

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, March 9, 1982

Present: Commissioner George R. Aud, President
Commissioner Larry Millison, Vice-President
Commissioner Richard D. Arnold
Commissioner Ford L. Dean
Commissioner David F. Sayre
Edward V. Cox, County Administrator
Margaret Nelson, Recording Secretary

The meeting was called to order by President Aud at 9:05 a.m.

INDIVIDUAL RETIREMENT ACCOUNTS

Present: Gerda Manson, Personnel Officer
B. Harris Sterling, Director of Finance
Edward V. Cox, County Administrator

The Board of County Commissioners was updated on the IRA program reports that had been presented by the State of Maryland Employees Credit Union and the Maryland National Bank whereas the County employees could have payroll deductions made to the IRA accounts. The Board was requested not to allow any more payroll deductions without first allowing a bid process due to the number of present deductions.

Commissioner Millison suggested that each interested Bank and Savings and Loan institution located in St. Mary's County be allowed to bid on IRA deductions for county employees.

After a discussion, it was suggested to table the matter for further consideration.

ITEMS PRESENTED BY THE COUNTY ADMINISTRATOR

Budget Amendment No. 82-40

Commissioner Sayre motioned, seconded by Commissioner Arnold, to approve Change Order No. 82-40 that corrected misaccounting.

Increase Account 1539-69810 - \$59,083

Decrease Account 1539-29810 - \$59,083

Overtime - Sheriff's Department

Overtime for the Sheriff's Department also included one-half time above their regular time due to snow days. Commissioner Aud made a motion seconded by Commissioner Arnold to approve the overtime for the period of January 30-February 26, 1982 in the amount of \$1,148.45. Motion was unanimously carried.

Performance Bonds
Treasurer and State's Attorney

Performance Bonds were presented for Commissioner approval for the Treasurer in the amount of \$100,000 through the Commercial Life Insurance Company; for the State's Attorney in the amount of \$5,000 through the Selected Risks Insurance Company. Commissioner Millison made a motion seconded by Commissioner Arnold to approve the performance bonds. The motion was unanimously carried.

Resolution No. 82-7
Airport Drive

Commissioner Arnold made a motion, seconded by Commissioner Sayre, giving President Aud authority to approve the referenced resolution

ITEMS PRESENTED BY COUNTY ADMINISTRATOR (Cont'd.)

Res. No. 82-7
Airport Drive (Cont'd.)

changing the name "Airport Access Road" to "Airport Drive". The motion was unanimously carried.

Clearinghouse Project No. 82-3-375
St. Mary's City Commission Critical Area Treatment Measure

The County Administrator recommended that the project is consistent with the program and objectives of St. Mary's County and was unanimously approved by the Board to be forwarded.

Ag-Expo Task Force Members

Commissioner Arnold made a motion seconded by Commissioner Millison to appoint the following to the Ag-Expo Task Force. The motion was unanimously carried.

Joseph M. Gough, Jr.	- Planning Commission
Robert A. Stevens	- Farm Bureau
John Madel	- Housing Authority
Robert T. Brown	- Watermen's Association
Dr. J. Patrick Jarboe	- Chamber of Commerce
J. Wilmer Bowles	- Potomac River Association

Staff

Buck Briscoe	- Director, Economic Development Commission
Frank Gerred	- Director, Planning and Zoning
Dave Morgan	- Economic Development Coordinator

Correspondence to Governor Hughes

There was unanimous Commissioner approval to forward correspondence to Governor Hughes requesting his cooperation and assistance in leading a State and Federal effort in establishing the Ag-Expo project in St. Mary's County.

Payment of Bills

Commissioner Millison made a motion, seconded by Commissioner Sayre, to approve payment of all vouchers as submitted by the Director of Finance. The motion was unanimously carried.

St. Mary's Press
Landlord's/Mortgagee's Waiver and Consent

Commissioner Sayre made a motion, seconded by Commissioner Arnold, to approve the waiver and consent for St. Mary's Press to enter into a Loan and Security Agreement with Union Trust Co. of Maryland covering (1) 744B Baumfolder Model 444 with continuous feeder, split guide and 32 page section; (2) Alpha Drill with 3 heads and Right and Left Extension tables; and (3) Polar tape Spacer Cutter Model 115 CE 45 1/2 in. Also, an Auping 8 Station Rotary Gatherer Serial No. 223438. The motion was unanimously carried.

THERAPEUTIC POOL
GREEN HOLLY SCHOOL

Commissioner Millison informed the Board that he has received correspondence requesting that a therapeutic pool be installed at the Green Holly School to be used by the handicapped. He suggested the Delegates be contacted, requesting their support for the state funding of this project and directed that correspondence be returned to the sender expressing support.

TASK FORCE
PRIDE IN TOBACCO

Commissioner Arnold informed the Board that there has been such an enthusiastic response to the Pride in Tobacco program considered for the St. Mary's County area, that he sees no need to appoint a Task Force. He stated that the Optimist Clubs and the Fair Board have become involved. Because of the representation through those organizations, no Task Force needs to be appointed at this time.

TUDOR HALL - LIBRARY

Commissioner Dean stated that the County Attorney is in the process of preparing a letter to be forwarded to the heirs of the family who deeded the Tudor Hall property, informing them of the disposition of that property. Mr. Alfred Dillow, President of the Historical Society, expressed interest in the building and agreed to be the contact person in the disposition of the property.

EXECUTIVE SESSION
DIRECTOR OF RECREATION AND PARKS

Commissioner Arnold made a motion, seconded by Commissioner Dean, to go into executive session for personnel matters at the request of the Director of Recreation and Parks. The motion was unanimously carried. The meeting convened at 9:45 a.m. and ended at 10:10 a.m.

WILLOW RUN STORM DRAINAGE
SM 82-1-8

Present: John Norris, County Engineer

A bid proposal was presented by the County Engineer for Commissioner approval in the amount of \$30,300.00 to Aubrey Gatton, Lexington Park, Maryland, for the construction of storm drainage inlets in the Willow Run Subdivision. The County Engineer noted that because any bid over \$25,000 required a performance bond, there was only one bid for this project. There was unanimous approval by the Board of County Commissioners to award the bid to Mr. Gatton.

TOWN OF LEONARDTOWN COMMISSIONERS
REQUEST FOR SUPPORT

The Town Commissioners of Leonardtown requested assistance from staff in the County government in implementing any subdivision and site plan construction within the Town limits. The Board gave unanimous approval of County staff assistance under the condition that it did not interfere with County projects nor overly tax the time of County personnel.

SPECIAL TAXING DISTRICTS

Present: John B. Norris, Jr., County Engineer

Town Creek

At the time the final estimate was given the Town Creek residents, the County Engineer was not aware that all bills were not in . Therefore, an additional monetary request totalling \$600 will be made to the Town Creek Taxing District. There was unanimous approval by the Board of County Commissioners that the bill be presented.

Hollywood Shores

The County Engineer advised the Board that an additional \$5,000 will be expended to extend River View Drive to the limits of additional lots included in the taxing district of Hollywood Shores. There was unanimous Commissioner approval for the paving to be continued.

Highway Maintenance
Expenditures of Break-Up

The County Engineer discussed the amount of money necessary to be applied to highway maintenance in order for the county roads to be brought up to County standards. He recommended that maintenance expenditures in the amount of \$60,000 for the next three months be made available with an additional \$140,000 spread over three months to cover treatment and skin patching, totalling \$200,000.

There was unanimous decision by the Board that the Resident Maintenance Engineer present a weekly update of the necessary expenditures for road repairs. Commissioners Aud, Arnold and Millison plan to meet with the County Engineer on Friday, March 12, 1982 to observe the winter storm impact on the County highways.

MARYLAND ADULT EXTERNAL HIGH SCHOOL
DIPLOMA PROGRAM

Present: Gaines Steer

Mr. Steer presented information concerning the program that is for those persons who have not attained a high school diploma and who are eighteen years of age and older. He explained that assignments are usually carried out at home and the student's progress is assessed by the program staff members.

The program is certified by the Maryland State Department of Education; there are no required courses for the diploma - adults over eighteen are given the chance to apply what they have learned in life or on the job toward a diploma.

The St. Mary's County Satellite Office is located at the Women's Center in Lexington Park. There is a \$20.00 fee per person that is sent to the State Office.

The Board of County Commissioners unanimously expressed their support of the program.

1982-83 BUDGET REVIEW

Present: Joseph P. O'Dell, Director, Budget and Data Services

The Budget Director referred to the March 4, 1982 memorandum regarding the 1982-83 County Budget Review and stated that the purpose of that memorandum was to (1) Update the material that was the basis for the 1982-83 policy statement and budget target amounts; (2) Assess the impact of the budgetary requests which have been received to date; (3) Finalize on the remaining steps needed to move toward a Commissioner recommended budget for public review in April 1982.

The areas where the budgetary request exceeded the target amount were explained. The two major areas of budgetary overruns are the Board of Education in the amount of \$897,713, and the Sheriff's Department in the amount of \$112,613.

- The Supervisor of Elections exceeded their target amount by \$34,000 due to two elections that will be held this year.
- The County Engineer's target amount was exceeded by \$46,000 because of that department taking over the maintenance area.
- Based on the Budget Director's review, he recommended that the Board of Education and the Sheriff's Department appear before the Board of County Commissioners on March 16, 1982 to review their respective department's budget requests.

Correspondence to Dr. Lorton
Board of Education

The Budget Director presented for Commissioner approval a letter to Dr. Lorton requesting that he itemize the areas requiring the additional funds requested. Commissioner Dean recommended that the Budget Director inform Dr. Lorton by telephone conversation that the budget policy requests such a procedure and that he is not being singled out to do so. The correspondence was unanimously approved to be forwarded.

Financial Exposure Areas

The following areas were discussed by the Budget Director and he recommended that the current policy of retaining \$1,000,000 in surplus funds should be continued and used the below reasons in justifying the policy.

1. Revenue sharing uncertainty.
2. Unemployment/Economic stagnation within county.
3. Impact Aid to public schools and programmed future reductions.
4. Pressure groups wanting increased allocations while some taxpayers desiring to have a decrease in tax rate.
5. The need to not lose working capital requirement in order to pay County bills in a timely fashion. Plus ability to meet emergency unfunded requirements such as snow storms and road break-up.

Public Hearing for Budgetary Review

The Budget Director recommended that due to the timeframe involved that a Public Hearing on the budget requests not be held and that the Public Hearing on the Recommended Budget be held during the week of April 26-30, 1982. The Commissioners requested Mr. Cox to send a letter to all departments stating that once the Recommended Budget is approved they be encouraged to come before the Board for any budgetary discussion they feel necessary prior to final adoption by June 1, 1982.

Commissioner Millison requested the Budget Director to return to the Board a "ball park" figure regarding the amount of income tax associated with those personnel under private contract at the Naval Air Station.

The Board was informed that the County, if interested, could participate in the Highway Bond Issue in the amount of \$835,000.

Fiscal Matters - Current Budget

The Budget Director outlined pending matters for the current budget referring to the Memorandum of March 1, 1982 to the Board and recommended Commissioner approval for the County portion of the remaining local portion for the Northern Special Education School in the amount of \$6,000; snow removal in the amount of \$26,000; County Engineer Requests - \$11,000 for building supply account, \$23,500 for building repair account, \$3,500 for mechanic's salary, \$27,500 for Orphan's Court. Commissioner Dean made a motion, seconded by Commissioner Aud, giving authority for budgetary transfers to the recommended projects. The motion was unanimously carried.

PROCLAMATION

A proclamation for "Crime Solvers" in St. Mary's County was presented by Commissioner Dean recognizing the volunteer efforts of those persons interested in assisting the local law enforcement officers in obtaining information regarding crimes committed in St. Mary's County.

HOSPICE - ST. MARY'S COUNTY

Present: Susie Camp, Acting President
Carolyn Stolham
Jeanie Copsey

The Junior Woman's Club of Golden Beach informed the Board that they are sponsoring an auction to benefit the hospice program in St. Mary's County and made the Board aware that the program assisted the families of the terminally ill, either at home or in the hospital. The Board expressed unanimous approval of their efforts in support of the program. Commissioner Arnold agreed to auction an item during their fund raiser scheduled for March 21, 1982 at Ryken High School.

TAXPAYER'S ASSOCIATION

Present: Claude Jarboe

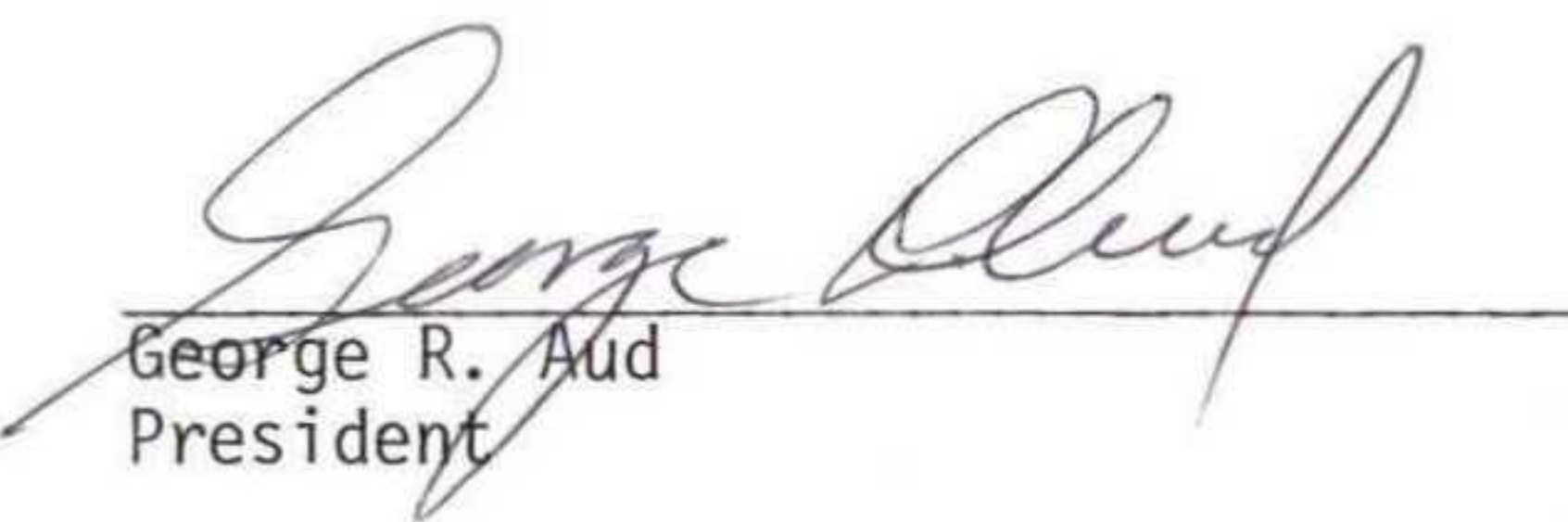
Mr. Jarboe on behalf of the Taxpayer's Association, recommended to the Board of County Commissioners that the constant yield tax base of \$1.99 be reduced to \$1.91 to offset the proposed \$.08 increase in assessment by the State of Maryland. He also questioned why the Sand and Gravel bill had not been introduced into legislature this year and was told the the County had been informed it would be introduced next year for the State of Maryland with a better chance of being approved than if it were introduced for an individual county. After a general discussion concerning county budget allocations and property taxes, the Board of County Commissioners agreed to consider the Taxpayer's Association recommendations.

EXECUTIVE SESSION

Commissioner Millison made a motion, seconded by Commissioner Sayre, to go into Executive Session for personnel matters. The motion was unanimously carried. The meeting convened at 2:40 p.m. and ended at 3:30 p.m.

The meeting was adjourned at 3:30 p.m.

APPROVED,


George R. Aud
President