

BOARD OF COUNTY COMMISSIONERS' MEETING

Wednesday, July 12, 1978

Present: Commissioner James M. McKay, President
Commissioner Ford L. Dean
Commissioner J. Patrick Jarboe, M.D.
Commissioner Larry Millison
Judith A. Mullins, Recording Secretary

The meeting was called to order at 9:00 a.m.

READING AND APPROVAL OF MINUTES

The minutes of the County Commissioners' meeting of July 5, 1978 were read and corrected. Commissioner Dean moved, seconded by Commissioner Parlett to approve the minutes as corrected. All Commissioners voted in favor.

ENCUMBRANCE VOUCHERS

Present: Harris Sterling, Director of Finance

Mr. Sterling presented the encumbrance vouchers for the Commissioners' review and approval. Commissioner Parlett moved, seconded by Commissioner Jarboe, to approve the encumbrance vouchers as submitted, with the exception of Voucher No. 19636. All Commissioners voted in favor.

Commissioner Parlett moved, seconded by Commissioner Dean, to approve Voucher No. 19636. Four Commissioners voted in favor, with Commissioner Jarboe abstaining.

INVESTMENTS

Present: Harris Sterling, Director of Finance

Mr. Sterling reported to the Commissioners that bids were opened for the investment of \$2,500,000 for 63 days, and was awarded to the highest bidder, Maryland National Bank at 7.67%.

1978 UPDATE OF COMPREHENSIVE WATER AND SEWER PLAN

Present: Harry Knight, Metropolitan Commission
Steve King, Metropolitan Commission
Frank Gerred, Director, Land Use and Development

Since adequate time had elapsed since the public hearing on June 28, 1978 on the 1978 update of Comprehensive Water and Sewer Plan, the Commissioners discussed concerns related to the adoption of same. Mr. King discussed the questions raised by correspondence dated July 6, 1978 from concerned Breton Bay residents and the petition from Piney Point residents. The Commissioners directed that Metropolitan Commission officials meet with the Piney Point citizens to clarify and explain the issues stated in the petition and that no Water and Sewer category changes should be made concerning the Breton Bay development until after the Rezoning hearing scheduled

for July 26, 1978. With these points in mind, the Commissioners indicated they were ready to adopt the 1978 update and that appropriate documents should be prepared.

PUBLIC WORKS AGREEMENT

SOTTERLY MANOR SUBDIVISION, SECTION TWO

On behalf of the County Engineer, the County Administrator presented the Public Works Agreement, with appropriate bonding by and between Kenneth W. Sumner and St. Mary's County guaranteeing the construction of streets and roads in Sotterly Manor Subdivision, Section Two, Sixth Election District. Commissioner Dean moved, seconded by Commissioner Jarboe, to approve the referenced Public Works Agreement. All Commissioners voted in favor.

ECONOMIC IMPACT FEE AGREEMENT

The County Administrator presented the Economic Impact Fee Agreement by and between The Winston Corporation and the Board of County Commissioners of St. Mary's County setting forth the method of payment of the economic impact fee for Indian River Estates, Section Two. Commissioner Parlett moved, seconded by Commission Dean to approve the referenced Economic Impact Fee Agreement. All Commissioners voted in favor.

COUNTY TREASURER'S OFFICE

The County Administrator presented a memorandum from the Treasurer's Office relative to two matters:

1. Use of the change fund by Mrs. Lelia Rogers at the Court House in the collection of taxes prior to deed recordation and traders license issuance;

2. Request that a change machine be obtained for use in the lunch room.

The Commissioners gave their concurrence for Item No. 1 and directed that the staff develop the most suitable solution to the change problem related to the lunch room.

OVERTIME FOR SHERIFF'S DEPUTIES

The County Administrator presented a request from the Sheriff for overtime payment for deputies in the Sheriff's Department for 47 hours, totalling \$386.48. Commissioner Parlett moved, seconded by Commissioner Dean, to approve this request for overtime payment. All Commissioners voted in favor.

RESIGNATION OF PUBLIC HOUSING COORDINATOR

The County Administrator advised the Commissioners that Donald B. Curtis, Public Housing Coordinator, has submitted his resignation effective August 31, 1978 and therefore Mr. Cox requested authorization to proceed to fill this position. The Commissioners gave their concurrence that the position be advertised and follow the normal hiring process.

RESIGNATION OF PERSONNEL OFFICER

The County Administrator presented a letter from the Personnel Officer submitting his resignation and requesting to be released from his current contract. After discussion, Commissioner Jarboe moved, seconded by Commissioner Parlett, to release the Personnel Officer from his contract as requested and that in view of the County's heavy involvement in the CETA Program and the need for a Personnel Officer, the County proceed with the normal hiring process and fill the position of Personnel Officer on a one-year contractual basis. Four Commissioners voted in favor, with Commissioner Millison voting against.

PERSONNEL IN STATE'S ATTORNEY'S OFFICE

Present: George Sparling, State's Attorney

Mr. Sparling appeared before the Commissioners concerning the two secretarial position in his office and stated that during the budget process, he had asked the Personnel Officer for an evaluation of these two positions to determine if their classification was consistent with the rest of county government and was informed later that the Commissioners had made the determination to reclassify one of the positions and that it was up to him to determine which one. Mr. Sparling stated that he thought both positions were on the same level of organization and therefore should be classified equally. After an explanation by the County Administrator as to the basic structure of most offices in government, the Commissioners recommended that the Personnel Officer be directed to review the administrative structure of the State's Attorney's Office and determine if the decision of the Board is workable and feasible in that office.

PROPOSED TAXING DISTRICTSWHALEN ROADCLARKS

Present: John Norris, County Engineer
Dan Ichniowski

Mr. Norris advised the Commissioners that preliminary information has been compiled by his office and therefore recommended that an informational meeting be held for each of the above proposed taxing districts for road repairs. After discussion it was agreed to hold the Whalen Road meeting on August 2 at White Marsh Elementary and Clarks Landing Road on August 9 at Hollywood Elementary.

SHA RESIDENT MAINTENANCE ENGINEER

Present: Dennis Raley, SHA Resident Maintenance Engineer
John Norris, County Engineer

Mr. Raley appeared before the Commissioners to introduce himself as the new State Highway Maintenance Engineer and to discuss the current road situation in St. Mary's County. Mr. Raley stated that the roads are in a deteriorating condition and in order to do the necessary maintenance work, additional

help is needed either through the CETA program or through county funds. After discussion the Commissioners directed the County Administrator to look into the CETA situation either by additional CETA help or reassignment of present CETA employees.

HIGHWAY MAINTENANCE ACCOUNT

Present: Dennis Raley
John Norris, County Engineer

Mr. Raley informed the Commissioner that the ongoing work on Bushwood City Road would cause a shortage of approximately \$21,000 to \$25,000 in his maintenance account. The Commissioners directed that he continue to take it from the Highway Maintenance Account and there possibly would be monies from other sources to credit that account at a later date.

COMMENDATION - MARY AGNES BUCKLER

Present: Mary Agnes Buckler

The Commissioners presented Mary Agnes Buckler a Commendation upon her retirement for her many years of service to the County.

ACCESS ROAD TO HOSPITAL

Present: Dr. William Boyd, Sr., Hospital Board
Marvin Kaminetz, Hospital Board

Dr. Boyd appeared before the Commissioners regarding the financing of the construction of the access road to the hospital and nursing home. Financing was based on a 70%/30% federal and county matching basis for construction and the hospital had been requested to finance half the county's share, which would be 15%. Dr. Boyd requested consideration by the Board of Commissioners that the hospital not bear this cost. After discussion the Commissioners advised that they would give consideration to this request and advise of their decision in the near future.

PROJECT NO. SM 78-1-11

PLANS FOR IMPROVEMENT TO COUNTY AIRPORT

Present: John Norris, County Engineer

Mr. Norris presented the Plans for Improvement for the County Airport runway and taxiway for the Commissioners' approval and signature. Commissioner Jarboe moved, seconded by Commissioner Parlett, to authorize Commissioner President McKay to sign said Plans. All Commissioners voted in favor.

PROJECT NO. SM 78-1-9
IMPROVEMENTS TO FAIRGROUNDS

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that the above referenced project was put out on bids and only one bid was received; namely, Insley Construction Company. Mr. Norris stated that the bid far exceeded the cost estimate and therefore recommended that the bid be rejected and that the project be rebid at a later date.

Commissioner Jarboe moved, seconded by Commissioner Parlett, to reject the bid and rebid the project next January. All Commissioners voted in favor.

BIDS ON PURCHASE OF 1/2 TON PICKUP TRUCK

Present: John Norris, County Engineer

Mr. Norris presented the bid talley sheet for the purchase of a 1/2 ton pickup truck and recommended that the bid be awarded to Bell Motor Company, the lowest bidder, in the amount of \$4,380.07, minus the credit for the AM radio. Commissioner Dean made a motion to accept the County Engineer's recommendation, seconded by Commissioner Jarboe. All Commissioners voted in favor.

FLAT IRON ROAD

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that \$70,000 additional funds are needed in order to complete the preparatory repair work on Flat Iron Road and recommended transferring \$70,000 from the Highway Maintenance Account to the construction crew account subject to the Budget Officer's review. Commissioner Jarboe moved to accept the County Engineer's recommendation, seconded by Commissioner Dean. All Commissioners voted in favor.

CORRESPONDENCE TO JUDGE SWEENEY
RENOVATION OF DISTRICT COURT

Present: John Norris, County Engineer

Mr. Norris presented a letter for the Commissioners' review and signature to Chief Judge Sweeney relative to renovations of the first floor area of the Courthouse and requesting a firm written financial commitment by August 15, 1978. Commissioner Dean moved, seconded by Commissioner Parlett, to authorize Commissioner President McKay to sign said letter. All Commissioners voted in favor.

PROJECT NO. 78-4-1
COURTHOUSE RENOVATION PROJECT

Present: John Norris, County Engineer

Mr. Norris presented Monthly Estimate No. 6 for the above referenced project, payable to Loffler Construction Co. in the amount of \$44,775. Commissioner Dean moved, seconded by Commissioner Parlett to approve payment of said Monthly Estimate. All Commissioners voted in favor.

GOLDEN BEACH ROAD RECONSTRUCTION PROJECT
REVIEW OF EXTRA WORK ORDERS

Present: John Norris, County Engineer

Mr. Norris reviewed several documents with the Commissioners relative to the inspector situation which has been discussed in the Commissioners meeting June 28 and July 5, including correspondence dated July 6 and July 11 from the current inspection contractor, John E. Harms and Associates, setting forth items and quantities on the project and stating that the quantities paid to date are correct.

As requested by the Commissioners at last week's meeting, Mr. Norris provided the Commissioners with a list of all change orders, costs, and explanations of the work done.

The Commissioners directed Mr. Norris to continue to try to obtain a response from the previous inspection contractor, Larry Day and Associates, concerning these change orders after which time the County Attorney will be requested to present comments and recommendations on handling the matter.

(Commissioner Millison left meeting - 2:40 p.m.)

LETTER TO DEPARTMENT OF NAVY
ACQUISITION OF LAND WITHIN AICUZ

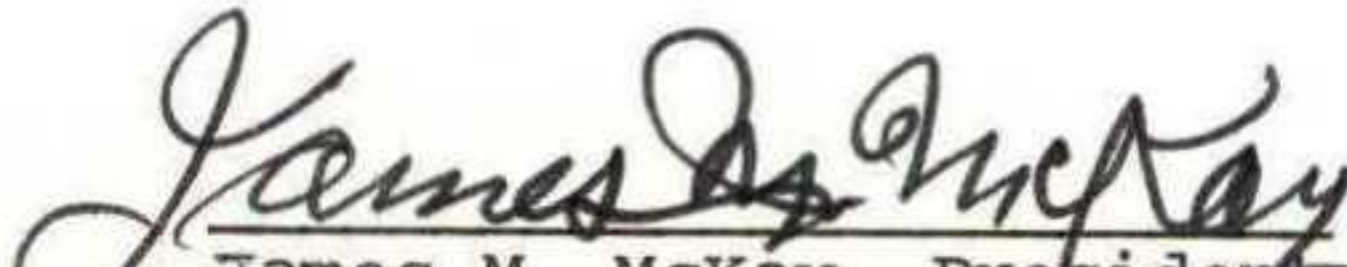
Commissioner Dean presented for the Commissioners' review and signature a copy of a letter to the Secretary of Navy relative to the purchase of land within the AICUZ. The Commissioners agreed to sign and forward said letter.

AWARDING OF BID
MONITOR FOR SHERIFF'S CARS

The County Administrator advised that bids were received for the purchase of monitors for the Sheriff's Department cars and it was the staff's recommendation that the second lowest bidder, Rural Electronics, in the amount of \$4,628.50, be awarded the bid in that the lowest bidder did not meet the specifications (size of monitor). Commissioner Dean moved, seconded by Commissioner Parlett, to approve awarding the bid to Rural Electronics. All Commissioners present voted in favor.

The meeting adjourned at 3:00 p.m.

Approved,


James M. McKay, President