

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, November 9, 1982

Present: Commissioner George R. Aud, President
Commissioner Richard D. Arnold
Commissioner Ford L. Dean
Edward V. Cox, County Administrator
Judith A. Mullins, Recording Secretary

(Commissioners Larry Millison and David Sayre were not present.)

The meeting was called to order at 9:25 a.m.

APPROVAL OF VOUCHERS

Commissioner Aud moved, seconded by Commissioner Arnold, to approve payment of the bills as submitted by the Director of Finance. Motion unanimously carried.

APPROVAL OF MINUTES

Commissioner Arnold moved, seconded by Commissioner Aud, to approve the minutes of the Commissioners' meeting of October 19, 1982 as corrected. Motion unanimously carried.

Commissioner Dean moved, seconded by Commissioner Aud, to approve the minutes of the Commissioners' meeting of October 26, 1982 as submitted. Motion unanimously carried.

RESOLUTION NO. 82-27

CHANGE NO. 5 TO THE MANUAL OF PERSONNEL POLICIES AND PROCEDURES

Present: Gerda Manson, Personnel Officer

Having conducted a public hearing on October 19, 1982 and having reviewed the proposed amendments, Commissioner Arnold moved, seconded by Commissioner Dean, to approve and sign Resolution No. 82-27 (Change No. 5 to the Manual of Personnel Policies and Procedures). Motion unanimously carried.

Also, presented and reviewed at the referenced Public Hearing was the revised Affirmative Action Plan for St. Mary's County which now requires adoption by the Board.

Therefore, Commissioner Arnold moved, seconded by Commissioner Dean, to approve and authorize Commissioner President Aud to sign said revised Affirmative Action Plan. Motion unanimously carried.

ROAD RESOLUTION R82-21

Commissioner Arnold moved, seconded by Commissioner Dean, to authorize Commissioner President Aud to sign Road Resolution No. R82-21 changing the name of Dobry Road, Sixth Election District, to Old Horse Landing Road. Motion unanimously carried.

FLORA CORNER ROAD

Commissioner Arnold requested the County Engineer to look into the possibility of changing the name of Flora Corner Road, Fifth Election District, back to its original name - Trent Hall Road.

McINTOSH ROAD
CONSTRUCTION EASEMENTS

Present: John Norris, County Engineer

Mr. Norris presented two Construction Easements for McIntosh Road as follows:

1. Dated October 27, 1982 by and between Lawrence Ludwig and the Board of County Commissioners of St. Mary's County, Maryland.
2. Dated October 29, 1982 by and between D.H. Steffens, and Ralph Bailey and the Board of County Commissioners of St. Mary's County.

Commissioner Arnold moved, seconded by Commissioner Dean, to approve and authorize Commissioner President Aud to sign said Construction Easements. Motion unanimously carried.

NUMBER 6 AGGREGATE PROJECT
McINTOSH ROAD - PROJECT NO. SM 78-1-3
McINTOSH BRIDGE - PROJECT NO. SM 80-1-6

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheet for the referenced project and recommended awarding the bid to Maryland Rock Industries, Inc., the lowest bidder, in the amount of \$4,896.00

Commissioner Dean moved, seconded by Commissioner Arnold, to accept the County Engineer's recommendation. Motion unanimously carried.

FRAMES, GRATES, AND HEADER CURBS (FOR INLETS)
FRAMES AND COVERS (FOR MANHOLES)
McINTOSH ROAD - PROJECT NO. SM 78-1-3

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheet for the referenced project and recommended awarding the bid to B&C Utility the only bidder, in the amount of \$7,666.00.

Commissioner Dean moved, seconded by Commissioner Arnold, to accept the County Engineer's recommendation. Motion unanimously carried.

CONSTRUCTION OF STORM DRAINAGE INLETS
MANHOLES, AND ENDWALLS ON McINTOSH ROAD
PROJECT SM 80-1-6A; SM 78-1-3A

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheets for the referenced project and recommended awarding the bid to Gatton Concrete, Inc., the lowest bidder, in the amount of \$22,000.00.

Commissioner Dean moved, seconded by Commissioner Arnold, to accept the County Engineer's recommendation. Motion unanimously carried.

DIESEL MOTOR TRUCK WITH NOMINAL 5
CUBIC YARD DUMP BOD, GROSS VEHICLE

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheet on the referenced project and recommended awarding the bid to McKay's Implement, the lowest bidder in the amount of \$28,415.05.

Commissioner Dean moved, seconded by Commissioner Arnold, to accept the County Engineer's recommendation. Motion unanimously carried.

EQUIPMENT USE RATES - SHA

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that in October, State Highway Administration notified the County that they had changed the equipment rates effective July 1, 1982. The new schedule includes not only operating costs, but capital replacement costs of the equipment, a net increase of approximately 60%. Therefore, Mr. Norris requested the Board's concurrence in having the Finance/Budget Officer determine equipment rates for county vehicles used by SHA on state roads and that the county invoice the SHA monthly for costs incurred. The Resident Maintenance Engineer should be requested to report the usage of county equipment on state roads on a monthly basis. The Commissioners concurred and requested the County Administrator to contact the Finance/Budget Office.

PURCHASE OF GRADER FROM SHA

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that the State Highway Administration is in the process of purchasing a bushhog and grader unit. SHA had been using the County's bushhog with their grader. Therefore, Mr. Norris recommended that the County purchase SHA's grader so that the bushhog would not remain idle. Mr. Norris stated that he would make an offer of \$2,000 if the Commissioners agreed.

The Commissioners gave their concurrence.

REQUEST FOR REPLACEMENT OF MAINTENANCE STEP VAN

Present: John Norris, County Engineer

Mr. Norris requested authorization to replace the existing maintenance step van with a new van instead of the previously requested used van, which would increase the budget authority from \$6,000 to \$11,000. Source of funding would be the County's Equipment Account.

The Commissioners gave their concurrence.

STORM DRAINAGE SPECIAL TAXING DISTRICTS

Present: John Norris, County Engineer

Mr. Norris advised that he has received some inquiries regarding Storm Drainage Special Taxing Districts and suggested that the County proceed with the public hearing process. He stated additional comments can be received at that time.

HELEN FARMETTES

Present: John Norris, County Engineer

Mr. Norris advised that correspondence dated November 4, 1982 was received from Israel Swarey regarding the completion of roads in Helen Farmettes Subdivision. Mr. Norris displayed a plat of the subdivision and pointed out what Mr. Swarey requested in his correspondence. It was Mr. Norris' recommendation to accept the paving proposal from Mr. Swarey. The Commissioners gave their concurrence and requested Mr. Norris to prepare correspondence to Mr. Swarey outlining the particulars.

EXECUTIVE SESSION

Present: John Norris, County Engineer
John Baggett, Director, Recreation and Parks
Edward V. Cox, County Administrator

The Commissioners agreed to meet in Executive Session in order to discuss a matter of potential litigation. The Session was held from 10:30 a.m. to 11:00 a.m.

EXECUTIVE SESSION

Present: Frank Gerred, Director, Office of P&Z
Dennis Nicholson, Sec. 8, Program Manager, Housing Office

The Commissioners agreed to meet in Executive Session in order to discuss a matter of land acquisition. The Session was held from 11:00 a.m. to 11:30 a.m.

EMERGENCY MEDICAL SERVICES
PRESENTATION OF CERTIFICATE

Present: Ellen Hewitt

Mrs. Hewitt, on behalf of the Emergency Medical Services Council, presented a Certificate of Appreciation to the Board of County Commissioners in recognition of their dedication and contributions to the State of Maryland Emergency Medical Services.

PROCLAMATION NO. 82-65
NATIONAL FAMILY WEEK

Present:

The Commissioners presented the referenced Proclamation designating the week of November 21-27 as Family Week in St. Mary's County.

PROCLAMATION NO. 82-66
CHAMBER OF COMMERCE WEEK

Present: George Havens, Executive Director, Chamber of Commerce
Carl Loffler, President, Chamber of Commerce

The Commissioners presented the referenced Proclamation designating the week of November 7-13, 1982 as Chamber of Commerce Week in St. Mary's County.

PROCLAMATION NO. 82-63
AMERICAN EDUCATION WEEK

Present: Janice Pickett, President, Education Assoc.

The Commissioners presented the referenced Proclamation designating the week of November 14-20, 1982 as American Education Week in St. Mary's County.

PROCLAMATION NO. 82-67
INTERFAITH VOLUNTEERS RECOGNITION

Present: Beth McCoy, Young at Heart
Grace Loffler, Happy Hearts
Zella Amonett, Moonlight Dream

The Commissioners presented the referenced Proclamation in recognition of Interfaith Volunteers.

ZONING AMENDMENT RESOLUTION NO. Z82-28
ACADEMY HILLS (ZPUD #82-0002)

(Application requesting rezoning from R-1, Rural-Residential, to PDR 5.0, Planned Unit Development Residential, 5 dwelling units per acre, for 80.2 acres in order to construct 394 dwelling units and 10,000 sq. ft. of commercial space. The property adjoins Maryland Rt. 5 and the southern most boundary of Leonardtown and is located on Tax Map 32, Block 24. Part of one parcel is in Leonardtown corporate Limits and part in the County, only also all of Parcel 71)

Commissioner Dean moved, seconded by Commissioner Arnold, to approve and sign Zoning Amendment Resolution No. Z82-28. Motion unanimously carried.

ZONING AMENDMENT RESOLUTION NO. 82-29
JAMES M. GOLDSBOROUGH (ZONE #82-0409)

(Request to rezone approximately one acre of property from R-1, Rural-Residential, to C-2, Extensive Highway Oriented Commercial. The property is located at the corner of St. Johns Road and Old Maryland Rt. 235, in the 6th Election District on Tax Map 27, Block 19, Residue of Parcel 446 (part was taken by State Highway Administration) and contains approximately one acre.)

Commissioner Dean moved, seconded by Commissioner Arnold, to approve and sign Zoning Amendment Resolution No. Z82-29. Motion unanimously carried.

GRANT APPLICATION
WALDEN COUNSELLING CENTER

The County Administrator presented the Grant Application for the Walden Counsel Center in the amount of \$71,134 for FY '83 for the period October 1, 1982 through June 30, 1983.

Commissioner Arnold moved, seconded by Commissioner Dean, to approve and authorize Commissioner President Aud to sign said Grant Application. Motion unanimously carried.

BUDGET AMENDMENT NO. 83-15
DIRECTOR OF FINANCE

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Budget and Data Services. Said Budget Amendments is to move accounts for revenue collections. (Authority from General Fund to Special Assessment Fund pursuant to decisions reached in FY '82 Audit process.)

Commissioner Dean moved, seconded by Commissioner Arnold, to approve said Budget Amendment. Motion unanimously carried.

REQUISITION NO. 6
ST. MARY'S HOSPITAL CONSTRUCTION

The County Administrator presented Requisition No. 6 from St. Mary's Hospital dated October 29, 1982 in the amount of \$80,243.63 for reimbursement of project expenses incurred to date for the construction of the new hospital.

The Commissioners gave their concurrence to approve and authorize Commissioner President Aud to sign same.

COMPUTER EVALUATION COMMITTEE

The County Administrator presented correspondence dated October 22, 1982 from the Director of Budget and Data Services setting forth certain recommendations from various county spending units. Approval is requested of two of the recommendations as follows:

1. Metropolitan Commission - Bring them on line to use County Computer for certain functions;
2. Payroll System - It will cost approximately \$1500 to \$2000 to include the payroll system into the computer. The present system cost is over \$5,000.

The Commissioners gave their concurrence for the Director of Budget and Data Services to proceed with the two referenced items for the computer system. The remaining items will be discussed at next week's meeting.

OFFICE ON AGING
APPOINTMENT OF BENEFITS COUNSELOR

By memorandum dated November 5, 1982, the Personnel Officer advised that it was recommended that Bernice Smith be selected for the position of Benefits Counselor, Grade 6 in the Office on Aging, effective November 15, 1982.

Commissioner Aud moved, seconded by Commissioner Arnold, to accept this recommendation as set forth above. Motion unanimously carried.

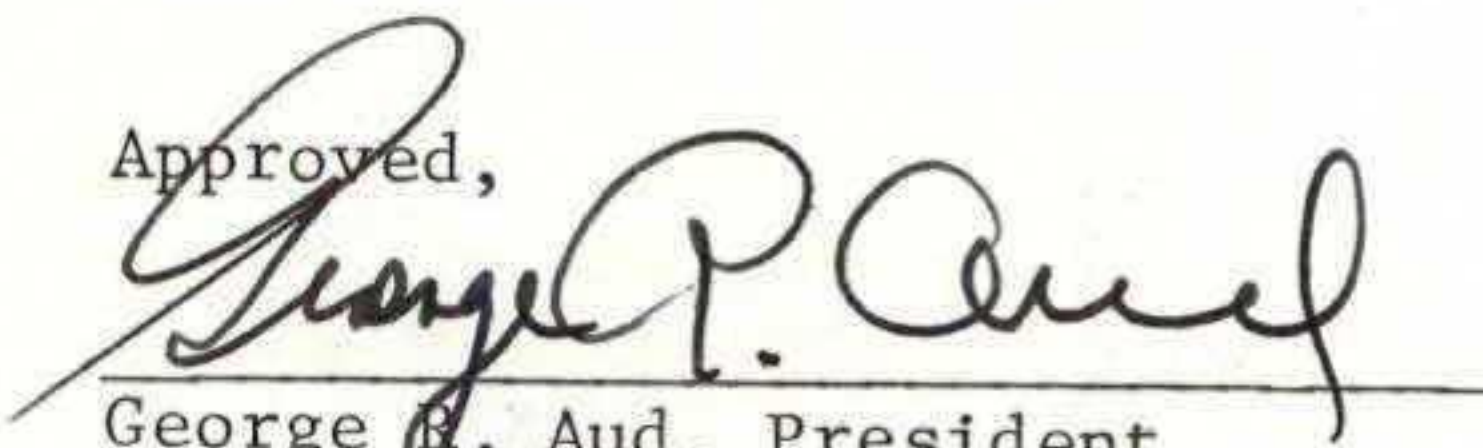
REIMBURSEMENT FOR COMPENSATORY TIME
WAYNE DELOZIER, ANIMAL WARDEN

Commissioner Arnold moved, seconded by Commissioner Aud, to reimburse Wayne Delozier for 50 hours of accumulated Compensatory Time. Motion unanimously carried.

ADJOURNMENT

The meeting adjourned at 12:15 p.m.

Approved,


George P. Aud, President