

BOARD OF COUNTY COMMISSIONERS' MEETINGApril 20-21, 1977Wednesday, April 20, 1977

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

The meeting came to order at 8:45 a.m.

READING AND APPROVAL OF MINUTES

The minutes of April 13-14, 1977 were read and corrected. Commissioner Parlett made a motion to approve the minutes as corrected, seconded by Commissioner Dean. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Jarboe made a motion to approve payment of the bills, as submitted, seconded by Commissioner Dean. All Commissioners voted in favor.

REQUEST FOR AUTHORITY TO HIRE
CLERK-STENO - OFFICES OF COUNTY PLANNER AND ECONOMIC
DEVELOPMENT COORDINATOR

The Personnel Officer submitted a memorandum dated April 18, requesting authority to hire Mrs. Deborah Parsons for the appointment to the position of Clerk-Steno, Grade 6-0, to fill the vacancy created by the resignation of Mary Alvey.

Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor.

SPRING VALLEY SUBDIVISION

With regard to the recommendation by the County Attorney to hire Mr. Charles Mander on a part-time basis to handle the Spring Valley Subdivision legal matters, Commissioner Dean made a motion to retain Mr. Mander at the rate of \$25 per hour, seconded by Commissioner Millison. All Commissioners voted in favor.

1965 INTERNATIONAL TRUCK (BIDS)

Bids were opened April 18 for the sale of the 1965 International Van Truck. Bids were as follows:

Robert Redman \$60

Hayden T. Alvey \$31

Prior to making a decision on awarding of the bid, the Commissioners requested that the County Administrator check into the condition of the truck.

ABELL'S WHARF AGREEMENT

The County Administrator presented the Agreement by and between George Washington University and St. Mary's County for archaeological work to be done at Abell's Wharf. The Commissioners expressed concern over the hold harmless paragraph and requested that the County Attorney review the agreement and return to the Commissioners with comments.

LETTER FROM MACOGROUP HOMES FOR THE MENTALLY RETARDED

Correspondence was received from Maryland Association of Counties enclosing copies of House Bill 1955 and Senate Bill 1087 pertaining to group homes for the mentally retarded. MACO indicated that both bills represent an invasion into local zoning authority and are asking for the Governor's veto. MACO has requested the County's support of this veto. The Commissioners will review this request and make a decision in the near future.

CLEARINGHOUSE PROJECT NO. 77-4-1051TRI-COUNTY SENIOR COMPANION PROGRAM

The County Administrator presented the above-referenced clearinghouse project and recommended that it be forwarded to the State stating that it is not inconsistent with the agency's plans, programs or objectives and enclosing comments from the Executive Secretary of Commission on Aging. The Commissioners concurred with this recommendation.

CLEARINGHOUSE PROJECT NO. 7-4-M137CECILS MILL HISTORIC DISTRICT

The County Administrator presented the above-referenced clearinghouse project and recommended that it be forwarded to the State stating that it is not inconsistent with this agency's plans, programs, or objectives. The Commissioners concurred with this recommendation.

CONTINGENCY ACCOUNT TRANSFER
UTILITY COSTS - ST. ANDREWS CHURCH ROAD

The Budget Officer submitted a memorandum dated April 15, requesting approval to transfer \$12,757.80 from the contingency account to Account No. 1232-7242 (St. Andrews Church Road Utility Costs) for costs incurred by the C & P Telephone Company in handling utility work in conjunction with the reconstruction of St. Andrews Church Road.

Commissioner Parlett made a motion to approve said transfer, seconded by Commissioner Millison. All Commissioners voted in favor.

HIGHWAY SAFETY PROJECT
GUARD RAIL AND ROADSIDE OBSTACLE PROJECTS

On behalf of the County Engineer the County Administrator presented Expression of Interest Forms for the above-referenced projects and requested the Commissioners approval. Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign the Expression of Interest Forms for the Installation of Guard Rail on Rural County Roads Project in the amount of \$100,000 and the Removal of Roadside Obstacles Project in the amount of \$120,000, seconded by Commissioner Parlett. All Commissioners voted in favor.

CORRECTED BOND FOR COUNTY TREASURER

The County Administrator presented the corrected bond for the County Treasurer in the amount of \$100,000 replacing the previously submitted bond which had an incorrect date. Commissioner Jarboe made a motion to authorize the President of the Board to sign said Bond, seconded by Commissioner Parlett. All Commissioners voted in favor.

HELEN ESTATES - SECTION 1, LOT NO. 52

The County Administrator presented correspondence from the Director of Recreation and Parks concerning the above-referenced lot at Helen Estates which had been designated for recreation and park use. Mr. Cox recommended that the Commissioners accept the recommendation of the Recreation and Parks Board to dispose of that property and he further recommended that the Director of Recreation and Parks and the County Attorney negotiate a firm price and return to the Commissioners for final decision.

BIDS FOR DAVIT ARM FOR DOUBLE TENNIS COURT
JAMES W. HENDERSON PARK

Bids were opened April 18, 1977 on the above-referenced project. Bids were as follows:

Skeens Home Improvement	\$2,286.00
B. A. Garner	1,400.00
Long Fence Company	800.00

Commissioner Dean made a motion to award the bid to Long Fence Company in the amount of \$800, seconded by Commissioner Jarboe. All Commissioners voted in favor.

ROAD REPAIRS

Present: John Norris, County Engineer
 Hugh Allston, contractor
 Tom Howard (Dean Construction) contractor
 Donal Insley, contractor
 Raymond Woodburn, contractor

Commissioner McKay began by stating that this meeting was brought about because the Commissioners have been made aware of needed extensive road repairs necessitated by severe winter damage to these county roads.

Three alternatives to do these repairs were discussed:
 (1) State Highway Administration performing the work;
 (2) Contractors performing the work; or (3) the County establishing a construction crew to do the work.

The Commissioners discussed the capabilities of the private contractors to do this work and after discussion, the contractors indicated that they would be interested if they receive ample notification.

The Commissioners agreed to discuss this matter further and make a decision in the near future.

PROCLAMATION NO. 77-25
BEAUTIFICATION MONTH

Present: Patty Runco
 Marvin Joy

The Commissioners presented the above-referenced Proclamation proclaiming the month of May as Beautification Month.

PRESS CONFERENCE

Present: Jack Kershaw, Enterprise
 Sunny Schust, Enterprise
 Richard Polk, Enterprise
 Rick Boyd, Enterprise
 Patty Muchow, Guardian
 Mike Klienbeck, Beacon
 Ingrid Buehler, Beacon
 Dick Myers, WKIK
 Bill McGough, WPTX

The regular semi-monthly press conference was held at this time. A tape of the Conference is on file in the Commissioners' Office.

The meeting recessed at 12:35 p.m.

Thursday, April 21, 1977

Present: Commissioner James M. McKay, President
 Commissioner Ford L. Dean
 Commissioner J. Patrick Jarboe
 Commissioner Larry Millison
 Commissioner John K. Parlett
 Edward V. Cox, County Administrator
 Judith A. Mullins, Recording Secretary

(Due to the fact that the Commissioners attending the grand opening of the K-Mart in Lexington Park, the meeting did not reconvene until 9:20 a.m.)

TRAFFIC SIGN INVENTORY - ST. MARY'S COUNTY

Present: John Norris, County Engineer
 Dan Ichniowski, Highway Engineer
 Dr. Jerry Hall, University of Maryland

Dr. Hall appeared before the Commissioners to present his Report on a Traffic Sign Inventory for St. Mary's County and explained the procedure used in performing this inventory. Dr. Hall gave a slide presentation of the various road sign problems in the County and gave recommendations on a correction of these problems.

Mr. Norris presented the signing project construction estimate for new sign installation, removal of non-standard signs and maintenance of existing signs.

The Commissioners thanked Dr. Hall for his presentation and agreed to review the material submitted to them.

SPRING VALLEY SUBDIVISION

Present: John Norris, County Engineer
 Dan Ichniowski, Highway Engineer
 Charles Mander, Attorney

Mr. Mander outlined the procedures to be followed for the establishment of a taxing district for substandard subdivision roads and stated that the taxing district can only consist of those who have property that abut the specific project work that is being done.

Discussion ensued concerning the method of taxing and three alternatives were mentioned: front foot method, square foot method, or by assessment value of the property. The County Engineer, County Attorney and Mr. Mander will develop more-detailed information on these three alternatives and return to the Commissioners prior to the public meeting on April 28 regarding this matter.

Mr. Norris and Mr. Ichniowski identified the various project costs for the Spring Valley Subdivision road and drainage project and the Commissioners agreed to review the alternatives for method of construction in addition to the source of county funding.

SURVEY WORK FOR GUNSTON DRIVE - TOWN CREEK

Present: John Norris, County Engineer
 Dan Ichniowski, Highway Engineer

Mr. Norris requested authorization from the Commissioners to use J. R. McCrone to do survey work on Gunston Drive, Town Creek at a cost of approximately \$600 to \$800. Commissioner Parlett made a motion to award to J. R. McCrone the contract to do the necessary survey work on Gunston Drive, Town Creek in support of the asphalt overlay program, seconded by Commissioner Jarboe. All Commissioners voted in favor.

MAPLE RUN SUBDIVISION - EXTENSION OF LETTER OF CREDIT

Present: John Norris, County Engineer
 Dan Ichniowski, Highway Engineer

Mr. Norris presented the Extension of Letter of Credit for the Maple Run Subdivision, which has been reviewed and approved by the County Attorney and signed by the First National Bank of St. Mary's, and extends the road construction work to October 30, 1977.

Commissioner Dean made a motion to accept the Extended Letter of Credit for Maple Run Subdivision, dated April 17, 1977 in the amount of \$60,389.50 on deposit at the First National Bank of St. Mary's, seconded by Commissioner Parlett. All Commissioners voted in favor.

HELIPORT AT NURSING HOME PROPERTY

Present: John Norris, County Engineer
Dan Ichniowski, Highway Engineer

Mr. Norris stated that there has been contact with the State and the State concurs with the removal of the fence portion of the heliport project and therefore recommended deleting the fence from the project. Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner Dean. All Commissioners voted in favor.

REQUEST BY SMECO FOR ADDITIONAL EASEMENT

Present: John Norris, County Engineer
Dan Ichniowski, Highway Engineer

Mr. Norris stated that Southern Maryland Electric, Co-op is desirous of obtaining an additional 50 foot easement for the placement of their transmission line through St. Andrews Landfill property. Commissioner Dean made a motion to authorize Commissioner President McKay to sign the Easement Agreement with SMECO to cross county property at St. Andrews Landfill, seconded by Commissioner Jarboe. All Commissioners voted in favor.

LAND O' LAKE SUBDIVISION ASSIGNMENT OF FUNDS

Present: John Norris, County Engineer
Dan Ichniowski, Highway Engineer

In accordance with the County's Road Ordinance, Mr. Norris presented an Assignment of Funds dated April 21, 1977 by and between Mercantile Mortgage Corporation and the Board of County Commissioners of St. Mary's County for the completion of certain road work in Land O' Lake Subdivision, Section IIA and B. Said Assignment is in the amount of \$110,860.00 and requires the roads to be completed within one year's time. Draw Schedule is attached to the Assignment of Funds.

Commissioner Parlett made a motion to accept the Assignment of Funds Agreement, seconded by Commissioner Jarboe. All Commissioners voted in favor.

CETA PROGRAM

Present: Nace Fresco, Personnel Officer

Mr. Fresco advised the Commissioners that the current CETA Program will be expanding; however, the eligibility criteria will be more restrictive making it more difficult to get into the Program. Mr. Fresco reviewed with the Commissioners the requests by various departments and agencies for CETA employees and explained the positions requested and their worth.

Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign these CETA applications to be forwarded to the State Manpower Council, seconded by Commissioner Dean. All Commissioners voted in favor.

INCENTIVE AWARDS PROGRAM

Present: Nace Fresco, Personnel Officer

Mr. Fresco reviewed with the Commissioners the proposed Incentive Awards Program, the purpose of which is to recognize through certain awards some of the contributions that employees make to county government over and beyond their duties. The program is designed to handle three main types of awards:

1. Beneficial Suggestion Program
2. Superior Achievement
3. Special Act or Service

In addition, Mr. Fresco proposed two other awards; length of service (15-20-25 years) and a hundred day club (100 days of sick leave accumulated).

After making several recommended changes, Commissioner Jarboe made a motion to adopt the amended Incentive Award Program, seconded by Commissioner Parlett. All Commissioners voted in favor.

CLASSIFICATION AND PAY PLAN

Present: Nace Fresco, Personnel Officer

Mr. Fresco presented to the Commissioners the proposed Classification and Pay Plan for the Commissioners' review and comments. The Commissioners agreed to make a decision on this Plan in the near future.

AREAS OF CRITICAL STATE CONCERN

After review of recommended changes to the Areas of Critical State Concern, Commissioner Jarboe made a motion that with the changes, the Commissioners forward this information to the Department of State Planning, with a cover letter, as the County's approved Areas of Critical State Concern, seconded by Commissioner Dean. Four Commissioners voted in favor with Commissioner Millison voting against.

LETTER TO OLIVER GUYTHER
PATUXENT RIVER FARMS
(PROPOSED DEEPWATER PORT)

The Commissioners agreed to sign and forward a letter to Oliver Guyther, Attorney for Patuxent River Farms, Inc. stating that the public hearing on the above-referenced matter will be held May 18, 1977 at 1:30 p.m. at the St. Mary's Technical Center.

SATAV CORPORATION (KING AND KENNEDY ESTATES, SECTION IV)
REQUEST FOR EXTENSION OF TIME TO RECORD LOTS

Commissioner Dean discussed the letter from Stephen Young, President, SATAV Corporation which refers to Section 4.19 of the Zoning Ordinance which allows the Commissioners by resolution, to extend the deadline by which lots can be recorded. The Commissioners requested the County Administrator to draft the appropriate resolution granting an extension of time for the recording of lots in King and Kennedy Estates, Section IV, and present it to the Commissioners for review and approval.

REORGANIZATION OF OFFICE OF LAND USE AND DEVELOPMENT

Commissioner Dean presented to the Commissioners a proposal for the reorganization of the Office of Land Use and Development which should be reviewed and discussed at next week's meeting.

MATTAPANY ROAD
ST. MARY'S CITY

The County Administrator advised the Commissioners of a letter received from St. Mary's City requesting a meeting to discuss the road patterns for St. Mary's City and how it specifically affects Mattapany Road. The Commissioners requested Mr. Cox to arrange this meeting on the Commissioners schedule.

AWARDING OF BID FOR 1965 INTERNATIONAL TRUCK

Commissioner Parlett made a motion to award the bid for the sale of the 1965 International Truck to Robert Redman in the amount of \$60, seconded by Commissioner Dean. All Commissioners voted in favor.

SHERIFF'S DEPARTMENT
DEPUTY COVERAGE AT GREAT MILLS HIGH SCHOOL


The County Administrator presented a letter from Sheriff Somerville setting forth a request from the Superintendent of Schools for the Sheriff's Department to provide additional deputy coverage at Great Mills High School during school hours, which is brought about as a result of increased trespassers on school property. The Board of Education has funds in their budget for this purpose. The Commissioners gave their concurrence to this request.

EXECUTIVE SESSION

The Commissioners agreed to meet in Executive Session in order to discuss matters of personnel. The Session was held from 12:50 p.m. to 1:30 p.m.

The meeting adjourned at 12:50 p.m.

APPROVED BY,



James M. McKay, President
County Commissioners