

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, July 15, 1980

Present: Commissioner George R. Aud, President  
Commissioner Larry Millison, Vice-President  
Commissioner Richard D. Arnold  
Commissioner Ford L. Dean  
Commissioner David F. Sayre  
Edward V. Cox, County Administrator  
Judith A. Mullins, Recording Secretary

The meeting was called to order at 9:20 a.m.

APPROVAL OF ENCUMBRANCE VOUCHERS

Commissioner Millison moved, seconded by Commissioner Sayre, to approve payment of the bills as submitted by the Director of Finance. All Commissioners voted in favor.

APPROVAL OF MINUTES

Commissioner Arnold moved, seconded by Commissioner Aud, to approve the minutes of the County Commissioners' meeting of July 8, 1980. All Commissioners voted in favor.

PATUXENT RIVER LEGAL ACTION

In response to a request by David Fleischaker, Attorney representing the southern Maryland counties in the Patuxent River Legal Action, Commissioner Aud moved, seconded by Commissioner Arnold, that St. Mary's County participate on a 50% basis with Calvert County to retain Dr. Don Heinle for a presentation to the State Health Department regarding the Patuxent River. All Commissioners voted in favor.

STATE'S ATTORNEY

A.I.D.E. PROGRAM GRANT FOR VICTIM AND WITNESSES

The County Administrator presented three documents pertaining to the referenced A.I.D.E. Program Grant for Victim and Witnesses in the total project amount of \$36,212, indicating the County's share in the amount of \$2,897:

1. Statement of Grant Award and Conditions, which requires authorization for Commissioner Aud to sign;
2. Notification of Project Commencement, which was signed by State's Attorney Neal Myerberg;
3. Amended budget which reflects a deferral of \$3400 and may be awarded at a later date.

After review, Commissioner Sayre moved, seconded by Commissioner Dean, to authorize Commissioner President Aud to sign the Statement of Grant Award and Conditions. Three Commissioners voted in favor, with Commissioners Arnold and Millison voting against. Motion carried.

ALCOHOL FUEL PROGRAM

The County Administrator presented a memorandum to the Commissioners requesting authorization for a Reserve for Contingency Account transfer in the amount of \$5,000 and the establishment of appropriate accounts for the Alcohol Fuel Program since funding was not budgeted in FY 80-81:

Salaries - \$2,000; Operational Supplies and Expenses - \$1,500; Equipment - \$1,500.

Commissioner Dean moved, seconded by Commissioner Arnold, to approve the requested Reserve for Contingency transfer and the establishment of the appropriate accounts. All Commissioners voted in favor.

SIERRA-HOUSE DRUG ABUSE GRANT APPLICATION

The County Administrator presented the grant application for the Sierra-House Drug Abuse Program in the amount of \$130,080 minus income which are paid by fees. There are no county funds involved; only in-kind costs.

Commissioner Sayre moved, seconded by Commissioner Dean, to authorize Commissioner President Aud to sign said Grant Application. All Commissioners voted in favor.

CLERK STENOGRAPHER POSITION  
COUNTY ADMINISTRATOR'S OFFICE

By memorandum dated July 9, 1980 the Personnel Officer requested authorization to fill the Clerk Stenographer position, Grade 6, in the County Administrator's Office which will be vacated by Lulu Schlosser on July 18, 1980.

Commissioner Arnold moved, seconded by Commissioner Sayre, to authorize the filling of the referenced position. All Commissioners voted in favor.

RECREATION COORDINATOR  
RECREATION AND PARKS DEPARTMENT

By memorandum dated July 9, 1980, the Personnel Officer requested authorization to fill the Recreation Coordinator position, Grade 10, in the Recreation and Parks Department, which will be vacated by Andre Rice on July 18, 1980.

Commissioner Dean moved, seconded by Commissioner Arnold, to authorize the filling of the referenced position. All Commissioners voted in favor.

PLANNING TECHNICIAN POSITION  
OFFICE OF PLANNING AND ZONING

By memorandum dated July 9, 1980, the Personnel Officer requested authorization to establish and fill a Planning Technician position, Grade 8, in the Office of Planning and Zoning.

Commissioner Arnold moved, seconded by Commissioner Sayre, to authorize the establishment and filling of the referenced position. Four Commissioners voted in favor with Commissioner Millison voting against. Motion carried.

MAINTENANCE LABORER POSITIONS (2)  
RECREATION AND PARKS

By memorandum dated July 9, 1980, the Personnel Officer requested authorization to establish and fill two Maintenance Laborer positions, Grade 5, Recreation and Parks Department.

Commissioner Aud moved, seconded by Commissioner Sayre, to establish and fill the two Maintenance Laborer positions in the Recreation and Parks Department. Four Commissioners voted in favor, with Commissioner Millison voting against. Motion carried.

MAINTENANCE FOREMAN POSITION  
RECREATION AND PARKS DEPARTMENT

By memorandum dated July 9, 1980, the Personnel Officer requested authorization to establish and fill a Maintenance Foreman position, Grade 8, in the Recreation and Parks Department.

Commissioner Dean moved, seconded by Commissioner Arnold, to authorize the establishment and filling of the referenced position. Four Commissioners voted in favor, with Commissioner Millison voting against. Motion carried.

ORDINANCE NO. 80-55  
AGRICULTURAL LAND PRESERVATION DISTRICT  
GEORGE BRADFORD AND WILLMA M. REEVES

Having conducted a public hearing on January 9, 1980 for the establishment of the referenced Agricultural Land Preservation District, Commissioner Dean moved, seconded by Commissioner Arnold, to establish an Agricultural Land Preservation District for the subject property in the Fourth Election District, containing approximately 339.5 acres. All Commissioners voted in favor.

DISCUSSION OF COUNTY JAIL IMPROVEMENTS

As a follow up to last week's visit to the County Jail by the Commissioners, Commissioner Millison made several suggestions for possible improvements to the jail. The Commissioners agreed to discuss this matter at a future date.

RESIDENT MAINTENANCE ENGINEER REPORT

Present: John D. Raley, Resident Maintenance Engineer  
John Norris, County Engineer

Mr. Raley presented his regular twice-monthly status report on roads, drainage and sign problems in the County and received additional areas of concern from the Commissioners.

Discussion ensued as to the littering problem along the county roads at the locations of the Pitch-In containers. The Commissioners stated they would be discussing this in more depth this afternoon.

BAY INTERCEPTOR SEWER LINE COMMITTEE

Present: J. Frank Raley, Chairman  
Walter Raum, Health Department  
Frank Gerred, Director, Planning and Zoning  
Mike Marlay, Metropolitan Commission  
Mike Shepherd, Md. Department of State Planning  
Jack Andrews, Dir. Administration, St. Mary's College  
James Parott, Comptroller, St. Mary's City Commission

Mr. Raley, Chairman, stated that the Committee has completed the task assigned by the Commissioners to study and make recommendations of the use of the County's share of the capacity in the Bay Interceptor and submitted their final report, which is on file in the County Commissioners' Office. He stated that in looking at the problem of hookups to the Pine Hill Run Sewage Treatment Plant, it was discovered that with the reserved capacity for the Navy, the State and those lots that have been approved and not built on, the plant was at full capacity. Therefore, it was the recommendation of the Committee that the plant be expanded and to set up interim procedures for use of the plant while it is being expanded. Because all capacity has been allocated and because of applicable state law, the Planning Commission cannot approve additional allocations of capacity at the Pine Hill Run Sewage Treatment Plant until the problem is worked out. Also recommended by the Committee was a temporary allocation policy by "borrowing" from the reserved capacity of the State and Navy.

The Metropolitan Commission is in the process of applying for a grant from Environmental Protection Agency for the expansion of the Pine Hill Treatment Plant. Beavin Comapny, engineering firm for the Metropolitan Commission, is in the process of preparing a facilities plan, which will be completed by Fall. Mr. Marlay stated that EPA will probably approve a 4.5 Million Gallon-per-day plant and the Beavin Study should make the cost alternatives more clear as to a 4.5 MGD plant or a 6 MGD plant. Upon completion of the study, the Commissioners will have to make a determination whether to proceed with a 4.5 or 6 MGD plant, and if EPA would fund only a 4.5 capacity then the Commissioners would have to decide whether to fund along with the Metropolitan Commission, the additional capacity.

In conclusion, the Commissioners agreed that the Bay Interceptor Sewer Line Committee remain established, and with the Office of Planning and Zoning acting as Coordinator, draft an Allocation Policy to be reviewed and considered for adoption by the Commissioners. The Committee was also asked to review the facilities plan for the Pine Hill Run Sanitary District and also for Webster Field. In addition, the Commissioners requested the County Administrator to prepare a letter to the Secretary of State Planning requesting that Mike Shepherd be allowed to continue working with the Committee.

#### POINT LOOKOUT SEWAGE TREATMENT PLANT

Present: Bay Interceptor Sewer Line Committee

The Commissioners discussed with the Committee members the fact that the sewage treatment plant at Point Lookout is far from being used to capacity, and that Camp Brown and the surrounding area is having difficulties with sewage disposal. It was agreed that Mr. Marlay would provide the Commissioners with information pertaining to this after which they would make a determination whether an analysis would be needed as to the relief of this situation.

#### PRESS CONFERENCE

Present: Matt Kaye, WKIK  
Chris Harvey, Beacon  
Mike Folks, Enterprise

The regular monthly press conference was held at this time. A tape of the conference is on file in the Commissioners' office.

PITCH-IN PROGRAM

Present: John Norris, County Engineer  
Sheriff Somerville  
Sgt. Mosby Sandidge  
Eddie Bailey, B&B, Contractor for Pitch-In Program

At the request of the Commissioners, the referenced individuals appeared to discuss the problems concerning the placement of household trash around the Pitch-In containers. Discussion ensued as to possible solutions to the problem and as to a means from deterring people from dumping trash around the containers. Suggested possibilities were stronger enforcement of the littering law, increased trash pickups, and adoption of an Ordinance prohibiting the dumping of household trash. If the trash barrels are removed, Sheriff Somerville suggested that those individuals sentenced for minor violations could be directed to remove trash along the roadways under the supervision of the County Engineer.

In conclusion the Commissioners directed that the pickups be increased from two to three times a week, that the County Administrator draft a proposed Ordinance prohibiting the placement of trash outside the containers and that signs be placed on the Pitch-In containers stating that it was unlawful to place household trash.

PROPOSAL FOR INSTALLATION OF COMPUTERIZED FINANCIAL MANAGEMENT SYSTEM

Present: Joseph P. O'Dell, Budget Officer

Mr. O'Dell presented a study on the feasibility for the installation of a Computerized Financial Management System for the County and St. Mary's County Metropolitan Commission. He discussed the shortcomings of the present system and the advantages and cost-effectiveness of the proposed system. A copy of the study is on file in the Commissioners' Office.

In closing, Mr. O'Dell made the following recommendations:

1. That the Commissioners authorize the development of the Request for Proposal Package;
2. That after receipt of RFP's and costs are in line with yardstick figures, finalize on a working agreement between County Commissioners and Metropolitan Commission and selected vendor.

The Commissioners gave their concurrence for Mr. O'Dell to proceed with soliciting the Requests for Proposals.

UP-TO-DATE STATUS REPORT  
HOUSING AUTHORITY

Present: Joe Mitchell, Public Housing Coordinator  
John Lancaster, Chairman, Housing Authority

Mr. Mitchell and Mr. Lancaster submitted documentation, which is on file in the Commissioners' Office, to the Commissioners which demonstrated substantive improvements in the Public Housing Improvements Program, including reduction of arrearages at Tubman-Douglas, capital improvements, paid for by HUD reconstruction funds and an improvement of the County's management ability of the housing program as attested to by recent HUD reviews.

Mr. Mitchell requested approval of an Intergovernmental Personnel Act (IPA) Mobility Assignment to provide a manager for the Tubman-Douglas Program. Also requested was approval of an Intergovernmental Personnel Act Assignment for the design of an overall project plan for housing and public housing assistance in St. Mary's County.

The Commissioners gave their concurrence to these requests.

BRETON BAY SHORE EROSION DISTRICT AGREEMENT

Present: John Norris, County Engineer

Mr. Norris stated that the project has been bid and the contractor is ready to begin the work on the referenced project; however, the Department of Natural Resources has recommended that there be no weight restriction placed on the contractors vehicles. Therefore, the County would have to assume the responsibility of repairing the damages for two miles of road and funds would have to come from the Maintenance Account from the County.

The Commissioners agreed to make a decision at next week's meeting.

PROJECT NO. SM 80-1-4  
RENTAL SERVICE CONTRACT

Present: John Norris, County Engineer

Mr. Norris presented Encumbrance Voucher No. 032196, payable to Raymond Woodburn, for Estimate No. 7 for Contract Rental Services Project in the amounts of \$9,799.50, \$4,546.00 and \$64.00.

Commissioner Millison moved, seconded by Commissioner Arnold, to approve payment of said Voucher. All Commissioners voted in favor.

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OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT  
OBSTRUCTION CLEARING AND TAXIWAY  
ST. MARY'S COUNTY AIRPORT

Present: John Norris, County Engineer

Mr. Norris presented the referenced form to be submitted to the State Aviation Administration requesting reimbursement in the amount of \$121,658. Commissioner Arnold moved, seconded by Commissioner Sayre, to authorize Commissioner President Aud, to sign said Reimbursement forms. All Commissioners voted in favor.

TIMBER REMOVAL PROJECT  
ST. MARY'S COUNTY AIRPORT

Present: John Norris, County Engineer

Mr. Norris stated that the referenced project was bid several times and there has not been a satisfactory bid. He stated that Lawrence O. Hayden has indicated that he would clear the 13 acres at no cost to the County. The Commissioners gave their concurrence.

HOLLYWOOD SHORES SPECIAL TAXING DISTRICT  
REMOVAL OF TREES

Present: John Norris, County Engineer

Mr. Norris stated that in order to provide a satisfactory site distance in the reconstruction of the roads in Hollywood Shores, trees would need to be removed. One of the property owners was agreeable to shifting the tree removal to his side; however, this would necessitate the relocation of a utility pole at a cost of approximately \$1100.

Commissioner Dean moved, seconded by Commissioner Sayre to authorize the expenditure for relocation of this utility pole. All Commissioners voted in favor.



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SIMUEL ROAD  
PROPOSED SPECIAL TAXING DISTRICT

Present: John Norris, County Engineer

Mr. Norris presented information to be presented at the Public Informational Meeting for the proposed special taxing district for improvements of Simuel Road.

REQUEST FOR APPROVAL TO HIRE CLERK TYPIST  
GRANT POSITION - COMMISSION ON AGING


Based on the Commissioners' approval for the establishment of a Clerk Typist, Grade 5, position in the Commission on Aging Office under Title III-B and Title III-C, the Personnel Officer submitted a memorandum dated July 15, 1980 requesting authority to hire Mary Lou Owens, effective July 21, 1980. All Commissioners gave their concurrence.

EXECUTIVE SESSION

The Commissioners agreed to meet in Executive Session in order to discuss matters of personnel. The Session was held from 3:15 p.m. to 4:00 p.m.

The meeting adjourned at 4:00 p.m.

Approved,

  
George R. Aud  
President