509	11,800	11,800	11,800	-	0.0%
Rentals	-	100	-	-	(100)	-100.0%
Miscellaneous	56,612	36,000	38,500	71,897	35,897	99.7%
Equipment	192,295	19,059	19,159	19,159	100	0.5%
Other	11,639	12,420	-	-	(12,420)	-100.0%
Judicial	**5,046,485**	**5,916,755**	**6,612,835**	**6,258,344**	**341,589**	**5.8%**
Grants						
Personal Services	640,974	-	802,001	759,415	759,415	0.0%
Operating Supplies	18,324	-	8,700	8,700	8,700	0.0%
Professional Services	77,194	-	10,000	10,000	10,000	0.0%
Communications	206	-	-	-	-	0.0%
Miscellaneous	30,227	-	21,000	21,000	21,000	0.0%
Equipment	50,194	-	3,600	3,600	3,600	0.0%
Grants	**817,119**	**-**	**845,301**	**802,715**	**802,715**	**0.0%**
Total - Office of the State's Attorney	**5,863,604**	**5,916,755**	**7,458,136**	**7,061,059**	**1,144,304**	**19.3%**
Office of the County Treasurer						
Personal Services	488,628	561,280	561,280	559,826	(1,454)	-0.3%
Operating Supplies	14,314	17,600	18,375	18,375	775	4.4%
Professional Services	5,110	1,500	1,500	1,500	-	0.0%
Communications	29,600	34,680	35,280	35,280	600	1.7%
Transportation	540	600	600	600	-	0.0%
Equipment	-	700	600	600	(100)	-14.3%
Total - Office of the County Treasurer	**538,192**	**616,360**	**617,635**	**616,181**	**(179)**	**0.0%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
STATE AGENCIES / INDEPENDENT BOARDS						
Department of Health						
Operating Allocation	5,016,724	5,328,172	5,562,384	5,538,384	210,212	3.9%
Personal Services	16,293	16,545	16,545	16,336	(209)	-1.3%
Total - Department of Health	**5,033,017**	**5,344,717**	**5,578,929**	**5,554,720**	**210,003**	**3.9%**
Department of Agriculture						
Operating Allocation	116,419	126,000	130,000	130,000	4,000	3.2%
Total - Department of Agriculture	**116,419**	**126,000**	**130,000**	**130,000**	**4,000**	**3.2%**
Department of Social Services						
Operating Allocation	334,948	343,746	358,833	358,833	15,087	4.4%
Personal Services	20,471	103,177	103,177	102,157	(1,020)	-1.0%
Professional Services	6,500	6,500	6,500	6,500	-	0.0%
Grant	108,089	115,540	115,540	122,244	6,704	5.8%
Total - Department of Social Services	**470,008**	**568,963**	**584,050**	**589,734**	**20,771**	**3.7%**
Alcohol Beverage Board						
Personal Services	181,938	223,243	223,243	227,180	3,937	1.8%
Operating Supplies	5,010	6,790	6,790	6,790	-	0.0%
Professional Services	18,505	27,000	27,000	27,000	-	0.0%
Communications	1,803	2,315	2,315	2,315	-	0.0%
Transportation	1,298	5,500	5,500	5,500	-	0.0%
Miscellaneous	108,396	114,382	114,382	114,382	-	0.0%
Total - Alcohol Beverage Board	**316,950**	**379,230**	**379,230**	**383,167**	**3,937**	**1.0%**
Board of Elections						
Personal Services	333,855	37,196	72,721	38,302	1,106	3.0%
Operating Supplies	97,317	81,177	92,877	81,177	-	0.0%
Professional Services	1,035,565	2,052,778	2,013,299	2,031,364	(21,414)	-1.0%
Communications	57,461	36,200	49,200	36,200	-	0.0%
Transportation	4,837	11,350	11,350	11,350	-	0.0%
Rentals	50,500	94,500	94,500	94,500	-	0.0%
Miscellaneous	8,565	19,990	19,990	19,990	-	0.0%
Total - Board of Elections	**1,588,100**	**2,333,191**	**2,353,937**	**2,312,883**	**(20,308)**	**-0.9%**
University of Maryland Extension - St. Mary's Co.						
Operating Supplies	3,608	5,400	4,750	4,750	(650)	-12.0%
Professional Services	257,071	273,298	292,319	292,319	19,021	7.0%
Communications	4,168	4,050	4,250	4,250	200	4.9%
Transportation	21,000	21,000	22,000	21,000	-	0.0%
Public Utilities	3,172	4,400	4,400	4,400	-	0.0%
Rentals	-	500	500	500	-	0.0%
Insurance	1,386	266	1,400	1,400	1,134	426.3%
Miscellaneous	427	2,184	1,200	1,200	(984)	-45.1%
Total - University of MD Extension-St. Mary's	**290,832**	**311,098**	**330,819**	**329,819**	**18,721**	**6.0%**
Ethics Commission						
Operating Supplies	-	183	183	183	-	0.0%
Professional Services	613	650	650	650	-	0.0%
Total - Ethics Commission	**613**	**833**	**833**	**833**	**-**	**0.0%**
St. Mary's County Forest Conservation Board						
Operating Allocation	2,500	2,500	2,500	2,500	-	0.0%
Total - SMC Forest Conservation Board	**2,500**	**2,500**	**2,500**	**2,500**	**-**	**0.0%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
STATE AGENCIES / INDEPENDENT BOARDS - Continued						
Soil Conservation District						
Personal Services	20,250	28,000	33,031	28,000	-	0.0%
Operating Allocation	99,374	99,373	99,373	104,404	5,031	5.1%
Total - Soil Conservation District	**119,624**	**127,373**	**132,404**	**132,404**	**5,031**	**3.9%**
So. MD Resource Conservation & Development						
Operating Allocation	15,300	20,600	21,000	20,600	-	0.0%
Total - Southern Maryland RC&D	**15,300**	**20,600**	**21,000**	**20,600**	**-**	**0.0%**
So. MD Tri-County Community Action Committee, Inc.						
Operating Allocation	35,000	35,000	100,000	35,000	-	0.0%
Total - So. MD Tri-County Community Action	**35,000**	**35,000**	**100,000**	**35,000**	**-**	**0.0%**
Tri-County Council for Southern Maryland						
Operating Allocation	125,000	125,000	125,000	125,000	-	0.0%
Total - Tri-County Council for Southern Marylan	**125,000**	**125,000**	**125,000**	**125,000**	**-**	**0.0%**
Tri-County Youth Services Bureau, Inc.						
Operating Allocation	143,600	-	-	-	-	0.0%
Total - Tri-County Youth Services Bureau, Inc.	**143,600**	**-**	**-**	**-**	**-**	**0.0%**
SDAT - Leonardtown Office						
Operating Allocation	443,507	443,507	443,507	793,507	350,000	78.9%
Total - SDAT - Leonardtown Office	**443,507**	**443,507**	**443,507**	**793,507**	**350,000**	**78.9%**
University System of Maryland at Southern Maryland (USMSM)						
Operating Allocation	40,000	40,000	40,000	40,000	-	0.0%
Total - USMSM	**40,000**	**40,000**	**40,000**	**40,000**	**-**	**0.0%**
Board of Education						
Administration	4,513,289	4,628,723	4,847,447	5,001,804	373,081	8.1%
Mid-Level Administration	20,138,112	20,844,411	21,565,315	21,294,257	449,846	2.2%
Instructional Salaries	95,729,731	101,502,474	104,761,531	103,821,728	2,319,254	2.3%
Instructional Textbooks & Supplies	6,184,901	4,924,925	2,952,946	5,491,364	566,439	11.5%
Other Instructional Costs	2,098,258	2,643,968	2,847,157	2,702,322	58,354	2.2%
Special Education	21,726,613	24,589,931	25,784,034	25,951,034	1,361,103	5.5%
Student Personnel Services	1,642,351	1,895,371	1,855,980	1,862,980	(32,391)	-1.7%
Student Health Services	3,023,976	3,336,416	3,595,242	3,595,242	258,826	7.8%
Student Transportation	22,705,252	25,582,818	25,709,028	25,697,113	114,295	0.4%
Operation of Plant	23,362,566	22,494,831	22,895,122	23,397,160	902,329	4.0%
Maintenance of Plant	6,549,738	7,046,350	6,115,738	6,152,686	(893,664)	-12.7%
Fixed Charges	65,865,510	69,248,757	70,883,333	70,635,938	1,387,181	2.0%
Capital Outlay	3,167,898	1,206,817	1,230,465	2,467,588	1,260,771	104.5%
Sub-Total - General Operations	**276,708,195**	**289,945,792**	**295,043,338**	**298,071,216**	**8,125,424**	**2.8%**
Funding other than County Appropriation						
Fund Balance - Used (generated)	8,640,043	7,096,904	1,589,432	7,859,432	762,528	10.7%
State, Federal, Other Revenue Sources	150,673,993	148,478,981	153,709,203	152,741,877	4,262,896	2.9%
County Funding - Board of Education						
BOE - Recurring - MOE	127,369,907	134,369,907	139,744,703	137,469,907	3,100,000	2.3%
BOE - Recurring - Teacher Pension Mandate		-	-	1,562,000	1,562,000	100.0%
BOE - Non-Recurring	700,000	-	-	-	-	0.0%
County Appropriation - BOE	**128,069,907**	**134,369,907**	**139,744,703**	**139,031,907**	**4,662,000**	**3.5%**

BUDGET
EXPENDITURES - DETAIL

Department/Spending Unit	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED BUDGET	INCREASE/(DECREASE) OVER 2025 APPROVED AMOUNT	PERCENT
STATE AGENCIES / INDEPENDENT BOARDS - Continued						
College of Southern Maryland						
Instructional	21,520,222	26,172,898	25,145,787	25,088,607	(1,084,291)	-4.1%
Research	256,664	255,263	273,957	273,957	18,694	7.3%
Academic Support	5,952,960	6,304,234	6,892,224	7,036,202	731,968	11.6%
Student Services	6,653,660	7,764,375	8,202,562	8,309,575	545,200	7.0%
Plant	7,176,369	6,988,298	7,104,343	7,185,437	197,139	2.8%
Institutional Support	23,094,164	19,167,930	20,385,533	20,552,142	1,384,212	7.2%
Scholarships	268,417	289,380	365,451	365,451	76,071	26.3%
Sub-Total - General Operations	**64,922,456**	**66,942,378**	**68,369,857**	**68,811,371**	**1,868,993**	**2.8%**
Funding other than County Appropriation						
State, Federal, Other Revenue Sources	61,097,007	61,659,758	62,734,024	63,333,321	1,673,563	2.7%
County Appropriation	5,009,058	5,282,620	5,635,833	5,478,050	195,430	3.7%
County Appropriation - CSM	**5,009,058**	**5,282,620**	**5,635,833**	**5,478,050**	**195,430**	**3.7%**
Board of Library Trustees						
Lexington Park Library	1,284,353	1,484,583	1,631,091	1,416,107	(68,476)	-4.6%
Leonardtown Library	998,911	1,106,399	1,180,088	1,248,858	142,459	12.9%
Charlotte Hall Library	705,030	841,515	822,625	792,481	(49,034)	-5.8%
Administration	1,866,431	2,080,260	2,265,587	2,248,195	167,935	8.1%
Sub-Total - General Operations	**4,854,725**	**5,512,757**	**5,899,391**	**5,705,641**	**192,884**	**3.5%**
Funding other than County Appropriation						
Fund Balance - Used (Generated)	75,600	100,000	50,000	50,000	(50,000)	-50.0%
State, Federal, Other Revenue Sources	1,026,297	1,094,721	1,101,000	1,150,977	56,256	5.1%
County Appropriation	3,828,048	4,318,036	4,595,391	4,504,664	186,628	4.3%
County Appropriation - Library	**3,828,048**	**4,318,036**	**4,595,391**	**4,504,664**	**186,628**	**4.3%**
Departments: Aging & Human Services,						
Other Budget Costs						
Appropriation Reserve	-	2,500,000	2,500,000	2,500,000	-	0.0%
Leonardtown Tax Rebate	72,788	72,786	76,128	76,128	3,342	4.6%
Employer Contributions - Retiree Health Benefits	4,645,904	6,182,000	6,182,000	6,182,000	-	0.0%
Employer Contributions - Unemployment	13,194	5,000	5,000	5,000	-	0.0%
Bank / GOB Costs	150,941	55,000	55,000	55,000	-	0.0%
Debt Service	15,628,773	16,197,331	16,547,302	16,489,244	291,913	1.8%
Total - Other Budget Costs	**20,511,600**	**25,012,117**	**25,365,430**	**25,307,372**	**295,255**	**1.2%**
Transfers & Reserves						
Pay-Go	12,204,636	(2,400,000)	-	3,853,614	6,253,614	-260.6%
Reserve - Emergency	-	816,922	500,000	253,283	(563,639)	-69.0%
Total Transfers & Reserves	**12,204,636**	**(1,583,078)**	**500,000**	**4,106,897**	**5,689,975**	**-359.4%**
TOTAL GENERAL FUND	**319,685,309**	**330,126,041**	**339,328,027**	**348,563,112**	**18,437,071**	**5.6%**

GENERAL FUND FY2026 & FOUR-YEAR PROJECTION (2027 - 2030)

($ IN THOUSANDS)	FY2026 Approved	FY2027 ESTIMATE less non-recurring	FY2028 ESTIMATE	FY2029 ESTIMATE	FY2030 ESTIMATE
Revenues					
Property Taxes	137,962	143,480	149,220	155,188	161,396
Income Taxes	154,533	160,714	167,143	173,828	180,782
Local Taxes	10,800	10,908	11,017	11,127	11,239
Highway User	3,102	3,133	3,165	3,196	3,228
Licenses and Permits	636	642	648	655	662
Charges for Services	4,241	4,283	4,326	4,369	4,413
Fines and Forfeitures	53	53	53	53	53
State/Federal Grants	12,448	12,573	12,699	12,826	12,954
Other Revenues - OPEB Reimbursement	12,650	11,857	12,292	12,515	12,852
Use of County Fund Balance	*12,138*	*0*	*0*	*0*	*0*
REVENUES	**348,563**	**347,644**	**360,562**	**373,758**	**387,578**
Expenditures:					
Aging & Human Services	7,249	7,539	7,841	8,155	8,481
Information Technology	6,466	6,597	6,861	7,135	7,421
Public Works & Transportation	27,962	28,665	29,812	31,004	32,245
Recreation & Parks	6,830	6,910	7,187	7,474	7,773
Emergency Services	13,208	11,043	11,485	11,944	12,422
Other County Departments	15,256	15,256	16,501	17,161	17,847
Total, Departments	**76,971**	**76,011**	**79,687**	**82,874**	**86,189**
Office of the Sheriff	72,673	73,866	76,821	79,894	83,089
Office of the State's Attorney	7,061	7,344	7,637	7,943	8,260
Other Elected Officials	2,979	2,979	3,222	3,351	3,485
Total, Elected Officials	**82,713**	**84,189**	**87,680**	**91,187**	**94,835**
Department of Health	5,555	5,666	5,779	5,895	6,013
County Funds - Board of Ed	139,032	139,032	139,032	139,032	139,032
County Funds - College of Southern Maryland	5,478	5,588	5,699	5,813	5,930
County Funds - Board of Library Trustees	4,505	4,523	4,614	4,706	4,800
Other Boards and State Agencies	4,895	4,895	4,951	5,046	5,143
Total, Boards and State Agencies	**159,465**	**159,704**	**160,075**	**160,492**	**160,918**
Employer Contributions - OPEB expense	6,182	6,857	7,292	7,515	7,852
Debt Service	16,489	16,442	16,418	16,410	16,403
Other Budget Costs	2,636	2,637	2,638	2,638	2,639
Total, Other Budget Costs	**25,307**	**25,936**	**26,348**	**26,563**	**26,894**
Transfers & Reserves	4,107	500	500	500	500
Total, Transfers & Reserves	**4,107**	**500**	**500**	**500**	**500**
EXPENDITURES	**348,563**	**346,340**	**354,289**	**361,617**	**369,335**
Operating Impacts FTE's		***-***	***-***	***-***	***-***
CIP Operating Impacts - In year started		***403***	***131***	***93***	***151***
CIP Operating Impacts - recurring		***403***	***533***	***626***	***777***
Amount available after Operating Impacts		***900***	***5,740***	***11,516***	***17,466***

COUNTY DEPARTMENTS

- **Program Description**
- **Goals**
- **Objectives**
- **Operating Budget**
- **Highlights**
- **Staffing**
- **Performance Measures**

COUNTY COMMISSIONERS / ADMINISTRATOR



MISSION

St. Mary's County Government (SMCG) will deliver high quality public services, foster opportunities for residents and businesses, and work to preserve the county's natural environment, rich heritage, and rural character.

DESCRIPTION

The Commissioners of St. Mary's County (CSMC) establish all SMCG policies, enact ordinances which have the force and effect of law, review and approve annual budgets and work plans for all departments and agencies receiving county funds, conduct public hearings, and make decisions on land use matters involving zoning, and water and sewer categories. The CSMC appoint all department heads and members of boards, committees, and commissions, purchase and maintain county property, approve road construction and maintenance, and serve as the county's chief elected officials in dealing with other counties, and the state and federal governments. The Commissioners' Office serves as a contact point for residents and responds directly to citizens on a variety of areas ranging from general information to specific assistance with government procedures and programs. The Commissioners' Office provides staff support for CSMC meetings and the individual Commissioners. The Commissioners' Office maintains the CSMC meeting records, resolutions and ordinances, correspondence, administrative files, and the official "Seal of St. Mary's County," and prepares their agenda and schedules for future events.

An appointed County Administrator is responsible for the day-to-day administration of county government, supervision of all government department heads, and coordination of staff activities under the County Commissioners' jurisdiction. The County Administrator assigns and reports on general business actions and functions of county government and provides periodic performance reports on projects or problems. The County Administrator oversees the Public Information Office. The County Administrator is responsible for the follow-up actions that result from developments at meetings as directed by the Commissioners of St. Mary's County. The County Administrator serves as the official County Commissioner representative at court actions, hearings, and inquiries at the local, regional, and state level. The office also processes incoming mail to the Commissioners and hosts the county's switchboard.

COUNTY COMMISSIONERS / ADMINISTRATOR

DESCRIPTION (continued)

The Public Information Office (PIO) oversees communications and public relations on behalf of St. Mary's County Government and the CSMC. PIO is responsible for the timely and accurate distribution of public information, through news releases and media engagement, the SMCG website (stmaryscountymd.gov), social media platforms (Facebook, Twitter, YouTube, LinkedIn, and Flickr) and more! The office also manages the county's public access cable station, SMCG TV 95. The Public Information Office plans and provides staff support for CSMC events, such as the annual Flag Day ceremony and the Veteran's Day Parade. The Public Information Office prepares proclamations, commendations, and special awards from the commissioners to recognize special accomplishments of individuals, organizations, and employees. Additionally, PIO plays a central role in the dissemination of information and ensuring coordinated communications in emergency situations.

GOALS

- Deliver High Quality Services
- Foster opportunities for residents and businesses
- Preserve the county's natural environment, rich heritage, and rural character
- Support and engage St. Mary's County Government employees

OBJECTIVES

- Provide timely and accurate information to citizens while adhering to rigorous ethical and professional standards. The County Administrators Office and PIO serve as a conduit for information and ensure that public meetings and documents are accessible and distributed according to all applicable laws, regulations, and codes. Execute comprehensive communications strategies to promote county programs and services that advance the SMCG mission.
- Anticipate and respond to the local and organizational needs to maximize community engagement and understanding of SMCG programs and services. County switchboards are maintained in the County Administrators Office, and calls are answered promptly. The St. Mary's County website provides a direct link for community members to submit inquiries or requests for program information directly to departments. County policy is that phone messages and queries receive an initial response withing 24 business hours.
- Provide sustainable economic opportunities that will ensure the continued growth of jobs, business opportunities, and fiscal security for the entire county. St. Mary's County Government is committed to developing growth opportunities for future generations by building new facilities, thereby creating new jobs to ensure our intellectual trust remains here. We will continue supporting our agricultural heritage with robust farmers' markets and protecting our coastline and waterways.

COUNTY COMMISSIONERS / ADMINISTRATOR

OBJECTIVES (continued)

- The county will carefully and thoughtfully assess growth patterns and development, particularly in the protected areas of our woodlands and waterways. As buildings and projects are proposed, the county will remain steadfast in determining development progression by adhering to protective programs that keep growth and preservation in equal balance. County boards, committees, and commissions will be key partners in the decision-making process.

OPERATING BUDGET

County Commissioners / County Administrator	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Legislative/County Commissioners	$554,812	$576,278	$678,362	$606,343
County Administrator	743,468	776,627	776,627	772,041
Public Information	327,621	384,592	384,592	400,503
Total Department	**$1,625,901**	**$1,737,497**	**$1,839,581**	**$1,778,887**

HIGHLIGHTS

The budget for the County Commissioners/Administrator is $1,778,887 an increase of $41,390 or 2.4%. It includes county employee compensation changes mentioned in the budget highlights.

STAFFING

County Commissioners / County Administrator	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Legislative/County Commissioners	6.75	6.75	6.75
County Administrator	4.0	4.0	4.0
Public Information	3.0	3.0	3.0
Total Department	**13.75**	**13.75**	**13.75**

COUNTY COMMISSIONERS / ADMINISTRATOR

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Board of Health Meetings	2	3	2
County Administrator Business Items Approved	203	189	200
CSMC Budget Work Sessions	8	8	8
CSMC Business Meetings	37	35	36
CSMC Emails Processed	2798	2793	2795
CSMC Executive Sessions	41	38	40
CSMC Public Forums	3	4	4
CSMC Public Hearings	13	14	14
Events Attended by CSMC	151	210	200
Incoming USPS Mail Processed	1420	1308	1350
Managers meetings	10	10	10
MetCom Joint Meetings with CSMC	1	1	1
Minutes Prepared for Meetings	37	35	36
NAS/PAX River Joint Meetings with CSMC	1	2	2
News Releases Issued	207	220	200
OPEB Meetings	6	6	6
Phone Calls from Citizens	16020	14918	15000
Proclamations and Commendations Issued	610	347	300
Resolutions and Ordinances Passed by CSMC	23	22	20
Sheriff's Retirement Board Meetings	10	9	10
SMC Public Schools Joint Meetings with CSMC	1	1	1
Special Events: Fire/Rescue, Law Enforcement Day, Flag Day, Veterans Day, Ribbon Cuttings, Groundbreakings, etc.	24	33	25
Tri-County Council Full Council Meetings	4	4	4
Video-tape Productions (in-house meetings, off-site shoots, special projects)	391	360	350
Written Responses to Citizens from CSMC	26	57	40
XMT – Executive Management Meetings	19	17	18

DEPARTMENT OF AGING &HUMAN SERVICES

DESCRIPTION

The Department of Aging & Human Services' (DA&HS) basic purpose and mission are to provide an array of programs and services to the senior community, people with disabilities, as well as to children and families. The Department fosters continued good physical and mental health and promotes "healthy" aging within the senior community; provides appropriate supportive and health services that enable seniors to live independently in their homes and communities, and offers social, educational, and recreational activities that give members of the senior community ample opportunity to remain engaged with their peers. A significant portion of the Department of Aging & Human Services' general fund budget is financed from Federal and State grants as well as income from program fees and donations. Federal grants help support the operation of three senior activity centers and a nutrition site; meals programming; home and community-based services; community programs and outreach; information and assistance to older adults regarding Medicare and other insurances; the Retired and Senior Volunteer Program; programs for children, youth and families, and some funding for administrative support.

The Division of Human Services' areas of responsibility include but are not limited to providing supportive services for children and youth and offering social, educational, and recreational activities to children and families. This division facilitates an integrated network of services to improve conditions for people in need. The division brings together local agencies, providers, consumers of services, public and private entities, and other community representatives to empower local stakeholders in addressing the needs of and setting priorities for St. Mary's County. This division facilitates the Teen Court program, serves as the Local Management Board and point of contact for the Local Care Team (LCT) and Early Childhood Advisory Council (ECAC), as well as State-funded community development projects.

The Governor's Office for Children requires all Local Management Board Programs be associated with one or more of the following areas: Families affected by incarceration; Childhood hunger; Disconnected youth (youth between the ages of 16 and 24 who are not in school or at work); Homeless youth who are not in the physical custody of a parent or guardian and who are between the ages of 14 and 25, a population known as unaccompanied homeless youth. The Local Care Team coordinates mental health support services for youth. The Early Childhood Advisory Council consists of agencies that facilitate care for the population birth to five years. Teen Court is a juvenile crime diversion program to prevent first-time offenders from committing future crimes.

The Department of Aging & Human Services also receives funds from the Department of Housing and Community Development for community development projects, provides technical support and conducts monitoring of the funds that pass-through County Government to local

agencies, and acts as a liaison between SMCG and DHCD regarding millions of dollars in grant funds.

The Department provides staff for technical and administrative support to the following county government advisory boards: the Commission on Aging, the Human Relations Commission, the Commission for Women, the Local Coordinating Council, Family Coordinating Council, and the Adult Public Guardianship Review Board. Administrative support includes attending scheduled meetings, preparation and distribution of minutes and correspondence, coordinating logistics for programs and special events, maintaining required memberships, and overseeing budgetary matters.

This Departmental Budget also focuses on Non-Profit Agencies - Aging & Human Services. The Non-Profit Categories for Aging & Human Services include: Behavioral Health, Community Services, Disability Services, and Homeless Prevention.

GOALS

Senior Center Operations Division

- Continue to offer socialization, recreation, wellness, and fitness activities to adults ages 50 and above through a variety of high quality and affordable programs in the senior activity centers thereby increasing wellness and independence of older adults living in the community.
- Continue to recruit volunteers and contracted instructors to increase the services and variety of programming offered in the senior activity centers.
- Increase the number of consumers participating in the congregate meals program by 5%.
- Recruit additional volunteer drivers for the Home-Delivered Meals program.

RSVP Division

- Engage seniors aged 55 and above in volunteer opportunities that utilize their skills, talents, and abilities in meaningful ways that meet local needs while contributing to the life of our community and increasing the range of services county government is able to offer.

Home and Community-Based Services Division

- To utilize County, State and Federal funding to provide: programs, services, education, assistance, and support for the aging population; those living with a disability, and those who provide care and services for them, to prolong or alleviate the need for long-term care institutionalization.

MAP/Senior I&A Division and Senior Rides Division

- To continue increasing transportation services under the Senior Rides Program.
- To continue working with Maryland Legal Aid to offer free or low-cost preparation fees for wills and powers of attorney.
- Continue providing in-home visits by the MAP I&A Caseworker for consumers who have limited or no community support.
- Increase visibility of programs within the MAP/I&A Division to the consumers of St. Mary's County.

DEPARTMENT OF AGING &HUMAN SERVICES

Human Services Division

- To monitor Federal, State and County funds allocated to local non-profit agencies that provide programs and services to children, youth and families, and individuals experiencing homelessness.
- To facilitate the county's only youth juvenile crime diversion program, Teen Court.

OBJECTIVES

Senior Center Operations Division

- Train staff and volunteers to facilitate evidence-based health promotion programming.
- Grow the Learning is For Ever (L.I.F.E) volunteer committee by 50%; thereby increasing the programming offered.

RSVP Division

- RSVP Volunteer Service
    - Increase FY2025 Estimated Number of Volunteers and FY2025 Estimated Hours of Volunteer Service by 10%.
    - To increase the number of active RSVP volunteers.
- RSVP Number of Stations
    - Increase the number of volunteer stations.
    - Increase the number of volunteer stations which survey consumers for increased socialization and/or increased independence as a result of services received.

Home and Community-Based Services Division

- Monthly data collection which reflects the number of consumers served through 11 Programs and Services, within a 10% variance annually to show the whole number of those we serve in the community who avoid institutionalization as a result of the combination of these funds and our efforts.

DEPARTMENT OF AGING &HUMAN SERVICES

OBJECTIVES (continued)

MAP/Senior I&A and Senior Rides Program

- Senior Rides
    - To offer consumers aged 60 and over transportation services to errands, medical, and social events. These services are provided by volunteers who utilize their own personal vehicles.
- MAP/I&A
    - To provide legal services using pro-bono attorneys for consumers who are low income.
    - To ensure the safety and welfare of consumers who are high risk and ensure they are connected with available community resources.
    - To provide an overview of the Medicare program to consumers who are new to the Medicare Program.

Human Services Division

- To coordinate programs and activities that connect citizens to resources addressing challenges related to poverty, food instability, mental health counseling and education and job readiness.
- To increase the number of Teen Court volunteers to ensure the program efficiently meets the needs of the community.

OPERATING BUDGET

Aging & Human Services	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Aging Administration	2,751,381	3,254,463	3,516,218	3,502,179
Grants – Aging	1,548,177	1,474,603	1,602,139	1,555,606
Human Services (HS) – Admin.				
Grants	156,793	181,142	199,407	285,771
Community Services (CS)	547,532	665,871	665,871	639,612
Human Relations Commission	1,150	1,850	1,850	1,850
Commission for Women	11,819	7,000	9,000	9,000
Non-Profits–Aging & Human Services	795,547	818,047	0	836,047
Grants – HS (Non-Admin.)	547,775	414,528	419,420	419,420
Total Department – General Fund	6,360,174	6,817,504	6,413,905	7,249,485

DEPARTMENT OF AGING &HUMAN SERVICES

OPERATING BUDGET

Aging & Human Services	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Miscellaneous Revolving Fund- Aging Special Events	$127,538	$140,000	$170,000	$170,000
Miscellaneous Revolving Fund - Community Service Teen Court	$366	$400	$400	$400

HIGHLIGHTS

The general fund budget for the Department of Aging & Human Services is $7,249,485, an increase of $431,981 or 6.3% over the FY2025 Budget.

The Department of Aging & Human Services' budget also includes the county employee compensation changes mentioned in the budget highlights.

DEPARTMENT OF AGING &HUMAN SERVICES

Non-Profit Funding continues to be reflected in County Departments based on content area. The following was approved for Non-Profits having categories that fall within the Department of Aging & Human Services:

Agency	Category	Amount
Arc of Southern Maryland	Disability Services	$130,000
Boundless Expectations	Community Services	$5,000
Camp Maria Retreat Center	Homelessness Prevention	$3,000
Cedar Lane Senior Living Community III, Inc.	Community Service	$2,500
Center for Children, Inc.	Behavioral Health	$15,000
Center for Life Enrichment	Behavioral Health	$150,908
Community Mediation Center of St. Mary's Cty	Behavioral Health	$2,500
Helpers Overcoming Problems	Community Services	$5,000
Feed St. Mary's Inc.	Community Services	$5,750
Greenwell Foundation, Inc.	Behavioral Health	$34,500
Lifestyles of Maryland Foundation	Homelessness Prevention	$4,500
Seeds of Courage	Homelessness Prevention	$2.500
Southern MD Center for Family Advocacy	Community Services	$280,797
Southern MD Center for Independent Living	Disability Services	$7,500
Special Olympics MD St. Mary's County	Community Services	$12,592
St. Mary's Caring, Inc.	Behavioral Health	$15,000
The Mission 01 Inc.	Homelessness Prevention	$6,500
Three Oaks Center	Homelessness Prevention	$140,000
Warfighter Advance, Inc.	Behavioral Health	$10,000
Wrapping Arms Round Many	Homelessness Prevention	$2,500
Total		$836,047

STAFFING

Aging & Human Services	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Aging Administration	24.50	26.50	24.50
Grants – Aging	9.00	9.00	9.00
Human Services – Administration Grants Community Services (CS)	5.00	5.00	5.00
Total Department	**38.50**	**40.50**	**38.50**

DEPARTMENT OF AGING &HUMAN SERVICES

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Senior Activity Centers and Nutrition Sites			
Serve mid-day congregate meals to support healthy nutrition	24,885	25,000	25,500
Seniors Served	1,013	1,200	1,500
Social/Recreational/Educational Activities			
Seniors Served	3,807	3,820	3,900
Units of Service	83,450	85,000	86,000
Number of Contacts – UNITS (Newsletter)	38,415	42,398	42,700
Physical Fitness & Health Education and Screening Programs			
Seniors participating (Nutrition Education from newsletter included in all stats)	8,708	8,800	8,900
Units of Service (Nutrition Education from newsletter included in all stats)	73,977	74,000	74,500
Home and Community-Based Services			
Medicaid Funded Programs: **-Home & Community-Based Services Options Waiver (HCBSOW)** **-Community FirstChoice (CFC)**			
Persons Served HCBSOW	20	15	20
Persons Served Community First Choice	38	31	40
Senior Care			
Seniors Served (aged 65 and over)	47	52	57
Admissions	13	14	16
Discharges	10	11	12
National Family Caregivers Support Program			
Total Caregivers Served	48	53	58
Total Respite Grants provided	29	32	35
Home-Delivered Meals			
Meals Served	59,064	60,000	60,250
Older Adults Served	392	400	410

DEPARTMENT OF AGING &HUMAN SERVICES

PERFORMANCE MEASURES (continued)

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Senior I&A Program			
MAP Information and Assistance – Client Calls / Visits	7250	8702	8807
SHIP Client Calls / Visits	810	700	850
Senior Rides			
Number of Unduplicated Clients Served	44	50	60
Number of Trips Taken	559	620	650
Retired & Senior Volunteer Program (RSVP)			
Number of Volunteers	254	300	330
Hours of Volunteer Service	22,305	30,000	34,000
Number of Stations	26	28	30
Local Management Board			
Participants - After School Programs	15	25	20
Participants - Mentoring	80	75	75
Meetings/Programs - Early Childhood Council	12	12	12
Local Care Team			
Families Assisted	32	30	30
Teen Court			
Adult Volunteers / Juvenile Volunteers	18 / 16	14 / 7	16 /9
Cases Heard in Court	65	64	68

COUNTY ATTORNEY



DESCRIPTION

The County Attorney is responsible for providing legal services to the Commissioners of St. Mary's County, the County Administrator and the County departments, offices, agencies, boards, committees, and commissions. Activities include: researching legal issues and providing legal opinions; coordinating and monitoring legal representation of the County by independent contract and insurance defense counsel; drafting or reviewing all resolutions and ordinances to be considered and adopted by the Commissioners; providing legal representation regarding enforcement of all local ordinances and locally-adopted regulations; collection of various funds due and owing to the County; acquiring title to real property purchased by the County at tax sales; representing the County in judicial proceedings; approving grant applications and agreements as to form and legal sufficiency, contracts; and drafting of documents and representation of the County in real estate transactions related to acquisitions, dispositions, leases, and easements, responding to Public Information Requests; coordinating 38 Boards, Commissions and Committees; coordinating the annual submission of legislative proposals from the Commissioners, community organizations and members of the public to the St. Mary's County Delegation for consideration by the General Assembly of Maryland. Risk Management responsibilities include the County's general liability and property insurance costs and self-insured workers compensation and risk management through activities and programs designed to reduce risk.

GOALS

- Stay current on developments in the law to provide high quality legal services to the Commissioners of St. Mary's County, the County Administrator, County Departments, Boards, Committees, and Commissions.
- Strengthen internal communications and assign projects a priority level.
- Maximize Use of Technology.
- Improve the level of competence and level of knowledge of all staff.
- Maintain the County's Insurance Policies.
- Loss Control.

OBJECTIVES

- Attend formal training, conferences (as funds permit) and periodic substantive discussions in relevant areas to maintain and expand legal expertise.
- Hold regular staff meetings to increase employee knowledge and awareness of important departmental projects and priorities. Discuss the office's workload which is increasing in both

COUNTY ATTORNEY

OBJECTIVES (continued)

- Size and scope. Address workload concerns.
- Facilitate increased proficiency among staff in essential computer skills including the use of software such as excel, word, HTE, MDEC and Lexis Advance to strengthen skills and keep up with newly available technology. This can be accomplished through taking advantage of training opportunities available in-house or from outside resources.
- Explore the option of online training opportunities and encourage staff to take advantage of such opportunities as fiscal resources allow. Continue to make efforts toward in person training as well. Implement cross-training of staff whenever possible to develop subject matter expertise in more than one area and to increase depth and capacity of division.
- Continue to monitor and renew insurance policies when they are soon to expire.
- Continue to monitor Risk claims to see if training is needed or safety concerns need to be addressed.

OPERATING BUDGET

County Attorney	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration	$1,114,501	$1,333,676	$1,359,419	$1,398,466
PAC/ACC	30,410	42,275	42,275	41,094
Total Department	**$1,144,911**	**$1,375,951**	**$1,401,694**	**$1,439,560**

HIGHLIGHTS

The budget for the County Attorney is $1,439,560, an increase of $63,609 or 4.6%. This increase is attributed predominantly to the employee compensation changes discussed in the highlights.

COUNTY ATTORNEY

STAFFING

County Attorney	FY2025 Adjusted	FY2026 Request	FY2026 Approved
County Attorney	9.00	9.00	9.00
Police Accountability Board	9.00	9.00	9.00
Administrative Charging Committee	4.00	4.00	4.00
Total Department	**22.00**	**22.00**	**22.00**

PERFORMANCE MEASURES

Indicator	Actual FY2024	Estimated FY2025	Projected FY2026
Commissioner Meetings Attended	37	37	37
Planning Commission Meetings Attended	22	25	26
Board of Appeals Meeting Attended	18	20	20
Ordinances/Resolutions Enacted	8	6	7
Boards and Commissions Supported	39	38	38
Complaints	11	9	10
Guardianship Cases	15	15	15
Legislation:			
Bills Reviewed	936	863	800
Fiscal Note Requests Processed	62	41	50
Bills tracked and maintained on SMC website	177	204	200
Letters of Support processed	41	49	50
St. Mary's County Legislative Bills Proposed	4	12	8
Notices of Claim	18	18	18
Municipal Infractions:			
Animal Control	38	38	40
SMCZO	36	35	35
Property Maintenance	2	2	2
Road Ordinance	0	0	0
Stormwater Management	17	5	7
Public Information Requests	93	120	120
Tax Sales/Surplus Property	48	47	15
Extreme Risk Protective Orders	7	4	4
Employee Safety Trainings Coordinated/Conducted	4	3	4
Safety/Loss Control Meetings Coordinated/Conducted	8	9	8

DEPARTMENT OF ECONOMIC DEVELOPMENT



DESCRIPTION

The Department of Economic Development works to attract new businesses and retain and expand existing businesses with the goal of a stronger, more resilient, innovation-driven economy in St. Mary's County, Maryland.

The Department is implementing the Commissioner approved "Strategic Plan to Build an Innovation Driven Economy" and the "2022 St. Mary's Comprehensive Economic Development Strategy Update (CEDS)." The overarching goals are to broaden the local economy and increase resiliency for Naval Air Station Patuxent River.

The Plan implementation specifies:

- Cluster based strategies to facilitate the growth of five targeted emerging and asset-based sectors: Unmanned and Autonomous Systems, Aviation and Aircraft Modification, Advanced Manufacturing, Agriculture & Aquaculture, and Tourism & Hospitality.
- Innovation driven strategies to focus on building a robust ecosystem to attract and support start-up and early stage, commercial product technology companies.
- People and place-based strategies to cultivate an enhanced quality of life to attract and retain a talented and diverse workforce.
- Strategies to protect and grow the Navy's mission at NAS Patuxent River rely on constant communication and collaboration between the military, the County and other stakeholders to ensure a consistent approach to compatibility between the community uses and military operations.

The Department's Business Development Division provides direct support to new or expanding commercial businesses and works to attract new businesses to grow and diversify the local economy. The Agriculture and Seafood Division provides direct support to new and existing agriculture-based businesses, provides direct assistance to three County farmers markets, and stewards a multi- million- dollar land preservation program.

Visit St. Mary's MD, a standalone entity, carries out visitor attraction responsibilities and collaborates with the Department on product development and tourism & hospitality business attraction and retention. Budget dollars that previously funded the DED Tourism Division are disbursed directly to Visit St. Mary's MD.

The Departmental Budget also includes funding for non-profit entities that help further the mission of the Department.

The Department staffs the St. Mary's County Economic Development Commission and the Agriculture, Seafood and Forestry Board. Department employees engage with many other organizations and groups including the Agricultural Land Preservation Board, The Patuxent Partnership, MD Agriculture Commission, Leonardtown Business Association, Lexington Park

DEPARTMENT OF ECONOMIC DEVELOPMENT

Business Association, AeroPark Business Alliance, Southern Maryland Navy Alliance, and St. Mary's County Community Development Corporation.

GOALS

- To preserve the County's environment, heritage, and rural character in support of agriculture, seafood and tourism & hospitality businesses.
- To prioritize economic development and foster entrepreneurial initiatives to create a more resilient and diverse local economy to increase the County's commercial tax base to keep county residential taxes steady.

OBJECTIVES

- The Department will support agriculture as a critical sector of the local economy by assisting landowners in navigating the land preservation programs active in the County, to maintain the land required for agriculture-based businesses to expand into direct marketing, value-added agriculture, and agritourism.
- The Department will foster a diversity of business sectors with a focus on increasing the commercial tax base, garner support and partner with other agencies to leverage county resources in the quest for resilient economic development, engage young professionals to bolster workforce retention and attraction, plan and attend events in support of business development, participate in business attraction activities at trade shows, conferences and regional forums, and assist small business owners with start-ups/expansions.

OPERATING BUDGET

Economic Development	**FY2024 Actual**	**FY2025 Approved**	**FY2026 Request**	**FY2026 Approved**
Administration/Office of the Director	$457,453	$662,306	$537,306	$578,951
Tourism Development	480,312	480,312	525,954	525,954
Agriculture & Seafood Development	354,210	421,606	475,718	375,648
Business Development	635,376	691,448	691,448	707,650
Non-Profits – Economic Development	94,255	109,255	0	108,580
Grants	393,066	0	0	0
Total Department – General Fund	**$2,414,672**	**$2,364,927**	**$2,230,426**	**$2,296,783**
Miscellaneous Revolving Fund – Farmers Market	**3,215**	**28,000**	**28,000**	**$28,000**

HIGHLIGHTS

The budget for the Department of Economic Development is $2,296,783 a decrease of $68,144 or -2.9%. This budget incorporates the county employee compensation changes mentioned in the budget highlights.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Non-Profit Funding continues to be included in the County Departments based on content area. The following was approved for Non-Profits having categories that fall within the Department of Economic Development:

Agency	Category	Amount
CSM Foundation	Workforce Development	$25,000
Chesapeake Charter School	Conservation of Natural Resources	$2,500
Literacy Council of SMC	Post/Secondary/Primary Education	$10,000
Leadership of Southern MD	Economic Development	$10,000
So MD Navy Alliance	Economic Development	$33,580
St. Mary's Chamber of Commerce.	Economic Development	$7,500
St. Mary's River Watershed Inc.	Conservation of Natural Resources	$7,500
Watermen's Association of SMC	Conservation of Natural Resources	$12,500
Total		**$108,580**

STAFFING

Economic Development	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Administration/ Office of the Director	5	5	5
Agriculture & Seafood Development	2	2	2
Commercial Business Development	2	2	2
Total Department	**9**	**9**	**9**

DEPARTMENT OF ECONOMIC DEVELOPMENT

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Land Preservation			
Maryland Agriculture Land Preservation Foundation (MALPF) – (Acres). Acreage preserved to date = 15,795.51	635.71	331.85	783.82
Rural Legacy-preserve land in the Huntersville & Mattapany Rural Legacy Areas using State, County & Navy funding-(Acres). Acreage preserved to date =8,376.05	507.5	192.42	994.58
St. Mary's County Agriculture Land Preservation Five-Year Tax Credit Agreement (Acres)	14.454.51	15,522.21	15,500.00
Business Development			
Promote diversity in Economic Development with focus on increasing tax base. Business prospects pursued.	67	50	60
Garner support and partner with other agencies to leverage county resources in the quest for resilient economic development. Number of organizations.	52	55	55
Workforce Retention-Companies active with SMYP employees/Individuals engaged with SMYP	140/496	145/566	150/600
Technology Resource Book Number of Online Edition Visits	4,694	4,994	5,000
Plan/attend local and regional events in support of business retention and expansion.	137	201	220
Business attraction efforts at trade shows, conferences, and regional forums.	2	1	4
Projects supported through development facilitation.	71	195	225
Number of vendors at County sponsored farmers markets	50	91	95

DEPARTMENT OF EMERGENCY SERVICES



DESCRIPTION

St. Mary's County Department of Emergency Services is comprised of seven divisions: Administration, Emergency 911 Communications, Emergency Management, Emergency Medical Services, Animal Services Division, Emergency Radio System Maintenance Division and Training Division

https://www.stmaryscountymd.gov/es/
https://www.stmaryscountymd.gov/AnimalShelter/
https://www.stmaryscountymd.gov/ES/EMSBilling/

- **Administration**
  a) Responsible for preparing the annual budget submission and maintaining fiscal records for the department.
  b) Conducts all fiscal operations for divisions to include Grant management/EMS billing.
  c) Responsible for implementation of BoardDoc administration for Commissioner meetings and three Commission Boards.
  d) Provides clerical and fiscal support, greets customers, and provides professional support essential for day-to-day operations.

- **Emergency 9-1-1 Communications**
  a) 911 Call Taking and processing through Computer Aided Dispatch.
  b) 911 support of Sheriff's Office/Fire/Rescue response.
  c) Non-emergency Sheriff's Office call taking and response.

- **Emergency Management**
  a) Emergency Management coordination of emergency services and disaster response activities in St. Mary's County.
  b) Ensuring Emergency Management responses follow all Federal, State, and local laws, regulations, and policies.
  c) Supports the activities of the Hazard Materials Response Team in cooperation with the Volunteer Fireboard Association.

DEPARTMENT OF EMERGENCY SERVICES

- **Emergency Medical Services**
  a) Responds to Emergency Medical calls for service.
  b) Partners with the Volunteer EMS First Responder Community to enhance service.
  c) Responsible for aiding the Jurisdictional Medical Director in their duties as the governing authority for EMS Certification and delivery of services.
  d) Fire/EMS Volunteer Coordinator provides support to increase awareness of volunteer opportunities – works with high school cadet recruiting and dependent care programs.

- **Animal Services Division**
  a) Enforcement of Animal Control Ordinances, resolution of animal related disputes, and the promotion of adoptions, licensing, spay/neuter, and humane treatment of animal education.
  b) Operates the Animal Adoption & Resource Center for the holding and care of animals that have been rescued, seized/impounded, and surrendered.

- **Radio Division**
  a) Manages the Public Safety P25 Radio System for St. Mary's County.
  b) Programs and maintains mobile/portable radio devices used by first responders in the field.

- **Training**
  a) Coordinates and manages all training and certification for the Department of Emergency Services; 911 Communications, Emergency Management, Emergency Medical Services, Animal Services Division and Radio System Maintenance Division.
  b) Coordinates Community Outreach events.

GOALS

- Recruit adequate staff to ensure sustained high-quality services to our community.
- Reduce employee turnover to improve consistency of services to our community.
- Strengthen internal communications.
- Ensure the department maintains its technological edge.
- Broaden community awareness of the Department's mission and goals.
- Streamline processes to create effective and efficient services.
- Increase community preparedness through education and outreach programs.
- Strive for continuous improvement in overall emergency management practices.

DEPARTMENT OF EMERGENCY SERVICES

OBJECTIVES

- Explore new recruitment strategies to supplement ongoing efforts including, but not limited to, intern and cadet programs.
- Build leadership commitment to creating an environment that promotes positivity and inclusivity among all employees.
- Increase community knowledge and understanding of Department's roles, responsibilities, and services.
- Improve customer confidence in Department capacity.
- Enhance departmental reputation and community trust.
- Enhancing interagency coordination for seamless emergency response.
- Implementing cutting-edge technology to optimize emergency operations.
- Ensuring compliance with regulatory standards for emergency services.
- Conducting regular drills and exercises to test response capabilities.
- Fostering a culture of continuous improvement within the department.
- Developing and maintaining strong partnerships with community stakeholders.
- Upholding the highest standards of professionalism and ethics in all emergency responses.

OPERATING BUDGET

Emergency Services	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Emergency Communications	$3,993,615	$4,484,336	$4,893,855	$4,536,593
Emergency Radio Communications	1,384,516	5,463,600	2,715,841	3,995,449
Emergency Management	768,711	899,291	887,478	928,738
Animal Services	1,926,608	2,129,952	2,470,610	2,424,808
Grants	8,021,787	3,320,900	1,424,084	1,132,992
Total Department – General Fund	**$16,095,237**	**$16,298,079**	**$12,391,868**	**$13,207,580**
Emergency Services Support Fund	**$4,761,136**	**$4,477,943**	**$4,430,012**	**$4,469,567**
Emergency Services Billing Fund	**$6,468,442**	**$7,789,930**	**$7,742,280**	**$8,267,809**

HIGHLIGHTS

The general fund budget for the Department of Emergency Services is $13,207,580, a decrease of $3,090,499 or -19%. This budget incorporates the county employee compensation changes mentioned in the budget highlights.

DEPARTMENT OF EMERGENCY SERVICES

STAFFING

Emergency Services	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Emergency Communications	38.50	43.50	38.50
Emergency Radio Communications	4.0	4.0	4.0
Emergency Management	6.0	7.0	6.0
Animal Services	21.0	23.0	21.0
Total Department – General Fund	**69.5**	**78.5**	**69.5**
Emergency Billing Fund	**67.0**	**87.0**	**71.0**
Emergency Support Fund	1.0	1.0	1.0
Total Department	**137.50**	**165.50**	**141.50**

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Emergency Communications–Sheriff's Office Incidents	77848	71725	75547
Emergency Communications –EMS Incidents	14803	14697	14801
Emergency Communications – Fire Incidents	3780	5346	5414
Average Duration of 911 Calls	328	314	300
Career EMS Total # of Responses of Resources	17,342	18,219	19,487
Volunteer EMS total # of Responses of Resources	4,619	4,940	5,284
Combined EMS Average Enroute to On Scene, in Minutes	9:36	9:36	9:36
EOC Emergency Activations/Emergency Incidents/Planned Events	4	1	4
Animal Services – Number of Calls	4025	3792	3559
Animal Adoption & Resource Center Average Length of Stay -	Cat – 27 Days Dog – 20 Days	Cat – 30 Days Dog – 18 Days	Cat – 25 Days Dog – 16 Days

DEPARTMENT OF FINANCE



MISSION

The mission of the Department of Finance is to provide a full range of financial, budget, accounting, procurement and other related services and support to all departments and units of County Government as well as several affiliated programs and entities.

DESCRIPTION

The Department is comprised of three divisions: Administration/Budget, Accounting, and Procurement. The Administration/Budget Division is responsible for overall management of the Finance Department and serves as fiscal policy advisor to the Commissioners of St. Mary's County and the County Administrator. Responsibilities of this division, include: budget formulation and management, cash flow, and debt management to include monitoring debt capacity for both the current and planned capital programs for conformance with debt affordability parameters set by the Commissioners of St. Mary's County, bond sales, and other special fiscal services, such as grants or capital project monitoring, and the administration of the County's Other Post-Employment Benefits (OPEB) and Length of Service Awards Program (LOSAP) trusts. This division reviews all County Commissioner agenda items involving financial commitment and is also responsible for the financial aspects of a variety of agreements to which the County is a party.

The Accounting Division provides centralized accounting services for the County and is responsible for paying bills, receiving revenues, cash management, audit activities, payroll, fixed assets accounting, reporting and other accounting functions. Other responsibilities include maintenance of general accounting and payroll/leave systems, revenue and disbursement systems, investment of County funds, annual financial audit activities and other external financial reporting.

The Procurement Division provides centralized procurement of materials, supplies, services, and construction contracting for all St. Mary's County Government. Responsibilities include processing numerous small purchases during the year as well as working with departments to develop appropriate specifications and preparation and release of solicitations, and the evaluation and negotiation of bids and contracts. In addition, the County participates in collaborative procurements with both Calvert and Charles counties as well as the St. Mary's County Board of Education, the St. Mary's County Library, the St. Mary's County Metropolitan Commission and the St. Mary's County Health Department.

DEPARTMENT OF FINANCE

DESCRIPTION (continued)

The Department is the custodian of all fiscal records and manages the security of the related financial systems used. This Department plays a strategic role in the development of new initiatives county-wide.

GOALS

- To provide a high level of professional accounting information on a timely and accurate basis to meet regulatory requirements and reporting standards.
- To provide sound financial practices to achieve the highest available bond ratings to reduce overall County costs.
- Utilize technology to improve transparency and efficiency of financial processing and reporting.

OBJECTIVES

- The Accounting information will be reported in a timeframe to ensure its relevance and in a manner that complies with regulatory requirements and generally accepted accounting principles. This objective is measured by receiving an annual unqualified "clean" audit opinion for each fiscal year.
- The Budget information will be reported with a high degree of reporting standards. This objective is measured by receiving the Government Finance Officers Association (GFOA) "Distinguished Budget Presentation Award".
- To provide debt management services to ensure that the County Government has access to low-cost borrowing for long-term investments. This objective is measured by receiving a high bond rating from Fitch, Moody's, and Standard & Poor for each planned bond issue.

DEPARTMENT OF FINANCE

OPERATING BUDGET

Finance	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration/Budget	$934,198	$957,041	$1,231,482	$1,056,536
Accounting	869,485	924,141	924,141	980,825
Auditing	37,141	50,000	50,000	50,000
Procurement	429,434	465,391	465,591	495,567
Total Department	**$2,270,258**	**$2,396,573**	**$2,671,214**	**$2,582,928**

HIGHLIGHTS

The budget for the Department of Finance is $2,582,928, an increase of $186,355 or 7.8%. This includes employee compensation changes discussed in the highlights.

STAFFING

Finance	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Administration/Budget	6	8	6
Accounting	9	9	9
Procurement	4	4	4
Total Department	**19**	**21**	**19**

DEPARTMENT OF FINANCE

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Capital Projects Monitored - $Millions	$454M	$487M	$500M
General Obligation Bonds – issued	$30M	$30M	$0
Exempt Financing – issued	$5.2M	$0M	$1M
Accounts Receivable	$3.6M	$2.9M	$3M
Fire & Rescue Loans Monitored	6	6	6
Personnel Actions Reviewed-Budget	368	169	250
Payroll / LOSAP Checks & ACH Processed	39,133	40,599	41,000
Vendor Checks & ACH (Payments)	11,248	11,829	12,000
Budget Amendments Processed, including CSMC Actions	654	564	600
Percent Change to General Fund Budget	5.8%	6.6%	6.5%
Grants/Agreements/Actions Reviewed	154	152	200
Requisitions/FPO's Reviewed & Approved	7,686	7,600	7,600
Purchase Orders Issued	6,219	6,641	6700
Journal Entries Processed	1,504	1,433	1500
E-Maryland Market Place Postings - Solicitations	8	13	15
Energy Tax Refund Checks	801	0	0
	Actual FY2024	**Estimated FY2025**	**Projected FY2026**
Unqualified Audit Opinion	Received	In Process	TBD
GFOA Distinguished Budget Award	Received	In Process	TBD
Bond Rating:			
Fitch Ratings	AA+	AAA	AAA
Moody's Investors Service	Aa1	Aa1	Aa1
S&P Global Ratings	AA+	AA+	AA+

DEPARTMENT OF HUMAN RESOURCES

DESCRIPTION

The Department of Human Resources is responsible for all personnel and benefits administration for the County workforce and for maintaining compliance with applicable employment regulations. The department applies County policy and budget initiatives by managing employee relations, employee compensation, recruiting, employee records and administration of the MD State Retirement and Pension System, and the Sheriff's Office Retirement Plan. All employee and retiree health and life insurance programs, employee deferred compensation, unemployment compensation, the Employee Assistance Program, FMLA, employee award and recognition ceremonies, administration of the Length of Service Awards Program for local Volunteer Fire and Rescue Companies and employee wellness programming are administered.

Significant effort is focused on employee recruitment and retention through compensation initiatives, referral, and new hire bonuses, flexible schedules and return to work programs; expanding and maintaining a best-in-class employee benefits program. Transparent, effective and accurate employee communication provides the foundation for department efforts.

Risk Management responsibilities are shared with the County Attorney's Office, including managing the County's general liability and property insurance claims and self-insured workers compensation. Risk management initiatives are supported by the department through initiatives designed to reduce risk and improve the loss experience. Administration of the American with Disabilities Act for citizens and employees is a responsibility of the Human Resources Department with work that includes ensuring ADA regulatory compliance, coordinating employee training and education, and providing administrative support for the Commission for People with Disabilities.

GOALS

- To inspire competent human resource capabilities by
    - Administering the policies and procedures adopted by the Commissioners of St. Mary's County
    - Providing employees with quality services and support
    - Serving more than 1000 employees in a timely, accurate and trustworthy manner

OBJECTIVES

- Competent human resource capabilities will be measured by tracking retention data; benefit premium renewal increases; and employee outreach.

DEPARTMENT OF HUMAN RESOURCES

OPERATING BUDGET

Human Resources	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Human Resources	$1,203,340	$1,655,295	$1,724,599	$1,779,983
Risk Management	1,250,243	1,776,748	1,823,243	1,829,115
Commission for People w/Disabilities	2,165	2,300	2,300	2,300
Grants	49,460	55,440	38,612	38,576
Total Department – General Fund	**$2,505,208**	**$3,489,783**	**$3,588,754**	**$3,649,974**

HIGHLIGHTS

The general fund budget for the Department of Human Resources is $3,649,974, an increase of $160,191 or 4.6%. The budget incorporates the county employee compensation changesmentioned in the budget highlights and reflects liability insurance premium increases.

STAFFING

Human Resources	FY2024 Adjusted	FY2025 Request	FY2026 Approved
Human Resources	9.50	10.00	10.00
Total Department – General Fund	**9.50**	**10.00**	**10.00**

DEPARTMENT OF HUMAN RESOURCES

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Human Resources			
Employment Applications	4367	4998	4682
New Hires (includes PT, Temp, Sub, and Seasonal)	502	334	418
Retirees / Separations/Other	381	423	402
Employee Evaluations Processed/Tracked	879	862	871
Risk Management			
Risk Claims	170	225	215
Workers' Compensation Claims	149	150	135
ADA and FMLA Compliance			
Training, Presentations, Proclamations	3	3	3
Commission for People with Disabilities Meeting Administration	6	6	6
FMLA Inquiries	124	126	130
FMLA Requests Processed	105	110	115
FMLA Intermittent	61	63	65
Employee Benefits			
Health Care Participants, Active Employees and Retirees	885	944	965
State Retirement Retirees, Employees retired under our Agency receiving a pension benefit	320	358	375
Sheriff's Office Retirees, SORP participants receiving a pension benefit	147	149	160
Benefit Educational Events	25	27	28
Employee Wellness Events	55	58	59
Department Overall Objectives			
Annual Employee Turnover	12.15% County 6.67% Elected Officials	13.90% County 9.28% Elected Officials	13% County 7.8% Elected Officials
Annual Benefit Premium Renewals • Health • Workers Comp • Risk	 3.00% (1%) 32%	 2.25% 12% 23%	 0.00% 10% 8%

DEPARTMENT OF INFORMATION TECHNOLOGY



DESCRIPTION

The Information Technology Department has the overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and network infrastructure. Services of the department include technical support, systems support, equipment maintenance, technology training, technical planning, telecommunications, infrastructure, and computer access control and security.

GOALS

- Provide citizens, the business community, and County departments\agencies with quality-driven, timely, convenient access to appropriate information and services through the effective and efficient use of technology.

OBJECTIVES

- To complete calls for service with a response time of 8 hours or less. The percentage of calls completed in 8 hours or less are reported monthly.

OPERATING BUDGET

Information Technology	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Technology	$7,647,436	$7,426,382	$6,668,813	$6,466,178
Total Department	**$7,647,436**	**$7,426,382**	**$6,668,813**	**$6,466,178**

HIGHLIGHTS

The general fund budget for the Information Technology Department is $6,466,178, a decrease of $960,204 or 12.9%. The budget includes county employee compensation charges as stated in the Budget Highlights. In addition, the budget includes XYZ Polum Interactive Video Display for the Museum, Recreation and Parks Registration System and Power DMS digital document, and additional cameras for the Detention Center.

DEPARTMENT OF INFORMATION TECHNOLOGY

STAFFING

Information Technology	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Total Department	**25**	**27**	**25**

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Information Technology Help Desk Requests	11,950	15,600	16,000

DEPARTMENT OF LAND USE & GROWTH MANAGEMENT

MISSION

To enhance the Quality of Life for present and future generations through protection of the natural environment balanced with orderly growth, while ensuring our customers both guidance and effectiveness of the land use regulations.

DESCRIPTION

The Department of Land Use and Growth Management is responsible for land use planning, zoning, site development review, permits, inspections, and final approval/issuing certificates of occupancy and use. Department staff are committed to customer service while fulfilling our responsibilities to promote quality development and protect the environmental and historic resources of St. Mary's County. Regulations are amended, when necessary, to serve the community while safeguarding health, safety, and welfare.

The Department provides staff support to the Commissioners of St. Mary's County, Planning Commission, Board of Appeals, Historic Preservation Commission, Building Code Board of Appeals, Commission on the Environment, Board of Electrical Examiners, Plumbing and Fuel Gas Advisory Committee, and the Calvert-St. Mary's Metropolitan Planning Commission.

The Department of Land Use and Growth Management consists of six divisions: Development Services, Permits, Environmental Planning, Long-Range Planning, Inspection & Compliance Services, and Administration.

Development Services staff review plans and prepares reports on major development projects and major subdivisions that must be reviewed by the Planning Commission and/or Board of Appeals during public hearings. The Permits Division staff review all permit applications for new residential construction and residential additions and they complete environmental reviews when the proposed construction is in the Critical Area, floodplain, or wetlands. Staff of the Inspections and Compliance Division perform final on-site inspections for new projects, floodplain, and residential stormwater compliance inspections, and leads the fieldwork responsibilities of the damage assessment team following destructive storms. Environmental Planning staff reviews commercial development and subdivision plans for compliance with environmental regulations. The Long-Range Planning Division staff completes conformity reviews required by the Land Use Article, administers and updates long-range planning tools including the Comprehensive Water and Sewerage Plan, the Comprehensive Plan, and the Lexington Development District Master Plan. The staff in the Administration Division conduct the financial and certain clerical-related tasks essential for the day-to-day operations of the Department.

DEPARTMENT OF LAND USE & GROWTH MANAGEMENT

GOALS

- Provide effective and efficient services
- Provide efficient permit and project review services
- Eliminate unnecessary obstacles to the use of public and private property
- Protect the natural environment through orderly growth and lead conservation efforts.
- Preserve the rural character of the county and strengthen its agricultural-based economy
- Protect the historic sites of the county
- Establish and maintain professional working relationships and partnerships with governmental agencies and professionals in the private sector

OBJECTIVES

- Have educated and trained staff to provide guidance to customers during normal business hours
- Complete reviews in a timely manner and collaborate with subject matter experts, as needed
- Complete zoning inspections within one business day of receiving a request
- Collaborate with other reviewing agencies to provide periodic training to Board of Appeals and Planning Commission members
- Review, provide feedback, and periodically update the St. Mary's County Comprehensive Plan, Comprehensive Zoning Ordinance, and other functional plans
- Support the activities of and provide recommendations, when necessary to the various Commissioner-appointed citizen boards

DEPARTMENT OF LAND USE & GROWTH MANAGEMENT

OPERATING BUDGET

Land Use & Growth Management	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration	$816,202	849,942	849,942	920,721
Long Range Planning	121,502	502,876	382,876	422,641
Development Services	388,845	430,319	430,319	453,699
Environmental Planning	355,391	381,807	382,407	407,271
Planning Commission	23,988	24,687	24,687	26,291
Board of Appeals	30,674	35,648	39,648	48,101
Historical Preservation	583	2,230	2,230	2,230
Permit Services	425,074	492,511	493,761	521,898
Inspections & Compliance	520,179	638,382	638,382	671,307
Board of Electrical Examiners	1,632	4,730	5,250	5,250
Commission on the Environment	2,404	3,860	3,860	3,860
Grants	0	1,000	24,600	24,600
Total Department – General Fund	**$2,686,474**	**$3,367,992**	**$3,277,962**	**$3,507,869**

HIGHLIGHTS

The general fund budget for the Land Use and Growth Management Department is $3,507,869, an increase of $139,877 or 4.2%. It includes the county employee compensation changes mentioned in the budget highlights.

STAFFING

Land Use & Growth Management	FY2025 Adjusted	FY2026 Requested	FY2026 Approved
Administration	7	7	7
Long Range Planning	2	2	2
Development Services	4	4	4
Zoning Administration	4	4	4
Permit Services	7	7	7
Inspections & Compliance	6	6	6
Total Department – General Fund	**30**	**30**	**30**
Board of Appeals	5	5	5
Planning Commission	8	8	8

DEPARTMENT OF LAND USE & GROWTH MANAGEMENT

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Front Counter Telephone Calls	8524	8500	8500
In-Person Contacts	6864	6800	6800
New Permit Applications Received	2465	2366	2300
Certificates of Occupancy Issued	629	2935	400
Excise Tax Collected – Single-Family	$1,552,215.00	$1,086,000	$1,000,000
Excise Tax Collected – Multi-Family	-	-	$200,000
Excise Tax Collected - Other	$103,882.61	$342,900	$100,000
Concept Plan Reviews (New Projects & Re-Reviews)	36	46	30
Major & Minor Site Plans (New & Re-Reviews)	144	91	100
Major Subdivision Plan Reviews	4	1	3
Reviews of Minor Subdivisions Plans, Boundary Line Adjustment Plats, Confirmatory Plats	157	140	150
Forest Conservation Reviews (FCP, FSD, Easements)	51	89	50
PIA Requests	149	153	175
Zoning Verification Letters Issued	27	28	25
Permits Division – Initial Intake Reviews (e.g. zoning, floor plans, contractors licenses, etc.)	6060	5437	5500
Comprehensive Plan Reviews	70	70	70
Historic Preservation Reviews	87	93	85
LUGM Critical Area, SMW & Floodplain Reviews (incl. miscellaneous environmental reviews)	2675	3570	3000
LUGM Architectural Reviews	118	175	150
LUGM Inspections	1282	1558	1450
Third-Party Inspections			
Building Code	4094	3318	4000
Plumbing/Gas	985	1199	1000
Electric	2112	2242	2100
HVAC	372	550	375
Zoning Code Enforcement Inquiries Received	200	189	200
Critical Area Violations	43	34	45
Minimum Livability Cases	19	16	20

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION



MISSION

The Department of Public Works & Transportation's (DPW&T's) mission is to serve the community of St. Mary's County by assuring its Transportation, Facilities Management, Development Review, and Municipal Separate Storm Sewer System (MS4), as well as Solid Waste and Recycling permits and programs, are properly planned, implemented, and maintained to achieve the Goals listed in the Mission of the Commissioners of St. Mary's County.

DESCRIPTION

The department is responsible for County Highways, Stormwater Management, Marine and Shoreline Protection, County-Owned Vehicles and Equipment Maintenance, Development and Plan Review, Engineering Services and delivering Capital Projects, STS Transit and Non-Public School Bus Transportation, Airport Operations, Constructions and Inspections, Solid Waste Disposal, Recycling Services, and Building Services.

Specific responsibilities for this department include performing highway maintenance activities on all county roads: snow and ice control, roadside debris removal, litter control, animal carcass disposal, street lighting, incident management, eviction assistance, grass cutting, tree trimming, pavement patching, drainage resolution, severe weather response, culvert replacement, bridge repair, shoulder maintenance, safety improvements, traffic/street name signage and pavement management; transportation planning and design: roadway and bridge, shore erosion and dredging projects, marine/shoreline protection, GIS/GPS mapping, land acquisition, facility/building capital construction, special taxing districts, post-construction audits, materials testing, utility coordination, quality control, guardrail replacement, maintenance paving, pavement markings, line-striping, contractor management, inspections, construction of new subdivision roads, site development, and administering capital projects. The Transportation Division includes the transit operations and bus driver training for the STS transit system, Job Access, ADA Transportation, and contracted non-public school transportation. The fleet management part consists of vehicle acquisition and maintenance for all county-owned vehicles, replacement of all tagged vehicles and heavy construction equipment, and titling and tags. In addition, the Transportation Division maintains the county vehicle fuel facilities and operations with two locations, monitoring fuel deliveries and submitting required state reports and taxes. This division also operates a central mailroom and delivery program for all of the county government.

Other responsibilities include airport management and master planning for St. Mary's County Regional Airport, commuter/charter air service development, airport compliance, security, and safety, tie-down and lease management, business development and airspace protection. Services provided at the Airport: hangar leasing, tie-down rental, flight-school instructions, unmanned aircraft research and development, charter services, maintenance/repair services, Maryland State

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

DESCRIPTION (continued)

Police Medevac/MedStar operations and assuring that private and public sector projects are completed in accordance with project design and specifications.

The Solid Waste and Recycling programs include: providing post closure environmental monitoring, sampling, testing, record keeping, and remediation for two (2) closed sanitary landfills as outlined in state and federal regulations; sustaining the efficient operation of the St. Andrews Landfill (six days a week) for yard waste mulching, ferrous metal collection and bulk items; and the six (6) residential convenience centers (seven days a week) located throughout the County for domestic waste and administrating the numerous recycling programs. Facilities management services include maintaining all County-owned and/or leased facilities while providing energy management, janitorial services, preventive maintenance, carpentry, electrical, plumbing, and painting repairs, and paying utility costs for all buildings maintained by or reimbursed to the County.

Miscellaneous responsibilities: Assist the County's Planning Commission and Board of Appeals by providing technical assistance on a variety of issues; Review and approve designs and construction plans to assure compliance with the adopted Road Ordinance, Storm Water Management, Grading, Erosion & Sediment Control Ordinance, and adequate public facilities requirements; Issue and enforce public works agreements and grading permits for new development projects.

GOALS

- Provide a high level of accountability to the county's citizens by providing a timely response to citizen requests and delivering responsible, cost effective, and technically excellent solutions or other responses to those requests in a transparent, accountable manner.
- Provide effective and efficient Direct Services.
- Foster opportunities for future generations
- Preserve the county's environment, heritage, and rural character through effective transportation planning; developing and enforcing standards for transportation and stormwater infrastructure to foster development needed within the requirements of the Comprehensive Plan and Zoning Plan.

OBJECTIVES

- Respond and gather information from 311 and telephone requests for service from citizens within three business days: developing solutions or other responses within ten business days, including expectations of the priority of the work and expected period of performance. Automated responses to be generated at each step through the reporting, analyzing, design, construction process, and/or decision that work is not the responsibility of the County.
- Develop effective citizen engagement programs by gathering need statements to scope capital projects and update the 2006 Transportation Plan. The revised Transportation Plan is in final format for presentation to the Commissioners of St. Mary's County in the summer of 2025.

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

OBJECTIVES (continued)

- Provide cost effective and responsible capital improvement programs and ongoing maintenance activities for all county owned infrastructure to enable effective delivery of department and agency programs and services.
- Keep the condition of the 81.6% of the county highways' pavement at satisfactory or better Condition plus 16.5% of the fair condition and plan to upgrade the other 2.9% within six years. Request funding level increases to match inflation at approximately 30 miles per year for an approximate 22-year pavement replacement schedule.
- Keep county stormwater drainage systems in functional condition and in compliance with applicable MDE standards.
- Identify and execute improvements to the stormwater system to mitigate nuisance flooding.
- Operate the St. Mary's County transit system to service all constituents, expanding and adjusting routes to provide the best service within the allocated budget.
- Provide grading and stormwater compliance review in a timely manner, averaging a nineteen-calendar day turn-around for each submission and efficient inspection and permit closeout after issuance of permits.
- Provide responsive, efficient, and effective capital project planning, design, execution, and maintenance.
- Keep county buildings in decent, safe, and sanitary condition for proper use and delivery of services and respond appropriately to public health emergencies or other situations.
- Provide responsive, efficient, and effective vehicle maintenance activities for the county fleet.
- Foster opportunities for job growth at the St. Mary's County Regional Airport by working with Economic Development to maximize the use of airport property to bring aviation related business, particularly with a research and development or airport operations focus, that will grow, hire, and train county residents to continue to grow the airport employment base and available services. Continue to develop electric vertical takeoff and landing facilities.
- Work with county departments and agencies to construct facilities needed to deliver services to support the health and wellbeing of all residents.
- Work with the county Sheriff's Office to improve safety for all modes of travel, in the short term at specific locations and long term in the development of the update to the 2006 Transportation Plan along with the 2023 Local Roadway Safety Plan.
- Work with developers and others seeking grading permits and their stormwater component to minimize environmental damage of projects and reverse existing adverse impacts such as untreated impervious surfaces. Utilize the Neighborhood Drainage Improvements and Rehabilitation CIP program to stabilize and improve older residential areas throughout the County which are experiencing erosion from increased intensity storm events.
- Coordinate with LUGM to revise design standards and zoning regulations when related to the Transportation Plan to better preserve large tracts of rural landscape including productive farming, wetland, aquatic, forest, and other environmentally threatened land through smart growth principals.

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

OPERATING BUDGET

Public Works & Transportation	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration	$657,710	$714,753	$721,038	$788,279
Engineering Services	969,237	1,172,021	1,176,766	1,263,729
Development Review	265,387	301,907	301,907	319,364
Construction & Inspections	979,116	1,127,397	1,223,533	1,248,763
County Highways	7,354,595	6,083,104	6,223,032	6,161,392
MS4 Program	894,619	1,081,292	1,081,292	1,103,795
Mailroom	114,940	159,397	158,147	169,265
Vehicle Maintenance Shop	1,584,941	2,073,941	1,959,931	2,235,386
Non-Public School Bus Transportation	3,595,882	3,333,381	3,697,209	3,702,710
St. Mary's County Airport	99,314	295,847	208,225	198,760
St. Mary's Transit System (Grants)	3,391,687	3,210,035	4,310,171	4,850,698
Building Services	5,035,614	5,857,063	6,058,113	5,919,863
Total Department – General Fund	**$24,943,042**	**$25,410,138**	**$27,119,364**	**$27,962,004**
Solid Waste & Recycling Fund	**$5,846,721**	**$6,409,069**	**$6,549,218**	**$6,424,014**
Miscellaneous Revolving Fund – Fuel Operations & Willows SWM	**$6,137**	**$24,300**	**$24,300**	**$24,300**

HIGHLIGHTS

The general fund budget for the Department of Public Works & Transportation is $27,962,004, an increase of $2,551,866 or 10%. The budgeted amount incorporates the county employee compensation changes mentioned in the budget highlights and $96,136 for a new CCTV Crawler Camera, $303,000 for a replacement F-450 Pickup with lift and STS going fare free and adding additional service.

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

STAFFING

Public Works & Transportation	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Administration	4	4	4
Engineering Services	7.8	7.8	7.8
Development Review	3	3	3
Construction & Inspections	6	6	6
County Highways	46	46	45
Mailroom	2	2	2
MS4	5	5	5
Vehicle Maintenance Shop	13	13	13
Non-Public School Bus Transportation	1	1	1
St. Mary's County Airport	1	1	1
St. Mary's Transit System (Grant)	33.6	33.6	33.6
Building Services	34	36	34
Total Department – General Fund	**156.4**	**158.4**	**155.4**
Solid Waste & Recycling Funds	**15**	**15**	**15**
Total Department	**171.40**	**173.4**	**170.4**

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Administration			
Budget Spent on Staff Development/ Seminars	<1%	<1%	<1%
Engineering Services			
Capital Projects	42	45	47
Full-Time Project Managers (not incl. Deputies)	4.8	4.8	4.8
Capital Budget Approved (FY increase from prior)	$29.9M / +0.5M	$26.4M / -3.5M	$22.7M / -3.7M
Development & Plan Review			
Subdivision, Site, & As-Built Plans Reviewed	442	374	408
Average Duration of Plan Review	19	18	15
Record Plat Submissions Reviewed	78	82	80
Average Plat Review Time (Target: < 20 Days First Review & < 15 Days on Subsequent Reviews)	21	19	20
New Grading Permits Approved	13	10	15
New Public Works Agreements Approved	0	0	5
Construction & Inspections			
Inspections (capital, subdivision & grading permits)	3,754	3,499	3,500
Active Construction Permit Bonding	$2,735,010.00	$3,014,710.00	$3,165,445.50
Active Grading Permit Bonding	$10,571,129.00	$14,630,529.00	$15,362,055.45
Inspections per Inspector per Day @ 260 days per year	3.30	3.17	3.00
Asphalt Overlay & Slurry/Modified Seal Program(mi)	24.81 / 29.62	23.62 / 24.01	23.00 / 24.00
County Highways			
Highway Maintenance Mileage (centerlinemiles)	678	683	688
County Maintained Roads	1692	1697	1702
Maintenance Requests Received	1283	1343	1500
Utility Permits Issued	133	150	160
Metal/Plastic Pipes Replaced (feet)	5450	5500	5600

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

PERFORMANCE MEASURES (continued)

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Solid Waste & Recycling			
Total County MRA Waste Generated (tons)	106,746	122,757	125,212
Total Rubble from Landfill (tons) Exported	4959	5058	5159
Total MSW from Convenience Stations (tons)	26405	26933	27471
# Customers Served at St. Andrews Landfill	41747	42164	42586
MS4			
Maintenance Inspections – ContractManagement	404	874	900
SWM- related Landscape Mgmt Contract Mgmt	31	37	47
MDE Annual Report	1	1	1
Vehicle Maintenance			
Ratio: # of Sheriff Vehicles / Total # County Fleet (%)	246/527 46.7%	260/546 47.6%	253/537 47.1%
# Un-tagged Vehicles and Equipment in Fleet	122	116	122
# Tagged Vehicles and Equipment in Fleet	527	546	537
Total Maintenance monies spent / Replacement Value of Fleet (%)	$1,584,940/ $31,857,434 5%	$1,973,062/ $34,301,782 5.8%	$1,779,001/ $33,079,608 5.4%
Job Orders for Law Enforcement/Total # Job%	34%	35%	35%
Type "A-C" Preventive Scheduled Maintenance (PM)	34.4%	35%	36%
Type "D" Corrective Unscheduled Maintenance (CM)	65%	65%	65%
Non-Public-School Bus Transportation			
Buses Under Contract	**49**	**49**	**49**
Total Riders including transfers / # Out of County	1150/4	1150/0	1200/0
Average Riders per Bus	33	33	35
Annual Bus Route Mileage	584,226	505,910	493,100
Cost per Mile Goal is < $3.00 (State avg is $5.42/ mile)	7.10	7.30	7.50

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

PERFORMANCE MEASURES (continued)

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
St. Mary's Transit System			
Total STS System Ridership (#)	208,071	229,930	255,000
Annual Route Mileage (All Routes & Services)	982,478	914,883	925,000
Oper. Cost per Hour (Public) Range: <$65-$85 hr.	$71.57	$80.37	$90.25
Oper. Cost per Mile (Public) Range: <$4 - $6/mi	$3.37	$3.60	$3.85
Oper. Cost per Passenger Trip (ADA/SSTAP) Range: $20-$40/trip	$8.31/$113.47	$9.95/$158.24	$11.15/ $220.67
Passenger Trips per Hour (ADA/SSTAP)	35/12	35/13	40/15
Mailroom			
Pieces of Mail Processed	129,873	116,991	110,000
Airport Operations (*Note: CY data vs. FY)			
FAA Fixed Base Aircraft Inventory	235	246	250
# Transient Visitors (Estimates)	350	400	450
Rotary Wing Helicopter Operations (MSP& MedStar)	349	355	355
Private T-Hangar & Tie-Down Capacity	233	233	233
Aircraft Landings / Takeoffs (State MAA Operational Estimates)	41,308	42,323	45,000
Jet A & 100 Low-Lead Fuel Purchased (gal.)	243,598	289,740	304,227
Building Services			
Total Square Footage of Buildings Maintained (GSF)	880,000	880,000	880,000
FTE's Needed to Inspect Facilities / Day @ 50,000 safe / hour	2.5	2.5	2.5
Total # of Staff Needed per APPA: 1 per 45,000 safe maintained	21	21	22
Buildings Maintained / Buildings with Janitorial Services	34	34	34
Complete Replacement Value (CRV) in dollars ($)			
Total Budget (non-capital) Expenses per safe (Standard: $5-$6.15)	$5.38	$5.38	$5.65
Public Utility Expenses per safe (Range: $1.51 - $2.22 / safe)	$1.51	$1.59	$1.80
Custodial Services: "Occupied" Square Footage Cleaned	363,766	373,766	373,766

DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

PERFORMANCE MEASURES (continued)

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Custodial Costs & Supplies / Occupied S.F. (Standard: >$3.25)	$1.60	$1.65	$1.70
# Work Order Requests for Maintenance and Service	15,000	15,000	16,000
Average # Work Orders per Mechanic per Year (16)	1,000	1,000	1,000
Average # Work Orders per Mechanic per Day (260 days)	4.5	4.5	4.5
# Mechanics Needed per M.S.F. (max.20 / mos.)			
Purchasing – Fuel Service			
Permanent / Mobile or Temp Fueling Facilities	2	2	2
Gallons of Gasoline / Gallons of Diesel - Pumped	527,156/ 126,749	535,760/ 123,963	531,724/ 125,356
Average Cost of Fuel Gas / Diesel - per Gallon	$2.98/$2.94	$2.66/$2.45	$2.82/$2.70

DEPARTMENT OF RECREATION & PARKS

STRATEGIC PLAN www.stmaryscountymd.gov/recreate/strategicplan

MASTER PLAN www.stmaryscountymd.gov/docs/lpprp.pdf

VISION

A leader in cultivating exceptional leisure experiences in our community.

MISSION

To provide an enriched quality of life for the community through the preservation of natural, cultural, and historical resources, enhancement of parks and outdoor spaces, and promotion of a variety of leisure experiences.

DESCRIPTION

The Department of Recreation and Parks is responsible for providing County citizens with a comprehensive program of leisure opportunities through services, activities, events, facilities, and outdoor spaces. The department also develops and maintains a park system, operates a golf course, manages four museums and associate sites, and offers programs and services that help to enrich the quality of life for citizens.

The Administration Division provides general direction and guidance to the Recreation and Parks Department and serves as the staff liaison to three advisory boards. The division is alsoresponsible for Capital Planning and development of the department's various planning documents.

The Non-Profits Recreation & Parks Divisional Categories are Historical, Cultural, and Community Events.

The Parks Division provides the grounds, turf and facility maintenance at county parks, numerous school ball fields, trails, waterfront public landings, recreational centers, libraries, and county buildings. The division also manages park operations at various county parks and facilities.

The Museum Division collects, preserves, researches, and interprets historic sites and artifacts that illustrate the natural, cultural, and social histories through operations at the St. Clement's Island, Old Jail, and–Piney Point Lighthouse Museums, Drayden African American Schoolhouse, and other historical amenities. The Museum Division is accredited through the American Allianceof Museums (AAM).

The Recreation Division is responsible for planning, implementing, supervising, andevaluating a broad range of recreational programs, services, and activities for county residents, utilizing both county facilities and public schools. Recreational programs are self-supporting through the Recreation and Parks Enterprise Fund.

DEPARTMENT OF RECREATION & PARKS

The Wicomico Shores Golf Course is a 145-acre recreational facility providing golfing, food service and banquet facilities. The golf and restaurant operations are self-supporting through the Wicomico Shores Golf Enterprise Fund.

GOALS

- Provide a variety of quality recreation, leisure, and educational experiences while increasing value through new and existing amenities as needed to address community need.
- Demonstrate fiscal stewardship by enhancing programs, services, and facilities to generate growth and functionality.
- Promote agency, stakeholder, and community engagement through innovative means while fostering the preservation of natural, historical, and culture resources in a prudent manner.
- Create a sustainable leader organization supporting an innovative workforce creating organizational knowledge in a positive and creative environment to deliver programs and services.

OBJECTIVES

- Enhance customer interactions and understanding of department offerings by highlighting the benefits of parks and recreation opportunities.
- Review county demographic data to identify changing trends.
- Implement innovative marketing strategies which represent all potential customers, partners and stakeholders.
- Engage in the ongoing commitment to eliminate barriers to participation by promoting the benefits of parks and recreation opportunities.
- Identify effective means for collecting and reporting attendance, participation and visitation data.
- Develop master plan that will invest in future projects and current resources.
- Create budget efficiencies throughout the department.
- Seek to acquire land suitable for public water access, community and regional parks, and indoor facilities.
- Develop comprehensive plan for maintenance and improvement of existing parks, facilities and amenities.
- Implement use of innovative technology to effectively manage parks, facilities and amenities.
- Explore options to improve current online access and registration processes.
- Develop a comprehensive professional development strategy.
- Address needs to enhance and increase staff competencies that reflect Department's values
- Foster employee involvement with an emphasis on stakeholder initiatives, continuing education, and department growth.

DEPARTMENT OF RECREATION & PARKS

OPERATING BUDGET

Recreation & Parks	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration	1,422,565	1,698,719	1,997,839	2,063,198
Parks Maintenance	2,971,304	3,437,257	3,471,163	3,420,372
Non-Profits – Recreation & Parks	136,330	138,830	0	121,500
Grants	39,470	25,000	25,000	24,999
Chancellors Run Reg Park	86,561	113,639	114,639	114,639
Museum	1,014,040	1,080,658	1,184,413	1,084,975
Total Department – General Fund	**5,670,270**	**6,494,103**	**6,793,054**	**6,829,683**
Recreation Activity – Enterprise Fund	**3,281,395**	**5,939,501**	**6,081,453**	**6,081,453**
Wicomico Shores Golf – Enterprise Fund	**1,812,666**	**1,993,882**	**1,957,935**	**1,961,893**

HIGHLIGHTS

The general fund budget for the Department of Recreation & Parks is $6,829,683, an increase of 335,580 or 5.2%. This budget includes the county employee compensation changes mentioned in the budget highlights.

Non-profit Funding continues to be reflected in County Department's based on content area. The following was approved for Non-profits having categories that fall within the Department of Recreation & Parks:

Agency	Category	Amount
7th District Optimist Club	Community Event	12,000
Chamber Orchestra of So MD	Community Event	10,000
Historic Sotterley, Inc.	Historical & Heritage	63,500
Lexington Park Rotary Foundation	Community Event	2,000
SoMar Drummers Incorporation	Cultural Activities	2,000
Southern MD Sailing Foundation	Community Event	3,000
St. Mary's County Arts Council	Cultural Activities	10,000
St. Mary's College Foundation	Community Event	5,000
St. Mary's County Historical Society	Historical & Heritage	10,000
Unified Comm for Afro-American Contributions	Community Event	4,000
Total		**121,500**

DEPARTMENT OF RECREATION & PARKS

STAFFING

Recreation & Parks	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Administration	15	16	15
Parks Maintenance	17	18	17
Museum	5	5	5
Total Department – General Fund	**37**	**39**	**37**
Wicomico Shores Golf	**6**	**6**	**6**
Total Department	**43**	**45**	**43**

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Parks and Facility Maintenance			
Parks, public landings, county facilities (grounds) and school sites (ball fields) maintained	120	120	121
Parks, schools (ball fields), facilities-acres maintained	2280	2280	2285
Athletic fields, courts, playgrounds, other facilities	221	221	221
Recreation buildings, restroom buildings and other structures maintained	75	75	76
Park improvement / construction projects	10/10	10/10	8/9
Park/facility users (estimated)	999,625	999,500	1,000,925
Sports leagues using fields / teams / league participants	32/850/12,200	32/900/14,358	33/900/14,500
Museums*			
Visitors (daily admission and special events)	13,702	13,500	8,000
Museum outreach education programs	6	5	10
Museum outreach education program participants	400	425	475
Volunteers / # Volunteer hours	20/740	22/650	25/650
Value of volunteer service	$16,731	$14,331	$14,696
Boat passengers to St. Clements Island	3,345	3,475	4,000
Guided Tours and Education Programs – Number of tours/ participants	19/380	14/310	15/350

*These numbers do not include all people who visit the grounds of the museums to walk the paths, enjoy the piers, or use the kayak launch, picnic tables and other facilities for free.

DEPARTMENT OF RECREATION & PARKS

PERFORMANCE MEASURES (continued)

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Recreation Division			
Recreation program participants	33,575	34,200	35,450
Camps	1,417	1,400	1,450
School Age Care	164	170	185
Gymnastics	2,092	2,200	2,450
Leisure classes	502	475	550
Special events	3,505	4,000	4,200
Sports	7,459	7,750	8,250
Great Mills Swimming Pool	15,630	15,000	9,000*
Wellness & Aquatics Center	10,791	10,900	11,500
Splash Pad	2,701	2,600	2,800
Regional Park	3,200	3,200	3,200
Therapeutic	229	230	250
Volunteers / Volunteer hours	611/8,978	600/9,000	650/9,000
Value of volunteer services	$143,648	$142,000	$175,000
Wicomico Shores Golf Course			
Rounds of golf	28,302	29,000	29.500
Junior golf program participants	80	100	125
Outings held	26	28	32

ELECTED

OFFICIALS

- Program Descriptions
- Goals
- Objectives
- Operating Budget
- Highlights
- Staffing
- Performance Measures

CIRCUIT COURT



DESCRIPTION

The Circuit Court for St. Mary's County is a court of general trial jurisdiction established pursuant to Article IV of the Maryland Constitution. The objective of the Court, as stated in the Plan of Action, is to provide a fair and impartial forum for the resolution of disputes falling within its jurisdiction. The Court manages its case load through a Differentiated Case Management Plan,which establishes time standards for the resolution of cases. The Circuit Court has full common-law power and jurisdiction in civil cases involving over thirty thousand dollars, and in criminal matters in misdemeanor crimes that the Defendant requests a jury trial or cases originally charged as felonies. The Court exercises concurrent jurisdiction with the District Court in civil and equity cases if the amount in controversy exceeds five thousand dollars and is less than thirty thousand dollars, in criminal cases in certain statutorily defined circumstances, and in certain family law proceedings such as domestic violence. The Court exercises appellate review of District Court cases and certain County administrative decisions. All juvenile matters fall within the Court's jurisdiction. The Court is also responsible for grand and petit juries.

The Circuit Court has two alternative court programs. A drug court program for adults, which offers intensive treatment, counseling, and drug testing as an alternative to incarceration for certain non-violent cases with substance-abuse issues, as well as a Family Recovery Court. The court's drug court programs and Family Recovery Court are funded by federal/state grants and matching funds from our county.

GOALS

- The Court endeavors to provide a fair and impartial forum for the resolution of disputes falling within its jurisdiction.
- The Law Library is to provide high-quality legal reference service to the bench, bar, and members of the public.

OBJECTIVES

- The rules governing the circuit courts of Maryland require that the County Administrative Judge develop, implement, and monitor a Differentiated Case Management Plan for the prompt, efficient scheduling and disposition of actions filed with the Court. This plan takes account of the complexity and priority of different types of cases and provides for the scheduling and processing of cases accordingly. It is expected that this effort will result in a more efficient use of the County's judicial resources.

CIRCUIT COURT

OBJECTIVES (continued)

- The Law Library strives to maintain and augment its collection of legal publications in accordance with Maryland State Law Library standards, anticipated user needs, existing patterns of usage, and republication schedules of existing materials. Patrons will have access to subscriber-only online legal research databases at no charge, to the extent allowed by budget constraints. We have moved to a more on-line research system, resulting in the elimination of many book subscriptions that had not been used for many years.
- Our Self-Help Center is located within the law library. It contains two State computers where the public has access to court forms and court related websites, as well as two bookcases with the most utilized court forms for the self-represented litigants to access. It also contains an abundance of reference material for free and reduced rate legal services and a courtesy phone to the Family Services Coordinator for members of the public who need assistance locating material they are seeking. We continue to strive to provide access to justice for all the citizens of our community, and continually make changes to our Self-Help Center so that the Court House evolves as technology provides the ability to expand services.

OPERATING BUDGET

Circuit Court	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration	$1,382,872	$1,612,458	$1,691,582	$1,443,005
Law Library	30,266	42,250	42,250	42,250
Grants	734,376	909,173	902,850	800,646
Total - Circuit Court	**$2,147,514**	**$2,563,881**	**$2,636,682**	**$2,285,901**

HIGHLIGHTS

- The budget for the Circuit Court is $2,285,901, a decrease of $277,980, or -10.8%). This budget includes the county employee compensation changes mentioned in the budget highlights, as well as a decrease in compensation due to recent retirements.

CIRCUIT COURT

STAFFING

Circuit Court	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Administration	10.00	11.00	10.00
Grants	4.00	4.00	4.00
Total - Circuit Court	**14.0**	**15.0**	**14.0**
Bailiffs / Chief Bailiff	**4.0**	**4.0**	**4.0**
Total Circuit Court	**18.0**	**19.0**	**18.0**

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Family Services Grant	190,815.90	220,714.00	225,990.10
Adult Drug Court Grant (State)	445,638.46	510,620.00	543,421.00
Highway Safety Grant (Adult Drug Court)	NA	NA	NA
Child Support Cooperative Reimbursement	11,195.15	13,327.00	15,671.00

ORPHAN'S COURT

DESCRIPTION

The Orphan's Court consists of three judges elected to serve concurrent four-year terms. The Court is responsible for hearing matters involving decedents' estates which are probated judicially, approves administration accounts and awards of personal representatives' commissions and attorneys' fees in all estates, has concurrent jurisdiction with the Circuit Court in the guardianship of the property of minors, and handles the validity of wills and transfer of property in which legal questions and disputes occur.

GOALS

- To provide a high level of professional hearings and oversee matters involving decedents' estates which are probated judicially. To continue to make the Orphans Court accessible to family members, legal and professional staff, and citizens of St Mary's County.

OBJECTIVES

- Maintain a high level of professional and competent service to the citizens it serves by using existing tools and focusing on continuous improvements to systems and processes to better serve the people and provide for prompt, efficient and just resolution of cases.

OPERATING BUDGET

Orphan's Court	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – Orphan's Court	**$71,723**	**$74,155**	**$74,555**	**$76,868**

HIGHLIGHTS

The budget for the Orphan's Court is $76,868, an increase of $2,713 or 3.7%. This budget includes the county employee compensation changes mentioned in the budget highlights.

STAFFING

Orphan's Court	FY2024 Adjusted	FY2025 Request	FY2025 Approved
Total Department	**3**	**3**	**3**

ORPHAN'S COURT

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Decedent's Estates Opened	596	600	625
Judicial Probate Proceedings	21		
Estate Hearings	87	90	90
Show Cause Orders Issued	100	125	125
General Court Orders Issued	225	240	240
Court Order Issued Approving Extension of Time	35	30	40
Limited Orders to Locate Will or Assets	44	50	50
Orders Approving Funeral Costs	11	10	10
Orders Approving Attorney Fees & Personal Representative Commissions	151	175	180
Guardianship Accounts Reviewed and Approved	9	9	10
Administration Accounts Reviewed and Approved	426	450	480

OFFICE OF THE SHERIFF



St. Mary's County Sheriff's Office *Mission, Vision, and Values*

Our Mission

It is the mission of the St. Mary`s County Sheriff`s Office to safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with the diverse communities to improve their quality of life. Our mandate is to do so with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence.

Our Vision

To achieve, as closely as possible, a County free from crime and public disorder.

Our Values

The Core Values of the St. Mary`s County Sheriff`s Office are intended to guide and inspire us in all we say and do. Making sure that our values become part of our day-to-day work life is our mandate, and they help to ensure that our personal and professional behavior can be a model for all to follow.

Service to Our Communities

We are dedicated to enhancing public safety and reducing the fear and the incidence of crime. We will work in partnership with our communities and do our best, within the law, to solve community problems that affect public safety. We value the great diversity of people in both our residential and business communities and serve all with equal dedication.

Reverence for the Law

We have been given the honor and privilege of enforcing the law. We must always exercise integrity in the use of the power and authority that have been given to us by the people. Our personal and professional behavior should be a model for all to follow. We are committed to conducting ourselves in a manner that brings honor to ourselves, the Sheriff`s office and our profession.

OFFICE OF THE SHERIFF

Our Values *(continued)*

Commitment to Leadership
We believe that every member of the St. Mary`s County Sheriff`s Office is a leader. Making sure that our values become part of our day-to-day work life is essential.

Integrity in All We Say and Do
We are committed to nurturing public trust by holding ourselves accountable to the highest standards of professional conduct and ethics.

Respect for People
We are committed to respecting individual rights, human dignity, and the value of all members of the community and the agency. We show concern and empathy for the victims of crime and treat violators of the law with fairness and dignity. By demonstrating respect for others, we will earn respect for the St. Mary`s County Sheriff`s Office and our profession.

Quality through Continuous Improvement
We are committed to achieving a level of performance that exceeds all expectations. We value innovation, support creativity, and dedicate ourselves to proactively seeking new and better ways to combat crime.

DESCRIPTION

The Sheriff`s Office budget is divided into five (5) sections: Law, Corrections, Court Security, Training, and K9. The budget authorized by the Commissioners of St. Mary's County enables the Sheriff`s Office to provide services to the Citizens of the County, adhere to legal mandates, and work toward our mission to safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with the diverse communities to improve their quality of life. Our mandate is to do so with honor and integrity, while always conducting ourselves with the highest ethical standards to maintain public confidence.

OFFICE OF THE SHERIFF

DESCRIPTION (continued)

The St. Mary's County Sheriff's Office is organized into five divisions: Administrative, Criminal Investigations / Vice-Narcotics, Patrol, Special Operations, and Corrections. Major functions of the Office of the Sheriff include: investigation of all incidents, crimes and complaints, which includes keeping victims informed of investigation status; expanded drug enforcement efforts directed against high level drug dealers and street level sellers; focused investigations and enforcement to address violent crime and gun violence; public awareness and educational programs that focus on the harmful effects of drugs and alcohol abuse; enhanced crime prevention programs that utilize grants to provide high visibility police patrols in high crime areas of the County; neighborhood crime watch programs in which citizens participate; home and commercial security surveys; service of criminal and civil process; security for the Courthouse and Circuit Courts; traffic safety/enforcement and accident reconstruction; safe and secure schools; and management of the St. Mary's County Detention and Rehabilitation Center.

The Corrections Division is responsible for the overall management of the St. Mary's County Detention and Rehabilitation Center (SMCDRC). For the most recent calendar year, the average daily incarcerated population of the St. Mary's County Detention and Rehabilitation Center ranged from 197 to 232. Additionally, the Corrections Division administers the Community Corrections Program as an alternative to incarceration, which monitors offenders in the community awaiting trial with an average monthly population ranging from 68 to 91, and sentenced to Day Reporting (Home Detention), with an average monthly population ranging from 19 to 35. In addition to the Community Corrections Program, the SMCDRC offers programs to assist with successful Offender Re-Entry including but not limited to In-Patient Treatment, Work-Teams, Mental Health, Substance Abuse, Educational (IEP, GED and College Level), Domestic Violence, Computer Training, Smoking Cessation, Anger Management, Basic Parenting Skills, TransitionGroups, Medicaid, Family Reading Program and Medication Assisted Treatment Program.

The Training portion of the budget ensures all mandatory training and qualifications are met and or exceeded for sworn, correctional officers, and civilian employees. It also supports specialized training of personnel ensuring their professional effectiveness and performance in support of our core values. This budget allocation provides funding for required firearms qualifications as well as the qualifications on less lethal devices and systems. This allocation also provides for St. Mary's County's share of the funds needed to operate the Southern Maryland Criminal Justice Academy.

OFFICE OF THE SHERIFF

DESCRIPTION (continued)

The Canine (K9) Unit responds to and assists with all major functions and responsibilities of the Sheriff's Office, including but not limited to; crime prevention through high visibility patrol, suspect apprehensions, burglaries (burglar alarms), building searches, article searches, rescue situations (lost/missing persons), drug scans, and bomb threats (searches). The budget allocation ensures K9 health and wellness, housing, and Specialized K9 equipment.

GOALS

- St. Mary's County Sheriff`s Office is the primary Law Enforcement and Corrections agency for St. Mary's County. Our goal is to provide exceptional public safety and correctional services to our citizens as well as prevent crime and the fear of crime through innovative initiatives while engaging our communities.

OBJECTIVES

- Continue the implementation of District Based Policing throughout the county.
- Increase Traffic Safety Unit and initiatives for enforcement and educational programs to decrease fatal and serious crashes.
- Implement Speed Enforcement Cameras in and around school zones throughout the county, pending approval of the funding and program by the County.
- Effectively recruit Corrections Officers and Deputies to fill vacancies and enhance retention strategies for current employees.
- Ensure sufficient infrastructure is in place for services provided by the Sheriff's Office with the continued planning and construction of the new Headquarters and Support Services buildings in Leonardtown, and the Firearms Range to reduce dependency upon private and public facilities.
- Routinely evaluate the Sheriff's Office organizational structure to ensure positioning of personnel and services align with the mission and objectives of the Sheriff's Office.

OFFICE OF THE SHERIFF

OPERATING BUDGET

Sheriff's Office	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Law Enforcement	$38,457,700	$42,423,506	$43,122,145	$44,989,641
Corrections	17,178,475	19,344,507	20,171,258	21,813,052
Training	355,015	432,677	584,975	584,975
Canine	38,591	41,960	44,700	44,700
Court Security	906,822	1,066,076	1,174,371	1,161,536
Grants	2,400,371	3,209,621	2,772,803	4,079,211
Total - Sheriff – General Fund	**$59,336,974**	**$66,518,347**	**$67,147,157**	**$72,673,115**
Miscellaneous Revolving Fund –				
Asset Forfeiture - Federal	**$49,334**	**$50,000**	**$-0-**	**$-0-**
Asset Forfeiture – Local	**$15,842**	**$67,500**	**$-0-**	**$-0-**

HIGHLIGHTS

The general fund budget for the Office of the Sheriff is $72,673,115, an increase of $6,154,768 or 9.3% more than the prior year, including grant funding. The Sheriff's budget includes:

- 32 approved promotional ranks for Law and Corrections.
- 3% market adjustment for Law Sworn and Corrections salary scales.
- 2.5% stipend for employees at Top of Grade on the Law Sworn and Corrections salary scales.
- 1% cost-of-living adjustment (COLA) for Law Sworn, Corrections, and Merit employees.
- 3.66% market increase for merit scale staff - second year of a three-year phase in.
- 1 step merit increase for eligible Law Sworn, Corrections, and Merit employees.

STAFFING

Sheriff's Office	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Sheriff	1	1	1
Law Enforcement			
Civilians	74	76	74
Sworn	158	159	158
Corrections			
Civilians	30	32	30
Sworn	101	101	101
Court Security	9	9	9
Grants			
Civilians	4	5	4
Sworn	4	5	4
Total - Sheriff - General Fund	**381**	**388**	**381**

OFFICE OF THE SHERIFF

PERFORMANCE MEASURES

Indicators	Actual CY2024
Calls for Service	74,911
Arsons	6
Breaking and Entering	212
Assaults	1,258
Murders	3
Rapes	32
Robberies	23
Thefts (Includes Auto Thefts)	815
Emergency Petitions	644
Emergency Services Team (E.S.T.) Operations	61
Child Abuse Cases	119
Narcotics Violations	354
Forgeries	18
Fraud Cases	316
Possession/Weapon Cases	52
Sex Offenses	151
Vandalism	519
DWI's	154
Liquor Law Violations	24
Disorderly Conduct Case	23
Battered Spouse Cases	936
Other Offenses (Premises check, loud noise, burglar alarms, suspicious persons/vehicles)	10,487
Arrests Made - Adults (Warrants, Civil/Criminal)	2,158
Arrests Made - Juveniles (Investigations)	390
Narcotics Cases Investigated: Local	
Arrests Made	64
Value of Drugs Seized	2,467,124.05
Number of Search Warrants	85
Money Seized (FY)	277,685.52
Money Awarded (FY)	56,168.72
Vehicles Seized	27

OFFICE OF THE SHERIFF

PERFORMANCE MEASURES (continued)

Indicators	Actual CY2024
Child Support Enforcement	
Summonses - Received	507
Summonses - Served	452
Warrants – Received	28
Warrants – Served	8
Civil Process – Received / Served - (Summonses, writs, replevin, evictions, subpoenas, etc.)	10,491/9,079
Civil Process Fees Received (FY)	$107,743
Traffic	
Accidents	2,604
Citations	5,695
Warnings	11,225
Accident Reconstructions	18
Child Safety Seat Inspections/Installations	70
Traffic Complaints	3,521
Crime Lab	
Number of Crime Scenes Processed	85
Search Warrant Assist	189
Volunteer Program	
Number of Hours Worked by Volunteers (Chaplains, Interns, Other Volunteers)	2,140.5
K-9 Program – (FY)	
Number of Canine Utilizations	247
Number of Criminal Arrests and Assisted Arrests	212
Value of Drugs Seized	$2,134,707.00
Money Seized Due to Canine Drug Detection	$26,820.00

OFFICE OF THE SHERIFF

PERFORMANCE MEASURES (continued)

Indicators	Actual FY2024
Corrections – (FY)	
Annual Number of Arrestees Processed (Walk-throughs, Intakes, Releases)	2,635
Average Daily Population (Incarcerated no DRC)	208
Attendance in Education Program (GED)- (Monthly Average)	3
Attendance in Anger Management - (Monthly Average)	11
Attendance in Drug/Alcohol/HIV/Domestic Violence Treatment/Mediation/ Parenting/Life Skills Programs (Monthly Average)	11
Number Referred to the Mental Health Program	664
Attendance in Jail Substance Abuse Program (Monthly Average)	47
Work Incentive Program Hours (i.e. kitchen, laundry, clean-up) (Work Hours Annual Total)	46,862
Alternative to Incarceration – Community Corrections	
Pre-Trial Supervision Offenders Monitored in the Community (Monthly Average)	86
Pre-Trial Services Offenders Screened for Program Eligibility	996
Drug Court and Family Court Participant Substance Abuse Screenings	93
Day Reporting Offenders Monitored in the Community (Monthly Average)	17
In-Patient Treatment Offenders Monitored in the Community (Monthly Average) *Began in FY24.	15

OFFICE OF THE STATE'S ATTORNEY

DESCRIPTION

The State's Attorney is an independently elected state official who serves as the chief law enforcement officer and lead prosecutor for St. Mary's County. The role of the State's Attorney is to enforce criminal statutes, defend the interests of victims and the citizens of our County according to the law, provide leadership in the prevention of crime, and fairly and impartially seek just punishment for those found guilty of illegal behavior.

The Office of the State's Attorney is staffed with prosecutors, paralegals, legal assistants, investigators, evidence analysts, and victim/witness advocates. The State's Attorney's Office has two divisions – the Circuit Court Division and the District Court Division. The Circuit Court Division handles felony cases, such as murders, rapes, robberies, drug distributions, and major thefts. The Circuit Court Division also handles all juvenile delinquency matters. Circuit Court prosecutors serve as legal advisors to the Grand Jury and attend all Grand Jury sessions. The District Court Division prosecutes primarily misdemeanor criminal cases, such as assaults, thefts, and disorderly conduct. Additionally, the District Court Division prosecutes all payable and must-appear traffic offenses, including drunk driving and licensure violations.

The prosecutors who work in the State's Attorney's Office protect the public and seek justice in an aggressive and fair manner on behalf of the victims of crime and our community. We see ourselves not merely as trial lawyers, but as problem-solvers. Our mission is to serve the public interest through fair and honest administration of justice by investigating and prosecuting criminal violations in St. Mary's County. Our prosecutors coordinate with allied federal, state, and local law enforcement agencies to identify problems before they manifest adverse consequences and remain available to provide legal guidance to law enforcement. Our office strives to provide comprehensive support for crime victims throughout the prosecution to support them through the legal process and ensure their rights are protected.

Our office administers a community service program that provides an opportunity for payable traffic offenders to perform community service in lieu of traditional penalties on a case-by-case basis. We are also a leading participant with the Substance Abuse Recovery Court to keep our citizens safe from the detrimental impact of alcohol and drugs. This office established Project Graduation and continues to host this event to ensure a fun, alcohol-free event for St. Mary's County high school graduates to celebrate their graduation night.

GOALS

- Prevent crime, enforce Maryland law, and protect the rights of our citizens.
- Combat violent crime by forging partnerships with allied law enforcement agencies and community service providers to investigate, arrest, and prosecute violent offenders and illegal firearms traffickers.

OFFICE OF THE STATE'S ATTORNEY

GOALS (continued)

- Uphold the rights of all victims of crime.
- Disrupt and dismantle major drug trafficking organizations to combat the threat, trafficking, diversion, and use of illegal and illicit drugs.
- Investigate and prosecute corruption and economic crimes to protect the financial assets and defend the interests of St. Mary's County.

OBJECTIVES

- Fairness. Ensure and support the fair, impartial, efficient, and transparent administration of justice in St. Mary's County. Target the most serious offenses for prosecution and judiciously use diversion and probation programs.
- Victim Advocacy. Protect the rights of crime victims throughout the judicial process and refer victims to services as appropriate.
- Partnerships. Collaborate with and support other federal, state, and local agencies. The State's Attorney remains committed to continuing and strengthening collaborative efforts with these agencies.
- Deterrence. Foster community engagement through proactive and preventive educational initiatives.
- Integrity. Maintain the highest levels of integrity and trustworthiness in the prosecution of crimes. Wisely manage the resources entrusted to our office to carry out its mission.

OFFICE OF THE STATE'S ATTORNEY

OPERATING BUDGET

Office of the State's Attorney	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Judicial	$5,046,485	$5,916,755	$6,612,835	$6,258,344
Grants	817,119	0	845,301	802,715
Total-General Fund	**$5,863,604**	**$5,916,755**	**7,458,136**	**$7,061,059**

HIGHLIGHTS

The general fund budget for the Office of the State's Attorney is $7,061,059, an increase of $1,144,304 or 19.3% more than the prior year. The Office of the State Attorneys' budget also includes the county employee compensation changed mentioned in the budget highlights.

STAFFING

Office of the State's Attorney	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Judicial	45.0	48.0	46.0
Grants	9.0	10.0	9.0
Total Office of the State's Attorney	**54.0**	**58.0**	**55.0**

OFFICE OF THE COUNTY TREASURER

DESCRIPTION

The primary function of the Treasurer's Office is the billing and collection of real and personal property taxes for the State and County. Related responsibilities include the billing and collection of erosion, road, agricultural, and other miscellaneous special taxes, penalties and interest; verification and inspection of records and stamping of real property deeds for tax clearance prior to recordation; intake and processing of qualified senior tax credit applicants, and the adjustment of tax accounts for credits to both real estate and personal property accounts; completion and submission of bankruptcy documentation on real property accounts to the bankruptcy court; conducting the annual tax sale; the billing, collection, and remittance of the Town of Leonardtown Tax to the Town of Leonardtown, the Fire and Rescue District Tax to the Volunteer Fire Departments and Rescue Squads in St. Mary's County. Other duties include the issuance of motor vehicle registration renewals, liquor licenses, BINGO licenses and verification of business licenses. The Treasurer's Office is responsible for the preparation, dissemination, and maintenance of all relevant financial reports to local and state authorities. https://www.stmaryscountymd.gov/treasurer/

GOALS

- Customer-Focused service with excellence, respect, accuracy, and professionalism, while empowering our team to excel.

OBJECTIVES

- Having a commitment to bring innovative ideas and technology to the Treasurer's Office with the implementation of technology solutions that are available for efficiency and great customer service.

OPERATING BUDGET

Treasurer	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Administration	$538,192	$616,360	$617,635	$616,181
Total - Treasurer	**$538,192**	**$616,360**	**$617,635**	**$616,181**

HIGHLIGHTS

The budget for the Office of the County Treasurer is $616,181, a decrease of 179. This decrease is due to staff turnover. This budget incorporates the county employee compensation changes mentioned in the budget highlights.

OFFICE OF THE COUNTY TREASURER

STAFFING

Treasurer	FY2024 Adjusted	FY2025 Request	FY2025 Approved
Total - Treasurer	**6**	**6**	**6**

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Amount of Revenue collected and disbursed to County, State, Fire & Rescue Agencies for Real Estate and Personal Property Taxes, MVA Tag Renewals, Agricultural Transfer Tax, Tax Sale Redemptions, Liquor Licenses, etc.	173,934,806.51	175,673,650.79	176,549,580.89
Delinquent Personal Property Collections Revenue	55,478	55,752	58,364
Tax bills mailed for real property, local personal property, corporations, 1/2-year new constructionand 2nd semi-annual notices	52,593	52,855	53,119
Delinquent bills, final notices, 60-day noticesprocessed and mailed	3,769	3,788	3,807
Tax payments collected and processed	75,000	75,000	75,000
Walk-in customers for tax payments, MVA registration renewals, liquor licenses, real property deeds and business licenses researched and stamped prior to recordation, County SeniorTax Credit and County Matching Credit applicants, etc.	5,000	5,025	5,050
Customer Inquiries via Phone, Email or Fax	35,000	30,000	35,000
Tax Sale preparation & annual auction	707	742	810
Treasurer's Website Usage (visits recorded)	494,072	496,536	499,012
Online parcel payments processed	32,589	32,751	32,910
Property transfers processed in tax records	3,527	3,545	3,563
Senior Tax Credits processed (Cap, Matching and6510 programs)	1,563	1571	1579
State Homeowners' Tax Credits processed	493	495	498
Adjustments to real and personal property accounts including increases and decreases, refunds, voids, transfers, abatements, credits, etc.	25,206	25,332	25,458

STATE AGENCIES / INDEPENDENT BOARDS

- **Program Descriptions**
- **Operating Budget**
- **Highlights**
- **Staffing**
- **Performance Measures**

DEPARTMENT OF HEALTH

DESCRIPTION

The St. Mary's County Health Department (SMCHD) provides critical public health services to the whole community, in accordance with federal, state, and local policy and the needs of county residents. Funding for these services is via a combination of state core funding, local county funding, grants, and fee collections. With significant decreases in state core funding and fees-for services being far below the actual costs of those services, SMCHD relies heavily on local county funding to continue working to protect and promote the health of county residents. County funding contributes to the costs of administration, as well as school health, behavioral health, chronic disease prevention, infectious disease and emergency preparedness, and environmental health.

OPERATING BUDGET

Department of Health	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Operating Allocation	$5,016,724	$5,328,172	$5,562,384	$5,538,384
Personal Services	$16,293	$16,545	$16,545	$16,336
Total – Department of Health	**$5,033,017**	**$5,344,717**	**$5,578,929**	**$5,554,720**
Miscellaneous Rev Fund-Opioid	**$672,611**	**$ 500,000**	**$ 500,000**	**$ 500,000**

HIGHLIGHTS

The allocation to the Department of Health is $5,554,720, which is an increase of $210,003 or 3.9% more than the prior year. The County exceeds State mandated funding of $2,127,886 by $3,410,498.

Increase in funds is for 3% Cola/Step effective in FY26.

DEPARTMENT OF HEALTH

PERFORMANCE MEASURES

INDICATORS	ACTUAL FY2024	ESTIMATED FY2025	PROJECTED FY2026
Birth/Death records certified	8,203	8,350	8,700
Accounts Receivable processed	208,000	210,000	225,000
Budgets prepared	70	72	75
Invoices processed	2,633	2,700	2,800
Number of fleet vehicles/# of fleet miles	40 vehicles/2 trailers, 246,431 mileage	41 vehicles/ 2 trailers, 250,000 mileage	41 vehicles/2 trailers, 260,000 mileage
# of clients screened for colon cancer	11	16	12
# of clients screened for breast & cervical cancer	74	117	86
# of individuals in the general public educated on tobacco smoking health risk, including pregnant women	13,269	4,900	5,000
# of St. Mary's County residents participating in the Asthma Control Program	49	60	75
# of youth connected to mentoring programs	72	85	95
# of participants serviced through Group Violence Intervention	38	50	55
# of referrals to ACCU	857	850	850
# of individual MCHP-completed Medicaid Applications	1,389	1,400	1,450
# of AERS Assessments Completed	649	507	525

PERFORMANCE MEASURES (continued)

INDICATORS	ACTUAL FY2024	ESTIMATED FY2025	PROJECTED FY2026
# of clients serviced in Nurse Family Partnership	90	85	85
# of clients served in Thrive by Three	118	75	75
# of death referrals received from OCME to review	5	4	4
# of mandatory Public Health Emergency Preparedness training and meeting hours	72	100	100
Engage internal and external partners in Emergency Preparedness efforts (includes training, drills & exercises, volunteer management coordination) (# hours)	150	200	200
Public Health Complaints	147	150	160
NCT Waters supply samples	1,032	750	800
Well permits approved, # of water samples collected	98 and 667	200 and 750	225 and 775
# of anti-rabies clinics/# of vaccinations administered	9 and 853	9 and 800	9 and 1000
# of positive rabies cases	8	7	5
Food service facility inspections	1,169	1,500	1,600

DEPARTMENT OF HEALTH

PERFORMANCE MEASURES (continued)

INDICATORS	ACTUAL FY2024	ESTIMATED 2025	PROJECTED FY2026
#of soil evaluations conducted (new)	238	250	275
# of outreach events attended	184	162	175
# of press releases issued	98	95	100
# of HSMP action team meetings held	40	39	44
# of Language Services Interactions	3,973	4,000	4,100
# of children vaccinated during flu clinics	271	160	300
# of reportable disease investigations	1,607	1,200	1,200
# of SBHC visits	1,504	1,600	1,700
# of family planning visits	708	750	800
Cases of tuberculosis (ongoing case management of active and latent cases)	11	15	15
Number of Infectious Disease Outbreaks	45	40	35
Health services through our expanded care coordination programing as evidenced by multi-disciplinary meeting attendance	12	25	35
Maintain community involvement and awareness to behavioral health Prevention programs and services through media campaigns, outreach events and community-based presentations	101	90	90
Maintain community partnerships for referrals to the Hub & referrals from the Hub	13	25	25
Continue to add new SSP participants to the program	56	100	120

PERFORMANCE MEASURES (continued)

Maintain outreach events throughout St. Mary's County representing the Harm Reduction Program	246	150	180
Reduce suicide attempts in St. Mary's County by providing care coordination services to link individuals and families	48	45	45
Increase suicide prevention education through outreach and education	5	5	5
Expand access to care for Older Adults with High Mental Health Needs to assisted living programs	8	6	6
Maintain Housing support for families with chronic homelessness and high behavioral health needs (CoC, Adult)	11	11	11
Reduce need for CAYA families to seek RTC level or placement by supporting community referrals	16	20	20
Reduce homelessness by increasing financial support through SOAR for those who are homeless, at risk of homelessness	54	30	30
Provide connections to community support such as housing, DHS services and referrals to MDRN Recovery Housing Funding through provider referrals to SCC and connection to ongoing treatment supports	163	230	230

MARYLAND DEPARTMENT OF AGRICULTURE – MOSQUITO CONTROL UNIT

DESCRIPTION

The County is responsible for 60% of expenditures for Mosquito Control costs for St. Mary's County and the State picks up the remaining 40%. Expenditures include a portion of salaries/fringe costs for the State Mosquito Control Supervisor, Office Secretary, Agriculture Inspector, and two hourly Field Technicians, and for supplies, facilities costs, and vehicle/equipment costs.

OPERATING BUDGET

Mosquito Control Unit	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total Mosquito Control Unit	**$116,419**	**$126,000**	**$130,000**	**$130,000**

HIGHLIGHTS

The budget for the Mosquito Control Unit is $130,000, an increase of $4,000 or 3.2% from the prior year.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Light Traps Set	13	15	15
Vectobac 12AS (Ditch Treatment)	357 gallons	600 gallons	600 gallons
Altosid 150 Day (Tablet)	981 pieces	1,200 pieces	1,200 pieces
Altosid 30 Day (Tablet)	1,410 pieces	2,300 pieces	2,300 pieces
Vectolex FG (Grandular)	714	800	800
Driven Miles (Larvicide Complaints)	3,457	5,000	5,000
Driven Miles (Known Breeding Site Inspections)	2,568	5,500	5,500
Driven Miles (Post Inspections)	1,532	1,400	1,400
Driven Miles (Waste Water Sewage Inspections)	454	500	500
Driven Miles (Sediment Pond Inspections)	658	700	700
Driven Miles (Tire Dumping Site Inspections)	731	800	800

DEPARTMENT OF SOCIAL SERVICES

DESCRIPTION

The Department of Social Services is a state agency which provides a broad range of programs and services from public assistance to child welfare. Funding for these programs and services is via a combination of federal, state, and local county funding, and grants. County funding contributes to the cost of the Child Support Enforcement, Adult Foster Care, Foster Care Aide, Legal Services, and Burial Services Programs. The primary function of the Child Support Enforcement IV-D program is to enforce support obligations owed by non-custodial parents to their children and spouse (or former spouse) with whom such children are living. The function of the Adult Foster Care Program is to delay or eliminate the need for institutionalizing disabled and/or elderly adults. The Foster Care Aide Program provides temporary continuous 24-hour care and supportive services for a child whom the local department and the Court have determined shall live outside the home; provides services to families of children in foster care; and facilitates the achievement of a permanent family situation through adoption for a child who is unable to return home. The Legal Services Program provides a paralegal to support the in- house legal representation for the Department of Social Services. The Burial Services Program assures that burial funding is provided for all indigent citizens of St. Mary's County who are deceased and without the resources to contribute toward the cost of their funeral.

OPERATING BUDGET

Social Services	FY2024 Actuals	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – Social Services	**$470,008**	**$568,963**	**$584,050**	**$589,734**

HIGHLIGHTS

The local county portion of the Social Services budget is $589,734 (including the grant), which is an increase of $20,771 or 3.7% more than the prior year.

STAFFING

Social Services	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Total - Social Services	**2**	**2**	**2**

DEPARTMENT OF SOCIAL SERVICES

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Child Support Collections	$10,900,000	$11,200,000	$12,000,000
Child Support Paternities Established	30	33	34
Support Orders Established	330	340	350
Petition for Contempt / Show Cause Orders	1	220	300
Upward/Downward Modifications to Child Support Orders	68	70	75
Number of Certified Adult Foster Care Homes	2	4	7
Adult Clients Living in Provider's Home under Program (monthly avg.)	5	50	100
Adult Clients Served with Purchase of Care Funds	9	50	100
Annual Number of Children Served in the SEN's program	32	40	45
Number of Home Visits Yearly		340	350
Percentage of Parents Court Ordered to Attend Alcohol/Drug/Mental Health Treatment	95%	95%	95%
Percentage of Children Engaged in Early Intervention Services to address the long-term effects of Substance Use	100%	100%	100%
90% of children with court-sanctioned permanency plan of adoption will be made legally available for adoption	15	5	5
Provide continuous training for Department of Social Services' staff regarding court procedures, testimony, and changes in the law	5	5	5
Number of children in Need of Assistance (CINA) protected through Department of Social Services Legal Services	60	55	60
Number of Court Hearings in support of CINA cases	290	310	320
Number of Adults protected through Department of Social Services Legal Services	10	7	7
Number of deceased citizens who do not have funds or other resources to go toward the cost of their burial	10	10	10
Average cost of $650 per burial, the total costs for the year. Some burial expenses are less than the $650 average cost	$650	$6,500	$6,500

ALCOHOL BEVERAGE BOARD

DESCRIPTION

The Alcohol Beverage Board of St. Mary's County consists of five members appointed by the Governor. The Board is given full power and authority by the Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland to adopt such reasonable rules and regulations as deemed necessary to enable it to effectively discharge the duties imposed by the Article. The Board is responsible for administering and controlling the issuance of alcoholic beverage licenses to businesses and non-profit organizations in St. Mary's County and enforcing all laws relating to the sale and service of alcoholic beverages at those licensed establishments. The Board provides and promotes training in responsible alcohol service to ensure that all businesses are compliant with both State and County laws and regulations for the well-being of all businesses and the community at large.

OPERATING BUDGET

Alcohol Beverage Board	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total - Alcohol Beverage Board	**$316,950**	**$379,230**	**$379,230**	**$383,167**

HIGHLIGHTS

The budget for the Alcohol Beverage Board is $383,167, an increase of $3,937 or 1.0%. It includes county employee compensation changes mentioned in the budget highlights.

STAFFING

Alcohol Beverage Board	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Alcohol Beverage Board - Staff	**2.75**	**2.75**	**2.75**
Alcohol Beverage Board - Chairman & Members	**5.0**	**5.0**	**5.0**

ALCOHOL BEVERAGE BOARD

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
License Fees (net Corporate Town of Leonardtown fees)	88,736	91,000	89,000
Transfer Fees	1,200	1,000	700
Fines	14,600	11,000	11,000
Application Fees	5,250	2,500	3,000
Number of Licenses (at FY end)	168	173	175
Number of Special/Temporary Licenses Issued	164	137	150
Number of Inspections	186	250	250
Number of Violations Cited	30	20	20
Number of Compliance Checks by AEC	159	170	170
Number of RAST/ID Check Trainings held	10	10	10

BOARD OF ELECTIONS

DESCRIPTION

The Board of Elections operates under State election laws, receiving direction from the State Administrative Board of Election Laws. Responsibilities include supervision of elections, registering eligible voters, and receiving applications for candidates filing for elected office in St. Mary's County.

OPERATING BUDGET

Board of Elections	FY2024 Actuals	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – Board of Elections	**$1,588,100**	**$2,333,191**	**$2,353,937**	**$2,312,883**

HIGHLIGHTS

The budget for the Board of Elections is $2,312,883 which is a decrease of $20,308 or -0.9%.

STAFFING

Board of Elections	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Total – Board of Election Members	**5**	**5**	**5**

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Voter Registration	83,080	83,500	84,000
Changes to Voters Registrations	18,364	18,300	18,400
Confirmation Mailings	8,407	8,000	9,000
Voter Notification Cards	18,364	18,300	18,400
Election Judges	685	650	650
Early Voting Judges	250	250	250
Election Estimated Turnout	58,791		30,000
Absentee/Main-in Ballots	11,060		5,000
Provisional Ballots	1,690		800

UNIVERSITY OF MARYLAND EXTENSION – ST. MARY'S COUNTY

DESCRIPTION

The University of Maryland Extension (UME) is a statewide, informal education system within the College of Agriculture and Natural Resources, University of Maryland at College Park, and the University of Maryland Eastern Shore. It provides research-backed unbiased information, together with educational opportunities, developed by the University of Maryland System and other institutes of higher education to all adults and youth. Funding for this office is shared by Federal, State and Local governments, thus making this service a cooperative effort. All UME programs are developed and presented to implement the following initiatives: agriculture profitability; natural resource issues; improving diet, nutrition and health; building and developing human capital; increasing family economic stability; commercial horticulture and pest management; and aquaculture and marine resources.

OPERATING BUDGET

Extension – St. Mary's County	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – UME St. Mary's County	**$290,832**	**$311,098**	**$330,819**	**$329,819**

HIGHLIGHTS

The local budget for the University of Maryland Extension (UME) is $329,819 which is $18,721 or 6.0% higher than the previous year

UNIVERSITY OF MARYLAND EXTENSION – ST. MARY'S COUNTY

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
AGRICULTURE & NUTRIENT MANAGEMENT			
Beginner Farmer Training	178	150	150
Vineyard Research Outreach	36	50	50
Nutrient Voucher Training	78	75	75
Nutrient Management Plans	460	450	450
Acres in Nutrient Management	16,210	15,000	15,000
Pesticide License Renewals	205	250	200
Direct Farmer Consultations	378	400	400
FAMILY AND CONSUMER SERVICES & MARYLAND SNAP-Ed			
SNAP-Ed Supplemental Nutrition Assistance Program Education (Youth and Adult)	5,880	5,800	5,800
Refresh Nutrition Education 4th/5th Graders	18	40	60
Read for Health Youth Participants	271	280	300
Edible ABC's Participants	523	530	530
SNAP-Ed Campaigns Eat Your Words	2,450	2,500	2,500
Farm to School Participants	1,018	800	800
Dining with Diabetes	0	80	120
Capture the flavor	0	80	150
Cooking with youth/single family	0	120	200
Dash Plus	0	80	120
TECH EXTENSION EDUCATOR			
Partnerships maintained	3	4	4
Total number of 12 session courses	2	1	1
Total number of group session	27	25	25
Total number of sessions/consultation in-person	0	0	0
Total number of Direct Contacts	121	125	125
Total number of Indirect Contacts	500	500	500

UNIVERSITY OF MARYLAND EXTENSION – ST. MARY'S COUNTY

4-H YOUTH DEVELOPMENT PROGRAM			
4-H UME Certified Volunteers	89	99	109
4-H UME New Volunteers Certified	19	10	10
Youth, 5-18 years old, 4-H Community Clubs	188	195	205
Youth, 5-18 years old, Military	128	140	160
4-H After-School Youth	43	50	60
4-H Youth School Enrichment Programs	1,584	1,600	1,650
4-H County Fair Exhibits	1,619	1,650	1,700
4-H Youth Projects Completed	261	275	285
4-H Recruitment Contacts	291	300	300
4-H Club-Sponsored Community Service	32	37	42
4-H Volunteer Hours	5,675	6,000	6,500
4-H Day Camping Programs	45	55	65
4-H Overnight Camping Programs	39	45	50
WATERSHED PROTECTION AND RESTORATION			
Watershed Steward Trainees	0	10	20
Watershed Steward Certified Volunteers	2	12	32
Watershed Steward Volunteer Hours	0	500	1,000
Watershed/Stormwater Educational Projects	0	2	2
Stormwater BMP Implementation: Sq.ft. of Rain Gardens	0	200	500
Stormwater BMP implementation: # Rain Barrels	38	50	50
Stormwater BMP implementation: # Native Plants	0	200	500
Stormwater BMP implementation: # Trees	2,000	1,500	1,500
Participants in Stormwater Education/Enviromental Stewardship Programs	172	200	200
Master Gardener Volunteer Hours	3,000	4,000	4,500
Master Gardener Certified Volunteers including Interns	118	140	140
Plant Clinics	25	25	25

ETHICS COMMISSION

DESCRIPTION

There is a five member St. Mary's County Ethics Commission appointed by the Commissioners of St. Mary's County in accordance with the County Public Ethics Ordinance. The Commission is the advisory body responsible for interpreting the Ordinance and advising persons subject to its application. The Commission hears and decides complaints, is the custodial of all statements, registrations, reports, and complaints and conducts information and education programs.

OPERATING BUDGET

Ethics Commission	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total Ethics Commission	**$613**	**$833**	**$833**	**$833**

HIGHLIGHTS

The budget of $833 is consistent with the funding level from the prior year.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Financial Disclosure Form Review	91	96	91
Advisory Opinions	0	1	1
Complaints	0	1	1

FOREST CONSERVATION BOARD

DESCRIPTION

The St. Mary's County Forest Conservation Board promotes the stewardship, conservation, management, and wise use of Maryland's forest resources, both urban and rural. Most of this promotion is done through educational programs such as the Natural Resources Careers Camp (NRCC) and community and civic tree planting. The Board has no paid employees but exists on all volunteer participants.

OPERATING BUDGET

Forest Conservation	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total - Forest Conservation	**$2,500**	**$2,500**	**$2,500**	**$2,500**

HIGHLIGHTS

The budget of $2,500 is consistent with the funding level from the prior year. This funding continues to help support Arbor Day activities, student tuition costs for the MD Department of Natural Resources-Natural Resource Conservation Camp (NRCC) and refurbishing of the school forests.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Natural Resource Camp	**$1,300**	**$1,400**	**$1,400**
Friends St. Clements Bay	**$560**	**$450**	**$500**
Knights of Columbus of St. Francis Xavier	**New**	**$200**	**$200**

SOIL CONSERVATION DISTRICT

DESCRIPTION

The Soil Conservation District functions to promote the wise and efficient use of the County's soils and water resources. This is accomplished through a cooperative relationship between the county, state and federal governments. Through soil conservation and water quality planning, nutrient management planning and the implementation of best management practices, the agriculture community is actively working towards reaching the reduction of nitrogen and phosphorous loads to the Chesapeake Bay. The District also has a non-agriculture program which includes urban sediment control plans review, pond designs, and forest harvest sediment control plans.

OPERATING BUDGET

St. Mary's Soil Conservation District	FY2024 Actuals	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – Soil Conservation District	**$119,624**	**$127,373**	**$132,404**	**$132,404**

HIGHLIGHTS

The County is budgeted for $132,404 which is an increase of $5,031 or 3.9% over prior year. This funding will assist in covering 50 percent of salary and benefits. Fees were increased for erosion and sediment control which support the local district office.

SOIL CONSERVATION DISTRICT

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	PROJECTED FY2026
Approve Erosion and Sediment Control Plans:			
Reviews for erosion and sediment control plans for single lot development which disturbs less than .5 acres.	16	20	20
Reviews for erosion and sediment control plans for single lot development which disturbs greater than .5 acres.	505	550	575
Approved erosion and sediment control plans for development that disturbs greater than .5 acre.	278 approvals on 478.74 acres.	300 approvals on 500 acres.	315 approvals on 525 acres
Review and provide comments for Development Review Applications.	59	60	65
Hold pre-construction meetings for erosion and sediment control projects that exceed .5 acres of total disturbance. Reduce environmental impacts because of improperly installed and maintained best management practices.	81	85	90
Review and process E&S plan exemption projects that disturb less than 5,000 square feet or 100 cubic yards of cut and/or fill.	208	225	250
Review and approve concept storm water management and erosion and sediment control plans in coordination with the Land Use and Growth Management Office and the Department of Public Works and Transportation.	31	35	35

SOIL CONSERVATION DISTRICT

PERFORMANCE MEASURES (continued)

Reduce sedimentation to tributaries by the development of Soil Conservation and Water Quality Plans. Plans are current for 10 years unless the operation changes. The acreages shown are for total current crop, pasture, hayland, other associated cropland and headquarter areas but excludes woodland.	81 SC & WQ plans developed on 15,913.5 WIP eligible acres.	65 SC & WQ plans developed on 10,000 WIP eligible acres.	70 SC & WQ plans developed on 12,500 WIP eligible acres.
Reduce sedimentation to tributaries by the implementation of agronomic soil Conservation and water quality bmp's on agriculture land.	302 agronomic BMP's protecting 11,002.4 acres	250 agronomic BMP's protecting 7,500 acres	275 agronomic BMP's protecting 8,000 acres
Reduce sedimentation to tributaries by the installation of structural best management practices on agriculture land. The total number of BMP's implemented can vary each year based on weather conditions.	Installed 59 Structual BMP's	Install 65 Structual BMP's	Install 65 Structual BMP's
Provide public outreach through various formats. Ex. Earth Day, Fair, Crops Conference, etc.	16 events or public outreach from all staff	20 events or public outreach from all staff	20 events or public outreach from all staff.
Perform site visits at the request of private landowners, consultants and other units of government. (Shoreline erosion, flooding or ponding water, urban E & S complaints, etc.)	72 site visits	75 site visits	80 site visits
Promote the Maryland Department of Agriculture cover crop program. Cover crops are the most cost effective way to reduce nutrent and sediment runoff from agriculture lands to the Chesapeake Bay.	55 farmers, 8,663.3 acres	55 farmers, 8,700 acres	55 farmers, 8,700 acres

SOIL CONSERVATION DISTRICT

PERFORMANCE MEASURES (continued)

Review and approve standard erosion and sediment control plans for timber harvest operations.	13 Standard Plans approved on 653 acres.	15 Standard Plans approved on 700 acres.	15 Standard Plans approved on 700 acres

SOUTHERN MARYLAND RESOURCE CONSERVATION AND DEVELOPMENT (RC&D)

DESCRIPTION

Southern Maryland Resource Conservation and Development (RC&D) Board, Inc. is a resource conservation and development organization which serves Anne Arundel, Calvert, Charles, and St. Mary's Counties. Working with diverse project partners, Southern Maryland RC&D brings together technical disciplines and local knowledge to help our communities address important, emerging conservation and quality of life concerns. The RC&D Board works closely with project partners to identify, develop, fund, and implement a wide array of projects ranging from support for environmental education at schools to administering local, state, and federal funding programs to place conservation easements on precious farmland in our community to large-scale environmental conservation projects with the Navy on their installations.

OPERATING BUDGET

SO MD RC & D	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – SO MD RC&D	**$15,300**	**$20,600**	**$21,000**	**$20,600**

HIGHLIGHTS

The County will fund $20,600 which is consistent with the funding level from the prior year. This funding is designated to finance 20% of the salary and benefit costs for a full-time Office Associate and to fund office administration costs. Grants provide most of the funding used by the RC&D, to support environmental education, conservation, development, and community outreach programs.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Number of Clients Served St. Mary's County	28	35	40
Percent of Clients Served from St. Mary's County	70%	60%	55%
Current Number of Full-time employees	2	2	2
Number of Volunteers / Volunteer Hours	36/2120	40/2400	45/2700
(FTE) Jobs Created as a Result of Cooperative Agreement	18	20	20
Navy Environmental Projects Completed	0	1	1
Other Environmental Projects Completed	3	5	5
Acres of Agricultural Land Conserved-St. Mary's Cty	103.64	500	500
Community Improvement Projects Completed	2	2	2
Grant Applications Submitted	12	15	18

SOUTHERN MARYLAND TRI-COUNTY COMMUNITY ACTION COMMITTEE, INC.

DESCRIPTION

The Southern Maryland Tri-County Community Action Committee, Inc. (SMTCCAC) is governed by a volunteer board of directors. The board has equal representation from consumers of SMTCCAC services, representatives of public or elected officials, and the private sector. This agency is committed to addressing the problems associated with poverty in the Tri-County area of Southern Maryland. This includes the counties of Calvert, Charles, and St. Mary's. Services provided are focused on assisting people to live successful, independent lives. This contributes to the improvement of the entire community. By addressing the needs of people with limited resources and creating opportunities for them to enter the economic mainstream. Program activities administered by the agency include Commercial Driver's License Training, Child and Family Services, Adult Day Care, Energy Assistance, Comprehensive Housing Counseling Services, The Emergency Food Assistance Program (TEFAP) and Rental Management.

OPERATING BUDGET

Tri-County Community Action Committee - TCCAC	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
TOTAL – TCCAC	**$35,000**	**$35,000**	**$100,000**	**$35,000**

HIGHLIGHTS

The County will fund the same as the prior year.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Total Number of Customers Served	82,317	84,000	85,000
Number of Clients Served-St. Mary's County	34,711	33,600	34,000
% of St. Mary's County customers served	42	40	40
Current number of paid employees (full-time)	63	50	50
Number of Housing Counseling Clients Served	228	200	230

TRI-COUNTY COUNCIL FOR SOUTHERN MARYLAND

DESCRIPTION

The Tri-County Council for Southern Maryland is a partnership of Federal, State, and local governments, established over fifty years ago as the regional development and planning organization for Southern Maryland – Calvert, Charles, and St. Mary's Counties. The Council serves as a forum for the discussion and resolution of region-wide issues and the attainment of regional goals. The Tri-County Council selects, advocates, and advances activities which best serve the interests of all the people of Southern Maryland. These activities shall promote the social and economic development of the region, environmental protection, and include research, information management, and the preparation of a regional plan. All the activities of the Council are designed to assist Federal, State, and County governments in better performing their respective duties.

OPERATING BUDGET

Tri-County Council	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – Tri- County Council	**$125,000**	**$125,000**	**$125,000**	**$125,000**

HIGHLIGHTS

The County will fund $125,000, which is consistent with the prior year.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Customized Recruitments held for St. Mary's County Businesses	14	20	25
Hires Made from Recruitments	37	45	50
Training Dollars Spent to Upgrade Skills of SMC Residents	$179,513	$118,402	$120,000
SMC Residents Trained	56	40	50
American Job Center Visits	1,847	1,950	2,200
Mobile Career Center Deployments in SMC	100	110	115
SMC Residents Served by the Mobile Career Center	388	400	410

STATE DEPARTMENT OF ASSESSMENTS & TAXATION (SDAT)

DESCRIPTION

The State Department of Assessments and Taxation provides an unbiased review of all real property values in Maryland on a triennial cycle. The department reviews approximately 16,000 properties each year in St. Mary's County and submits the results to the County Treasurers office each year for tax billing purposes.

OPERATING BUDGET

SDAT	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total-SDAT	**$443,507**	**$443,507**	**$443,507**	**$793,507**

HIGHLIGHTS

This budget includes $793,507 to be funded by the County for the State Department of Assessments and Taxation's local office per current legislation.

UNIVERSITY SYSTEM OF MARYLAND AT SOUTHERN MARYLAND (USMSM)

DESCRIPTION

The principal function of the University System of Maryland at Southern Maryland (USMSM) is to recruit and present complete doctorate, graduate and upper division degrees, certificate programs and education certification programs to the citizens of Southern Maryland. The objective is to provide a broad range of academic programs responsive to the region's workforce needs of Southern Maryland that includes not only Patuxent River Naval Air Station and its military, civil servants and supporting contractors, but also those in education, social services, nursing and law enforcement.

Since its' inception, a variety of graduate programs in professional fields have been made available to the citizens of St. Mary's County and Southern Maryland by USMSM. This resource has expanded opportunities for professional growth to the citizens of St. Mary's County and Southern Maryland without the need to travel great distances. With USMSM's university and college partners, USMSM offers academic programs in these fields of study: Engineering and Technology, Education, Business, Social Work, Nursing, and Criminal Justice.

OPERATING BUDGET

USMSM	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Total – USMSM	**$40,000**	**$40,000**	**$40,000**	**$40,000**

HIGHLIGHTS

The County continues to fund $40,000 annually, which is consistent with the funding level from prior years.

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Total Number of Clients Served	5,000	5,500	6,000
Number of Clients Served – St. Mary's County	2,500	3,000	3,500
Percent of total Clients Served from St. Mary's County	50%	50%	50%
Academic Degree & Certification Programs Offered	25	27	29
Number of Courses Offered	90	92	94
Number of Degree & Certificates Awarded by University & College Partners	150	155	160

BOARD OF EDUCATION

DESCRIPTION

The Education Article of the Annotated Code of Maryland governs the conduct of public education in the State. The law provides that there shall be, throughout the State of Maryland, a general system of free public schools. A State Department of Education is established as a principal department of the State government. The State Board of Education determines overall elementary and secondary educational policies of the State. The law further provides that there is a county board of education for each county school system and that educational matters that affect the counties shall be under the control of the county board. The St. Mary's County Board of Education consists of five voting members and one student member. The Annotated Code of Maryland also requires that each county board prepare an annual budget for submission to the county fiscal authorities according to major budget categories.

OPERATING BUDGET

BOARD OF EDUCATION	FY2024 ACTUAL	FY2025 APPROVED	FY2026 REQUEST	FY2026 APPROVED
BOE – Recurring - MOE	$127,369,907	$134,369,907	$139,744,703	$137,469,907
BOE – Recurring – Teacher Pension	$0	$0	$0	$1,562,000
BOE – Non-recurring	$700,000	0		0
Total County - BOE	**$128,069,907**	**$134,969,907**	**$139,744,703**	**$139,031,907**
Administration	$4,513,289	$4,628,723	$4,847,447	$5,001,804
Mid-Level Admin	20,138,112	20,844,411	21,565,315	21,294,257
Instructional Salaries	95,729,731	101,502,474	104,761,531	103,821,728
Instructional Textbooks & Supplies	6,184,901	4,924,925	2,952,946	5,491,364
Other Instructional Costs	2,098,258	2,643,968	2,847,157	2,702,322
Special Education	21,726,613	24,589,931	25,784,034	25,951,034
Student Personnel Serv.	1,642,351	1,895,371	1,855,980	1,862,980
Student Health Serv.	3,023,976	3,336,416	3,595,242	3,595,242
Student Transportation	22,705,252	25,582,818	25,709,028	25,697,113
Operation of Plant	23,362,566	22,494,831	22,895,122	23,397,160
Maintenance of Plant	6,549,738	7,046,350	6,115,738	6,152,686
Fixed Charges	65,865,510	69,248,757	70,883,333	70,635,938
Capital Outlay	3,167,898	1,206,817	1,230,465	2,467,588
TOTAL – GENERAL FUND-ALL SOURCES	**$276,708,195**	**$289,945,792**	**$ 295,043,338**	**$298,071,216**

BOARD OF EDUCATION

STAFFING

Board of Education	FY2024 Actual	FY2025 Approved	FY2025 Request	FY2026 Approved
Unrestricted	2096.02	2096.02	2086.02	2,078.82
Restricted	229.65	175.35	170.35	173.15
Food Service	144.15	143.15	143.15	142.95
Board of Education	**2,469.82**	**2,414.52**	**2,399.52**	**2,394.92**

Note: Includes Chesapeake Public Charter School

The budget of the Board of Education is based upon the following student data:

Level	FY2024 Actual	FY2025 Budget	FY2025 Actual	FY2026 Budget
Elementary/Pre-K	7,494	7,954	7,443	7,799
Middle	3,828	3,828	3,765	3,765
High	5,433	5,441	5,433	5,341
K to 12 FTE's	16,755	17,223	16,641	16,905

HIGHLIGHTS

The County's funding for the Board of Education (BOE) is budgeted at $137,469,907, an increase of $3,100,000 or 3.5% in funding, over the prior year. Additionally, the county is contributing $1,562,000 towards the State Teacher Pension, as required by the state. State-mandated Maintenance of Effort (MOE) requires county funding of $133,450,328 based on the MSDE Official Enrollment of 16,641 at September 30, 2024. County funding increase includes funding for negotiated agreements, transportation, and fuel.

When combined with the State/Federal/Other funding of $152,741,877 and $7,859,432 of the Board of Educations' Fund Balance, the total unrestricted budget is $298,071,216.

The Board of Education's budget also includes a revolving fund of $13,946,807 for food services and a Restricted Fund of $33,304,926, for Grants. The Capital Projects are presented separately and projects for Public Schools in FY2026 total $34,357,503, including $18,222,529 funded by the County.

COLLEGE OF SOUTHERN MARYLAND

DESCRIPTION

The College of Southern Maryland (CSM) is an open-admission, comprehensive regional community college that fosters academic excellence and enhances lives in Southern Maryland. CSM's mission is to meet the diverse needs of students and the community by providing accessible, accredited, affordable, and quality learning opportunities for intellectual development, career enhancement, and personal growth. The College of Southern Maryland operates four campuses in the tri-county area with locations in Charles County, Calvert County, and St. Mary's County. The Leonardtown Campus is situated in St. Mary's County and provides comprehensive community college services to county residents. The college offers high quality transfer and occupational programs. Continuing education courses are offered for specialized training and for enrichment. The college supports and encourages economic development and community services. The college's primary purpose is instruction. Services, cultural and research activities are developed to the degree that they enhance and complement the instructional program or meet a specific community need. The college's open-door admissions policy encourages those who can benefit to participate in programs and activities.

OPERATING BUDGET

College of Southern Maryland	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
County Funding	**$5,009,058**	**5,282,620**	**5,635,833**	**$5,478,050**
Tuition/Fees	17,145,315	19,960,969	20,645,602	20,645,602
State, Federal, Other Revenue	48,960,750	46,981,409	47,724,254	48,165,769
Total – CSM Revenues- All Sources	**66,106,065**	**66,942,378**	**$68,369,856**	**$68,811,371**

HIGHLIGHTS

The total budget for the College of Southern Maryland (CSM), is increasing from $66,942,378 to $68,811,371 or 1,868,993 more than the prior year. County funding is at $5,478,050 which is an increase of $195,430 or 3.7% for maintenance of effort. The budget is presented as a total budget to include all campuses.

PERFORMANCE MEASURES

Indicators	Fall 2022	Fall 2023	Fall 2024
FTE Students – Leonardtown Campus Enrollment	821	804	933
FTE Students – St. Mary's County Residence Virtual Campus	1,034	1,061	1,057

BOARD OF LIBRARY TRUSTEES

DESCRIPTION

The St. Mary's County Library provides public library services seven days per week to all County residents. Branch libraries are located in the three major population centers - Lexington Park, Leonardtown, and Charlotte Hall. The Leonardtown Library houses the administrative office. The three libraries in FY25 will have 62,500 square feet of floor space and hold nearly 200,000 physical items. The Library also offers over 500,000 digital titles: ebooks and magazines, digital audiobooks, music, movies, and television shows. Major activities of the Library include collection development and maintenance; cataloging and processing; circulation; reference; access to digital resources and computer workshops; children's, teen, and adult programming; interlibrary loan; and administration.

OPERATING BUDGET

Board of Library Trustees	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Lexington Park Library	$1,284,353	$1,484,583	$1,631,091	1,461,107
Leonardtown Library	998,911	1,106,399	1,180,088	1,248,858
Charlotte Hall Library	705,030	841,515	822,625	792,481
Administration	1,866,431	2,080,260	2,265,587	2,248,195
Total Expenses - Library	**4,854,725**	**5,512,757**	**5,899,391**	**5,705,641**
State, Federal, Other Revenue Sources	1,026,297	1,094,721	1,101,000	1,150,977
County Funds – Library	3,828,048	4,318,036	4,595,391	4,504,664
Fund Balance (Library)	75,600	100,000	50,000	50,000
Total Revenues, All Funding Sources	**$4,929,945**	**$5,512,757**	**5,746,391**	**5,705,641**

HIGHLIGHTS

The total budget for the Board of Library Trustees is $5,705,641 which is an increase of $192,884 or 3.5% over the prior year. County funding is budgeted at $4,504,664 which is an increase of $186,628 or 4.3% more than the prior year. This is attributed to employee compensation increases, utility and operating increases and furniture.

BOARD OF LIBRARY TRUSTEES

PERFORMANCE MEASURES

Indicators	Actual FY2024	Estimated FY2025	Projected FY2026
Physical Circulation of Books and Other Materials	833,885	850,000	875,000
Digital Circulation	205,153	225,000	250,000
Customer Visits	314,043	325,000	330,000
Program Attendance	38,959	40,000	42,000
Hours Open per Week (total for 3 libraries)	204	204	204
Physical Items in Collection	148,598	150,000	150,000
Digital Tiles Accessible (not counting 600,000 + in the Hoopia service)	144,566	145,000	150,000
Uses of PC's	33,746	34,000	35,000
Number of Public PC's	122	122	122
Meeting Room Use Instances, Not Attendance	7,220	7,300	7,400

OTHER BUDGET COSTS

APPROPRIATION RESERVE

This represents funding authority recognized in the expense budget, which has corresponding (supplemental) revenue from grants or other revenues, but which is not specifically known at this time and therefore is not appropriated for a specific purpose. Generally, this is used for new or increased grant awards during the year, which have corresponding revenues. As funds are received, the revenues and associated expenditures will be re-allocated, through a budget amendment approved by the Commissioners of St. Mary's County, to the appropriate department appropriation authority, both revenues and expenses, is budgeted at $2,500,000.

LEONARDTOWN TAX REBATE

The County Commissioners appropriate funds to the town of Leonardtown in recognition that the town provides certain services such as, planning and zoning, road maintenance and other public works services to its residents in lieu of the county providing those services. The amount is calculated based upon the assessed value of County-owned tax exempt property within the Leonardtown corporate limits. The major properties within the town limits include the Court House, Governmental Center, Hayden Farm, Health Department, and the Library. The formula equates to a tax differential rate of 1.203 cents per $100 of assessed value for the taxpayers of Leonardtown. The funding remains the same from the prior year. The assessed value of the County Owned Nontaxable Real Property Assessments is $69,270,333, requiring a payment of $76,128.

EMPLOYER CONTRIBUTIONS – RETIREE HEALTH BENEFITS & UNEMPLOYMENT COSTS

This portion of the budget includes principally retiree health insurance, as well as unemployment insurance costs. The County government provides health insurance to its retirees based upon years of service.

Requirements from the Government Accounting Standards Board (GASB) require the recognition in financial statements beginning in FY2008 of the expense being incurred while employees work for the benefits that they will be paid as retirees. This is similar to current accounting for pension plans. Prior to FY2008, these costs were reflected in the budget based on actual premium payments for current retirees only.

The County has an actuarial valuation performed bi-annually. On June 30, 2024 the County's net OPEB liability was $18.382 million, funded at 86.83%. Actual benefits paid to retirees will be paid from the trust. The funding level will be determined each year based on the prior audit. If the trust is funded at 100% or higher, the trust will be used to be pay for the retiree health benefits. If below, the amount of the Actuarially Determined Contribution (ADC) will be included in the budget and will be distributed to the trust. The ADC is included in the multi-year budget for FY2027 and out years.

Unemployment for FY2025 is budgeted at $5,000 based on trends.

GENERAL / BANK ADMINISTRATION COSTS

A total of $55,000 is allocated to cover service and related charges from financial institutions, including administrative fees for bond escrow accounts related to outstanding obligation bonds.

DEBT SERVICE

This appropriation of $16,489,244 funds the payment of debt service - principal and interest on debt for capital projects and state loans. Included in the FY2026 estimate for debt service is the payment due on the borrowing of $30,000,000 in May 2025. The estimated allocation of debt service, based on the capital projects being funded, is as follows:

	Principal	Interest	Total
General Obligation	$9,730,000	$6,706,476	$16,436,476
State Loans	$52,768	$0	$52,768

Project Type	Current Debt
Board of Education	$5,259,001
Roads	4,904,505
Public Safety	2,459,642
Library	2,602,776
Parks	981,672
CSM	243,139
Solid Waste	38,509
Total	**$16,489,244**

TRANSFERS & RESERVES

GENERAL FUND TRANSFER –

The $3,853,614 is reflected as a transfer from the General Fund to other funds to fund principally from unassigned fund balance.

Emergency Support	235,988
Emergency Billing	1,868,851
Recreation & Parks	1,003,596
Solid Waste & Recycling	611,485
Wicomico Shores Golf	133,694
Total	$3,853,614

EMERGENCY RESERVE –

This reserve represents funding set aside annually which can be allocated during the fiscal year at the discretion of the Commissioners of St. Mary's County to fund unanticipated or under budgeted expenditures, such as weather-related events, or respond to other funding requests for items or activities not budgeted. The FY2026 budget allocates $253,283 to this reserve. Uses require specific action by the Commissioners of St. Mary's County.

ENTERPRISE AND SPECIAL REVENUE FUNDS

Enterprise funds are used to account for certain services and programs which are operated similarly to separate business enterprises. Generally, fees and charges are levied at rates necessary to cover the costs of operation; thus, enterprise fund activities are not dependent on taxes for their operating revenue.

The Department of Recreation and Parks operates two enterprise funds: the Recreation and Parks Activity Fund accounts for the operation of numerous countywide recreation programs, and the Wicomico Shores Enterprise Fund accounts for the operations of the County's public golf course.

The Solid Waste and Recycling Fund is a separate fund to capture the direct operating costs of the Solid Waste and Recycling divisions/activities and related fees.

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designated to finance specific functions or activities.

The Emergency Services Support Fund is a separate fund to collect revenue (Emergency Service Support Fees) and expend resources for Advanced Life Support, LOSAP and base operating allocations to Fire & Rescue entities. This also funds the principal and interest on the Fire and Rescue Revolving Loan Fund debt.

The Emergency Services Billing Fund is a separate fund to collect revenue for soft billing for emergency service transport fees and includes paid rescue personnel to supplement current volunteers.

EMERGENCY SERVICES BILLING FUND

Emergency Services Billing Fund - established 2021 to supplement the volunteer rescue squads.

Memorandum of Agreements (MOAs) approved by CSMC on March 9, 2021. The MOAs with the rescue squads allowed the County government to conduct EMS transport services billing on their behalf.

Source and Use of Funds	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Emergency Services Billing - 50% (net of fee)	$ 3,599,914	$ 4,000,000	4,200,000	4,200,000
Pay-Go from General Fund	2,663,321	-	-	1,868,851
Total Revenues	**$ 6,263,235**	**$ 4,000,000**	**$ 4,200,000**	**$ 6,068,851**
Personal Services	$ 5,566,467	$ 6,958,993	$ 6,958,993	$ 7,375,088
Operating Supplies	254,729	326,063	326,063	326,063
Professional Services	365,377	386,531	386,531	386,531
Communication	1,822	4,550	6,000	26,640
Transportation	40,320	40,000	40,000	40,000.00
Liability Insurance	20,193	20,193	20,193	20,193.00
Miscellaneous	10,350	4,500	4,500	47,754
Equipment & Furniture	209,184	49,100	-	45,540
Total Expenditures	**$ 6,468,442**	**$ 7,789,930**	**$ 7,742,280**	**$ 8,267,809**
Revenues Over (Under) Expenditures	($ 205,207)	($ 3,789,930)	($ 3,542,280)	($ 2,198,958)
*** Fund Equity (deficit) at June 30, exclusive of net capital assets, net of debt to General Fund, audited**	**$ 1,921,079**			

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EMERGENCY SERVICES SUPPORT FUND

Through an Emergency Services Tax, the County dedicates a funding stream for the County's emergency services activities and organizations, funded by that tax. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future.

The Emergency Services Support Tax funds are remitted by the Treasurer and credited to this revolving fund. Revenues generated are budgeted to support base allocations of $23,000 and $19,000 to each volunteer fire department and rescue squad, respectively, as well as for the other purposes listed below. The Emergency Services Support tax is $0.024. It was set in FY2017.

Source and Use of Funds	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Emergency Services – Support Tax	$ 3,574,968	$ 3,550,000	$ 3,650,000	$ 3,650,000
Amoss (508) Grant - Fire & Rescue	300,619	300,000	302,000	302,000
General Fund - Pay-Go	1,320,019	-	-	235,988
Appropriation Reserve - Emergency Services	-	50,000	50,000	50,000
Total Revenues	**$ 5,195,606**	**$ 3,900,000**	**$ 4,002,000**	**$ 4,237,988**
Emergency Management Recruiting	$ 194,744	$ 217,186	$ 217,186	$ 217,186
Advanced Life Support Operating	247,832	247,832	247,832	247,832
Emergency Services Board	307,806	393,040	343,140	382,695
Fire Department Operating Allocation	207,000	207,000	207,000	207,000
Fire Department LOSAP	1,079,767	1,346,590	1,346,590	1,346,590
Amoss (508) Grant - Fire	150,310	150,000	151,000	151,000
Rescue Squad Operating Allocation	133,000	133,000	133,000	133,000
Rescue Squad LOSAP	410,254	546,914	546,914	546,914
Amoss (508) Grant - Rescue	150,309	150,000	151,000	151,000
LOSAP - Trust Contribution	1,843,733	1,000,000	1,000,000	1,000,000
F & R Revolving Loan Fund, Debt Service	36,381	36,381	36,350	36,350
Appropriation Reserve - Emergency Services	-	50,000	50,000	50,000
Total Expenditures	**$ 4,761,136**	**$ 4,477,943**	**$ 4,430,012**	**$ 4,469,567**
Revenues Over (Under) Expenditures	$ 434,470	(577,943)	(428,012)	(231,579)
*** Fund Equity (deficit) at June 30, exclusive of net capital assets, net of debt to General Fund, audited**	**$ 341,955**			

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MISCELLANEOUS REVOLVING FUND

Source and Use of Funds	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Fuel Operations	$ 22,984	$ 20,000	$ 20,000	$ 20,000
Community Service Teen Court	-	500	500	500
Department of Aging Special Events/CRAC	175,975	140,500	170,350	170,350
LUGM - Historic Book	281	-	-	-
ED Rents/Concessions	36,081	28,000	28,000	28,000
Sheriff's Local Forfeiture Fund	-	25,000	-	-
St. Mary's County Weed Control	83,378	69,493	73,559	73,559
Opioid Settlement Revenue 18 years	452,578	500,000	500,000	500,000
Community Reinvestment & Repair Fund	518,993	-	300,000	300,000
Appropriation Reserve	-	140,000	140,000	140,000
Other Income	-	9,300	9,300	9,300
Total Revenues	**$ 1,290,270**	**$ 932,793**	**$ 1,241,709**	**$ 1,241,709**
Fuel Operations	$ 6,137	$ 15,000	$ 15,000	15,000
Special Events	$ 7,093	$ -	$ -	-
Community Service Teen Court	366	400	400	400
Department of Aging Special Events/CRAC	127,538	140,000	170,000	170,000
Economic Development	3,215	28,000	28,000	28,000
Sheriff"s Federal Forfeiture Fund	49,334	50,000	-	-
Opioid Settlement for 18 years	672,611	500,000	500,000	500,000
Community Reinvestment & Repair Fund	-	-	300,000	300,000
Sheriff's Local Forfeiture Fund	15,842	67,500	-	-
St. Mary's County Weed Control	60,372	73,559	73,559	73,559
Appropriation Reserve	-	140,000	140,000	140,000
Other Income	-	9,300	9,300	9,300
Total Expenditures	**$ 942,508**	**$ 1,023,759**	**$ 1,236,259**	**$ 1,236,259**
Revenues Over (Under) Expenditures	$ 347,762	(90,966)	$ 5,450	$ 5,450
Fund Equity (deficit) at June 30 - audited	**$1,810,062**			

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designed to finance particular functions or activities.

The combination of audited fund balance and projected revenues should equal or exceed the requested expenses.

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RECREATION AND PARKS ENTERPRISE FUND

Source and Use of Funds	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
School Age Care	$ 781,475	$ 2,510,399	$ 2,498,654	$ 2,498,654
Therapeutic Division	90,451	198,670	168,810	168,810
Gymnastics Department	954,921	1,291,920	1,302,085	1,302,085
Leisure / Special Programs	96,275	261,580	281,340	281,340
Special Facilities	498,534	776,481	874,001	874,001
Sports Programs	429,469	773,897	859,010	859,010
General Administration	31,359	71,451	72,951	72,951
Appropriation Reserve	-	80,000	80,000	80,000
Pay-go	-	-	-	1,003,596
Total Revenues	**$ 2,882,484**	**$ 5,964,398**	**$ 6,136,851**	**$ 7,140,447**
School Age Care	$ 671,983	$ 2,345,070	$ 2,195,407	$ 2,195,407
Aquatic Center	$ 567,125	$ 666,600	$ 670,350	$ 670,350
Therapeutic Division	84,117	211,683	168,005	168,005
Gymnastics Department	451,352	587,021	620,634	620,634
Leisure / Special Programs	85,188	187,865	200,018	200,018
Special Facilities	931,497	991,239	1,190,509	1,190,509
Sports Programs	368,408	690,997	768,604	768,604
General Administration	121,725	179,026	187,926	187,926
Appropriation Reserve	-	80,000	80,000	80,000
Total Expenditures	**$ 3,281,395**	**$ 5,939,501**	**$ 6,081,453**	**$ 6,081,453**
Revenues Over(Under) Expenditures	($ 398,911)	$ 24,897	$ 55,398	$ 1,058,994
*** Fund Equity (deficit) at June 30, exclusive of net capital assets, net of debt to General Fund, audited**	**($ 1,028,493)**			

An enterprise fund is established to account for governmental services which are entirely or predominantly funded by user charges. Programs offered through the Recreation Division of the Department of Recreation and Parks are financed through fees established for the different activities. Programs and facilities include child care centers, summer day camps, sports programs, youth and adult leisure programs, amusement park ticket sales, gymnastics center, regional park, indoor recreation center, teen center, and museums.

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SOLID WASTE AND RECYCLING FUND

Source and Use of Funds	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
SW and Recycling Fees-Residential	$ 4,685,866	$ 4,904,795	$ 4,904,795	$ 4,904,795
General Gov/Other Income	398,322	-	-	-
Landfill Tipping Fee	579,559	600,000	600,000	600,000
Recycle Containers	168,740	200,000	200,000	200,000
Appropriation Reserve	-	30,000	30,000	30,000
Pay-Go				611,485
Total Revenues	**$ 5,832,487**	**$ 5,734,795**	**$ 5,734,795**	**$ 6,346,280**
Solid Waste				
Personal Services	$ 1,202,126	$ 1,413,852	$ 1,413,852	$ 1,413,852
Operating Supplies	38,434	58,150	59,200	59,200
Hauling & Post-Closure Costs	1,461,209	1,685,005	1,740,818	1,740,818
Communications	4,196	6,860	6,860	6,860
Transportation	111,420	136,500	166,500	166,500
Public Utility	22,202	28,167	28,167	28,167
Tipping Fees	1,414,464	1,567,399	1,627,325	1,627,325
Equipment	354,895	60,000	-	-
Retiree Health	23,000	23,000	23,000	23,000
Memberships	-	500	500	500
Lease Payments	391,422	397,107	397,107	312,125
Total, Solid Waste	$ 5,023,368	$ 5,376,540	$ 5,463,329	$ 5,378,347
Recycling				
Personal Services	$ 119,425	$ 128,755	$ 128,755	$ 128,755
Operating Supplies	-	1,400	1,400	1,400
Professional Services	562,098	611,173	664,533	664,533
Transportation	5,331	3,500	3,500	3,500
Rentals	58,027	119,504	119,504	119,504
Hazardous Waste Day Events	39,144	97,800	97,800	97,800
Memberships	-	175	175	175
Lease Payments	39,328	40,222	40,222	-
Appropriation Reserve	-	30,000	30,000	30,000
Total, Recycling	$ 823,353	$ 1,032,529	$ 1,085,889	$ 1,045,667
Total Expenditures	**$ 823,353**	**$ 1,032,529**	**$ 1,085,889**	**$ 1,045,667**
Revenues Over (Under) Expenditures	($ 14,234)	($ 674,274)	($ 814,423)	($ 77,734)
Fund Equity (deficit) at June 30 - audited*	**($1,656,307)**			

This enterprise fund captures the direct operating costs and related fees. The Solid Waste and Recycling Fee is collected annually through the Property Tax bills. Not included above are expenditures for capital projects and related debt service, indirect costs, overhead and administration; these are still carried as General Fund or Capital Project

FY2025 - Environmental Service Fee $102.48 - Ordinance 2018 - 13 in Section 223 - 34 (3) allows for a **2% increase every year on July 1. The FY2026 fee is $104.53**

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WICOMICO SHORES GOLF ENTERPRISE FUND

Source and Use of Funds	FY2024 Actual	FY2025 Approved	FY2026 Request	FY2026 Approved
Golf Operations	$ 1,121,761	$ 1,149,762	$ 1,149,762	$ 1,149,762
Greens and Grounds	-	$ 19,724	$ 19,724	$ 19,724
Restaurant	586,555	612,000	612,000	612,000
House	29,687	46,800	46,800	46,800
Pay-Go	149,000	-	-	133,694
Golf Shop	126,312	154,333	154,333	154,333
Admin	758	800	800	800
Appropriation Reserve	-	50,000	50,000	50,000
Total Revenues	**$ 2,014,073**	**$ 2,033,419**	**$ 2,033,419**	**$ 2,167,113**
Golf Operations	$ 201,037	$ 200,712	$ 201,069	$ 201,069
Greens and Grounds	492,975	571,878	568,938	570,638
Restaurant	578,864	598,790	585,764	589,664
House	71,095	77,400	78,010	78,010
Administration	198,264	205,522	207,892	207,892
Golf Shop	63,982	111,410	85,792	85,792
Capital	85,582	59,602	59,602	57,960
OPEB (post-retirement health)	36,000	36,000	36,000	36,000
Appropriation Reserve	-	50,000	50,000	50,000
Total Expenditures, before debt service	**$ 1,727,799**	**$ 1,911,314**	**$ 1,873,067**	**$ 1,877,025**
Debt Service - Building	$ 84,867	$ 82,568	$ 84,868	$ 84,868
Total Expenditures, including debt service	**$ 1,812,666**	**$ 1,993,882**	**$ 1,957,935**	**$ 1,961,893**
Revenues Over(Under) Expenditures-incl. debt	$ 201,407	$ 39,537	$ 75,484	$ 205,220
Fund Equity (deficit) at June 30, exclusive of net capital assets, net of debt to General Fund, audited *	($ 173,231)			

The Wicomico Shores Golf Enterprise fund finances the public golf operation in St. Mary's County. The Wicomico Golf Course and Recreation Complex includes an 18-hole golf course, restaurant, banquet room, club house, pro shop, and two tennis courts. Primary revenue sources for this self-supporting enterprise are the greens fees generated through golf course operations and the revenue collections from the restaurant and banquet facility. All expenditures, including debt service on the financing, is funded by net revenues of the golf course operation.

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FIRE TAX

According to the St. Mary's County Code, a Fire Tax is to be assessed on every $100 of assessed valuation of all real and personal property. The proceeds from the tax are distributed to those fire companies located in the election districts in which the money is collected. The fire companies submit an annual budget and independent audit report to the Commissioners of St. Mary's County. The funds received by the fire companies shall be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their fire-fighting equipment and apparatus, and for the training of new volunteer firefighters.

DISTRICT	NUMBER OF PROPERTIES	RATES
Ridge - 1st Election District	3,581	5.6¢ per $100 of assessment
Valley Lee - 2nd Election District	3,687	5.6¢ per $100 of assessment
Leonardtown - 3rd Election District	7,876	5.6¢ per $100 of assessment
Mechanicsville - 5th Election District 5th District Accounts 5,156 4th District Accounts 3,894	9,050	5.6¢ per $100 of assessment
Hollywood - 6th Election District	5,851	5.6¢ per $100 of assessment
Avenue – 7th Election District 7th District Accounts 3,191 4th District Accounts 1,035	4,226	5.6¢ per $100 of assessment
Bay District - 8th Election District	13,133	5.0¢ per $100 of assessment
St. George Island - 9th Election District	222	5.6¢ per $100 of assessment

2024 Property taxable information – Total accounts = 47,626
County Code Chapter 49 – Maximum Rate 5.6 cents per $100 of assessment

RESCUE TAX

The Rescue Tax is assessed at a rate per $100 of assessed valuation of all real and personal property on property in each election district, as identified below. The proceeds from the tax are distributed by the Treasurer to those rescue squads located in the election districts in which the money is collected. The Rescue Squads submit an annual budget and audit report to support the expenditure of these funds, which are to be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their Rescue equipment, and for the training of volunteer Rescue Personnel.

DISTRICT	NUMBER OF PROPERTIES	RATES
Ridge – 1st Election District	3,581	1.1¢ per $100 of assessment
Valley Lee - 2nd Election District	3,687	1.7¢ per $100 of assessment
Leonardtown - 3rd Election District	7,876	***3.0¢ per $100 of assessment**
Mechanicsville 5th Election District 5,156 4th Election District 3,894	9,050	2.0¢ per $100 of assessment
Hollywood - 6th Election District	5,851	***3.0¢ per $100 of assessment**
Avenue 7th Election District 3,191 4th Election District 1,035	4,226	3.0¢ per $100 of assessment
Lexington Park - 8th Election District	13,133	2.3¢ per $100 of assessment
St. George's Island - 9th Election District	222	1.7¢ per $100 of assessment

2024 Property taxable information – Total accounts = 47,626
County Code Chapter 49 – Maximum Rate 3.0 cents per $100 of assessment
***FY2026 approved increase**

SPECIAL ASSESSMENT FUND

In St. Mary's County there are four distinct classifications of special assessments. These include: Shore erosion control, Roadway improvements and lighting, Storm water drainage, and Waterway dredging. Following are the current districts:

DISTRICT	NUMBER OF PROPERTIES	RATES
Erosion Control		
Holly Point Shore Erosion Control	4	$3,139.12 – 25 years through 2032.
Holly Point Shore Erosion Control		$2,160.20 – 25 years through 2032.
Holly Point Shore Erosion Control		$2,270.30 – 25 years through 2032.
Holly Point Shore Erosion Control		$3,933.03 – 25 years through 2032.
Villas on Waters Edge Shore Erosion	91	$243.24 per property – 20 years through 2032.
Roadway Improvement		
Golf Course Drive	59	$217.99 per property – 20 years through 2026.
Waterway Improvement		
Kingston Creek Waterway	22	$34.14 per parcel – 20 years through 2027.
Kingston Creek Waterway #2	25	$674.75 per property – 25 years through 2037.
Street Lights		
SouthHampton Lighting	75	$19.76 per lot – prior year SMECO charges

Depending upon the type of special assessment, the project may require interfund loans. Provision is then made for the benefiting property owner to pay installments through the property tax system on an annual basis. Debt Service required in FY2026 for existing Special Assessments will be $42,368

CAPITAL IMPROVEMENTS FUND

The St. Mary's County Code requires the annual adoption, by the Commissioners of St. Mary's County, of a separate capital budget and program. The capital *budget* is the plan of the County to receive and expend funds for capital projects during the first fiscal year included in the capital program. The capital *program* is the plan of the County to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the succeeding five years thereafter.

The following pages are divided into three sections:

1) Fiscal Year 2026 Approved Capital Budget - by project and funding source

2) Fiscal Year 2027 – Fiscal Year 2031 Approved Capital Program

3) Detail project information showing funding sources and uses throughout the period covered by the budget and plan are categorized according to the following project classifications:

Highways
Land Conservation
Marine
Public Facilities
Recreation and Parks
Public Landings
Public Schools
Solid Waste

Projects are shown for the approved FY2026 appropriation year as well as the planned projects for fiscal years 2027 through 2031. Approved financing is presented in total for each of the respective years.

Capital project expenditures and revenues are accounted for in a separate Capital Improvements Fund.

APPROVED CAPITAL BUDGET - FY2026

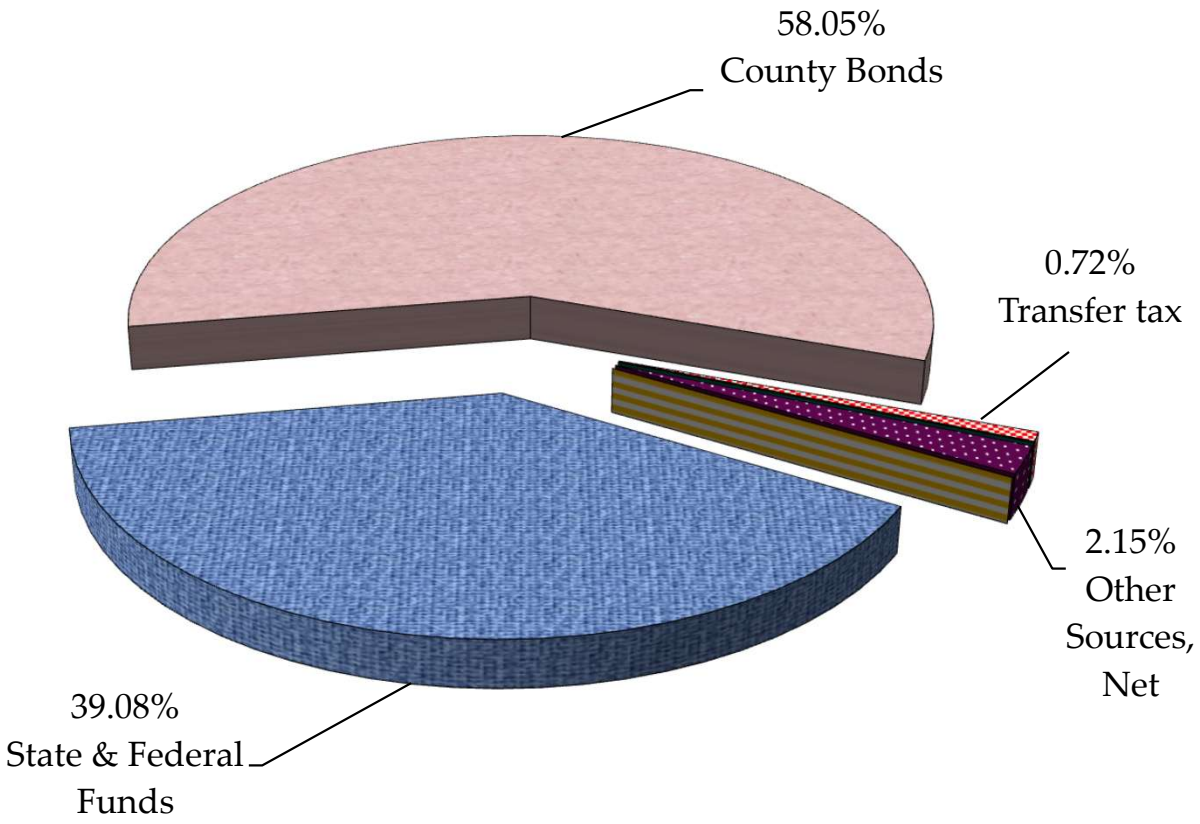
CAPITAL PROJECT	Total	Bonds	X-fer Tax	Excise Tax	Pay-Go	State	Federal	Other
HIGHWAYS								
County Bridge Replacement & Repair	852,000	852,000	-	-	-	-	-	-
Culvert Replacement & Repair	540,000	540,000	-	-	-	-	-	-
Federal Bridge Replacement Program	1,480,000	296,000	-	-	-	-	1,184,000	-
Neighborhood Drainage Improvements	1,025,000	1,025,000	-	-	-	-	-	-
Retrofit Sidewalk Program	574,160	574,160	-	-	-	-	-	-
Roadway & Safety Improvements	10,016,800	10,016,800	-	-	-	-	-	-
Street Lighting & Streetscape Improvements	7,500	7,500	-	-	-	-	-	-
Water Quality & Nutrient Removal	248,400	248,400	-	-	-	-	-	-
Total Highways	**14,743,860**	**13,559,860**	**-**	**-**	**-**	**-**	**1,184,000**	**-**
LAND CONSERVATION								
Agricultural Land Preservation Programs	4,166,361	100,000	443,333	-	-	2,000,000	-	1,623,028
Rural Legacy Program	4,200,000	1,050,000	-	-	-	1,050,000	2,100,000	-
Urban Legacy Program	1,100,000	600,000	-	-	-		500,000	-
Total Land Conservation	**9,466,361**	**1,750,000**	**443,333**	**-**	**-**	**3,050,000**	**2,600,000**	**1,623,028**
PUBLIC FACILITIES								
Airport Improvements	1,284,210	539,211	-	-	-	-	744,999	-
Building Maintenance & Repairs - Critical	503,500	503,500	-	-	-	-	-	-
Building Maintenance & Repairs-Programmatic	467,500	467,500	-	-	-	-	-	-
Charlotte Hall Library	300,000	300,000	-	-	-	-	-	-
College of Southern Maryland Building A	769,000	193,000	-	-	-	576,000	-	-
Fire Department Water Supply Points	500,000	500,000	-	-	-	-	-	-
Parking and Site Improvements	146,000	146,000	-	-	-	-	-	-
Public Administrative Enterprise Software Upgrade	400,000	400,000	-	-	-	-	-	-
Total Public Facilities	**4,370,210**	**3,049,211**	**-**	**-**	**-**	**576,000**	**744,999**	**-**
PUBLIC LANDINGS								
Wicomico Shores	249,000	-	-	-	-	249,000	-	-
Total Public Landings	**249,000**	**-**	**-**	**-**	**-**	**249,000**	**-**	**-**
RECREATION & PARKS								
Park Land and Facility Acquisition	300,000	-	-	-	-	300,000	-	-
Park Planning Grant	25,000	-	-	-	-	25,000	-	-
Rec Facility & Parks Improvements	3,000,000	2,000,000	-	-	-	1,000,000	-	-
Snow Hill Park	1,000,000	1,000,000	-	-	-	-	-	-
Sports Complex	100,000	-	100,000	-	-	-	-	-
St Clements Island Museum Renovations	460,500	460,500	-	-	-	-	-	-
Three Notch Trail - Phase Seven	3,730,083	3,730,083	-	-	-	-	-	-
YMCA	3,600,000	-	-	-	-	1,500,000	2,100,000	-
Total Recreation & Parks	**12,215,583**	**7,190,583**	**100,000**	**-**	**-**	**2,825,000**	**2,100,000**	**-**
PUBLIC SCHOOLS								
Aging School Program	57,074	7,000	-	-	-	50,074	-	-
Building Infrastructure - Critical	455,000	455,000	-	-	-	-	-	-
Building Infrastructure - Programmatic	1,711,000	1,711,000	-	-	-	-	-	-
Chopticon High School - Multi Systemic Renovation	28,582,341	12,497,441	-	-	-	16,084,900	-	-
Green Holly ES - Roof/HVAC Systemic Reno	2,637,088	2,637,088	-	-	-	-	-	-
Lexington Park ES - Roof/HVAC Systemic Reno	40,000	40,000	-	-	-	-	-	-
Relocatables for Various Sites	835,000	835,000	-	-	-	-	-	-
Ridge ES HVAC Systemic Renovation	40,000	40,000	-	-	-	-	-	-
Total Public Schools	**34,357,503**	**18,222,529**	**-**	**-**	**-**	**16,134,974**	**-**	**-**
TOTAL	**75,402,517**	**43,772,183**	**543,333**	**-**	**-**	**22,834,974**	**6,628,999**	**1,623,028**

APPROVED CAPITAL BUDGET - FY2026
SUMMARY

Project Type	Total	Bonds	X-fer Tax	Excise Tax	Pay-Go	State	Federal	Other
Highways	14,743,860	13,559,860	-	-	-	-	1,184,000	-
Land Conservation	9,466,361	1,750,000	443,333	-	-	3,050,000	2,600,000	1,623,028
Public Facilities	4,370,210	3,049,211	-	-	-	576,000	744,999	-
Recreation & Parks	12,215,583	7,190,583	100,000	-	-	2,825,000	2,100,000	-
Public Landings	249,000	-	-	-	-	249,000	-	-
Public Schools	34,357,503	18,222,529	-	-	-	16,134,974	-	-
Total	**75,402,517**	**43,772,183**	**543,333**	**-**	**-**	**22,834,974**	**6,628,999**	**1,623,028**

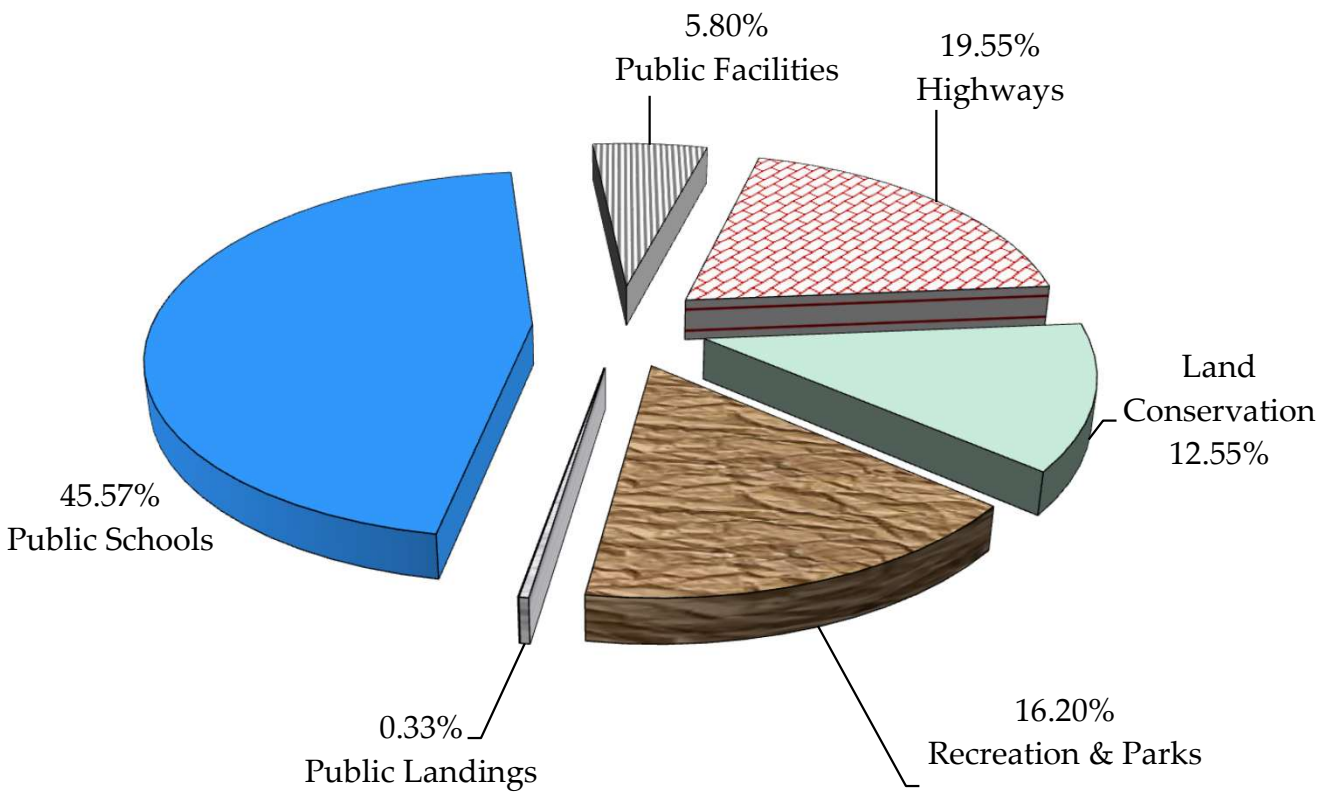
Included in the funding identified above are the normal annual collections of capital project funding sources as well as accumulated unapplied resources, which may result from collections that exceed estimates or expenditures that are less than budgeted. To the extend that such variances occur, these excess funds are retained within the capital projects fund and applied to subsequent years' capital projects, based on the approved budget.

FISCAL YEAR 2026 CAPITAL BUDGET - FUNDING SOURCES



State & Federal Funding	$29,463,973
Local Funds:	
County Bonds	43,772,183
Other Sources: Recordation Fees/Agricultural Tax/Fee-in-Lieu	1,623,028
Transfer Tax	543,333
Total	$75,402,517

FISCAL YEAR 2026 CAPITAL BUDGET - PROJECTS



Public Schools	$ 34,357,503
Highways	14,743,860
Recreation & Parks	12,215,583
Land Conservation	9,466,361
Public Facilities	4,370,210
Public Landings	249,000
Total	$75,402,517

APPROVED 2026 CAPITAL BUDGET AND FY2027 TO FY2031 PLAN

CAPITAL PROJECT	FY2026 Total	Approved 5-Year Capital Plan FY2027 Total	FY2028 Total	FY2029 Total	FY2030 Total	FY2031 Total
HIGHWAYS						
4-Way Intersection MD4/Wildewood Parkway	-	-	-	-	1,280,000	-
County Bridge Replacement & Repair	852,000	852,000	852,000	852,000	907,380	907,380
Culvert Replacement & Repair	540,000	540,000	540,000	540,000	575,100	575,100
Federal Bridge Replacement Program	1,480,000	-	-	-	-	-
Neighborhood Drainage Improvements	1,025,000	1,025,000	1,025,000	1,025,000	1,091,625	1,091,625
Retrofit Sidewalk Program	574,160	574,160	587,160	587,160	625,325	625,325
Roadway & Safety Improvements	10,016,800	7,731,800	9,512,600	9,512,600	11,033,419	10,033,419
Southampton Neighborhood Revitalization	-	3,125,775	2,465,500	-	-	-
Street Lighting & Streetscape Improvements	7,500	52,500	7,500	52,500	60,000	52,500
Water Quality & Nutrient Removal	248,400	248,400	248,400	248,400	264,546	264,546
Total Highways	**$ 14,743,860**	**$ 14,149,635**	**$ 15,238,160**	**$ 12,817,660**	**$ 15,837,395**	**$ 13,549,895**
LAND CONSERVATION						
Agricultural Land Preservation Programs	4,166,361	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333
Rural Legacy Program	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000
Urban Legacy Program	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Total Land Conservation	**$ 9,466,361**	**$ 8,633,333**	**$ 8,633,333**	**$ 8,633,333**	**$ 8,633,333**	**$ 8,633,333**
MARINE						
St. Jerome Creek Maintenance Dredge	-	-	-	-	50,000	-
Total Marine	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ -**
PUBLIC FACILITIES						
ADRC Electronic Plumbing Control System	-	-	-	-	-	87,935
ADRC Installation of Saftety Psychiatric Beds	-	-	-	-	-	232,883
ADRC Physical Security Upgrades	-	-	-	-	-	412,817
Airport Improvements	1,284,210	1,137,875	8,600,000	6,000,000	7,600,000	-
Airport Innovation District Master Plan	-	-	-	-	514,500	-
Building Maintenance & Repairs - Critical	503,500	478,500	472,500	472,500	570,000	620,000
Building Maintenance & Repairs-Programmatic	467,500	467,500	467,500	528,000	481,000	490,000
Buses and Bus Facility	-	-	-	859,025	-	-
Charlotte Hall Library Renovations	300,000	-	5,579,450	-	-	-
College of Southern MD Building A Renovation	769,000	648,000	11,443,200	4,618,800	-	-
Fire and Rescue Revolving Loan Fund	-	-	-	700,000	200,000	-
Fire Department Water Supply Points	500,000	500,000	500,000	450,000	-	-
Health Department Lexington Park Space Needs	-	-	-	-	75,000	-
Health Department Renovations	-	366,395	-	3,594,385	-	24,187,560
HVAC Chiller Replacements	-	-	-	-	-	800,000
New Emergency Operations Center	-	-	-	-	3,806,455	21,565,000
Northern Senior Activity Center Pickleball Courts/Prk	-	-	-	140,900	1,437,005	-
Parking & Site Improvements	146,000	146,000	66,000	66,000	66,000	66,000
Public Administration Enterprise Software Upgrade	400,000	-	-	-	-	-
Sheriff's District 3 Office Security Upgrade	-	-	-	-	-	810,820
Sheriff's Evidence Storage	-	-	2,500,000	-	-	-
Sheriff's Headquarters Facility, Phase II	-	-	26,291,000	-	-	-
Total Public Facilities	**$ 4,370,210**	**$ 3,744,270**	**$ 55,919,650**	**$ 17,429,610**	**$ 14,749,960**	**$ 49,273,015**
PUBLIC LANDINGS						
Wicomico Shores Landing	249,000	-	-	-	-	-
Total Public Landings	**249,000**	**-**	**-**	**-**	**-**	**-**

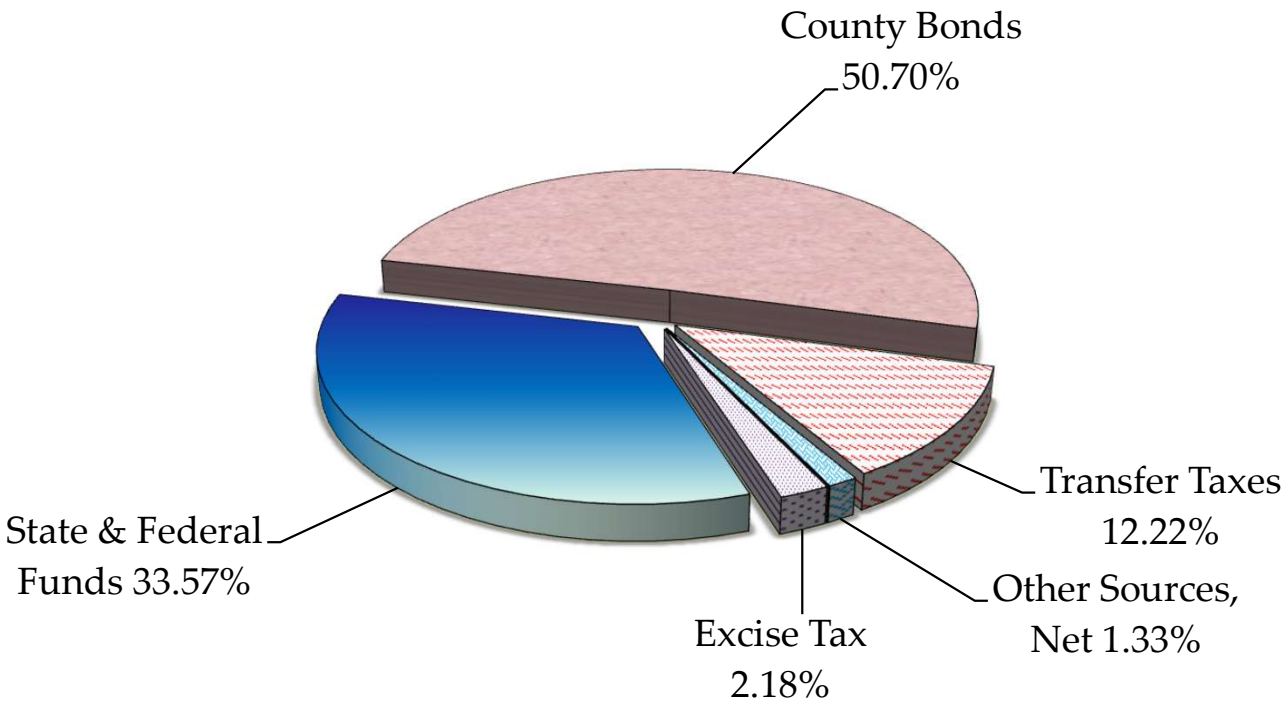
APPROVED 2026 CAPITAL BUDGET AND FY2027 TO FY2031 PLAN

CAPITAL PROJECT	FY2026 Total	Approved 5-Year Capital Plan FY2027 Total	FY2028 Total	FY2029 Total	FY2030 Total	FY2031 Total
RECREATION & PARKS						
Elms Beach Park Improvements	-	-	500,000	-	-	-
Myrtle Point Park	-	-	100,000	3,000,000	-	-
Park Land and Facility Acquisition	300,000	300,000	300,000	300,000	300,000	300,000
Park Planning Grant	25,000	25,000	25,000	25,000	25,000	25,000
Recreation Facility & Park Improvements	3,000,000	2,650,000	2,650,000	2,650,000	2,650,000	1,650,000
Shannon Farm Property	-	-	5,372,034	-	-	-
Snow Hill Park	1,000,000	-	-	65,000	-	65,000
Sports Complex Study	100,000	-	-	-	-	-
St. Clements Island Museum Renovation	460,500	-	-	-	-	-
Three Notch Trail - Phase Eight	-	-	-	5,100,000	-	-
Three Notch Trail - Phase Seven	3,730,083	-	-	-	-	-
YMCA - Great Mills	3,600,000	-	-	-	-	-
Total Recreation and Parks	**$ 12,215,583**	**$ 2,975,000**	**$ 8,947,034**	**$ 11,140,000**	**$ 2,975,000**	**$ 2,040,000**
SOLID WASTE						
Landfill and Convenience Center Maint and Repair	-	-	-	-	146,000	165,500
Recycling Improvements - Convenience Center	-	-	-	-	75,000	-
Valley Lee Convenience Center Improvement	-	-	-	-	170,600	-
Total Solid Waste	**$ -**	**$ -**	**$ -**	**$ -**	**$ 391,600**	**$ 165,500**
PUBLIC SCHOOLS						
Aging Schools Program	57,074	-	-	-	-	-
Benjamin Banneker ES Roof/HVAC Systemic Reno	-	-	40,000	-	1,877,000	11,667,000
Building Infrastructure - Critical	455,000	963,000	1,106,000	725,000	1,030,000	1,070,000
Building Infrastructure - Programmatic	1,711,000	389,000	698,000	817,000	365,000	953,000
Chopticon HS Multi Systemic Renovation	28,582,341	21,460,967	7,708,195	-	-	-
Dr. James A. Forrest Career & Technology Video Studio Renovation	-	25,000	-	60,000	258,000	-
Esperanza Middle School - Chillers/Controls	-	-	1,198,000	-	-	-
Green Holly ES Roof/HVAC Systemic Renovation	2,637,088	-	-	-	-	-
Leonardtown HS - HVAC Systemic Renovation	-	75,000	-	11,579,000	14,684,000	-
Leonardtown Middle School Roof/HVAC Systemic	-	-	-	40,000	-	13,668,200
Lexington Park ES Roof/HVAC Systemic Reno	40,000	-	6,229,000	6,455,000	-	-
Mechanicsville ES Roof/HVAC	-	-	-	40,000	-	5,303,000
Oakville ES Roof/HVAC	-	-	-	40,000	-	6,166,350
Relocatables for Various Sites	835,000	-	-	-	-	-
Ridge ES Roof/HVAC Systemic Renovation	40,000	-	3,520,000	4,210,000	-	-
Town Creek ES Roof Systemic Renovation	-	-	40,000	-	2,088,000	1,660,000
Total Public Schools	**$ 34,357,503**	**$ 22,912,967**	**$ 20,539,195**	**$ 23,966,000**	**$ 20,302,000**	**$ 40,487,550**
TOTAL	**$ 75,402,517**	**$ 52,415,205**	**$ 109,277,372**	**$ 73,986,603**	**$ 62,939,288**	**$ 114,149,293**

APPROVED 2026 CAPITAL BUDGET AND FY2027 TO FY2031 PLAN

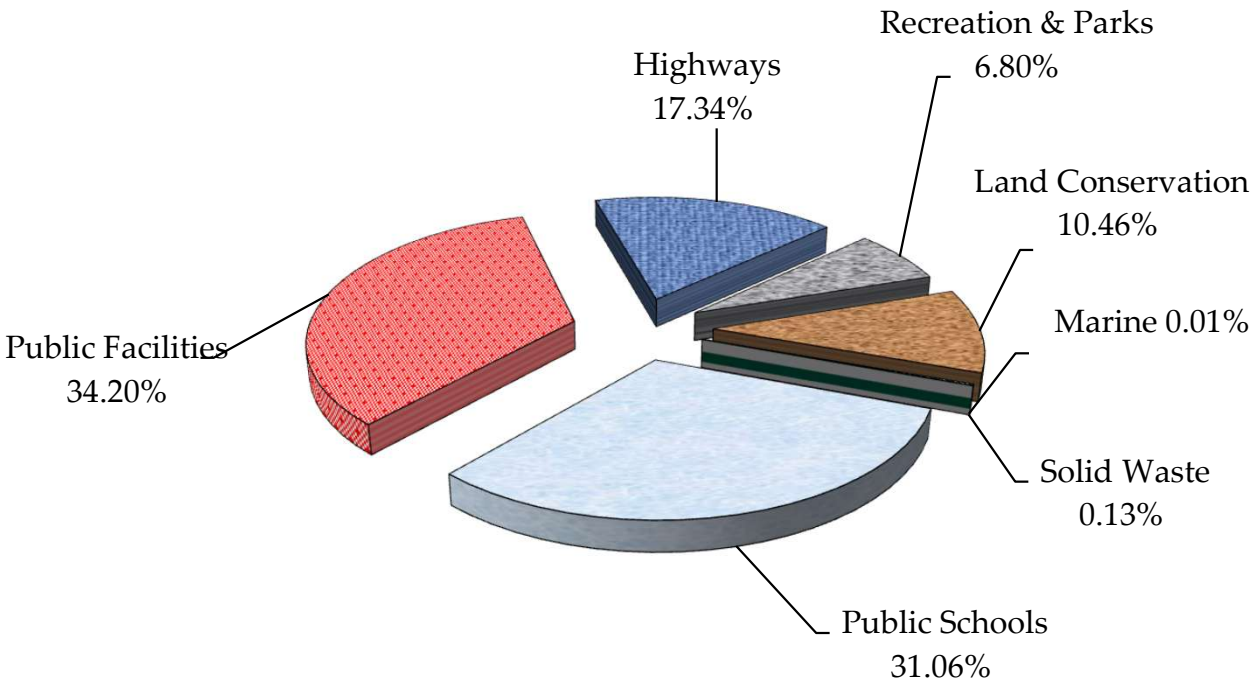
CAPITAL PROJECT	FY2026 Total	Approved 5-Year Capital Plan FY2027 Total	FY2028 Total	FY2029 Total	FY2030 Total	FY2031 Total
Capital Project Summary - By Type						
Highways	$ 14,743,860	$ 14,149,635	$ 15,238,160	$ 12,817,660	$ 15,837,395	$ 13,549,895
Land	9,466,361	8,633,333	8,633,333	8,633,333	8,633,333	8,633,333
Marine	-	-	-	-	50,000	-
Public Facilities	4,370,210	3,744,270	55,919,650	17,429,610	14,749,960	49,273,015
Recreation and Parks	12,215,583	2,975,000	8,947,034	11,140,000	2,975,000	2,040,000
Public Landing	249,000	-	-	-	-	-
Public Schools	34,357,503	22,912,967	20,539,195	23,966,000	20,302,000	40,487,550
Solid Waste	-	-	-	-	391,600	165,500
Total	**$ 75,402,517**	**$ 52,415,205**	**$ 109,277,372**	**$ 73,986,603**	**$ 62,939,288**	**$ 114,149,293**
Capital Project Summary - By Source of Funds						
Federal	$ 6,628,999	$ 3,647,000	$ 10,340,000	$ 12,080,000	$ 9,440,000	$ 2,600,000
State	22,834,974	16,246,120	26,485,562	20,975,100	11,565,000	25,194,550
Excise Tax - Schools	-	-	586,500	586,500	586,500	586,500
Excise Tax -Roads	-	-	467,250	467,250	467,250	467,250
Excise Tax - Parks	-	-	204,000	204,000	204,000	204,000
Excise Tax - Safety	-	-	3,242,250	242,250	242,250	242,250
Transfer Taxes	543,333	1,905,261	23,051,406	8,500,000	8,500,000	8,500,000
Ag/Recordation	740,000	740,000	740,000	740,000	740,000	740,000
Ag/Transfer	50,000	50,000	50,000	50,000	50,000	50,000
Forestation/Critical Area/Private	833,028	-	-	-	-	-
Pay-Go	-	-	500,000	620,000	380,000	-
Bonds	43,772,183	29,826,824	43,610,404	29,521,503	30,764,288	75,564,743
Total	**$ 75,402,517**	**$ 52,415,205**	**$ 109,277,372**	**$ 73,986,603**	**$ 62,939,288**	**$ 114,149,293**

FISCAL YEAR 2027 – FISCAL YEAR 2031
CAPITAL PLAN - FUNDING SOURCES



State & Federal Funding	$138,573,332
Local Funds:	
County Bonds	209,287,762
Transfer Taxes	50,456,667
Excise Taxes	9,000,000
Other Sources Recordation Fees/Agricultural Tax/Mitigation	5,450,000
Total	$412,767,761

FISCAL YEAR 2027 - FISCAL YEAR 2031
CAPITAL PLAN - PROJECTS



Public Facilities	$141,116,505
Public Schools	128,207,712
Highways	71,592,745
Land Conservation	43,166,665
Recreation & Parks	28,077,034
Solid Waste	557,100
Marine	50,000
Total	$412,767,761

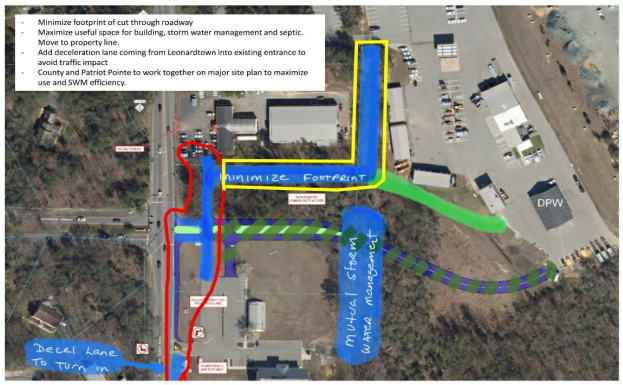
HIGHWAYS



Project Title	**Project Number**	**Classification**
4-Way Intersection MD4/Wildewood Parkway	HW-2105	Highways

Project Description

This project is created to facilitate a safer left turn situation into existing properties. The intersection improvement would enhance the MDOT project which creates a turn lane on MD4 from Wildewood Parkway to Old St. Andrews Church Road. The Left Turn Lane Project has been on hold at MDOT but is expected to restart design soon; however, MDOT has not announced an official re-start date. MDOT is proposing that a MOU be established to identify the County and State's responsibility/obligation on the project. MDOT offered to draft the MOU and incorporate the proposed 4-way intersection into the MD4 Left Turn Lane Design. The MOU is expected to list the County's monetary contribution. The adjacent landowners support that project. Exact cost sharing and responsibilities have not been determined nor has the MOU draft circulated. The County will have an agreement with the MDOT for coordinating the State MD4 Left Turn Lane Project and the 4-Way Intersection and a separate agreement with the Patriot Pointe,LLC for property right-of-way over the proposed county road alignment to the Landfill Parcel. Negotiations will be needed with the developer once MDOT and the County have the MOU in place. Requesting funds in 2030 but it is not clear whether the developer is donating land, trading lands, and/or offering a road design. The County should be prepared to coordinate the Left Turn and 4-way Intersection Projects.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget**	**5-Year Capital Plan**					**Balance to Complete**
			FY2026	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	
Engineering/Survey	110,000	50,000					60,000		
Land Acquisition	75,000						75,000		
Construction	1,000,000						1,000,000		
MGMT/Inspect	30,000						30,000		
Material Testing	5,000						5,000		
Utility Relocations	20,000						20,000		
Contingencies	80,000						80,000		
As-Built	10,000						10,000		
TOTAL COSTS	**1,330,000**	**50,000**					**1,280,000**		

Funding Schedule

BONDS	910,000						910,000		
TRANSFER TAXES	420,000	50,000					370,000		
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**1,330,000**	**50,000**					**1,280,000**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SWM and Road Maintenance					2,000	
TOTAL COSTS					**2,000**	

Project Title	**Project Number**	**Classification**
County Bridge Replacement & Repair	HW-2104	Highways

Project Description

Design, replace, rehabilitate, inspect, County Bridges throughout the County's Highway Maintenance Road Network. Project is created to cover bridge or bridge like structures that do not qualify for Federal Bridge Inspections due to the short span. Approved monies will be utilized to address the County's consultant recommendations for structural repair and maintenance based on their Bridge Inspection Reports. Repairs may include replacement of decking, safety railings, pilings, structural beams and bulkheads. Construction is anticipated for replacement/repair projects. Also, will require setting up a database by consultants of countywide culverts and their conditions to allow for annual programs to replace or repair those with highest priority as necessary. The Asset Management Division would maintain the database once created. NOTE: There are many bridge like structures that are the responsibility of the County to inspect and maintain. The "Assessment" Appropriation Phase is intended to create a benchmark or current status of all County Inspected Bridges. Large diameter culverts have been identified and are being scheduled for replacement using the rental contractor.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization , economic development , and environmental stewardship. P. 11-1.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Architect / Engineering									
Bridge Replacement Manor Road (Design Install)	662,500	662,500							
Bridge Replacement Busy Corner Rd (Design & Install)	632,500	632,500							
Inspection / Assessment of County Bridges (<20' Span Non-Federal)	369,510	204,000	27,000	27,000	27,000	27,000	28,755	28,755	
Cross Pipe Replacements (Pipes larger than 36" Dia)	6,837,500	2,240,000	750,000	750,000	750,000	750,000	798,750	798,750	
Other (Unanticipated and Equip Rental)									
Contingencies (10%)	609,750	150,000	75,000	75,000	75,000	75,000	79,875	79,875	
TOTAL COSTS	**9,111,760**	**3,889,000**	**852,000**	**852,000**	**852,000**	**852,000**	**907,380**	**907,380**	

Funding Schedule

BONDS	4,351,910	1,108,150	852,000	852,000	577,000		55,380	907,380	
TRANSFER TAXES	2,831,000	852,000			275,000	852,000	852,000		
PAY-GO	558,850	558,850							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS	1,370,000	1,370,000							
TOTAL FUNDS	**9,111,760**	**3,889,000**	**852,000**	**852,000**	**852,000**	**852,000**	**907,380**	**907,380**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
Personal Services Costs						
Supplies & Materials						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Culvert Replacement & Repair	HW-2205	Highways

Project Description

Design, replace, rehabilitate, inspect, line and/or upgrade deteriorated/inadequate culvert crossings and outfall channels throughout the County's Highway Maintenance road network. Project may also include the upgrade of failing or inadequate storm drain systems and eroded outfalls. Construction costs increase to account for a higher than anticipated number of replacement/repair projects. This project will also require setting up a database for the countywide culverts and their conditions to allow for yearly programs to replace or repair those with highest priority. Completion dates for culverts associated with streams will be impacted and are dependent upon MDE restrictions. Appropriation Phase Item "Construction/Repair" is intended for pipes along county roadways. New item "Construction/Repair of Cross-Pipes/Liner" is for the repair/replacement or additional pipes crossing a county road.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	659,020	328,000	54,000	54,000	54,000	54,000	57,510	57,510	
CONSTRUCTION/REPAIR	3,729,160	1,081,000	432,000	432,000	432,000	432,000	460,080	460,080	
ALL FAITH CHURCH ROAD	60,000	60,000							
Prior Approved Completed Projects									
ST JOHNS ROAD	448,000	448,000							
SEASIDE VIEW ROAD									
CONSTRUCTION/REPAIR OF CROSS-PIPES/LINER	539,020	208,000	54,000	54,000	54,000	54,000	57,510	57,510	
TOTAL COSTS	**5,435,200**	**2,125,000**	**540,000**	**540,000**	**540,000**	**540,000**	**575,100**	**575,100**	

Funding Schedule

BONDS	3,355,200	1,625,000	540,000	540,000	40,000		35,100	575,100	
TRANSFER TAXES	660,000				500,000		160,000		
PAY-GO	1,420,000	500,000				540,000	380,000		
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**5,435,200**	**2,125,000**	**540,000**	**540,000**	**540,000**	**540,000**	**575,100**	**575,100**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
SUPPLIES & MATERIALS						
UTILITIES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
FDR Boulevard (MD4 to Pegg Rd.)	HW-1202	Highways

Project Description

Construct 3.7 miles of a two lane residential access way from MD Route 4 to Pegg Road (NAS Patuxent River main gate) to help relieve congestion and reduce delays along the MD 235 corridor by providing an alternative means for residents to travel to and from shopping and work, especially in the Lexington Park Development district. Project could remove thousands of trips per day in portions of the MD 235 corridor. Right-of-way width needed is 80' to 100'. The Project will include a raised 8'-20' median with extensive use of traffic calming devices (i.e. narrow 10'-11' wide lanes and roundabouts), 5' pedestrian/6' bicycle accommodations, landscaping and decorative lighting. Phase 1 (First Colony Blvd. to MD 237) and Phase 2 (MD 246 to S. Shangri-La Drive) completed. Phase 3 (MD 237 to Pegg Rd.) for 1.8 miles will be separated into 2 sub-sections (3A and 3B). Phase 3 of the project also includes construction of the 10 foot wide Three Notch Trail. Property acquisition delays have pushed the construction out to FY 2024. FY2024 price increase added.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

Roadway maintenance costs are approx. $12.78 linear foot (Phase 3B 5,280 L.F. and $67,479). SWM maintenance at $4,260 per facility/year for Phase 3B (1 Facility) $4,260. Supplies/Materials estimated at $1,598 annually. Phase 3B costs for electricity for 113 LED SOW lights at $5.86 per light/month equates to $7,946 annually. TSM is $1,900/YR per SHA MOU.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	1,900,000	1,900,000							
LAND/ESM'T AQUISITION	6,308,772	6,308,772							
PH1-FIRST COLONY to M237	13,806,800	13,806,800							
PH3- MD237 to PEGG RD	19,355,053	19,355,053							
PH2-MD246 to SHANGRI LA DR	1,112,000	1,112,000							
WETLANDS MITIG/REFORESTATION	525,000	525,000							
UTILITY RELOCATION (7-15%)	2,741,638	2,741,638							
MATERIAL TESTING/ INSP (3%)	1,119,329	1,119,329							
CONSTRUCTION MGMT	755,000	755,000							
CONTINGENCIES (10%)	2,557,644	2,557,644							
TOTAL COSTS	**50,181,236**	**50,181,236**							

Funding Schedule

BONDS	37,154,738	37,154,738							
TRANSFER TAXES	275,200	275,200							
IMPACT FEES	4,907,905	4,907,905							
PAY-GO	459,340	459,340							
IMPACT FEES - SCHOOLS	6,839,053	6,839,053							
FEES IN LIEU/MITIGATION	545,000	545,000							
TOTAL FUNDS	**50,181,236**	**50,181,236**							

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SUPPLIES & MATERIALS (HIGHWAY DIVISION)	1,598					
UTILITIES (COUNTY HWYS ELECTRIC)	7,946					
HIGHWAY MAINTENANCE COSTS (CONTRACT SERVICES)	67,479					
STORMWATER MANAGEMENT MAINTENANCE COSTS (CONTRACT SERVICES)	4,260					
Traffic Signal Maintenance MOU (SHA)	1,900					
TOTAL COSTS	**83,183**					

Project Title	**Project Number**	**Classification**
Federal Bridge Replacement Program	HW-2106	Highways

Project Description

St. Mary's County currently has fourteen bridges in the Federal Bridge Replacement Program. The federal bridge program includes inspections, design, program management and construction funding for repair or replacement of bridges in the program. The program is administered by the State Highway Administration's Office of Structures on behalf of the federal government. The County contributes local coordination and a 20% share of funding. The program is driven by annual inspection reports and the bi-annual Structural Management Plan (SMP) based upon the reports. To qualify for construction funding of an individual bridge project, the SMP must identify the bridge structure as needing repair or replacement. The SMP not only documents the overall condition of a bridge structure, but also the timelines expected for any repair or replacement. The Cornfield Harbor Bridge was identified in 2018 as needing replacement and was placed on the SMP on 10-25-2021. The structure was built in 1970 and rehabilitated in 2008 with the replacement of the timber deck. The County and the State are finalizing a cost sharing agreement to replace the structure. Prior Approval includes $50,000 of FY2022 County funding to establish the project in advance of the cost share agreement. Based upon SHA's current estimate at the Preliminary Design phase, total project costs are estimated to be $2,066,000 to include a 20% contingency. The County share of the total cost is $453,200.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Planning/Design/Survey	200,000	200,000							
Permitting/NEPA	50,000	50,000							
Contingency (20%)	336,000	336,000							
Mobilization	60,000		60,000						
Demolition Cost	100,000		100,000						
Construction/Site Work	1,150,000		1,150,000						
Construction Services	120,000		120,000						
Utility Relocation	50,000		50,000						
TOTAL COSTS	**2,066,000**	**586,000**	**1,480,000**						

Funding Schedule

BONDS	403,200	107,200	296,000						
TRANSFER TAXES	50,000	50,000							
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS	1,612,800	428,800	1,184,000						
TOTAL FUNDS	**2,066,000**	**586,000**	**1,480,000**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Neighborhood Drainage Improvements and Rehabilitation	HW-2003	Highways

Project Description

Design and correct drainage deficiencies within the County. Will include MDE and SCD Permit acquisition. Project may include re-grading roadside channels, adding or increasing drainage pipe sizes, and redirecting runoff via overland flow or storm drain systems to an appropriate outfall location. Project could also include Storm Drain and Stormwater Management (SWM) infrastructure improvements to the larger, older subdivisions such as Discovery. Design consultant JMT prepared a regional stormwater management study in 1999 which identified subdivisions with drainage issues and now additional areas have been recognized by the implementation of the 311 program. The proposal for creating this project is in response to citizen complaints where detailed design work is necessary due to critical grading, slopes, and site limitations are present. Approved funds will be used to further assess drainage in communities throughout the County. Locations have been identified through the County Nuisance Flooding Plan inventory, mitigation sites include but are not limited to: Golden Beach Subdivision, St. Clements Shores, Tall Timbers, Green View Knolls (Belvoir Rd), Cecils Mill Subdivision, Hickory Hills Subdivision, Broadcreek Subdivision, as well as many other areas with either historical flooding or vulnerable locations to drainage issues.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic benefit, and environmental stewardship. P.11-1

Discussion of Operating Budget Impact

Stormwater Management maintenance needs.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ENGINEERING/SURVEY	1,409,750	950,000	75,000	75,000	75,000	75,000	79,875	79,875	
CONSTRUCTION	9,486,395	3,662,895	950,000	950,000	950,000	950,000	1,011,750	1,011,750	
PROPERTY/EASEMENT ACQU	100,000	100,000							
UTILITY RELOCATION	60,000	60,000							
CONTINGENCIES	90,000	90,000							
TOTAL COSTS	**11,146,145**	**4,862,895**	**1,025,000**	**1,025,000**	**1,025,000**	**1,025,000**	**1,091,625**	**1,091,625**	

Funding Schedule

BONDS	7,559,083	3,980,000	1,025,000	1,025,000	925,000		66,625	537,458	
TRANSFER TAXES	2,704,167				100,000	1,025,000	1,025,000	554,167	
PAY-GO	882,895	882,895							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**11,146,145**	**4,862,895**	**1,025,000**	**1,025,000**	**1,025,000**	**1,025,000**	**1,091,625**	**1,091,625**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SWM Maintenance	5,000					
TOTAL COSTS	**5,000**					

Project Title	**Project Number**	**Classification**
Retrofit Sidewalk Program	HW-2103	Highways

Project Description

This project is created as a consolidation of multiple existing projects of sidewalk retrofit activities. Installation of new sidewalks in warranted locations along County roads and at County facilities; retrofit of existing sidewalks and ramps to comply with Americans with Disabilities (ADA) requirements, and major repairs of existing failed sidewalks. Includes compliance studies, design of improvements, update of transition plan, field inventory, GIS database, and post construction certification. Projects listed but not limited to the following: Buck Hewitt Road - North, South Shangri-La, Willows Road, Wildewood Blvd, Pegg Road, Westbury Blvd, MD235 repairs, and upgrades due to the road (mill and overlay) program. Three Notch Trail Signal Beacons upgrades. Adding mapping and CityWorks data collection along with sidewalk inspection for all walks to identify areas in need of maintenance/repair/retrofit/replacement (i.e. cracked or heaved sections).



Compliance With Comprehensive Plan Section

11.5.2.A.i Construct sidewalk networks between neighborhoods, schools, parks, and other activity nodes / centers. P. 11-10

Discussion of Operating Budget Impact

SWM Maintenance needed.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ASSESSMENT	20,000	20,000							
ENGINEERING/SURVEY	486,900	309,000	27,000	27,000	30,000	30,000	31,950	31,950	
LAND ACQUISITION	75,000	75,000							
CONSTRUCTION	5,806,164	2,454,664	540,000	540,000	550,000	550,000	585,750	585,750	
MGMT/INSPECT	163,150	132,500	5,000	5,000	5,000	5,000	5,325	5,325	
MATERIAL TESTING	30,060	16,820	2,160	2,160	2,160	2,160	2,300	2,300	
UTILITY RELOCATION	270,000	270,000							
CONTINGENCIES	75,000	75,000							
AS-BUILT	15,000	15,000							
TOTAL COSTS	**6,941,274**	**3,367,984**	**574,160**	**574,160**	**587,160**	**587,160**	**625,325**	**625,325**	

Funding Schedule

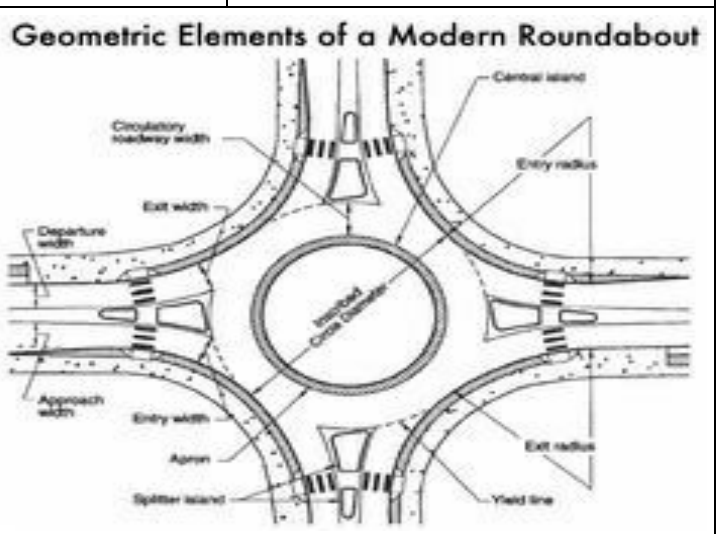
BONDS	1,875,970	77,000	574,160	574,160	287,160		38,165	325,325	
TRANSFER TAXES	3,858,170	2,083,850			300,000	587,160	587,160	300,000	
PAY-GO	507,017	507,017							
EXCISE TAX	440,995	440,995							
STATE FUNDS	259,122	259,122							
FEDERAL FUNDS									
TOTAL FUNDS	**6,941,274**	**3,367,984**	**574,160**	**574,160**	**587,160**	**587,160**	**625,325**	**625,325**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
OTHER (ROADWAY MAINTENANCE COST)	4,500	4,750				
TOTAL COSTS	**4,500**	**4,750**				

Project Title	**Project Number**	**Classification**
Roadway & Safety Improvements	HW-2101	Highways

Project Description

This project addresses a prioritized listing of existing County maintained roadways that are recommended for overlay, modified seal, shoulder improvements, and widening to meet the minimum eighteen (18) foot width requirement or are in need of extensive base repairs prior to overlay. Improve alignments of roads, removal of roadside hazards, earthwork operations, sight distance improvements, intersection safety/capacity improvements, guardrail installation/upgrade, utility relocations, extending the length of drainage culverts etc., to reduce the potential and severity of roadway run-off and collisions. Traffic calming, installation of special traffic control devices, and intersection improvements to improve safety and the quality of life in neighborhoods. Improvements include addressing traffic safety issues in areas where higher bicycle/horse carriage volumes have been observed, and to address the need for improved pedestrian/bicycle access. Studies of intersections Golden Beach/All Faith and Wildewood Prky/Blvd came with recommendations of RABs. Pedestrian travel will be accommodated in the design of WW Prwy/Blvd. Roundabout Appropriation added. Widening Appropriation added-sub-standard roads are the intended recipient. Sheriff Office identified the need to improve the St Johns Rd/Sandy Bottom Rd intersection. Higher traffic flows have been noticed since the Wildewood connection tied to Lawrence Hayden. Evaluating a roundabout at FDR/First Colony Blvd, Triangle/Golden Beach, Tulagi/Shangri-La, & Pegg/Westbury.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

Facilities constructed for the new roundabouts will require maintenance. The size of the facility and impact to operating has been estimated.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ASPHALT OVERLAY	54,780,000	18,000,000	6,000,000	6,000,000	6,000,000	6,000,000	6,390,000	6,390,000	
ARCHITECT/ENGINEERING	909,820	551,800	81,000	54,000	54,000	54,000	57,510	57,510	
CONTRUCTION/SURFACING	10,837,384	6,698,500	486,000	486,000	766,800	766,800	816,642	816,642	
GUARDRAIL ENDTREATMENTS	1,038,040	376,000	108,000	108,000	108,000	108,000	115,020	115,020	
CRACKSEALING	669,750	210,000	75,000	75,000	75,000	75,000	79,875	79,875	
OTHER(unanticipated and equipment rental)	1,185,844	457,600	118,800	118,800	118,800	118,800	126,522	126,522	
LAND ACQUISTION	2,219,500	316,000	108,000	350,000	350,000	350,000	372,750	372,750	
ROUNDABOUT CONSTRUCTION	13,200,000	3,700,000	2,500,000		1,500,000	1,500,000	2,500,000	1,500,000	
ROAD WIDENING	1,467,060	474,000	162,000	162,000	162,000	162,000	172,530	172,530	
Design for Intersection Improvement	3,673,140	1,356,000	378,000	378,000	378,000	378,000	402,570	402,570	
TOTAL COSTS	**89,980,538**	**32,139,900**	**10,016,800**	**7,731,800**	**9,512,600**	**9,512,600**	**11,033,419**	**10,033,419**	

Funding Schedule

BONDS	62,177,059	18,557,685	10,016,800	7,731,800	4,545,350	6,210,593	7,548,662	7,566,169	
TRANSFER TAXES	20,801,721	8,949,457			4,000,000	2,834,757	3,017,507	2,000,000	
PAY-GO	4,475,669	3,975,669			500,000				
EXCISE TAX	2,526,089	657,089			467,250	467,250	467,250	467,250	
FEDERAL FUNDS									
TOTAL FUNDS	**89,980,538**	**32,139,900**	**10,016,800**	**7,731,800**	**9,512,600**	**9,512,600**	**11,033,419**	**10,033,419**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SWM Maintenance		1,000		1,000		
TOTAL COSTS		**1,000**		**1,000**		

Project Title	**Project Number**	**Classification**
Southampton Neighborhood Revitalization	HW-2001	Highways

Project Description

Project includes the infrastructure improvements to the Southampton Subdivision in conjunction with preservation and revitalization efforts in the immediate area, which will provide new and/or reconstructed infrastructure (storm drainage and street improvements) for over 6,700 linear feet of existing roadways where substandard, deteriorated, or no infrastructure exists. Upgrades include approximately 6,715 linear feet of roadways that are anticipated to be designed at one time, but constructed in several phases. Reconstruction costs for the rehabilitation work are based on experience with the Patuxent Park Neighborhood Preservation Program project. Phase 1 includes a portion of Lincoln Avenue and Southampton Drive, Bristol Avenue, and Windsor Drive (2,165 lineal feet) with construction funding in FY2023. Phase 2 includes a portion of Lincoln Avenue and Southampton Drive, Cambridge Avenue, Brighton Avenue (2,364 lineal feet) with construction funding in FY2026. Phase 3 includes a portion of Lincoln Avenue and Thurman Davis Lane (2,186 lineal feet) with construction funding in FY2028. Due to narrow road right-of-way widths (30' wide) on most streets, additional property acquisition for fee/easement areas may be needed as ex. curb and sidewalks are located on many properties along the roadways. Following the completion of design, additional property acquisition for Phase 1 will begin in FY2024 with construction to start at the end of FY2025 or beginning of FY2026.



Compliance With Comprehensive Plan Section

11.3.2.A Provide safe, efficient, economical roads which support community revitalization, economic development, and environmental stewardship. P. 11-1

Discussion of Operating Budget Impact

There will be an undefined savings in road maintenance costs due to a reduction in repairs to the substandard roadway features. The savings will be partially offset by an increase in maintenance of stormwater management devices/facilities estimated at approx. $15,000 annually for Phase 1. Phase 2 & 3 SWM maintenance est. $5,000 each phase.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ENGINEERING/SURVEY (3 PHASES)	725,220	725,220							
CONSTRUCTION	6,949,125	2,143,350		2,550,775	2,255,000				
UTILITY RELOCATION (7%)	481,395	136,395		345,000					
MATERIAL TESTING/INSPECTION (3%)	130,155	58,455		35,000	36,700				
CONTINGENCIES(10%)	214,335	214,335							
PROPERTY/EASEMENT ACQUISITION	300,000	300,000							
CONSTRUCTION MANAGEMENT	538,800	170,000		195,000	173,800				
TOTAL COSTS	**9,339,030**	**3,747,755**		**3,125,775**	**2,465,500**				
Funding Schedule									
BONDS	6,406,495	815,220		3,125,775	2,465,500				
TRANSFER TAXES	1,523,681	1,523,681							
PAY-GO	1,408,854	1,408,854							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**9,339,030**	**3,747,755**		**3,125,775**	**2,465,500**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE &EQUIPMENT						
SWM MAINTENANCE		15,000	5,000	5,000		
TOTAL COSTS		**15,000**	**5,000**	**5,000**		

Project Title	**Project Number**	**Classification**
Street Lighting & Streetscape Improvements	HW-2204	Highways

Project Description

Provide and conduct major maintenance of neighborhood safety /security lighting, street tree plantings, and other streetscape improvements (street trees, sidewalk benches, crosswalk pavers, specialized signage etc.) along designated County roadways and in established priority funding areas, Village / Town Centers, Development Districts and approved Master Plans (i.e. Lexington Park). Project may also include the development of public/private partnerships for streetscape improvements by the Department of Economic Development. Address priority safety / security lighting needs along County roadways as identified by citizen requests, Sheriff patrols, traffic studies, and the Local Roadway Safety Plan (LRSP Resolution No. 2023-14) modeled after part of the new MDOT highway safety campaign "Zero Deaths Maryland" to help improve public safety and deter criminal activity. Retrofit existing County maintained street lighting to LED. Lighting projects are usually installed and billed by SMECO, on an individual basis. Includes existing FDR Boulevard sidewalk widening (10' wide to connect to the Three Notch Trail Ph 7). FDR from MD 235 to MD 4 does not have street lighting currently. Includes globe change-out for existing lights on FDR. Estimated 24 lights on FDR to produce bills by FY2025. The cost for streetlighting can vary with location but generally estimated at $2,800 per post installed.



Compliance With Comprehensive Plan Section

9.1.1.D Revitalize established business and commercial centers in designated growth areas. P. 9-7

Discussion of Operating Budget Impact

Cost for electric service and maintenance is approximately $19-$20 per light per month. For LED 80 Watt retrofits, the operating cost is only about $4.50 per light per month

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	82,500	7,500	7,500		7,500		60,000		
LAND ACQUISITION	150,000	150,000							
CONSTRUCTION	1,170,000	1,012,500		52,500		52,500		52,500	
DEMOLITION									
INSPECTION									
UTILITIES									
EQUIPMENT									
OTHER									
TOTAL COSTS	**1,402,500**	**1,170,000**	**7,500**	**52,500**	**7,500**	**52,500**	**60,000**	**52,500**	

Funding Schedule

BONDS	657,750	485,250	7,500	52,500		52,500	60,000		
TRANSFER TAXES	277,500	217,500			7,500			52,500	
PAY-GO									
EXCISE TAX	467,250	467,250							
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**1,402,500**	**1,170,000**	**7,500**	**52,500**	**7,500**	**52,500**	**60,000**	**52,500**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES (electric)	6,000		8,000		10,000	
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS	**6,000**		**8,000**		**10,000**	

Project Title	**Project Number**	**Classification**
Water Quality & Nutrient Removal	HW-2108	Highways

Project Description

Project is focused on impending Watershed Implementation & Management efforts that include; stormwater management retrofit efforts, potential Municipal Separate Storm Sewer System (MS4), National Pollutant Discharge Elimination System (NPDES) creditable practices that may be required to ensure that County meets its current MS4 commitments, and support for creditable shoreline, stream restoration or wetland type projects with grant funding potential. These efforts all provide County watershed benefits as well as to ensure MS4 Permit compliance. Recommending that funds be aligned with the MS4 Permit Cycle. The current permit has been extended, with the Year 6 reporting due at the end of October. The associated design and construction funds are based on the requirement of maintaining a 20% impervious cover treatment credit. Continued planning for restoration implementation beyond 2025 in ongoing. The Maryland Department of Environment (MDE) recommends the County should plan for additional restoration equivalent to 10% of the current baseline by 2030 to account for future increased treatment permit requirements, associated increased construction funding may be necessary.



Compliance With Comprehensive Plan Section

7.9.1.A.i Develop a comprehensive water quality protection framework for both point and nonpoint sources of pollution. P.7-30.

Discussion of Operating Budget Impact

Operational impacts include funding for MS4 data management and compliance assessment to support reporting functions, on-demand tasking for emergent issues related to manpower support and potential testing requirements for water quality management practices and funding to address annual maintenance activities for the previous year's completed projects.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	483,412	284,800	32,400	32,400	32,400	32,400	34,506	34,506	
GIS IMPLEMENTATION/ANALYSIS									
CONSTRUCTION									
TMDL IDENTIFICATION									
DISCHARGE CHARACTERIZATION									
MANAGEMENT PROGRAM									
PHASE 2 WIP RETROFIT CONSTRUCTION	2,766,080	1,442,000	216,000	216,000	216,000	216,000	230,040	230,040	
TOTAL COSTS	**3,249,492**	**1,726,800**	**248,400**	**248,400**	**248,400**	**248,400**	**264,546**	**264,546**	

Funding Schedule

BONDS	1,333,525		248,400	248,400	59,233	248,400	264,546	264,546	
TRANSFER TAXES	1,915,967	1,726,800			189,167				
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**3,249,492**	**1,726,800**	**248,400**	**248,400**	**248,400**	**248,400**	**264,546**	**264,546**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
OTHER						
TOTAL COSTS						

LAND CONSERVATION



Project Title	**Project Number**	**Classification**
MD Agricultural Land Preservation Foundation	AP-2301	Land Conservation

Project Description

Dedicated funding sources for all agriculture land preservation programs come from the agriculture transfer tax, local transfer tax, a portion of the County Recordation Tax ($.35 of every $4.00 collected), Transfer of Development Rights Fee-In-Lieu, and Forest Conservation Fee-In-Lieu funds. The following programs are funded through this CIP utilizing the actual collections of these funding sources. Updated to show General Allotment State Funding. Forest Conservation Fee-In-Lieu added to FY2026 is $599,720; TDR Fee-In-Lieu added to FY2026 is $233,308 for a total of $833,028. A. The County provides matching funds for the Maryland Agriculture Land Preservation Foundation Program easement acquisition and may fund the administration, incidentals, and compliance costs associated with easement acquisition. Each year the Maryland Agricultural Land Preservation Foundation (MALPF) requests the amount of matching funds the County has available to commit to the MALPF program. The State has a general allotted amount of $658,380 available to every County. In the matching funds program, for every dollar the County allocates, the State matches it with $1.50 up to a maximum of $2,000,000. When the State provides this level of matching funds and there is a demand for the program the County expects to continue to provide the maximum amount of matching funds to leverage the most state dollars. B. The County also provides matching funds for the Rural Legacy Program through CIP AP-2302.



Compliance With Comprehensive Plan Section

5.14.1 Preserve available agricultural and rural resource areas. P. 5-26

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
EASEMENT ACQUISITION	30,833,025	9,999,999	4,166,361	3,333,333	3,333,333	3,333,333	3,333,333	3,333,333	
LAND ACQUISITIONS									
CONSULTING									
INSPECTION									
TOTAL COSTS	**30,833,025**	**9,999,999**	**4,166,361**	**3,333,333**	**3,333,333**	**3,333,333**	**3,333,333**	**3,333,333**	

Funding Schedule

BONDS	388,072		100,000	288,072					
TRANSFER TAXES	4,501,925	1,629,999	443,333	255,261	543,333	543,333	543,333	543,333	
AG/RECORDATION	6,670,000	2,230,000	740,000	740,000	740,000	740,000	740,000	740,000	
AG/TRANSFER	440,000	140,000	50,000	50,000	50,000	50,000	50,000	50,000	
STATE FUNDS	10,800,000	3,600,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	
OTHER SOURCES	833,028		833,028						
GENERAL ALLOTMENT STATE	7,200,000	2,400,000	800,000	800,000	800,000	800,000	800,000	800,000	
CIGARETTT RESTITUTION									
TOTAL FUNDS	**30,833,025**	**9,999,999**	**4,166,361**	**3,333,333**	**3,333,333**	**3,333,333**	**3,333,333**	**3,333,333**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Rural Legacy Program	AP-2302	Land Conservation

Project Description

Dedicated funding sources for all agriculture land preservation programs come from the agriculture transfer tax, local transfer tax, a portion of the County Recordation Tax ($.35 of every $4.00 collected), Transfer of Development Rights Fee-In-Lieu, and Forest Conservation Fee-In-Lieu funds. The following programs are funded through this CIP utilizing the actual collections of these funding sources. A). The County provides matching funds for the Rural Legacy Program. Southern Maryland Resource & Conservation Development (RC&D), United States Navy, Maryland Department of Natural Resources and St. Mary's County Government are co-sponsors of the Rural Legacy project in the Mattapany Rural Legacy Area. St. Mary's County has prioritized funding for the Mattapany Rural Legacy Area (RLA). The Patuxent Tidewater Land Trust (PTLT), Maryland Department of Natural Resources and St. Mary's County Government are co-sponsors of the Rural Legacy project in the Huntersville Rural Legacy Area; B). The County provides matching funds for Rural Legacy Program easement acquisition and may fund the administration, incidentals, and compliance costs associated with easement acquisition. DNR provides funds for easement acquisition and for the administration, incidentals, and compliance cost, and REPI provides matching funds for easement acquisition. Easements are held in perpetuity; C). The County also provides matching funds for the Maryland Agriculture Land Preservation Foundation Program through CIP AP-2302.



Compliance With Comprehensive Plan Section

5.14.1 Preserve available agricultural and rural resource areas. P. 5-26

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
EASEMENT ACQUISITION	37,800,000	12,600,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	
LAND ACQUISITION									
CONSULTING									
INSPECTION									
TOTAL COSTS	**37,800,000**	**12,600,000**	**4,200,000**	**4,200,000**	**4,200,000**	**4,200,000**	**4,200,000**	**4,200,000**	

Funding Schedule

BONDS	1,050,000		1,050,000						
TRANSFER TAXES	8,400,000	3,150,000		1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	
AG/RECORDATION									
AG/TRANSFER									
CIGARETTE RESTITUTION									
STATE FUNDS	9,450,000	3,150,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	
FEDERAL FUNDS	18,900,000	6,300,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	
TOTAL FUNDS	**37,800,000**	**12,600,000**	**4,200,000**	**4,200,000**	**4,200,000**	**4,200,000**	**4,200,000**	**4,200,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
UTILITIES						
FURNITURE						
OTHER						
SUPPLIES & MATERIALS						
CONTRACTED SERVICES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Urban Legacy Program	AP-2603	Land Conservation

Project Description

New development on undeveloped land in the AICUZ threatens encroachment near Patuxent Naval Air Station (PNAS). The Department of Defense (DoD) established a Readiness & Environmental Protection Integration (REPI) Program for the DoD and its partners to protect its installations, ranges, airspace, and nearby habitats, and to prevent restrictions or costly & inadequate training & testing alternatives. Use of REPI funding typically requires 50% match funding from a non-Federal source. DoD works through REPI with state and local governments, conservation organizations, and willing landowners to address these challenges to the military mission and maintain the viability of DoD installations and ranges. REPI could spend funds to purchase development rights and preserve parcels in designated growth areas near PNAS if the County created a program to provide the necessary matching funds. This proposed County Urban Legacy Program, modeled on the MD's Rural Legacy Program, would fund a County land preservation program within undeveloped urban areas that fall within the AICUZ and the Atlantic Test Range (ATR) zone. Local program administration would use a third-party non-profit land trust to seek landowners to participate, negotiate contracts, provide/process easement documentation and reports required by DOD, and to co-hold and manage easements with the Navy. County funds would be used to match up the 50% cost for REPI easement acquisition and to fund the administration, Incidentals & compliance costs.



Compliance With Comprehensive Plan Section

4.5.4.B.vii Encroachment Partnering. Work with the Navy to identify and mitigate all forms of encroachment that may potentially impact base operations.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Easement Acquisition	6,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Administrative & Compliance Fee	600,000		100,000	100,000	100,000	100,000	100,000	100,000	
TOTAL COSTS	**6,600,000**		**1,100,000**	**1,100,000**	**1,100,000**	**1,100,000**	**1,100,000**	**1,100,000**	

Funding Schedule

BONDS	1,200,000		600,000					600,000	
TRANSFER TAXES	2,400,000			600,000	600,000	600,000	600,000		
AG/RECORDATION									
AG/TRANSFER									
STATE FUNDS									
FEDERAL FUNDS	3,000,000		500,000	500,000	500,000	500,000	500,000	500,000	
TOTAL FUNDS	**6,600,000**		**1,100,000**	**1,100,000**	**1,100,000**	**1,100,000**	**1,100,000**	**1,100,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

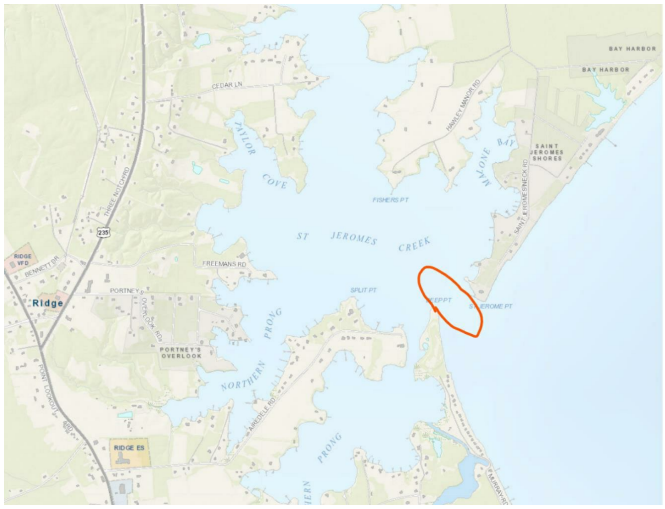
MARINE



Project Title	**Project Number**	**Classification**
St Jerome Creek Maintenance Dredge	MA-3001	Marine

Project Description

The evaluation of the Dredge Material Placement (DMP) site for the Army Corps of Engineers dredging of the Federal Navigation Channel at St. Jerome's Creek. Projected contract for dredging St. Jerome's Creek Southern Prong channel to use the DMP site. An area within the Southern Prong has shoaled since the prior dredge. The depth at low tide can be as low as 1.5' and at extreme low tide it is < than 1'. Shoaling in the area makes safe passage for the vessels difficult, if not impossible. This waterway is used as a Harbor of Refuge. It is the only refuge on the Western Shore from Lake Canoy/Point Lookout Creek on the Potomac River to Solomon's Island on the Patuxent (26-mile stretch of shoreline) and is under the Safe Harbor Act. Dredging in this area will allow for the continued safe passage of the vessels, particularly the Water Rescue Operations out of Ridge Fire and Rescue and Tow Boat. A. The easement and DMP site are established but the volume of material to store has yet to be determined. B. Project cost has yet to be determined but base the cost on prior dredges of this creek. $337,000 estimated. C. Reimbursed via the State Waterway Improvement Fund based on the Department of Natural Resources Need and Feasibility Report has not been completed. D. A Waterway Improvement Project Request Form cannot be submitted until bathymetric survey has been completed. F. The Board of County Commissioners have approved dredge projects of this channel in the past.



Compliance With Comprehensive Plan Section

Accommodate and promote fishing, boating, sailing and other water oriented recreational activities by county residents, visitors, and commercial fishermen.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Construction	337,000								337,000
Engineering	50,000						50,000		
TOTAL COSTS	**387,000**						**50,000**		**337,000**

Funding Schedule

BONDS	387,000						50,000		337,000
TRANSFER TAXES									
PAY-GO									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**387,000**						**50,000**		**337,000**

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

PUBLIC FACILITIES



Project Title	**Project Number**	**Classification**
ADRC Electronic Plumbing Control System	PF-3101	Public Facilities

Project Description

The Sheriff's Office Corrections Division staff need to individually isolate the water service to housing area cells. This capability would allow the staff to minimize the hazard of flooding caused by intentional damage inflicted by the occupant. Electronic control capability also allows for greater conservation of water use and prevents the transmission of communicable diseases due to fixture overflow. The amount of staff time to clean up after an overflow would be greatly reduced. The Corrections Division has obtained quotes for such a system for four of the housing areas in the Adult Detention and Rehabilitation Center. The costs indicated have been escalated at 3% from 2024 to 2030 (FY2031) as a new capital project for Year 6 according to the budget instructions. Individual line items are included for each housing unit for phasing considerations. Housing Area B: $15,466 Housing Area C: $19,038 Housing Area D: $16,735 Housing Area E: $18,900 92 total flush valve units



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Housing Area B	18,467							18,467	
Housing Area C	22,732							22,732	
Housing Area D	19,982							19,982	
Housing Area E	22,567							22,567	
Contingency (5% Overall)	4,187							4,187	
TOTAL COSTS	**87,935**							**87,935**	

Funding Schedule

BONDS	87,935							87,935	
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**87,935**							**87,935**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
ADRC Installation of Safety Psychiatric Beds	PF-3102	Public Facilities

Project Description

The Sheriff's Office Corrections Division staff has identified the current bunks in housing areas as potential suicide risk. The newest bunks designed for a correctional institution are one-piece construction that meet national and State fire codes, have a pick-proof perimeter sealant that forms an impenetrable barrier, have no exposed fasteners and no space for concealment. The Corrections Division has obtained quotes in the amount of $185,748 for such a bunk system for four of the housing areas in the Adult Detention and Rehabilitation Center. The cost indicated has been escalated at 3% from 2024 to 2030 (FY2031) as a new capital project for Year 6 according to the budget instructions.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Safety Bunks Installed	221,793							221,793	
Contingency (5% Overall)	11,090							11,090	
TOTAL COSTS	**232,883**							**232,883**	

Funding Schedule

BONDS	232,883							232,883	
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**232,883**							**232,883**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
ADRC Physical Security Upgrades	PF-3103	Public Facilities

Project Description

The Sheriff's Office Corrections Division staff has identified the need to enhance physical security measures for the Adult Detention and Rehabilitation Center. The exterior doors to the public lobby have been in service since 1989 and have been repaired numerous times and require replacement. The intended areas for new upgrades are as follows: - A ballistic-rated door and storefront public entrance in the Lobby area to protect access to the Video Visitation area, the Employee Weapons Area, and the Attorney/Client Conference Area. Two sets of doors and storefront. 2024 Estimate $172,910. - A ballistic-rated door and storefront separating the lobby area from the Administrative Division office spaces. 2024 Estimate $64,661. - A ballistic-rated door and storefront at the Work Incentive entrance. 2024 Estimate $91,693. The Corrections Division has obtained quotes in the amounts indicated for each work area. The cost indicated below in the Appropriation Phase has been escalated at 3% from 2024 to 2030 (FY2031) as a new capital project for Year 6 according to the budget instructions.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Public Entrance / Lobby Area	206,464							206,464	
Lobby Area / Admin Offices	77,209							77,209	
Work Incentive Entrance	109,486							109,486	
Contingency (Overall 5%)	19,658							19,658	
TOTAL COSTS	**412,817**							**412,817**	

Funding Schedule

BONDS	412,817							412,817	
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**412,817**							**412,817**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Airport Improvements	PF-1809	Public Facilities

Project Description

The St. Mary's County Regional Airport project provides the airfield improvements identified in the Airport Master Plan to meet the current FAA standards for the Airport Reference Code (ARC) B-II (large). The current ARC is B-II (small). The change will allow larger aircraft to access the airfield. Under this project, the existing parallel taxiway will be relocated to provide the 240-ft separation to address wingspan criteria. This project will also extend the existing 4,150-ft runway by 1,200-ft to a new overall length of 5,350-ft to address approach speed criteria. State of Maryland will only match for construction costs; design and construction management will not be funded by the State until further notice. FY2026 funding includes $500,000 for the Airport Master Plan and Airport Layout Plan update, $500,000 for maintenance and repair projects. FY2027 includes $457,875 Runway Rehabilitation (Design) (FAA $540,000 and local $60,0000), $80,000 Access & Security Improvements (Design)(FAA $72,000 and local $8,000)



Compliance With Comprehensive Plan Section

11.4.4.A.i Continue to support the expansion of the airport. P. 11-7

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT / ENGINEERING	2,454,560	774,560		680,000	400,000	600,000			
PLANNING / SURVEY/ PLATS	1,577,932	620,057	500,000	457,875					
CONST. MGMT & INSPECTIONS	2,175,000	575,000			600,000	400,000	600,000		
OBSTRUCTION REMOVAL									
CONSTRUCTION - AIRFIELD	34,467,062	20,467,062			7,000,000		7,000,000		
CONSTRUCTION - HANGARS / BLDGS	1,570,000	1,570,000							
CONSTRUCTION - ROADS	3,000,000	3,000,000							
CONSTRUCTION - APRON & RAMP	5,462,626	462,626				5,000,000			
CONSTRUCTION - UTILITY & SITE	390,870	390,870							
MAINTENANCE & REPAIR	2,090,000	1,590,000	500,000						
ACCESS & SECURITY	600,000				600,000				
LAND ACQUISITION	284,210		284,210						
TOTAL COSTS	**54,072,260**	**29,450,175**	**1,284,210**	**1,137,875**	**8,600,000**	**6,000,000**	**7,600,000**		

Funding Schedule

BONDS	7,689,856	5,819,770	539,211	90,875	480,000	350,000	410,000		
TRANSFER TAXES	3,774,257	3,774,257							
PAY-GO	681,527	681,527							
EXCISE TAX									
STATE FUNDS	1,566,713	586,713			380,000	250,000	350,000		
FEDERAL FUNDS	40,359,907	18,587,908	744,999	1,047,000	7,740,000	5,400,000	6,840,000		
OTHER SOURCES									
TOTAL FUNDS	**54,072,260**	**29,450,175**	**1,284,210**	**1,137,875**	**8,600,000**	**6,000,000**	**7,600,000**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
UTILITIES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Airport Innovation District Master Plan	PF-3001	Public Facilities

Project Description

The St. Mary's County Innovation District Master Plan has been developed as a series of interconnected, walkable neighborhoods linked by a network of walking and biking paths in the vicinity of the St. Mary's County Regional Airport. In support of the airport, the Innovation District should have a unified and recognizable identity and increase visibility and improve the interface with MD235. The indicated costs represent additional planning costs, as well as acoustical improvements for the terminal building, sidewalk along Aviation Drive and wayfinding signage.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
PLANNING	75,000						75,000		
ACOUSTICAL IMPROVEMENTS	50,000						50,000		
WAYFINDING SIGNAGE	150,000						150,000		
SIDEWALKS	239,500						239,500		
TOTAL COSTS	**514,500**						**514,500**		

Funding Schedule

BONDS	514,500						514,500		
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**514,500**						**514,500**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Building Maintenance and Repair Projects - Critical	PF-2607	Public Facilities

Project Description

This program provides funds for major equipment replacement, deferred maintenance & repair projects, system upgrades and critical maintenance and major repair items to include: building envelope, mechanical, electrical, HVAC, roofing, alarm, and security systems. Projects typically require minimal use of architect/ engineering design services. FY2023 Lex Pk. Library 3 Oaks Shelter and Arnold Building complete roof replacements, Courthouse EPDM roof replacement, Masonry point-up and partial EPDM roof replacement at the Board of Elections. FY2024 Potomac roof replacement, Armory window replacements, to include historic preservation requirements, Masonry point up at multiple locations, Multiple facility HVAC smaller spilt unit replacements. FY2025 Windows & doors replacement at the Arnold Bldg., Arnold Bldg. fire alarm system, HVAC upgrades multiple facilities Leonard Hall School TPO roof replacement, Complete upgrade/replacement fire alarm system, mid-year minor remodel needs. FY2026 HVAC Unit replacements multiple facilities, Alcohol Board roof replacement, mid-year minor remodel needs. FY2027 & FY2028 Evaluate next round of roof and HVAC equipment to schedule for replacement which will include the Bunker, 911 center, Old Hollywood School, and others. FY29 & FY30 based on historical repair costs, projects flexed. Building Services will be changing our overall project planning and estimating with the addition of the Capital Projects Planner to aid in long-term estimating and actively seeking grant funding for projects.



Compliance With Comprehensive Plan Section

10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas. P. 10-1

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
WINDOW REPLACEMENT	211,000		33,000	33,000	27,000	38,000	40,000	40,000	
ALARM SYSTEMS	204,000		25,000	33,000	33,000	33,000	40,000	40,000	
HVAC-CONST	756,000		165,000	99,000	132,000	110,000	125,000	125,000	
ROOF/GUTTER CONST	1,358,500		253,000	203,500	170,500	181,500	250,000	300,000	
SIDING/ EXTERIOR CONST	275,000			55,000	55,000	55,000	55,000	55,000	
EQUIPMENT/CONST	142,500			27,500	27,500	27,500	30,000	30,000	
OTHER (Unanticipated)	170,000		27,500	27,500	27,500	27,500	30,000	30,000	
TOTAL COSTS	**3,117,000**		**503,500**	**478,500**	**472,500**	**472,500**	**570,000**	**620,000**	

Funding Schedule

BONDS	2,722,000		503,500	478,500	77,500	472,500	570,000	620,000	
TRANSFER TAXES	395,000				395,000				
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**3,117,000**		**503,500**	**478,500**	**472,500**	**472,500**	**570,000**	**620,000**	

Operating Impacts	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Building Maintenance and Repair Projects - Programmatic	PF-2608	Public Facilities

Project Description

This program provides funds for minor programmatic construction & repair projects to include carpet/tile replacement, interior painting, exterior doors, exterior shell maintenance, energy conservation measures & general maintenance items, Based on need and the criteria outlined in the Divisions Comprehensive Facilities Maintenance Plan and space needs planning. The most visible is simple deferred maintenance where systems, equipment and materials age or fail prematurely. Safety & Security upgrades as needed, multiple equipment changes such as door operators, water heaters and plumbing upgrades and replacement needs were accounted for in the FY2024 planning and beyond. FY2024 Moved $50,000 from Carpet/Tile to Code Compliance/ADA upgrades to cover costs associated with ADA upgrades. Currently the FY2025 - FY2029 years will continue with programmatic repairs as described at the top and throughout this section based on historical needs, new compliance requirements and increased security needs. $50,000 added to FY2029 to construct an accessible emergency exit for the lower level of the Courthouse. FY2030 Continuation of replacements and repairs. ***FY2024 APPEAL: Add $160,000 to FY2024 for replacement of HVAC units at the Leonard Hall School?? FY25 added $10,000 to add UV duct equipment to the Arnold Bldg. & Bldg. Services facilities as test sites for treating air systems. Added $40,000 to renovate the public restrooms at the ADRC, these restrooms were not a part of the renovations. FY2025 $70,000 for Detention Center Lobby.



Compliance With Comprehensive Plan Section

10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas. P. 10-1

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
CONSTRUCTION	278,000		33,000	33,000	38,500	93,500	40,000	40,000	
CARPET/TILE REPLACEMENT	848,500		126,500	143,000	143,000	143,000	143,000	150,000	
PAINTING/CARPENTRY	638,000		99,000	99,000	110,000	110,000	110,000	110,000	
SAFETY/SECURITY	373,000		71,500	66,000	55,000	60,500	60,000	60,000	
EQUIPMENT (includes lighting)	356,500		66,000	60,500	55,000	55,000	60,000	60,000	
CODE COMPLIANCE/ADA UPGRADES	303,500		55,000	49,500	49,500	49,500	50,000	50,000	
OTHER CONTIGENCY	104,000		16,500	16,500	16,500	16,500	18,000	20,000	
PLANNING/DESIGN									
HVAC (Leonard Hall School)									
TOTAL COSTS	**2,901,500**		**467,500**	**467,500**	**467,500**	**528,000**	**481,000**	**490,000**	

Funding Schedule

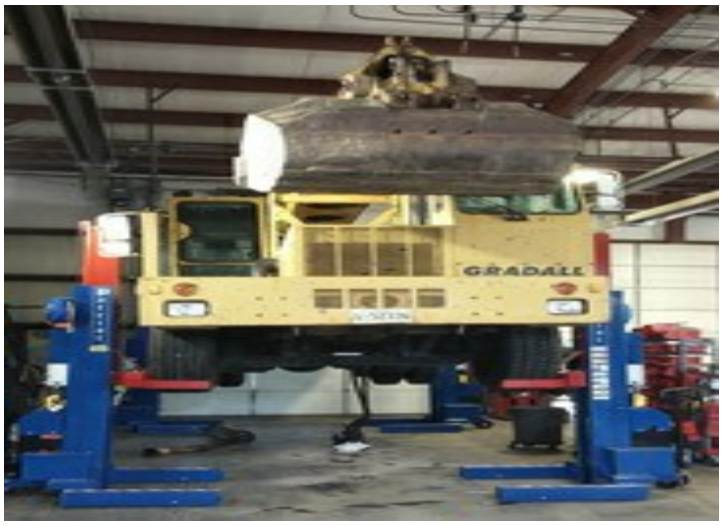
BONDS	2,501,500		467,500	467,500	67,500	528,000	481,000	490,000	
TRANSFER TAXES	400,000				400,000				
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**2,901,500**		**467,500**	**467,500**	**467,500**	**528,000**	**481,000**	**490,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Buses and Bus Facilities	PF-2301	Public Facilities

Project Description

The project consists of two elements; 1) a renovation of the second-floor area to convert from storage to office space to reduce crowding on the first floor, and 2) repairs to the concrete slab for the Bus Facility. The current operations have outgrown the first floor, breakroom facilities are a documented need, and a request for a trailer was not approved to address sanitation and overcrowding of employees in the first-floor work areas. The alteration of the 1,800 SF second floor, at $40/SF, is estimated to cost $86,500. An elevator for code compliance is estimated to cost $135,000. Network infrastructure already exists in the facility, so extension of service to second floor will incur minimal additional capital costs. Costs to repair STS Bus Facility concrete slab is estimated at $250,000. The program also includes $40,000 for a Tire Changer and Tire Balancer, $139,640 for two Light-Duty Small Cutaway Buses and $121,876 for two Paratransit Mini-Vans. All FY2029 costs were increased by 8%. For FY25, the costs have been increased 6.5% for FY25 and 2.31% annually. The concrete slab is being addressed by demolition and recycling of the concrete using supplemental aggregate or recycled asphalt to provide a short-term solution to the settlement. The Department is studying locations at the St. Andrews site for a relocated and expanded shelter for the buses, to include a parking area for the drivers.



Compliance With Comprehensive Plan Section

Maintain and improve levels of efficiency and service of community facilities to meet population needs.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	352,330	250,000				102,330			
RENOVATION (2nd Floor Area)	111,525					111,525			
ELEVATOR	174,060					174,060			
NETWORK INFRASTRUCTURE	17,900					17,900			
CONST. MANAGEMENT	64,460					64,460			
Tire Changer & Balancer	51,570					51,570			
Light Duty Buses (2 each)	180,040					180,040			
Paratransit Minivans (2 each)	157,140					157,140			
TOTAL COSTS	**1,109,025**	**250,000**				**859,025**			

Funding Schedule

BONDS	1,015,525	156,500				859,025			
TRANSFER TAXES	17,000	17,000							
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS	76,500	76,500							
TOTAL FUNDS	**1,109,025**	**250,000**				**859,025**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Charlotte Hall Library Renovations	PF-2601	Public Facilities

Project Description

The Charlotte Hall Library requires alterations and renovations to adequately provide modern library services in the current facility. This project proposes creating a more welcoming entry by alterations that make it more obvious when entering the building through the shared lobby. Improving visibility into the County branch by incorporating storefront glass systems is also a consideration. The project also proposes to update the collections area to incorporate study rooms, mobile shelving, furniture and book displays. The children's area needs improvements such as shelving, furniture, lighting and interactive play elements, along with a family restroom convenient to that location. The current service desk is too large for its space and could be modified to include a mobile service point. The project will also consider ADA compliance, HVAC upgrades such as roof-top unit replacements, and any roof repairs. Finishes, such as carpet, ceilings and light fixtures will all be upgraded. Planning phase estimate of $5,000,000 for the 10,500SF branch library is $476/SF for FY28 construction. Architect/Engineering cost of 6% of construction is $300,000.



Compliance With Comprehensive Plan Section

10.2.2.C.ii. Follow the recommendations of the 2007 St. Mary's County Library Comprehensive and Integrated Systems Analysis & Recommendations

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	300,000		300,000						
CONSTRUCTION	5,004,960				5,004,960				
CONST. MANAGEMENT	178,290				178,290				
CONTINGENCY	396,200				396,200				
TOTAL COSTS	**5,879,450**		**300,000**		**5,579,450**				

Funding Schedule

BONDS	4,879,450		300,000		4,579,450				
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	1,000,000				1,000,000				
FEDERAL FUNDS									
TOTAL FUNDS	**5,879,450**		**300,000**		**5,579,450**				

Operating Impacts	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
STAFFING -FTEs						
CONTRACTED SERVICES						
PERSONAL SERVICES COSTS						
OTHER COSTS						
UTILITIES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
College of Southern Maryland Building A Renovation	PF-2501	Public Facilities

Project Description

The CSM Leonardtown A Building comprehensive renovation, and expansion to convert it to a library and learning commons is key to the overall vision for the campus in St. Mary's County as it creates a hub of energy for student learning and adaptable workspaces for CSM's dynamic staff and faculty. The project Building A on the Leonardtown campus was originally the primary academic and administrative building for the Saint Mary's Academy. It was purchased for the College in 1996 and renovated the following year. The first floor houses the Math Resource Center, general classrooms and office space. The second floor is comprised of office, classroom and meeting spaces. On the third floor are four computer labs. Building A is 14,382 NASF and 25,111 GSF The concept for the comprehensive renovation and expansion will be to make a three-floor Library and Learning Commons building the heart of the campus – a dynamic physical and virtual collaborative hub of participatory learning and collaboration for students, faculty, and staff. The Commons will centralize academic support services including the Library, the Math Resource Center, and The Writing Center, as well as the general tutoring services which is currently spread out in three different buildings. Also included in the new concept is Disability Support Services, Counseling, and the College Store. The building will offer students and employees alike the choice between active and quiet places in which to study/work, with a selection of pods, and individual flex spaces.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
LAND ACQUISITION									
PLANNING	1,417,000		769,000	648,000					
CONSTRUCTION PHASE 1	11,443,200				11,443,200				
CONSTRUCTION PHASE 2	2,860,800					2,860,800			
CAPITAL EQUIPMENT	1,758,000					1,758,000			
TOTAL COSTS	**17,479,000**		**769,000**	**648,000**	**11,443,200**	**4,618,800**			

Funding Schedule

BONDS	4,370,500		193,000	162,000	2,860,800	1,154,700			
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	13,108,500		576,000	486,000	8,582,400	3,464,100			
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**17,479,000**		**769,000**	**648,000**	**11,443,200**	**4,618,800**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

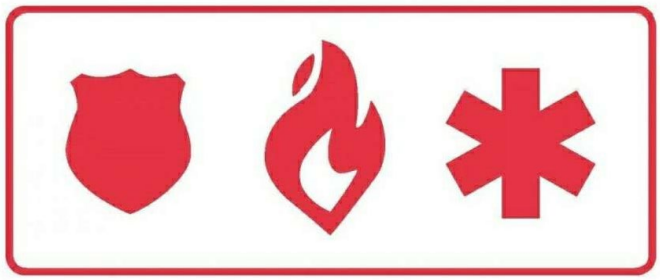
Project Title	**Project Number**	**Classification**
Fire & Rescue Revolving Loan Fund	PF-1906	Public Facilities

Project Description

Volunteer Fire Departments and Rescue Squads have submitted their plan for FY2026 to FY2031 which outlines the expected loan requests they will make from the Revolving Loan Fund maintained by the County.

FY 2026 Request	2025	2026	2027	2028	2029	2030	2031
Bay District Fire	-					650,000	
Hollywood Fire	485,000				1,000,000		
Hollywood Rescue				262,000			
Leonardtown Fire				-			
Leonardtown Rescue							
Lexington Park VRS							
Mechanicsville VFD							
Ridge VFD		-					
Ridge Rescue							
Second District VFD and VRD		-	1,750,000				
Seventh District Fire					800,000		
Seventh District Rescue				-			
Total Requests	485,000	-	1,750,000	262,000	1,800,000	650,000	-

Loans are provided at .5% Interest Rate.
Term is typically seven years for Rolling Stock and fifteen years for Building costs.
Total Legislative Appropriation is $5M. Currently at $3.2M through 2024 leaving a balance of $1.8M for the plan.



Compliance With Comprehensive Plan Section

10.2.2.A.vi Meet increasing health and public safety needs of the population. P. 10-2

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING									
CONSTRUCTION	1,850,000	950,000				700,000	200,000		
LAND ACQUISITION									
INSPECTION									
DEMOLITION									
UTILITIES									
EQUIPMENT/ROLLING STOCK									
RENOVATION									
ROLLING STOCK									
TOTAL COSTS	**1,850,000**	**950,000**				**700,000**	**200,000**		

Funding Schedule

BONDS									
TRANSFER TAXES	1,850,000	950,000				700,000	200,000		
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**1,850,000**	**950,000**				**700,000**	**200,000**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
UTILITIES						
FURNITURE & EQUIPMENT						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Fire Department Water Supply Points	PF-2401	Public Facilities

Project Description

The Mechanicsville Volunteer Fire Department requests a project to plan, design and construct water supply points, beginning in the Second District, then expanding to other remote locations throughout the County. The purpose of the project is to address adequate fire-fighting capabilities for subdivisions that were approved prior to the 2010 Subdivision Ordinance requiring detailed engineering studies to make a determination of adequate water supply. Per the ordinance, all subdivisions of 25 lots or more must be connected to a public water system. The Maryland Forest Service, in cooperation with the U.S. Forest Service, provides up to $3,000 on a 50/50 match basis to enhance wildland fire suppression capabilities, including the installation of dry hydrants. The Maryland Department of Natural Resources (DNR) Forest Service announced the awarding of Volunteer Fire Assistance (VFA) grants to 53 volunteer fire departments in 15 counties across the state in 2022. DNR awarded a total of $131,702 in matching funds to complete $277,138 in total project costs. DNR also maintains a statewide dry hydrant inventory, which lists 22 dry hydrants in St. Mary's County as of May 2008. Per the MVFD, anticipated material and installation costs for a dry hydrant or an underground cistern are $15,000 and $200,000 respectively, based upon 2021 data. Project costs below represent construction of up to two cisterns per year for five years, for planning purposes, with the installation of dry hydrants using the remaining funds.



Compliance With Comprehensive Plan Section

10.2.2.A.vi.d.ii) c. In rural areas, provide standpipes or other infrastructure to draw on existing water impoundment areas such as lakes and farm ponds.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Contingency	250,000	50,000	50,000	50,000	50,000	50,000			
Construction Management	150,000	30,000	30,000	30,000	30,000	30,000			
Construction / Installation	1,700,000	340,000	340,000	340,000	340,000	340,000			
Sitework	150,000	30,000	30,000	30,000	30,000	30,000			
Planning	250,000	100,000	50,000	50,000	50,000				
TOTAL COSTS	**2,500,000**	**550,000**	**500,000**	**500,000**	**500,000**	**450,000**			

Funding Schedule

BONDS	1,257,750		500,000	500,000	257,750				
TRANSFER TAXES	757,750	550,000				207,750			
PAY-GO									
EXCISE TAX	484,500				242,250	242,250			
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**2,500,000**	**550,000**	**500,000**	**500,000**	**500,000**	**450,000**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Health Department Lexington Park Space Needs	PF-3003	Public Facilities

Project Description

The St. Mary's County Health Hub located in Lexington Park improves access to mental health and wellness services. The Hub is located in the former PNC bank on Great Mills Road, and offers walk-in evaluations on mental health and addiction, crisis counseling, primary medical care services, and many community services that address the non-medical parts of people's lives affecting their ability to be healthy. As a continuation of the earlier infrastructure improvements to establish the current facility, the Health Department requests a space needs study to evaluate expansion on the current property.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
PLANNING / FEASIBILITY STUDY	75,000						75,000		
TOTAL COSTS	**75,000**						**75,000**		

Funding Schedule

BONDS									
TRANSFER TAXES	75,000						75,000		
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**75,000**						**75,000**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Health Department Renovations	PF-1904	Public Facilities

Project Description

The goal of this project is to address accreditation standards (National Public Health Accreditation Board), operational needs, and records management requirements associated with population growth and change in demographics. Existing Health Department renovations would require the addition of a fire suppression system for which the current ceiling elevation will not provide enough clearance, and the current layout of the floor plan does not allow for divisions to be located such that areas requiring public access are isolated from sensitive records and storage requirements. As result of the 2021 space needs study, new construction is required as the most effective way to improve the Health Department operations at the Peabody Street location. The 2021 study recommended two options to meet the long-term needs of the Health Department at the Peabody St. location: 1) A combination of renovation and new construction for a total of 60,800 SF at $18.8M, or 2) new construction for a total of 58,100 SF at $21.8M. The project costs indicated represent the second option for new construction, with the FY29 funding representing site design and construction for stormwater management, parking, pedestrian access and utility upgrades in advance of the new facility construction indicated in the balance to complete. Earmark funding was not approved in either FY22 or FY23. The 2021 study is being updated to account for additional needs identified since 2021. The update will also consider the Hayden Farm property for site location.



Compliance With Comprehensive Plan Section

10.2.2.B Meet the existing and future demands of the population for community and social services. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
PLANNING/DESIGN	466,395	100,000		366,395					
SITE WORK/ UTILITIES	2,606,000					2,606,000			
BLDG CONSTRUCTION	23,900,000							23,900,000	
INSPECTION/CM SERVICES	307,875					307,875			
EQUIPMENT	287,560							287,560	
OTHER CONTINGENCIES	680,510					680,510			
TOTAL COSTS	**28,248,340**	**100,000**		**366,395**		**3,594,385**		**24,187,560**	

Funding Schedule

BONDS	26,248,340	100,000		366,395		3,594,385		22,187,560	
TRANSFER TAXES	2,000,000							2,000,000	
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**28,248,340**	**100,000**		**366,395**		**3,594,385**		**24,187,560**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES (moving)						
TRAILER FACILITY RENTAL (24months)						
UTILITIES						
RECORDS STORAGE						
OTHER (Information Technology)						
Grounds & SWM						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
HVAC Chiller Replacements	PF-3104	Public Facilities

Project Description

This project funds the replacement of HVAC infrastructure that has surpassed its useful life at select County facilities and for which many replacement parts are now unavailable. The chiller replacements will occur at the Potomac Building on the Governmental Center in Leonardtown, the Health Department located on Peabody Street, and the Lexington Park Library. The project will also provide for upgrades in the Building Automation System (BAS) to monitor and control the facility's HVAC system from the Building Services Division location. Due to the expected useful life being exceeded on this equipment, the Department recommends that this project be approved for FY2026 capital funding as a separate project outside of the Critical Maintenance and Repair Project due to the magnitude of the expense exceeding that project's annual allocation.



Compliance With Comprehensive Plan Section

Not Applicable. Maintenance.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Chiller Replacement (Potomac Building)	300,000							300,000	
Chiller Replacement (Lexington Park Library)	300,000							300,000	
Chiller Replacement (Health Department)	200,000							200,000	
TOTAL COSTS	**800,000**							**800,000**	

Funding Schedule

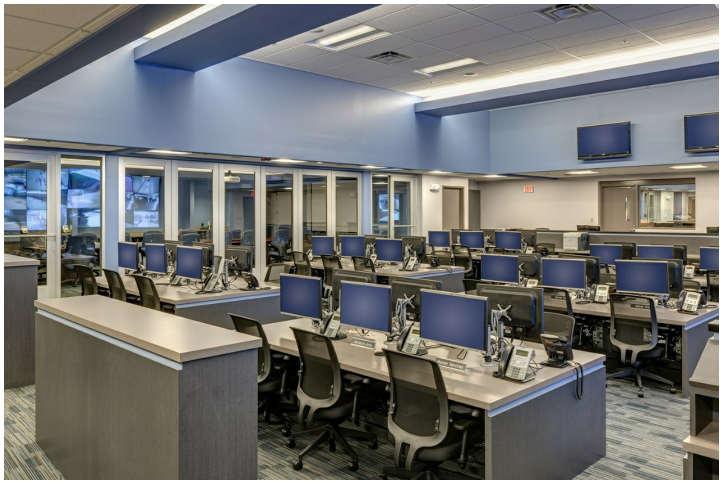
BONDS	800,000							800,000	
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**800,000**							**800,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
New Emergency Operations Center	PF-2901	Public Facilities

Project Description

This project will demolish the former Garvey Center and construct a new three-story, 25,500 SF Emergency Operations Center in its place. The project design is currently planned to be funded by approved FEMA earmark funding through coordination with the Maryland Department of Emergency Management (MDEM). If the grant funds are ultimately approved, the construction drawings will be completed in January 2026 (FY2026). Design costs are currently not in this project as they are anticipated to be added as prior approval with the earmark funding. Costs have been updated for 6.5% in FY2025 and 2.32% annually. Per CSMC direction at November 28, 2023 Budget Work Session, the draft has been updated to include a third floor within the same foot print for a total of 25,500 SF, increasing construction ($18,905,000) and FE costs ($894,855) by a factor of 1.5. The construction contingency of 20% construction costs has also been updated to reflect the revised construction cost ($3,781,000). Demolition costs for the former Garvey building and the renovation costs for the Patuxent and Potomac buildings remain the same.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING									
DEMOLITION (former Garvey)	417,800						417,800		
CONSTRUCTION (new EOC)	18,905,000							18,905,000	
CONST. MANAGEMENT	537,200						537,200		
FURNITURE & EQUIPMENT	894,855						125,355	769,500	
NETWORK (TBD)									
CONTINGENCY (20% construction)	3,781,000						1,890,500	1,890,500	
RENOVATIONS (Potomac Bldg)	417,800						417,800		
RENOVATIONS (Patuxent Bldg)	417,800						417,800		
TOTAL COSTS	**25,371,455**						**3,806,455**	**21,565,000**	

Funding Schedule

BONDS	22,886,955						3,564,205	19,322,750	
TRANSFER TAXES	2,000,000							2,000,000	
PAY-GO									
EXCISE TAX	484,500						242,250	242,250	
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**25,371,455**						**3,806,455**	**21,565,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Northern Senior Activity Center Pickleball Courts & Parking	PF-2902	Public Facilities

Project Description

The Department of Aging and Human Services has requested the addition of pickleball courts at the Northern Senior Activity Center. Pickleball courts would provide the first outdoor sports offering at the Northern Senior Activity Center and would be a draw since there is a strong growth of the sport and need for facilities. Many consumers have requested it. This project includes the installation of four regulation-sized pickleball courts with fencing, wind screens and lighting. To accommodate the addition of these courts and provide improved access to their proposed location towards the back of the property, additional parking will be installed, and existing ADA parking spaces will be relocated. Project costs also include stormwater management for additional impervious area, as well as the associated design and construction management costs to complete the project. The indicated costs have been increased by 6.5% for FY25 and 2.31% annually for FY30.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced recreation facilities that expand recreational opportunities.

Discussion of Operating Budget Impact

Utilities based upon estimated annual increase of electrical costs for court lighting. Additional costs for maintenance of SWM and grounds.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Engineering / Survey	140,900					140,900			
Site Development	154,670						154,670		
Construction	790,370						790,370		
Construction Management	96,100						96,100		
Utilities / Equipment	35,450						35,450		
Contingency	360,415						360,415		
TOTAL COSTS	**1,577,905**					**140,900**	**1,437,005**		

Funding Schedule

BONDS	1,577,905					140,900	1,437,005		
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**1,577,905**					**140,900**	**1,437,005**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
Utilities				2,500		
SWM & Grounds				4,000		
TOTAL COSTS				**6,500**		

Project Title	**Project Number**	**Classification**
Parking and Site Improvements	PF-2205	Public Facilities

Project Description

Parking area improvements, security lighting, safety, drainage and perimeter fencing and regrading improvements, facility and directional signage (Governmental Center), concrete wheel stop replacement, curb, gutter and sidewalk repairs, landscaping / synthetic mulch and other exterior features at various County locations. Project may also include minor convenience center improvements, pothole / base repairs, crack sealing, painting and restriping, parking lot expansions / repaving, and additional STS solar and standard bus stop shelters.



Compliance With Comprehensive Plan Section

10.2.2.A Provide infrastructure to accommodate development in growth areas and address adequate facilities and services outside of growth areas. P. 10-1

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
DESIGN/PLANNING									
CONSTRUCTION									
SEAL, COAT & RESTRIPE Incl ADA	214,000	82,000	22,000	22,000	22,000	22,000	22,000	22,000	
MILL & REPAVE									
EQUIPMENT/LIGHTING	454,000	162,000	102,000	102,000	22,000	22,000	22,000	22,000	
OTHER -SITE REPAIRS Incl ADA	214,000	82,000	22,000	22,000	22,000	22,000	22,000	22,000	
TOTAL COSTS	**882,000**	**326,000**	**146,000**	**146,000**	**66,000**	**66,000**	**66,000**	**66,000**	

Funding Schedule

BONDS	496,000		146,000	146,000	6,000	66,000	66,000	66,000	
TRANSFER TAXES	386,000	326,000			60,000				
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**882,000**	**326,000**	**146,000**	**146,000**	**66,000**	**66,000**	**66,000**	**66,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
IMPACTON ANNUAL OPERATING BUDGET						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
FURNITURE & EQUIPMENT						
OTHER (DESCRIBE SIGNIFICANT ITEMS)						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Public Administration Enterprise Software Upgrade	PF-1901	Public Facilities

Project Description

The current Central Square (formerly H.T.E\Sungard\Superion) software was purchased in 1999 and has been upgraded numerous times over the past 18 years. Best practices for a number of these modules have surpassed the capabilities of the existing software applications and significant technology enhancements have occurred in the last 18 years as noted within the Zucker Report. The project includes funding for additional hardware which would support a Windows Platform and Cloud Based Software As A Service (SaaS) solutions. The county utilizes a number of software modules for all Public Administration and Community Services corporate applications. To date the county has updated applications for Human Resources (NeoGov), Land Use and Growth Management (TrakIt), Public Works and Transportation (Cityworks), Budget (ClearGov). Tax (QDS) and Timesheet\Scheduling (ExecuTime) are currently in process. Upgrades to be completed - Finance (est. $1m), Parks&Recs (Est. $200k), Procurement (Est. $80k). STS (Est. 600k) - Total Project Remaining Estimate $1,880,000.



Compliance With Comprehensive Plan Section

4.5.4.B.vii.e.iv Develop plans to maintain and enhance levels of service for public administration.

Discussion of Operating Budget Impact

Since most of these modules are currently operational, the maintenance costs for the existing applications are likely to may partially offset the Maintenace costs of the replacement application. However, the addition of an actual STS and Procurement module will require additional software maintenance funding. Additional CIP\Budgeting software maintenance expected to be incurred FY-2027.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Other Costs	2,159,140	1,759,140	400,000						
Furnishing & Equipment	294,860	294,860							
TOTAL COSTS	**2,454,000**	**2,054,000**	**400,000**						

Funding Schedule

BONDS	400,000		400,000						
TRANSFER TAXES	54,000	54,000							
IMPACT FEES									
PAY-GO	2,000,000	2,000,000							
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**2,454,000**	**2,054,000**	**400,000**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SUPPLIES & MATERIALS						
OTHER COSTS						
SOFTWARE MAINTENANCE						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Sheriff's District 3 Office Security Upgrades	PF-3105	Public Facilities

Project Description

Provide security upgrades to the Sheriff's District 3 Office located in California, MD. Upgrades include ballistic-rated storefront windows, bollards, a vehicle barrier gate to protect the garage area, and blinds. Costs indirectly related to security upgrades include the relocation of the existing irrigation lines to install the bollards at the proper distance from the facility. Planning/design costs are included as well as a 20% construction contingency. Planning Phase estimate based upon current non-binding quotes received from vendors that provide these type of services. Costs have been escalated by 2.31% annually to Year 6 (FY-2031) in accordance with Finance Department's policy for new projects.



Compliance With Comprehensive Plan Section

10.2.A.vi Meet increasing health and public safety needs of the population per national standards.

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
BALLISTIC STOREFRONTS	456,965							456,965	
BLINDS	9,990							9,990	
IRRIGATION SYSTEM RELOCATION	11,470							11,470	
VEHICLE BARRIER GATE	103,515							103,515	
BOLLARDS	63,650							63,650	
PLANNING/DESIGN	18,980							18,980	
CONTINGENCY (20%)	146,250							146,250	
TOTAL COSTS	**810,820**							**810,820**	

Funding Schedule

BONDS	810,820							810,820	
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**810,820**							**810,820**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Sheriff's Evidence Storage	PF-2101	Public Facilities

Project Description

Construct the following facility infrastructure to support the Sheriff's Office facility infrastructure requirements through 2040 as a result of the 2019 Sheriff's Office Master Planning study: 1) 44,860 SF Headquarters Facility, 2) 15,000 SF Evidence Storage Building, 3) 40,000 SF Vehicle Evidence Storage Lot, 4) Secure personnel/patrol parking lot (235 car capacity), 5) Secure patrol/overflow vehicle parking (140 car capacity). The facilities will be designed as Risk Category Four per the St. Mary's County adopted Building Code, 2015 IBC. The new facilities will occupy the 13.5 acre area in the northeast portion of the Governmental Center. Construction costs from study based upon FY2022 construction start and should be escalated 3% for future years. Construction cost of HQ facility (Phase 2) is in FY2026. Evidence Storage Facility and Site Improvements (Phase 1) top priority for FY2024. Phase 1 Design awarded on 10-19-2021. For FY24: FY2024 and FY2026 project costs have been increased by 8% to reflect the Engineering News Record national average for construction price increases for 2022. For FY25: HQ Building construction costs have been increased 6.5% for FY25 and an additional 2.31% for FY26. For FY26: Construction costs for Headquarters Building have been created in a new project PF-2509.



Compliance With Comprehensive Plan Section

10.2.2.A.vi. Meet increasing health and public safety needs of the population. P. 10-2

Discussion of Operating Budget Impact

Annual cleaning costs are estimated at $1.60 SF for all County facilities. $73,955 for HQ Facility and $24,720 for the Evidence Storage Building. Alarm services $2,165, fire extinguisher testing $125, pest control is $885 annually for annual total cost of $3,175. Annual utility costs at $4/SF. The HQ Facility utilities are $185,400. The Evidence Storage Building is $61,800. Maintenance mechanic costs are estimated at $1.10/SF.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
PLANNING/DESIGN	1,500,000	1,500,000							
CONST. HQ FACILITY									
CONST. EVIDENCE STORAGE	9,307,900	6,807,900			2,500,000				
UTILITIES	534,300	534,300							
INSPECTION/CONST. MNGMT	500,000	500,000							
FURNISHINGS & EQUIPMENT	200,000	200,000							
INFORMATION TECHNOLOGY	108,000	108,000							
CONTINGENCY (3%)	691,785	691,785							
TOTAL COSTS	**12,841,985**	**10,341,985**			**2,500,000**				

Funding Schedule

BONDS	11,895,635	9,395,635			2,500,000				
TRANSFER TAXES	134,095	134,095							
PAY-GO									
EXCISE TAX	812,255	812,255							
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**12,841,985**	**10,341,985**			**2,500,000**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
CONTRACTED SERVICES (Alarm, FE testing, pest control)		3,175				
HQ FACILTY CLEANING COSTS		73,955				
HQ FACILITY UTILITIES (Elec./Water & Sewer)		185,400				
ADDITIONAL MAINTENANCE MECH COST ($1.10/SF)		49,350				
TOTAL COSTS		**311,880**				

Project Title	**Project Number**	**Classification**
Sheriff's Headquarters Building	PF-2509	Public Facilities

Project Description

Construct the following facility infrastructure to support the Sheriff's Office facility infrastructure requirements through 2040 as a result of the 2019 Sheriff's Office Master Planning study: 1) 44,860 SF Headquarters Facility, 2) 15,000 SF Evidence Storage Building, 3) 40,000 SF Vehicle Evidence Storage Lot, 4) Secure personnel/patrol parking lot (235 car capacity), 5) Secure patrol/overflow vehicle parking (140 car capacity). The facilities will be designed as Risk Category Four per the St. Mary's County adopted Building Code, 2015 IBC. The new facilities will occupy the 13.5 acre area in the northeast portion of the Governmental Center. Construction costs from study based upon FY2022 construction start and should be escalated 3% for future years. Construction cost of HQ facility (Phase 2) is in FY2026. Evidence Storage Facility and Site Improvements (Phase 1) top priority for FY2024. Phase 1 Design awarded on 10-19-2021. For FY24: FY2024 and FY2026 project costs have been increased by 8% to reflect the Engineering News Record national average for co nstruction price increases for 2022. For FY25: HQ Building construction costs have been increased 6.5% for FY25 and an additional 2.31% for FY26. PF-2509 New Project to track Headquarters Building construction separately from Evidence Storage facility and site development. Construction costs moved to FY28



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

Annual cleaning costs are estimated at $1.60 SF for all County facilities. $73,955 for HQ Facility and $24,720 for the Evidence Storage Building. Alarm services $2,165, fire extinguisher testing $125, pest control is $885 annually for annual total cost of $3,175. Annual utility costs at $4/SF. The HQ Facility utilities are $185,400. The Evidence Storage Building is $61,800. Maintenance mechanic costs are estimated at $1.10/SF.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Planning/Design	1,535,000	1,535,000							
Const HQ Facility	25,285,000				25,285,000				
Utilities	300,000	300,000							
Inspection/Const Mgmt	250,000	250,000							
Furnishings & Equipment	801,000				801,000				
Information Technology	142,000	142,000							
Contingency (3%)	267,140	62,140			205,000				
TOTAL COSTS	**28,580,140**	**2,289,140**			**26,291,000**				

Funding Schedule

BONDS	11,028,734	2,289,140			8,739,594				
TRANSFER TAXES	14,551,406				14,551,406				
PAY-GO									
EXCISE TAX	3,000,000				3,000,000				
STATE FUNDS									
FEDERAL FUNDS									
TOTAL FUNDS	**28,580,140**	**2,289,140**			**26,291,000**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

PUBLIC LANDINGS



WICOMICO SHORES PUBLIC LANDING

Project Title	**Project Number**	**Classification**
Wicomico Shores Landing	PL-2601	Recreation and Parks

Project Description

Repairs will be made at Wicomico Shores Landing and Forest Landing and will consist of the replacement of railings, all deck boards and hardware. The hardware will be replaced with stainless steel.



Compliance With Comprehensive Plan Section

Compliance With Comprehensive Plan Section 10.2.2.D Create new and enhanced parks & rec facilities that link existing parks and communities to provide expanded rec opportunities while preserving environmental, aesthetic and cultural quality. P 10-5

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Construction	249,000		249,000						
TOTAL COSTS	**249,000**		**249,000**						

Funding Schedule

BONDS									
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	249,000		249,000						
FEDERAL FUNDS									
TOTAL FUNDS	**249,000**		**249,000**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

RECREATION & PARKS



Turf Field, Lancaster Park

Project Title	**Project Number**	**Classification**
Elms Beach Park Improvements	RP-1601	Recreation and Parks

Project Description

This project addresses needed facility improvements at Elms Beach Park. This is the County's most heavily used waterfront park and is sometimes closed to additional visitors when overcrowding occurs on summer weekends and holidays. The master plan recommendations for the park includes: upgrade facilities that are at the end of their life cycle; optimize and delineate parking; improve access to the Chesapeake Bay; install new playground; improve the park entry and provide for crowd control; provide ADA accessible paths to facilities; provide a composting toilet system; a well for drinking water; and provide gathering spaces for individuals and families. Funding in FY2016 was used to develop the park master plan, design and engineering in FY2024 and construction in spring of FY2027. Funding in FY2016 was used to develop the park master plan, design and engineering began in FY2024 with construction slated for spring of FY2027. FY26 allocation request has been made to fund the additional costs associated with adding environmental education services into the engineered plans.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

Discussion of Operating Budget Impact

$12,600 is requested for an hourly groundskeeper (870 hrs.) to assist with the expanded park facility. Also, funding will be needed for grass cutting, cleaning supplies, paper products and electric costs ($3,600).

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	250,000	200,000			50,000				
LAND ACQUISITION									
CONSTRUCTION	3,318,453	2,968,453			350,000				
DEMOLITION	100,000				100,000				
INSPECTION/PROJ. MGMT	25,000	25,000							
UTILITIES	150,000	150,000							
EQUIPMENT	435,000	435,000							
OTHER-Master Plan	54,074	54,074							
TOTAL COSTS	**4,332,527**	**3,832,527**			**500,000**				

Funding Schedule

BONDS	2,900,000	2,400,000			500,000				
TRANSFER TAXES	1,311,998	1,311,998							
PAY-GO	120,529	120,529							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**4,332,527**	**3,832,527**			**500,000**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Myrtle Point Park	RP-2005	Recreation and Parks

Project Description

The 192-acre property on the Patuxent River was acquired for a county park in January 1997 and has been open for public use for hiking, picnicking, nature study and other passive uses since that time. The Commissioners of St. Mary's County adopted a park master plan in October 2005 that formally established Myrtle Point as a nature park. Park facilities and amenities presented in the master plan include a canoe and kayak launch, picnic areas, trails, restrooms, environmental boardwalks, parking, and shoreline access. A total of $400,000 for design and engineering in FY2024 and park construction to be determined. additional design and engineering funding added for FY26 as the scope now includes a second kayak launch, attendant building and storage facility.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

Discussion of Operating Budget Impact

Operating impacts include grass cutting.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	528,084	428,084			100,000				
CONSTRUCTION	2,800,000					2,800,000			
INSPECTIONS / PROJECT MANAGEMENT	200,000					200,000			
TOTAL COSTS	**3,528,084**	**428,084**			**100,000**	**3,000,000**			

Funding Schedule

BONDS	3,128,084	28,084			100,000	3,000,000			
TRANSFER TAXES	275,000	275,000							
PAY-GO	125,000	125,000							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**3,528,084**	**428,084**			**100,000**	**3,000,000**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
GRASS & GROUNDS						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Park Land and Facility Acquisition	RP-2204	Recreation and Parks

Project Description

Utilizing Local Program Open Space (POS) funds, this project enables property acquisition for County parks, public landings, and recreation facilities. Several potential acquisition projects are included in the 2022 Land Preservation, Parks, and Recreation Plans (LPPRP) adopted by the Commissioners of St. Mary's County. Those projects include land for Waterfront Park and trail related acquisitions. Citizens made the following priortization on waterfront property: (1) Patuxent River, (2) Chesapeake Bay and (3) Potomac River. The LPPRP also identifies acquisitions to enhance current or future recreational opportunities.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
LAND ACQUISITION	2,996,350	1,196,350	300,000	300,000	300,000	300,000	300,000	300,000	
TOTAL COSTS	**2,996,350**	**1,196,350**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	

Funding Schedule

BONDS									
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	2,996,350	1,196,350	300,000	300,000	300,000	300,000	300,000	300,000	
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**2,996,350**	**1,196,350**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Park Planning Grant	RP-2102	Recreation and Parks

Project Description

This project is to update the 2022 Land Preservation, Parks and Recreation Plan which serves at the County's five year Recreation and Parks Master Plan. A parkland planning consulting firm will be hired to with county staff, the Recreation and Parks Advisory Board and the public to develop he Plan which is then presented to the Planning Commission for review and the Commissioners of St. Mary's County for adoption.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while representing environmental, aesthetic, and cultural quality. P.10-5

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
Inspection Consultants	300,000	150,000	25,000	25,000	25,000	25,000	25,000	25,000	
TOTAL COSTS	**300,000**	**150,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	

Funding Schedule

BONDS									
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	300,000	150,000	25,000	25,000	25,000	25,000	25,000	25,000	
OTHER SOURCES									
TOTAL FUNDS	**300,000**	**150,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
FURNITURE & EQUIPMENT						
SUPPLIES & MATERIALS						
UTILITIES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Rec Facility & Parks Improvements	RP-2603	Recreation and Parks

Project Description

FY2026 Projects Include: PLAYGROUNDS: St. Clements ($350,000) and Cecil Park ($350,000) ADA TRANSITION PLAN: 5th District Park ($100,000) SNOW HILL MAINTENANCE SHED: ($50,000) COURT IMPROVEMENTS: Dorsey Tennis Courts & Chancellors Basketball ($250,000) ASPHALT OVERLAY: Three Notch Trail ($100,000); FENCE REPLACEMENT- Turf Fields ($50,000) CHAPTICO SKATE PARK PARKING – ($100,000) WICOMICO - irrigation ($100,000) DOG PARK WATER INSTALLATION – ($100,000) RECREATION FACILITY UPGRADES: ($100,000) LED LIGHT RETROFIT- ($350,000)



Compliance With Comprehensive Plan Section

10.2.2 D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P.10-5

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Park Lights									
Court Improvements	1,450,000		250,000	200,000	200,000	100,000	500,000	200,000	
Playgrounds	1,400,000		700,000			700,000			
ADA Transition Plan	1,300,000		100,000	200,000	200,000	200,000	300,000	300,000	
Asphalt Overlay	1,000,000		100,000	200,000	200,000	100,000	200,000	200,000	
Recreation Facility Upgrades	950,000		100,000	150,000	100,000	150,000	200,000	250,000	
Wicomico Shores Golf Course	950,000		100,000	150,000	150,000	150,000	150,000	250,000	
Chaptico Park & Nicolet Skate Parks	750,000		200,000		550,000				
Athletic Field Fencing	700,000		50,000	100,000	100,000	100,000	100,000	250,000	
Parking Lot overlay and striping	850,000			150,000	150,000	150,000	200,000	200,000	
Retrofit Field Athletic Lights	850,000		350,000	500,000					
Park Improvements POS	5,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		
Wicomico Shores Pavilion Roof Replacement									
Snow Hill Maintenance Barn	50,000		50,000						
TOTAL COSTS	**15,250,000**		**3,000,000**	**2,650,000**	**2,650,000**	**2,650,000**	**2,650,000**	**1,650,000**	

Funding Schedule

BONDS	8,434,000		2,000,000	1,650,000	1,446,000	1,446,000	1,446,000	446,000	
PAY-GO									
EXCISE TAX	816,000				204,000	204,000	204,000	204,000	
STATE FUNDS	6,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
TOTAL FUNDS	**15,250,000**		**3,000,000**	**2,650,000**	**2,650,000**	**2,650,000**	**2,650,000**	**1,650,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Shannon Farm Property	RP-1905	Recreation and Parks

Project Description

Design and construct a community park in the Lexington Park area. The proposed park is envisioned to provide additional passive recreational and waterfront activities such as walking, hiking trails, kayaking, canoeing, fishing, sailing, educational and cultural activities and horseback riding on approximately 212-acre property with beach access to the Chesapeake Bay. Funding for a master plan was allocated in FY2019. Funding for design and engineering was approved in FY2020. FY2022- Master Planning is completed and under review. Architect and Engineering are in process. 65% concept plans showed a significant increase in cost due to the steep slope in the first ¼ of mile of the trail connecting the parking lot to the beach. To maximize compliance with the American with Disabilities Act, the design was updated to include a bridge over the steepest area and a trail slope of no more than 5%. (Additional 1,500,000) FY2024 includes the addition of upgrades to the boardwalk to allow for heavy vehicle use and additional funding due to the relocation of the trail to avoid lands designated by the Navy as wetlands, associated surveys and additional boardwalks needed. Due to significant shore erosion FY2026 includes the addition of prevention measures including a living shoreline and breakwaters project.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality. P. 10-5

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	292,966	292,966							
LAND ACQUISITION									
CONSTRUCTION	7,729,588	2,357,554			5,372,034				
DEMOLITION									
INSPECTION/PROJ. MGMT									
UTILITIES									
EQUIPMENT- Picnic Tables, etc.									
OTHER- Master Plan	75,000	75,000							
TOTAL COSTS	**8,097,554**	**2,725,520**			**5,372,034**				

Funding Schedule

BONDS	5,890,556	518,522			5,372,034				
TRANSFER TAXES									
PAY-GO	1,636,045	1,636,045							
EXCISE TAX	570,953	570,953							
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**8,097,554**	**2,725,520**			**5,372,034**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Snow Hill Park	RP-1901	Recreation and Parks

Project Description

Design and construct a new waterfront park. The Park is envisioned to include, but not limited to hiking and nature trails, forested/conservation areas and nature interpretation, fishing, canoeing, and kayaking, motorized boat ramp and pier, picnic areas, playground, parking, and restrooms. Historic, environmental and archeological studies and the Park Master Plan have been completed. Planning and architect and engineering for the boat ramp and kayak launch are currently in the permitting process with Maryland Department of the Enivornment and Critical Area Commission. Funding for construction in FY2022 and FY2023. Phase 2 of construction is in FY2026 for Nature Center, Boardwalk, Living Shoreline and Beach Expansion ($1,000,000.) Environmental studies and Department of Natural Resource suggested pervious surfacing options be used in all parking areas at an increase of ($271,405), and additional traffic studies were conducted that increased the project expenses ($15,000) FY25 & FY26 includes additional funding for entrance improvements and related expenses.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced parks & rec. facilities that link existing parks and communities to provide expanded recreational opportunities while preserving environmental, aesthetic, and cultural quality P.10-5

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	705,000	575,000				65,000		65,000	
CONSTRUCTION	5,906,405	4,906,405	1,000,000						
DEMOLITION									
INSPECTION/PROJECT MANAGEMENT	100,000	100,000							
EQUIPMENT AND FURNITURE	30,000	30,000							
ACQUISTION	50,000	50,000							
TOTAL COSTS	**6,791,405**	**5,661,405**	**1,000,000**			**65,000**		**65,000**	
Funding Schedule									
BONDS	4,095,000	2,965,000	1,000,000			65,000		65,000	
TRANSFER TAXES									
IMPACT FEES	460,000	460,000							
PAY-GO	1,236,405	1,236,405							
STATE FUNDS	1,000,000	1,000,000							
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**6,791,405**	**5,661,405**	**1,000,000**			**65,000**		**65,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
SUPPLIES AND MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Sports Complex Study	RP-1904	Recreation and Parks

Project Description

To build a state-of-the-art, multi-sports complex (9 playing fields) on county owed property known as St. Mary's Crossing in California, Maryland. Adequate Public Facility needs and site location should be reviewed/updated. The sports complex is envisioned to have numerous multi-purpose athletic fields that will be able to support youth soccer, lacrosse, field hockey and football games and tournaments. Phase I to include: four multi-purpose Synthetic Sports Turf athletic fields, restroom/concessions building and adequate parking facilities with lighting. Phase II to include: five additional multi-purpose Bermuda Grass athletic fields and additional parking. Design and engineering approved in FY2020. FY2022 State funds represents Bond Initiative request approved by CSMC on December 1, 2020.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced parks & rec. facilities that link existing parks and communities to provide expanded recreational opportunities while preserving environmental, aesthetic, and cultural quality P.10-5

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ENGINEERING/SURVEY	427,000	327,000	100,000						
LAND ACQUISITION									
CONSTRUCTION/SITEWORK									
CONSTRUCTION MANAGEMENT									
FURNITURE & EQUIPMENT (IT)									
OTHER-CONTINGENCY									
TOTAL COSTS	**427,000**	**327,000**	**100,000**						

Funding Schedule

BONDS									
TRANSFER TAXES	277,000	177,000	100,000						
PAY-GO									
STATE FUNDS	150,000	150,000							
FEDERAL FUNDS									
OTHER SOURCES									
OTHER SOURCES									
TOTAL FUNDS	**427,000**	**327,000**	**100,000**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
SUPPLIES & MATERIALS						
UTILITIES						
GRASS & GROUNDS						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
St. Clements Island Museum Renovations	RP1401	Recreation and Parks

Project Description

The original renovation project was proposed in 2014. Funding was provided in 2019 and 2020. In 2021 and 2022 additional funding was provided as the project significantly changed and now consists of a new tow-story facility with the same first floor footprint. 2023 funding was provided due to inflation and cost escalation. The project will address overflow parking, public access, heath and safety issues and update the exhibit and interpretive spaces. FY26 requests includes funding for the Exhibit budget, increased cost of access control and IT and engineering.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving the environmental, aesthetic and cultural quality. P 10-5

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECH/ENGINEERING	407,640	407,640							
CONSTRUCTION	2,571,682	2,571,682							
INSPECTION/PROJ MANAGEMENT	221,500	171,500	50,000						
EQUIPMENT	514,500	104,000	410,500						
OTHER - PLANS AND EXHIBITS	645,800	645,800							
INFORMATION TECHNOLOGY	100,000	100,000							
TOTAL COSTS	**4,461,122**	**4,000,622**	**460,500**						
Funding Schedule									
BONDS	1,825,939	1,365,439	460,500						
TRANSFER TAXES	3,796	3,796							
PAY-GO	2,511,387	2,511,387							
IMPACT FEES - PARKS	20,000	20,000							
STATE FUNDS	100,000	100,000							
FEDERAL FUNDS									
TOTAL FUNDS	**4,461,122**	**4,000,622**	**460,500**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Three Notch Trail - Phase Eight	RP-2104	Recreation and Parks

Project Description

Phase Eight: 24475 Three Notch Road, Hollywood MD 20636 Road to Friendship School Road. This project continues the development of the Three Notch Trail (TNT), a 10 ft. wide multi-use trail on the former railroad right-of-way. Funding requested in FY2021 will enable design and engineering of Phase Eight, a four and one-half mile section from 24475 Three Notch Road to Friendship School Road. The TNT will enable walking, bicycling, running and roller blading. The trail will also serve as a transportation alternative from residential neighborhoods to shopping, restaurants, and businesses.



Compliance With Comprehensive Plan Section

11.5.3.A Provide expanded pedestrian and bicycle recreational and transportation opportunities. P. 11-10

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	338,286	338,286							
LAND ACQUISITION									
DEMOLITION									
INSPECTION/PROJ. MGMT	90,000					90,000			
UTILITIES									
EQUIPMENT									
OTHER: SIGNAGE/LANDSCAPING	60,000					60,000			
CONSTRUCTION	4,950,000					4,950,000			
TOTAL COSTS	**5,438,286**	**338,286**				**5,100,000**			

Funding Schedule

BONDS	1,020,000					1,020,000			
TRANSFER TAXES									
PAY-GO	338,286	338,286							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS	4,080,000					4,080,000			
OTHER SOURCES									
TOTAL FUNDS	**5,438,286**	**338,286**				**5,100,000**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Three Notch Trail Phase VII	RP-1501	Recreation and Parks

Project Description

Phase Seven of the trail runs from FDR Blvd. in California, MD north to 24475 Three Notch Rd. Hollywood MD 20636for a distance of approximately 3.33 miles. This project continues constructing the Three Notch Trail to enhance recreation, transportation and tourism opportunities for citizens of St. Mary's County and throughout Maryland. The multi-use trail is 10 ft. wide and includes signage, benches and landscaping. The trail is being constructed of an asphalt surface and boardwalk in areas where an asphalt trail can't be built. It is ADA compliant.



Compliance With Comprehensive Plan Section

10.2.2.D Create new and enhanced facilities to provide recreational opportunities while preserving environmental, aesthetic, and cultural quality.

Discussion of Operating Budget Impact

$14,325.88 (H2S1 $16.47hr/842hrs) for groundskeepr, grass cutting ($3,000) and supplies and materials ($1,500) for minor repairs.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
Architect/Engineer Design	893,928	893,928							
Land Costs	100,000	100,000							
Construction	7,773,409	5,544,889	2,228,520						
Construction Management	81,000	81,000							
Contingencies	1,501,563		1,501,563						
TOTAL COSTS	**10,349,900**	**6,619,817**	**3,730,083**						

Funding Schedule

BONDS	5,076,520	1,346,437	3,730,083						
TRANSFER TAXES	131,503	131,503							
PAY-GO	72,754	72,754							
IMPACT FEES - PARKS	202,320	202,320							
STATE FUNDS	1,310,000	1,310,000							
FEDERAL FUNDS	3,510,803	3,510,803							
OTHER SOURCES	46,000	46,000							
TOTAL FUNDS	**10,349,900**	**6,619,817**	**3,730,083**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
	18,826					
TOTAL COSTS	**18,826**					

Project Title	**Project Number**	**Classification**
YMCA Great Mills	RP-2004	Recreation and Parks

Project Description

This project would construct a multiple use Recreation Center. The facility may include a gymnasium, fitness center, competitive gymnastics training room, Wi-Fi, locker rooms, restrooms, storage, basketball courts, multi-purpose rooms (2), meeting/social hall, catering kitchen, office spaces and vehicle parking. The project proposes A & E to identify needs prior to selecting a location and determining the facility and programmatic requirements in FY2020, design and engineering in FY2022 and construction in FY2025. On April 9, 2019, approval was given to work with the YMCA of the Chesapeake to bring a YMCA to St. Mary's County. A . feasibility study was conducted Fall 2020. The YMCA Site Committee provided a conceptual design to St. Mary's County Commissioners in November 2021 and the Great Mills Property was chosen as the most desired location. Presentation March 1, 2022 includes pool and latest estimate. Total grant funding requests; State $1,500,000; Federal $850,000 (FY24), $1,250,000 (FY25), $2,000,000 (FY26) for total Federal of $4,100,000. The original CSMC approval assumed a FY25 Federal award of $1,150,000, the actual award was $1,250,000; therefore the FY26 budget shows an additional $100,000 Federal Funds.



Compliance With Comprehensive Plan Section

Discussion of Operating Budget Impact

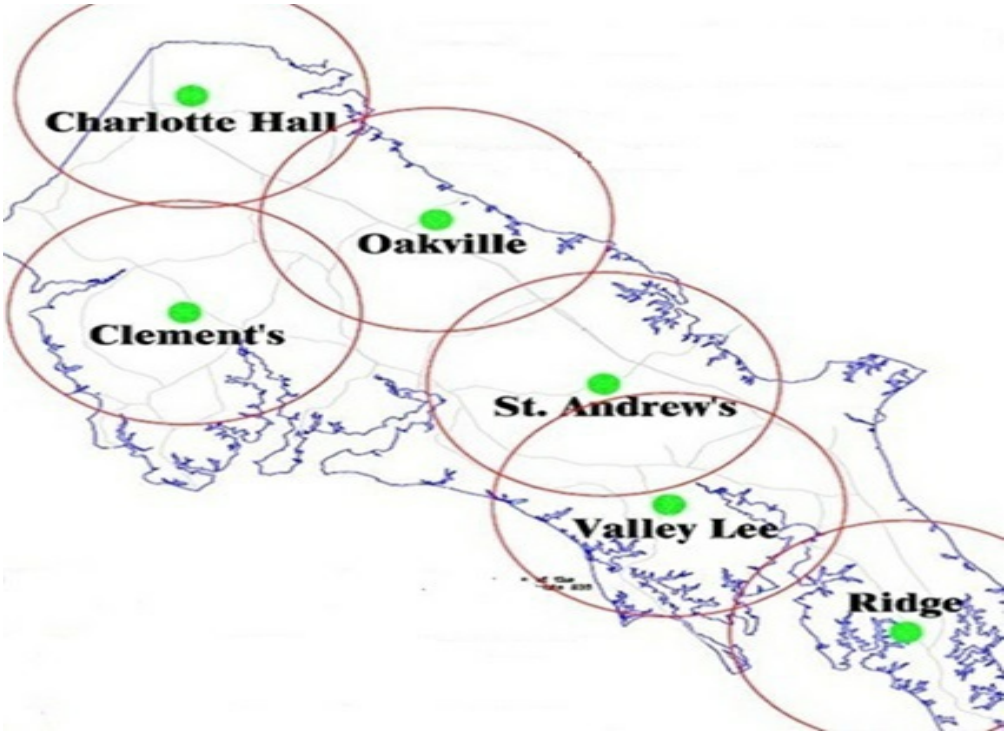
Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ENGINEERING/SURVEY	1,106,000	1,106,000							
CONSTRUCTION/SITEWORK	22,800,000	19,200,000	3,600,000						
CONSTRUCTION MANAGEMENT	200,000	200,000							
FURNITURE & EQUIPMENT	200,000	200,000							
OTHER	1,400,000	1,400,000							
TOTAL COSTS	**25,706,000**	**22,106,000**	**3,600,000**						

Funding Schedule

BONDS	15,460,000	15,460,000							
TRANSFER TAXES									
IMPACT FEES									
PAY-GO	646,000	646,000							
STATE FUNDS	1,500,000		1,500,000						
FEDERAL FUNDS	4,100,000	2,000,000	2,100,000						
OTHER SOURCES	4,000,000	4,000,000							
TOTAL FUNDS	**25,706,000**	**22,106,000**	**3,600,000**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES AND MATERIALS						
CONTRACTED SERVICES						
PERSONAL SERVICES COSTS						
UTILITIES						
SUPPLIES AND MATERIALS						
CONTRACTED SERVICES						
PERSONAL SERVICES COSTS						
FURNITURE AND EQUIPMENT						
SUPPLIES AND MATERIALS						
CONTRACTED SERVICES						
UTILITIES						
PERSONAL SERVICES COSTS						
TOTAL COSTS						

Solid Waste



Solid Waste Locations in St. Mary's County

Project Title	**Project Number**	**Classification**
Landfill and Convenience Center Maintenance and Repair	SW-3001	Solid Waste

Project Description

Deferred maintenance at the convenience centers has created a need to program funding to replace major elements of the facilities that are integral to the operations. All of the existing recycling compactors were purchased in 2010 and have reached the end of lifecycle, this will program the replacement of at least one compactor at each facility over the coming years. Several attendant shacks need to be replaced from their original construction in the 90s. Landfill Maintenance needs to start addressing the settling which is occurring on top of the landfill that is affecting the drainage running off the cover. The convenience centers that have no major improvements planned will need to be milled and repaved. Additional costs have been added in to address repairs/replacement to accessory structures and to keep up on striping and fencing repairs. The County spent $22,350 dollars on repairs to compactors in CY2023.



Compliance With Comprehensive Plan Section

10.2.2.A.v Meet increasing demand for solid waste management through use of traditional and innovative methods. P.10-1

Discussion of Operating Budget Impact

Utilities based upon estimated annual increase of electrical costs for court lighting. Additional costs for maintenance of SWM and grounds.

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
RECYCLING COMPACTOR REPLACEMENT	92,500						45,000	47,500	
ATTENDANT SHED REPLACEMENT	50,000						50,000		
ASPHALT OVERLAY	55,000							55,000	
ACCESSORY STRUCTURE	15,000							15,000	
LANDFILL MAINTENANCE	65,000						35,000	30,000	
FENCING & PAVEMENT STRIPING	34,000						16,000	18,000	
TOTAL COSTS	**311,500**						**146,000**	**165,500**	

Funding Schedule

BONDS	311,500						146,000	165,500	
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**311,500**						**146,000**	**165,500**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
MS4 SW Management					2,000	
Compactor Replacement	35,000	40,000	42,500	45,000	47,500	
Asphalt Overlay	20,000		45,000		55,000	
Landfill Maintenance	25,000	30,000	30,000	35,000	30,000	
Landscaping/Grounds					2,000	
Utililities					2,500	
TOTAL COSTS	**80,000**	**70,000**	**117,500**	**80,000**	**139,000**	

Project Title	**Project Number**	**Classification**
Recycling Improvements - Convenience Centers	SW-3002	Solid Waste

Project Description

Add recycling capacity at four facilities so that two recycling compactors are available at all convenience centers allowing for redundancy at each location when one compactor requires maintenance. This project will also provide provisions for installing metal recycling containers at the facilities which do not currently have any. Where disturbance requires this project will also provide for civil site design costs to accommodate any required storm water management devices for additional impervious area. As well as the associated construction management costs to complete the project. The indicated costs have been increased by 3% annually for FY30.



Compliance With Comprehensive Plan Section

Meet increasing demand for solid waste management through use of traditional and innovative methods. P.10-1

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
PLANNING / DESIGN / SURVEY	75,000						75,000		
OAKVILLE	113,000								113,000
VALLEY LEE	119,000								119,000
CLEMENTS	78,000								78,000
RIDGE	102,000								102,000
CONST. MANAGEMENT	41,200								41,200
CONTINGENCY (40%)	331,280								331,280
TOTAL COSTS	**859,480**						**75,000**		**784,480**

Funding Schedule

BONDS	859,480						75,000		784,480
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**859,480**						**75,000**		**784,480**

Operating Impacts	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Valley Lee Convenience Center Improvements	SW-3003	Solid Waste

Project Description

Completion of planned site expansion to improve operations at the Valley Lee Convenience Center. Includes a wall extension to allow a second trash compactor, additional pavement to provide vehicle circulation, and stormwater management improvements. Project costs also include stormwater management for additional impervious area, as well as the associated design and construction management costs to complete the project. The indicated costs have been increased by 5% annually for FY30 from Clements Project construction costs.



Compliance With Comprehensive Plan Section

Meet increasing demand for solid waste management through use of traditional and innovative methods. P.10-1

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
PLANNING / DESIGN / SURVEY	170,600						170,600		
STORMWATER MANAGEMENT	136,000								136,000
SITE DEVELOPMENT	1,049,262								1,049,262
CONSTRUCTION	176,293								176,293
CONST. MANAGEMENT	152,656								152,656
UTILITIES / EQUIPMENT	115,000								115,000
IT EQUIPMENT / CAMERAS	50,000								50,000
CONTINGENCY (20%)	496,442								496,442
TOTAL COSTS	**2,346,253**						**170,600**		**2,175,653**

Funding Schedule

BONDS	2,346,253						170,600		2,175,653
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**2,346,253**						**170,600**		**2,175,653**

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

ST. MARY'S COUNTY PUBLIC SCHOOLS





Project Title	**Project Number**	**Classification**
Aging Schools Program	PS-2106	St. Mary's County Public Schools

Project Description

This project is for the local design funds for the State Aging Schools Program which is approved in the spring of each year.

Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	77,000	70,000	7,000						
LAND ACQUISITION									
CONSTRUCTION	567,420	517,346	50,074						
DEMOLITION									
INSPECTION/PROJ MGMT									
UTILITIES									
EQUIPMENT									
OTHER									
TOTAL COSTS	**644,420**	**587,346**	**57,074**						

Funding Schedule

BONDS	7,000		7,000						
TRANSFER TAXES	42,000	42,000							
PAY-GO	28,000	28,000							
EXCISE TAX									
STATE FUNDS	567,420	517,346	50,074						
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**644,420**	**587,346**	**57,074**						

Operating Impacts	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Benjamin Banneker Elementary School Roof/HVAC Systemic Renovation	PS-2801	St. Mary's County Public Schools

Project Description

This project will replace approximately 36,000 square feet of the existing roof that was last replaced in 1998, which will be 33 years old at the time of replacement. A pre-design study will review the whole roof to determine if any additional work needs to be included in the project. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement. This project will also replace the existing HVAC system which was last replaced in 2002 and which will be 28 years old at the time of replacement. Local funds are being requested in FY 2028 for completion of the pre-design study to assist with project scope development in advance of the project, which is required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	1,316,000				40,000		957,000	319,000	
LAND ACQUISITION									
CONSTRUCTION	12,243,000						895,000	11,348,000	
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000						10,000		
UTILITIES	15,000						15,000		
EQUIPMENT									
OTHER									
TOTAL COSTS	**13,584,000**				**40,000**		**1,877,000**	**11,667,000**	

Funding Schedule

BONDS	6,360,000						1,243,000	5,117,000	
TRANSFER TAXES	40,000				40,000				
PAY-GO									
EXCISE TAX									
STATE FUNDS	7,184,000						634,000	6,550,000	
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**13,584,000**				**40,000**		**1,877,000**	**11,667,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Building Infrastructure - Critical	PS-1804	St. Mary's County Public Schools

Project Description

This program provides funds for major replacement, deferred maintenance and repair projects, system upgrades, and critical maintenance and repairs to critical building components to include: air handlers, chillers, cooling towers, fire alarms, oil tanks, water feeds, well pumps, and fields/grounds. FY 2026: BBES ECC Fuel Tank Replacement $160,000, Fields/Grounds $200,000, LHS/FA Sewer Lift Station $95,000 FY 2027: WMES Electrical Panel/Generator $170,000, BBES Generator $126,000, LHS Elevator Upgrade $170,000, GMHS Boiler Replacements (2) $250,000, GMHS Scoreboard $47,000, Fields/Grounds $200,000 FY 2028: LPES and MBMS Emergency Generators $750,000 ($300,000 & $450,000), GMHS Water Heaters $156,000, Fields/Grounds $200,000 FY 2029: DAJFCTC Emergency Generator $350,000, MES Boiler Replacements (3) $375,000 FY 2030: CHS Scoreboard - Stadium $50,000, CHS Track Refurbishment $405,000 EES Emergency Generator $275,000, EES Geothermal HVAC Unit Replacements (4) $300,000 FY 2031: LHS Scoreboard - Stadium $70,000 & DSS Roof & HVAC $1,000,000

Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	215,000	125,000	15,000	15,000	15,000	15,000	15,000	15,000	
LAND ACQUISITION									
CONSTRUCTION	12,482,808	7,223,808	440,000	948,000	1,091,000	710,000	1,015,000	1,055,000	
DEMOLITION									
INSPECTION / PROJ. MGMT.									
UTILITIES									
EQUIPMENT									
OTHER -CONTINGENCY									
TOTAL COSTS	**12,697,808**	**7,348,808**	**455,000**	**963,000**	**1,106,000**	**725,000**	**1,030,000**	**1,070,000**	

Funding Schedule

BONDS	10,027,470	4,678,470	455,000	963,000	1,106,000	725,000	1,030,000	1,070,000	
TRANSFER TAXES	2,500,842	2,500,842							
PAY-GO	78,217	78,217							
IMPACT FEES - SCHOOLS	91,279	91,279							
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**12,697,808**	**7,348,808**	**455,000**	**963,000**	**1,106,000**	**725,000**	**1,030,000**	**1,070,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Building Infrastructure - Programmatic	PS-1805	St. Mary's County Public Schools

Project Description

This program provides funds for programmatic construction and repairs of projects identified in the Comprehensive Maintenance Plan for Educational Facilities for life cycle replacement, to include: site paving, playgrounds, and flooring. Anticipated projects typically require minimal design services. FY 2026: BBES ECC Tile and Carpeting, DJAFCTC Flooring, and OES Carpet Removal, Flooring, & ACM $338,000 ($67,000, $38,000, $233,000), LHS & MBMS Paving/Seal Coating $804,000 ($500,000, $304,000), GKES Fire Alarm $69,000, BBES Fire and Intrusion Alarm Replacements $250,000, State Inspection/Assessment $250,000 FY 2027: LMS Carpet $80,000, OES Fire Alarm $134,000, Skylight Replacement: BBES, DSS, LPES, OES, PHES $175,000 FY 2028: Support Services Paving/Seal Coating $84,000, TCES & WMES Flooring & ACM $109,000 ($49,000, $60,000), DJAFCTC, BBES, GKES, PHES Exterior Caulking & Repointing $250,000 ($100,000, $50,000, $50,000, $50,000), EES Vegetative Roof Replacement $125,000, DSS Fire Alarm $130,000 FY 2029: EES, TCES Playground Equipment $467,000 ($247,000, $220,000), EES, PHES Fire Alarm $190,000 ($86,000, $104,000), EES Sealcoating $160,000 FY 2030: GKES Flooring $70,000, Central Office, HES Fire Alarm $250,000 ($130,000, $120,000), OES Exterior Caulking & Repointing $45,000 FY 2031: GKES and DES Paving $150,000 ($85,000, $65,000), DES Playground $90,000, BBECC Playground $63,000, GWCES Playgrounds (1,2,3) $350,000, LES Playgrounds (1,2,3) $300,000

Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	196,000	136,000	10,000	10,000	10,000	10,000	10,000	10,000	
LAND ACQUISITION									
CONSTRUCTION	12,434,000	7,561,000	1,701,000	379,000	688,000	807,000	355,000	943,000	
DEMOLITION									
INSPECTION/PROJ. MGMT.									
UTILITIES									
OTHER- CONTINGENCY									
TOTAL COSTS	**12,630,000**	**7,697,000**	**1,711,000**	**389,000**	**698,000**	**817,000**	**365,000**	**953,000**	

Funding Schedule

BONDS	7,983,311	3,050,311	1,711,000	389,000	698,000	817,000	365,000	953,000	
TRANSFER TAXES	4,113,689	4,113,689							
PAY-GO	533,000	533,000							
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**12,630,000**	**7,697,000**	**1,711,000**	**389,000**	**698,000**	**817,000**	**365,000**	**953,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Chopticon High School - Multi Systemic Renovation	PS-2203	St. Mary's County Public Schools

Project Description

Based on budget constraints, project was revised from a limited renovation to a multi-systemic renovation including the building envelope, electrical, roof, and HVAC system. Project includes exterior work to the building envelope including replacement of windows & doors, new window flashings, replacement of window systems, replacement of metal doors and frames, regrading surfaces & install drainage of the rear exit doors, replacing the roofing with (4 ply built) with white cap sheet, & installing additional overflow drains/scuppers. Interior work includes replacement of the ceiling and grid throughout the school. Structural work includes the reinforcement of the existing roof for new HVAC equipment and new dunnage framing. Mechanical work includes replacement of heating plant, piping distribution, air distribution, and automatic temperature control. Plumbing work includes potable water system, replacement of plumbing fixtures, & sanitary and storm replacement of above ground piping. Electrical work includes power distribution switchboard, emergency generator, lighting system from fluorescent to LED, and fire alarm/security compliant voice evacuation system. Fire protection system work includes wet pipe sprinkler system and measures for phased occupied construction. The work will also include ADA restroom modifications and a renovation of the locker rooms. State funding will be requested as follows: Healthy Schools $7,154,000, Built To Learn Act $13,531,434, Traditional State $12,370,748 - dependent on final approval.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	6,814,498	2,995,000	3,819,498						
LAND ACQUISITION									
CONSTRUCTION	53,907,005		24,737,843	21,460,967	7,708,195				
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000		10,000						
UTILITIES	15,000		15,000						
EQUIPMENT									
OTHER									
TOTAL COSTS	**60,746,503**	**2,995,000**	**28,582,341**	**21,460,967**	**7,708,195**				

Funding Schedule

BONDS	25,233,821	125,000	12,497,441	10,075,847	2,535,533				
TRANSFER TAXES	1,870,000	1,870,000							
PAY-GO									
EXCISE TAX	586,500				586,500				
STATE FUNDS	33,056,182	1,000,000	16,084,900	11,385,120	4,586,162				
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**60,746,503**	**2,995,000**	**28,582,341**	**21,460,967**	**7,708,195**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES						
CONTRACTED SERVICES						
OTHER						
Utilities						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Dr. James A. Forrest Career & Technology Center Video Studio Renovation	PS-2701	St. Mary's County Public Schools

Project Description

As part of the annual review and update of the CMP, projects are reviewed. Local funds are being requested in FY 2027 for completion of a study to assist with project scope development in advance of the project. This project will renovate the video studio at the Dr. James A. Forrest Career & Technology Center. The project will include Green Screen room alteration and installation, HVAC renovation and separation of the classroom and production areas, installation of new lighting to safe touch (high-efficiency) in the production area, reallocation of space to meet educational program needs, and recommendations on revision to HD video equipment.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	85,000			25,000		60,000			
LAND ACQUISITION									
CONSTRUCTION	258,000						258,000		
DEMOLITION									
INSPECTION/PROJ. MGMT									
UTILITIES									
EQUIPMENT									
OTHER									
TOTAL COSTS	**343,000**			**25,000**		**60,000**	**258,000**		

Funding Schedule

BONDS	263,000			25,000			238,000		
TRANSFER TAXES	80,000					60,000	20,000		
PAY-GO									
EXCISE TAX									
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**343,000**			**25,000**		**60,000**	**258,000**		

Operating Impacts	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Esperanza Middle School - Chiller/Controls	PS-2803	St. Mary's County Public Schools

Project Description

This project is being requested to replace the central cooling plant at Esperanza Middle School, and to refurbish the HVAC controls within each unitary device connected to the chiller system. This project is the replacement of an air cooled chiller rated at 350 tonnage which was installed in 2000. This project will replace the HVAC control devices and controllers on the portions of the HVAC system not being replaced at this time.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	97,000				97,000				
LAND ACQUISITION									
CONSTRUCTION	1,019,000				1,019,000				
DEMOLITION									
INSPECTION/PROJ. MGMT									
UTILITIES									
EQUIPMENT									
OTHER - CONTINGENCY	82,000				82,000				
TOTAL COSTS	**1,198,000**				**1,198,000**				

Funding Schedule

BONDS	562,000				562,000				
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	636,000				636,000				
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**1,198,000**				**1,198,000**				

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Green Holly Elementary School - Roof/HVAC Systemic Renovation	PS-2301	St. Mary's County Public Schools

Project Description

This project will replace 46,450 square feet. of existing bituminous roof on Building A that is failing and 6,185 square feet of existing bituminous roof on Building B that is failing. This project does not include the area (51,740 square feet) of Building B that was funded in FY 2019/FY 2020 and completed in 2021. The Building A roof was last replaced in 1992 and will be 33 years old at the time of replacement. The subject portion of the Building B roof was last replaced in 1999 and at the time of completion will be 26 years old. The project also includes the replacement of the HVAC system for Building B, which was last replaced in 1992. At the time of completion of the project, the system will be 32 years old. Maintenance monitors the roof and HVAC system and provides repairs on an as-needed basis, pending the replacements. This project received state funding in FY 2024 under the Healthy Schools Facility Fund. The project scope now includes the removal of the mercury containing floor in the gymnasium.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	1,338,000	1,338,000							
LAND ACQUISITION									
CONSTRUCTION	15,341,469	12,704,381	2,637,088						
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000	10,000							
UTILITIES	15,000	15,000							
EQUIPMENT									
OTHER									
TOTAL COSTS	**16,704,469**	**14,067,381**	**2,637,088**						

Funding Schedule

BONDS	6,324,000	3,686,912	2,637,088						
TRANSFER TAXES	1,210,000	1,210,000							
PAY-GO									
EXCISE TAX									
STATE FUNDS	9,170,469	9,170,469							
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**16,704,469**	**14,067,381**	**2,637,088**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Leonardtown High School - HVAC Systemic Renovation	PS-2702	St. Mary's County Public Schools

Project Description

This project is for the replacement of the HVAC system for the building, last updated in 2002. At the time of completion of the project, the system will be 28 years old. Maintenance monitors the system and provides repairs on an as-needed basis, pending the replacement. Local funds are being requested in FY 2027 for completion of a study in advance of the project, which is required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	2,433,000			75,000		1,712,000	646,000		
LAND ACQUISITION									
CONSTRUCTION	23,880,000					9,842,000	14,038,000		
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000					10,000			
UTILITIES	15,000					15,000			
EQUIPMENT									
OTHER									
TOTAL COSTS	**26,338,000**			**75,000**		**11,579,000**	**14,684,000**		

Funding Schedule

BONDS	11,665,500			75,000		2,423,000	9,167,500		
TRANSFER TAXES									
PAY-GO									
EXCISE TAX	586,500						586,500		
STATE FUNDS	14,086,000					9,156,000	4,930,000		
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**26,338,000**			**75,000**		**11,579,000**	**14,684,000**		

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Leonardtown Middle School Roof/HVAC Systemic Renovation	PS-3001	St. Mary's County Public Schools

Project Description

This project will replace approximately 104,750 square feet of the existing roof, last replaced in 2000, and which will be 32 years old at the time of replacement. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement. This project will also replace the existing HVAC system, last replaced in 2010 and which will be 22 years old at the time of replacement. Local funds are being requested in FY 2029 for completion of a study to assist with development of the project scope in advance of the project, which is required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	2,166,000					40,000		1,595,000	531,000
LAND ACQUISITION									
CONSTRUCTION	21,464,000							12,048,200	9,415,800
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000							10,000	
UTILITIES	15,000							15,000	
EQUIPMENT									
OTHER									
TOTAL COSTS	**23,655,000**					**40,000**		**13,668,200**	**9,946,800**
Funding Schedule									
BONDS	11,008,000							6,202,000	4,806,000
TRANSFER TAXES	40,000					40,000			
PAY-GO									
EXCISE TAX									
STATE FUNDS	12,607,000							7,466,200	5,140,800
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**23,655,000**					**40,000**		**13,668,200**	**9,946,800**

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Lexington Park Elementary School - Roof/HVAC Systemic Renovation	PS-2601	St. Mary's County Public Schools

Project Description

This project is for the replacement of the HVAC system for the building, last updated in 2003 and the roof, last updated in 1999. At the time of completion of the project, the HVAC will be 26 years old. This portion of the project includes the replacement of the emergency generator for the building. This project will replace 39,965 square feet of the existing roof. The roof was last replaced in 1999 and which will be 30 years old at the time of replacement. Maintenance monitors both of these systems and provides repairs on an as-needed basis, pending the replacements. Local funds are being requested in FY 2026 for completion of a study to assist with project scope development in advance of the project, which is required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	1,212,000		40,000		879,000	293,000			
LAND ACQUISITION									
CONSTRUCTION	11,487,000				5,325,000	6,162,000			
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000				10,000				
UTILITIES	15,000				15,000				
EQUIPMENT									
OTHER									
TOTAL COSTS	**12,724,000**		**40,000**		**6,229,000**	**6,455,000**			

Funding Schedule

BONDS	5,397,500		40,000		1,848,000	3,509,500			
TRANSFER TAXES									
PAY-GO									
EXCISE TAX	586,500					586,500			
STATE FUNDS	6,740,000				4,381,000	2,359,000			
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**12,724,000**		**40,000**		**6,229,000**	**6,455,000**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Mechanicsville Elementary School Roof/HVAC	PS-3002	St. Mary's County Public Schools

Project Description

This project will replace approximately 40,095 square feet of the existing roof, which was last replaced in 2004 and which will be 28 years old at the time of replacement. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement. This project will also replace the existing HVAC system which was last replaced in 2002 and which will be 30 years old at the time of replacement. Local funds are being requested in FY 2029 for completion of a study to assist with development of the project scope in advance of the project, as required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	947,000					40,000		680,250	226,750
LAND ACQUISITION									
CONSTRUCTION	8,231,000							4,597,750	3,633,250
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000							10,000	
UTILITIES	15,000							15,000	
EQUIPMENT									
OTHER									
TOTAL COSTS	**9,203,000**					**40,000**		**5,303,000**	**3,860,000**

Funding Schedule

BONDS	4,337,000							2,445,000	1,892,000
TRANSFER TAXES									
PAY-GO	40,000					40,000			
EXCISE TAX									
STATE FUNDS	4,826,000							2,858,000	1,968,000
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**9,203,000**					**40,000**		**5,303,000**	**3,860,000**

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Oakville Elementary School Roof/HVAC	PS-3003	St. Mary's County Public Schools

Project Description

This project will replace approximately 48,072 square feet of the existing roof, which was last replaced in 2000 and which will be 32 years old at the time of replacement. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement. This project will also replace the existing HVAC system which was last replaced in 2011, which will be 21 years old at the time of replacement. Local funds are being requested in FY 2029 for completion of a study to assist with development of the project scope in advance of the project, as required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEEERING	1,097,000					40,000		792,750	264,250
LAND ACQUISITION									
CONSTRUCTION	9,863,000							5,348,600	4,514,400
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000							10,000	
UTILITIES	15,000							15,000	
EQUIPMENT									
OTHER									
TOTAL COSTS	**10,985,000**					**40,000**		**6,166,350**	**4,778,650**

Funding Schedule

BONDS	4,573,500							2,322,500	2,251,000
TRANSFER TAXES									
PAY-GO	40,000					40,000			
EXCISE TAX	586,500							586,500	
STATE FUNDS	5,785,000							3,257,350	2,527,650
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**10,985,000**					**40,000**		**6,166,350**	**4,778,650**

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Relocatables for Various Sites	PS-1403	St. Mary's County Public Schools

Project Description

Based on current and projected enrollment, this project is to provide relocatable classrooms to meet the capacity needs at various locations. The current and projected enrollments are evaluated, both in the fall and the spring, to identify which schools will need relocatables for the following year. Based on the availability of funding in July of each year, relocatables relocated and/or purchased during the summer will not be available for use at the opening of school in August of each year due to the amount of time necessary for construction. This project provides for the relocation of several relocatables or the purchase of two (2) double classroom units annually in FY 2025 - FY 2026, as determined in the spring of each year, based on actual and projected enrollment. The intention of the school system is to design and place units so that they are available for August of each year, which requires design funding to be funded a year prior to installation. Additional funding has been added to this project in FY2025 and FY2026 to allow for the demolition of units that exceeded their useful life.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	**Total Project**	**Prior Approval**	**Budget FY2026**	**5-Year Capital Plan FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**	**Balance to Complete**
ARCHITECT/ENGINEERING	282,000	260,000	22,000						
CONSTRUCTION	4,256,329	3,477,329	779,000						
DEMOLITION									
INSPECTION/ PROJ. MGMT	87,500	80,000	7,500						
UTILITIES	142,500	130,000	12,500						
EQUIPMENT	126,000	112,000	14,000						
OTHER									
TOTAL COSTS	**4,894,329**	**4,059,329**	**835,000**						

Funding Schedule

BONDS	1,449,000	614,000	835,000						
TRANSFER TAXES	1,905,329	1,905,329							
IMPACT FEES	1,155,000	1,155,000							
PAY-GO	385,000	385,000							
STATE FUNDS									
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**4,894,329**	**4,059,329**	**835,000**						

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICES COSTS						
CONTRACTED SERVICES						
SUPPLIES & MATERIALS						
UTILITIES						
FURNITURE & EQUIPMENT						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Ridge Elementary School - Roof/HVAC Systemic Renovation	PS-2602	St. Mary's County Public Schools

Project Description

This project is for the replacement of the HVAC system for the building, last updated in 2001 and the roof, last updated in 1998. At the time of completion of the project, the HVAC system will be 28 years old. This project includes the replacement of the central cooling plant (50 tonnage rating) and the refurbishment of the HVAC controls within each unitary device connected to the chiller water system. This includes the replacement of an air cooled chiller and HVAC control devices on all portions of the HVAC system. This project will replace 32,537 square feet of existing bituminous roof. The roof was last replaced in 1998 and will be 31 years old at the time of replacement. Maintenance monitors both of these systems and provides repairs on an as-needed basis, pending the replacements .Local funds are being requested in FY 2026 for completion of a study to assist with development of the project scope in advance of the project, which is required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	734,000		40,000		521,000	173,000			
LAND ACQUISITION									
CONSTRUCTION	7,011,000				2,974,000	4,037,000			
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000				10,000				
UTILITIES	15,000				15,000				
EQUIPMENT									
OTHER									
TOTAL COSTS	**7,770,000**		**40,000**		**3,520,000**	**4,210,000**			

Funding Schedule

BONDS	3,854,000		40,000		975,000	2,839,000			
TRANSFER TAXES									
PAY-GO									
EXCISE TAX									
STATE FUNDS	3,916,000				2,545,000	1,371,000			
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**7,770,000**		**40,000**		**3,520,000**	**4,210,000**			

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

Project Title	**Project Number**	**Classification**
Town Creek Elementary School - Roof Systemic Renovation	PS-2802	St. Mary's County Public Schools

Project Description

This project will replace approximately 35,498 square feet of the existing roof last replaced in 1997 and which will be 34 years old at the time of replacement. Maintenance monitors the roof and provides repairs on an as-needed basis, pending the roof replacement. Local funds are being requested in FY 2028 for completion of a study to assist with project scope development in advance of the project, which is required by the Interagency Commission on School Construction.



Compliance With Comprehensive Plan Section

10.2.2.C.i Ensure adequate availability and adequacy of schools and educational resources. P. 10-3

Discussion of Operating Budget Impact

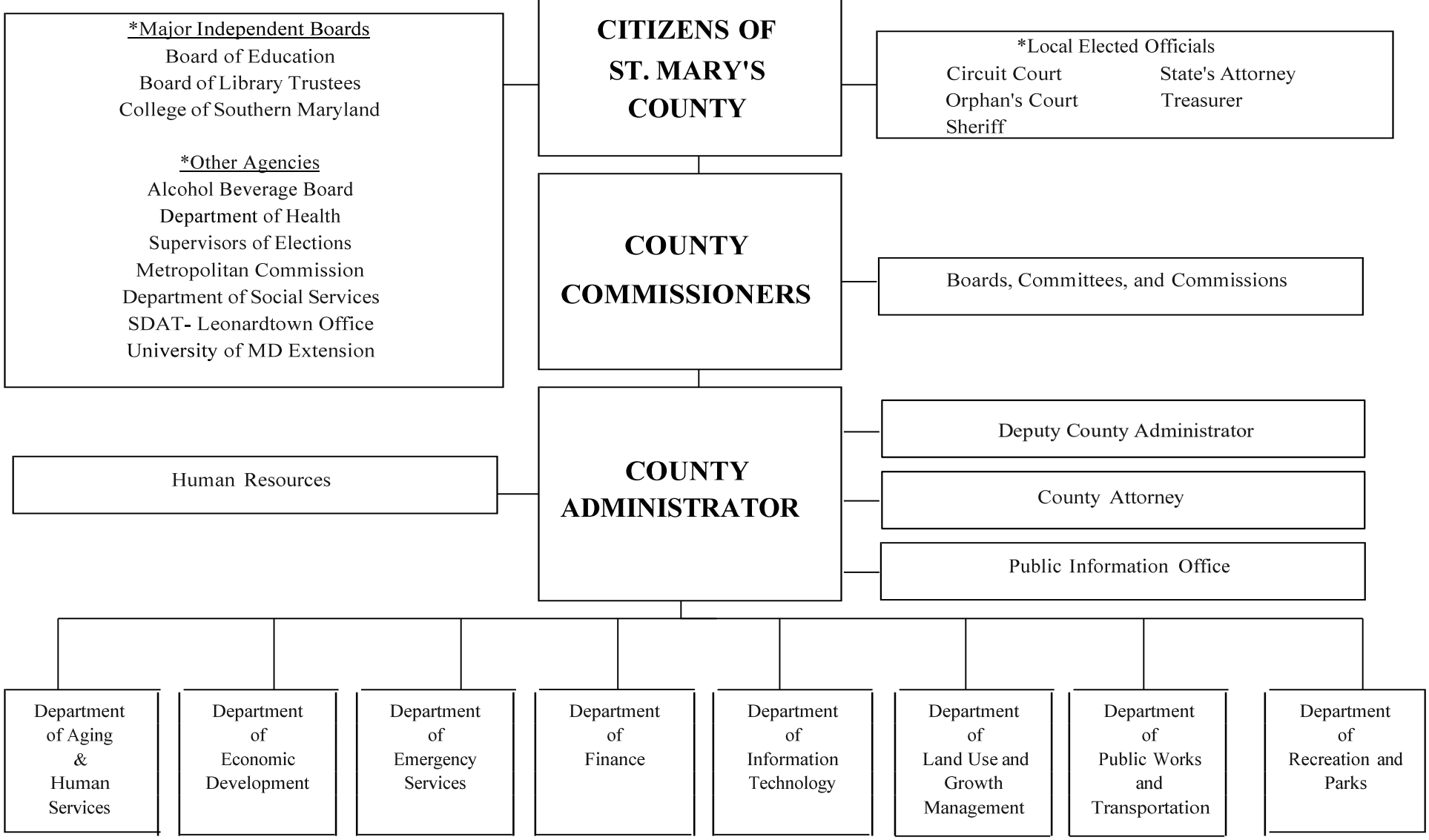
Appropriation Phase	Total Project	Prior Approval	Budget FY2026	5-Year Capital Plan FY2027	FY2028	FY2029	FY2030	FY2031	Balance to Complete
ARCHITECT/ENGINEERING	383,000				40,000		257,000	86,000	
LAND ACQUISITION									
CONSTRUCTION	3,380,000						1,806,000	1,574,000	
DEMOLITION									
INSPECTION/PROJ. MGMT	10,000						10,000		
UTILITIES	15,000						15,000		
EQUIPMENT									
OTHER									
TOTAL COSTS	**3,788,000**				**40,000**		**2,088,000**	**1,660,000**	

Funding Schedule

BONDS	1,784,000						812,000	972,000	
TRANSFER TAXES	40,000				40,000				
PAY-GO									
EXCISE TAX									
STATE FUNDS	1,964,000						1,276,000	688,000	
FEDERAL FUNDS									
OTHER SOURCES									
TOTAL FUNDS	**3,788,000**				**40,000**		**2,088,000**	**1,660,000**	

Operating Impacts	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**FY2030**	**FY2031**
STAFFING -FTEs						
PERSONAL SERVICE COSTS						
CONTRACTED SERVICES						
OTHER						
TOTAL COSTS						

ST. MARY'S COUNTY GOVERNMENT
Organizational Chart



*** County Commissioners have funding responsibility only**

CHANGES IN POSITIONS
FOR COUNTY DEPARTMENTS and ELECTED OFFICIALS
FY2026 BUDGET

INCREASE/ (DECREASE)	POSITION DESCRIPTION	GRADE
Human Resources		
0.25	Wellness Coordinator Conversion to FT	C07
0.25	HR Assistant Conversion to Fulltime	C04
Department of Public Works		
(1.00)	Equipment Operator III	C05
Emergency Services		
4.00	(Fund 252) Paramedics	C07
States Attorney's Office		
1.00	Assistant State's Attorney II	SA5
Sheriff's Office		
	LAW	
	Eligible DFC Promotional Ranks (9)	
	Eligible CPL Promotional Ranks (12)	
	CORRECTIONS	
	Eligible CFC Promotional Ranks (8)	
	Eligible CPL Promotional Ranks (3)	
4.50	**TOTAL**	

AUTHORIZED COUNTY GOVERNMENT POSITIONS SUMMARY

STAFFING SUMMARY	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
Commissioners of St. Mary's County	6.75	6.75	6.75	0.00	6.75
County Administrator	7.00	7.00	7.00	1.00	7.00
Aging & Human Services	37.50	38.50	38.50	2.00	38.50
County Attorney	9.00	9.00	9.00	0.00	9.00
Economic Development	9.00	9.00	9.00	0.00	9.00
Emergency Services	134.50	136.50	137.50	28.00	141.50
Finance	19.00	19.00	19.00	2.00	19.00
Human Resources	9.50	9.50	9.50	0.50	10.00
Information Technology	25.00	25.00	25.00	2.00	25.00
Land Use & Growth Management	30.00	30.00	30.00	0.00	30.00
Public Works and Transportation	171.40	171.40	171.40	2.00	170.40
Recreation & Parks	42.00	43.00	43.00	2.00	43.00
Circuit Court	18.00	18.00	18.00	1.00	18.00
Orphans Court	3.00	3.00	3.00	0.00	3.00
Sheriff	382.00	382.00	381.00	6.00	381.00
States Attorney	54.75	54.75	54.00	4.00	55.00
Treasurer	6.00	6.00	6.00	0.00	6.00
Social Services	2.00	2.00	2.00	0.00	2.00
Alcohol Beverage Office	2.25	2.75	2.75	0.00	2.75
Administrative Charging Committee	4.00	4.00	4.00	0.00	4.00
Alcohol Beverage Board	5.00	5.00	5.00	0.00	5.00
Board of Appeals	6.00	6.00	6.00	0.00	6.00
Board of Elections	5.00	5.00	5.00	0.00	5.00
Planning Commission	8.00	8.00	8.00	0.00	8.00
Police Accountability Board	9.00	9.00	9.00	0.00	9.00
TOTAL COUNTY GOVERNMENT	**1,005.65**	**1,010.15**	**1,009.40**	**50.50**	**1,013.90**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
COUNTY COMMISSIONERS							
Commissioner	E		5.00	5.00	5.00		5.00
Administrative Assistant to CSMC	M	C08	1.00	1.00	1.00		1.00
Senior Administrative Coordinator - RPT	M	C05	0.75	0.75	0.75		0.75
Senior Administrative Coordinator	M	C05			0.00	0.00	0.00
TOTAL			**6.75**	**6.75**	**6.75**	**0.00**	**6.75**
COUNTY ADMINISTRATOR							
County Administrator	C	AE	1.00	1.00	1.00		1.00
Deputy County Administrator	C	AE	1.00	1.00	1.00		1.00
Communications Director	C	AE	1.00	1.00	1.00		1.00
Admin. Asst. to the County Administrator	M	C08	1.00	1.00	1.00		1.00
Video Production Manager	M	C08	0.00	0.00	0.00	1.00	0.00
Communications Coordinator	M	C06	1.00	1.00	1.00		1.00
Admin. Coordinator	M	C04	1.00	1.00	1.00		1.00
Video Media Producer	M	C04	1.00	1.00	1.00		1.00
TOTAL			**7.00**	**7.00**	**7.00**	**1.00**	**7.00**
AGING & HUMAN SERVICES							
Director	C		1.00	1.00	1.00		1.00
Deputy Director	C	C11	1.00	1.00	1.00		1.00
Manager, Division of Operations	M	C10	1.00	1.00	1.00		1.00
Manager, Home & Community Services	M	C10	1.00	1.00	1.00		1.00
Project Manager	G	C09	1.00	1.00	1.00		1.00
Operations Manager	M	C08	3.00	3.00	3.00		3.00
Program Manager	G	C08	1.00	1.00	1.00		1.00
MAP I & A Division Manager	M	C08	1.00	1.00	1.00		1.00
Manager I	M	C09	1.00	1.00	1.00		1.00
Program Coordinator (No OPEB)	G	C07	3.00	3.00	3.00		3.00
Case Worker	G	C06	1.00	1.00	1.00		1.00
Coordinator I	M	C06	1.00	1.00	1.00		1.00
Fiscal Specialist IV	M/G	C06	2.00	2.00	2.00		2.00
Senior I & A Caseworker	M		0.00	0.00	0.00	1.00	0.00
MAP I & A Caseworker	M	C06	2.00	2.00	2.00		2.00
MAP Coordinator	M	C06	1.00	1.00	1.00		1.00
Data Base Specialist	M	C05	1.00	1.00	1.00		1.00
Program Specialist	M	C05	3.00	3.00	3.00		3.00
Outreach Specialist	M	C05	1.00	1.00	1.00		1.00
Senior Center Assistant	M	C05	0.00	0.00	0.00	1.00	0.00
Administrative Coordinator	M	C04	1.00	1.00	1.00		1.00
Food Service Tech - RPT	M/G	C03	3.00	3.00	3.00		3.00
Food Transporter - RPT	M	C03	0.50	0.50	0.50		0.50
Senior Office Specialist	M	C03	3.00	3.00	3.00		3.00
Human Services							
Manager II	M	C10	1.00	1.00	1.00		1.00
Coordinator III	M	C08	1.00	1.00	1.00		1.00
Coordinator II	M/G	C07	1.00	2.00	2.00		2.00
Coordinator I	M	C06	1.00	1.00	1.00		1.00
TOTAL			**37.50**	**38.50**	**38.50**	**2.00**	**38.50**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
COUNTY ATTORNEY							
County Attorney	C		1.00	1.00	1.00		1.00
Deputy County Attorney	M	C12	1.00	1.00	1.00		1.00
Assistant County Attorney	M	C11	1.00	1.00	1.00		1.00
Paralegal	M	C09	2.00	2.00	2.00		2.00
Risk Manager	M	C09	1.00	1.00	1.00		1.00
Coordinator II	M	C07	1.00	1.00	1.00		1.00
Senior Office Specialist	M	C03	1.00	1.00	1.00		1.00
Legal Assistant II	M	C05	1.00	1.00	1.00		1.00
TOTAL			**9.00**	**9.00**	**9.00**	**0.00**	**9.00**
POLICE ACCOUNTABILITY BOARD							
Chairman	A	0.00	1.00	1.00	1.00		1.00
Member	A	0.00	8.00	8.00	8.00		8.00
TOTAL			**9.00**	**9.00**	**9.00**	**0.00**	**9.00**
ADMINISTRATIVE CHARGING COMMITTEE							
Chairman	A	0.00	1.00	1.00	1.00		1.00
Member	A	0.00	3.00	3.00	3.00		3.00
TOTAL			**4.00**	**4.00**	**4.00**	**0.00**	**4.00**
ECONOMIC DEVELOPMENT							
Director	C		1.00	1.00	1.00		1.00
Deputy Director	M	C11	1.00	1.00	1.00		1.00
Manager II	M	C10	1.00	1.00	1.00		1.00
Economic Development Specialist	M	C09	2.00	3.00	3.00		3.00
Development Facilitator	M	C08	1.00	1.00	2.00		2.00
Sr. Administrative Coordinator	M	C05	2.00	1.00	1.00		1.00
TOTAL			**9.00**	**9.00**	**9.00**	**0.00**	**9.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
EMERGENCY SERVICES							
Emergency Communications							
Director	C		1.00	1.00	1.00		1.00
Deputy Director, Emergency Services	M	C11	2.00	2.00	2.00		2.00
Jurisdictional Medical Director - RPT	C		0.50	0.50	0.50		0.50
Communications Manager	M	C10	1.00	1.00	1.00		1.00
Administrative Manager	M	C10	1.00	1.00	1.00		1.00
Assistant Communications Manager	M	C10	1.00	1.00	1.00		1.00
Public Safety Dispatch Supervisor	M	C08	4.00	4.00	4.00		4.00
Support Services Coordinator	M	C08	1.00	1.00	1.00		1.00
Public Safety Dispatch Asst. Supervisor	M	C07	4.00	4.00	4.00		4.00
Communications - CAD Technician	M	C07	1.00	1.00	1.00		1.00
Training Coordinator	M	C07	1.00	1.00	1.00		1.00
Recruitment & Retention Coordinator	M	C07	1.00	1.00	1.00		1.00
Fiscal Specialist IV	M	C06	1.00	1.00	1.00		1.00
Public Safety Dispatch II	M	C06	11.00	11.00	11.00		11.00
Personnel Coordinator	M	C06	0.00	0.00	0.00	1.00	
Public Safety Dispatch I	M	C05	9.00	9.00	9.00		9.00
Public Safety Call Taker	M	C04	0.00	0.00	0.00	4.00	0.00
Emergency Radio Communications							
Radio System Manager	M	C09	1.00	1.00	1.00		1.00
Radio Frequency Technician I	M	C06	3.00	3.00	3.00		3.00
Emergency Management							
Chief, EMS Career Operations	C	AE	1.00	1.00	1.00		1.00
Emergency Management Planner	G	C08	0.00	0.00	0.00	1.00	
Emergency Management Manager I	M	C10	1.00	1.00	1.00		1.00
Emergency Prep Plan Coordinator	M	C08	1.00	1.00	1.00		1.00
Emergency Services Coordinator	M	C08	1.00	1.00	1.00		1.00
Manager I - Fiscal	M	C09	1.00	1.00	1.00		1.00
Admin. Coordinator	M	C04	1.00	1.00	1.00		1.00
Emergency Medical Services							
Assistant Chief, Career EMS	M	C09	1.00	1.00	1.00		1.00
EMS Captain - Administrative	M	C09	0.00	0.00	1.00		1.00
Medical Duty Officer - Paramedic Lieutenant	M	C08	0.00	2.00	0.00		0.00
Paramedic Supervisor - Emergency Billing Fund	R	C08	4.00	4.00	6.00	2.00	6.00
Paramedic - Emergency Billing Fund	R	C07	8.00	8.00	8.00	8.00	12.00
Fiscal Specialist IV - Emergency Billing Fund	R	C06	2.00	2.00	2.00		2.00
Emergency Medical Technician	R	C05	48.00	48.00	48.00	10.00	48.00
Admin Coordinator - Emergency Billing Fund	R	C04	1.00	1.00	1.00		1.00
Animal Services							
Division Manager - Animal Shelter	M	C10	1.00	1.00	1.00		1.00
Supervisor III - Animal Control Officer	M	C08	1.00	1.00	1.00		1.00
Operations Supervisor - Animal Shelter	M	C07	1.00	1.00	1.00		1.00
Fiscal Specialist IV - Animal Shelter	M	C07	1.00	1.00	1.00		1.00
Animal Behavior Health & Enrichment Coordinator	M	C07	0.00	0.00	0.00	1.00	
Animal Control Officer	M	C06	4.00	4.00	4.00		4.00
Health Attendant - Animal Shelter	M	C06	4.00	4.00	4.00		4.00
Care Attendant - Animal Shelter	M	C05	6.00	6.00	6.00		6.00
Admin. Coordinator	M	C04	1.00	1.00	1.00	1.00	1.00
Adoption Coordinator - Animal Shelter	M	C04	1.00	1.00	1.00		1.00
Volunteer Coordinator - Animal Control	M	C04	1.00	1.00	1.00		1.00
TOTAL			**134.50**	**136.50**	**137.50**	**28.00**	**141.50**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
FINANCE DEPARTMENT							
Chief Financial Officer	C		1.00	1.00	1.00		1.00
Deputy Director, Finance	M	C12	1.00	1.00	1.00		1.00
Procurement Manager	M	C12	1.00	1.00	1.00		1.00
Accounting Officer	M	C11	1.00	1.00	1.00		1.00
Finance Manager	M	C11	0.00	0.00	0.00	1.00	0.00
Budget Analyst	M	C10	3.00	3.00	3.00	1.00	3.00
Senior Accountant	M	C09	1.00	1.00	1.00		1.00
Senior Buyer	M	C08	1.00	1.00	1.00		1.00
Buyer	M	C07	1.00	1.00	1.00		1.00
Accountant	M	C07	1.00	1.00	1.00		1.00
Coordinator II	M	C07	1.00	1.00	1.00		1.00
Fiscal Specialist IV - Payroll	M	C06	2.00	2.00	2.00		2.00
Fiscal Specialist IV	M	C06	4.00	4.00	4.00		4.00
Administrative Coordinator	M	C04	1.00	1.00	1.00		1.00
TOTAL			**19.00**	**19.00**	**19.00**	**2.00**	**19.00**
HUMAN RESOURCES							
Director	C		1.00	1.00	1.00		1.00
Deputy Director, Human Resources	M	C11	1.00	1.00	1.00		1.00
Benefits Administrator	M	C08	0.00	0.00	1.00		1.00
ADA/FMLA Coordinator	M	C07	1.00	1.00	1.00		1.00
Wellness Coord & Employee Engage Spec	M	C07	0.75	0.75	0.75	0.25	1.00
Senior HR Coordinator	M	C07	1.00	1.00	1.00		1.00
Senior HR Specialist	M	C06	2.00	2.00	3.00		3.00
Human Resources Assistant RPT	M	C04	0.75	0.75	0.75	0.25	1.00
TOTAL			**9.50**	**9.50**	**9.50**	**0.50**	**10.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
INFORMATION TECHNOLOGY							
Chief Information Officer	C		1.00	1.00	1.00		1.00
Deputy Director, Technology	M	C13	1.00	1.00	1.00		1.00
Cyber Information Security Officer	M	C11	1.00	1.00	1.00		1.00
Systems Analyst	M	C11	1.00	1.00	1.00		1.00
GIS Supervisor	M	C11	1.00	1.00	1.00		1.00
WAN Administrator	M	C11	2.00	2.00	2.00		2.00
Sr. Software Design & Developer	M	C11	1.00	1.00	1.00		1.00
Cyber Security Analyst	M	C11	1.00	1.00	1.00		1.00
Senior Programmer Analyst	M	C11	1.00	1.00	1.00		1.00
AS/400 Programmer Analyst	M	C09	1.00	1.00	1.00	1.00	1.00
Lead Technician - PC	M	C09	1.00	1.00	1.00		1.00
Programmer / Analyst	M	C09	1.00	1.00	1.00		1.00
PC Technician II	M	C08	4.00	4.00	4.00	1.00	4.00
Webmaster	M	C08	1.00	1.00	1.00		1.00
GIS Analyst	M	C09	1.00	1.00	1.00		1.00
Archives Manager	M	C07	1.00	1.00	1.00		1.00
Help Desk Tech	M	C07	1.00	1.00	1.00		1.00
Fiscal Specialist IV	M	C06	1.00	1.00	1.00		1.00
GIS/CADD Operator	M	C06	1.00	1.00	1.00		1.00
Addressing Technician	M	C04	1.00	1.00	1.00		1.00
GIS Technician	M	C03	1.00	1.00	1.00		1.00
TOTAL			**25.00**	**25.00**	**25.00**	**2.00**	**25.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
LAND USE & GROWTH MANAGEMENT							
Director	C		1.00	1.00	1.00		1.00
Deputy Director	M	C11	1.00	1.00	2.00		2.00
Office Manager I	M	C08	1.00	1.00	1.00		1.00
Fiscal Specialist IV	M	C06	1.00	1.00	1.00		1.00
Senior Administrative Coordinator	M	C05	1.00	1.00	1.00		1.00
Administrative Coordinator	M	C04	1.00	1.00	1.00		1.00
Long-Range Planning Division							
Planner III	M	C08	2.00	2.00	1.00		1.00
Senior Planning Specialist	M	C05	0.00	0.00	1.00		1.00
Development Services							
Planner IV - Supervisor	M	C09	1.00	1.00	1.00		1.00
Planner III	M	C08	1.00	1.00	1.00		1.00
Planner II	M	C07	1.00	1.00	1.00		1.00
Senior Planning Specialist	M	C05	0.00	0.00	1.00		1.00
Permits							
Building Official - Supervisor	M	C10	0.00	0.00	1.00		1.00
Assistant Permits Manager	M	C09	0.00	0.00	1.00		1.00
Planner III Stormwater Management	M	C08	1.00	1.00	1.00		1.00
Permits Specialist II	M	C05	1.00	1.00	1.00		1.00
Permits Specialist I	M	C04	2.00	2.00	2.00		2.00
Senior Office Specialist	M	C03	0.00	0.00	1.00		1.00
Inspections & Compliance							
Zoning Compliance Supervisor	M	C09	1.00	1.00	1.00		1.00
Inspector III	M	C07	4.00	4.00	4.00		4.00
Inspections Coordinator	M	C05	1.00	1.00	1.00		1.00
Environmental Planning							
Planner IV	M	C09	1.00	1.00	1.00		1.00
Planner III	M	C08	1.00	1.00	1.00		1.00
Planner II	M	C07	1.00	1.00	1.00		1.00
Sr. Planning Specialist	M	C05	1.00	1.00	1.00		1.00
TOTAL			**30.00**	**30.00**	**30.00**	**0.00**	**30.00**
PLANNING COMMISSION							
Chairman	A		1.00	1.00	1.00		1.00
Member	A		7.00	7.00	7.00		7.00
TOTAL			**8.00**	**8.00**	**8.00**	**0.00**	**8.00**
BOARD OF APPEALS							
Chairman	A		1.00	1.00	1.00		1.00
Member	A		5.00	5.00	5.00		5.00
TOTAL			**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
PUBLIC WORKS & TRANSPORTATION							
Director	C		1.00	1.00	1.00		1.00
Assistant Director	M	C13	1.00	1.00	1.00		1.00
Manager II - Fiscal	M	C10	1.00	1.00	1.00		1.00
Coordinator I	M	C06	1.00	1.00	1.00		1.00
Project Management							
Deputy Director	M	C12	2.00	2.00	2.00		2.00
Engineer II	M	C10	1.00	1.00	1.00		1.00
Engineer I	M	C10	0.00	0.00	0.00		0.00
Project Manager III	M	C10	3.00	3.00	3.00		3.00
Project Manager III - RPT	M	C10	0.80	0.80	0.80		0.80
GIS Asset Engineer	M	C07	1.00	1.00	1.00		1.00
Development Review							
Engineer III	M	C11	1.00	1.00	1.00		1.00
Engineer I	M	C08	1.00	1.00	1.00		1.00
Coordinator, Development Review	M	C06	1.00	1.00	1.00		1.00
Construction & Inspection							
Manager II	M	C10	1.00	1.00	1.00		1.00
Lead Inspector	M	C08	1.00	1.00	1.00		1.00
Inspector III	M	C07	4.00	4.00	4.00		4.00
County Highways							
Manager II, Highway	M	C10	1.00	1.00	1.00		1.00
Manager I - DPWT	M	C09	1.00	1.00	1.00		1.00
Coordinator II	M	C07	1.00	1.00	1.00		1.00
Supervisor, Traffic & Permits	M	C07	1.00	1.00	1.00		1.00
Road Foreman	M	C06	5.00	5.00	5.00		5.00
Equipment Operator III	M	C05	5.00	5.00	5.00		4.00
Sign Maintenance Operator	M	C05	1.00	1.00	1.00		1.00
Equipment Operator II	M	C04	12.00	12.00	12.00		12.00
Equipment Operator I	M	C03	19.00	19.00	19.00		19.00
Solid Waste & Recycling							
Manager II, Solid Waste/Recycling	R	C10	0.00	1.00	1.00		1.00
Solid Waste Recycling Foreman	R	C07	1.00	1.00	1.00		1.00
Equipment Operator III	R	C05	4.00	4.00	4.00		4.00
Weighmaster	R	C03	2.00	2.00	2.00		2.00
Landfill Attendant - RPT	R	C01	7.00	7.00	7.00		7.00
MS-4 Program							
Senior Program Manager MS-4	M	C10	1.00	1.00	1.00		1.00
Project Manager	M	C09	1.00	1.00	1.00		1.00
Inspector III	M	C07	1.00	1.00	1.00		1.00
Inspector III - MS4	M	C07	1.00	1.00	1.00		1.00
Program Manager - Stormwater Management	M	C09	1.00	1.00	1.00		1.00

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
PUBLIC WORKS & TRANSPORTATION continued:							
Airport							
Airport Maintenance Tech	M	C04	1.00	1.00	1.00		1.00
Transportation & Non-Public School Bus							
Deputy Director - Transportation Div.	M	C12	1.00	1.00	1.00		1.00
Supervisor III	M/G	C08	1.00	1.00	2.00		2.00
Fleet Services Coordinator	M	C07	1.00	1.00	1.00		1.00
Supervisor II	M	C08	2.00	2.00	1.00		1.00
Paratransit Coordinator No OPEB	M	C06	1.00	1.00	1.00		1.00
Fiscal Specialist IV	G	C06	1.00	1.00	1.00		1.00
Shop Foreman	M	C06	1.00	1.00	1.00		1.00
Equipment Mechanic II	M	C05	3.00	3.00	3.00		3.00
Inventory Control Specialist	M	C05	1.00	1.00	1.00		1.00
Equipment Mechanic I	M	C04	3.00	3.00	3.00		3.00
Mobile Equipment Mechanic	M	C04	1.00	1.00	1.00		1.00
Transportation Spec/Trainer	G	C06	1.00	1.00	1.00		1.00
Transportation Specialist	G	C04	2.00	2.00	4.00		4.00
Bus Driver	G	C03	26.60	26.60	26.60		26.60
Mailroom							
Mail Clerk	M	C03	2.00	2.00	2.00		2.00
Building Services							
Building Service Manager	M	C10	1.00	1.00	1.00		1.00
Supervisor II, Building Services	M	C07	2.00	2.00	2.00		2.00
Captial Projects Planner	M	C07	1.00	1.00	1.00		1.00
Coordinator I	M	C06	1.00	1.00	1.00		1.00
Lead Maintenance Mechanic	M	C05	8.00	8.00	8.00	1.00	8.00
Administrative Coordinator	M	C04	1.00	1.00	1.00		1.00
Building Maintenance III	M	C04	1.00	1.00	1.00		1.00
Maintenance Mechanic	M	C04	8.00	8.00	8.00	1.00	8.00
Building Maintenance II	M	C03	11.00	11.00	11.00		11.00
TOTAL			**171.40**	**171.40**	**171.40**	**2.00**	**170.40**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
RECREATION & PARKS							
Director	C		1.00	1.00	1.00		1.00
Deputy Director R&P's	M	C11	1.00	1.00	1.00		1.00
Manager II - Park Program	M	C10	1.00	1.00	1.00		1.00
Project Manager R&P Projects	M	C09	1.00	1.00	1.00		1.00
Coordinator III - R&P Admin	M	C08	1.00	1.00	1.00	1.00	1.00
Coordinator III R&P	M	C08	3.00	3.00	3.00		3.00
Therapeutic Recreation Coordinator	M	C08	1.00	1.00	1.00		1.00
Communications Coordinator R&P	M	C07	0.00	0.00	1.00		1.00
Childcare Specialist	M	C07	0.00	1.00	1.00		1.00
Fiscal Specialist IV	M	C06	2.00	2.00	2.00		2.00
Senior Admin Coordinator	M	C05	1.00	1.00	1.00		1.00
Administrative Coordinator	M	C04	2.00	2.00	1.00		1.00
Parks Maintenance							
Manager II, Parks Maintenance	M	C10	1.00	1.00	1.00		1.00
Parks Operations Manager	M	C09	1.00	1.00	1.00		1.00
Coordinator III - R&P Maintenance	M	C08	2.00	2.00	2.00		2.00
Maintenance Crew Chief	M		0.00	0.00	0.00	1.00	0.00
Maintenance Foreman	M	C06	2.00	2.00	2.00		2.00
Supervisor - R&P Maintenance	M	C06	1.00	1.00	1.00		1.00
Supervisor Shop - Parks Maintenance	M	C06	1.00	1.00	1.00		1.00
Senior Admin Coordinator	M	C05	1.00	1.00	1.00		1.00
Maintenance Crew Chief	M	C04	1.00	1.00	1.00		1.00
Senior Groundskeeper	M	C03	7.00	7.00	7.00		7.00
Museum							
Museum Division Manager	M	C10	1.00	1.00	1.00		1.00
Supervisor - Museum	M	C07	2.00	2.00	2.00		2.00
Museum Specialist	M	C06	1.00	1.00	1.00		1.00
Museum Technician	M	C04	1.00	1.00	1.00		1.00
Golf Course							
Manager, Golf Course	C/R		1.00	1.00	1.00		1.00
Supervisor II - Golf Course	R	C07	1.00	1.00	1.00		1.00
Clubhouse Coordinator	R	C06	1.00	1.00	1.00		1.00
Equipment Mechanic I	R	C04	1.00	1.00	1.00		1.00
Senior Groundskeeper	R	C03	2.00	2.00	2.00		2.00
TOTAL			**42.00**	**43.00**	**43.00**	**2.00**	**43.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
CIRCUIT COURT							
Court Administrator	A	C09	1.00	1.00	1.00		1.00
Case Manager II	A	C08	1.00	1.00	1.00		1.00
Court Reporter	A	C08	1.00	1.00	1.00		1.00
Drug Court Case Manager	G	AE22	1.00	1.00	1.00		1.00
Coordinator II	G	AE23	1.00	1.00	1.00		1.00
Judicial Admin. Asst. II	A	C07	1.00	1.00	1.00		1.00
Coordinator II	G	C07	1.00	1.00	1.00		1.00
Case Manager I	M	C06	2.00	2.00	2.00		2.00
Judicial Admin. Asst. I	A	C06	1.00	1.00	1.00		1.00
Judicial Admin. Asst. I / Law Clerk	A	C06	1.00	1.00	1.00		1.00
Magistrates Admin. Asst.	A	C06	1.00	1.00	1.00		1.00
Drug Court Case Coordinator No OPEB	G	AE21	1.00	1.00	1.00		1.00
Judicial Grant Coord./Magistrate's Admin. Asst.	M	C06	1.00	1.00	1.00		1.00
Judicial Assistant	M	C06	0.00	0.00	0.00	1.00	0.00
Bailiff	A		3.50	3.50	3.50		3.50
Chief Bailiff	A		0.50	0.50	0.50		0.50
TOTAL			**18.00**	**18.00**	**18.00**	**1.00**	**18.00**
ORPHAN'S COURT							
Chief Orphans Court Judge	E		1.00	1.00	1.00		1.00
Judge	E		2.00	2.00	2.00		2.00
TOTAL			**3.00**	**3.00**	**3.00**	**0.00**	**3.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
SHERIFF'S DEPARTMENT							
Law Enforcement							
Sheriff	E		1.00	1.00	1.00		1.00
SWORN							
Major	M	SL7	1.00	1.00	1.00		1.00
Captain	M	SL6	5.00	5.00	5.00		5.00
Lieutenant	M	SL5	9.00	9.00	9.00		9.00
	M	SL4	17.00	17.00	17.00		17.00
Corporal	M/G	SL3	51.00	51.00	51.00		51.00
Deputy First Class	M	SL2	13.00	13.00	13.00		13.00
Deputy	M/C/G	SL1	62.00	62.00	66.00	1.00	66.00
CIVILIAN							
Chief Financial and Administrative Officer	M	C11	1.00	1.00	1.00		1.00
Community Mental Health Liaison	M	C11	1.00	1.00	1.00		1.00
Information Systems Analytics Manager	M	C10	1.00	1.00	1.00		1.00
Human Resources Manager	M	C10	1.00	1.00	1.00		1.00
Manager-Clerical	M	C10	1.00	1.00	1.00		1.00
Public Information Officer	M	C10	1.00	1.00	1.00		1.00
Armorer/Training Instructor	M	C09	1.00	1.00	1.00		1.00
Chief Firearms Instructor	M	C09	1.00	1.00	1.00		1.00
Digital Forensics Examiner	M	C09	1.00	1.00	1.00		1.00
Supervisor IV - Crime Lab	M	C09	1.00	1.00	1.00		1.00
SO Fleet Police & Police Services Supervisor	M	C09	1.00	1.00	1.00		1.00
Accreditation Manager	M	C08	1.00	1.00	1.00		1.00
Administrative Assistant to the Sheriff	M	C08	1.00	1.00	1.00		1.00
Civilian Training Instructor	M	C08	1.00	1.00	1.00		1.00
Crime Analyst II	M	C08	2.00	2.00	2.00		2.00
Crime Lab Technician	M	C08	5.00	5.00	5.00		5.00
Systems Administrator	M	C08	1.00	1.00	1.00		1.00
Supervisor III - SO	M	C08	1.00	1.00	1.00		1.00
Supervisor III - SO Records Div	M	C08	1.00	1.00	1.00		1.00
Coordinator III	M	C08	1.00	1.00	1.00		1.00
Offender Re-Entry Case Manager - Grant	G	C08	2.00	2.00	1.00		1.00
Compliance Control Investigator	M	C07	1.00	1.00	1.00		1.00
Crime Analyst	M	C07	1.00	1.00	1.00		1.00
Investigator	M	C07	4.00	4.00	4.00		4.00
Law & Corrections Recruiter	M	C07	1.00	1.00	1.00		1.00
Police Services Coordinator	M	C07	1.00	1.00	1.00		1.00
Training Coordinator	M	C07	1.00	1.00	1.00		1.00
Digital Evidence Manager	M	C07	1.00	1.00	1.00		1.00
Coordinator II - SO H.R.	M	C07	0.00	1.00	1.00		1.00
Coordinator I	M	C06	1.00	1.00	1.00		1.00
Fiscal Specialist IV	M	C06	4.00	4.00	4.00		4.00
Heroin Coordinator	G	C06	1.00	1.00	1.00		1.00
Police Services Specialist	M	C06	1.00	1.00	1.00		1.00
Coordinator, Validation	M	C06	1.00	1.00	1.00		1.00
Property Specialist	M	C06	2.00	2.00	2.00	2.00	2.00
Pre-Trial Case Coordinator	G	C06	1.00	1.00	1.00		1.00
Senior Classification Specialist II	M	C06	0.00	0.00	3.00		3.00
Automated Enforcement Tech.	M	C05	1.00	1.00	1.00		1.00

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit A Appointed G Grant
C Contract R Revenue

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
SHERIFF'S DEPARTMENT continued:							
Law Enforcement Civilians continued:							
Senior Administrative Coordinator	M	C05	3.00	3.00	3.00		3.00
Victim Witness Coordinator	M	C05	1.00	1.00	1.00		1.00
Fingerprinting Technician	M	C05	1.00	1.00	1.00		1.00
Senior Classification Specialist	G/M	C05	6.00	6.00	3.00		3.00
Human Resources Specialist	M	C05	1.00	1.00	1.00		1.00
Admin Coordinator	M	C04	2.00	2.00	2.00		2.00
Station Clerk III	M	C06	2.00	2.00	2.00		2.00
Station Clerk II	M	C05	1.00	1.00	1.00		1.00
Station Clerk	M	C04	12.00	12.00	12.00		12.00
Corrections							
SWORN							
Deputy Warden	M	D07	1.00	1.00	1.00		1.00
Captain	M	D06	3.00	3.00	3.00		3.00
Lieutenant	M	D05	5.00	5.00	5.00		5.00
Sergeant	M	D04	10.00	10.00	10.00		10.00
Corporal	M	D03	17.00	17.00	17.00		17.00
Correctional Officer First Class	M	D02	9.00	9.00	9.00		9.00
Correctional Officer	M	D01	56.00	56.00	56.00		56.00
CIVILIAN							
Detention and Rehabilitation Warden	M	C13	1.00	1.00	1.00		1.00
Support Services Administrator	M	C10	1.00	1.00	1.00		1.00
Pre-Trial Service Case Manager	M	C09	1.00	1.00	1.00		1.00
Class Offender Re-Entry Case Manager	M	C09	1.00	1.00	1.00		1.00
Offender Re-Entry Case Manager	M	C08	1.00	1.00	1.00	1.00	1.00
Coordinator - Other - ADC	M	C08	1.00	1.00	1.00		1.00
Pre-Trial Services Case Coordinator II	M	C08	1.00	1.00	1.00		1.00
Coordinator II	M	C07	1.00	1.00	1.00		1.00
Corrections Analyst - Civilian	M	C07	1.00	1.00	1.00		1.00
Civilian Corrections Security Specialist II	M	C07	2.00	2.00	2.00		2.00
Civilian Correction Security Specialist	M	C06	6.00	6.00	5.00		5.00
Pre-Trial Case Coordinator	M	C06	1.00	1.00	1.00	1.00	1.00
Corrections Specialist I	M	C06	0.00	0.00	5.00		5.00
Sr. Administrative Coordinator	M	C05	7.00	7.00	7.00		7.00
Supply Coordinator	M	C05	1.00	1.00	1.00		1.00
Court Security							
Court Security Officer	M	C06	9.00	9.00	5.00		5.00
Process Server	M	C03	4.00	4.00	4.00		4.00
TOTAL			**382.00**	**382.00**	**381.00**	**6.00**	**381.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
OFFICE OF STATE'S ATTORNEY							
States Attorney	E		1.00	1.00	1.00		1.00
Deputy States Attorney	A	SA9	0.00	0.00	0.00		0.00
Senior Asst. States Attorney III	A	SA7	2.00	2.00	2.00	1.00	2.00
Senior Asst. States Attorney II	A	SA6	2.00	2.00	1.00		2.00
Senior Asst. States Attorney I	A	SA5	1.00	1.00	3.00	1.00	2.00
Chief of District Court	A	SA4	0.00	0.00	1.00		1.00
Chief of Circuit Court	A	SA4	2.00	2.00	1.00		1.00
Asst. States Attorney III	A	SA4	2.00	2.00	0.00		0.00
Asst. States Attorney II	A	SA3	1.00	1.00	2.00		2.00
Asst. States Attorney I	A	SA2	5.00	5.00	7.00	1.00	5.00
Asst. States Attorney	A	SA1			0.00	0.00	3.00
Chief of Staff - SAO	M	C12	0.00	0.00	1.00		1.00
Community Outreach	M	C11	1.00	1.00	0.00		0.00
Deputy Chief of Staff	M	C10	0.00	0.00	0.00		0.00
Director of Legal Administration	M	C10	1.00	1.00	1.00		1.00
Forensic Scientist (Chemist)	M	C09	1.00	1.00	1.00		1.00
Paralegal	M	C09	5.75	5.75	6.00		6.00
Victim/Witness Advocate Division Director	G	C09	1.00	1.00	1.00	1.00	1.00
Investigator	M	C08	1.00	1.00	2.00		2.00
SAO Victim/Witness Advoc Div Deputy Director	G	C08	1.00	1.00	1.00		1.00
Electronic Evidence Analyst	M	C07	1.00	1.00	1.00		1.00
SAO Electronic Evidence Analyst	G	C07	1.00	1.00	1.00		1.00
Office Manager	M	C07	1.00	1.00	1.00		1.00
Senior Legal Assistant I	M	C07	3.00	3.00	2.00		2.00
Communications Coordinator - SAO	M	C07	0.00	0.00	1.00		1.00
Fiscal Specialist IV	M	C06	1.00	1.00	1.00		1.00
Law Clerk	M	C06	1.00	1.00	1.00		1.00
Senior Legal Assistant SAO	M	C06	11.00	11.00	8.00		8.00
SAO Victim/Witness Advocate Coordinator	G	C06	5.00	5.00	5.00		5.00
SAO Victim/Witness Services Sr. Legal Asst.	G	C06	1.00	1.00	1.00		1.00
Legal Assistant II	M	C05	1.00	1.00	1.00		1.00
TOTAL			**54.75**	**54.75**	**54.00**	**4.00**	**55.00**

AUTHORIZED COUNTY GOVERNMENT POSITIONS

This position and grade authorization chart includes only budgeted full-time and regular part-time positions.

M Merit C Contract A Appointed R Revenue G Grant

POSITION		Level	FY2024 Adjusted	FY2025 Approved	FY2025 Adjusted	FY2026 Request	FY2026 Approved
TREASURER							
County Treasurer	E		1.00	1.00	1.00		1.00
Fiscal Technician	M	C08	1.00	1.00	1.00		1.00
Fiscal Specialist IV	M	C06	4.00	4.00	4.00		4.00
TOTAL			**6.00**	**6.00**	**6.00**	**0.00**	**6.00**
SOCIAL SERVICES							
Human Service Case Worker	M	C08	1.00	1.00	1.00		1.00
Senior Legal Assistant	G	C06	1.00	1.00	1.00		1.00
TOTAL			**2.00**	**2.00**	**2.00**	**0.00**	**2.00**
ALCOHOL BEVERAGE OFFICE							
Al Bev Bd Administrator	M	C07	1.00	1.00	1.00		1.00
Admin Coordinator - RPT	M	C04	0.75	0.75	0.75		0.75
ABB Inspector	M		0.50	1.00	1.00		1.00
TOTAL			**2.25**	**2.75**	**2.75**	**0.00**	**2.75**
ALCOHOL BEVERAGE BOARD							
Chairman	A		1.00	1.00	1.00		1.00
Member	A		4.00	4.00	4.00		4.00
TOTAL			**5.00**	**5.00**	**5.00**	**0.00**	**5.00**
BOARD OF ELECTIONS							
Member	A		5.00	5.00	5.00		5.00
TOTAL			**5.00**	**5.00**	**5.00**	**0.00**	**5.00**
TOTAL COUNTY GOVERNMENT			**1005.65**	**1010.15**	**1,009.40**	**50.50**	**1,013.90**

Schedule of Pay Differentials, Premium Pay and Insurance Premiums (FY2026)

Type of Pay	Reference*	Amount
Shift Differential	Para 1908 / 4.5	$2.00 per hour
ECC & EMS Training Officer Shift Differential	Para 1912(a)	$2.00 per hour
ECC Shift Supervisor Differential	Para 1912(b)	$1.00 per hour
Emergency Closing Premium Pay	Para 1911 / 4.5	two times the regular rate of pay
Call Back Pay	Para 1910	non-exempt employees: time and one half the regular rate of pay plus floating holiday hours when called back on non-premium holiday
On Call Pay	Para 1915	16 hours of compensatory time for each 7 day rotation
Holiday Premium Pay	Para 1903 / 4.5	time and one half the regular rate of pay plus paid holiday leave hours
Employee Health, Prescription and Vision Insurance Premium Subsidy	Para 1702(b)(c), Table 17-1 Para 3909/3910	85% of premium (prorated for RPT)
Health Insurance Waiver Credit	Para 1702	Waiver credit will be paid to eligible employees who waive participation in the County medical, prescription and vision insurance coverage
Acting Capacity Pay	Para 2403	Stipend will be paid based upon difference between current grade and that of the temporary acting grade using the assocaited % increase
Tuition Reimbursement	Chapter 26	Up to a maximum of $3500 per fiscal year, per eligible employee
Retiree Health, Prescription and Vision Insurance Premium Subsidy	Para 3909/3910, Table 17-1	21.25% of premium 10-15 years of service; prorated for RPT 42.5% of premium 15-20 years of service; prorated for RPT 63.75% of premium 20-25 years of service; prorated for RPT 85% of premium 25 or more years of service; prorated for RPT
Cost of Living Adjustment (COLA)	Para 1909	1% all full and regular part-time employees, effective 7/1/25
Market Adjustment	Para 1801, 1802	3.66% merit scale market adjustment - 2nd of 3 year phase-in 3% market adjustment for sworn law enforcement and corrections officers - effective 7/1/25
Merit Increase	Para 1811, (a) and (b)	2.5% step increase for eligible employees with at least satisfactory performance, awarded at the anniversary date
		2.5% stipend for sworn employees at TOG, awarded at the anniversary date

* St. Mary's County Government Manual of Personnel Policies & Procedures; June 2023 update / Hourly Handbook of Personnel Policies and Procedures; May 2023 update

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St. Mary's County Government Merit Salary Schedule - 1% Cola Increase and 3.66% Market Adjustment approved Effective July 1, 2025

Grade		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
1	Annual Salary:	$34,216.00	$35,110.40	$35,963.20	$36,899.20	$37,772.80	$38,708.80	$39,644.80	$40,726.40	$41,704.00	$42,764.80	$43,784.00	$44,948.80
	Bi-Weekly Pay:	$1,316.00	$1,350.40	$1,383.20	$1,419.20	$1,452.80	$1,488.80	$1,524.80	$1,566.40	$1,604.00	$1,644.80	$1,684.00	$1,728.80
	Hourly Rate:	$16.45	$16.88	$17.29	$17.74	$18.16	$18.61	$19.06	$19.58	$20.05	$20.56	$21.05	$21.61
2	Annual Salary:	$37,731.20	$38,667.20	$39,582.40	$40,664.00	$41,600.00	$42,681.60	$43,721.60	$44,865.60	$45,926.40	$47,091.20	$48,276.80	$49,504.00
	Bi-Weekly Pay:	$1,451.20	$1,487.20	$1,522.40	$1,564.00	$1,600.00	$1,641.60	$1,681.60	$1,725.60	$1,766.40	$1,811.20	$1,856.80	$1,904.00
	Hourly Rate:	$18.14	$18.59	$19.03	$19.55	$20.00	$20.52	$21.02	$21.57	$22.08	$22.64	$23.21	$23.80
3	Annual Salary:	$41,371.20	$42,494.40	$43,513.60	$44,574.40	$45,718.40	$46,862.40	$47,964.80	$49,275.20	$50,419.20	$51,729.60	$52,977.60	$54,329.60
	Bi-Weekly Pay:	$1,591.20	$1,634.40	$1,673.60	$1,714.40	$1,758.40	$1,802.40	$1,844.80	$1,895.20	$1,939.20	$1,989.60	$2,037.60	$2,089.60
	Hourly Rate:	$19.89	$20.43	$20.92	$21.43	$21.98	$22.53	$23.06	$23.69	$24.24	$24.87	$25.47	$26.12
4	Annual Salary:	$45,510.40	$46,612.80	$47,819.20	$49,046.40	$50,232.00	$51,563.20	$52,748.80	$51,688.00	$55,411.20	$56,867.20	$58,260.80	$59,696.00
	Bi-Weekly Pay:	$1,750.40	$1,792.80	$1,839.20	$1,886.40	$1,932.00	$1,983.20	$2,028.80	$1,988.00	$2,131.20	$2,187.20	$2,240.80	$2,296.00
	Hourly Rate:	$21.88	$22.41	$22.99	$23.58	$24.15	$24.79	$25.36	$26.02	$26.64	$27.34	$28.01	$28.70
5	Annual Salary:	$50,003.20	$51,251.20	$52,520.00	$53,851.20	$55,161.60	$56,596.80	$57,990.40	$59,488.00	$60,944.00	$62,483.20	$64,022.40	$65,624.00
	Bi-Weekly Pay:	$1,923.20	$1,971.20	$2,020.00	$2,071.20	$2,121.60	$2,176.80	$2,230.40	$2,288.00	$2,344.00	$2,403.20	$2,462.40	$2,524.00
	Hourly Rate:	$24.04	$24.64	$25.25	$25.89	$26.52	$27.21	$27.88	$28.60	$29.30	$30.04	$30.78	$31.55
6	Annual Salary:	$55,910.40	$57,262.40	$58,718.40	$60,195.20	$61,692.80	$63,252.80	$64,708.80	$66,456.00	$68,078.40	$69,763.20	$71,552.00	$73,299.20
	Bi-Weekly Pay:	$2,150.40	$2,202.40	$2,258.40	$2,315.20	$2,372.80	$2,432.80	$2,488.80	$2,556.00	$2,618.40	$2,683.20	$2,752.00	$2,819.20
	Hourly Rate:	$26.88	$27.53	$28.23	$28.94	$29.66	$30.41	$31.11	$31.95	$32.73	$33.54	$34.40	$35.24
7	Annual Salary:	$62,524.80	$64,064.00	$65,748.80	$67,288.00	$68,972.80	$70,782.40	$72,488.00	$74,339.20	$76,190.40	$78,041.60	$80,059.20	$82,035.20
	Bi-Weekly Pay:	$2,404.80	$2,464.00	$2,528.80	$2,588.00	$2,652.80	$2,722.40	$2,788.00	$2,859.20	$2,930.40	$3,001.60	$3,079.20	$3,155.20
	Hourly Rate:	$30.06	$30.80	$31.61	$32.35	$33.16	$34.03	$34.85	$35.74	$36.63	$37.52	$38.49	$39.44
8	Annual Salary:	$69,971.20	$71,739.20	$73,569.60	$75,358.40	$77,251.20	$79,164.80	$81,182.40	$83,220.80	$85,259.20	$87,380.80	$89,564.80	$91,873.60
	Bi-Weekly Pay:	$2,691.20	$2,759.20	$2,829.60	$2,898.40	$2,971.20	$3,044.80	$3,122.40	$3,200.80	$3,279.20	$3,360.80	$3,444.80	$3,533.60
	Hourly Rate:	$33.64	$34.49	$35.37	$36.23	$37.14	$38.06	$39.03	$40.01	$40.99	$42.01	$43.06	$44.17
9	Annual Salary:	$78,166.40	$80,204.80	$82,160.00	$84,260.80	$86,340.80	$88,483.20	$90,667.20	$92,996.80	$95,326.40	$97,656.00	$100,152.00	$102,585.60
	Bi-Weekly Pay:	$3,006.40	$3,084.80	$3,160.00	$3,240.80	$3,320.80	$3,403.20	$3,487.20	$3,576.80	$3,666.40	$3,756.00	$3,852.00	$3,945.60
	Hourly Rate:	$37.58	$38.56	$39.50	$40.51	$41.51	$42.54	$43.59	$44.71	$45.83	$46.95	$48.15	$49.32
10	Annual Salary:	$89,814.40	$92,040.00	$94,348.80	$96,699.20	$99,132.80	$101,649.60	$104,166.40	$106,787.20	$109,449.60	$112,236.80	$114,982.40	$117,894.40
	Bi-Weekly Pay:	$3,454.40	$3,540.00	$3,628.80	$3,719.20	$3,812.80	$3,909.60	$4,006.40	$4,107.20	$4,209.60	$4,316.80	$4,422.40	$4,534.40
	Hourly Rate:	$43.18	$44.25	$45.36	$46.49	$47.66	$48.87	$50.08	$51.34	$52.62	$53.96	$55.28	$56.68
11	Annual Salary:	$103,209.60	$105,768.00	$108,409.60	$111,155.20	$113,859.20	$116,750.40	$119,662.40	$122,657.60	$125,715.20	$128,939.20	$132,121.60	$135,449.60
	Bi-Weekly Pay:	$3,969.60	$4,068.00	$4,169.60	$4,275.20	$4,379.20	$4,490.40	$4,602.40	$4,717.60	$4,835.20	$4,959.20	$5,081.60	$5,209.60
	Hourly Rate:	$49.62	$50.85	$52.12	$53.44	$54.74	$56.13	$57.53	$58.97	$60.44	$61.99	$63.52	$65.12
12	Annual Salary:	$118,684.80	$121,659.20	$124,696.00	$127,795.20	$130,956.80	$134,284.80	$137,675.20	$141,065.60	$144,580.80	$148,241.60	$151,985.60	$155,750.40
	Bi-Weekly Pay:	$4,564.80	$4,679.20	$4,796.00	$4,915.20	$5,036.80	$5,164.80	$5,295.20	$5,425.60	$5,560.80	$5,701.60	$5,845.60	$5,990.40
	Hourly Rate:	$57.06	$58.49	$59.95	$61.44	$62.96	$64.56	$66.19	$67.82	$69.51	$71.27	$73.07	$74.88
13	Annual Salary:	$136,489.60	$139,880.00	$143,374.40	$146,931.20	$150,654.40	$154,419.20	$158,288.00	$162,260.80	$166,275.20	$170,476.80	$174,740.80	$179,108.80
	Bi-Weekly Pay:	$5,249.60	$5,380.00	$5,514.40	$5,651.20	$5,794.40	$5,939.20	$6,088.00	$6,240.80	$6,395.20	$6,556.80	$6,720.80	$6,888.80
	Hourly Rate:	$65.62	$67.25	$68.93	$70.64	$72.43	$74.24	$76.10	$78.01	$79.94	$81.96	84.01	$86.11
14	Annual Salary:	$146,702.40	$150,384.00	$154,169.60	$157,976.00	$161,969.60	$166,004.80	$170,164.80	$174,449.60	$178,734.40	$183,268.80	$187,844.80	$192,524.80
	Bi-Weekly Pay:	$5,642.40	$5,784.00	$5,929.60	$6,076.00	$6,229.60	$6,384.80	$6,544.80	$6,709.60	$6,874.40	$7,048.80	$7,224.80	$7,404.80
	Hourly Rate:	$70.53	$72.30	$74.12	$75.95	$77.87	$79.81	$81.81	$83.87	$85.93	$88.11	90.31	$92.56

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St. Mary's County Government Merit Salary Schedule - 1% Cola Increase and 3.66% Market Adjustment approved Effective July 1, 2025												
Grade		Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23
	Annual Salary:	$46,030.40	$47,174.40	$48,422.40	$49,587.20	$50,793.60	$52,062.40	$53,393.60	$54,724.80	$56,097.60	$57,491.20	$58,947.20
1	Bi-Weekly Pay:	$1,770.40	$1,814.40	$1,862.40	$1,907.20	$1,953.60	$2,002.40	$2,053.60	$2,104.80	$2,157.60	$2,211.20	$2,267.20
	Hourly Rate:	$22.13	$22.68	$23.28	$23.84	$24.42	$25.03	$25.67	$26.31	$26.97	$27.64	$28.34
	Annual Salary:	$50,731.20	$51,979.20	$53,248.00	$54,662.40	$55,993.60	$57,387.20	$58,822.40	$60,299.20	$61,796.80	$63,377.60	$64,916.80
2	Bi-Weekly Pay:	$1,951.20	$1,999.20	$2,048.00	$2,102.40	$2,153.60	$2,207.20	$2,262.40	$2,319.20	$2,376.80	$2,437.60	$2,496.80
	Hourly Rate:	$24.39	$24.99	$25.60	$26.28	$26.92	$27.59	$28.28	$28.99	$29.71	$30.47	$31.21
	Annual Salary:	$55,681.60	$57,033.60	$58,489.60	$59,987.20	$61,464.00	$63,003.20	$64,563.20	$66,164.80	$67,849.60	$69,555.20	$71,281.60
3	Bi-Weekly Pay:	$2,141.60	$2,193.60	$2,249.60	$2,307.20	$2,364.00	$2,423.20	$2,483.20	$2,544.80	$2,609.60	$2,675.20	$2,741.60
	Hourly Rate:	$26.77	$27.42	$28.12	$28.84	$29.55	$30.29	$31.04	$31.81	$32.62	$33.44	$34.27
	Annual Salary:	$61,172.80	$62,774.40	$64,292.80	$65,915.20	$67,558.40	$69,284.80	$71,011.20	$72,779.20	$74,609.60	$76,481.60	$78,353.60
4	Bi-Weekly Pay:	$2,352.80	$2,414.40	$2,472.80	$2,535.20	$2,598.40	$2,664.80	$2,731.20	$2,799.20	$2,869.60	$2,941.60	$3,013.60
	Hourly Rate:	$29.41	$30.18	$30.91	$31.69	$32.48	$33.31	$34.14	$34.99	$35.87	$36.77	$37.67
	Annual Salary:	$67,204.80	$68,910.40	$70,636.80	$72,404.80	$74,235.20	$76,024.00	$77,958.40	$79,934.40	$81,931.20	$83,969.60	$86,091.20
5	Bi-Weekly Pay:	$2,584.80	$2,650.40	$2,716.80	$2,784.80	$2,855.20	$2,924.00	$2,998.40	$3,074.40	$3,151.20	$3,229.60	$3,311.20
	Hourly Rate:	$32.31	$33.13	$33.96	$34.81	$35.69	$36.55	$37.48	$38.43	$39.39	$40.37	$41.39
	Annual Salary:	$75,171.20	$77,043.20	$78,977.60	$80,932.80	$82,929.60	$85,009.60	$87,152.00	$89,336.00	$91,540.80	$93,828.80	$96,179.20
6	Bi-Weekly Pay:	$2,891.20	$2,963.20	$3,037.60	$3,112.80	$3,189.60	$3,269.60	$3,352.00	$3,436.00	$3,520.80	$3,608.80	$3,699.20
	Hourly Rate:	$36.14	$37.04	$37.97	$38.91	$39.87	$40.87	$41.90	$42.95	$44.01	$45.11	$46.24
	Annual Salary:	$84,115.20	$86,195.20	$88,379.20	$90,563.20	$92,851.20	$95,160.00	$97,531.20	$99,923.20	$102,419.20	$104,956.80	$107,577.60
7	Bi-Weekly Pay:	$3,235.20	$3,315.20	$3,399.20	$3,483.20	$3,571.20	$3,660.00	$3,751.20	$3,843.20	$3,939.20	$4,036.80	$4,137.60
	Hourly Rate:	$40.44	$41.44	$42.49	$43.54	$44.64	$45.75	$46.89	$48.04	$49.24	$50.46	$51.72
	Annual Salary:	$94,182.40	$96,449.60	$98,883.20	$101,358.40	$103,896.00	$106,537.60	$109,179.20	$111,883.20	$114,712.00	$117,582.40	$120,494.40
8	Bi-Weekly Pay:	$3,622.40	$3,709.60	$3,803.20	$3,898.40	$3,996.00	$4,097.60	$4,199.20	$4,303.20	$4,412.00	$4,522.40	$4,634.40
	Hourly Rate:	$45.28	$46.37	$47.54	$48.73	$49.95	$51.22	$52.49	$53.79	$55.15	$56.53	$57.93
	Annual Salary:	$105,206.40	$107,806.40	$110,510.40	$113,297.60	$116,084.80	$119,017.60	$121,992.00	$125,008.00	$128,148.80	$131,352.00	$134,638.40
9	Bi-Weekly Pay:	$4,046.40	$4,146.40	$4,250.40	$4,357.60	$4,464.80	$4,577.60	$4,692.00	$4,808.00	$4,928.80	$5,052.00	$5,178.40
	Hourly Rate:	$50.58	$51.83	$53.13	$54.47	$55.81	$57.22	$58.65	$60.10	$61.61	$63.15	$64.73
	Annual Salary:	$120,785.60	$123,843.20	$126,921.60	$130,062.40	$133,286.40	$136,676.80	$140,067.20	$143,644.80	$147,264.00	$150,904.00	$154,689.60
10	Bi-Weekly Pay:	$4,645.60	$4,763.20	$4,881.60	$5,002.40	$5,126.40	$5,256.80	$5,387.20	$5,524.80	$5,664.00	$5,804.00	$5,949.60
	Hourly Rate:	$58.07	$59.54	$61.02	$62.53	$64.08	$65.71	$67.34	$69.06	$70.80	$72.55	$74.37
	Annual Salary:	$138,840.00	$142,230.40	$145,828.80	$149,489.60	$153,171.20	$157,060.80	$160,950.40	$165,027.20	$169,145.60	$173,368.00	$177,736.00
11	Bi-Weekly Pay:	$5,340.00	$5,470.40	$5,608.80	$5,749.60	$5,891.20	$6,040.80	$6,190.40	$6,347.20	$6,505.60	$6,668.00	$6,836.00
	Hourly Rate:	$66.75	$68.38	$70.11	$71.87	$73.64	$75.51	$77.38	$79.34	$81.32	$83.35	$85.45
	Annual Salary:	$159,598.40	$163,612.80	$167,710.40	$171,849.60	$176,196.80	$180,606.40	$185,099.20	$189,737.60	$194,459.20	$199,326.40	$204,339.20
12	Bi-Weekly Pay:	$6,138.40	$6,292.80	$6,450.40	$6,609.60	$6,776.80	$6,946.40	$7,119.20	$7,297.60	$7,479.20	$7,666.40	$7,859.20
	Hourly Rate:	$76.73	$78.66	$80.63	$82.62	$84.71	$86.83	$88.99	$91.22	$93.49	$95.83	$98.24
	Annual Salary:	$183,560.00	$188,136.00	$192,878.40	$197,704.00	$202,633.60	$207,688.00	$212,825.60	$218,212.80	$223,683.20	$229,278.40	$234,998.40
13	Bi-Weekly Pay:	$7,060.00	$7,236.00	$7,418.40	$7,604.00	$7,793.60	$7,988.00	$8,185.60	$8,392.80	$8,603.20	$8,818.40	$9,038.40
	Hourly Rate:	$88.25	$90.45	$92.73	$95.05	$97.42	$99.85	$102.32	$104.91	$107.54	$110.23	$112.98
	Annual Salary:	$197,329.60	$202,259.20	$207,313.60	$212,513.60	$217,838.40	$223,267.20	$228,779.20	$234,582.40	$240,427.20	$246,459.20	$252,636.80
14	Bi-Weekly Pay:	$7,589.60	$7,779.20	$7,973.60	$8,173.60	$8,378.40	$8,587.20	$8,799.20	$9,022.40	$9,247.20	$9,479.20	$9,716.80
	Hourly Rate:	$94.87	$97.24	$99.67	$102.17	$104.73	$107.34	$109.99	$112.78	$115.59	$118.49	$121.46

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St. Mary's County Government Sworn Law Enforcement Salary Schedule - 1% Cola Increase and 3% Market Adjustment approved Effective July 1, 2025											
GRADE		**STEP 1 (BASE)**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**STEP 6**	**STEP 7**	**STEP 8**	**STEP 9**	**STEP 10**
DEPUTY	**Annual**	$68,244.80	$71,614.40	$75,212.80	$78,956.80	$82,929.60	$87,068.80	$89,232.00	$91,457.60	$93,745.60	$96,137.60
DEP	**Bi-Weekly**	$2,624.80	$2,754.40	$2,892.80	$3,036.80	$3,189.60	$3,348.80	$3,432.00	$3,517.60	$3,605.60	$3,697.60
SL1	**Hourly Rate:**	$32.81	$34.43	$36.16	$37.96	$39.87	$41.86	$42.90	$43.97	$45.07	$46.22
DEPUTY FIRST CLASS / DFC	**Annual**	$78,228.80	$82,180.80	$86,236.80	$90,584.00	$95,097.60	$99,840.00	$102,336.00	$104,894.40	$107,556.80	$110,198.40
	Bi-Weekly	$3,008.80	$3,160.80	$3,316.80	$3,484.00	$3,657.60	$3,840.00	$3,936.00	$4,034.40	$4,136.80	$4,238.40
SL2	**Hourly Rate:**	$37.61	$39.51	$41.46	$43.55	$45.72	$48.00	$49.20	$50.43	$51.71	$52.98
CORPORAL	**Annual**	$83,740.80	$87,900.80	$92,289.60	$96,907.20	$101,774.40	$106,870.40	$109,512.00	$112,257.60	$115,044.80	$117,936.00
CPL	**Bi-Weekly**	$3,220.80	$3,380.80	$3,549.60	$3,727.20	$3,914.40	$4,110.40	$4,212.00	$4,317.60	$4,424.80	$4,536.00
SL3	**Hourly Rate:**	$40.26	$42.26	$44.37	$46.59	$48.93	$51.38	$52.65	$53.97	$55.31	$56.70
SERGEANT	**Annual**	$89,564.80	$94,057.60	$98,758.40	$103,708.80	$108,846.40	$114,337.60	$117,187.20	$120,099.20	$123,136.00	$126,193.60
SGT	**Bi-Weekly**	$3,444.80	$3,617.60	$3,798.40	$3,988.80	$4,186.40	$4,397.60	$4,507.20	$4,619.20	$4,736.00	$4,853.60
SL4	**Hourly Rate:**	$43.06	$45.22	$47.48	$49.86	$52.33	$54.97	$56.34	$57.74	$59.20	$60.67
LIEUTENANT	**Annual**	$100,318.40	$105,372.80	$110,593.60	$116,147.20	$121,950.40	$128,024.00	$131,268.80	$134,492.80	$137,904.00	$141,315.20
LT	**Bi-Weekly**	$3,858.40	$4,052.80	$4,253.60	$4,467.20	$4,690.40	$4,924.00	$5,048.80	$5,172.80	$5,304.00	$5,435.20
SL5	**Hourly Rate:**	$48.23	$50.66	$53.17	$55.84	$58.63	$61.55	$63.11	$64.66	$66.30	$67.94
CAPTAIN	**Annual**	$107,369.60	$112,736.00	$118,352.00	$124,217.60	$130,478.40	$137,009.60	$140,420.80	$143,956.80	$147,555.20	$151,257.60
CAPT	**Bi-Weekly**	$4,129.60	$4,336.00	$4,552.00	$4,777.60	$5,018.40	$5,269.60	$5,400.80	$5,536.80	$5,675.20	$5,817.60
SL6	**Hourly Rate:**	$51.62	$54.20	$56.90	$59.72	$62.73	$65.87	$67.51	$69.21	$70.94	$72.72
MAJOR	**Annual**	$114,857.60	$120,598.40	$126,588.80	$132,974.40	$139,588.80	$146,598.40	$150,238.40	$154,003.20	$157,892.80	$161,824.00
MAJ	**Bi-Weekly**	$4,417.60	$4,638.40	$4,868.80	$5,114.40	$5,368.80	$5,638.40	$5,778.40	$5,923.20	$6,072.80	$6,224.00
SL7	**Hourly Rate:**	$55.22	$57.98	$60.86	$63.93	$67.11	$70.48	$72.23	$74.04	$75.91	$77.80

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St. Mary's County Government Sworn Law Enforcement Salary Schedule - 1% Cola Increase and 3% Market Adjustment Effective July 1, 2025										
GRADE		**STEP 11**	**STEP 12**	**STEP 13**	**STEP 14**	**STEP 15**	**STEP 16**	**STEP 17**	**STEP 18**	**STEP 19**
DEPUTY	Annual	$98,550.40	$100,984.00	$103,542.40	$106,121.60	$108,721.60	$111,508.80	$114,275.20	$117,145.60	$123,011.20
DEP	Bi-Weekly	$3,790.40	$3,884.00	$3,982.40	$4,081.60	$4,181.60	$4,288.80	$4,395.20	$4,505.60	$4,731.20
SL1	Hourly	$47.38	$48.55	$49.78	$51.02	$52.27	$53.61	$54.94	$56.32	$59.14
DEPUTY FIRST	Annual	$112,944.00	$115,814.40	$118,705.60	$121,680.00	$124,696.00	$127,836.80	$131,019.20	$134,284.80	$141,024.00
CLASS / DFC	Bi-Weekly	$4,344.00	$4,454.40	$4,565.60	$4,680.00	$4,796.00	$4,916.80	$5,039.20	$5,164.80	$5,424.00
SL2	Hourly	$54.30	$55.68	$57.07	$58.50	$59.95	$61.46	$62.99	$64.56	$67.80
CORPORAL	Annual	$120,868.80	$123,926.40	$127,025.60	$130,166.40	$133,432.00	$136,780.80	$140,171.20	$143,707.20	$150,883.20
CPL	Bi-Weekly	$4,648.80	$4,766.40	$4,885.60	$5,006.40	$5,132.00	$5,260.80	$5,391.20	$5,527.20	$5,803.20
SL3	Hourly	$58.11	$59.58	$61.07	$62.58	$64.15	$65.76	$67.39	$69.09	$72.54
SERGEANT	Annual	$129,355.20	$132,558.40	$135,886.40	$139,297.60	$142,792.00	$146,348.80	$150,030.40	$153,753.60	$161,449.60
SGT	Bi-Weekly	$4,975.20	$5,098.40	$5,226.40	$5,357.60	$5,492.00	$5,628.80	$5,770.40	$5,913.60	$6,209.60
SL4	Hourly	$62.19	$63.73	$65.33	$66.97	$68.65	$70.36	$72.13	$73.92	$77.62
LIEUTENANT	Annual	$144,892.80	$148,491.20	$152,172.80	$155,958.40	$159,910.40	$163,924.80	$168,001.60	$172,224.00	$180,814.40
LT	Bi-Weekly	$5,572.80	$5,711.20	$5,852.80	$5,998.40	$6,150.40	$6,304.80	$6,461.60	$6,624.00	$6,954.40
SL5	Hourly	$69.66	$71.39	$73.16	$74.98	$76.88	$78.81	$80.77	$82.80	$86.93
CAPTAIN	Annual	$155,022.40	$158,912.00	$162,843.20	$166,920.00	$171,100.80	$175,385.60	$179,774.40	$184,267.20	$193,440.00
CAPT	Bi-Weekly	$5,962.40	$6,112.00	$6,263.20	$6,420.00	$6,580.80	$6,745.60	$6,914.40	$7,087.20	$7,440.00
SL6	Hourly	$74.53	$76.40	$78.29	$80.25	$82.26	$84.32	$86.43	$88.59	$93.00
MAJOR	Annual	$165,880.00	$170,040.00	$174,262.40	$178,588.80	$183,060.80	$187,636.80	$192,337.60	$197,163.20	$207,022.40
MAJ	Bi-Weekly	$6,380.00	$6,540.00	$6,702.40	$6,868.80	$7,040.80	$7,216.80	$7,397.60	$7,583.20	$7,962.40
SL7	Hourly	$79.75	$81.75	$83.78	$85.86	$88.01	$90.21	$92.47	$94.79	$99.53

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St. Mary's County Government Corrections Salary Schedule - 1% Cola Increase and 3% Market Adjustment approved Effective July 1, 2025											
GRADE		**STEP 1 (Base)**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**STEP 6**	**STEP 7**	**STEP 8**	**STEP 9**	**STEP 10**
CORRECTIONAL	Annual	$56,700.80	$58,427.20	$60,195.20	$62,004.80	$63,835.20	$65,769.60	$67,745.60	$69,763.20	$71,864.00	$74,027.20
OFFICER - CO	Bi-Weekly	$2,180.80	$2,247.20	$2,315.20	$2,384.80	$2,455.20	$2,529.60	$2,605.60	$2,683.20	$2,764.00	$2,847.20
DO1	Hourly Rate:	$27.26	$28.09	$28.94	$29.81	$30.69	$31.62	$32.57	$33.54	$34.55	$35.59
CORRECTIONAL	Annual	$61,256.00	$63,086.40	$65,020.80	$66,955.20	$68,972.80	$71,032.00	$73,153.60	$75,316.80	$77,604.80	$79,955.20
OFFICER 1ST CLASS	Bi-Weekly	$2,356.00	$2,426.40	$2,500.80	$2,575.20	$2,652.80	$2,732.00	$2,813.60	$2,896.80	$2,984.80	$3,075.20
COI / DO2	Hourly Rate:	$29.45	$30.33	$31.26	$32.19	$33.16	$34.15	$35.17	$36.21	$37.31	$38.44
CORPORAL	Annual	$67,288.00	$69,305.60	$71,406.40	$73,548.80	$75,753.60	$78,020.80	$80,350.40	$82,763.20	$85,217.60	$87,360.00
COII	Bi-Weekly	$2,588.00	$2,665.60	$2,746.40	$2,828.80	$2,913.60	$3,000.80	$3,090.40	$3,183.20	$3,277.60	$3,360.00
DO3	Hourly Rate:	$32.35	$33.32	$34.33	$35.36	$36.42	$37.51	$38.63	$39.79	$40.97	$42.00
SERGEANT	Annual	$74,963.20	$76,856.00	$78,748.80	$80,745.60	$82,763.20	$84,843.20	$86,964.80	$89,128.00	$91,353.60	$93,641.60
COII	Bi-Weekly	$2,883.20	$2,956.00	$3,028.80	$3,105.60	$3,183.20	$3,263.20	$3,344.80	$3,428.00	$3,513.60	$3,601.60
D04	Hourly Rate:	$36.04	$36.95	$37.86	$38.82	$39.79	$40.79	$41.81	$42.85	$43.92	$45.02
LIEUTENANT	Annual	$83,678.40	$86,195.20	$88,753.60	$91,436.80	$94,203.20	$97,011.20	$99,902.40	$102,939.20	$105,996.80	$108,638.40
CO IV	Bi-Weekly	$3,218.40	$3,315.20	$3,413.60	$3,516.80	$3,623.20	$3,731.20	$3,842.40	$3,959.20	$4,076.80	$4,178.40
DO5	Hourly Rate:	$40.23	$41.44	$42.67	$43.96	$45.29	$46.64	$48.03	$49.49	$50.96	$52.23
CAPTAIN	Annual	$93,475.20	$95,825.60	$98,217.60	$100,692.80	$103,209.60	$105,768.00	$108,409.60	$111,113.60	$113,921.60	$107,868.80
CO V	Bi-Weekly	$3,595.20	$3,685.60	$3,777.60	$3,872.80	$3,969.60	$4,068.00	$4,169.60	$4,273.60	$4,381.60	$4,148.80
DO6	Hourly Rate:	$44.94	$46.07	$47.22	$48.41	$49.62	$50.85	$52.12	$53.42	$54.77	$56.12
DEPUTY WARDEN	Annual	$95,846.40	$98,737.60	$101,670.40	$104,748.80	$107,889.60	$111,113.60	$114,441.60	$117,852.80	$121,388.80	$125,070.40
Civilian Grade 11	Bi-Weekly	$3,686.40	$3,797.60	$3,910.40	$4,028.80	$4,149.60	$4,273.60	$4,401.60	$4,532.80	$4,668.80	$4,810.40
DO7	Hourly Rate:	$46.08	$47.47	$48.88	$50.36	$51.87	$53.42	$55.02	$56.66	$58.36	$60.13
MAJOR / WARDEN	Annual	$110,198.40	$113,505.60	$116,937.60	$120,452.80	$124,051.20	$127,795.20	$131,580.80	$135,532.80	$139,630.40	$143,811.20
CO VI	Bi-Weekly	$4,238.40	$4,365.60	$4,497.60	$4,632.80	$4,771.20	$4,915.20	$5,060.80	$5,212.80	$5,370.40	$5,531.20
D08	Hourly Rate:	$52.98	$54.57	$56.22	$57.91	$59.64	$61.44	$63.26	$65.16	$67.13	$69.14

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St. Mary's County Government Corrections Salary Schedule - 1% Cola Increase and 3% Market Adjustment approved Effective July 1, 2025										
GRADE		**STEP 11**	**STEP 12**	**STEP 13**	**STEP 14**	**STEP 15**	**STEP 16**	**STEP 17**	**STEP 18**	**STEP 19**
CORRECTIONAL	Annual	$75,857.60	$77,771.20	$79,705.60	$81,702.40	$83,761.60	$85,862.40	$87,984.00	$90,168.00	$92,414.40
OFFICER - CO	Bi-Weekly	$2,917.60	$2,991.20	$3,065.60	$3,142.40	$3,221.60	$3,302.40	$3,384.00	$3,468.00	$3,554.40
DO1	Hourly Rate:	$36.47	$37.39	$38.32	$39.28	$40.27	$41.28	$42.30	$43.35	$44.43
CORRECTIONAL	Annual	$81,931.20	$83,990.40	$86,091.20	$88,233.60	$90,438.40	$92,705.60	$95,014.40	$97,364.80	$99,819.20
OFFICER 1ST CLASS	Bi-Weekly	$3,151.20	$3,230.40	$3,311.20	$3,393.60	$3,478.40	$3,565.60	$3,654.40	$3,744.80	$3,839.20
COI / DO2	Hourly Rate:	$39.39	$40.38	$41.39	$42.42	$43.48	$44.57	$45.68	$46.81	$47.99
CORPORAL	Annual	$89,544.00	$91,832.00	$94,099.20	$96,449.60	$98,862.40	$101,337.60	$103,854.40	$106,433.60	$109,096.00
COII	Bi-Weekly	$3,444.00	$3,532.00	$3,619.20	$3,709.60	$3,802.40	$3,897.60	$3,994.40	$4,093.60	$4,196.00
DO3	Hourly Rate:	$43.05	$44.15	$45.24	$46.37	$47.53	$48.72	$49.93	$51.17	$52.45
SERGEANT	Annual	$95,950.40	$98,363.20	$100,859.20	$103,355.20	$105,934.40	$108,555.20	$111,280.00	$114,088.00	$116,937.60
COII	Bi-Weekly	$3,690.40	$3,783.20	$3,879.20	$3,975.20	$4,074.40	$4,175.20	$4,280.00	$4,388.00	$4,497.60
D04	Hourly Rate:	$46.13	$47.29	$48.49	$49.69	$50.93	$52.19	$53.50	$54.85	$56.22
LIEUTENANT	Annual	$111,342.40	$114,171.20	$117,020.80	$119,912.00	$122,928.00	$126,006.40	$129,168.00	$132,371.20	$135,720.00
CO IV	Bi-Weekly	$4,282.40	$4,391.20	$4,500.80	$4,612.00	$4,728.00	$4,846.40	$4,968.00	$5,091.20	$5,220.00
DO5	Hourly Rate:	$53.53	$54.89	$56.26	$57.65	$59.10	$60.58	$62.10	$63.64	$65.25
CAPTAIN	Annual	$119,662.40	$122,657.60	$125,715.20	$128,856.00	$132,080.00	$135,387.20	$138,756.80	$142,209.60	$145,787.20
CO V	Bi-Weekly	$4,602.40	$4,717.60	$4,835.20	$4,956.00	$5,080.00	$5,207.20	$5,336.80	$5,469.60	$5,607.20
DO6	Hourly Rate:	$57.53	$58.97	$60.44	$61.95	$63.50	$65.09	$66.71	$68.37	$70.09
DEPUTY WARDEN	Annual	$128,169.60	$131,393.60	$134,680.00	$138,028.80	$141,460.80	$144,996.80	$148,636.80	$152,339.20	$156,166.40
Civilian Grade 11	Bi-Weekly	$4,929.60	$5,053.60	$5,180.00	$5,308.80	$5,440.80	$5,576.80	$5,716.80	$5,859.20	$6,006.40
DO7	Hourly Rate:	$61.62	$63.17	$64.75	$66.36	$68.01	$69.71	$71.46	$73.24	$75.08
MAJOR / WARDEN	Annual	$147,368.00	$151,091.20	$154,876.80	$158,745.60	$162,697.60	$166,774.40	$170,934.40	$175,219.20	$179,587.20
CO VI	Bi-Weekly	$5,668.00	$5,811.20	$5,956.80	$6,105.60	$6,257.60	$6,414.40	$6,574.40	$6,739.20	$6,907.20
D08	Hourly Rate:	$70.85	$72.64	$74.46	$76.32	$78.22	$80.18	$82.18	$84.24	$86.34

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St. Mary's County Government State's Attorney Salary Schedule - 1% Cola Increase Effective July 1, 2025											
Grade - SA		**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**Step 9**	**Step 10**
Assistant State's Attorney											
Position # 30075	**Annual Salary:**	$85,850.00	$88,173.00	$90,496.00	$92,819.00	$95,142.00	$97,465.00	$99,788.00	$102,111.00	$104,434.00	$106,757.00
SA1	**Bi-Weekly Pay:**	$3,301.92	$3,391.27	$3,480.62	$3,569.96	$3,659.31	$3,748.65	$3,838.00	$3,927.35	$4,016.69	$4,106.04
ASA	**Hourly Rate:**	$41.27	$42.39	$43.51	$44.62	$45.74	$46.86	$47.98	$49.09	$50.21	$51.33
Assistant State's Attorney 1											
Position # 30080	**Annual Salary:**	$92,948.52	$95,272.21	$97,595.94	$99,919.65	$102,243.37	$104,567.07	$106,890.79	$109,214.50	$111,538.21	$113,861.92
SA2	**Bi-Weekly Pay:**	$3,574.94	$3,664.32	$3,753.69	$3,843.06	$3,932.44	$4,021.81	$4,111.18	$4,200.56	$4,289.93	$4,379.30
ASA1	**Hourly Rate:**	$44.69	$45.80	$46.92	$48.04	$49.16	$50.27	$51.39	$52.51	$53.62	$54.74
Assistant State's Attorney 2											
Position # 30090	**Annual Salary:**	$104,567.07	$106,890.79	$109,214.51	$111,538.22	$113,861.94	$116,185.64	$118,509.36	$120,833.06	$123,156.78	$125,480.49
SA3	**Bi-Weekly Pay:**	$4,021.81	$4,111.18	$4,200.56	$4,289.93	$4,379.31	$4,468.68	$4,558.05	$4,647.43	$4,736.80	$4,826.17
ASA2	**Hourly Rate:**	$50.27	$51.39	$52.51	$53.62	$54.74	$55.86	$56.98	$58.09	$59.21	$60.33
Assistant State's Attorney 3											
Position # 30065	**Annual Salary:**	$116,185.65	$118,509.37	$120,833.07	$123,156.79	$125,480.51	$127,804.21	$130,127.93	$132,451.64	$134,775.34	$137,099.05
SA4	**Bi-Weekly Pay:**	$4,468.68	$4,558.05	$4,647.43	$4,736.80	$4,826.17	$4,915.55	$5,004.92	$5,094.29	$5,183.67	$5,273.04
ASA3	**Hourly Rate:**	$55.86	$56.98	$58.09	$59.21	$60.33	$61.44	$62.56	$63.68	$64.80	$65.91
Senior Assistant State's Attorney 1											
Position # 30085	**Annual Salary:**	$127,804.21	$130,127.93	$132,451.64	$134,775.35	$137,099.07	$139,422.78	$141,746.49	$144,070.20	$146,393.92	$148,717.63
SA5	**Bi-Weekly Pay:**	$4,915.55	$5,004.92	$5,094.29	$5,183.67	$5,273.04	$5,362.41	$5,451.79	$5,541.17	$5,630.54	$5,719.91
SR - ASA1	**Hourly Rate:**	$61.44	$62.56	$63.68	$64.80	$65.91	$67.03	$68.15	$69.26	$70.38	$71.50
Senior Assistant State's Attorney 2											
Position # 30086	**Annual Salary:**	$139,422.78	$141,746.50	$144,070.21	$146,393.93	$148,717.64	$151,041.34	$153,365.05	$155,688.77	$158,012.48	$160,336.18
SA6	**Bi-Weekly Pay:**	$5,362.41	$5,451.79	$5,541.17	$5,630.54	$5,719.92	$5,809.28	$5,898.66	$5,988.03	$6,077.41	$6,166.78
SR - ASA2	**Hourly Rate:**	$67.03	$68.15	$69.26	$70.38	$71.50	$72.62	$73.73	$74.85	$75.97	$77.08
Senior Assistant State's Attorney 3											
Position # 30087	**Annual Salary:**	$151,041.35	$153,365.07	$155,688.78	$158,012.50	$160,336.20	$162,659.92	$164,983.63	$167,307.33	$169,631.06	$171,954.76
SA7	**Bi-Weekly Pay:**	$5,809.28	$5,898.66	$5,988.03	$6,077.40	$6,166.78	$6,256.15	$6,345.53	$6,434.90	$6,524.27	$6,613.65
SR - ASA3	**Hourly Rate:**	$72.62	$73.73	$74.85	$75.97	$77.08	$78.20	$79.32	$80.44	$81.55	$82.67
Senior Assistant State's Attorney 4											
Position # 30088	**Annual Salary:**	$162,659.92	$164,983.63	$167,307.34	$169,631.07	$171,954.77	$174,278.47	$176,602.19	$178,925.91	$181,249.62	$183,573.32
SA8	**Bi-Weekly Pay:**	$6,256.15	$6,345.53	$6,434.90	$6,524.27	$6,613.65	$6,703.02	$6,792.39	$6,881.77	$6,971.14	$7,060.51
SR - ASA4	**Hourly Rate:**	$78.20	$79.32	$80.44	$81.55	$82.67	$83.79	$84.90	$86.02	$87.14	$88.26
Deputy State's Attorney											
Position # 30070	**Annual Salary:**	$174,730.00	$177,053.00	$179,376.00	$181,699.00	$184,022.00	$186,345.00	$188,668.00	$190,991.00	$193,314.00	$195,637.00
SA9	**Bi-Weekly Pay:**	$6,720.38	$6,809.73	$6,899.08	$6,988.42	$7,077.77	$7,167.12	$7,256.46	$7,345.81	$7,435.15	$7,524.50
	Hourly Rate:	$84.00	$85.12	$86.24	$87.36	$88.47	$89.59	$90.71	$91.82	$92.94	$94.06

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FY24 St. Mary's County Hourly Pay Scale - effective 1.1.24											
Grade		**Step 1**	**Step 2**	**Step 3**	**Step 4**	**Step 5**	**Step 6**	**Step 7**	**Step 8**	**Step 9**	**Step 10**
	Annual Salary:	$31,200.00	$31,948.80	$32,864.00	$33,654.40	$34,382.40	$35,214.40	$36,067.20	$36,774.40	$37,544.00	$38,334.40
1	**Bi-Weekly Pay:**	$1,200.00	$1,228.80	$1,264.00	$1,294.40	$1,322.40	$1,354.40	$1,387.20	$1,414.40	$1,444.00	$1,474.40
	Hourly Rate:	$15.00	$15.36	$15.80	$16.18	$16.53	$16.93	$17.34	$17.68	$18.05	$18.43
	Annual Salary:	$34,257.60	$35,131.20	$36,088.00	$36,940.80	$37,835.20	$38,729.60	$39,561.60	$40,393.60	$41,267.20	$42,244.80
2	**Bi-Weekly Pay:**	$1,317.60	$1,351.20	$1,388.00	$1,420.80	$1,455.20	$1,489.60	$1,521.60	$1,553.60	$1,587.20	$1,624.80
	Hourly Rate:	$16.47	$16.89	$17.35	$17.76	$18.19	$18.62	$19.02	$19.42	$19.84	$20.31
	Annual Salary:	$37,731.20	$38,584.00	$39,582.40	$40,518.40	$41,475.20	$42,473.60	$43,409.60	$44,408.00	$45,364.80	$46,363.20
3	**Bi-Weekly Pay:**	$1,451.20	$1,484.00	$1,522.40	$1,558.40	$1,595.20	$1,633.60	$1,669.60	$1,708.00	$1,744.80	$1,783.20
	Hourly Rate:	$18.14	$18.55	$19.03	$19.48	$19.94	$20.42	$20.87	$21.35	$21.81	$22.29
	Annual Salary:	$41,267.20	$42,432.00	$43,492.80	$44,491.20	$45,614.40	$46,675.20	$47,777.60	$48,817.60	$49,899.20	$50,918.40
4	**Bi-Weekly Pay:**	$1,587.20	$1,632.00	$1,672.80	$1,711.20	$1,754.40	$1,795.20	$1,837.60	$1,877.60	$1,919.20	$1,958.40
	Hourly Rate:	$19.84	$20.40	$20.91	$21.39	$21.93	$22.44	$22.97	$23.47	$23.99	$24.48
	Annual Salary:	$44,491.20	$45,801.60	$47,070.40	$48,297.60	$49,545.60	$50,876.80	$52,104.00	$53,352.00	$54,662.40	$55,993.60
5	**Bi-Weekly Pay:**	$1,711.20	$1,761.60	$1,810.40	$1,857.60	$1,905.60	$1,956.80	$2,004.00	$2,052.00	$2,102.40	$2,153.60
	Hourly Rate:	$21.39	$22.02	$22.63	$23.22	$23.82	$24.46	$25.05	$25.65	$26.28	$26.92
	Annual Salary:	$49,816.00	$51,230.40	$52,665.60	$54,121.60	$55,494.40	$56,992.00	$58,323.20	$59,737.60	$61,214.40	$62,524.80
6	**Bi-Weekly Pay:**	$1,916.00	$1,970.40	$2,025.60	$2,081.60	$2,134.40	$2,192.00	$2,243.20	$2,297.60	$2,354.40	$2,404.80
	Hourly Rate:	$23.95	$24.63	$25.32	$26.02	$26.68	$27.40	$28.04	$28.72	$29.43	$30.06
	Annual Salary:	$54,641.60	$56,264.00	$58,052.80	$59,737.60	$61,443.20	$63,190.40	$64,916.80	$66,560.00	$68,286.40	$69,971.20
7	**Bi-Weekly Pay:**	$2,101.60	$2,164.00	$2,232.80	$2,297.60	$2,363.20	$2,430.40	$2,496.80	$2,560.00	$2,626.40	$2,691.20
	Hourly Rate:	$26.27	$27.05	$27.91	$28.72	$29.54	$30.38	$31.21	$32.00	$32.83	$33.64
	Annual Salary:	$61,172.80	$63,086.40	$64,958.40	$66,872.00	$68,660.80	$70,761.60	$72,654.40	$74,505.60	$76,419.20	$78,353.60
8	**Bi-Weekly Pay:**	$2,352.80	$2,426.40	$2,498.40	$2,572.00	$2,640.80	$2,721.60	$2,794.40	$2,865.60	$2,939.20	$3,013.60
	Hourly Rate:	$29.41	$30.33	$31.23	$32.15	$33.01	$34.02	$34.93	$35.82	$36.74	$37.67
	Annual Salary:	$65,769.60	$68,265.60	$70,740.80	$73,070.40	$75,462.40	$77,833.60	$80,288.00	$82,742.40	$85,134.40	$87,505.60
9	**Bi-Weekly Pay:**	$2,529.60	$2,625.60	$2,720.80	$2,810.40	$2,902.40	$2,993.60	$3,088.00	$3,182.40	$3,274.40	$3,365.60
	Hourly Rate:	$31.62	$32.82	$34.01	$35.13	$36.28	$37.42	$38.60	$39.78	$40.93	$42.07
	Annual Salary:	$75,649.60	$78,457.60	$81,203.20	$83,907.20	$86,632.00	$89,460.80	$92,206.40	$94,931.20	$97,760.00	$100,547.20
10	**Bi-Weekly Pay:**	$2,909.60	$3,017.60	$3,123.20	$3,227.20	$3,332.00	$3,440.80	$3,546.40	$3,651.20	$3,760.00	$3,867.20
	Hourly Rate:	$36.37	$37.72	$39.04	$40.34	$41.65	$43.01	$44.33	$45.64	$47.00	$48.34
	Annual Salary:	$86,840.00	$89,960.00	$93,204.80	$96,470.40	$99,673.60	$102,814.40	$106,038.40	$109,158.40	$112,340.80	$115,544.00
11	**Bi-Weekly Pay:**	$3,340.00	$3,460.00	$3,584.80	$3,710.40	$3,833.60	$3,954.40	$4,078.40	$4,198.40	$4,320.80	$4,444.00
	Hourly Rate:	$41.75	$43.25	$44.81	$46.38	$47.92	$49.43	$50.98	$52.48	$54.01	$55.55

FY24 St. Mary's County Hourly Pay Scale - effective 1.1.24											
Grade		**Step 11**	**Step 12**	**Step 13**	**Step 14**	**Step 15**	**Step 16**	**Step 17**	**Step 18**	**Step 19**	**Step 20**
	Annual Salary:	$39,145.60	$39,977.60	$40,768.00	$41,496.00	$42,411.20	$43,160.00	$43,950.40	$44,740.80	$45,572.80	$46,550.40
1	**Bi-Weekly Pay:**	$1,505.60	$1,537.60	$1,568.00	$1,596.00	$1,631.20	$1,660.00	$1,690.40	$1,720.80	$1,752.80	$1,790.40
	Hourly Rate:	$18.82	$19.22	$19.60	$19.95	$20.39	$20.75	$21.13	$21.51	$21.91	$22.38
	Annual Salary:	$43,118.40	$43,950.40	$44,844.80	$45,739.20	$46,612.80	$47,465.60	$48,318.40	$49,316.80	$50,169.60	$51,084.80
2	**Bi-Weekly Pay:**	$1,658.40	$1,690.40	$1,724.80	$1,759.20	$1,792.80	$1,825.60	$1,858.40	$1,896.80	$1,929.60	$1,964.80
	Hourly Rate:	$20.73	$21.13	$21.56	$21.99	$22.41	$22.82	$23.23	$23.71	$24.12	$24.56
	Annual Salary:	$47,320.00	$48,256.00	$49,316.80	$50,211.20	$51,209.60	$52,104.00	$53,081.60	$54,121.60	$54,974.40	$56,118.40
3	**Bi-Weekly Pay:**	$1,820.00	$1,856.00	$1,896.80	$1,931.20	$1,969.60	$2,004.00	$2,041.60	$2,081.60	$2,114.40	$2,158.40
	Hourly Rate:	$22.75	$23.20	$23.71	$24.14	$24.62	$25.05	$25.52	$26.02	$26.43	$26.98
	Annual Salary:	$52,000.00	$53,081.60	$54,204.80	$55,203.20	$56,201.60	$57,366.40	$58,406.40	$59,425.60	$60,569.60	$61,609.60
4	**Bi-Weekly Pay:**	$2,000.00	$2,041.60	$2,084.80	$2,123.20	$2,161.60	$2,206.40	$2,246.40	$2,285.60	$2,329.60	$2,369.60
	Hourly Rate:	$25.00	$25.52	$26.06	$26.54	$27.02	$27.58	$28.08	$28.57	$29.12	$29.62
	Annual Salary:	$57,220.80	$58,531.20	$59,737.60	$61,110.40	$62,337.60	$63,564.80	$64,875.20	$66,206.40	$67,392.00	$68,577.60
5	**Bi-Weekly Pay:**	$2,200.80	$2,251.20	$2,297.60	$2,350.40	$2,397.60	$2,444.80	$2,495.20	$2,546.40	$2,592.00	$2,637.60
	Hourly Rate:	$27.51	$28.14	$28.72	$29.38	$29.97	$30.56	$31.19	$31.83	$32.40	$32.97
	Annual Salary:	$64,084.80	$65,436.80	$66,872.00	$68,286.40	$69,784.00	$71,136.00	$72,550.40	$73,923.20	$75,420.80	$76,793.60
6	**Bi-Weekly Pay:**	$2,464.80	$2,516.80	$2,572.00	$2,626.40	$2,684.00	$2,736.00	$2,790.40	$2,843.20	$2,900.80	$2,953.60
	Hourly Rate:	$30.81	$31.46	$32.15	$32.83	$33.55	$34.20	$34.88	$35.54	$36.26	$36.92
	Annual Salary:	$71,676.80	$73,465.60	$75,192.00	$76,814.40	$78,603.20	$80,288.00	$81,972.80	$83,678.40	$85,404.80	$86,985.60
7	**Bi-Weekly Pay:**	$2,756.80	$2,825.60	$2,892.00	$2,954.40	$3,023.20	$3,088.00	$3,152.80	$3,218.40	$3,284.80	$3,345.60
	Hourly Rate:	$34.46	$35.32	$36.15	$36.93	$37.79	$38.60	$39.41	$40.23	$41.06	$41.82
	Annual Salary:	$80,267.20	$82,118.40	$84,052.80	$86,008.00	$87,900.80	$89,835.20	$91,769.60	$93,620.80	$95,513.60	$97,364.80
8	**Bi-Weekly Pay:**	$3,087.20	$3,158.40	$3,232.80	$3,308.00	$3,380.80	$3,455.20	$3,529.60	$3,600.80	$3,673.60	$3,744.80
	Hourly Rate:	$38.59	$39.48	$40.41	$41.35	$42.26	$43.19	$44.12	$45.01	$45.92	$46.81
	Annual Salary:	$89,876.80	$92,289.60	$94,681.60	$97,073.60	$99,528.00	$101,940.80	$104,374.40	$106,766.40	$109,158.40	$111,467.20
9	**Bi-Weekly Pay:**	$3,456.80	$3,549.60	$3,641.60	$3,733.60	$3,828.00	$3,920.80	$4,014.40	$4,106.40	$4,198.40	$4,287.20
	Hourly Rate:	$43.21	$44.37	$45.52	$46.67	$47.85	$49.01	$50.18	$51.33	$52.48	$53.59
	Annual Salary:	$103,251.20	$106,059.20	$108,721.60	$111,488.00	$114,233.60	$117,041.60	$119,808.00	$122,574.40	$125,299.20	$128,086.40
10	**Bi-Weekly Pay:**	$3,971.20	$4,079.20	$4,181.60	$4,288.00	$4,393.60	$4,501.60	$4,608.00	$4,714.40	$4,819.20	$4,926.40
	Hourly Rate:	$49.64	$50.99	$52.27	$53.60	$54.92	$56.27	$57.60	$58.93	$60.24	$61.58
	Annual Salary:	$118,684.80	$121,950.40	$125,132.80	$128,232.00	$131,456.00	$134,617.60	$137,758.40	$140,940.80	$144,206.40	$147,201.60
11	**Bi-Weekly Pay:**	$4,564.80	$4,690.40	$4,812.80	$4,932.00	$5,056.00	$5,177.60	$5,298.40	$5,420.80	$5,546.40	$5,661.60
	Hourly Rate:	$57.06	$58.63	$60.16	$61.65	$63.20	$64.72	$66.23	$67.76	$69.33	$70.77

MISCELLANEOUS INFORMATION

- **TAXES**
- **FUND BALANCE**
- **HISTORY & FACTS**
- **ORDINANCES**
- **POLICIES**
- **FEES**

ST. MARY'S COUNTY TAX RATES

TAX	BASIS	FY2025 APPROVED RATE	FY2026 APPROVED RATE
Property Tax	Per $100 of assessed value	0.8478	0.8478
Local Income Tax	Percentage of taxable income	3.20%	3.20%
Admissions & Amusement Tax	Percentage of receipts	2%	2%
Recordation Tax	Per each $500 of value when property is sold and title recorded	Oper $3.65 CIP Ag .35	Oper $3.65 CIP Ag .35
Transfer Tax	Property transfer value	1%	1%
Trailer Park Tax	Space rental receipts	10%	10%
Cable T.V. Franchise Tax	Percentage of subscriber revenues	5%	5%
911 Fee (Local)	Monthly telephone bill	75¢	75¢
Public Accommodations Tax	Percentage of transient charge	5%	5%
Energy Taxes	per unit charged	0.3125%	***0%**
Excise Tax	Residential:		
Roads, Parks, Public Schools & Public Safety	Single Family	$6,697	$6,697
Roads, Parks, Public Schools & Public Safety	Multi-Family	$3,218	$3,218
	Nonresidential:		
Roads & Public Safety	Retail/Commercial/Services	$4.11/sq ft	$4.11/sq ft
Roads & Public Safety	Office/Institutional/Medical	$1.82/sq ft	$1.82/sq ft
Roads & Public Safety	Industrial/Flex/Other	.80/sq ft	.80/sq ft
Roads & Public Safety	Lodging per room	$1,342.35	$1,342.35

*** FY2026 Approved Decrease**

IMPACT OF LOCAL TAXES

Using Average Values and Income for St. Mary's County

Average Residential Property Taxpayer

Fair Market Value		$411,240	*
Current Property Tax Bill:	*Rate per $100*		
County Property Tax	***0.8478***	$3,486	
Fire Tax	0.056	230	
Rescue Tax	0.03	123	
Emergency Services Support Tax	0.024	99	
Sub-Total		$ 3,939	
Solid Waste & Recycling Fee	per property	$104.53	
Total		$ 4,043	

Average St. Mary's County Personal Income Tax Return

MD Adjusted Gross Income		$104,816	**
Net Taxable Income		$92,534	**
Net County Income Tax	***3.20%***	$ 2,961	

* Based on the median value of homes sold in FY2024 from State Department of Assessments and Taxation

**Based on 44,772 taxable returns filed for tax year 2023

Source: Income Tax Summary Report, Tax Year 2023, State Comptroller's Office.

ST. MARY'S COUNTY TAX RATES

FISCAL YEAR	APPROVED TAX RATE	CONSTANT YIELD TAX RATE	INCOME TAX
2007	.857	.812	3.00%
2008	.857	.791	3.00%
2009	.857	.782	3.00%
2010	.857	.798	3.00%
2011	.857	.8192	3.00%
2012	.857	.8607	3.00%
2013	.857	.8608	3.00%
2014	.857	.8526	3.00%
2015	.857	.8532	3.00%
2016	.8523	.8523	3.00%
2017	.8523	.8468	3.00%
2018	.8478	.8478	3.00%
2019	.8478	.8443	3.00%
2020	.8478	.8426	3.17%
2021	.8478	.8359	3.17%
2022	.8478	.8290	3.10%
2023	.8478	.8270	3.00%
2024	.8478	.8203	3.00%
2025	.8478	.8104	3.20%
2026	.8478	.8116	3.20%

The approved property tax rate for FY2026 is $.8478 per $100 of assessed valuation. This is .0362 higher than the "constant yield" tax rate that is .8116, which is certified to the County by the State Department of Assessments and Taxation letter dated February 14, 2025. The "constant yield" rate is that rate necessary to offset any overall increase/decrease in the level of assessments on existing properties. The estimated annual revenue yield from each 1¢ on the property tax rate is approximately $1.6 million. The income tax percentage on net taxable income is 3.20%.

ST. MARY'S COUNTY
ASSESSABLE PROPERTY BASE

	FINAL FY2025	BUDGET ESTIMATE FY2026
Real Property-Full Value:		
Full Year	**$14,975,235,000**	**$15,308,105,229**
Half Year		**82,643,771**
Business Personal Property	**140,000,000**	**168,420,000**
Public Utilities	**143,000,000**	**142,905,000**
Total Assessable Base	**$15,258,235,000**	**$15,702,074,000**

Source: State Department of Assessments and Taxation (SDAT), Constant Yield Letter dated February 14, 2025 - for real property. The SDAT website on November 30, 2024 - for personal property and utilities. The assessment increase for FY2026 is 4.74%.

DEBT AND FUND BALANCE

DEBT

The St. Mary's County Code requires that the budget include a statement of the bonded and other indebtedness of the County government and its agencies, including self-liquidating and special taxing district debts. The statement of long-term obligations is included in the Annual Financial Statement and Independent Auditors' Report of the County Commissioners of St. Mary's County for the year ended June 30, 2024.

Section 27-11 of the Code of St. Mary's County provides that the aggregate amount of bonds outstanding at any one time may not exceed 3.15% upon the assessable real property basis of the County. An amount equal to forty (40) percent of the limitation shall be available to the St. Mary's County Metropolitan Commission for all bonds or other evidence of indebtedness of the Commission. All bonds or other evidence of indebtedness issued under the authority of the Sanitary Commission Act shall be subject to the percent limitation. Excluded from the debt limitation calculation are bonds issued for special taxing districts or self-liquidating projects. Additionally, limits of 5% upon assessable personal property and operating real property of a public utility.

DEBT MEASUREMENT

Two ratios that are completed during the review of the Capital Improvement Budget process are "Debt to Assessed Value" and "Debt Service to Revenues". In the latest Debt Capacity statement completed – the "Debt to Assessed Value" ratio ranged from 1.39% to 1.82% in the six-year plan. The "Debt Service to Revenues" ratio ranged from 5.26% to 7.43%, beneath the policy limit of 10%.

FUND BALANCE

Included are selected pages from the most recent audited financial statements regarding fund balance. These include: a schedule summarizing the key elements of fund balance, as reported, and a brief discussion of the designations.

The June 30, 2024 audit reflects an unassigned general fund balance of $43,175,738. The County's Fund Balance Policy states we will maintain or be above 15%. As of June 30, 2024, the ratio of County Reserves to Revenues is 19.74%.

It is important for the County and the Rating Agencies to maintain a high level of reserves to avoid sudden disruption or elimination of services. These County Reserves allow time to plan and address changes such as revenue shortfalls, or cost shifts. The FY2026 Recommended Budget includes designation of Fund Balance from the Unassigned of $12,137,893 for non-recurring expenses in the general fund. With these uses of unassigned fund balance the County will remain within the 15% policy.

The annual requirements to amortize all debt outstanding as of June 30, 2024 including interest of $55,356,140 except for the accrued landfill closure and post-closure costs, accumulated unpaid leave benefits, and exempt financing, are as follows:

	Governmental Activities		
For the years ending June 30,	Principal	Interest	Total
2025	$ 9,279,440	$ 6,281,213	$ 15,560,653
2026	8,425,137	5,914,713	14,339,850
2027	8,781,500	5,507,388	14,288,888
2028	9,181,500	5,087,213	14,268,713
2029	9,602,868	4,653,613	14,256,481
2030-2034	46,644,193	17,297,378	63,941,571
2035-2039	50,111,619	8,706,823	58,818,442
2040-2044	24,455,000	1,907,800	26,362,800
Subtotal	166,481,257	$ 55,356,141	$ 221,837,398
Plus: premium	10,208,298		
Total	$ 176,689,555		

A summary of the totals above by debt type is as follows:

	General Obligation Bonds	State Loans	Special Assessment Fund	Total
Principal	$ 165,871,000	$ 218,598	$ 391,659	$ 166,481,257
Interest	55,356,141	-	-	55,356,141
	$ 221,227,141	$ 218,598	$ 391,659	$ 221,837,398

Note - this is a copy of pages 61 and 62 of the FY2024 Audited Financial Statements

DEBT AFFORDABILITY

Debt affordability is evaluated from both a legal and a financial perspective. St Mary's County is one of several jurisdictions, which has established a legal limitation on the amount of debt, which the government can incur. In Chapter 27 of the St. Mary's Code, the legal debt limitation is based on the aggregate amount of debt outstanding at any one time, which may not exceed 1.89% of the County's real property assessable property tax base and 5% of personal/utility assessable property tax base. Excluded from this calculation are bonds issued for projects to be paid from other than county government sources, such as special-taxing district's state loans.

A legal ceiling on debt, however, is just a part of the determination of debt affordability. There is a need to examine the economics of debt, not just its legality. Under the most favorable circumstances, a local government's debt:

- Is proportional in size and rate of growth to its tax base;
- does not extend past the useful life of the facilities that it finances;
- is not used to balance the operating budget;
- does not require repayment schedules that put excessive burdens on operating expenditures;
- is not so high as to jeopardize the government's credit rating.

Evaluations of the County's credit worthiness by the three major credit rating agencies (Moody's Investors Service, Standard & Poor's, and Fitch) in April 2025 resulted in the conclusion that debt levels were moderate, debt service requirements were manageable, amortization of outstanding debt was rapid, and that overall debt was within various parameters established for assessing debt burden.

The County's ratings currently are AAA (stable outlook) for Fitch, AA+ (stable outlook) for Standard & Poor's and Aa1 for Moody's Investors Service. These ratings apply to all outstanding general obligation bond debt.

There are two key debt affordability measures that the County considers in developing its operating and capital budgets and will closely monitor in the future. These are:

- Outstanding general obligation bond debt as a percent of the assessable base

St. Mary's County Legal Debt Limit – Real property	1.89%
St. Mary's County Legal Debt Limit – Personal/Utility	5.0%
St. Mary's County 7/1/2025 Debt Percentage	1.39%

- General Fund Debt Service as a percent of General Fund Expenditures

St. Mary's County Debt Policy	10.00%
St. Mary's County FY2026	5.26%

Current projections indicate that based on the FY2026 Capital Budget and 5-year plan, the County will stay well within the parameters set by the Commissioners of St. Mary's County based on the current debt capacity analysis. It is the County's intention to continue to monitor debt affordability measures in the context of the entire County financial position, and to continue to manage the balance between programmatic needs and fiscal affordability.

ST. MARY'S COUNTY LEGAL DEBT MARGIN UNDER EXISTING LAW

Estimated July 1, 2025 assessed real property	$15,308,105,229
Estimated July 1, 2025 assessed personal/utility	$311,325,000
Legal debt limit – real property	1.89%
Legal debt limit – personal/utility	5.00%
Borrowing limitation under the law - combined	$304,889,439
Outstanding debt issued as of July 1, 2025	$187,201,817
Debt margin as of July 1, 2025	$112,420,922
Ratio of debt to assessed property value	1.20%

The St. Mary's County Code Legal Debt Limit may not exceed 3.15% of the assessable real property base of the County. An amount equal to forty (40) percent of the limitation shall be available to the St. Mary's County Metropolitan Commission for all bonds or other evidence of indebtedness of the Commission. The remaining sixty (60) percent or 1.89% is included in the above calculation. Excluded from this calculation are bonds issued for projects to be paid from other than County government sources (e.g., special-taxing districts). The County's ratio of debt to estimated assessed property value as of July 1, 2025 is estimated to be 1.20%. By comparison, the ratio as of July 1, 2024 was 1.09%. Based on the plan, and other assumptions, the ratio is estimated to range from 1.39% to 1.82% in the 6-year capital plan.

The legal debt limit must be analyzed in conjunction with other debt affordability measures such as debt service as a percent of general fund revenues, debt per capita, and debt as a percentage of per capita personal income. The County policy also calls for debt service to be less than 10% of the expenses. These debt measures are reviewed with each budget phase by the Department of Finance. The ratio of debt service to the operating budget stays well below the 10% required by the County's debt policy. The ratio for FY2025 was 5.00%. Based on the capital plan, and other assumptions, the ratio is expected to be 5.26% in FY2026 and is expected to range from 5.26% to 7.43% in the 6-year plan.

DEBT CAPACITY - CSMC

Fiscal year	2024	2025	2026	2027	2028	2029	2030	2031
Real Property Assessable Base 3-31-2025	14,248,604,522	15,053,674,000	15,390,749,000	16,037,160,458	16,710,721,197	17,412,571,488	18,143,899,490	18,905,943,269
% increase	3.9%	5.7%	2.2%	4.2%	4.2%	4.2%	4.2%	4.2%
Personal Property & Utilities Assessment 3-31-2025	303,779,000	302,166,000	311,325,000	311,325,000	311,325,000	311,325,000	311,325,000	311,325,000
% increase	-16.1%	-0.5%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Legal Debt Limit - 3.15% County - 60% **2021 Legislation - ch. 510 - rate 1.89%**	269,298,625	284,514,439	290,885,156	303,102,333	315,832,631	329,097,601	342,919,700	357,322,328
Personal Property & Utilities 5%	15,188,950	15,108,300	15,566,250	15,566,250	15,566,250	15,566,250	15,566,250	15,566,250
Total Limit - 1.89% and 5%	284,487,575	299,622,739	306,451,406	318,668,583	331,398,881	344,663,851	358,485,950	372,888,578
Potential Borrowing - County	30,000,000	30,000,000	41,000,000	30,000,000	40,000,000	30,000,000	30,000,000	75,000,000
Calculations based on potential borrowing								
Outstanding Debt - County Audit	166,481,257	187,201,817	218,769,228	236,925,073	263,383,051	278,237,788	291,581,287	350,246,092
Total Debt - County	166,481,257	187,201,817	218,769,228	236,925,073	263,383,051	278,237,788	291,581,287	350,246,092
Outstanding Debt as % of Base	**1.14%**	**1.22%**	**1.39%**	**1.45%**	**1.55%**	**1.57%**	**1.58%**	**1.82%**
Debt Margin	**118,006,318**	**112,420,922**	**87,682,178**	**81,743,510**	**68,015,830**	**66,426,063**	**66,904,663**	**22,642,486**
20 years, 4.00% County								
PRINCIPAL	9,729,440	9,279,440	9,432,589	11,844,155	13,542,022	15,145,263	16,656,501	16,335,195
INTEREST	5,978,083	6,881,213	8,274,414	9,644,582	10,349,986	10,794,689	11,076,494	12,659,553
Total debt service	15,707,523	16,160,653	17,707,003	21,488,737	23,892,008	25,939,952	27,732,995	28,994,748
Approved Bond Authority $136,124,310 after sale 5-6-2025	56,343,513	61,391,458	74,732,852					
Bonds Unissued - beginning of year	62,697,981	56,343,513	61,391,458	50,218,282	50,045,106	53,655,510	53,177,013	53,941,301
Borrowing - Estimated each year	(30,000,000)	(30,000,000)	(41,000,000)	(30,000,000)	(40,000,000)	(30,000,000)	(30,000,000)	(75,000,000)
Adjustments to current unexpended (i.e. FINXX) through 4-30-2025	243,530	(4,653,997)						
Premium from Bond Sale	(2,973,709)	(1,471,234)						
GOB FY2026 Request	26,375,711	41,173,176	29,826,824	29,826,824	43,610,404	29,521,503	30,764,288	75,564,743
New Bonds Unissued	56,343,513	61,391,458	50,218,282	50,045,106	53,655,510	53,177,013	53,941,301	54,506,044
Prior Outstanding Debt	146,210,697	166,481,257	187,201,817	218,769,228	236,925,073	263,383,051	278,237,788	291,581,287
Plus New Debt	30,000,000	30,000,000	41,000,000	30,000,000	40,000,000	30,000,000	30,000,000	75,000,000
Less Principal Payments	(9,729,440)	(9,279,440)	(9,432,589)	(11,844,155)	(13,542,022)	(15,145,263)	(16,656,501)	(16,335,195)
Outstanding Debt	166,481,257	187,201,817	218,769,228	236,925,073	263,383,051	278,237,788	291,581,287	350,246,092
General Fund Operating Budget - Revenues -Recurring	304,196,923	323,471,556	336,425,219	346,517,976	356,913,515	367,620,920	378,649,548	390,009,034
Percent Increase/Change	3.9%	6.3%	4.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Debt Service	15,707,523	16,160,653	17,707,003	21,488,737	23,892,008	25,939,952	27,732,995	28,994,748
Debt Service as % of Total Revenues	**5.16%**	**5.00%**	**5.26%**	**6.20%**	**6.69%**	**7.06%**	**7.32%**	**7.43%**
Policy Limit = 10% Average GOB - $35 million - 2025-2030								
Current Approved Capital Budget & 5 Year Plan Local Funding		60,925,658	75,402,517	52,415,205	109,277,372	73,986,603	62,939,288	114,149,293
Total Proposed Capital		60,925,658	75,402,517	52,415,205	109,277,372	73,986,603	62,939,288	114,149,293
Total Proposed Bond Funding		41,173,176	29,826,824	29,826,824	43,610,404	29,521,503	30,764,288	75,564,743
Bond Funding Ratio		68%	40%	57%	40%	40%	49%	66%

7. FUND BALANCES

A summary of the nonspendable, restricted, committed, assigned and unassigned fund balances as of June 30, 2024 are as follows:

		Special Revenue Funds			Debt Service Fund	
	General Fund	Fire and Rescue Revolving Loan Fund	Emergency Services Support Fund	Emergency Services Billing Fund	Special Assessments	Capital Projects Fund
Nonspendable						
Inventory	$ 1,438,066	$ -	$ -	$ -	$ -	$ -
Interfund advance (Wicomico)	268,666	-	-	-	-	-
Total Nonspendable	1,706,732	-	-	-	-	-
Restricted						
Domestic Violence Programs	3,680	-	-	-	-	-
County matching funds for approved grants	580,532	-	-	-	-	-
Total Restricted	584,212	-	-	-	-	-
Committed						
Bond rating reserve	18,255,000	-	-	-	-	-
Rainy day fund	1,625,000	-	-	-	-	-
Operating budget, non-recurring items	6,654,485	-	-	-	-	-
Other, net, including grants	-	3,259,312	341,955	1,921,079	587,602	-

		Special Revenue Funds			Debt Service Fund	
	General Fund	Fire and Rescue Revolving Loan Fund	Emergency Services Support Fund	Emergency Services Billing Fund	Special Assessments	Capital Projects Fund
Committed (continued)						
Funding sources specified for capital projects:						
Land preservation	$ -	$ -	$ -	$ -	$ -	$ 3,143,822
Various capital projects - transfer tax	-	-	-	-	-	25,127,090
County pay-go	-	-	-	-	-	16,337,615
Roads - impact fees and excise taxes	-	-	-	-	-	581,826
Roads - mitigation	-	-	-	-	-	384,460
Parks - impact fees and excise taxes	-	-	-	-	-	564,951
Parks - mitigation	-	-	-	-	-	753
Schools - impact fees and excise taxes	-	-	-	-	-	2,556,441
Schools - mitigation	-	-	-	-	-	34,125
Total Committed	26,534,485	3,259,312	341,955	1,921,079	587,602	48,731,083
Assigned	7,009,602	-	-	-	-	17,106,019
Unassigned	43,175,738	-	-	-	-	-
Total Fund Balances	$ 79,010,769	$ 3,259,312	$ 341,955	$ 1,921,079	$ 587,602	$ 65,837,102

St. Mary's County spends funds in the following order: committed, then assigned, then unassigned.

The Board of County Commissioners (Board) is the highest level of decision-making authority, and committed funds are established by resolution, legislation, ordinance, and/or contractual action through the budget process. Those committed amounts cannot be used for any other purpose without Board action.

The authority for assigning fund balances is delegated to the Finance Department by the Board to carry out their approved plan.

The non-spendable fund balance includes:

- Inventory - The amount of inventory as of June 30, 2024 carried as an asset.

The restricted fund balance includes:

- Domestic violence programs - The amount of marriage license fees committed for domestic violence programs, by resolution.
- County matching funds for approved grants - The amount of county funding that is committed as a match to grants that were budgeted in FY2024, but for which the period extends beyond June 30, 2024. These funds will be needed to meet the obligations of the grant.
- Revenues appropriated for capital projects - The amount of revenue collected to date, which has been obligated through the budget process for specific capital projects and will be used for future capital project expenses.

The committed fund balance includes:

- Bond Rating Reserve - set by ordinance, at a minimum of 6% of the next year's revenues.

Bond Rainy Day Fund - established by the Commissioners for unanticipated events.

The debt service fund assigned fund balance includes:

- Retirement of long-term obligations - The amount of future revenue (collections) of Special Assessments that is legally restricted to expenditures for specified purposes. This future revenue will be used for the retirement of long-term obligations.

The general fund assigned fund balance is composed of:

Encumbrances	$	5,199,540
Miscellaneous revolving fund		1,810,062
	$	7,009,602

When unassigned fund balance is used, it is used for one-time, non-recurring expenses. In May 2024, as part of the approval of the fiscal year 2025 budget, the Board approved to use Fiscal year 2023 unassigned fund balance for operating non-recurring of $6,654,485. Of this total, $2,400,000 was reverted from Pay-Go back to the general fund. A total amount of $22,397,594 remains unused of the fiscal year 2023 unassigned fund balance to help avoid sudden disruption or elimination of services by allowing time for a plan to be developed to address such changes, revenue shortfalls or cost shifts.

Each subsequent budget will include evaluation of the fund balance levels and assumptions upon which the plan was developed to determine whether it needs to be revised.

General Fund
Statement of Operating Revenues and Expenditures

	2024	2023	2022	2021	2020
Revenues					
Property Taxes	$ 126,673,162	$ 122,946,791	$ 118,449,980	$ 115,718,458	$ 113,230,333
Income Taxes	140,662,284	126,981,940	122,381,215	127,908,783	107,335,235
Other Local Taxes	9,737,179	11,441,125	13,775,630	11,916,775	9,366,413
Highway User Revenues	2,045,756	1,866,156	1,993,427	1,856,482	1,552,854
Licenses & Permits	576,262	575,110	696,056	869,164	700,176
Intergovernmental	18,794,325	14,894,477	18,950,537	23,801,412	10,948,940
Charges for Services	3,614,363	4,092,551	3,791,674	3,885,094	3,067,568
Fines & Forfeitures	41,758	55,409	37,401	19,990	17,909
Other Revenues	12,727,334	10,557,144	1,748,253	2,610,861	1,678,911
Total Revenues	314,872,423	293,410,703	281,824,173	288,587,019	247,898,339
Expenditures					
General Government	35,849,108	31,685,073	28,318,636	27,877,254	25,840,297
Public Safety	75,432,211	66,965,830	63,902,328	67,426,938	51,374,526
Public Works	14,346,278	12,005,095	12,293,725	11,573,933	9,507,202
Health	5,854,004	5,505,694	8,167,252	3,929,912	3,656,714
Social Services	4,948,166	5,030,156	4,643,445	3,846,926	3,975,321
Primary & Secondary Education	131,665,790	124,838,387	117,466,739	111,930,187	108,833,498
Post-Secondary Education	5,049,058	4,774,428	4,646,956	4,558,686	4,807,300
Parks, Recreation & Culture	5,670,270	5,178,031	4,932,183	4,162,878	4,067,325
Libraries	3,828,048	3,310,050	3,078,258	2,966,364	2,964,146
Conservation of Natural Resources	706,414	830,994	381,276	356,372	361,975
Agriculture	88,553	105,724	91,975	79,474	-
Economic Development & Opportunity	2,690,287	2,508,212	2,764,346	5,197,468	2,551,733
Debt Service	15,628,773	13,313,552	14,523,048	12,505,995	13,059,682
Other, principally OPEB	8,931,139	4,578,448	6,153,419	5,983,277	3,871,540
Total Expenditures	310,688,099	280,629,674	271,363,586	262,395,664	234,871,259
Excess of Revenues Over (Under) Expenditures	4,184,324	12,781,029	10,460,587	26,191,355	13,027,080
Other Financing Sources & Uses					
Exempt Financing Proceeds	4,048,312	-		924,140	-
Subsidy to Enterprise Fund	-	-	-	-	-
Capital Projects-General Fund PayGo	(8,731,523)	(24,186,905)	(7,663,833)	(4,680,000)	(12,989,427)
Total Other Financing & Uses	(4,683,211)	(24,186,905)	(7,663,833)	(3,755,860)	(12,989,427)
Net Increase(Decrease) in Fund Balances	(498,887)	(11,405,876)	2,796,754	22,435,495	37,653
FUND BALANCE					
Beginning of the year	79,509,656	90,915,532	88,118,778	65,683,283	65,645,630
End of Year	$ 79,010,769	$ 79,509,656	$ 90,915,532	$ 88,118,778	$ 65,683,283

General Fund
Summary of Fund Balance
Fiscal Years Ended June 30

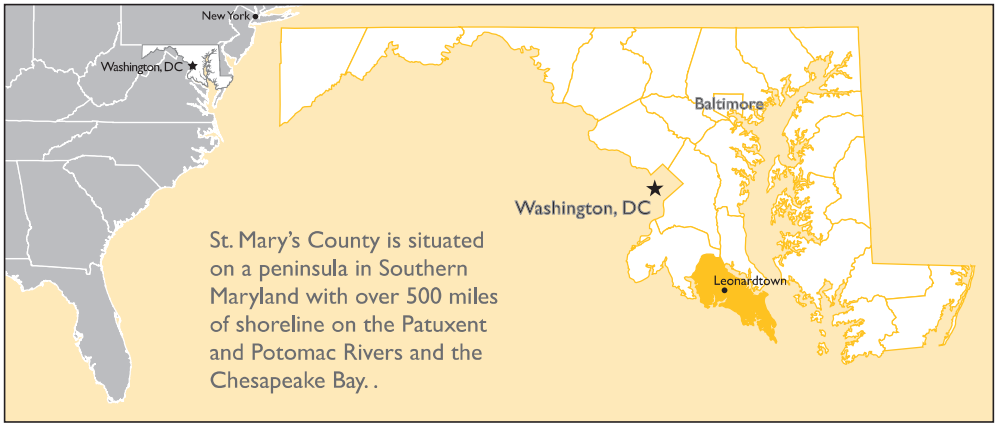
	Fiscal Year				
Fund Balances:	2024	2023	2022	2021	2020
Non-Spendable	$ 1,706,732	$ 1,682,111	$ 1,751,002	$ 1,720,180	$ 2,002,056
Restricted	584,212	501,323	482,106	382,700	301,231
Committed	26,534,485	33,880,000	44,615,000	30,961,769	24,301,718
Assigned	7,009,602	14,394,143	7,235,572	3,875,220	5,593,102
Unassigned	43,175,738	29,052,079	36,831,852	51,178,909	33,485,176
Total Fund Balance	$ 79,010,769	$ 79,509,656	$ 90,915,532	$ 88,118,778	$ 65,683,283

Source: St. Mary's County Department of Finance.

Brief Economic Facts

ST. MARY'S COUNTY, MARYLAND

St Mary's County is a world-class center for research, development, testing and evaluation of aviation and unmanned autonomous systems (UAS) and advanced manufacturing and aircraft modification industries. The county has over 200 technology companies and support organizations and more aerospace engineers per capita than any place in the country.



As the county's largest employer, the Naval Air Station (NAS) Patuxent River is home to the U.S. Navy's Naval Air Systems Command (NAVAIR) and the Naval Air Warfare Center Aircraft Division (NAWCAD), employing approximately 25,000 military, civilian and contact personnel.

The AeroPark Innovation District is emerging as a major center for innovation and collaboration. Building on existing aviation interests, AeroPark includes education and research facilities as well as residential and retail space. The Southern Maryland Autonomous Research and

Technology (SMART) Building at University Systems of Maryland at Southern Maryland is now operating a $87-milion, 84,000 academic and research facility at AeroPark. Private sector industries generate $4.7 billion in economic output.

With over 500 miles of shoreline, St Mary's offers high-tech jobs in a coastal setting with proximity to major metropolitan areas. St Mary's has one of the youngest populations in Maryland with the median age of 36.5 and one of the strongest economies with the median income of $113,668.

LOCATION

Driving distance from Leonardtown:	Miles	Kilometers
Atlanta, Georgia	613	986
Baltimore, Maryland	81	131
Boston, Massachusetts	477	768
Chicago, Illinois	741	1,192
New York, New York	266	428
Philadelphia, Pennsylvania	177	284
Pittsburg, Pennsylvania	277	446
Richmond, Virginia	95	152
Washington, DC	54	87

CLIMATE AND GEOGRAPHY[1]

Yearly Precipitation (inches)	46.2
Yearly Snowfall (inches)	14.5
Summer Temperature (°F)	75.3
Winter Temperatire (°F)	37.6
Days Below Freezing	81.4
Land Area (square miles)	372.5
Water area (square miles)	37.7
Shoreline (miles)	536
Elevation (ft)	sea level to 192

POPULATION[2,3]

	St. Mary's County Households	St. Mary's County Population	Southern Maryland*	Maryland
2010	37,600	105,151	335,458	5,773,552
2020	41,675	114,687	372,195	6,055,802
2030**	48,450	127,840	407,360	6,254,500

*Calvert, Charles, and St. Mary's counties

**Projections

Selected places population (2020): California 12,947; Lexington Park 13,317; Golden Beach 3,620; Leonardtown 4,745; Mechanicsville 1,724; Charlotte Hall 1,740

POPULATION DISTRIBUTION[2,3] (2023)

Age	Number	Percent
Under 5yrs	6,997	6.1%
5 - 19 yrs	23,788	20.8%
20 - 44 yrs	38,317	33.5%
45 -64 yrs	29,559	25.8%
65 and over	15,711	13.7%
Total	114,372	100.0%
Median Age		37.0 Years

Brief Economic Facts // ST. MARY'S COUNTY, MARYLAND

LABOR AVAILABILITY[3,4,5] (BY PLACE OF RESIDENCE)

Civilian Labor Force (2023 avg.)	County	Labor Mkt. Area*
Total civilian labor force	58,431	124,756
Employment	57,277	122,314
Unemployment	1,154	2,442
Unemployment rate	2.0%	2.0%
Residents commuting outside the county to work (2019-2023)	Number 8,081	Percent 13.9%
Employment in selected occupations (2019-2023)		
Management, business, science and arts	28,721	50.4%
Service	8,188	14.4%
Sales and office	9,125	16.0%
Production, transp. and material moving	5,337	9.4%

*St. Mary's, Calvert and Charles counties.

MAJOR EMPLOYERS[6,7] (2023-2024)

Employer	Product/Service	Employment
Naval Air Station Patuxent River	Military Installation	10,000
MedStar St. Mary's Hospital	Hospital System	1,200
V2X Inc.	Tech. Products, and Services	1,000
KBR	Logistics, Engr., Oper. Mgmt.	1000
Lockheed Martin	Advanced Tech. Systems	675
BAE Systems	Tech. Products and Services	600
General Dynamics	Engineering, IT, Management	600
Precise Systems	Engineering, IT, Management	600
J.F. Taylor	Systems Engr. and Services	520
St. Mary's College of Maryland	Higher Education	500
Boeing	Aerospace, Engr. Services	450
Booz Allen Hamilton	Consulting, Analytics	425
Sikorsky	Engineering, Logistics	400
Resource Management Concepts	Engineering Services	400
AMEWAS	Systems Engr. and Mgmt.	370
Northrop Grumman	Aerospace, Engr. Services	325
AVIAN	Engineering Services	315
SAIC	Engr. and Mgmt. Services	300
ManTech	Engineering Services	300
MIL Corp	Cybersecurity	265
Naval Systems Inc. (Nsi)	Physical Distr., Logistics	260
Spalding Consulting	Financial and IT Mgmt.	245
Tekla Research	Systems Engr. and Services	210
Sabre Systems	Engineering and IT Services	200
VTG	Systems Engr. and Services	200

Excludes post offices,state and local governments, national retail and national foodservice; includes higher education

*Employee counts for federal and military facilities exclude contractors to the extent possible; embedded contractors may be included

EMPLOYMENT[4] (2023)

Industry	Estab-lishments	Annual Avg. Empl.	Empl. %	Avg. Wkly. Wage
Federal Government	47	10,297	21.7%	$2,438
State Government	12	1109	2.3%	1,111
Local Government	57	4,140	8.7%	1,172
Private Sector	2,183	31,982	67.3%	1,372
Natural resources and mining	26	76	0.2%	815
Construction	285	2,059	4.3%	1,396
Manufacturing	46	333	0.7%	1,119
Trade, Transportation, and utilities	444	6,298	13.3%	837
Information	20	143	0.3%	1,303
Financial activities	165	759	1.6%	1,457
Professional and business services	531	12,900	27.1%	1,988
Education and health services	245	4,686	9.9%	1,267
Leisure and hospitality	232	3,791	8.0%	451
Other Services	190	937	2.0%	786
Total	2,300	47,529	100.0%	1,580

Includes civilian employment only

HOURLY WAGE RATES[4] (2023)

Selected Occupations	Median	Entry	Skilled
Accountants and Auditors	$40.84	$28.35	$52.98
Aerospace Engineers	$64.23	$43.69	$73.57
Assemblers and Fabricators	$22.08	$18.65	$26.81
Bookkeeping Clerks	$24.99	$19.07	$29.72
Computer Hardware Engineers	$56.51	$39.32	$65.63
Network Support Specialists	$41.19	$28.97	$50.66
Computer Systems Analysts	$47.88	$31.81	$60.71
Computer User Support Specialists	$29.18	$20.99	$37.14
Customer Service Representatives	$18.16	$15.12	$23.45
Electrical Engineers	$58.54	$44.46	$67.71
Electronics Engineers, not Computer	$70.00	$51.65	$77.52
Industrial Truck Operators	$23.50	$19.73	$27.25
Information Security Analysts	$66.80	$43.00	$80.37
Inspectors, Testers, Sorters	$36.10	$21.23	$41.94
Laborers and Freight, Hand	$17.87	$15.63	$20.73
Mechanical Engineers	$54.92	$38.28	$63.76
Packers and Packagers, Hand	$17.13	$13.71	$19.82
Secretaries and Admin Assistants	$22.97	$17.53	$28.85
Shipping, Receiving Clerks	$19.75	$15.90	$23.83
Stockers and Order Fillers	$17.67	$14.59	$19.72
Stockers and Order Fillers	$16.74	$13.80	$18.77

Wages are an estimate of what workers might expect to receive in Southern Maryland (Calvert, Charles and St. Mary's counties) and may vary by industry, employer and locality

Brief Economic Facts // ST. MARY'S COUNTY, MARYLAND

SCHOOLS AND COLLEGES[3,8]

Educational Attainment - age 25 & over (2019-2023)

High school graduate or higher	92.4%
Bachelor's degree or higher	35.1%

Public Schools

Number: 18 elementary; 4 middle/comb.; 3 high; 1 career/tech; 1 charter

Enrollment: 17,223

Cost per pupil: $16,541

Students per teacher: 16

High school career / tech enrollment: 2,426

High school graduates: 1,302

Nonpublic Schools Number: 40

Higher Education (2023)	Enrollment	Degrees
2-year institution		
College of Southern Maryland*	6,081	2,055
4-year institutions		
St. Mary's College of Maryland	1,540	351

Johns Hopkins University, University of Maryland College Park, and 5 other institutions offer programs at the University System of Maryland at Southern Maryland.

*Includes four campuses in Calvert, Charles and St. Mary's counties

TAX RATES[9]

	St. Mary's County	Maryland
Corporate Income Tax (2024)	none	8.25%
Base – federal taxable income		
Personal Income Tax (2024)	3.00%	2.0-5.75%
Base – federal adjusted gross income *Graduated rate peaking at 5.75% on taxable income over $300,000		
Sales & Use Tax (2024)	none	6.0%
Exempt – sales for resale; manufacturer's purchase of raw materials; manufacturing machinery and equipment; purchases of materials and equipment used in R&D and testing of finished products; purchases of computer programs for reproduction or incorporation into another computer program for resale		
Real Property Tax (2024)	$0.8478	$0.1120
Effective rate per $100 of assessed value In an incorporated area, a municipal rate will also apply		
Business Personal Prop. Tax (2024)	$2.1195	none
Rate per $100 of depreciated value Exempt – manufacturing, R&D and warehousing inventory (Upon application to the county, a new or expanding firm may be eligible for a tax credit on manufacturing and R&D machinery, equipment, materials and supplies) In an incorporated area, a municipal rate will also apply; municipal exemptions may be available		

Major Tax Credits Available

Enterprise Zone, Job Creation, More Jobs for Marylanders, R&D, New Jobs, Biotechnology and Cybersecurity Investment, A&E District. Local tax Incentives – New and Expanding Business Tax Credit and the Property Tax Challenge

INCOME[3] (2019-2023)

	Percent Households		
Distribution	St. Mary's Co.	Maryland	U.S.
Under $25,000	9.2	11.3	15.0
$25,000 - $49,999	9.6	12.7	17.3
$50,000 - $74,999	11.6	13.2	15.7
$75,000 - $99,999	12.8	12.0	12.7
$100,000 - $149,999	20.1	19.3	17.4
$150,000 - $199,999	15.5	12.4	9.3
$200,000 and over	21.2	19.2	12.6
Median household	$114,580	$101,652	$78,538
Average household	$138,624	$133,800	$110,491
Per Capita	$51,358	$51,689	$43,289
Total income (millions)	$5,787	$313,026	$14,085,709

HOUSING[3,10]

Occupied Units 2019-2023 45,665 (72.5% owner occupied)

Housing Transactions (2023)

Units Sold	1,385
Median Selling Price	$389,900

*All multiple listed properties excludes auctions and FSBO

BUSINESS AND INDUSTRIAL PROPERTY[6]

St. Mary's County's development districts include the town of Leonardtown, the Lexington Park area and the AeroPark Innovation District. Industrial and office parks offer development-ready land, furnished office space, manufacturing and workshop floors (some with runway access), fiber-optic lines, public water, sewer, broadband service and natural gas are available in development areas.

The Lexington Park Development District Master Plan calls for mixed-use developments to create a vibrant, walkable downtown environment. Advanced manufacturing, defense technology and defense service companies are clustered in the Lexington Park-California area as well as in the AeroPark Innovation District. Major business parks include: AeroPark, Wildewood Technology Park, Lexington Park Corporate Center, Exploration and Expedition Parks, Willows Run, and St. Mary's Industrial Park.

TechPort is a county-owned commercial facility at Aeropark housing a collaboration with NAVAL-X, Southern Maryland TechBridge at Patuxent River, MD, and NASC to facilitate interaction of Naval Labs, industry, academia and other military branches.

Market Profile Data (2022)	Low	High	Average
Land – cost per acre			
Industrial	$12,000	$471,000	$156,600
Office/Commercial	$9,100	$2,525,600	$284,500
Rental Rates – per square foot			
Warehouse / Industrial	$8.09	$10.38	$9.23
Flex / R&D / Technology	$10.86	$13.19	$12.13
Class A Office	$18.90	$20.51	$19.70

Brief Economic Facts // ST. MARY'S COUNTY, MARYLAND

TRANSPORTATION

Highways: Maryland arteries in the county connect with U.S. 301, I-95 and I-495 (Washington D.C. Beltway)

Rail: The closest rail depot, CSX Transportation, is in adjacent Charles County at Waldorf

Truck: Nearly 60 local and long-distance trucking establishments are located in Southern Maryland

Water: Served by the Port of Baltimore, 50' channel; a leading U.S. automobile and break-bulk port; seven public terminals including the state-of-the-art Intermodal Container Transfer Facility; 81 miles from Leonardtown

Air: Served by Baltimore/Washington International Thurgood Marshall Airport (BWI), Washington Dulles International Airport and Ronald Reagan Washington National Airport; St. Mary's County Regional Airport (www.stmarysmd.com/dpw/airport-operations) is available for private planes; 4150' runway

RECREATION AND CULTURE

Parks: Five state parks and 22 county parks, two year-round pools, boat ramps, beaches, fishing piers, tennis courts, picnic facilities, playgrounds, a skate park, and a disc golf course.

Recreation and Leisure: Boating, sailing, fishing, camping, hiking, cycling, paddling trails, golf courses, and three motor sports venues; waterside restaurants and marinas dot the county's miles of shoreline; historic Leonardtown, the county seat, features a variety of shops, galleries, restaurants, a waterfront park and a winery.

Sports and Athletics: Team sports include soccer, basketball, roller hockey, lacrosse, football, and baseball; sports venues include a gymnastics center, four county recreation centers, and a variety of public parks with sports fields.

Attractions: St. Clement's Island, site of Maryland's founding; Historic St. Mary's City, Maryland's first capital and one of the nation's premier archaeological and outdoor living history museums; Point Lookout Lighthouse, Blackistone Lighthouse, Point No Point Lighthouse and Piney Point Lighthouse, the oldest lighthouse on the Potomac River; 18th-century Sotterley Plantation; and Patuxent River Naval Air Museum.

Arts & Entertainment District: Leonardtown

Events: Over 50 festivals and fairs include the River Concert Series, Crab Festival, County Fair, Blessing of the Fleet, Oyster Festival/National Oyster Shucking Championships, and Wine Festival For more information, visit www.VisitStMarysMd.com.

UTILITIES

Electricity: Southern Maryland Electric Cooperative; customers of investor-owned utilities and major cooperatives may choose their electric supplier

Gas: Natural gas is available from Washington Gas; customers may choose their gas supplier; propane is available from Burch Propane and Taylor Gas Co.

Water and Sewer: St. Mary's County Metropolitan Commission serves greater Lexington Park-Hollywood area and Piney Point; municipal system serves Leonardtown

Telecommunications: Local carrier is Verizon Maryland; cable internet or broadband service is available from Breezeline or Comcast; Long distance carriers include AT&T, Sprint, Verizon and others

GOVERNMENT

County Seat: Leonardtown

Government: Five commissioners elected for four-year terms; commissioner form of government limits county legislative power to areas authorized by the General Assembly

James R. Guy, President, Commissioners of St. Mary's County 301.475.4200, ext. 1350

David Weiskopf, County Administrator 301.475.4200, ext. 1321

Website: www.stmarysmd.com

County Bond Rating: AA+ (S&P); Aa1 (Moody's); AA+ (Fitch)

St. Mary's County Department of Economic Development

Chris Kaselemis, Director

23115 Leonard Hall Drive P. O. Box 653, Potomac Building

Leonardtown, Maryland 20650

Telephone: 301.475.4200 x1405

Email: ded@stmarysmd.com

www.yesstmarysmd.com

Sources:

1 National Oceanic and Atmospheric Administration (1981-2010 normals); Maryland Geological Survey

2 American Community Survey

3 U.S. Bureau of the Census

4 Maryland Department of Labor, Office of Workforce Information and Performance

5 U.S. Bureau of Labor Statistics

6 St. Mary's County Department of Economic Development

7 Maryland Department of Commerce

8 Maryland State Department of Education; Maryland Higher Education Commission

9 Maryland State Department of Assessments and Taxation; Comptroller of the Treasury

10 Maryland Association of Realtors

11 Maryland State Archives; Maryland Association of Counties

NO: 95-38

SUBJ: Investment Policy

LIBER 0999 PAGE 0522

RESOLUTION

WHEREAS, Article 95, §22F, Annotated Code of Maryland and State Finance and Procurement Article §6-222 requires that local government investment guidelines be published and meet certain criteria, and

WHEREAS, it is the policy of St. Mary's County to invest public funds in a manner which will conform to all State of Maryland and County statutes governing the investment of public funds while meeting its daily cash flow demands and providing a return at least equal to the three month Treasury bill yield.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the County Commissioners of St. Mary's County, Maryland effective this date, that the attached St. Mary's County Investment Policy is established and ordered to be followed effective September 1, 1995. Any conflicting investment policies, including Chapter 163-1 of the Code of St. Mary's County, are hereby repealed.

DATE OF ADOPTION: August 22, 1995

EFFECTIVE DATE: September 1, 1995

BOARD OF COUNTY COMMISSIONERS
OF ST MARY'S COUNTY, MARYLAND

BARBARA R. THOMPSON, President

D. CHRISTIAN BRUGMAN, Commissioner

PAUL W. CHESSER, Commissioner

FRANCES P. EAGAN, Commissioner

LAWRENCE D. JARBOE, Commissioner

ATTEST:

W. ALECK LOKER
County Administrator

CHARLES H. WADE, JR.
Director of Finance

RECORDING FEE 9.00
TOTAL 9.00
Rec#9999 Rcpt#999999
EHA MB Blk#1342
Aug 25, 1995 03:51 PM

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

DOUGLAS S. DURKIN
County Attorney

LIBER 0999 PAGE 0523

ST. MARY'S COUNTY

INVESTMENT POLICY

Adopted: August 22, 1995

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ST. MARY'S COUNTY
INVESTMENT POLICY

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ST. MARY'S COUNTY
INVESTMENT POLICY

I. POLICY

It is the policy of St. Mary's County (hereinafter referred to as "the County") to invest public funds in a manner which will conform to all State of Maryland and County statutes governing the investment of public funds while meeting its daily cash flow demands and providing a return at least equal to the three month Treasury bill yield.

II. SCOPE

This investment policy applies to all financial assets of the County. These funds are accounted for in the County's Comprehensive Annual Financial Report and include:

A. General Fund

B. Special Revenue Funds

C. Capital Project Funds

D. Enterprise Funds

E. Special Assessment Funds

F. Trust and Agency Funds

G. Any new funds as provided by county ordinance.

III. PRUDENCE

A. The standard of prudence to be applied by the investment officer shall be the "prudent person" rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

The prudent person shall be applied in the context of managing the overall portfolio.

B. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall not be held personally responsible for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

IV. OBJECTIVE

The primary objective, in priority order, of the County's investment activities shall be:

A. Safety: Safety of principal is the foremost objective of the investment program. Investments of the County shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification , third party collateralization and safekeeping, and delivery versus payment will be required.

B. Liquidity: The County's investment portfolio will remain sufficiently liquid to enable the County to meet all operating requirements which might be reasonably anticipated.

C. Return on Investment: The County's investment portfolio shall be designed with the objective of attaining a return at least equal to the three month U.S. Treasury bill yield. The three month Treasury benchmark was selected after considering the County's investment risk constraints and the cash flow characteristics of the portfolio.

V. DELEGATION OF AUTHORITY

A. Authority to manage the County's investment program is derived from State law (Article 95 and Title 6 of the Finance and Procurement Article of the Annotated Code of Maryland).

B. The Director of Finance shall develop and maintain written administrative procedures, with the approval of the Board of County Commissioners of St. Mary's County, for the operation of the investment program, consistent with this investment policy. Such procedures shall include:

1. Explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance.

2. Procedures should include reference to safekeeping, Public Securities Administration approved repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service agreements.

3. The Director of Finance shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials (investment officers).

VI. ETHICS AND CONFLICTS OF INTEREST

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Director of Finance any material financial interests in financial institutions that conduct business

within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the County's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the County, particularly with regard to the time of purchases and sales.

VII. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Director of Finance shall maintain a list of approved security broker dealers selected by credit worthiness who are authorized to provide investment services in the state of Maryland who provide investment services to St. Mary's County. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1. No deposit shall be made except in an institution which is a qualified public depository as established by the State of Maryland. All financial institutions and broker/dealers who desire to become qualified brokers for investment transactions must supply the Investment Officer with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of registration with the State of Maryland, and certification of having read the County's Investment Policy and depository contracts. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Director of Finance. A current audited financial statement is required to be on file for each financial institution or broker/dealer through which the County invests.

1. All dealers must agree to the County's policy of delivery-versus-payment as described in Section XI of this policy.

2. The firm must provide copies of its audited financial statements, which are reviewed carefully to assure that the firm is on sound financial footing. The firm must also have adequate capital to fulfill its commitments under adverse market conditions.

3. The firm must be registered in the State of Maryland with a record for responsible business practices and professional integrity. The dealer must also provide adequate research facilities and market related information.

4. The County will deal only through knowledgeable and experienced salesmen. To meet this criterion, the firm will send resume information on the salesman with whom the County will be dealing. The firm will also send a list of other Governments that buy and sell securities through their firm in order for the County to obtain references.

A. Commercial Banks:

The County can only invest in banks located in the State of Maryland (Certificates of Deposit) with the exception of Bankers Acceptances which are discussed in Section VIII of this policy. Commercial Banks must have a short-term rating of at least investment grade from the appropriate bank rating agencies. All banks shall provide their most recent Consolidated Report of Condition ("call" report) at the request of the County. The county shall conduct an annual evaluation of each bank's credit worthiness to determine whether it should be on the "Qualified Institution" listing.

B. Money Market Treasury Funds:

The fund must be comprised only of obligations issued or guaranteed as to principal and interest by the U.S. Government and to repurchase agreements fully collaterized by U.S. Government obligations. The management company of the fund must take delivery of the collateral either directly or through an authorized custodian. The County is also authorized to invest in the Maryland Local Government Investment Pool which functions as a U.S. Treasury Money Market Fund.

VIII. DIVERSIFICATION IN AUTHORIZED & SUITABLE INVESTMENTS

The County will diversify to avoid unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities. Maryland State law pertaining to authorized instruments is attached.

		Maximum Percent of Portfolio
A.	Diversification by Instrument	
1.	U.S. Treasury Obligations	100%
2.	U.S. Government Agency and U.S. Government-sponsored instrumentalities	50%
3.	Repurchase Agreements (Master Repurchase Agreement required)	100%
4.	Collaterized Certificates of Deposit (Only Maryland Commercial Banks)	40%
5.	Bankers' Acceptances BA's from domestic banks which also include the United States affiliates of large international banks. Short term rating of A1 from Standard and Poor's Corporation and P1 from Moody's Investors Service.	40%
6.	Money Market Mutual Funds Highest rating by at least one recognized rating agency.	100%

B. Diversification of Maturities

In order to meet the objectives of the County's investment activities as listed in Section IV of this policy, the majority of the investments of the County will be on a short term basis. (Less than one year). However, a portfolio can contain investments with longer maturities (up to two years) without jeopardizing adequate safety and liquidity standard of the portfolio and at the same time increasing the overall yield of the portfolio. The investments in long-term maturities will be limited to direct federal government obligations and to securities issued by the U.S. Government agencies. The length of maturity of the security will not exceed two years from the time of the County's purchase.

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IX. BORROWING

The County may not borrow solely for the purpose of investment and may not invest in a manner inconsistent with the Investment Policy.

X. COLLATERALIZATION

A. Collateralization will be required on two types of investments: certificates of deposit and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be at least 102% of market value of principal and accrued interest.

B. Collateral will always be held by an independent third party with whom the County has a current custodial agreement.

C. Acceptable collateral is specified under Section 6-202 of Title 6 of the State Finance and Procurement Article of the Annotated Code of Maryland. However, the third party trust custodian, who holds the collateral, has the right to reject otherwise acceptable collateral based on their discretion concerning market conditions.

D. The right of collateral substitution is granted, and all associated costs will be paid by the seller. (Financial institution).

XI. SAFEKEEPING AND CUSTODY

All security transactions, including collateral for repurchase agreements, entered into by the County shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Director of Finance. All repurchase agreements will be governed by a Master Repurchase Agreement signed by the appropriate officials of the County and the government dealer.

XII. INTERNAL CONTROLS

The Director of Finance shall establish a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and investment officers of the County. An audit of the internal controls of the investment operation is part of the annual financial audit conducted by an outside independent audit company.

XIII. PERFORMANCE STANDARDS

The County's investment strategy in general is passive. However, the strategy is active under special extenuating circumstances. Given this strategy and taking into account the County's investment risk constraints and cash flow needs, the three month U.S. Treasury Bill yield was selected to gauge the County's investment portfolio performance.

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XIV. REPORTING REQUIREMENTS

An investment officer shall generate quarterly reports for management purposes. In addition, the County Commissioners will be provided quarterly reports which will include data on investment instruments being held, as well as any narrative necessary for clarification.

XV. INVESTMENT POLICY ADOPTION

The Director of Finance may recommend changes in these policies for approval by the County Commissioners at any time as long as the changes are in compliance with the Annotated Code of Maryland. These changes should be written and provided to the County Commissioners of St. Mary's County. Exceptions to these policies may be made by securing the approval of the Director of Finance and documented in writing.

GLOSSARY

AGENCIES:	Federal agency securities.
BANKERS' ACCEPTANCE (BA):	A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.
BROKER:	A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.
COLLATERAL:	Securities, evidences of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.
CERTIFICATE OF DEPOSIT (CD):	A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.
DEALER:	A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.
DELIVERY VERSUS PAYMENT:	There are two methods of delivery of securities: delivery versus payment and delivery versus receipt (also called free). Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.
DISCOUNT SECURITIES:	Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury bills.
DIVERSIFICATION:	Dividing investment funds among a variety of securities offering independent returns.
FEDERAL CREDIT AGENCIES:	Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL FUNDS RATE: The rate of interest at which Federal funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 Regional Banks and about 5,700 commercial banks that are members of the system.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to $100,000 per deposit.

FEDERAL HOME LOAN BANKS (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis-a-vis member commercial banks.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing & Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae)	Securities guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA or FMHM mortgages. The term pass-throughs is often used to describe Ginnie Mae's.
LIQUIDITY:	A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.
LOCAL GOVERNMENT INVESTMENT POOL (LGIP):	The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.
MARKET VALUE:	The price at which a security is trading and could presumably be purchasedor sold.
MASTER REPURCHASE AGREEMENT:	A written contract covering all future transactions between the parties to repurchase-reverse repurchase agreements that established each party's rights in the transactions. A master agreement will often specify, among other thing, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.
MATURITY:	The date upon which the principal or stated value of an investment becomes due and payable.
MONEY MARKET:	The market in which short-term debt instruments (bills, commercial paper, banker's acceptances, etc.) are issued and traded.
OPEN MARKET OPERATIONS:	Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool

PORTFOLIO: Collection of securities held by an investor.

PRUDENT PERSON RULE: An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the State - the so-called legal list. In other states, the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

PRIMARY DEALER: A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker dealers, banks, and a few unregulated firms.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use of ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

REPURCHASE AGREEMENT (Repo or Repos): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and terms of the agreement are structured to compensate him for this. Dealers use Repos extensively to finance their positions. Exception: When the Fed is said to be doing Repo, it is lending money, that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

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SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SEC RULE 15C3-1: See uniform net capital rule.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BOND: Long-term U.S. Treasury securities having initial maturities of more than ten years.

TREASURY NOTES: Intermediate term coupon bearing U.S. Treasury securities having initial maturities of from one to ten years.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

RESOLUTION

PERTAINING TO THE ADOPTION OF A DEBT POLICY

WHEREAS, the Board of County Commissioners of for St. Mary's County, Maryland, (hereinafter referred to as the "Board of County Commissioners") has general authority to adopt policies for St. Mary's County, Maryland; and

WHEREAS, pursuant to Chapter 693 of the 2009 Laws of Maryland, each local government unit shall adopt a local debt policy by resolution, motion or ordinance; and

WHEREAS, the local debt policy shall be consistent with the Maryland Constitution, State law, and all other applicable local laws; and

WHEREAS, the local debt policy must also meet the individual needs of the local government unit; and

WHEREAS, the Board of County Commissioners in FY2000 caused to be performed a Debt Affordability Study, and based on this study incorporated into its annual budget process beginning with FY2001 goals related to outstanding debt as a per cent of assessed value, debt service as a per cent of the budget, and bond rating reserve as a per cent of revenues, each of which is articulated in the debt policy; and

WHEREAS, the Board of County Commissioners wish to provide and formalize such a written policy to promote the continued sound financial management of St. Mary's County; and

WHEREAS, the local debt policy is intended to promote proper fiscal management, maintain intergenerational equity and meet the individual needs of St. Mary's County, Maryland; and

WHEREAS, the purpose of adopting a local debt policy for St. Mary's County is to provide guidelines for implementing procedures for issuing debt, monitoring debt management and other related services; and

WHEREAS, the Department of Finance has prepared the St. Mary's County, Maryland Debt Policy, attached as Exhibit "A."

WHEREAS, the Board of County Commissioners met in public session on September 29, 2009 and determined to adopt the Debt Policy.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED, by the Board of County Commissioners that the Debt Policy, attached hereto as Exhibit A, BE and the same hereby IS adopted as the official Debt Policy for St. Mary's County, Maryland.

BE IT FURTHER RESOLVED, by the Board of County Commissioners that a copy of this Resolution be sent to the Maryland State Treasurer.

BE IT FURTHER RESOLVED, by the Board of County Commissioners that the foregoing recitals are adopted as if fully rewritten herein.

BE IT FURTHER RESOLVED, by the Board of County Commissioners that this Resolution shall be effective upon the date written below.

Those voting aye: 5

Those voting nay: 0

Those abstaining or absent: 0

Approval Date: 9/29/09

Effective Date: 9/29/09

ATTEST:

John Savich
County Administrator

**BOARD OF COUNTY COMMISSIONERS
FOR ST. MARY'S COUNTY, MARYLAND**

Francis Jack Russell, Commissioner President

Kenneth R. Dement, Commissioner

Lawrence D. Jarboe, Commissioner

Thomas A. Mattingly, Sr., Commissioner

Daniel H. Raley, Commissioner

Approved as to form and legal sufficiency:

Christy Holt Chesser
County Attorney

Attachment A
to Resolution
2009-28

St. Mary's County, Maryland
Debt Policy

Purpose

The following policies are enacted in an effort to standardize and rationalize the issuance and management of debt by St. Mary's County. A debt policy sets forth the parameters for issuing new debt and managing outstanding debt and provides guidance to decision makers.

The debt policy recognizes a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. Adherence to a debt policy helps to ensure that a government maintains a sound debt position and that credit quality is protected. Advantages of a debt policy are as follows:

- enhances the quality of decisions;
- rationalizes the decision-making process;
- identifies objectives for staff to implement;
- demonstrates a commitment to long-term financial planning objectives; and
- is regarded positively by the rating agencies.

Regular, updated debt policies can be an important tool to ensure the use of the County's resources to meet its commitments to provide needed services to the citizens of St. Mary's County and to maintain sound financial management practices. The County's debt program and capital budget and plan should be continuously monitored to ensure that it is in compliance with the debt policy. The debt policy should also be periodically updated to ensure that it remains consistent with financial and management objectives and capital market trends.

Use of Debt Financing

Before issuing debt, the County should consider other sources of funding available for capital project costs, including but not limited to transfer taxes, dedicated land preservation funding, impact fees, and pay-go, prior to issuing debt. Debt financing, to include general obligation bonds, revenue bonds, certificates of participation, commercial paper, lease/purchase agreements, and other obligations permitted to be issued or incurred, shall only be used to:

1) purchase capital assets, as long as the life of such assets is equal to or greater than the term of the debt;
2) to fund capital project costs, as identified in the County's Capital Budget and Plan
3) to finance Installment Purchase Agreements (IPA) related to land preservation
4) to fund the Fire and Rescue Revolving Loan Fund
5) when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries.

6) as a conduit for public purpose entities such as St. Mary's Hospital, the Metropolitan Commission, and the Nursing Center, where such debt is re-paid by such entities

County debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed. Debt should not be issued to fund operating deficits or the County's funding commitments related to post employment benefits including those of the Sheriff's Office Retirement Plan or the Retiree Benefit Trust of St. Mary's County.

The net proceeds of the sale of County bonds shall be used and applied exclusively and solely for the acquisition, construction, improvement or development of public facilities for which the bonds are sold, in accordance with State law, subject to re-alignment between eligible capital projects when excess proceeds are available.

Comprehensive Capital Planning

The County will prepare a multi-year capital program for consideration and adoption by the County Commissioners as part of the County's budget process. The plan is updated annually. The Plan shall contain a comprehensive description of revenue sources and expenditures, the timing of capital projects for future operating and capital budgets, and consider the effect of the Plan on future debt sales, debt outstanding and debt service requirements.

The County plans long- and short-term debt issuance to finance its capital program based on its cash flow needs, sources of revenue, capital construction periods, available financing instruments and market conditions. The Chief Financial Officer oversees and coordinates the timing, issuance process and marketing of the County's borrowing and capital funding activities required in support of the capital improvement plan. The County finances its capital needs on a regular basis dictated by its capital spending pattern. The County monitors market conditions and takes advantage of refunding opportunities to reduce its interest cost as far as practicable.

Debt Affordability Measures

General Obligation Bonds. Debt capacity shall be evaluated on an annual basis, at the time of the adoption of the Capital Improvement Plan. The County should examine statistical measures to determine debt capacity and affordability. Only two measures are legally binding -- the County's debt cannot exceed 2% of the total assessed valuation of all of the property in the County that is subject to County taxation during the County's most recent fiscal year and General Fund Debt Service shall not exceed 10% of the General Fund Budget.

Outstanding Debt as a percentage of assessed value is an important measure of the County's wealth to support present and future revenue/taxing capacity to meet obligations. Debt Service as a percentage of the General Fund Budget measures the resources that are available for day-to-day operations, as debt service is essentially paid for with General Fund revenues.

Types of Debt

The County generally will issue long-term, tax-exempt revenue or General Obligation debt. It is acknowledged that circumstances may warrant the use of other debt instruments, and decisions should be made on a case-by-case basis, as follows:.

General Obligation Bonds – General Obligation Bonds (GOB) are the most common form of debt instrument for St. Mary's County. These are generally tax-exempt and are backed by the full faith and credit of St. Mary's County. General Obligation Bonds are issued to finance the purchase and construction of infrastructure and facilities for a wide variety of functions such as transportation, public schools, community college, public safety, roads and highways, bridges and other programs. St. Mary's County issues General Obligation Bonds pursuant to chapter laws adopted from time to time by the Maryland General Assembly at the request of the County ("Chapter Law Authorization").

State/Federal Loan Programs – The County regularly participates in loan programs offered through Maryland Department of the Environment, Maryland Water Quality Loan Administration, and the Maryland department of Natural Resources. Additionally, the County may enter into similar debt pursuant to participation in other State or Federal programs. Interest rates are generally lower than those for which the County qualifies on its own merit in the open market. On occasion, loans may be for no interest. On some loans, the State or federal entity assesses fees to supplement the low interest rates.

The recently enacted American Recovery and Reinvestment Act ("ARRA") provides a number of taxable and tax-exempt financing options, some with a limited duration. St. Mary's County will review appropriate ARRA options and utilize them where such an issuance would benefit the County.

Short-Term Debt and Interim Financing. Use of short-term borrowing, such as bond anticipation notes (BANs) and tax-exempt commercial paper, should be undertaken only if the transaction costs plus interest of the debt are less than the cost of internal financing, or available cash is insufficient to meet working capital requirements. The term of short-term financing will be limited to the usual useful life of the asset, but in no case will exceed ten years.

Variable-Rate Debt. When appropriate, the County may choose to issue securities that pay a rate of interest that varies according to results from a periodic remarketing of the securities. The County should have no more than 15% of its outstanding general obligation bonds in variable rate form.

Lease/Purchase Agreements. The County may enter into short-term lease/purchase obligations to finance the acquisition of capital equipment and furnishings with estimated useful lives of less than ten years.

Conduit Financings. Conduit financings are securities issued by a government agency to finance a project of a third party, such as a non-profit organization or other private entity.

The County may sponsor conduit financings for those activities (e.g., economic development, housing, etc.) that have a general public purpose and are consistent with the County's overall service and policy objectives. Unless a compelling public policy rationale exists, such conduit financings will not in any way pledge the County's faith and credit.

The County will require such third parties to provide such information to the County as the County deems appropriate or necessary, including the provision of annual audited financial statements. Existing conduit financings do not in any way pledge the County's faith and credit. The County is not restricted from utilizing new conduit debt financing programs sponsored by the Federal or State governments that require a pledge of the full faith and credit of the County.

Installment Purchase Agreements. The County may enter into installment purchase agreements pursuant to Chapter 27 of the Code of St. Mary's County, to acquire under certain criteria development rights in tracts or parcels of agricultural and forestry land located in St. Mary's County as part of the County's Agricultural Land Preservation Program. An individual easement can be purchased from a landowner using an installment purchase agreement, as long as the maturity date of such agreement does not exceed 30 years from the date of execution. The county's obligation to make payments shall be a general obligation of the County made upon its full faith and credit. Such installment purchase agreements shall not be reflected as bonds or other evidences of indebtedness for the purpose of complying with the debt affordability measures defined previously as long as the County holds investment instruments that are guaranteed to yield proceeds adequate to pay the county's indebtedness under the installment purchase agreement.

Taxable Debt. State and local governments can gain several advantages by issuing taxable debt, namely the removal of arbitrage regulations and volume cap restraints. However, taxable debt also carries a higher interest rate than tax-exempt debt and eliminates one of the main advantages of purchasing municipal debt for bondholders. Accordingly, if the use of taxable debt is considered, the County will complete a thorough analysis of all attributes of such use, and only upon the advice of its Financial advisor.

Tax Increment Financing. Tax Increment Financing (TIF) zones may be established when revenues will recover the public cost of debt with adequate safety margin.

Capital Leases and/or Exempt Financing This form of financing is used regularly for the purchase of vehicles and equipment that may not qualify to be financed with General Obligation Bonds, or for which the term of the GOB is not appropriate. The term of this form of financing is typically five years, but may be longer depending upon the asset. The equipment being purchased is sometimes the collateral for the leases. Such agreements are subject to annual appropriation.

Interfund Loans Loans may be extended between funds of the County. In such an event, interest will accrue to the borrowing fund at least equal to the short-term interest rate the County receives on its idle proceeds. This rate shall be calculated monthly for any funds outstanding during that month. No interfund loans will be executed without a plan of repayment, approved by the Board of County Commissioners. The routine interfund balances that occur due to the pooling of the county's cash accounts does not constitute inter-fund debt.

Other Obligations Classified as Debt.
The amount of vested leave that may be reflected in the financials statements as debt is not included in measures used to evaluate the County's debt affordability.

Landfill closure and post closure care cost, which may be accrued consistent with generally accepted accounting principles and reflected in the financials statements as debt is not included in measures used to evaluate the County's debt affordability.

Structural Features

Structure. Debt will be structured to achieve the lowest possible net cost to the County given market conditions, the urgency of the capital project, and the nature and type of security provided. The County may choose to structure debt repayment so as to wraparound existing obligations or to achieve other financial planning goals, but in most cases, it should strive for level debt service.

Repayment Schedule. To the extent possible, the County will design the repayment of its overall debt so as to recapture rapidly its credit capacity for future use. The County will strive to repay at least 20% of the principal amount of its general obligation debt within five years and at least 50% within ten years. Debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed, and the date of maturity on County debt should not exceed 20 years, except for conduit debt or IPA related debt.

Credit Enhancement. The County may use credit enhancement (letters of credit, bond insurance, etc.) when net debt service on the bonds is reduced by more than the costs of the enhancement or to achieve the County's minimum bond rating requirement.

Derivative Products. The use of derivatives in administering debt can be useful to minimize risk, reduce costs, and provide flexibility. However, they can also add risk, restrict flexibility, or add cost. Accordingly, if the use of derivatives is considered, the County will complete a thorough analysis of all attributes of such use, giving consideration to factors outlined in GFOA's *Recommended Practice on Use of Derivatives by State and Local Governments,* and establish a policy for each such use.

It is the County policy to refrain from using derivatives. This policy is not intended to preclude the investment by the County in U.S. Treasury STRIPS (Separate Trading in

Registered Interest and Principal Securities) and, in particular, the County may invest in STRIPS in connection with its agricultural land preservation program.

Method of Sale

Competitive Sale. Long-term bonds are generally issued through a competitive sale. The County and its financial advisor will set the terms of the sale to encourage as many bidders as possible. By maximizing bidding, the County seeks to obtain the lowest possible interest rates on its bonds. Bids will be awarded on a true interest cost basis (TIC), providing other bidding requirements are satisfied. In such instances where the County in a competitive bidding deems the bids received unsatisfactory, it may enter into negotiation for sale of the securities. The County shall adopt a form of notice of sale and advertisement in accordance with State law.

Negotiated Sale. Negotiated sales of debt will be considered only in extraordinary circumstances when the complexity of the issue requires specialized expertise, when a change of underwriter may result in losses (for example, changing the remarketing agent in midprogram for variable rate debt), when the negotiated sale would result in substantial savings in time or money, or when market conditions or County credit are unusually volatile or uncertain. Selection of the underwriting team shall be made pursuant to selection procedures set forth in this Debt Policy.

Electronic Sale. When deemed appropriate for cost savings, time savings, or marketing purposes, the County may conduct electronic bond sales. Selection of the electronic bidding platform shall be made based on the advice of the County's financial advisor.

Private Placement. In some unusual circumstance, the County may elect to sell its debt through a private placement or limited public offering.

Selection of Finance Consultants and Service Providers

The County employs outside financial consultants to assist in developing a bond issuance strategy, preparing bond documents and marketing bonds to investors. The key players in the County's financing transactions include its financial advisor and bond counsel, the underwriter (on a negotiated sale) and County representatives (the Chief financial Officer, Deputy Director of finance, and the County Administrator, among others). Other outside firms, such as those providing paying agent/registrar, trustee, credit enhancement, auditing, or printing services, are retained as required.

The County's Chief Financial Officer shall be responsible for securing professional services that are required to develop and implement the County's debt program, with emphasis placed on the qualifications and experience of the service providers, and securing such services at competitive prices.

Financial Advisor. For each County bond sale the financial advisor should provide the Chief Financial Officer with information on pricing and underwriting fees for comparable sales by other issuers. The financial advisor Firm should also be advising the county on opportunities for refunding of its current debt.

Bond Counsel. The County will retain external bond counsel for all debt issues. All debt issued by the County will include a written opinion by bond counsel affirming that the County is authorized to issue the debt, stating that the County has met all requirements necessary for issuance, and determining the debt's federal income tax status.

Underwriters. The County shall retain underwriting services for all debt issued in a negotiated sale mode. The selection of underwriters may be for an individual or series of financings or a specified time period.

Debt Refunding

Periodic reviews of all outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints and the authority granted by the State) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to operations and management.

Debt Service Savings. In general, advance refundings for economic savings will be undertaken when a net present value savings of at least 3 percent of the refunded debt can be achieved. Current refundings which produce a net present value savings of less than three percent will be considered on a case-by-case basis. Refundings with negative savings will not be considered unless there is a compelling public policy objective.

Restructuring of Debt. The County may choose to refund outstanding indebtedness when existing bond covenants or other financial structures impinge on prudent and sound financial management. Savings requirements for current or advance refundings undertaken to restructure debt may be waived upon a finding that such a restructuring is in the County's overall best financial interests. The County should not extend the maturity date of a debt issue through a refunding.

Investment of Bond Proceeds

All investments of bond proceeds will be consistent with those authorized by existing state law and the County's investment policies.

Credit Ratings

Rating Agency Relationships. The Chief Financial Officer, in coordination with the County's financial advisor, shall be responsible for maintaining relationships with the rating agencies that currently assign ratings to the County's various debt obligations. This effort shall include providing regular updates on the County's general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.

Use of Rating Agencies. The County requests ratings prior to the sale of securities from each of the three major rating agencies for municipal bond issues: Moody's Investors Service, Standard & Poor's Rating Services and Fitch Ratings. The County may provide a written and/or oral presentation to the rating agencies to help each credit analyst make an informed evaluation. The County will make every reasonable effort to maintain its high quality credit ratings to aid in minimizing borrowing costs and preserving access to credit.

Management Practices

The County has instituted sound management practices and will continue to follow practices that will reflect positively on it in the rating process. Among these are the County development of and adherence to long-term financial and capital improvement plans, management of expenses which are in line with revenues, sustainability reviews, and maintenance of an adequate level of operating reserves.

Bond Rating Reserve – The County should maintain a Bond Rating Reserve that is equal to at least 6% of its net recurring revenues (revenues net of the amounts designated in the budget for stabilization). This is separate from the Rainy Day Fund, which is a reserve account that was established to address shortfalls in revenue estimates that are expected to be no more than a year in duration.

Rebate Reporting and Covenant Compliance. The Chief Financial Officer is responsible for maintaining a system of record keeping and reporting to meet the arbitrage rebate and other requirements of the federal tax code. This effort includes tracking investment earnings, calculating rebate payments in compliance with tax law, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the County's outstanding debt issues. Additionally, other requirements embodied in bond covenants, such as restrictions on private use of bond-financed projects, are monitored to ensure that all covenants are complied with.

Reporting Practices. The County will meet GAAP (Generally Accepted Accounting Principles) and GASB (Government Accounting Standards Board) standards in its financial reporting, including independent audit of its financial statements.

The County is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, other levels of government, and the general public to share clear, comprehensible, and accurate financial information. The County is committed to meeting secondary disclosure requirements on a timely and comprehensive basis. The Department of Finance shall be responsible for providing ongoing disclosure information to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.

RESOLUTION

TO ADOPT A WRITTEN POLICY TO COMPLY WITH THE REQUIREMENTS OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO. 54 FUND REPORTING AND GOVERNMENTAL FUND TYPE

WHEREAS, the Governmental Accounting Standards Board (GASB) Statement No. 54 Fund Reporting and Governmental Fund Type mandates that a governmental entity establish the order in which source funds will be spent to meet the expenditures of the governmental entity; and

WHEREAS, the Commissioners for St. Mary's County find that it is in the best interest of the health, safety and welfare of the citizens of St. Mary's County to adopt a written policy that complies with the requirements of the Governmental Accounting Standards Board (GASB) Statement No. 54 Fund Reporting and Governmental Fund Type,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of St. Mary's County, that:

SECTION I. The following policy is adopted to establish the order in which fund balances will be spent when multiple fund balance types are available for a specific purpose: nonspendable, restricted, committed, assigned and unassigned:

Fund Balance Policy
Commissioners of St. Mary's County

Purpose

The Commissioners of St. Mary's County recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the County and is fiscally advantageous for both the County and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of fund balance maintained by the County to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

Definitions

Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund.

GASB Statement 54 distinguishes fund balance classifications based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

1) **Nonspendable** *(inherently nonspendable)* - amounts that are not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).

2) **Restricted** (*externally enforceable limitations on use)* – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or donations).

3) **Committed** (*self-imposed limitations set in place prior to the end of the period)* - amounts that can be used only for the specific purposes determined by a formal action of the Board of Commissioners. Commitments may be changed or lifted only by formal action of the Board of Commissioners.

4) **Assigned** (*limitation resulting from intended use)* – amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the Board of Commissioners or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

5) **Unassigned** – total fund balance in the general fund in excess of non-spendable, restricted, committed, and assigned fund balance (i.e. surplus). Excess of non-spendable, restricted, and committed fund balance over total fund balance (i.e., deficit). This includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.

Policy

The Commissioners of St. Mary's County is the County's highest level of decision-making authority, and formal action is required to be taken to establish, modify, or rescind a fund balance commitment is by a resolution approved by the Board, as recommended by the Chief Financial Officer.

Minimum Fund Balance/Reserves

It is the goal of the County to achieve and maintain fund balance/reserves in the general fund at fiscal year-end of not less than 15% of general fund revenues. The fund balance/reserves include the County Bond Rating Reserve, the Rainy Day Fund, and the Unassigned. The 15% is the "Best Practice" as defined by Rating Agencies. The County, like other governments, is subject to a number of factors that could require the use of fund balances. Therefore, it is incumbent on the Board to minimize the use of fund balance, except in very specific circumstances.

Use of Unassigned Fund Balance

Unassigned Fund Balance should only be used for one-time, non-recurring items during the following year budget process. Example of non-recurring items would be one-time purchase of equipment, study, or capital improvements pay-go funding. Pay-Go funding in the Capital Improvement Fund, would be used to reduce or avoidance of Debt Service. Recovering from an extreme event, such as a weather event, the Commissioners of St. Mary's shall approve a resolution outside of the budget process to assist the County in the recovery.

Replenishment of Minimum Fund Balance/Reserves

If the fund balance/reserves at fiscal year-end falls below the aforementioned goal, the Board shall develop a restoration plan to replenish the fund balance. The goal would be to replenish fund balances within one to three years of use as it is a financial management priority to ensure the County is properly prepared for contingencies. While this policy will serve as a foundation, the County would refer to their long-term financial planning and budget process to develop a more detailed strategy for using and replenishing fund balance, if and when the need arises.

SECTION II. The Chief Financial Officer, or the designee of the Chief Financial Officer, is authorized to identify the fund balance components from which funds are to be drawn to pay a particular expenditure

SECTION III. This Resolution shall be effective upon the date written below.

Those voting Aye: 5

Those voting Nay: 0

Those Abstaining: 0

Date of Adoption: 8/4/15

Effective Date: 8/18/15

ATTEST:

Rebecca B. Bridgett
County Administrator

COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, Commissioner President

Michael L. Hewitt, Commissioner

Tom Jarboe, Commissioner

Approved as to form and legal sufficiency:

George R. Sparling
County Attorney

Todd B. Morgan, Commissioner

John E. O'Connor, Commissioner

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REVENUE TAX ORDINANCE

Budget Authority

WHEREAS, Sections 27-1 through 27-11 of the *Code of St. Mary's County, Maryland,* authorize and empower the Commissioners of St. Mary's County to adopt the Annual Budget and Appropriation Act by June 1 of each year; and

Compliance with Budget Procedures

WHEREAS, in accordance with § 27-5 of the *Code of St. Mary's County, Maryland*, the Recommended Budget was filed with the Commissioners of St. Mary's County on March 25, 2025, a public hearing was held on April 22, 2025, with separate notices of the public hearing published in *The Southern Maryland News*, a newspaper of general circulation in St. Mary's County, on April 4, 2025, and April 11, 2025; and

Emergency Services Property Tax Levy Authority and Maximum Rates

WHEREAS, pursuant to §§ 49-1, *et seq.*, of the *Code of St. Mary's County, Maryland*, the Commissioners of St. Mary's County are authorized to impose annually an emergency services tax on all real and personal property located in the election districts of St. Mary's County; and

WHEREAS, the fire tax, imposed at a rate of not more than five and six-tenths cents ($0.056) on each one hundred dollars ($100.00) of assessable real property other than operating real property of a public utility and fourteen cents ($0.14) on each one hundred dollars ($100.00) of assessable personal property and operating real property of a public utility; and

WHEREAS, the rescue tax, imposed at a rate of not more than three cents ($0.03) on each one hundred dollars ($100.00) of assessable real property other than operating real property of a public utility and seven and one-half cents ($0.075) on each one hundred dollars ($100.00) of assessable personal property and operating real property of a public utility; and

WHEREAS, the support services tax, imposed at a rate of not more than two and four-tenths cents ($0.024) on each one hundred dollars ($100.00) of assessable real property other than

operating real property of a public utility and six cents ($0.06) on each one hundred dollars ($100.00) of assessable personal property and operating real property of a public utility; and

Authority for a Service Charge for the Semi-Annual Payment of Property Taxes

WHEREAS, Sections 6-202, 6-204, 6-302, 6-306 and 6-308 of the *Tax-Property Article* of the *Annotated Code of Maryland*, and § 27-7(C) of the *Code of St. Mary's County, Maryland*, authorizes and empowers the Commissioners of St. Mary's County to levy a property tax rate for each fiscal year; and

WHEREAS, Section 10-204.3 of the *Tax-Property Article* of the *Annotated Code of Maryland* authorizes the Commissioners of St. Mary's County to adopt a service charge for the semi-annual payment of property taxes after approval by the Maryland Department of Assessments and Taxation, and a service charge not to exceed one and five tenths percent (1.5%) of the amount of tax due at the second installment.

Income Tax Levy Authority

WHEREAS, pursuant to § 10-106(a)(1) of the *Tax-General Article* of the *Annotated Code of Maryland* and § 267-15 of the *Code of St. Mary's County, Maryland*, the Commissioners of St. Mary's County shall set, by ordinance or resolution, a county income tax equal to at least two and one quarter percent (2.25%), but not more than three and two-tenths percent, (3.20%), of an individual's Maryland taxable income for the taxable years beginning after December 31, 2001; and

WHEREAS, Section 10-106(a)(2) of the *Tax-General Article* of the *Annotated Code of Maryland*, and § 267-16 of the *Code of St. Mary's County, Maryland*, provide that the County income tax continue until the County changes the rate by ordinance or resolution; and

Energy and Fuel Tax Rate Levy Authority

WHEREAS, Section 20-606 of the *Local Government Article* of the *Annotated Code of Maryland* authorizes and empowers the Commissioners of St. Mary's County to impose, by ordinance, and collect a sales or use tax on any form of energy or fuel used or consumed in St.

Mary's County; and

WHEREAS, the Commissioners of St. Mary's County have imposed such a tax on energy or fuel pursuant by Ordinance 86-13 adopted on May 16, 1989 and repealed and re-enacted by Ordinance 90-19 adopted on October 16, 1990, which ordinance was codified as §§ 267-23 through 267-28 of the *Code of St. Mary's County, Maryland*; and

Compliance with Energy and Fuel Tax Rate Levy Procedures

WHEREAS, Section 20-606 of the *Local Government Article* of the *Annotated Code of Maryland* provides that the sales or use tax on energy or fuel may not exceed five percent (5%) of the sum of the total amounts billed in the County by all vendors for energy and fuel subject to the tax within classifications separated by energy or fuel during the calendar year that ends before the beginning of the fiscal year divided by the total number of units of energy or fuel subject to the tax within the classifications used or consumed in St. Mary's County during the calendar year that ends before the beginning of each fiscal year; and

WHEREAS, Section 267-24(F) of the *Code of St. Mary's County*, *Maryland* provides that the Commissioners of St. Mary's County shall levy the Energy and Fuel tax rates for each fiscal year ensuing after the fiscal year beginning after June 30, 1990, in accordance with the procedures set forth in that sub-section.

Special District Tax Rate Levy Authority

WHEREAS, the Commissioners of St. Mary's County are empowered by virtue of §§ 21-301 through 21-305 of the *Local Government Article* of the *Annotated Code of Maryland*, to establish and designate shore erosion control districts; and

WHEREAS, the Commissioners of St. Mary's County are authorized to act as District Council pursuant to § 21-305 of the *Local Government Article* of the *Annotated Code of Maryland* and § 8-705 of the *Natural Resources Article* of the *Annotated Code of Maryland* for the Special Districts created as Shore Erosion Control Districts, Waterway Improvement Districts, or both; and

WHEREAS, pursuant to § 109-2(D) of the *Code of St. Mary's County, Maryland*, the

Commissioners of St. Mary's County may construct and improve private roads, and drainage incident to construction or improvement on or along those private roads, and impose an annual benefit assessment for said construction, improvement, or both after the approval of a petition of a two-thirds of the property owners whose property benefits from said improvements; and

WHEREAS, the Commissioners of St. Mary's County, acting as District Council, shall certify the amount of each assessment to the Treasurer of St. Mary's County, Maryland on or before May 1 of each year for debt service on the capital construction costs, using a uniform assessment method whereby each property within the special district shall pay an equal share; and

WHEREAS, pursuant to § 21-801 of the *Local Government Article* of the *Annotated Code of Maryland*, the Commissioners of St. Mary's County are empowered to provide lighting along the roads of the County, and enter into agreements for the installation, maintenance, and operation of said lighting, which costs shall be paid by ad valorem taxes levied upon the property within the area to be served by the lighting upon the approval of a petition signed by a majority of the property owners within the district; and

WHEREAS, pursuant to § 13-403(b)(3) of the *Local Government Article of the Annotated Code of Maryland* the Commissioners of St. Mary's County adopted Ordinance 18-13 that was codified as §§223-31 through 223-36 of the *Code of St. Mary's County, Maryland* that provides beginning on July 1, 2022, the established rate for the Environmental and Solid Waste Service Fee is ninety-eight dollars and fifty cents ($98.50) per dwelling unit with a two-percent increase every year on July 1; and

Excise Tax Levy Authority

WHEREAS, pursuant to § 20-807 of the *Local Government Article of the Annotated Code of Maryland* the Commissioners of St. Mary's County adopted Ordinance 23-09 on May 2, 2023 codifying §§ 267-81 through 91 of the *Code of St. Mary's County, Maryland* to impose a building excise tax on any building construction in St. Mary's County.

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NOW, THEREFORE, BE IT ORDAINED, by the Commissioners of St. Mary's County, that:

Section 1. Levy of Emergency Services Tax Rate

The Emergency Services Tax is assessed on each one hundred dollars ($100.00) of assessed valuation of all real and personal property, effective July 1, 2025, as follows:

Fire Tax Rates:

Election District	Real Prop.	Personal/Real Prop. of Pub. Util.
District 1	$0.056	$0.14
District 2	$0.056	$0.14
District 3	$0.056	$0.14
District 5	$0.056	$0.14
District 6	$0.056	$0.14
District 7	$0.056	$0.14
District 8	$0.050	$0.125
District 9	$0.056	$0.14; and

Rescue Tax Rates:

Election District	Real Prop.	Personal/Real Prop. for Pub. Util.
District 1	$0.011	$0.0275
District 2	$0.017	$0.0425
District 3	$0.030	$0.0750
District 5	$0.020	$0.0500
District 6	$0.030	$0.0750
District 7	$0.030	$0.0750
District 8	$0.023	$0.0575
District 9	$0.017	$0.0425; and

Support Services Tax Rates:

Election District	Real Prop.	Personal/Real Prop. for Pub. Util.
All Districts	$0.024	$0.06 and

Section 2. Levy of Property Tax and Service Charge for Semi-Annual Payment

The property tax rate for St. Mary's County for Fiscal Year 2026, is established at eight thousand four hundred seventy-eight ten thousandths dollars ($.8478) per one hundred dollars, ($100.00), of assessed valuation, for real property and two and one thousand one hundred ninety-five thousandths dollars ($2.1195) per one hundred dollars ($100.00) of assessed valuation for other property; and

Section 3. Service Charge for the Semi-Annual Payment of Property Taxes

The service charge applicable to the semiannual payment schedule for State, County, and special taxing district property taxes due on owner-occupied residential property pursuant to Section 10-204.3 of the *Tax-Property Article* of the *Annotated Code of Maryland* is established at one and four-tenths percent (1.4%) of the amount of tax due at the second installment.

Section 4. Levy of County Income Tax Rate

The Income Tax Rate is three and two-tenths percent (3.20%) of an individual's Maryland taxable income, effective January 1, 2026.

Section 5. Levy of Energy and Fuel Tax Rate

The energy and fuel tax rates for St. Mary's County for Fiscal Year 2026 are as follows:

Electricity	0% of the billed charge per unit
Fuel Oil	0% of the billed charge per unit
Liquefied Petroleum Gas	0% of the billed charge per unit
Natural Gas	0% of the billed charge per unit

Section 6. Levy of Special District Tax Rate

The following Special District tax rates for Fiscal Year 2026 for the following districts are:

Southampton Lighting	$19.76 per lot
Golf Course Drive	$217.99 per property
Holly Point Shore Erosion	$11,502.65 per year
Kingston Creek Waterway	$34.14 per parcel

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Villas on Waters Edge Shore Eros.	$243.24 per property
Kingston Creek Waterway #2	$674.75 per property

Section 7. Environmental and Solid Waste Service Fee

The Environmental and Solid Waste Service Fee as of July 1, 2025 is $104.53.

Section 8. Excise Tax

The Excise Tax for Fiscal Year 2026 is set at:

For Residential Development:

Single Family	$6,697 per unit
Multifamily	$3,218 per unit

For Non-Residential Development:

Retail/Commercial/Services	$4.11 per sq. ft.
Office/Institutional/Medical	$1.82 per sq. ft.
Industrial/Flex/Other	$0.80 per sq. ft.
Lodging	$1,342.35 per room

Those voting aye: 4

Those voting nay: 0

Those abstaining or absent: 1

Adoption Date: May 20, 2025

Effective Date of Ordinance:	July 1, 2025
Effective Date of Emergency Service Tax Rates:	July 1, 2025
Effective Date of Property Tax & Service Charge:	July 1, 2025
Effective Date of Income Tax Rate:	January 1, 2026
Effective Date of Energy and Fuel Tax Rate:	July 1, 2025
Effective Date of Special District Tax Rate:	July 1, 2025
Effective Date of Environmental Service Fee:	July 1, 2025
Effective Date of Excise Tax:	July 1, 2025

LIBER 0031 FOLIO 242

ATTEST:

David Weiskopf
County Administrator

Approved as to form and legal sufficiency:

Buffy Giddens
County Attorney

COMMISSIONERS OF ST. MARY'S COUNTY

-Absent-
James R. Guy, President

Michael R. Alderson, Jr., Commissioner

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Scott Ostrow, Commissioner

DOCUMENT VALIDATION

LR - Government Instrument 0.00
Agency Name: .
COMMISSIONERS OF ST MARYS COUNTY
Instrument List: Other
Describe Other:
ORDINANCE NO 2025-13
Ref: MM/SMC/LIBER 0031/FOLIO 235

Total: 0.00
05/28/2025 02:48 CC18-JuH
#18954658 CC0704 - St Mary's County/CC07.04.02 - Register 02

Circuit Court for St. Mary's County
PO Box 676
41605 Courthouse Drive
Leonardtown, MD 20650
(301) 475-7844

APPROPRIATION ORDINANCE

WHEREAS, Sections 27-1 through 27-11 of the *Code of St. Mary's County, Maryland,* authorizes and empowers the Commissioners of St. Mary's County to adopt the Annual Budget and Appropriation Act by June 1 of each year; and

WHEREAS, in accordance with Section 27-5 of the *Code of St. Mary's County, Maryland,* the Recommended Budget was filed with the Commissioners of St. Mary's County on March 25, 2025, a public hearing was held on April 22, 2025, with separate notices of the public hearing published in *The Southern Maryland News*, a newspaper of general circulation in St. Mary's County, on April 4, 2025, and April 11, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of St. Mary's County, that the operating budget for fiscal year 2026 ("FY2026") is hereby adopted as set forth in the St. Mary's County Approved Budget for Fiscal Year 2026, a copy of which is incorporated herein by reference. In accordance with Section 27-8 of the *Code of St. Mary's County, Maryland,* transfer of appropriations between general classification of expenditures as outlined in this Ordinance may be authorized by the Commissioners of St. Mary's County; and

NOW, THEREFORE, BE IT FURTHER ORDAINED, by the Commissioners of St. Mary's County, that the following appropriations and capital improvement program are enacted for St. Mary's County for the fiscal year beginning July 1, 2025 (FY2026) as follows:

SECTION 1. OPERATING APPROPRIATIONS

County Departments

County Commissioners/County Administrator	$1,778,887
Aging & Human Services	7,249,485
County Attorney	1,439,560
Department of Economic Development	2,296,783
Department of Finance	2,582,928
Department of Information Technology	6,466,178
Department of Human Resources	3,649,974
Department of Land Use and Growth Management	3,507,869
Department of Public Works & Transportation	27,962,004
Department of Recreation and Parks	6,829,683
Department of Emergency Services	13,207,580
Total County Departments	$76,970,931

Elected Officials

Circuit Court	$2,285,901
Orphan's Court	76,868
Office of the Sheriff	72,673,115
Office of the State's Attorney	7,061,059
County Treasurer	616,181
Total Elected Officials	$82,713,124

State Agencies and Independent Boards

Department of Health	$5,554,720
Department of Agriculture	130,000
Department of Social Services	589,734
Alcohol Beverages Board	383,167
Board of Elections	2,312,883
University of Maryland Extension Service	329,819
Ethics Commission	833
Forest Conservation Board	2,500
Soil Conservation District	132,404
Resource Conservation & Development	20,600
Tri-County Community Action Committee	35,000
Tri-County Council for Southern Maryland	125,000
SDAT – Leonardtown Office	793,507
Univ System of Maryland at Southern Maryland	40,000
Board of Education	137,469,907
Board of Education – Teacher Pension	1,562,000
College of Southern Maryland	5,478,050
Board of Library Trustees	4,504,664
Total State Agencies and Independent Boards	$159,464,788

Other Government Budget Costs

Appropriation Reserve	$2,500,000
Leonardtown Tax Rebate	76,128
Employer Contributions – Retiree Health Costs	6,182,000
Employer Contributions - Unemployment	5,000
Bank Fees	55,000
Debt Service	16,489,244
Total Other Government Budget Costs	$25,307,372

Transfers & Reserves	Reserve – Pay-Go	3,853,614
	Reserve – Emergency	253,283
	Total Transfers & Reserves	$4,106,897
	TOTAL GENERAL FUND	$348,563,112

Enterprise and Special Revenue Funds

Recreation and Parks Activities Fund	$6,081,453
Wicomico Shores Golf Fund	1,961,893
Solid Waste & Recycling	6,424,014
Miscellaneous Revolving Fund	1,236,259
Special Assessment Fund	42,369
Emergency Services Support Fund	4,469,567
Emergency Services Billing Fund	8,267,809
TOTAL ENTERPRISE & SPECIAL REVENUE FUNDS	$28,483,364

SECTION 2. CAPITAL IMPROVEMENTS FUND APPROPRIATIONS

Public Facilities

Airport Improvements	$1,284,210
Building Maintenance & Repairs – Critical	503,500
Building Maintenance & Repairs - Programmatic	467,500
Charlotte Hall Library	300,000
College of Southern Maryland Building A	769,000
Fire Department Water Supply Points	500,000
Parking & Site Improvements	146,000
Public Administration Enterprise Software	400,000
Total Public Facilities	$4,370,210

Land Conservation	Agricultural Land Preservation Programs	$4,166,361
	Rural Legacy Program	4,200,000
	Urban Legacy Program	1,100,000
	Total Land Conservation	$9,466,361

Highways	County Bridge Replacement & Repair	$852,000
	Culvert Replacement & Repair	540,000
	Federal Bridge Replacement Program	1,480,000
	Neighborhood Drainage Improvements	1,025,000
	Retrofit Sidewalk Program	574,160
	Roadway & Safety Improvements	10,016,800
	Street Lighting & Streetscape Improvements	7,500
	Water Quality & Nutrient Removal	248,400
	Total Highways	$14,743,860
Recreation & Parks	Park Land and Facility Acquisition	300,000
	Park Planning Grant	25,000
	Recreation Facility & Park Improvements	3,000,000
	Snow Hill Park	1,000,000
	Sports Complex	100,000
	St Clements Island Museum Renovations	460,500
	Three Notch Trail – Phase Seven	3,730,083
	YMCA	3,600,000
	Total Recreation and Parks	$12,215,583
Public Landings	Wicomico Shores	$249,000
	Total Public Landings	$249,000
Public Schools	Aging School Program	$57,074
	Building Infrastructure – Critical	455,000
	Building Infrastructure – Programmatic	1,711,000
	Chopticon High School Renovation	28,582,341
	Green Holly ES – Roof/HVAC Systemic Reno	2,637,088
	Lexington Park ES – Roof/HVAC Systemic Reno	40,000
	Relocatables for Various Sites	835,000
	Ridge ES HVAC Systemic Renovation	40,000
	Total Public Schools	$34,357,503
TOTAL CAPITAL IMPROVEMENTS FUND		$75,402,517

AND BE IT FURTHER ORDAINED, by the Commissioners of St. Mary's County, that, in accordance with Section 27-3 of the *Code of St. Mary's County, Maryland,* the Capital Program for the fiscal years ending June 30, 2027; June 30, 2028; June 30, 2029; June 30, 2030 and June 30, 2031; is hereby adopted as set forth in the St. Mary's County Approved Budget for Fiscal Year 2026, a copy of which is incorporated herein by reference, by the Commissioners of St. Mary's County.

Those voting Aye: 3

Those voting Nay: 1

Those Abstaining: 0

Adoption Date: May 20, 2025
Effective Date: July 1, 2025

ATTEST:

David Weiskopf
County Administrator

Approved as to form and legal sufficiency:

Buffy N. Giddens
County Attorney

COMMISSIONERS OF ST. MARY'S COUNTY

-Not Present
James R. Guy, President

Michael R. Alderson, Commissioner

Eric S. Colvin, Commissioner

- No -
Michael L. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

DOCUMENT VALIDATION

LR - Government Instrument 0.00
Agency Name: COMMISSIONERS OF ST MARYS COUNTY
Instrument List: Other
Describe Other: ORDINANCE NO 2025-14
Ref: MM/CSMC/LIBER 0031/FOLIO 244

Total: 0.00
05/28/2025 02:49 CC1B-JuH
#18954884 CC0704 - St Mary's County/CC07.04_02 - Register 02

Circuit Court for St. Mary's County
PO Box 676
41605 Courthouse Drive
Leonardtown, MD 20650
(301) 475-7844

ORDINANCE

TO AMEND CHAPTER 223 OF THE *CODE OF ST. MARY'S COUNTY, MARYLAND*, TO PROVIDE FOR AND SET THE SCHEDULE OF FEES

WHEREAS, pursuant to the *Land Use Article* of the *Annotated Code of Maryland*, the Commissioners of St. Mary's County are authorized to adopt a Comprehensive Zoning Ordinance; and

WHEREAS, St. Mary's County Comprehensive Zoning Ordinance §22.8 of Chapter 285 of the Code of St. Mary's County, Maryland states that the Commissioners of St. Mary's County may establish a schedule of fees, charges, expenses and fines and a collection and refund procedure for zoning certificates, appeals, violations, and other matters pertaining to the Comprehensive Zoning Ordinance; and

WHEREAS, a notice of a public hearing was advertised on April 5, 2019 and April 12, 2019 in *The Enterprise*, a newspaper of general circulation in St. Mary's County, and a public hearing was held on April 23, 2019, to receive public comment and consider the setting of the Schedule of Fees; and

WHEREAS, the Commissioners of St. Mary's County find that it is in the best interest of the health, safety and welfare of the citizens of St. Mary's County to set the Schedule of Fees,

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of St. Mary's County, pursuant to §22.8 of Chapter 285 of the Code of St. Mary's County, Maryland that:

SECTION I. Article III of Chapter 223 of the *Code of St. Mary's County, Maryland,* be repealed and re-enacted to read as follows:

SCHEDULE OF FEES FOR ST. MARY'S COUNTY

FEES

1. LAND USE AND GROWTH MANAGEMENT (LUGM) AND PUBLIC WORKS AND TRANSPORTATION (DPWT) REVIEW, APPLICATION AND INSPECTION FEES.
   A. **Minor Subdivision:** 1-7 Lots

LUGM TEC & Review Fees	$ 600 + $ 60 per lot
DPWT TEC & Review Fees	$ 150 + $ 40 per lot
Total	$ 750 + $ 100 per lot

Additional DPWT inspection fees of $60 per reinspection are charged for all re-inspections. Resubmitted plans that do not address all DPWT comments are subject to an additional charge of 50% of the DPWT review fee.

B. Major Subdivision: More than 7 lots

LUGM TEC & Review Fees	$ 1500 + $ 70 per lot
DPWT TEC & Review Fees	$ 400 + $ 30 per lot
Total	$ 1900 + $ 100 per lot

Additional DPWT inspection fees of $60 per reinspection are charged for all re-inspections. Resubmitted plans that do not address all DPWT comments are subject to an additional charge of 50% of the DPWT review fee. Where submitted plans require outside review due to technical matters beyond the expertise of the staff, the applicant will be charged the consultant's fee plus 5% processing charge.

C. Major Site Plan:

LUGM TEC & Review Fee	$ 1100 per acre of disturbed area
DPWT TEC & Review Fee	$ 400 per acre of disturbed area
Total	$ 1500 per acre of disturbed area

D. Minor Site Plan:

LUGM Review Fee – Over 500 Square Feet of Development; or	$ 250
LUGM Review Fee – Under 500 Square Feet of Development	$ 125
DPWT Review Fee	$ 125

E. Boundary Line Adjustment Plat

LUGM Application & Review Fee	$ 80

F. Confirmatory Plat:

LUGM Application & Review Fee	$ 80

G. Plat Exempt:

LUGM Application & Review Fee FCP/FSD/TDR/Deed/Non-POR	$ 80

H. Review of Resubmission:

LUGM Re-Submission Review	$ 25 each after the first

I. Review of Recording Documents/ Plat Package Review:

LUGM Review Fee	$ 60 + recording costs

DPWT 1-10 Lots; or	$ 30 (if determined applicable)
DPWT more than10 Lots	$ 60 (if determined applicable)

J. **Concept Site Plan:**

LUGM Application Fee	$ 20
LUGM TEC & Review Fee	$ 760
DPWT TEC & Review Fee	$ 160
Total	$ 940

K. **PUD Application:**

LUGM	$ 10,000

PUD fee collected will be credited against future charges (TEC & Review Fees) incurred for project which are initiated as part of the PUD. The purpose is to encourage quality development.

L. **Zoning Map or Text Amendment (including Growth Allocation)**

LUGM TEC & Review Fee	$ 3,000

The Planning Director may waive the Map Amendment fee for "H" Overlay Districts.

M. **Inspection Fees:**

LUGM Over Lot Grading	$ 160 per visit
LUGM SWM Engineered Plan	$ 160 per plan
DPWT Public Works Agreement	3% of construction cost
DPWT Grading Permit	$ 310 per disturbed acre
DPWT Offsite Entrance Improvement	3% of construction cost

N. **Board of Appeals Action**

Conditional Use	$ 750
Expansion of Non-Conforming Use	$ 670
Variance of Zoning Ordinance	$ 500

O. **Administrative Variance**

LUGM Fee	$ 500

P. **Consultant Review Fee for projects other than major subdivisions where**

submitted plans require outside review	
LUGM Fee	*Consultant fee + 5%
*Contact LUGM for Consultant fee cost	

Q. **Zoning Permit**

LUGM Application Fee	$ 20
LUGM Environmental Review	$ 30
LUGM SWM Eng. Plan Review	$ 30
LUGM Re-Submission Review	$ 25 each after the first

R. **BOCC Railroad Right-of-Way**

DPWT Railroad ROW Review Fee	$ 500 each per easement

S. **Bond Reduction & Re-Inspection Fee**

DPWT Grading Permit or Public Works Agreement Bond Reduction & Re-Inspection Fee	$ 250 each
DPWT Permit Extension Applicable to all permits which have received more than 3 extensions.	$60.00 per renewal

T. **Traffic Impact Study Review**

DPWT Traffic Impact Study Review Fee	$ 200 per study

U. **DPWT Application Fees**

Public Works Agreement	$ 100
Grading Permit	$ 50
Construction Right-of-Way Permit	$ 25
Utility Permit	$ 25

V. **Critical Area and Forest Conservation Fees, Bonds and Fines for Violations**

Fee in lieu of required plantings in Critical Area	$ 1.50 per square foot
Bond amount for Critical Area compliance	$ 1.50 per square foot of required planting
Fine for unauthorized clearing in Critical Area	$ 1.80 per square foot of area cleared
Fee in lieu of planting in Forest Conservation	$ .30 per square foot of area in PFA
Fee in lieu of planting in Forest Conservation	$ .36 per square foot of area outside PFA
Bond amount for Forest Conserv. compliance	Cost of afforestation and/or reforestation
Fine for violation of Forest Conservation	$ 1,000 per day

LIBER0027 FOLIO061

W. **Certificate of Use & Occupancy Permits**

Single Family Dwelling, Townhouse, Duplex	$ 20 per dwelling unit
Multi-family Dwellings (Apartments, Condos)	$ 20 + $ 5 per dwelling unit
Mobile Home/RV Park Pads, Lots, Spaces	$ 20 per each 10 or less pads, lots, spaces
Hotels, Motels, Inns, Bed & Breakfasts	$ 20 + $ 5 per guest room
Commercial, Industrial, Non-Residential	$ 20 per structure or building
Home Based Business (Home Occupation)	$ 20
Non-Profit/Religious Organizations	No Fee

X. **Coin Operated Amusement Machines**

Annual fee for coin operated pool tables	$ 100 each, due July 1st of each year

LIBER0027 FOLIO062

SECTION II. This Ordinance shall be effective July 1, 2019.

Those voting Aye: 3

Those voting Nay: 2

Those Abstaining: 0

Date of Adoption: 5/21/19

ATTEST:

Rebecca B. Bridgett
County Administrator

Approved as to form and legal sufficiency:

David A. Weiskopf
County Attorney

COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, Commissioner President

Eric Colvin, Commissioner

— NAY —
Michael L. Hewitt, Commissioner

Todd B. Morgan, Commissioner

— NAY —
John E. O'Connor, Commissioner

Requested by: Finance Department

Ordinance No. 2023-09

Subject: Finance - To repeal Chapter §§ 223-4 through 223-4.6 of the *Code of St. Mary's County, Maryland, and to enact Chapter §§267-81 through 267-91 of the Code of St. Mary's County* to Provide for the Establishment of a Building Excise Tax in St. Mary's County

BUILDING EXCISE TAX ORDINANCE

TO ESTABLISH A BUILDING EXCISE TAX IN ST. MARY'S COUNTY AND TO REPEAL THE DEVELOPMENT IMPACT FEES LOCATED IN CHAPTER §§ 223-4 THROUGH 223-4.6 OF THE CODE OF ST. MARY'S COUNTY, MARYLAND

WHEREAS, pursuant to the 2021 Regular Session of Maryland General Assembly, House Bill 528 repeals the St. Mary's County impact fee effective July 1, 2023 which was codified as Chapter §§ 223-4 through 223-4.6 of the Code of St. Mary's County; and

WHEREAS, pursuant to the authority granted to the Commissioners of St. Mary's County, Maryland by the General Assembly of Maryland in *§20-807 of the Local Government Article* of the *Annotated Code of Maryland*, the Commissioners may impose, by Ordinance, a building excise tax on any building construction in St. Mary's County; and

WHEREAS, the Commissioners of St. Mary's County desire to impose a building excise tax on building construction in St. Mary's County; and

WHEREAS, a notice of a public hearing was advertised on March 31, 2023 and April 7, 2023 in *The Southern Maryland News*, a newspaper of general circulation in St. Mary's County, and a public hearing was held on April 18, 2023, to receive public comment and consider the amendment of Chapter 267 of the Code of St. Mary's County, Maryland, to impose a building excise tax on any building construction in St. Mary's County; and

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of St. Mary's County, pursuant to *§20-807 of the Local Government Article* of the *Annotated Code of Maryland*, that there is a building excise tax as set forth herein which will be effective on July 1, 2023;

CHAPTER 267-81 through CHAPTER 267-91

BUILDING EXCISE TAX

§ 267-81 – Establishment of Tax.

In accordance with *§20-807 of the Local Government Article* of the *Annotated Code of Maryland*, in St. Mary's County there is a building excise tax on all new building construction, and any construction resulting in a change in development type as listed in this Chapter §267-83.

Sec. 267-82. Definitions.

The following words have the meanings indicated for purposes of Chapter §§267-81 through 267-90 of the Code of St. Mary's County only:

A. **Applicant.** Applicant means the individual, firm, partnership, corporation, association, society, trust, or other legal entity who applies for a building permit with St. Mary's County.

B. **Tax.** Tax means the building excise tax, unless indicated otherwise by context.

C. **Single Family.** Single Family shares the same meaning as "Dwelling, Single-family" as defined in the St. Mary's County Comprehensive Zoning Ordinance, Art. 9, Ch. 90.

D. **Multifamily.** Multifamily shares the same meaning as "Dwelling, Multiple-family" as defined in the St. Mary's County Comprehensive Zoning Ordinance, Art. 9, Ch. 90.

Sec. 267-83. Amount of tax.

A. **Development Type.** The final authority as to the appropriate category of development type for a building type rests with the Director of Land Use and Growth Management or their designee.

B. **Residential Development.** The tax on residential structures shall be based on the type of residential structure or unit as follows:

RESIDENTIAL DEVELOPMENT:

Development Type – By Use	Schools	Roads	Rec/Parks	Public Safety	Total per unit
Single Family	$3,066	$1,687	$1,056	$888	$6,697
Multifamily	$1,165	$719	$725	$609	$3,218

C. **Non-Residential Development**. The tax on non-residential development types (including places of worship and public facilities) shall be guided by trip generation rates established by the Institute of Transportation Engineers.

NON-RESIDENTIAL DEVELOPMENT:

Development Type	Schools	Roads	Rec/Parks	Public Safety	Total per Ft^2
Retail/Commercial/Services	$0.00	$2.71	$0.00	$1.40	$4.11
Office/Institutional/Medical	$0.00	$1.20	$0.00	$0.62	$1.82
Industrial/Flex/Other	$0.00	$0.53	$0.00	$0.27	$0.80
Lodging (per room, not ft^2)	$0.00	$885.65	$0.00	$456.70	$1,342.35

D. Rate Adjustment. The amount of the tax for each fiscal year shall be set in the Revenue Tax Ordinance adopted as part of the annual budget of the Commissioners of St. Mary's County.

E. Mixed Use. The total amount of the tax for a mixed-use building permit shall be the sum of the total residential tax per unit added to the total non-residential tax per square foot.

F. Change in Development Type. An applicant for building construction that changes a property's development type from any type listed in §267-83 to *any* other development type shall owe the difference between the excise tax paid on the prior development type and the excise tax due on the new development type, if any. This includes changes from:

1. A residential development type to a different residential development type, and
2. A non-residential development type to different non-residential development type, and
3. A residential development type to a non-residential development type, and
4. A non-residential development type to a residential development type.

Sec. 267-84. Payment of tax.

An applicant for a building permit for new construction, or for building construction that results in any change in the development type of a property shall be paid before the permit is issued. Payment shall be made payable to the St. Mary's County Government.

Sec. 267-85. Appropriation of the Building Excise Tax.

Revenues generated by the building excise tax shall be deposited into the County's general fund and may be appropriated, from time to time, to fund capital improvements to schools, recreation and parks, transportation, or public safety or any combination thereof.

Sec. 267-86. Refund.

If a building permit expires and construction under the permit has not commenced, the applicant shall be entitled to a refund of any building excise tax paid. The applicant shall apply to the St. Mary's County Department of Land Use and Growth Management for the refund within 60 days of the expiration of the building permit. The County shall retain 6% of the tax collected to offset the costs of collection and refund.

Sec. 267-87. Credits.

For all building permits issued and residential and non-residential buildings constructed prior to July 1, 2023, the excise tax shall be deemed paid for the development type associated with the building.

Sec. 267-88. Exemptions.

An excise tax is not required for issuance of a building permit to:

A. Construct the first three (3) single family residential dwelling units on lots in a minor subdivision:
   1. Recorded after July 1, 2023 and created from a parcel of record or a lot of record; and
   2. Transferred to a natural, direct lineal descendant or a legally adopted child or grandchild.

B. Replace, renovate, or alter a previously existing building, whether residential or non-residential, which was lost to fire, accident, or natural disaster within the last three (3) years, so long as the development type remains the same.

Sec. 267-89. Effective date.

This chapter shall apply to all applicants who receive a building permit or change of use permit on or after July 1, 2023. A permit shall be deemed "issued" when it has received all necessary approvals and when the entire building excise tax has been received by the County.

Sec. 267-90. Severability.

If any word, phrase, clause, sentence, paragraph, or section of this chapter, or the application of such to any entity or circumstance, is declared invalid or unconstitutional by a court of competent jurisdiction, the invalidity or unconstitutionality shall not affect any of the remaining words,

phrases, clauses, sentences, paragraphs, or sections of this chapter, since the same would have been enacted without the incorporation into this chapter of the invalid or unconstitutional word, phrase, clause, sentence, paragraph, or section, and to that end all provisions of this chapter are determined to be severable.

Sec. 267-91. Title.

This Chapter 267 of the Code of St. Mary's County shall be known as the "Building Excise Tax Ordinance."

SECTION II. This Ordinance shall be effective upon the effective date written below.

Those voting Aye: 3
Those voting Nay: 2
Those Abstaining: 0
Date of Adoption: May 2, 2023
Effective Date: July 1, 2023

ATTEST:

David A. Weiskopf
County Administrator

Approved as to form and legal sufficiency:

Buffy Giddens
Deputy County Attorney

COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, Commissioner President

Michael R. Alderson, Jr., Commissioner

NO

Eric Colvin, Commissioner

Michael D. Hewitt, Commissioner

Scott R. Ostrow, Commissioner

DOCUMENT VALIDATION

LR - Government Instrument 0.00
Agency Name: ST MARYS CO COMMISSIONERS
Instrument List: Other
Describe Other:
ORDINANCE 2023-09
Ref: MM/JULIE CSMC 30-181

Total: 0.00
05/05/2023 02:39 CC18-JR
#17218751 CC0704 - St Mary's County/CC07.04.04 - Register 04

Circuit Court for St. Mary's County
PO Box 676
41605 Courthouse Drive
Leonardtown, MD 20650
(301) 475-7844

CODE OF ST. MARY'S COUNTY
CHAPTER 27 - BUDGETARY AND FISCAL PROCEDURES

27-1 Fiscal and tax year.

The fiscal or budget year and the tax year of the county shall begin on July 1, and shall end on June 30 of the succeeding year, unless otherwise prescribed by State Law.

27-2 Definitions.

In this chapter the following words have the meanings indicated:

CAPITAL BUDGET - The plan of the county to receive and expend funds for capital projects during the first fiscal year included in the capital program.

CAPITAL PROGRAM - The plan of the county to receive and expend funds for capital projects during the fiscal year covered by the capital budget and the next succeeding five (5) fiscal years thereafter.

CAPITAL PROJECT:

(A) Any physical public betterment or improvement and any preliminary studies and surveys relative thereto;

(B) The acquisition of property of a permanent nature for public use; and

(C) The purchase of equipment for any public betterment or improvement when first constructed.

COUNTY GOVERNMENT - Includes all offices, courts, departments, institutions, corporations, boards, commissions, agencies and their officers, agents and employees who receive or disburse county funds.

CURRENT EXPENSE BUDGET - The plan of the county to receive and expend the funds for charges incurred for operation, maintenance, interest, and other charges for the ensuing fiscal year.

27-3 Submission of lists of proposed projects by county agencies.

(A) The county budget shall consist of the current expense budget, the capital budget and capital program and the budget message. It shall represent a complete financial plan for the county reflecting all receipts and disbursements from all sources, including all revenues, all expenditures and the surplus or deficit in the general and all special funds of the county government.

(B) Annual work programs.

(1) When the Board of County Commissioners directs, each office, court, department, institution, board, commission, corporation, or other agency of the county government shall submit to the Chief Financial Officer annual work programs setting forth the nature, volume, cost and other factors concerning the work to be performed and the estimates of the revenues and expenditures of their operations for the ensuing fiscal year. Estimated revenues shall be detailed as to source and estimated expenditures as to function, activity or otherwise, as directed by the Chief Financial Officer.

(2) The proposed current expense budget shall contain not less than the following information:

(a) A statement of all revenue estimated to be received by the county during the ensuing fiscal year, classified so as to show the receipts by funds and source of income;

(b) A statement of debt service requirement for the ensuing fiscal year;

(c) A statement of the estimated cash surplus, if any, available for expenditure during the ensuing fiscal year;

(d) A statement of the bonded and other indebtedness of the county government and its agencies, including self-liquidating and special taxing district debts;

(e) A detailed statement of the estimated receipts and budget outlays of the current ending fiscal year, listing such budgetary items by function, activity and subactivity, and a detailed statement of the recommended and approved expenditures for the ensuing fiscal year, listing such expenditures by function, activity, and subactivity; and

(f) Any other material which the County Commissioners may deem advisable.

(C) List of Capital Projects.

(1) At whatever times the Board of County Commissioners may direct, each office, court, department, institution, board, commission, corporation, or other agency of the county government shall submit to the Chief Financial Officer for transmission to the Planning Commission an itemized list of the capital projects which each agency proposes to undertake in the ensuing fiscal year and the next succeeding five (5) fiscal years thereafter. After consideration by the Planning Commission, the Director of Planning and Zoning function shall transmit to the Chief Financial Officer the list of projects recommended by the Commission together with his recommendations on the projects to be undertaken in the periods aforesaid and estimates of the cost thereof. The County Commissioners, with the assistance of the Chief Financial Officer, shall consider such recommendations with the other budget proposals and shall recommend to the general public, together with the current expense budget, a complete capital budget and capital program.

(2) The proposed capital budget and capital program shall be so arranged as to set forth clearly the plan of proposed capital projects to be undertaken in the ensuing fiscal year and in each of the next five (5) fiscal years, and the proposed means of financing them. The capital budget shall include a statement of the receipts anticipated during the ensuing fiscal year from all borrowing and from other sources for capital projects.

(D) The budget message shall contain supporting summary tables and shall explain the proposed current expense budget and capital program, both in fiscal terms and in terms of work to be done. It shall outline the proposed financial policies of the county for the ensuing fiscal year and describe the important features of the current expense budget. It shall indicate any major changes in financial policies and in expenditures, appropriations and revenues, as compared with the fiscal year currently ending, and shall set forth the reasons for such changes. The message shall also include such other material as the County Commissioners may deem desirable.

27-4 Deadline for preparation and signing; inspection by public.

Before April 1 in each year, the county budget shall have been prepared and signed by a majority of the Board of County Commissioners. At least three (3) complete copies shall be open to inspection by the public during regular business hours at the office of the Board of County Commissioners. One (1) copy shall be supplied to each newspaper of general circulation in the county and to each county library.

27-5 Notice of hearings; hearing dates.

Upon approval of the proposed county budget, the Budget Officer of the county shall cause to be published in at least one (1) or more newspapers of general circulation published in the county, a notice of the places and times of the public hearings on the proposed budget. The hearings shall be held not less than twenty (20) nor more than forty (40) days after the date of the filing of the proposed budget.

27-6 Revisions after public hearing; adoption of budget.

After the public hearings specified in the preceding section, the Board of County Commissioners may revise the proposed budget and any part of it by increasing, decreasing, eliminating or adding items. Items may not be consolidated in such a manner as to reduce the detailed statements of the appropriations. The Board of County Commissioners shall further be authorized to revise the schedule of anticipated receipts and estimated rates for general and special taxes. The annual budget and appropriation act shall be adopted by June 1, or if June 1 is a legal holiday, the first day thereafter. The adoption of the budget shall be by the affirmative vote of not less than three (3) members of the Board of County Commissioners.

27-7 Distribution of copies of budget; levy of taxes.

(A) The budget, as adopted, shall be reproduced in sufficient copies for distribution, free of charge, to the press and the head of each office, department, or agency of the county government. Copies of the budget shall likewise be given to any interested person on request. However, in order to discourage waste, the County Commissioners may prescribe a charge for each copy of the adopted budget, but that charge is not to exceed the actual cost of its reproduction.

(B) The adopted budget shall take effect on the first day of the fiscal year to which it applies.

(C) When the county budget shall have been finally adopted in the Annual Budget and Appropriation Act, the County Commissioners shall levy and cause to be raised the amount of taxes required by the budget in the manner provided by law so that the budget shall be balanced as to proposed income and expenditures.

27-8 Transfer of appropriations; unexpended and unencumbered appropriations.

(A) Transfers of appropriations between general classifications of expenditures in the current expense budget may be authorized by the County Commissioners.

(B) Interproject transfers of appropriations between capital projects in the capital budget may be authorized by the County Commissioners.

(C) These provisions may not be construed to prevent the County Commissioners from providing interfund cash borrowing to meet temporary cash requirements nor to prevent reimbursements among funds to services rendered.

(D) Unless otherwise provided by public general law, all unexpended and unencumbered appropriations in the current expense budget remaining at the end of the fiscal year shall revert to the county treasury. An appropriation for a capital project in the capital budget does not revert until the purpose for which the appropriation was made has been accomplished or abandoned. However, any capital project shall stand abandoned if three (3) fiscal years elapse without any expenditure from or encumbrance of that appropriation. The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets.

27-9 Additional or emergency appropriations.

(A) During any fiscal year, the County Commissioners, upon the recommendation of the Chief Financial Officer, by ordinance, may make additional, supplementary or emergency appropriations from contingent funds, from revenues received from anticipated sources but in excess of budget estimates therefor or from revenues received from sources not anticipated in the budget for the current fiscal year, provided that the Chief Financial Officer shall first certify, in writing, that such funds are available for such appropriation. A supplemental appropriation may not exceed the amount of the funds so certified.

B) To the extent that there are not any available unappropriated revenues to meet such emergency appropriations, the County Commissioners, by ordinance, may authorize the issuance of emergency notes which may be renewed from time to time. However, such notes and renewals shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made. The total of emergency appropriations in any fiscal year shall not exceed one percent (1%) of all appropriations, including those for debt service, made in the budget for such year.

27-10 Expenditures in excess of amounts appropriated.

An office, department, institution, board, commission, or other agency of the county government during any fiscal year may not expend, or contract to expend, any money or incur any liability or enter into any contract, which by its terms involves the expenditure of money, for any purpose in excess of the amounts appropriated or allotted for the same general classification of expenditure in the budget for such fiscal year or in any supplemental appropriation as hereinabove provided. A payment may not be made nor any obligation or liability incurred, except for small purchases in an amount less than one hundred dollars ($100), unless the chief financial officer first certifies that the funds for the designated purpose are available. Any contract, verbal or written, made in violation of this section is null and void.

27-11 Percentage limitation for certain evidences of indebtedness; exceptions.

(A) Unless and until otherwise provided by ordinance of the County Commissioners within the limitations provided by public general law, and subject to Subsection D of this section, the aggregate amount of bonds and other evidences of indebtedness outstanding at any one time may not exceed a total of sum of three and fifteen hundredths (3.15) percent upon the assessable real property in the County other than the operating real property of a public utility and five (5) percent upon the assessable personal property and operating real property of a public utility. However, tax anticipation notes or other evidences of indebtedness having a maturity not in excess of twelve (12) months, bonds or other evidences of indebtedness issued or guaranteed by the County, payable primarily or exclusively from taxes levied in or on or other revenues of special taxing areas or districts heretofore or hereafter established by law, [and] bonds or other evidences of indebtedness issued for self-liquidating and other projects payable primarily or exclusively from the proceeds of assessments or charges for special benefits or services, and agreements or other evidences of indebtedness executed or guaranteed by the County, payable primarily or exclusively from investment instruments purchased by the County, that are guaranteed to yield proceeds equal to or exceeding the amount of the County's indebtedness, are not subject to or to be included as bonds or evidences of indebtedness in computing or applying the percent limitations above provided.

(B) All bonds or other evidences of indebtedness issued under the authority of the Sanitary Commission Act shall be subject to the percent limitation set forth in Subsection A of this section. Responsibility for repayment shall remain with the St. Mary's County Metropolitan Commission.

(C) All bonds or other evidences of indebtedness issued by the County Commissioners for the benefit of the St. Mary's Hospital of the St. Mary's County may not be included as bonds or other evidences of indebtedness in computing or applying the percent limitation provided in Subsection A of this section.

(D) An amount equal to at least forty (40) percent of the percent limitation of indebtedness set forth under Subsection A of this section for assessable real property in the County other than the operating real property of a public utility shall be available to the St. Mary's County Metropolitan Commission for all bonds or other evidences of indebtedness of the Commission.

ST. MARY'S COUNTY
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FY2025 FEES CHARGES

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FY2025 FEES CHARGES

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FY2026 FEES AND CHARGES

		Approved Fiscal Year July 1, 2025 - June 30,2026
GENERAL FUND REVENUES:		
DEPARTMENT OF AGING AND HUMAN SERVICES		
Senior Center Room Rental Rates		Garvey & Northern Rates
Garvey & Northern Senior Activity Centers		
	Security Deposit	$ 300.00
	Dining/Great Room 1 & 2 (100 Banquet Style)	$300/3 Hours
	Dining Room 2 (25 Banquet Style)	$ 150.00
	Activity Room 1 (20 Classroom Style)	$ 150.00
	Activity Room 2 (24 Classroom Style)	$ 150.00
	Northern Social Room (40 people)	$ 150.00
	Northern Great Room - Less than 50 people/4 hr max	$ 150.00
	Art Studio (18 Classroom Style)	$ 150.00
	Kitchen	Not Available
	Required On-Site Building Attendant (Open/Close/Lock-up)	$20/Hour
	Courtesy Station (Lobby, bathrooms, parking lot)	$50/Hour
	Property and Grounds (with/without electric)	$25/hour
	Senior Activity Center Fitness Pass Card/10 classes	$ 40.00
Security Deposit is due at the time of reservation and is refundable (held and returned post-event) based on the condition of the space after the rental. 501c3 rental fees are 50% less; however, must pay the full cost of on-site building attendant. Rentals are available for after-hour times only. Kitchen not available.		
(All terms are included in contracts and documents emailed to licensee.) Rental fees are for a 3-hour minimal rental time (includes set up and break down time). Rental needs exceeding 3-hour period will be charged an hourly rate for the room above 3 hours (pro-rated).		
ECONOMIC DEVELOPMENT		
Agricultural & Seafood		
California Farmers Market Fees		
	Vendor Fees	$ 40.00
North County Farmers Market		
	Yearly Stall Rental	$ 2,000.00
	Early Season Stall Rental (January 1 - April 30)	$ 175.00
	Prime Season Stall Rental (May 1 - October 31)	$ 1,750.00
	Late Season Stall Rental (November 1 - December 31)	$ 200.00
EMERGENCY SERVICES		
Animal Control Division		
Regulations and detailed descriptions of violations are located under St. Mary's County Ordinance No 2017-03 and The Code of St. Mary's County Maryland, Chapter 212		
	Commercial Kennel License	
	12 to 24 Animals	**$ 200.00**
	25 or more animalsl	**$ 400.00**
	Failure to License (Commercial)	Must appear in court and up to a $1,000 fine
	Animal Care/Cruelty	
	Public Nuisance	
	Dangerous and/or Vicious	
Animal Fees/Fines	1st Offense	$ 50.00
	2nd Offense	$ 100.00
	3rd Offense	$ 250.00

		Approved Fiscal Year July 1, 2025 - June 30,2026	
GENERAL FUND REVENUES:			
EMERGENCY SERVICES continued:			
Animal Shelter			
	Impound Fee		
	1st Offense	$ 25.00	
	2nd Offense	$ 50.00	
	3rd Offense	$ 100.00	
	Daily Fee	$ 20.00	
	Microchip	$ 15.00	
Animal Adoption			
	Cat Adoption	$ 40.00	
	Dog Adoption	$ 75.00	
	Small Animal	$ 10.00	
	Livestock	$ 15.00	
Communications Division			
911 Service Fee	Tax charge per subscriber on all switched local exchange services, wireless telephone services or other 911 accessible services	$0.75 per month	
Emergency Services Support			
Emergency Services Support	Emergency Services Support Tax	$ 0.024	
Emergency Services Billing Fees			
Emergency Services Billing	Transport Fee Schedule		
	Paramedic Ambulance Transport Fee	$ 1,000.00	
	Basic Life Support Transport	$ 750.00	
	Paramedic Ambulance - Emergent Transport Fee		
	Higher level of Critical Care Provided	$ 1,200.00	
	Treat No Transport	$ 200.00	
	Ground Mileage	$ 15.00	
	Medicare Transport Fees	Cost	Amount Due from Patient 20%
	Paramedic Ambulance Transport Fee	$ 1,000.00	$ 200.00
	Basic Life Support Transport	$ 750.00	$ 150.00
	Paramedic Ambulance - Emergent Transport Fee		
	Higher level of Critical Care Provided	$ 1,200.00	$ 240.00
	Treat No Transport	$ 200.00	$ 40.00
	Ground Mileage	$ 15.00	$ 3.00

FY2026 FEES AND CHARGES

		Approved Fiscal Year July 1, 2025 - June 30,2026
GENERAL FUND REVENUES:		
LAND USE & GROWTH MANAGEMENT		
Administrative Division		
Advertising Fees		Actual cost
Comprehensive Planning Division		
LUGM Environmental Permit Review		$ 30.00
LUGM Impervious Surface		$1.20 per square foot
Development Services Division		
Minor Subdivision	1 - 7 Lots >Technical Evaluation Committee (TEC)	750 plus $100 single lot fee (up to 7 lots)
	& Review fee per lot	$ 60.00
Major Subdivision	7+ Lots	$1,900 plus $100 per lot
Major Site Plan	Per acre of disturbed area	$ 1,500.00
Minor Site Plan under 144	Review fee for under 500 square feet	$ 125.00
	Fee for over 500 square feet	$ 250.00
Development Services Division		
Boundary Line Adjust Plat	Development review application fee	$ 80.00
	Recording package review fee	$60 plus recording costs
Confirmatory Plats	Development review application fee	$ 80.00
	Recording package review fee	$60 plus recording costs
Plat Exempt by Deed/Plat	Development review application fee	$ 80.00
	Recording package review fee	$60 plus recording costs
Re-Review of Submissions	After first review	$25 each
Review of Recording Doc/P	Development review application fee	$ 60.00
	Recording package review fee	$60 plus recording costs
Transfer Development Rights		$ 80.00
Concept Site Plan Review		$920 each + $20 application fee
PUD Application	Will credit against future charges (i.e. Tec Review Charges)	$ 10,000.00
Board of Appeals		
LUGM BOA Conditional Use	Per Appeal	$ 750.00
LUGM BOA Exp NonConform	Per Appeal	$ 670.00
LUGM BOA Variance of Zoning	Per Appeal	$ 500.00
Permits Services Division		
Zoning Permit	Application Fee	$ 20.00
	Electrical Permit	$ 20.00
	Environmental Review Fee	$ 30.00
	SWM Engineering Plan Review Fee	$ 30.00
	Re-Submission Review Fee	$25 each after the first
Sign Permit	Sign Area up to 32 square feet	$ 60.00
	Sign Area over 32 square feet	$ 110.00
Building Permits	Regular Cost (Individual items, i.e. swimming pool, piers, pumps, etc. costs listed when inquiring)	$0.16 cents per square footage
Inspections & Compliance Division		
Occupancy Permits	Single Family Dwelling, Townhouse, Duplex	$20 per dwelling unit
	Multi-family Dwelling (Apartments, Condos)	$20 + $5 per dwelling unit
	Mobile Home/ RV Park Pads, Lots & Spaces	$20 per each 10 or less pads, lots, spaces
	Hotels, Motels, Inns, Bed & Breakfasts	$20 + $5 per guest room
	Commercial, Industrial, Non-Residential	$20 per structure or building

FY2026 FEES AND CHARGES

		Approved Fiscal Year July 1, 2025 - June 30,2026
GENERAL FUND REVENUES:		
LAND USE & GROWTH MANAGEMENT: Continued		
Occupancy Permits continued	Home Based Business (Home Occupation)	$ 20.00
	Non-Profit/Religious Organizations	No Fee
Coin Operated Amusement Machine	Annual fee for coin operated pool tables	$100 each, due July 1st of each year
LUGM Overlot Grading Insp	Per Inspection	$160 per visit
Stormwater Management Inspections (Engineer Plans)		$160 per plan
Critical Area Fines	Unauthorized clearing in Critical Area	$1.80 per sq. ft. of area cleared
	Fine for violation of Forest Conservation	$1,000 per day
Non-Critical Area Fines		$ 200.00
Zoning Violations		$ 200.00
Blight Properties Violations		$ 1,000.00
Board of Electrical Exam		
Electrical License	Per License	$ 150.00
LUGM Homeowner Elec Exam	Each Exam	$ 25.00
Zoning Administration		
LUGM Zoning/Text Amendment		$3,000 each
LUGM Admin Variances	Application	$ 500.00
PUBLIC WORKS & TRANSPORTATION:		
Engineering Services Division		
DPW & T GP Inspection Fee		$310 per disturbed area
Bond Reduction&Reinspection		$250 each
Permit Extension (Re-Application)		$60 after 3 extensions
DPW's PWA Inspection Fees		3% of construction costs
DPWT Offsite Ent. Inspect		3% of construction costs
Permit Ext. Fee over 3		$100 each
Application Construction		$25 each
Application Fee		$100 each
App Fee-Grading Permit		$50 each
Construction Right-of-Way Permit		$25 each
Permit Transfer Fee		$100 each
Application Fee - PWA		$100 each
Concept Site Plan Review		$160 each
DPW&T Contract Review Fee (Engineeing)		Contact LUGM and/or DPWT for Consultant fee cost -
Major Subdivsion 6+ lots		$400 plus $30 per lot
Minor Subdivision		$150 plus $40 per lot
Major Site Plan		$400 per acre of disturbed area
Minor Site Plan		$125 each
Review of Recording	1 up to 10 Lots	$ 30.00
	More than 10 Lots	$ 60.00
Re-inspections		$60 each
	Requiring outside consultant	Consultant fee plus 5% processing
	Resubmitted plans that do not address all DPW&T comments (additional charges)	50% of DWPT Review Fee
BOCC Railroad Right-of-Way		$500 each per easement

		Approved Fiscal Year July 1, 2025 - June 30,2026
GENERAL FUND REVENUES:		
PUBLIC WORKS & TRANSPORTATION continued:		
Construction & Inspection Division		
Material Testing		Reimbursement of actual costs from contract
Highways Division		
Application Utility Permit		$25 each
Traffic Impact Study Review		$200 per traffic impact study
Non-Public School Bus Transportation Division		
Passenger / Non Public School Bus	Out of County Student Transport Fee	
	Full-Time Student Rider: per year / student	$ 900.00
	Half-Time Student Rider: per year / student - those students who ride the school bus either in the AM only, PM only or will only ride the school bus for one semester	$ 450.00
Passenger / Non Public School Bus continued	Part-Time Student Rider: per year / student - those students who ride the bus a total of less than one semester, regardless of the number of days or weeks that ridership is requested	$ 225.00
Airport		
Airport Charges	Transient Ramp Fee	
	All single piston & twin-engine aircraft	No Fee
	All small turbine aircraft<12,500 lbs*	(1-8 hrs) $20 / (8-24 Hrs) $35
	All large turbine aircraft ≥ 12,500 lbs*	(1-8 hrs) $40 / (8-24 Hrs) $70
	Transient Ramp Fees Overnight	$10
	Long term	The lesser of the sum of the overnight fees and the monthly tie-down fee
	Tie-down Fee - Monthly	
	Grass	$ 50.00
	Asphalt	$ 75.00
	Electric	$ 100.00
	*certified gross weight	
	NOTE: Fee Waivers are available under the following conditions: -purchase of 100 gallons or more for turbine aircraft - temporary ramp occupancy of less than 1 hr -	
Rents and Concessions / Airport	Lease/Rent Payments	vary between $1 per year & $809.43 per month
	Fuel is market driven	Co is paid $950 per month or a fuel flow rate fee per gallon ($0.08), which ever is greater

		Approved Fiscal Year July 1, 2025 - June 30,2026
GENERAL FUND REVENUES:		
PUBLIC WORKS & TRANSPORTATION continued:		
Vehicle Maintenance / Transportation		
Passenger Fares	General Public Pass	
	One-Way Trip	**No Fee**
	Transfer Fee	**No Fee**
	All Day	**No Fee**
	Monthly	**No Fee**
	Seniors/Medicare Holders/Disabled Pass	
	One-Way	**No Fee**
	Transfer	**No Fee**
	All Day	**No Fee**
	Monthly	**No Fee**
	Discount & Reduced Tickets	
	Purchased in sheets of 10 tickets:	
	General Public - One Way Trip	**No Fee**
	General Public - Transfer Fee	**No Fee**
	Seniors / Pesons with Disabilities/Students with I.D. / Children - all ages / Medicare Card Holder - One Way	**No Fee**
	Seniors / Pesons with Disabilities/Students with I.D. / Children - all ages / Medicare Card Holder - Transfer Fee	**No Fee**
	Special Programs and Fares	
	ADA Paratransit - One Way Trip (Per Stop)	**No Fee**
	ADA Paratransit - Round Trip	**No Fee**
	Additional per stop charge for above	**No Fee**
	Certified Personal Care Attendant with ADA Paratransit	**No Fee**
	SSTAP Program (Transportation Service for areas in St. Mary's County that are not served by Public Transportation or ADA transportation for Seniors & Persons with Disabilities)	
	One Way Trip (Per Stop)	**No Fee**
	Round Trip	**No Fee**
	Additional per stop charge for above	**No Fee**

FY2026 FEES AND CHARGES

		Approved Fiscal Year July 1, 2025 - June 30,2026
SOLID WASTE AND RECYCLING FUND REVENUES:		
Property Taxes - Environmental & Solid Waste Service Fee	Annual Environmental Surcharge	**$ 104.53**
Landfill Tipping Fee	Residential - per pickup	$ 10.00
	Excessive Loads	$95 per ton
	Commercial	$64 per ton
	Green Waste Excessive Loads	$50 per ton
	Tires	No Fee for 5 tires but in excess of 5 tires $190 per ton
	Appliances	No Fee
MISCELLANEOUS REVOLVING FUNDS REVENUES:		
PW&T / Fuel Operations	Only Authorized Departments & Agencies allowed	5% Surcharge
LUGM / Historical Preservation	Book Sales: I'm Goin' Down County: An Architectural Journey through St. Mary's County (A Maryland Historical Trust Press Publication)	$25 each (book)
Agricultural/Develop Tax - Other		Recordation Tax Property is sold & title recorded @ 0.35
Transfer Tax		Property transfer value 1%
Mitigation - Roads	The project cost varies by the project & there are exceptions / fee-in-lieu amounts allowable	Mitigation Fee= Project cost x Percent intersection capacity used by Percent intersection capacity used by development= (Critical Lane Volume total - Critical Lane Volume background) / Critical Lane Volume background.
Critical Area Fee-in-Lieu	Fee in lieu of required plantings in Critical Area	$1.50 per sq. ft.
	Bond for Critical Are compliance	$1.50 per sq. ft. of req planting
Forest Cons. Fee-in-Lieu	Fee in lieu of planting in Forest Conservation	$ .30 per sq. ft. of area in PFA
	Fee in lieu of planting in Forest Conservation	$ .36 per sq. ft. of area outside PFA
	Bond amount for Forest Conservation compliance	Cost of afforestation and/or reforestation

	Approved Fiscal Year July 1, 2025 - June 30,2026
RECREATION & PARKS - WICOMICO SHORES:	
Golf Course	
Season Pass Fees	
Five (5) Day (Weekdays Only)	
Junior	$ 500.00
Individual	$ 975.00
Family (2 passes)	$ 1,500.00
Senior (60 and over)	$ 895.00
Senior Family (2 passes)	$ 1,400.00
Seven (7) Day Limited Pass (after 12 pm on weekends/holidays)	
Junior	$ 600.00
Individual	$ 1,225.00
Family (2 passes)	$ 1,775.00
Senior (60 or over)	$ 1,105.00
Senior Family (2 passes)	$ 1,475.00
Seven (7) Day Unlimited Pass (no restrictions)	
Junior	$ 700.00
Individual	$ 1,475.00
Family (2 passes)	$ 2,025.00
Senior (60 or over)	$ 1,350.00
Senior Family (2 passes)	$ 1,850.00
Green Fees	
18 Hole	
Individuals - Weekdays	$ 32.00
Individuals - Weekends / Holidays	$ 39.00
Seniors (60 and over) - Weekdays	$ 23.00
Seniors - Weekends / Holidays	$ 35.00
Juniors - Weekday	$ 23.00
Juniors - Weekend	$ 35.00
9 Hole	
Individuals - Weekdays	$ 17.00
Individuals - Weekends / Holidays	$ 21.00
Seniors (60 and over) - Weekdays	$ 15.00
Seniors - Weekends / Holidays	$ 18.00
Juniors - Weekday	$ 15.00
Juniors - Weekend	$ 18.00
"Twilight" Play - Weekdays	$ 18.00
"Twilight" Play - Weekends / Holidays	$ 22.00
"Twilight" Play - Senior/Junior Weekdays	$ 19.00
"Twilight" Play - Senior/Junior Weekends	$ 19.00
Mid Rate	
Weekday - 18 Hole	$ 22.00
10am - Twilight	
Weekday - 9 Hole	$ 19.00
May - September	
Sat., Sun., & Holiday 18 Hole	$ 32.00
Sat., Sun., & Holiday 9 Hole	$ 17.00
December 1 - March 15 - Winter Rates (Includes Cart)	
Mon-Thurs 18-hole	$ 35.00
Mon-Thurs 9-hole	$ 23.00
Fri-Sun & Holiday - 18-Hole	$ 45.00
Fri-Sun & Holiday - 9-Hole	$ 29.00
December 1 - March 15 - Winter Rates (Walking)	
Mon-Thurs 18-hole	$ 25.00
Mon-Thurs 9-hole	$ 12.00
Fri-Sun & Holiday - 18-Hole	$ 28.00
Fri-Sun & Holiday - 9-Hole	$ 18.00
Junior Golf Ticket (Monthly)	$ 40.00
Cart Fees	
2 Players - 18 Hole	$ 36.00
2 Players - 9 Hole	$ 22.00
1 Player - 18 Hole	$ 18.00
1 Player - 9 Hole	$ 11.00

FY2026 FEES AND CHARGES

		Approved Fiscal Year July 1, 2025 - June 30,2026
RECREATION & PARKS - WICOMICO SHORES:		
Golf Course Continued:		
Miscellaneous Fees		
	Range Balls (bucket)	$ 5.00
	Golf Handicap Fee	$ 35.00
	Club Rental	
	18 holes	$ 18.00
	9 holes	$ 11.00
	Trail Fee	$ 800.00
	Golf Lessons/Instructions (see County website for more info)	
	Tournaments (see County website for more information)	
Riverview Restaurant	Bar and Grill Restaurant - see County website for more information	
	Chair Cover Rental	$ 1.50
	Outdoor Chair Rental	$ 2.50
	Linen Rental (per table)	**$ 8.00**
	Banquet Room (seating capacity 175 people) see County website for rental details for meetings and special events	**$ 3,000.00**
	Per Hour over 5 hours	$ 300.00
	East Side Only	**$10/person**
	Per Hour over 5 hours	$ 125.00
	Golf Outings	
	East and West Side	$5/person
	East Side Only	$5/person
The Pro Shop	The Pro Shop has a variety of golf attire, accessories and gift ideas for the golf enthusiast.	
RECREATION & PARKS ENTERPRISE FUNDS:		
School Age Care Programs		
1 Green Holly	Costs same for 1 - 8	
	Before / After MONTHLY	
2 Hollywood Rec Center	One (1) Child	$ 405.00
	Sibling	$ 385.00
3 Leonardtown	Before / After MONTHLY including "Out of School Camp"	
	One (1) Child	$ 440.00
4 Letti Dent	Sibling	$ 400.00
	Before Only MONTHLY	
5 Oakville	One (1) Child	$ 280.00
	Sibling	$ 265.00
6 Duke	After Only MONTHLY	
	One (1) Child	$ 290.00
7 Evergreen	Sibling	$ 275.00
	Teens	
8 Banneker	Drop In - Daily	
	One (1) Teen	$ 305.00
	Sibling	$ 290.00
All Centers		
	Drop in Care per session (AM or PM)	$ 30.00
	Registration Fee (per family)	$ 60.00
	Out of School Camps	$ 40.00
	Late Tuition Payment	$ 15.00
	Late Pick-up per minute	$ 1.00
	Credit Card Fee $10 per family	$ -
	Returned Check	$ 25.00
Leisure / Special Programs		
For Various Classes, Programs, Special Events and Trips - see Recreation & Parks under County website Discounts: 100% Disabled Veteran - no charge; 50%Disabled Veteran - 50% Fee Reduction; (does not include the Golf Course, Family Passes, Pavilion Rentals, Waterfront Park Entrance Fees, Facility/Party Rentals & Amusement Park Tickets)		
	Family Event Registration Fees	$10-$50
	Bus Trips	$90 to $130

		Approved Fiscal Year July 1, 2025 - June 30,2026	
RECREATION & PARKS ENTERPRISE FUNDS continued:		Res.	Non-Res.
Special Facilities			
Nicolet Skate Park	Daily Entrance Fee	no cost	
	Season Pass (County)	no cost	
	Season Pass (Non-County)	no cost	
Amusement Park Tickets			
	Kings Dominion		
	Adult	$ 41.00	$ 41.00
	Children's Days		
	MRPA Special Days	$ 39.00	$ 39.00
	Spring / Fall Fun/Summer Fun	$ 39.00	$ 39.00
	Six Flags of America		
	GAD	$ 46.00	$ 46.00
	Special Days	$ 36.00	$ 36.00
	Season Pass		
	Six Flags Great Adventure		
Amusement Park Tickets continued:			
	Theme / Safari	$ 45.00	$ 45.00
	Early/Hurricane Harbor	$ 35.00	$ 35.00
	Dorsey Park		
	Adult	$ 43.00	$ 43.00
	Child under 48" / Seniors		
	Water Country		
	All Ages	$ 39.00	$ 39.00
	Child	$ 33.00	$ 33.00
	Fun Card		
	Busch Gardens		
	GAD	$ 66.00	$ 66.00
	Children	$ 57.00	$ 57.00
	Fun Card	$ 74.00	$ 74.00
	Hershey Park		
	Adult	$ 54.00	$ 54.00
	Junior (3 - 8)	$ 42.00	$ 42.00
	Special Days	$ 44.00	$ 44.00
	Camp Specials - Adult - Groups	$ 38.00	$ 38.00
	Sesame Place		
	All Ages	$ 58.00	$ 58.00
	Special Days	$ 48.00	$ 48.00
	Dutch Wonderland		
	All Ages	$ 38.00	$ 38.00
	Diggerland USA		
	All Ages	$ 26.00	$ 26.00
	Sahara Sam's Oasis		
	All Ages	$ 28.00	$ 28.00
	**Prices are based on 3rd party supplier and could change from year to year*		
Special Events			
	Easter Festival - Egg Hunt	$ 7.00	$ 7.00
	Easter Festival - Vendor Fees	$ 60.00	$ 60.00
	Golf Tournament - per team	$ 375.00	$ 375.00
	**Trip fees can change based on contracted bus rates for gas and mileage*		
Summerstock			
	Child Admission		
	Child Admission Matinee		
	Youth Admission	**$ 7.00**	**$ 7.00**
	Adult Admission	**$ 15.00**	**$ 15.00**
	Adult Admission Matinee		
	Senior Admission		
	Senior Admission Matinee		

		Approved Fiscal Year July 1, 2025 - June 30,2026	
RECREATION & PARKS ENTERPRISE FUNDS continued:		Res.	Non-Res.
SCHOOL AGE CARE AND CAMPS			
Hollywood Rec Center (Family Programs)			
	PNO (fee per event)	$ 35.00	$ 40.00
	OSC (fee per day)	$ 40.00	$ 45.00
	Family Kickball Series (4 games) per participant	$ 40.00	$ 45.00
	Mother Son Kickball	$ 10.00	$ 15.00
	addt'l participant	$ 10.00	$ 15.00
	Father Son Event	$ 10.00	$ 15.00
	addt'l participant	$ 10.00	$ 15.00
	Mother Daughter Tea	$ 40.00	$ 45.00
	addt'l participant	$ 15.00	$ 20.00
	Daddy Daughter Dance	**$ 60.00**	**$ 65.00**
	addt'l participant	**$ 25.00**	**$ 30.00**
	Mother Son Dance	**$ 60.00**	**$ 65.00**
	addt'l participant	**$ 25.00**	**$ 30.00**
	Grandparent Event	$ 25.00	$ 30.00
	addt'l participant	$ 10.00	$ 15.00
	Family Event	$ 20.00	$ 25.00
	addt'l participant	$ 15.00	$ 20.00
	Birthday Parties	**$ 200.00**	**$ 210.00**
	addt'l participant	$ 10.00	$ 15.00
	addt'l pizza	$ 18.00	$ 23.00
	soda	$ 5.00	$ 10.00
	cookie	$ 10.00	$ 15.00
	Rec-tivity Bag	$ 10.00	$ 15.00
	Christmas Event-Tiny Elves	$ 25.00	$ 30.00
	addt'l participant	$ 8.00	$ 13.00
	Christmas Event-Santa's Workshop	$ 30.00	$ 35.00
Summer Camps			
	Camp Registration Fee (per child)	**$ 30.00**	**$ 35.00**
	Specialized Themed Camps	$ 200.00	$ 205.00
	STEM Themed Camps	$ 225.00	$ 230.00
	Teens	$ 300.00	$ 305.00
	Counselors in Training	$ -	$ -
	Field Trip Camps	$ 225.00	$ 230.00
	Tiny Tots	$ 225.00	$ 230.00
	Extended Care (AM or PM)	$ -	$ -
Therapeutic Recreation			
Paralympics / Special Olympics	Various Activities and Events	0-$180 per participant / program	
Class Registration Fees		$5 to $250	
	TR Fitness	$ 20.00	$ 25.00
	TR Fitness	**$ 60.00**	**$ 65.00**
	Adapted Gymnastics	$ 160.00	$ 165.00
	Adapted Aquatics (Mini Session)	$ 105.00	$ 110.00
	Adapted Aquatics (Full Session)	$ 205.00	$ 210.00
	TR Yoga	$ 125.00	$ 130.00
	Medically Oriented Classes	**$ -**	**$ -**
	Medically Oriented Classes	**$ -**	**$ -**
	Kids Night Out	$ 45.00	$ 50.00
	TR Trips	**$ 115.00**	**$ 125.00**
	TR Social Skills	**$ 125.00**	**$ 130.00**
	TR Events	**$ 45.00**	**$ 50.00**
	Mardi Gras (pre-registration)	**$ 10.00**	**$ 15.00**
	Mardi Gras (at the door)	**$ 15.00**	**$ 20.00**
	Mardi Gras Sponsor	**$ 150.00**	**$ 150.00**
	Mardi Gras Sponsor	**$ 250.00**	**$ 250.00**
	Mardi Gras Sponsor	**$ 500.00**	**$ 500.00**
Therapeutic Recreation Camps			
	NEW HORIZON DAY CAMP	**$ -**	**$ -**
	CAMP INSPIRE	**$ -**	**$ -**
	FAMILY PROGRAMS	$ 50.00	$ 55.00
	CAMP DISCOVERY	**$ 850.00**	**$ 860.00**
Additional Therapeutic Programs / Classes / Events on County website under Recreation & Parks			

		Approved Fiscal Year July 1, 2025 - June 30,2026	
RECREATION & PARKS ENTERPRISE FUNDS continued:		Res.	Non-Res.
Sports Programs			
St. Mary's County Gymnastics Center			
	Membership is required to register for classes & includes various		
	Gymnastics Center Rental for Parties (2 hours):		
	Small Room		
	Member - 12 children	**$ 175.00**	**$ 200.00**
	Large Room		
	Member - 18 children	**$ 225.00**	**$ 250.00**
	Additional children (each) up to 6 additional	$ 5.00	$ 5.00
	Whole Gym		
	Member - 24 children	**$ -**	**$ -**
	Additional children (each)- up to 8 additional	**$ -**	**$ -**
	Open Play/Drop In	**$ 5.00**	**$ 5.00**
	3 Lesson Punch Pass (30)	**$ 81.00**	**$ 85.00**
	3 Lesson Punch Pass (60)	**$ 135.00**	**$ 140.00**
	5 Lesson Punch Pass (30)	**$ 120.00**	**$ 125.00**
	5 Lesson Punch Pass (60)	**$ 200.00**	**$ 205.00**
	10 Lesson Punch Pass (30)	**$ 210.00**	**$ 215.00**
	10 Lesson Punch Pass (60)	**$ 350.00**	**$ 355.00**
	Summer Camps - Visiting (2hrs/max 24)	**$ 300.00**	**$ 310.00**
	Fun with Flips/Little Tumblers	**$ 100.00**	**$ 110.00**
Gymnastics Classes	Membership	**$ -**	**$ -**
	Parents and Tots I	**$ 103.00**	**$ 108.00**
	Parents and Tots II	**$ 103.00**	**$ 108.00**
	Tumble Tots	**$ 103.00**	**$ 108.00**
	Tumble Bees	**$ -**	**$ -**
	Kindergym	**$ 103.00**	**$ 108.00**
	Kartwheel Kids	**$ 103.00**	**$ 108.00**
	Beginner Gymnastics	**$ 108.00**	**$ 113.00**
	Advance Gymnastics	**$ 113.00**	**$ 118.00**
	Boys Gymnastics	**$ 113.00**	**$ 118.00**
	Intermediate Gymnastics	**$ 108.00**	**$ 113.00**
	Cheermasters	**$ 108.00**	**$ 113.00**
	Pre -Team	**$ -**	**$ -**
	Level 1	**$ 175.00**	**$ 180.00**
	Level 2 & Xcel Silver	**$ 218.00**	**$ 228.00**
	Level 3 & Xcel Gold	**$ 270.00**	**$ 280.00**
	Level 4 & Xcel Platinum	**$ 320.00**	**$ 330.00**
	Level 5 & Xcel Diamond	**$ 362.00**	**$ 372.00**
	Level 6	**$ 430.00**	**$ 440.00**
	Level 7-10	**$ 430.00**	**$ 440.00**
	Team Tryouts	$ 30.00	$ 35.00
	Team Meets: Level 1	$ 55.00	$ 60.00
	Team Meets: Level 2	$ 205.00	$ 205.00
	Team Meets: Level 3-5 Xcel	$ 355.00	$ 355.00
	Team Meets: Optionals	$ 405.00	$ 405.00
Leisure Programs (Formerly Youth Leisure)			
	Animals & Pets	$ 30.00	$ 35.00
	Animals & Pets	$ 160.00	$ 165.00
	Animals & Pets	$ 180.00	$ 185.00
	Animals & Pets	$ 200.00	$ 205.00
	Arts & Crafts	$ 12.00	$ 17.00
	Arts & Crafts	$ 20.00	$ 25.00
	Dance & Drama	$ 50.00	$ 55.00
	Dance & Drama	$ 55.00	$ 60.00
	Dance & Drama	$ 65.00	$ 70.00
	Dance & Drama	$ 100.00	$ 105.00
	Foreign Language	$ 60.00	$ 65.00
	Foreign Language	$ 70.00	$ 75.00
	Physical Fitness Program	$ 24.00	$ 29.00
	Physical Fitness Program	$ 25.00	$ 30.00
	Physical Fitness Program	$ 60.00	$ 65.00
	Physical Fitness Program	$ 115.00	$ 120.00
	Physical Fitness Program	$ 120.00	$ 125.00
	Self-Defense	$ 45.00	$ 50.00
	Self-Defense	$ 60.00	$ 65.00
	Self-Defense	$ 80.00	$ 85.00
	Music	$ 60.00	$ 65.00

RECREATION & PARKS ENTERPRISE FUNDS continued:		Approved Fiscal Year July 1, 2025 - June 30,2026 Res.	Non-Res.
Sports Programs continued:			
Leisure Programs (Formerly Youth Leisure)			
	Craft Classes	$ 12.00	$ 17.00
	Craft Classes	$ 20.00	$ 25.00
	Adult Dance	$ 50.00	$ 55.00
	Adult Dance	$ 55.00	$ 60.00
	Adult Dance	$ 65.00	$ 70.00
	Adult Dance	$ 100.00	$ 105.00
	Special Interests	$ 5.00	$ 10.00
	Special Interests	$ 50.00	$ 55.00
	Special Interests	$ 100.00	$ 105.00
	Special Interests	$ 150.00	$ 155.00
	Special Interests	$ 200.00	$ 205.00
	Fitness	$ 15.00	$ 20.00
	Fitness	$ 25.00	$ 30.00
	Fitness	$ 95.00	$ 100.00
	Fitness	$ 115.00	$ 120.00
	Fitness	$ 120.00	$ 125.00
Karate			
	Aikido Self-Defence	$ 120.00	$ 125.00
	Shotokan Karate	$ 65.00	$ 70.00
	Shorin RYU	$ 65.00	$ 70.00
	**Fees for leisure classes can vary based on instructor availability and any new contracts*		
Tours/Trips			
	Bus Trips NYC	**$ 120.00**	**$ 130.00**
	Bus Trips Philadelphia	**$ 100.00**	**$ 110.00**
	Bus Trips Ocean City	**$ 90.00**	**$ 100.00**
	Bus Trips TBD	**$ 140.00**	**$ 150.00**
	**Fees can adjust based on bus contracts if gas or mileage rates change*		
Regional Park			
	Adult League Field Rental	$ 45.00	$ 50.00
	Tournament Field Rental	$ 200.00	$ 300.00
	Field Rental (Night Games - Adults)	$ 45.00	$ 65.00
	Field Rental (Night Games - Youth)	$ 35.00	$ 55.00
	Field Usage (Day/Night)	$ 20.00	$ 30.00
Chancellors Activity Center			
	Activity Room #1 & #2 (per hour)	$ 40.00	$ 50.00
	Loffler (per hour)	$ 105.00	$ 115.00
	Loffler (youth sports leagues) per hour	$ 20.00	$ 30.00
	Weisman (per hour)	$ 105.00	$ 115.00
	Senior Lounge (per hour)	$ 50.00	$ 60.00
	Kitchen	$ 200.00	$ 400.00
	Teen Lounge (per hour)	$ 45.00	$ 55.00
	Alcohol Fee	$ 110.00	$ 125.00
	Hall of Fame (per hour)	**$ 105.00**	**$ 115.00**
	Hall of Fame (Nov-Feb) per hour	$ 20.00	$ 30.00
Spray Park			
	Admission per person	$ 5.00	$ 7.00
	Season Passes	$ 30.00	$ 45.00
	Family Season Passes	$ 70.00	$ 90.00
	Rental Party - 1 hour - 50 people	$ 75.00	$ 90.00
	Rental Party - 2 hours - 50 people	$ 150.00	$ 175.00
Waterfront Parks Admissions			
	*Admission per vehicle	$ 8.00	$ 30.00
	Season Passes One Park	$ 35.00	$ 110.00
	Season Pass Both	$ 50.00	$ 150.00
	Season Pass Three	$ 75.00	$ 220.00
	**Myrtle Point, Elms Beach and Snow Hill are all now Waterfront Parks, with the same admission amounts for all 3.*		

RECREATION & PARKS ENTERPRISE FUNDS continued:		Approved Fiscal Year July 1, 2025 - June 30,2026 Res.	Non-Res.
Sports Programs continued:			
Parks Support			
	Player Fees	$ 9.50	$ 12.00
	Turf Spring / Fall Rate (4/1 - 11/30)		
	Full Field (Per Hour)	$ 80.00	$ 100.00
	One-Half Field (Per Hour)	$ 75.00	$ 125.00
	Turf Winter Rate (12/1 - 3/31) - Peak		
	Full Field (Per Hour)	$ 150.00	$ 170.00
	One-Half Field (Per Hour)	$ 75.00	$ 125.00
	Turf Winter Rate (12/1 - 3/31) - Non-Peak		
	Full Field (Per Hour)	$ 90.00	$ 110.00
	One-Half Field (Per Hour)	$ 50.00	$ 60.00
	Clinics (Turf Field) - Misc Use		
	Up to 8 People (Per Hour)	$ 40.00	$ 60.00
	9-20 People (Per Hour)	$ 50.00	$ 70.00
	Over 20 People (Per Hour)	$ 100.00	$ 120.00
Pavilion Rentals			
	Pavilion Rental	$ 220.00	$ 245.00
	Pavilion Rental (Small)	$ 170.00	$ 190.00
	Alcohol Fee	$ 100.00	$ 100.00
	See Below: Park Reservation Fees-Non Profit		
	Non Refundable Application Fee	$ 50.00	$ 50.00
	Reservation Fee (Includes trash collection station)	$ 750.00	$ 750.00
	Each additional hourly employee per hour	**$ 24.00**	**$ 24.00**
	Each Law Enforcement Deputy per hour	$ 75.00	$ 75.00
	Trash & Picnic Table on Site re-location	$ 100.00	$ 100.00
	See Below: Park Reservation Fees-Commercial		
	Non Refundable Application Fee	$ 50.00	$ 75.00
	Reservation Fee (Includes trash collection station)	$ 800.00	$ 895.00
	Each additional hourly employee	$ 30.00	$ 45.00
	Each Law Enforcement Deputy per hour	$ 75.00	$ 75.00
	Trash & Picnic Table on Site re-location	$ 100.00	$ 100.00
Athletic Field Lighting			
	Field Lighting per hour (2 hr minimum)	$ 25.00	$ 35.00
Great Mills Pool			
	Admission - Adult	$ 8.00	$ 10.00
	Admission - Senior	$ 6.00	$ 8.00
	Admission - Child	$ 6.00	$ 8.00
	Admission - Lap Swimmer	$ 6.00	$ 8.00
	Admission - Last Hour	$ -	$ -
	Admission - NonSwimmer	$ 3.00	$ 5.00
	Swim Lessons - Parent & Child	**$ 85.00**	**$ 90.00**
	Swim Lessons Preschool	**$ 85.00**	**$ 90.00**
	Swim Lessons Learn to Swim	**$ 85.00**	**$ 90.00**
	Swim Lessons Adult	$ 85.00	$ 90.00
	Aerobics Drop In	$ 8.00	$ 10.00
	Aerobics Adult Punch Pass - 6	$ 48.00	$ 53.00
	Aerobics Senior Punch Pass - 6	$ 44.00	$ 49.00
	Aerobics Adult Punch Pass - 12	$ 90.00	$ 95.00
	Aerobics Senior Punch Pass - 12	$ 81.00	$ 86.00
	Aerobics Adult Punch Pass - 18	$ 126.00	$ 131.00
	Aerobics Senior Punch Pass - 18	$ 114.00	$ 119.00
	Aerobics Adult Punch Pass - 24	$ 144.00	$ 149.00
	Aerobics Senior Punch Pass - 24	$ 130.00	$ 135.00

		Approved Fiscal Year July 1, 2025 - June 30,2026	
RECREATION & PARKS ENTERPRISE FUNDS continued:		Res.	Non-Res.
Sports Programs continued:			
Great Mills Pool Continued	Pass: Lap Swim Punch Pass - 24	$ 96.00	$ 101.00
	Pass: Lap Swim Senior Punch Pass - 24	$ 87.00	$ 92.00
	Pass: Adult Punch Pass - 24	$ 144.00	$ 158.00
	Pass: Senior Punch Pass - 24	$ 130.00	$ 143.00
	Pass: Youth Punch Pass - 24	$ 130.00	$ 143.00
	Pass: HH Annual	$ 425.00	$ 467.00
	Pass: Annual Adult	$ 325.00	$ 357.00
	Pass: Annual #2	$ 293.00	$ 322.00
	Pass: Annual additional child	$ 240.00	$ 264.00
	Pass: Annual Senior	$ 225.00	$ 247.00
	Pass: Annual Senior #2	$ 203.00	$ 223.00
	Pass: Annual Youth	$ 225.00	$ 247.00
	Pass: HH 6 month	$ 255.00	$ 280.00
	Pass: 6 month Adult	$ 260.00	$ 286.00
	Pass: 6 month Adult #2	$ 234.00	$ 257.00
	Pass: 6 month Additional Child	$ 120.00	$ 132.00
	Pass: 6 month Senior	$ 155.00	$ 170.00
	Pass: 6 month Senior #2	$ 140.00	$ 154.00
	Pass: 6 month Youth	$ 155.00	$ 170.00
	Pass: HH Winter Weekend	$ -	$ -
	Pass: HH Winter Weekday	$ -	$ -
	Pass: HH Summer Weekend	$ -	$ -
	Pass: HH Summer Weekday	$ -	$ -
	Pass: Special Bubble to Bubble	$ 378.00	$ 415.00
	Pass: Special Summer Only	$ 125.00	$ 137.00
	All Access Swim Pass - 30 Punch	$ 150.00	$ 165.00
	Rental: GMAC lane rental/hour	$ 15.00	$ 20.00
	Rental Reservation Fee	**$ -**	**$ -**
	Rental: Party small	**$ 275.00**	**$ 295.00**
	Rental: Party large	**$ 350.00**	**$ 370.00**
	Additional Party Participant	**$ 5.00**	**$ 7.00**
	Team: Swim Team Meets	$ 370.00	$ 407.00
Wellness & Aquatics Center			
	Adult Daily Rate	$ 10.00	$ 12.00
	Adult Lap Swim	$ 7.00	$ 8.00
	Adult Lap Swim 24-Punch	**$ 96.00**	**$ 120.00**
	Adult 12-Punch Pass	$ 96.00	$ 120.00
	Adult 24-Punch Pass	$ 168.00	$ 210.00
	Adult 1-Month Pass	$ 65.00	$ 81.00
	Adult #2 1-Month Pass	$ 58.00	$ 72.00
	Adult Cardio Only 1-Month Pass	$ 43.00	$ 48.00
	Adult Bi-Annual Pass	$ 351.00	$ 438.00
	Adult #2 Bi-Annual Pass	$ 314.00	$ 392.00
	Adult Cardio Only Bi-Annual Pass	$ 216.00	$ 259.00
	Adult Annual Pass	$ 624.00	$ 780.00
	Adult #2 Annual Pass	$ 557.00	$ 696.00
	Adult Cardio Only Annual Pass	$ 384.00	$ 460.00
	Family Season Pass	**$ 70.00**	**$ 90.00**
	Senior Daily Rate	$ 7.00	$ 8.00
	Senior Lap Swim	$ 6.00	$ 7.00

RECREATION & PARKS ENTERPRISE FUNDS continued:		Approved Fiscal Year July 1, 2025 - June 30,2026 Res.	Non-Res.
Sports Programs continued:			
Wellness & Aquatics Center Continued			
	Senior Lap Swim 24-Punch	$ 87.00	$ 104.00
	Senior 12-Punch Pass	**$ 87.00**	**$ 104.00**
	Senior 24-Punch Pass	$ 116.00	$ 139.00
	Senior 1-Month Pass	$ 59.00	$ 73.00
	Senior #2 1-Month Pass	$ 53.00	$ 65.00
	Senior Cardio Only 1-Month Pass	$ 36.00	$ 43.00
	Senior Bi-Annual Pass	$ 316.00	$ 395.00
	Senior #2 Bi-Annual Pass	$ 283.00	$ 353.00
	Senior Cardio Only Bi-Annual Pass	$ 195.00	$ 234.00
	Senior Annual Pass	$ 562.00	$ 702.00
	Senior #2 Annual Pass	$ 502.00	$ 627.00
	Senior Cardio Only Annual Pass	$ 346.00	$ 415.00
	Youth Daily Rate	$ 7.00	$ 8.00
	Youth Lap Swim	$ 6.00	$ 7.00
	Youth Lap Swim 24-Punch	$ 87.00	$ 104.00
	Youth 12-Punch Pass	$ 84.00	$ 100.00
	Youth 24-Punch Pass	$ 116.00	$ 139.00
	Youth Add-On Monthly Pass	$ 20.00	$ 20.00
	Youth Add-On Bi-Annual Pass	$ 120.00	$ 120.00
	Youth Add On Annual Pass	$ 240.00	$ 240.00
	Household Couple + Child Monthly Pass	$ 143.00	$ 178.00
	Household Couple + Child Bi-Annual Pass	$ 785.00	$ 951.00
	Household Couple + Child Annual Pass	$ 1,421.00	$ 1,716.00
	All Access Swim Pass - 30-Punch	$ 150.00	$ 165.00
	Personal Training 30 minute session	$ 40.00	$ 45.00
	Personal Training 60 minute session	$ 60.00	$ 65.00
	Personal Training 30-min, 3-pass	$ 105.00	$ 110.00
	Personal Training 30-min, 5-pass	$ 150.00	$ 155.00
	Personal Training 30-min, 10-pass	$ 250.00	$ 255.00
	Personal Training 60-min, 3-pass	$ 165.00	$ 170.00
	Personal Training 60-min, 5-pass	$ 250.00	$ 255.00
	Personal Training 60-min, 10-pass	$ 450.00	$ 455.00
	Swim Training 30 minute session	$ 40.00	$ 45.00
	Swim Training 60 minute session	$ 60.00	$ 65.00
	Swim Training 30-min, 3-pass	$ 105.00	$ 110.00
	Swim Training 30-min, 5-pass	$ 150.00	$ 155.00
	Swim Training 30-min, 10-pass	$ 250.00	$ 255.00
	Swim Training 60-min, 3-pass	$ 165.00	$ 170.00
	Swim Training 60-min, 5-pass	$ 250.00	$ 255.00
	Swim Training 60-min, 10-pass	$ 450.00	$ 455.00
	Lifeguard Training Certification Class	$ 275.00	$ 280.00
	Lifeguard Training Certification Review Class	$ 125.00	$ 130.00
	Swim Lessons - Parent & Child	$ 80.00	$ 90.00
	Swim Lessons - Preschool	$ 80.00	$ 90.00
	Swim Lessons - Learn to Swim	**$ 85.00**	**$ 90.00**
	Swim Lessons - Adult	$ 85.00	$ 90.00
	Swim Clinics - Summer Camps	$ 100.00	$ 105.00
	Swim Clinics - Adult	$ 85.00	$ 90.00
	Swim Clinics - Beginner	$ 85.00	$ 90.00
	Swim Clinics - Intermediate	$ 85.00	$ 90.00
	Swim Clinics - Advanced	$ 85.00	$ 90.00
	Rentals - Swim Teams (Lane Rental by Hour)	$ 15.00	$ 20.00
	Rentals - Private Groups (Events)	$ 370.00	$ 407.00
	Rentals - Party (Small)	$ 250.00	$ 275.00
	Rentals - Party (Large)	$ 320.00	$ 352.00
Carver Recreation Center			
	Gym Rent 0 - 50 people	$ 80.00	$ 95.00
	Gym Rent 51- 100 people	$ 90.00	$ 105.00
	Gym Rent 101 - 200 people	$ 100.00	$ 115.00
	Gym Rent 201 - 300 people	$ 170.00	$ 195.00
	Room Rent 30 people or less	$ 40.00	$ 55.00
	Stage Rent	$ 20.00	$ 35.00
	Tables and Chairs	$ 35.00	$ 50.00

		Approved Fiscal Year July 1, 2025 - June 30,2026	
RECREATION & PARKS ENTERPRISE FUNDS continued:		Res.	Non-Res.
Hollywood Recreation Center			
	Gym Rent 0 - 50 people	$ 50.00	$ 65.00
	Gym Rent 51- 100 people	$ 60.00	$ 75.00
	Room Rent	$ 40.00	$ 55.00
	Tables and Chairs	$ 40.00	$ 55.00
Leonard Hall Recreation Center			
	Gym Rent - UNDER 50	$ 80.00	$ 95.00
	Gym Rent - 51 -100	$ 100.00	$ 115.00
Margaret Brent Recreation Center			
	Gym Rental for 24 - under	$ 60.00	$ 75.00
	Gym Rental for 25 - up	$ 80.00	$ 95.00
Leonard Hall Recreation Center (Programs)			
	Hockey 6- 7 - Youth	$ 100.00	$ 105.00
	Floor Hockey - Youth	**$ 120.00**	**$ 125.00**
	Roller Hockey - Adult	**$ 120.00**	**$ 125.00**
	Floor Hockey - Adult	**$ 160.00**	**$ 165.00**
	Soccer - Youth	**$ 85.00**	**$ 90.00**
	Soccer with shirts - Team (Youth)	**$ 600.00**	**$ 700.00**
	Soccer without shirts - Team (Adult)	$ 600.00	$ 700.00
	Field Hockey - Individual	$ 75.00	$ 80.00
	Field Hockey - Team	**$ 500.00**	**$ 600.00**
	Lacrosse - Team	**$ 500.00**	**$ 600.00**
	Soccer without shirts - Fall Team	**$ -**	**$ -**
	Soccer with shirts - Fall Team	**$ -**	**$ -**
	Adult Soccer - Fall	$ 95.00	$ 100.00
	Soccer without shirts - Spring	**$ -**	**$ -**
	Soccer with shirts - Spring	**$ -**	**$ -**
	Indoor - Summer	$ 450.00	$ 550.00
	MULTISPORT CAMP	$ 125.00	$ 130.00
Youth Basketball			
	YOUTH BASKET BALL - Rec League	**$ 140.00**	**$ 145.00**
	BIDDY BASKETBALL - 6-7 years	**$ 100.00**	**$ 105.00**
	BASKETBALL 9-10th Grade	**$ 140.00**	**$ 145.00**
	Drop In	**$ 5.00**	**$ 7.00**
Youth Tennis			
	SUMMER CAMPS	$ 105.00	$ 110.00
	YOUTH TENNIS	$ 90.00	$ 95.00
Select Basketball			
	Select Basketball	**$ 175.00**	**$ 180.00**
	Cheerleading	**$ 210.00**	**$ 215.00**
Adult Kickball			
	Adult Kickball	**$ 500.00**	**$ 550.00**
Track & Field			
	Track & Field - Summer	$ 50.00	$ 55.00
	Cross Country	$ 50.00	$ 55.00
Men's Basketball			
	MENS BASKETBALL - Adult	$ 1,100.00	$ 1,200.00
	MENS BASKETBALL - Over 35	$ 1,100.00	$ 1,200.00
	DROP IN YOUTH	**$ 5.00**	**$ 7.00**
	DROP IN ADULT	**$ 8.00**	**$ 10.00**
Women's Basketball			
	Team League	**$ 1,100.00**	**$ 1,200.00**
Adult Volleyball			
	ADULT VOLLEYBALL (with refs)	$ 525.00	$ 625.00
	ADULT VOLLEYBALL (without refs)	$ 425.00	$ 525.00
	DROP IN YOUTH	**$ 5.00**	**$ 7.00**
	DROP IN ADULT	**$ 8.00**	**$ 10.00**
Pickleball			
	PICKLEBALL LESSONS	**$ 90.00**	**$ 95.00**
	PICKLEBALL CAMP	**$ 105.00**	**$ 110.00**

		Approved Fiscal Year July 1, 2025 - June 30,2026	
RECREATION & PARKS ENTERPRISE FUNDS continued:		Res.	Non-Res.
Sports Camps			
	BASEBALL CAMP	$ 115.00	$ 120.00
	BASEBALL HITTING CAMP	$ 115.00	$ 120.00
	BASEBALL BEFORE & AFTER	**$ -**	**$ -**
	BASKETBALL CAMP - League	**$ 120.00**	**$ 125.00**
	BASKETBALL CAMP INSTRUCTION	$ 85.00	$ 90.00
	BIDDY BASKETBALL CAMP	$ 65.00	$ 70.00
	CHEER CAMP	$ 100.00	$ 105.00
	FIELD HOCKEY CAMP	$ 120.00	$ 125.00
	SOCCER CAMP - Beginner	$ 85.00	$ 90.00
	SOCCER CAMP - Advanced	$ 100.00	$ 105.00
	SOFTBALL CAMP	$ 85.00	$ 90.00
	VOLLEYBALL CAMP	$ 100.00	$ 105.00
	LACROSSE CAMP	$ 100.00	$ 105.00
	BOY LACROSSE CAMP	$ 110.00	$ 115.00
	SPECIALIZED SPORTS CAMPS	$ 100.00	$ 105.00
	SPORTS ACADEMIES	$ 150.00	$ 200.00
Youth Sports Clinics			
	Clinics	**$ 50.00**	**$ 55.00**
Coaches Clinics			
	Clinics	**$ 10.00**	**$ 15.00**

St. Mary's County offers numerous opportunities for recreational activities at a variety of Park locations

See St. Mary's County Recreation and Parks (Seasonal Guide published 4 times each year) located on the St. Mary's County Website under Recreation & Parks for Activities and Programs

GLOSSARY

Accounting System	The total structure of records and procedures which are used to record, classify, and report information on the financial position and operations of a governmental unit.
Accrual Basis of Accounting	The method of accounting under which revenues are recorded when earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
Amortization	The action or process of gradually writing off the initial cost of an asset.
Appropriation	An authorization granted by a legislative body to incur obligations and make expenditures for specific purposes within a specific time frame.
Appropriation Ordinance	The official enactment by the Board of County Commissioners establishing the legal authority for officials to obligate and expend resources.
Appropriation Phase	Different distinct stages of a capital improvements project requiring commitment of funds, usually over multiple fiscal years (i.e., land acquisition, architect/engineering, construction, inspection, utilities, equipment).
Assessable Tax Base	The total valuation placed upon real and personal property, less certain exemptions, by the State Department of Assessments and Taxation for the purposes of levying property taxes. The Board of County Commissioners determines the tax rate to be applied against the tax base to generate tax revenues to support the annual budget.
Assessed Valuation	The valuation established for individual real estate or other property by the State for purposes of taxation.
Audit	An official inspection of an individual's or organization's accounts, typically by an independent body.
Authorized Position	Employee positions authorized in the annual budget by the Board of County Commissioners. Position status will vary depending upon factors such as full or part-time status, merit system or contract position, etc.
Balanced Budget	A situation in financial planning or the budgeting process, particularly that of a government, where total revenues are equal to total expenses.
Bond Rating	Evaluation of the credit quality of bonds usually made by independent rating services. Ratings generally measure the probability of the timely repayment of principal of and interest on municipal bonds. Before a bond issuance, rating agencies may require information on demographics, debt burden, economic base, finances and management structure. The information is evaluated and the bond issue is assigned a letter rating which reflects the creditworthiness of the bonds.
Bonds	A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate. Bonds are primarily used to finance capital projects.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Calendar	The schedule of key dates which St. Mary's County follows in the preparation and adoption of the budget.
Budget Document	The document prepared by the Department of Finance to present the comprehensive financial program of the Board of County Commissioners. Included in the document are the Commissioner's budget message, the planned expenditures, estimated revenues, program and project descriptions, budget highlights, performance and workload indicators, various supporting schedules and other supplemental information. The County's long-term capital improvements program is also incorporated in the document.
Budget Message	A general discussion of the budget by the Board of County Commissioners which contains an overview of the approved budget, explains some of the principal budget issues and major items funded, and describes how the budget is financed.
Capital Budget	A plan of capital expenditures and the means of financing them usually based on the first year of the capital improvement program; represents the appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.
Capital Improvements Program	A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures. Annually the Board of County Commissioners adopts a capital budget and five-year capital program.
Capital Improvements Fund	A fund created to account for all capital project expenditures and revenues.
Capital Project	Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increases useful life.
Cost-of-Living Adjustment	(COLA) An increase in salaries to offset the impact of inflation on compensation.
Debt Limit	The maximum amount of gross or net debt which is legally permitted. The St. Mary's County Code requires that the aggregate amount of bonds outstanding at any one time may not exceed two percent of the assessable property tax base of the County.
Debt Service	The required principal and interest payments due on debt issued by the County for financing long-term capital improvements according to a predetermined payment schedule.
Deficit	The excess of liabilities over assets or the excess of expenditures over revenues during a single accounting period.
Department	A basic organizational unit of a government which is functionally unique in its delivery of services.
Depreciation	A reduction in the value of an asset with the passage of time, due in particular to wear and tear.
Energy Tax	A local tax imposed on the sale of electricity, natural gas, liquefied petroleum gas, and fuel oil used or to be used in the County.

Encumbrances	A commitment of funds against an appropriation which may be in the form of a purchase order or contract. The encumbrance reserves the appropriated funds for a future expenditure. The total of expenditures and encumbrances for a department in a given fiscal year may not exceed its total appropriation.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to business enterprises and where operations are entirely or predominantly self-supporting by user charges. Examples in St. Mary's County are two Recreation and Parks funds – one for various county-wide recreation programs and the other for operations of the County's public golf course.
Excise Tax	A one-time monetary commitment to offset new development's impact on public facilities.
Expenditures	The payment for goods delivered or services rendered and which decreases net financial resources.
Fire Tax	A separate ad valorem tax based upon property value which is used as a source of funding for the volunteer fire services in St. Mary's County. The tax is assessed per $100 of assessed valuation and a separate tax rate is set for each election district.
Fiscal Year	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. St. Mary's County's fiscal year begins on July 1 and ends on June 30 of the following year.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Full-time Equivalent	Is the unit that indicates the workload of an employed person in a way that makes workloads comparable across various contexts.
Fund	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
Fund Balance	The excess of the assets of a fund over its liabilities and reserves. A negative fund balance is sometimes called a deficit.
General Fund	The general operating fund that is used to account for all transactions of a governmental unit which are not accounted for in another fund. Generally, the governmental accounting fund that accounts for the ordinary operations of a governmental unit which are financed from taxes and other general revenues.
General Fund Transfer	In St. Mary's County this refers to the transfer of general fund current revenues from the operating budget to the capital budget to finance certain capital projects in lieu of borrowing funds. Utilizing current revenues instead of long-term financing is often referred to as "pay go".
General Obligation Bonds	Bonds that are secured by the full faith and credit of the issuing body and generally are considered to be payable from taxes and other general revenues.
Governmental Fund	Is a grouping used in accounting for tax-supported activities completed by the government.

Grade/Step	Refers to the placement on the St. Mary's County salary schedule and depends on the position classification and the individual employee status and longevity.
Grant	A contribution of assets by one governmental unit or entity to another unit. Typically, these contributions are made to local governments from the state and federal governments and are usually made to aid in the support of a specified function, but may also be for general purposes.
Homestead Tax Credit	A State property tax credit program that limits the increase in residential taxable assessments each year to a fixed percentage. Each county is required to limit taxable assessment increases to 10% or less.
Income Tax	Until tax year 1999, the local rate was expressed as a percentage of the State personal income tax liability. Effective with tax year 1999, the ratio is expressed as a percentage of taxable income.
Investment	Securities purchased and held for the production of income in the form of interest and dividends. An investment instrument is the specific type of security which a government purchases and holds.
Modified Accrual	The basis of accounting under which expenditures are recorded when the related fund liability is incurred and revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). In St. Mary's County, the modified accrual basis of accounting is used by all governmental fund types which include the general fund.
Non-County Agencies	Those public entities, non-profit private entities, and private entity agents of County government which may receive some funding from the County government in support of their efforts but where no legal funding requirement exists.
Object of Expenditure	Expenditure classifications based upon the types of categories of goods and services purchased. In St. Mary's County government, this includes personal services, operating supplies, professional services, communications, transportation, utilities, repairs and maintenance, operating expenses, rentals, insurance, miscellaneous, and equipment and furniture. These objects of expenditures are delineated in more detail in the accounting system according to account elements.
Operating Budget	The annual budget which supports the day-to-day operations of the County government. Most of the expenditures occur in the general fund, but there are also some operational costs funded through enterprise and special revenue funds.
Operating Expenditures	The costs of day-to-day operations such as personnel, materials, and equipment required for a department to function.
Performance/Workload Indicator	Specific quantitative and qualitative measures of work performed or to be accomplished within an activity or program (e.g., total number of permits processed). Also, a specific quantitative measure of results obtained through an activity or program (e.g., percentage of library materials available within seven days of the request at a specific branch library).
Personal Services	Expenditures related to compensating employees, including salaries, wages, and fringe benefit costs.

Property Tax	Tax on the value of real and personal property and is levied almost exclusively by local governments. In Maryland, the State Department of Assessments and Taxation is responsible for the valuation and assessment of all property in the State. The local government is responsible for setting the tax rate to be applied to the property assessments to generate revenues in support of the local budget. The property tax is the major revenue source in Maryland county governments and is collected by the Treasurer.
Proprietary Fund	Is a grouping used in accounting which accounts for business-like activities conducted by the government.
Reserve	A portion of a fund's assets that is restricted for a specific purpose and not available for appropriation or expenditure.
Revenue	Funds that a government receives as income and represents an increase in net financial resources. These receipts may include tax payments, interest earnings, service charges, fees, grants, intergovernmental payments, and other miscellaneous sources.
Special Assessment Fund	A fund to account for the provision and financing of certain public improvements which primarily benefit particular taxpayers against whose properties special assessments are levied (e.g., shore erosion control districts). The special assessments fund the repayment of costs increased for the capital improvements, including debt service.
Special Revenue Fund	A fund used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government.
State Agencies/Independent Boards	Certain organizational entities are either State agencies or legally independent Boards and not directly responsible to the Board of County Commissioners. However, the County is responsible for providing partial or full funding support. Examples include the Supervisors of Elections and the Board of Education.
Transfer Tax	A tax imposed on instruments transferring title to real property. Transfer tax revenues in St. Mary's County are a dedicated source of revenue for the capital budget.
User Charges	The payment of a fee for direct receipt of a public service by the party who benefits from the service.