

BOARD OF COUNTY COMMISSIONERS' MEETINGFebruary 23-24, 1977

Present: Commissioner James M. McKay, President
 Commissioner Ford L. Dean
 Commissioner J. Patrick Jarboe
 Commissioner Larry Millison
 Commissioner John K. Parlett
 Edward V. Cox, County Administrator
 Judith A. Mullins, Recording Secretary

The meeting came to order at 8:45 a.m.

READING AND APPROVAL OF MINUTES

The minutes of February 16-17, 1977 were read and corrected. Commissioner Jarboe made a motion to approve the minutes as corrected, seconded by Commissioner Dean. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean made a motion to approve the bills, as submitted, seconded by Commissioner Parlett. All Commissioners voted in favor.

MARYLAND DAY
GRANT APPLICATION

The County Administrator requested the County Commissioners' approval for submission of a grant application to the Division of Tourism, Department of Economic and Community Development in the amount of \$1,000, 50% of which will be committed by St. Mary's County, and will require a contingency fund transfer.

Commissioner Jarboe made a motion to approve the submission of the grant application and to approve the necessary transfer of funds for participation in the Maryland Day celebration, seconded by Commissioner Parlett. All Commissioners voted in favor.

NOTIFICATION OF GRANT AWARD - TITLE IV-A TRAINING GRANT

The County Administrator advised the Commissioners that the Notification of Grant Award for the Title IV-A Training Grant in the amount of \$1,348 has been received from the State Office on Aging.

Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign the Notification of Grant Award, seconded by Commissioner Parlett. All Commissioners voted in favor.

RELEASE OF COLLATERAL
MARYLAND BANK AND TRUST COMPANY

By memorandum dated February 22, 1977 the Director of Finance submitted a request for release of collateral in the amount of \$55,000 from Maryland Bank and Trust Company. Since collateral held to secure deposits of St. Mary's County (\$1,658,000) far exceeds total County Funds on Deposit (\$7,845.53), Mr. Sterling recommended that the Release Agreement in the amount of \$55,000 be signed.

Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign said release agreement, seconded by Commissioner Parlett. All Commissioners voted in favor.

JOAN DRIVE - BAREFOOT ACRES

The County Administrator presented correspondence from the County Attorney enclosing payment in the amount of \$2500 from Containerization, Inc. for settlement of acceptance of Joan Drive in the Barefoot Acres Subdivision into the County Highway System. The County Administrator stated that an indication of acceptance of this settlement is needed by the Commissioners. The Commissioners gave their concurrence and directed the County Administrator to prepare for the implementation of the remainder of the County Attorney's recommendation.

GUARD RAIL WORK - ST. JOHN'S ROAD

The County Engineer requested Commissioner approval for a work order to complete certain guardrail work on St. John's Road in the amount of \$2,880, 90% of which will be funded by federal money, with the remaining 10% to be funded by county money.

Commissioner Parlett made a motion to authorize this work order for this guardrail project, seconded by Commissioner Jarboe. All Commissioners voted in favor.

BICENTENNIAL COMMISSION TOURISM MAPS

Because funds are not available in the Bicentennial Commission or Economic Development Commission budget for the printing of the tourism maps, Commissioner Jarboe made a motion to make the necessary transfer from the Contingency Account in the amount of \$6,250 for the printing of the tourism maps, seconded by Commissioner Parlett. All Commissioners voted in favor.

POTOMAC RIVER BASIN WATER QUALITY MANAGEMENT PLAN
PATUXENT RIVER BASIN WATER QUALITY MANAGEMENT PLAN

The County Administrator recommended that Frank Gerred, County Planner, be appointed to the Government Policy Groups of the above-referenced Plans in place of the County Engineer. Commissioner Dean made a motion to accept this recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

COORDINATOR FOR ENVIRONMENTAL MATTERS

Commissioner Jarboe presented a letter for the Commissioners' signatures addressed to Dr. Marek requesting that Walter Raum, Director, Environmental Hygiene, Department of Health, be the coordinator of all environmental matters for St. Mary's County. The Commissioners agreed to sign and forward said letter.

LIGHTING AT GREAT MILLS TENNIS COURT

Present: John Baggett, Director, Recreation and Parks

As had been requested by the County Commissioners, Mr. Baggett stated he advertised for bids for the lighting at the Great Mills tennis court. Having received no bids, Mr. Baggett recommended that the Commissioners accept the proposal received in January from Devoe Systems Incorporation in the amount of \$5224.

Commissioner Parlett made a motion to accept the proposal from Devoe Systems Corporation, seconded by Commissioner Millison. All Commissioners voted in favor.

HELEN ESTATES

Present: John Baggett, Director, Recreation and Parks

Commissioner Parlett reported to the Commissioners for their information that the Recreation and Parks Board had a public meeting at Margaret Brent School on February 22, and that the 22 citizens in attendance were in favor of the County accepting money in lieu of land for recreational purposes in Helen Estates. When the Helen Estates Subdivision was originally approved, Mr. Swarey, the developer, was instructed to set aside Lot 52, containing two acres, for Recreation and Park use. Commissioner Parlett explained that the Recreation and Parks Board would be sending a recommendation to the Commissioners on this matter at a later date.

FEE SCHEDULES

Present: Richard L. Platt, Director, Land Use and Development

Mr. Platt presented to the Commissioners computations of revenues and costs and suggested revised fee schedules for site plans, subdivisions and conditional uses/nonconforming uses. The Commissioners will review all information provided pertaining to the fee schedules and discuss this matter at next week's meeting.

LETTER TO GENERAL SERVICES ADMINISTRATION
REVIEW OF PLANS FOR CONSTRUCTION

Mr. Platt presented a letter for the Commissioners' signatures to the Department of General Services requesting that all state plans for construction, expansion or demolition for buildings be provided to the County for review in accordance with the provisions of the St. Mary's County Zoning Ordinance.

REVIEW OF ZONING ORDINANCE

Present: Dick Platt, Director, Land Use and Development

Commissioner Dean presented for the Commissioners' review and comments a letter from Joseph Densford, Planning Commission Attorney, in which he pointed out typographical and other minor errors to the amended Zoning Ordinance as well as potentially major errors in Articles One through Seven. Mr. Densford will submit comments on Articles Eight through Twenty-one by next week's meeting.

PROCLAMATION NO. 77-10
ROTARY FOUR-WAY TEST WEEK

Present: Col. Baxter, Chairman, Four-Way Test Week
Hal Bishop, President, Rotary Club

The Commissioners presented the above-referenced Proclamation proclaiming the week of March 7 through 12, 1977 as Rotary Four-Way Test Week.

LETTER TO LEONARDTOWN PLANNING COMMISSION

Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign a letter to the Leonardtown Planning Commission regarding the EMS tower location, seconded by Commissioner Parlett. All Commissioners voted in favor.

EXECUTIVE SESSION

The Commissioners agreed to meet in Executive Session in order to discuss personnel matters. The Session was held from 12:40 p.m. to 1:25 p.m.

The meeting recessed at 12:40 p.m.

Thursday, February 24, 1977

Present: Commissioner James M. McKay, President
 Commissioner Ford L. Dean
 Commissioner J. Patrick Jarboe
 Commissioner Larry Millison
 Commissioner John K. Parlett
 Edward V. Cox, County Administrator
 Judith A. Mullins, Recording Secretary

The meeting reconvened at 8:45 a.m.

ST. MARY'S HOSPITAL

By letter dated February 21, 1977, the Controller of St. Mary's Hospital submitted certain requests relative to the FY '77 budget allocations.

After discussion, Commissioner Jarboe made a motion to approve the expenditure of \$10,000 for the equipment as set forth in the February 21 correspondence and further that the Budget Officer should work with the Controller of St. Mary's Hospital concerning the other proposed items mentioned in this letter, seconded by Commissioner Parlett. All Commissioners voted in favor.

CHARLOTTE HALL SCHOOL PROPERTY

The Commissioners discussed at some length the majority and minority reports submitted by the Charlotte Hall Committee and agreed that Commissioner Parlett and the Budget Officer should negotiate with state officials to arrive at concrete proposals for the State's use of this property to be brought back before the Board of County Commissioners for review.

LETTER TO JOHN HANSON BRISCOE
PROPOSED LEGISLATION - TREASURER'S OFFICE

Commissioner Jarboe made a motion to forward correspondence to Speaker of the House, John Hanson Briscoe, requesting legislation be introduced to abolish the position of Treasurer of St. Mary's County, seconded by Commissioner Dean. Four Commissioners voted in favor, with Commissioner Millison voting against, making the following statement for the record:

LETTER TO BRISCOE - PROPOSED LEGISLATION cont.

"I am not going to support it. A man's been elected six times and there is no question that he has support in this County. His salary is a mere \$7,000 a year. His retirement will be approximately \$3,000, if he is fortunate to retire. You are talking about a savings of \$4,000 a year. I can't read anybody's mind, but I feel that the savings of \$4,000 a year will not be a savings because I fear that there is a man that has already been selected to do the job he is doing and this would be grounds to give him a job pay increase which will ultimately cost us much more than the \$4,000 a year we saved. It might not be until six months when this position will be coming and job description will be changed, duties changed and justification to change salary. Mr. Cecil was asked was he going to run again. We didn't answer him and he didn't answer us. Some other circumstances, personal circumstances - his son was buried about two weeks ago and he is in poor health. I positively will not vote for this. Talk about buying Charlotte Hall and turn around and talk about saving \$4,000."

Commissioners McKay, Dean, Jarboe, and Parlett each responded by stating that the proposed legislation was not intended as a personal affront to Mr. Cecil but that the proposal was intended solely to improve the financial management of the County.

ST. CLEMENTS ISLAND POTOMAC RIVER MUSEUM

Commissioner Dean presented a letter addressed to Governor Mandel for the Commissioners' signatures addressing some of the questions and concerns that the County has with regard to the St. Clements Island Potomac River Museum and therefore Commissioner Dean made a motion that the Commissioners sign and forward said letter, seconded by Commissioner Parlett. All Commissioners voted in favor.

TECHNICAL EVALUATION COMMITTEE

Commissioner Dean presented a memorandum setting forth certain proposed improvements that can be made in the operation of the Technical Evaluation Committee. The Commissioners made several recommended changes to the memorandum, which Commissioner Dean will incorporate and present next week.

OUTDOOR DRAMA ASSOCIATION

Present: Bernard Johnson, President, Outdoor Drama Association
 Eric Reeves, Manager, "Wings of the Morning"
 Ed Atkins
 Rubye Beaman
 Joseph O'Dell, Budget Officer

Mr. Johnson explained to the Commissioners that the finance people of the Outdoor Drama Association and the County have reached an agreement that approximately \$19,000 is due and owing the County as of October 1, 1976. Mr. Johnson requested the Board of County Commissioners to approve the expenditure of said funds during this current production cycle as part of the County's commitment to the funding of "Wings of the Morning" since a local match will be required to obtain anticipated state grant and to maintain the current operation of the Outdoor Drama Association. After some discussion the Commissioners concurred that the Outdoor Drama Association could expend said funds until the end of March as part of the current production cycle and the Commissioners will determine the overall County's commitment to this production cycle at a future date.

PERMANENT STATUS - LINDA DELOZIER
OFFICE OF RECREATION AND PARKS

Mrs. Linda Delozier has satisfactorily completed her six month probation as Secretary I in the Office of Recreation and Parks and therefore her supervisor recommended that she be placed on permanent status. Commissioner Jarboe made a motion to accept this recommendation, effective February 23, 1977, seconded by Commissioner Dean. All Commissioners voted in favor.

COMMISSION ON AGING
CONTRACT FOR USE OF MT. ZION SOCIAL HALL

The County Administrator presented a contract by and between Commission on Aging, and Mt. Zion Methodist Church for the Commission on Aging's use of the social hall for one day per week as a nutrition center for the Title VII senior citizen program. Commissioner Jarboe made a motion to approve said contract, seconded by Commissioner Parlett. Four Commissioners voted in favor, with Commissioner Dean abstaining.

MEMORANDUM OF UNDERSTANDING
COMMISSION ON AGING - ST. MARY'S COLLEGE

The County Administrator presented a Memorandum of Understanding by and between St. Mary's County and St. Mary's College of Maryland to implement the Title IV-A training program. Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign said Memorandum of Understanding, seconded by Commissioner Parlett. All Commissioners voted in favor.

ECONOMIC IMPACT FEE AGREEMENT
PARAGON BUILDERS, INC.

The County Administrator presented the Economic Impact Fee Agreement dated February 1, 1977 by and between Paragon Builders, Inc, by Edmund W. Wettengel, President, and the Board of County Commissioners of St. Mary's County for Section 1, Plat 2 and 3 of the Wildewood Subdivision. Said Agreement has been properly executed by the Office of Land Use and Development and approved by the County Attorney as to compliance with Resolution No. 76-30.

Commissioner Dean made a motion to accept said Economic Impact Fee Agreement, seconded by Commissioner Parlett. All Commissioners voted in favor.

COMMISSION ON AGING

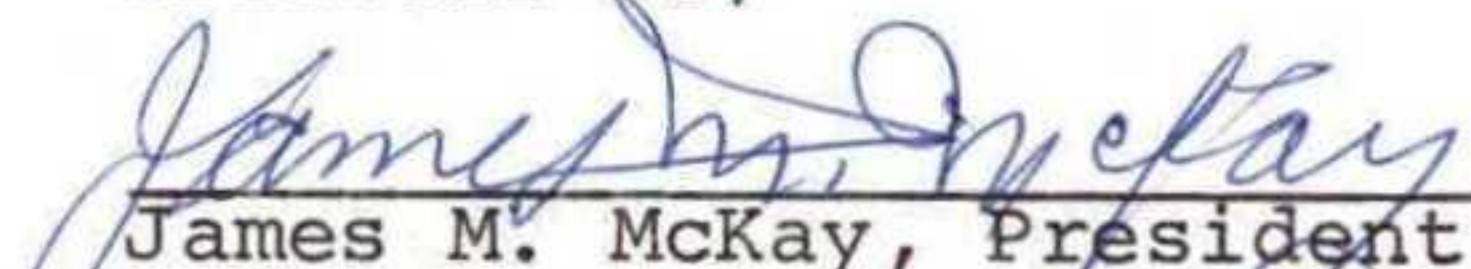
The County Administrator requested from the Commissioners approval of an amendment to the Title VII and Title III Grants whereby the salary budgeted for the Assistant Project Director would be used for the employment of part-time help in the Finance Office and the Assistant Project Director position should not be filled. This amendment will allow the County to transfer the financial accounting of Commission on Aging programs from the COA Office to the Finance Office. The state has granted the County a CETA position to perform the program responsibilities of the formerly proposed Assistant Project Director position.

Commissioner Dean made a motion to approve this request, seconded by Commissioner Parlett. All Commissioners voted in favor.

EXECUTIVE SESSION

The Commissioners adjourned their regular meeting at 11:35 a.m. and agreed to meet in Executive Session concerning Tanner's Creek with the County Engineer and representatives of the Department of Natural Resources and continued in Executive Session in order to discuss matters of personnel. The Session was held from 11:40 a.m. to 1:55 p.m.

APPROVED BY,


James M. McKay, President
County Commissioners