

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, January 25, 1978

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe
Commissioner Larry Millison
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioner Parlett was not present due to illness.)

The meeting was called to order 9:00 a.m.

READING AND APPROVAL OF MINUTES

The minutes of January 18, 1978 were read. Commissioner Jarboe made a motion to approve the minutes as read, seconded by Commissioner Dean. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Dean made a motion to approve payment of the bills, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

BIDS ON FURNISHINGS FOR GOVERNMENTAL CENTER

Present: Paul Raley, Director, Purchasing and Logistics
Ruby Beaman, Administrative Aide

Mr. Raley stated his office advertised for sealed bids for furnishings at Leonard Hall. Copies of proposals were mailed to nine companies with responses from two. Mr. Raley and Ms. Beaman recommended that the Commissioners accept the proposal from Raley's Showroom Warehouse, the lowest bidder.

After discussion, Commissioner Jarboe made a motion to accept this recommendation, seconded by Commissioner McKay. All Commissioners present voted in favor.

UPDATED CODIFICATION OF PUBLIC LOCAL LAWS

The County Administrator presented correspondence for the Commissioners' review and signatures addressed to the local legislators forwarding the updated codification of public local laws and certain ordinances and resolutions and requesting that an Act be adopted by the General Assembly legalizing the 1978 Edition of the Code of Public Local Laws. The Commissioners agreed to sign and forward said letter.

RESOLUTION NO. 78-11
PLANNING GRANT AGREEMENT
ST. MARY'S COUNTY AIRPORT

Commissioner Dean made a motion to adopt Resolution No. 78-11 which adopts and approves the issuance of a Planning Grant Agreement between St. Mary's County, Maryland and the United States of America Federal Aviation Administration providing for federal aid in the development of plans for the St. Mary's County Airport, and further to authorize Commissioner President McKay to sign all appropriate documents. Commissioner Jarboe seconded the motion. All Commissioners present voted in favor.

EMS TOWER

The County Administrator presented correspondence for the Commissioners review and signatures to Mr. Richard Neat of the Maryland Institute for Emergency Medical Services regarding the placement of the EMS tower at the Emergency Operations Center. The Commissioners agreed to sign and forward said letter.

APPLICATION FOR NACO ACHIEVEMENT AWARD

The County Administrator requested approval by the Commissioners for the submission of the County's Financial Reporting System to National Association of Counties for the County's Achievement Award entry. Commissioner Dean made a motion to authorize Commissioner McKay to sign the necessary form for submission of St. Mary's County's Reporting System as an entry for the 1978 County Achievement Award, seconded by Commissioner Jarboe. All Commissioners present voted in favor.

CRITICAL LANE ANALYSIS WORKSHOP

The County Engineer's Office requested approval for Dan Ichniowski, Highway Engineer, to attend a Critical Lane Analysis Workshop at the University of Maryland February 7 and 8 at a cost of \$125, which has been budgeted. Commissioner Jarboe made a motion to approve this request, seconded by Commissioner Millison. All Commissioners present voted in favor.

LEAJ GRANT - WALDEN COUNSELING CENTER

The County Administrator presented an LEAJ Grant Application entitled "NOMAD - A Moving Youth Project" for the Walden Counseling Center. After discussion, the Commissioners requested that the Walden Advisory Council review the application and provide comments to the Commissioners.

COMMUNITY DEVELOPMENT COORDINATOR POSITION

Present: Ken Freeburn, Personnel Officer

The Personnel Officer presented background material and selection recommendations for the position of Community Development Coordinator by memorandum dated January 25. After review of the memorandum and some discussion, the Commissioners requested further information after receipt of which a decision will be rendered.

Mr. Briscoe and Mr. Schust spoke on progress being made in the area of tourism and what activities are being planned for the future.

EXECUTIVE SESSION

Present: Mike Marlay, Director, Metropolitan Commission
Charles Mander, Attorney

The Commissioners agreed to meet in Executive Session in order to discuss a matter of possible litigation. The Session was held from 2:00 p.m. to 2:35 p.m.

ZONING ORDINANCE UPDATE

Present: Frank Gerred, Director, LUD
Jeff Poley, Zoning/Subdivision Administrator

Mr. Gerred reviewed with the Commissioners by way of charts some of the proposed changes to the Zoning Ordinance which he felt clarified and simplified the Ordinance. Included in the discussion of the update was the proposed changes to the current Agricultural Districts, which the Commissioners felt should be given more detailed study by the Planning Commission. It was agreed that the remaining proposed changes to the updated Ordinance be reviewed by the Planning Commission and that a Committee be formed with representatives of the County Commissioners, Planning Commission, and citizens. The Committee would in turn submit recommendations to the Board of County Commissioners to be presented at a public hearing and then considered for adoption. The matter of the Agricultural Districts will be handled separately at a later time.

In addition, Mr. Gerred requested consideration by the Commissioners for the adoption of the revised Zoning Maps as part of the update of the Zoning Ordinance.

INTERSECTION OF ST. RT. 236 AND 5
LETTER TO STATE HIGHWAY ADMINISTRATION

Commissioner Dean presented a letter for the Commissioners' review and signatures to Mr. Al Tate, State Highway Administration, inquiring as to when the proposed reconstruction of the intersection of St. Rts. 236 and 5 at New Market might be accomplished. The Commissioners agreed to sign and forward said letter.

WALDEN STAFF SALARIES

In response to a request by the Director of Walden concerning a request for salary increase for one of the Walden employees, the Commissioners directed that the County Administrator ascertain certain additional information and have the Personnel Officer return with a recommendation.

EXECUTIVE SESSION

Present: Sheriff J. L. Somerville

The Commissioners agreed to meet in Executive Session in order to discuss a matter of personnel. The Session was held from 3:45 p.m. to 4:00 p.m.

BUILDING PERMIT SECTION REMAINING OPEN DURING CERTAIN HOLIDAYS

By memorandum dated January 17, the Director of Land Use and Development recommended that the Building Permit Section remain open during six County holidays. The Commissioners requested the County Administrator to determine what impact this would have on other departments and return to the Commissioners for a decision on the matter.

LETTER TO TRANSPORTATION COMMITTEE

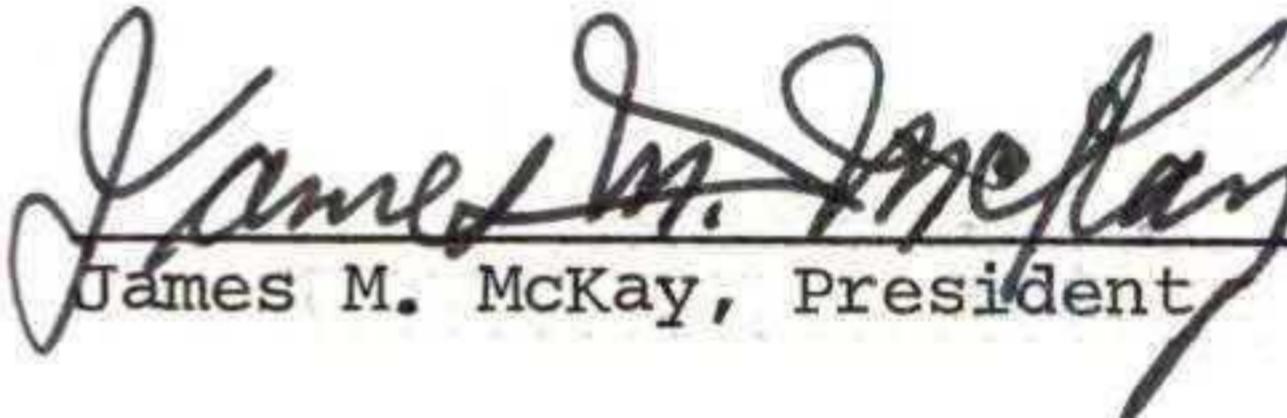
Commissioner Jarboe recommended that a memorandum be forwarded to the Transportation Committee thanking them for their efforts in the completion of the Transportation Study for the Tri-County Area and requesting that the Committee review the Plan and make specific recommendations concerning further study or implementation for St. Mary's County.

OVERTIME CID/SHERIFF'S DEPUTIES

The Commissioners discussed the overtime request for the Criminal Investigation Division and during the discussion the Commissioners generally agreed to continue the current procedure of responding to specific overtime requests. Commissioner Jarboe agreed to draft a letter to affected parties stating the position of the Board of County Commissioners relative to overtime requests.

The meeting adjourned at 4:30 p.m.

Approved,


James M. McKay, President