

BOARD OF COUNTY COMMISSIONERS' MEETING

July 13-14, 1977

Wednesday, July 13, 1977

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Parlett was not present at the beginning of the meeting.)

The meeting came to order at 9:40 a.m.

READING AND APPROVAL OF MINUTES

The minutes of July 6-7, 1977, were read and corrected. Commissioner Dean made a motion to approve the minutes as corrected, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean made a motion to approve payment of the bills, as submitted, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

(Commissioner Parlett entered the meeting at 10:00 a.m.)

SCAVANGER PERMIT FEES

Present: Paul Raley, Director, Purchasing and Logistics
Walter Raum, Director, Environmental Hygiene
Steve King, Metropolitan Commission

The above-referenced individuals appeared before the Commissioners to discuss the present method of collection of fees for scavenger permits, which is \$50 per operation and to recommend to the Commissioners that a fee be charged per truck rather than per owner. It was also suggested that the Sheriff's Department be requested to check for unlicensed vehicles.

After discussion, the Commissioners directed the County Administrator to work with Mr. Raley to determine an equitable fee per truck and to develop a resolution for the Commissioners' review and consideration.

"DIMENSION" TELEPHONE SYSTEM

Present: Paul Raley, Director, Purchasing and Logistics
John Norris, County Engineer
Margaret Coleman, C & P Telephone Co.
Gordon Pollock, C & P Telephone Co.

The above-referenced individuals appeared before the Commissioners to review the "Dimension" Telephone System which was demonstrated last week, and which is proposed to be used at County office buildings. Prior to making a decision on the method of funding for this system, the Commissioners agreed to await comments from the Budget Officer. Commissioner Dean made a motion to authorize Commissioner President McKay to sign the Application for Services with the C & P Telephone Company for the installation of the "Dimension" PBX Telephone System for the various county offices, seconded by Commissioner Jarboe. All Commissioners voted in favor.

SPECIAL CRISIS INTERVENTION PROGRAM

The County Administrator presented correspondence from the Governor's Office setting forth the specifics of a Special Crisis Intervention Program, which will assist low-income population with their delinquent fuel bills from last winter. The allocation to St. Mary's County is \$48,260. Mr. Cox recommended that Mr. Joseph Carter, Director, Social Services, be designated as administrator of the Program.

Commissioner Jarboe made a motion to accept the County Administrator's recommendation, seconded by Commissioner Millison. All Commissioners voted in favor.

MARYLAND STATE POLICE BARRACKS

The County Administrator presented correspondence from Col. Smith, Superintendent, Maryland State Police, requesting confirmation in writing from the Commissioners regarding the transfer of property for the location of the Md. State Police Barracks from the fairgrounds property to the Leonard Hall School property. Col. Smith requested that the letter set forth any conditions and also a survey and deed description of the property.

Commissioner Dean made a motion that the County Engineer proceed to solicit consultants to prepare the survey and deed description of the four acres of land at Leonard Hall for the Maryland State Police Barracks and further that the County Administrator prepare a letter for the Commissioners' signatures to Col. Smith setting forth the County's confirmation of the trading of the property and the specifics, seconded by Commissioner Parlett. All Commissioners voted in favor.

CONSTITUTIONAL TEST OF THE UNEMPLOYMENT INSURANCE AMENDMENTS OF 1976

The County Administrator presented correspondence from Maryland Association of Counties with attached correspondence from National Association of Counties concerning the counties' interest in participating in funding a constitutional test of the unemployment insurance amendments 1976. The cost to St. Mary's County would be \$2500, and the County Administrator recommended that the county not participate. The Commissioners concurred with this recommendation.

PERSONNEL ACTION - DEPUTY SHERIFF

By memorandum dated July 12, 1977, the Personnel Officer requested authority to hire Mr. Oliver "Skip" Stewart in the position of Deputy Sheriff, Grade 10-1, effective July 25, 1977, in order to fill the vacancy created by the resignation of Deputy Edward Long. Commissioner Jarboe made a motion to grant this authority, seconded by Commissioner Parlett. All Commissioners voted in favor.

PERSONNEL ACTION - RECORDING SECRETARY
OFFICE OF LAND USE AND DEVELOPMENT

By memorandum dated July 12, 1977, the Personnel Officer requested authority to promote Mrs. Joyce Nelson to the position of Recording Secretary, Grade 8-6, in the Office of Land Use and Development, effective August 1, 1977, transferring benefits and anniversary date from state to county records. Commissioner Jarboe made a motion to grant this authority, seconded by Commissioner Parlett. All Commissioners voted in favor.

ST. MARY'S COUNTY HEALTH DEPARTMENT
REQUEST FOR SUPPLEMENTAL FUNDS

With regard to the Health Department's request by letter dated June 20, 1977, for supplemental funds in the amount of \$32,272.00 because of revised calculations by the State, which had been discussed at the Commissioners' meeting of June 29, 1977, Commissioner Jarboe made a motion to increase the allocation to the St. Mary's County Health Department in the amount of \$32,272, matching funds allocated by the State for Fiscal '78 and further to authorize the Budget Officer to make the appropriate transfer of funds, seconded by Commissioner Dean. All Commissioners voted in favor.

WATER RESOURCES ADVISORY COMMITTEE

Relative to the recommendation of the County Administrator at last week's meeting, Commissioner Dean made a motion to appoint Frank Gerred, Director, Land Use and Development, as the County Commissioners' representative and the Chairman of the Land Use Board as the citizens' representative to the Water Resources Advisory Committee, seconded by Commissioner Jarboe. All Commissioners voted in favor.

YE COOLE SPRINGS

Commissioner Millison made a motion that the Health Department and County Attorney be requested to advise the County Commissioners as to the appropriate action the County should take with regard to the condition of the water at Ye Coole Springs, Charlotte Hall, seconded by Commissioner Dean. All Commissioners voted in favor.

The meeting recessed at 11:30 a.m.

Thursday, July 14, 1977

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Commissioner John K. Parlett
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

The meeting reconvened at 8:40 a.m.

EXECUTIVE SESSION

Present: John Norris, County Engineer

The Commissioners agreed to meet in Executive Session in order to discuss property acquisition with the County Engineer. The Session was held from 8:40 a.m. to 8:50 a.m.

PUBLIC WORKS FUNDS
RENOVATION OF COURTHOUSE

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that there is a strong likelihood that the County will be receiving the \$300,000 Public Works funding for the renovation of the Courthouse. \$87,000 had been budgeted for the renovation project, making the total value of the project \$387,000.

Because of the time constraints on the federal grant, the County must issue a notice to proceed for the construction within 90 days of the awarding of the grant. The County is anticipating the award within two to four weeks, and therefore must commence the preliminary engineering at that time if they are to meet the requirements of the federal grant and thereby securing the funds.

Mr. Norris submitted a proposal from the firm of Smeallie, Orrick and Janka in the amount of \$15,920 and indicated that it had been reviewed by the Building Committee and was acceptable to them. Mr. Norris stated that the Building Committee indicated a willingness to work with the courthouse project as they had with the Leonard Hall project.

After discussion, Commissioner Jarboe made a motion to approve the proposal from Smeallie, Orrick and Janka and to sign all necessary documents contingent upon a clarification of the scope of work to include all architectural work and a review by the County Attorney as to all applicable legal requirements, seconded by Commissioner Parlett. All Commissioners voted in favor.

MEMORANDUM OF UNDERSTANDING
RAILROAD RIGHT-OF-WAY CORRIDOR

Present: John Norris, County Engineer

The County Engineer presented the Memorandum of Understanding with the State Highway Administration, Southern Maryland Electric and St. Mary's County concerning the railroad right-of-way corridor in the area of the dualization of Route 235, Hillville to Laurel Grove. Commissioner Dean made a motion to authorize Commissioner President McKay to sign said Memorandum of Understanding, seconded by Commissioner Parlett. All Commissioners voted in favor.

ACCEPTANCE OF DEED
RECONSTRUCTION OF GUNSTON DRIVE

Present: John Norris, County Engineer

The County Engineer presented a deed dated June 15, 1977 by and between A. Leola Dean and the County Commissioners of St. Mary's County for the improvement and reconstruction of Gunston Drive. Commissioner Parlett made a motion to accept said Deed, seconded by Commissioner Millison. All Commissioners voted in favor.

ACCEPTANCE OF DEED
RECONSTRUCTION OF LARREDORE ROAD

Present: John Norris, County Engineer

The County Engineer presented a deed dated July 5, 1977 by and between Robert Campbell Gibbs and Suzanne Emily Gibbs and the County Commissioners of St. Mary's County for the improvement and reconstruction of Larredore Road. Commissioner Dean made a motion to accept said Deed, seconded by Commissioner Millison. All Commissioners voted in favor.

ACCEPTANCE OF DEED
RECONSTRUCTION OF LARREDORE ROAD

Present: John Norris, County Engineer

Mr. Norris presented a deed by and between Steuart Investment Company and the County Commissioners of St. Mary's County for the improvement and reconstruction of Larredore Road. Commissioner Parlett made a motion to accept said Deed, seconded by Commissioner Dean. All Commissioners voted in favor.

BIDS ON COMPACT MODEL PICKUP TRUCK
PROJECT SM 78-5-1

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheet for the purchase of a Compact Model Pickup Truck and because the one bid received was too high, Mr. Norris recommended that the bid be rejected and the project rebid. Commissioner Jarboe made a motion to accept the County Engineer's recommendation, seconded by Commissioner Dean. All Commissioners voted in favor.

BIDS FOR WALDEN COUNSELING CENTER
PROJECT NO. SM 77-4-2

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheet for the foundation work for the Walden Counseling Center and stated that the bids received were too high and recommended that the bids be rejected and the project rebid. Commissioner Dean made a motion to accept the County Engineer's recommendation, seconded by Commissioner Parlett. All Commissioners voted in favor.

BIDS ON PRINTING OF "ST. MARY'S COUNTY HISTORY"

Present: Marvin Joy
 Rubye Beaman
 Regina Hammett

Bids were presented on the printing of the book entitled "St. Mary's County History" and it was the recommendation of the above-referenced individuals that the Commissioners accept the proposal from Kirby Lithographic in the amount of \$7,323 for the printing of 1,000 copies.

Commissioner Dean made a motion to accept this recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

COUNTY COMMISSIONER SCHOLARSHIP RECIPIENTS

Present: Eloise Pickrell, Scholarship Foundation
 Garner Morgan)
 Virginia Jean Winslow)
 Kathleen Wise) Scholarship
 Susan Aud) Recipients
 Benjamin Bryan)
 Stephanie Somerville)
 Charles Sidney Roberts)

Miss Pickrell introduced to the Commissioners the above-referenced individuals who are recipients of the County Commissioners scholarships and read the names of those recipients who were unable to be present.

The Commissioners expressed their sincere congratulations to these individuals and wished them well in their future endeavors.

TRANSPORTATION COMMITTEE

Present: John Weiss, Transportation Planner, TCC
 Carolyn Sieffert, Transportation Committee
 Jim Marsh, " "
 Fred Pumphrey, " "
 Joe Cullison " "

Mr. Weiss explained the functions and responsibilities of the newly formed Transportation Committee stating that he would like the Committee to assist him with Phase II of the Transit Development Program in working out various strategies and alternative plans for St. Mary's County. The Committee will be meeting with various agencies using transportation systems in the County and discuss possible consolidation of services. Commissioner Parlett agreed to serve as Commissioner liaison for the Committee and a meeting will be arranged to discuss goals and objectives.

COUNTY COMMISSIONER MEETINGS

Commissioner Jarboe suggested to the Commissioners that for the summer months the County Commissioner meetings be limited to Wednesday only, if possible, with business to be completed around 3:30 p.m. The Commissioners gave their concurrence.

COMPREHENSIVE WATER AND SEWER PLAN UPDATE FOR 1977

Commissioner Parlett stated that since questions were raised concerning the amendment to the update of the Comprehensive Water and Sewer Plan regarding the Kitts Point Development from S-5 and W-5 to S-3(d) and W-3(d), a decision on the adoption of the update should be deferred until these questions are resolved. He stated that his reason for delaying this decision was to allow time to evaluate the possibility of land application and to examine the cost of tertiary treatment. Mr. Mander, attorney to the Metropolitan Commission, will be checking with the Department of Natural Resources as to the legality of these changes and the County Commissioners agreed to defer the matter until a later date.

SOIL CONSERVATION SUPERVISORS

Commissioner Jarboe made a motion to appoint Mr. Dan Donnelly to the Board of Soil Conservation Supervisors for a term to expire June 30, 1980, to fill the unexpired term of Joseph Anthony St. Clair, seconded by Commissioner Parlett. All Commissioners voted in favor.

USE OF TRI-COUNTY COUNCIL SOUTHERN MARYLAND DISPLAY

Commissioner Dean discussed the letter from Michael Humphries, Curator for the St. Clement's Island Museum, requesting use of the Tri-County Council display on Southern Maryland. The Commissioners had no objections to this use of the display, and since there have been other requests, the Commissioners stated that all requests should be coordinated through the Tri-County Council.

LETTER TO BOARD OF PUBLIC WORKS

JOINT COUNTY/STATE USE OF CHARLOTTE HALL PROPERTY

Commissioner Dean made a motion to forward a letter to the Board of Public Works regarding the joint State/County purchase of Charlotte Hall and requesting an indication by the Board prior to the July 22, 1977 Option deadline, seconded by Commissioner Parlett. The Commissioners voted three to two with Commissioners McKay and Millison voting against.

LETTER FROM BOARD OF EDUCATION

A letter was received from the Board of Education requesting additional funds from the county for the sewage treatment plant for the Chopticon High School due to the fact that bids received were higher than estimated. The Commissioners agreed to direct the Budget Officer to forward a response to the Board of Education stating that they should locate a source for this funding within their own budget.

ALLOCATION TO RESCUE SQUADS

With regard to the county's proposed formula for allocations to the rescue squads, Commissioner Dean made a motion to amend the formula for this allocation to allow distance allowance in the amount of \$250 for the Hollywood Rescue Squad to make it consistent with the allocations for other rescue squads and further that the Budget Officer make the appropriate transfer of funds to cover this, seconded by Commissioner Jarboe. All Commissioners voted in favor.

MANAGEMENT STUDY

Relative to the Management Study report by Mr. Barnes at last week's meeting, the Commissioners agreed to arrange a meeting with the Budget Officer, Director of Finance, the County Treasurer or his representative and the County Administrator to discuss the recommendation of Mr. Barnes for the consolidation and improvement of the financial management system. In addition the Commissioners agreed to request Mr. Barnes to put his recommendations in writing, after which time the above-mentioned meeting will be scheduled.

DEED FOR ROAD TO PINE HILL TREATMENT PLANT

The County Administrator presented a Deed by and between the Board of County Commissioners of St. Mary's County and the St. Mary's County Metropolitan Commission reconveying a portion of the road to the Pine Hill Treatment Plant back to the Metropolitan Commission. Commissioner Parlett made a motion to approve said Deed, seconded by Commissioner Jarboe. All Commissioners voted in favor.

LEASE FOR BARNS AT THE CLEMENTS LANDFILL

The County Administrator presented the lease by and between St. Mary's County Commissioners and Raymond F. Tennyson for the use of the two barns located on the Clements Landfill property. Commissioner Millison made a motion to approve said lease, seconded by Commissioner Jarboe. All Commissioners voted in favor.

RELEASE OF COLLATERAL
MARYLAND BANK AND TRUST COMPANY

On behalf of the Director of Finance, the County Administrator presented a request for release of collateral in the amount of \$88,000 from Maryland Bank and Trust. Due to the fact that collateral held to secure deposits of St. Mary's County (\$1,542,000.00) far exceeds total County funds (\$7,845.53), Mr. Sterling recommended that the Commissioners approve said Release. Commissioner Jarboe made a motion to authorize Commissioner President McKay to sign said Release Agreement, seconded by Commissioner Parlett. All Commissioners voted in favor.

APPROVAL OF VOUCHERS

Commissioner Jarboe made a motion to approve Voucher No. 13373 in the amount of \$440.72 payable to the Bay District Volunteer Fire Department for their share of fire tax collected for June 1977, seconded by Commissioner Millison. All Commissioners voted in favor.

Commissioner Dean made a motion to approve payment of Voucher No. 12994 payable to Citizens Bank and Trust Company of Maryland for the interest on Charlotte Hall Mortgage loan in the amount of \$26,344.18, seconded by Commissioner Parlett. All Commissioners voted in favor.

CONTRACT FOR CALENDAR OF EVENTS

Commissioner Dean made a motion to authorize Commissioner President McKay to sign the contract by and between Edwin Beitzell and St. Mary's County for the book entitled St. Mary's County in the American Revolution of Calendar of Events, seconded by Commissioner Jarboe. All Commissioners voted in favor.

ROAD RESOLUTION NO. 77-43

On behalf of the County Engineer, the County Administrator presented Road Resolution No. 77-43 establishing a stop sign on Vista Road as it intersects with Sotterly Road, Sixth Election District. Commissioner Dean made a motion to adopt said road resolution, seconded by Commissioner Jarboe. All Commissioners voted in favor.

ROAD RESOLUTION NO. 78-01

On behalf of the County Engineer, the County Administrator presented Road Resolution No. 78-01 posting Sandgates Road at 40 miles per hour from State Route 235 to the vicinity of Box 338A; that it be posted at 30 miles per hour in the vicinity of the two sharp curves; and that the remainder be posted at 40 miles per hour. Commissioner Dean made a motion to adopt said road resolution, seconded by Commissioner Jarboe. All Commissioners voted in favor.

ROAD RESOLUTION NO. 78-02

On behalf of the County Engineer, the County Administrator presented Road Resolution No. 78-02 posting John Lynch Road, Third Election District at 35 miles per hour along its entire length and that Mt. Pleasant Road, Sixth Election District, be posted at 25 miles per hour its entire length. Commissioner Dean made a motion to adopt said road resolution, seconded by Commissioner Jarboe. All Commissioners voted in favor.

CEDA, INC.

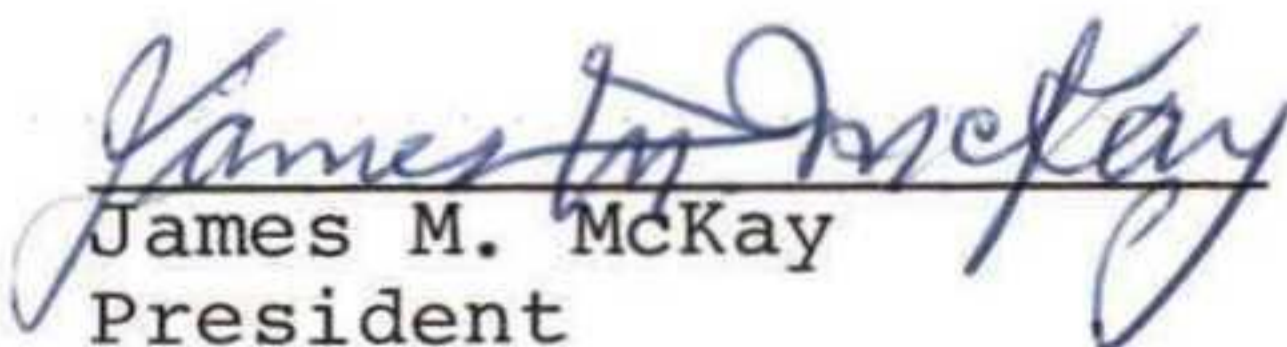
Present: Walter Robbins, REAP project manager

Mr. Robbins appeared before the Commissioners to explain the CEDA, Inc. program, which is a private, non-profit organization established to assist small businessmen with counseling for improvement of their businesses, using federal and state funding. Mr. Robbins stated it was necessary for businessmen having problems and retired businessmen, who can act as counsellors to contact him in order to carry out this program.

The Commissioners thanked Mr. Robbins for his presentation.

The meeting adjourned at 12:15 p.m.

Approved,


James M. McKay
President