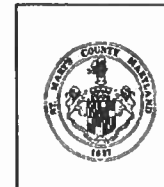




St. Mary's County Department of Land Use and Growth Management

23150 Leonard Hall Drive, Leonardtown, Md. 20650
Phone (301) 475-4200, ext. 71500 Fax (301) 475-4672



**BOARD OF APPEALS / ADMINISTRATIVE VARIANCE
APPLICATION**

INSTRUCTIONS TO APPLICANT:

Please complete the information below prior to Board of Appeals submission. This application will be required in order to accept and process your submission. All application materials must be folded or of a size which will fit into a standard legal folder.

CONTROL NUMBER: _____ (To be completed by LUGM personnel)

PROJECT NAME: Regional Agricultural Center

PROPERTY OWNER: County Commissioners of St. Mary's County

ADDRESS: PO Box 653, Leonardtown, MD 20650

PHONE#: 301-475-4200 E-MAIL ADDRESS: csmc@stmaryscountymd.gov

AGENT (if other than property owner): Drew Kelly- St. Mary's County DPW&T

ADDRESS: 44825 St Andrews Church Rd

PHONE#: 301-475-4200 ext. 3562 F-MAIL ADDRESS Drew.Kelly@stmaryscountymd.gov

PROPERTY LOCATION (Street Address or Tax Identification Number):
37780 New Market Turner Rd

PARCEL IDENTIFICATION: TAX MAP: 4 GRID: 16 PARCEL: 474 LOT: _____ BLOCK: _____

ZONING: RL-Public C.A. OVERLAY: No ELECTION DISTRICT: 5 ACREAGE: 47.71

- Administrative Variance
- Variance
 - Area _____
 - Bulk _____
 - Density _____
 - Other _____
- Appeal of Administrator's Decision
- Critical Area Administrative Variance
- Critical Area Variance
- Encroachment in 100' buffer _____
- Increase of Impervious Surface of _____
- Other _____
- Conditional Use Approval

Please describe requested action:

See attached letter

APPLICATION SUBMISSION REQUIREMENTS:

Pre-Application Conference Held with _____ on _____ (staff) (date)

Letter of Intent addressing standards

Non-CA Site Plan/Plot Plan

14 Prints – BOA

3 Prints – Administrative

Critical Area Site Plan/Plot Plan

14 Prints – BOA

3 Prints – Administrative

Please show topography on all Critical Area Site Plans.

Review Fees:

- \$750 - Conditional Use
\$500 - Variance/ Critical Area Variance
\$0 - * Appeal
\$500 - Administrative Variance – All
\$670 - Expansion of Non-Conforming Use
\$25 each Resubmissions

Approvals Received:

- Health Department (HD)
Soil Conservation District (SCD)
Critical Area (CA)
Critical Area Commission (CAC)
DPWT (if applicable)

All Advertising Fees To Be Determined, Applicants Will Be Billed.

Other fees may apply. See the St. Mary’s County User Fee Schedule, effective July 1, 2018.

*APPEALS: Pursuant to Section 23.1.2 of the Comprehensive Zoning Ordinance an appeal shall be filled within 30 days of the date of the action being appealed by filing an application for Board of Appeals review with St. Mary’s County Government, Office of the County Attorney. An application for appeal shall identify with specificity all grounds for the appeal. Please state in detail your grounds for appeal. Please provide a separate written Notice of Appeal, if more space is needed.

Blank lines for providing appeal grounds and notice details.

I hereby swear or affirm that I have the authority from the property owner to make this application and that this application is correct.

I hereby swear or affirm that I am the property owner and that this application is correct.

Staff and Board members are hereby authorized to enter the site to view the particulars of the application.

PROPERTY OWNER/AUTHORIZED AGENT'S

SIGNATURE: Drew Kelly

PRINT NAME: Drew Kelly

DATE: 8/2/2023

I prefer all correspondence to be sent (circle one) U.S. Mail/Emailed/Faxed (Fax #)