

Minutes of the Commission On Aging Meeting  
Garvey Senior Activity Center, Leonardtown, Maryland  
Monday, April 25, 2011

**CALL TO ORDER**

Start Time: 1:00 p.m.  
Location: Garvey Senior Activity Center, Leonardtown, Maryland  
Chaired By: Elfreda Mathis - Chair

**PRESENT**

**COA Members:** Bettie Broadhurst, Claudia Knowlton, Elfreda Mathis, Norma Pipkin, Peggy Reardon, Sheral St. Clair.

**Department of Aging Staff:** Lori Jennings-Harris, Director; Kathy Mather, Operations Manager.

**ABSENT**

Sam Brown, Florence Lanham, Andree Wells.

**APPROVAL OF AGENDA**

Motion to approve the agenda with additions was made by Bettie Broadhurst and seconded by Peggy Reardon; all were in favor and the motion carried.

Addition: United Seniors of Maryland Rally.

**APPROVAL OF MINUTES**

Motion to approve the February 2010 minutes was made by Peggy Reardon and seconded by Bettie Broadhurst; all were in favor and the motion carried.

**OLD BUSINESS**

**Friends of Ripple Projects:**

- Sheral St. Clair gave a brief overview of things that are going on at St. Mary's Adult Medical Day Care Center.
- Sheral St. Clair gave a brief overview of the St. Mary's Adult Medical Day Care Center "Senior Prom".
- Next Friends of Ripple meeting is scheduled for May 3.

**Site Information Visits /Presentations:**

- No update at this time. Dana DiGregorio, Sr. Administrative Coordinator for the Department of Aging, is working on scheduling site visits for 2011.
- Commission decided to hold off on visiting the Senior Activity Centers and Nutrition Sites until after new members are appointed in July.

**Bylaws:**

- Claudia Knowlton and Bettie Broadhurst worked on the Bylaws to reflect the guidelines set forth by the County Attorney's office. It was suggested that each commission member take a copy of the bylaws and review, and then discuss at the meeting in May.

**United Seniors of Maryland Rally**

- Bettie Broadhurst attended the United Seniors of Maryland Rally and provided an update on the days events.

**NEW BUSINESS**

- No new business

**UPCOMING EVENTS**

- The Tri-County Commission On Aging meeting, scheduled for Thursday, May 12, 2011, was discussed

## **ACTION ITEMS**

### **Capital Improvement Program:**

- The Department of Aging is preparing information to present to the Board of County Commissioners in order to have the renovation/rebuild/relocation of the Garvey Senior Activity Center added to the Capital Improvement Program Calendar. Kathy Mather, Operations Manager for the Garvey Senior Activity Center, provided information on what information the Department is currently gathering.

## **DIRECTOR'S REPORT**

- Lori Jennings-Harris reported on the Caregivers' Conference from April 15, 2011. The event was well attended, by approximately 200 attendees, and was a successful event.
- Law Enforcement Appreciation Day is scheduled for May 17, 2011
- In celebration of Older Americans Month, the Department of Aging will host a county-wide cookout at Point Lookout State Park on May 20, 2011,
- Victory Woods Senior Housing complex has an Open House scheduled for June 2, 2011.
- Lori Jennings-Harris provided an update on the rebuild of the Loffler Senior Activity Center.
- Lori Jennings-Harris updated the commission on the Garvey Senior Activity Center expansion/rebuild evaluation process.

## **PERSONNEL CHANGES**

- The Senior Office Specialist position at the Loffler Senior Activity Center is vacant. The Department of Aging received 112 applications, which they are reviewing at this time.

## **ADDITIONAL COMMENTS**

- Commission Members would like for the Department of Aging to add an article in the next New Beginning newsletter regarding Vicki Brown and her contributions to the Department of Aging and the community.

## **NEXT MEETING**

The next meeting will be held at 1:00 p.m. on Monday, May 23, 2011 at the Garvey Senior Activity Center.

## **ADJOURNMENT**

Motion to adjourn was made by Sheral St. Clair and was seconded by Peggy Reardon; all were in favor and the motion carried.

Prepared by:  
Dana DiGregorio  
Sr. Administrative Coordinator