

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, February 8, 1983

Present: Commissioner Larry Millison, Vice-President
 Commissioner Richard D. Arnold
 Commissioner Ford L. Dean
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

(Commissioner President Aud and Commissioner Sayre were not present at the beginning of the meeting.)

The meeting came to order at 9:10 a.m.

PRESENTATION OF PETITION

Present: Jean Hoffman, First District Resident

Mrs. Hoffman appeared before the Commissioners to present a petition listing 220 names of First District Residents who are concerned about the sanitary facilities problems in the Lake Canoy (Sixth) Sanitary District. The Commissioners accepted the petitions and advised that they would be placed on file.

(Commissioner Sayre entered the meeting at 9:30 a.m.)

APPOINTMENTS

Commissioner Arnold moved, seconded by Commissioner Aud, and unanimously carried, to make the following appointments to Boards, Committees and Commissions with terms as indicated:

<u>COMMISSION FOR WOMEN</u>	<u>TERM TO EXPIRE</u>
Rainey Voellinger	June 30, 1983 (1986)
Katie Kangas	June 30, 1983
 <u>DISABLED PERSONS REVIEW BOARD</u>	
Richard Fritz	December 31, 1985
 <u>TRI-COUNTY GROUP HOME BOARD</u>	
Al Watson	June 30, 1985

STATE'S ATTORNEY'S OFFICE
ALCOHOL REHABILITATION PROGRAM

Present: Walter Dorsey, State's Attorney
 Rita Duthie, Alcohol Program Coordinator

Mr. Dorsey appeared before the Commissioners to explain to the referenced Program sponsored by the State's Attorney's Office. Mr. Dorsey advised that it is a self-sustaining educational program and the first four-session class was just completed. Mrs. Duthie explained the screening and education process of individuals who are arrested for driving under the influence of alcohol.

After discussion, Mr. Dorsey presented the Commissioners with a check in the amount of \$1,750 representing income generated by this program above the actual costs. He stated that additional checks will be submitted at the completion of each program.

The Commissioners expressed their appreciation to Mr. Dorsey for the check and for his informative presentation.

ST. CLEMENTS ISLAND POTOMAC MUSEUM BOARD

Present: Louanne Bailey, Chairman
Jean and Roger Chandler
Nancy Gillette
Elizabeth and Bill Butler
Charlotte and Charles Young
Johnny Wood
Michael Humphries, Director
Christine Clark

The referenced representatives of the St. Clements Island Potomac Museum appeared before the Commissioners to enlist their support in a letter writing campaign to the Governor and other officials for approval of a Supplementary Budget for the construction of a new Museum.

With the approach of the 350th Anniversary of the Founding of Maryland in 1984, the Board members expressed the hope of receiving these funds to better accommodate the expected visitors.

Mr. Humphries displayed plans and photographs of the proposed structure, explaining that it is a prefabricated building with low maintenance.

Mrs. Bailey explained that the Museum Board is taking three measures regarding the request for approval of the supplemental budget request:

1. Correspondence to Legislators requesting their support;
2. A meeting with appropriate agencies in Annapolis;
3. Packets of information are being forwarded to 25 friends of each of the Board members eliciting their assistance in forwarding letters to the Governor.

The Commissioners advised that they would prepare correspondence to the Governor as requested.

In closing, Mrs. Bailey requested permission from the Commissioners to be able to place directional signs to the Museum along the County's right-of-way. The Commissioners gave their concurrence.

DEEP WATER TEST WELL

Present: Dr. Harry Hansen, U.S. Geological Survey
Steve King, Metropolitan Commission

Dr. Hansen appeared before the Commissioners to present a summary of the test well drill in Lexington Park which was completed in January.

Dr. Hansen stated that the test well was a cooperative effort with St. Mary's, Calvert and Charles Counties through the Tri-County Council. Additional funding was provided by Patuxent River Naval Air Station, U.S. Geological Survey and the State.

Dr. Hansen submitted a report on the Preliminary Data from the test well and stated that boring was done to a depth of 2,679 feet. At the level of 825-867 feet, a new aquifer was discovered which is currently being referred to as the Upper Cretaceous.

Commissioner Dean recommended and the Board concurred that the Commissioners request the Metropolitan Commission, the Office of Planning and Zoning and the Water Resources Administration to analyze the report and make recommendations as to how this information could be used in the County's water management policies. Mr. King advised that the Metropolitan Commission has done an analysis and is working with the Office of Planning and Zoning to arrive at a recommendation. A meeting will be scheduled in the near future for the presentation of a recommendation.

In conclusion, Dr. Hansen remarked that the test well boring has significantly increased his agency's understanding of the deeper aquifers and will allow them to make stronger recommendations as to their use.

TRI-COUNTY YOUTH SERVICES BUREAU
ANNUAL REPORT

Present: Dr. C.W. Duncan, Director, TCYSB
Dr. Priscilla Cogan

The referenced representatives of the Tri-County Youth Services Bureau appeared before the Commissioners to give an update of the programs of the Bureau.

Dr. Duncan submitted a statistical fact sheet setting forth caseload data, services, source of referrals, success ratios, etc. He advised that there are two programs entirely supported by the State: (1) Children in Need of Supervision and (2) Repeat Offender/Parent Educator.

Dr. Cogan reviewed some of the typical cases encountered at the Bureau and described current trends.

In closing, Dr. Duncan commended the Commissioners on the Board members selected for the Youth Services Bureau.

(Commissioner Aud entered meeting - 1:00 p.m.)

MARYLAND FILM COMMISSION

Present: Jack Smith, Md. Film Commission
Claude Brooks, " " "
Erwin Hundall, " " "
David W. Morgan, Economic Development Coordinator

Representatives of the Maryland Film Commission appeared before the Commissioners to explain the State's program for attracting feature and commercial film production into the State. A brief slide presentation was shown of the various attractions to Maryland and its close proximity to several major cities.

Mr. Smith referred to several major films that have had portions made in Maryland as well as a number of commercials. Mr. Smith indicated that efforts will be made to attract the film industry to locations in St. Mary's County.

In closing, the Commissioners commended the efforts of the Maryland Film Commission in attracting this type of industry into the State and offered their assistance in any way possible to make St. Mary's a possible location for future films.

LENGTH OF SERVICE AWARDS

Present: Norman Pilkerton 15 years
Rebecca Norris 15 years
Ray Williams 15 years
Kay D'Esposito 20 years

The Commissioners presented Length of Service Award pins to the referenced County employees.

ST. MARY'S NURSING HOME
FEASIBILITY ANALYSIS

Present: George Smith, Director
Joseph Tolson, Chairman
Dan Capper
Isabell Raley
Laverne Stewart

The referenced representatives of the Nursing Home Board appeared before the Commissioners as a follow up to a meeting with County staff regarding construction of a new facility or expansion of the existing building.

Mr. Tolson submitted a letter dated February 4, 1983 from the Nursing Home Board as a result of that meeting which sets forth the recommendations that the Nursing Home Board hire an engineer to determine the following:

1. Are the core facilities adequate for an expansion?
2. Is the Nursing Home adaptable for an expansion?
3. Is the surrounding property suitable for an expansion?

Interviews are currently being conducted of several architect/engineers and planners to determine the referenced needs. The Nursing Home Board requested an authorization of \$35,000 to assist in providing the necessary information.

The Commissioners advised that they would take the matter under advisement and return with a decision in the near future.

BUDGET AMENDMENTS

The County Administrator presented the following Budget Amendments submitted by the Director of Budget and Data Services for approval as follows:

BUDGET AMENDMENT NO. 83-30
DIRECTOR OF FINANCE

To remove debt service payments associated with special assessments fund from general fund; includes Tanner Creek, Breton Bay and Jefferson Island.

BUDGET AMENDMENT NO. 83-32
DIRECTOR OF FINANCE

To align budget authority consistent with expenditure account.

BUDGET AMENDMENT NO. 83-33
RECREATION AND PARKS

To provide budget authority to complete St. Inigoes project based on state grant approved by Commissioners.

BUDGET AMENDMENT NO. 83-34
CIRCUIT COURT
COUNTY ADMINISTRATOR

Commissioner approval of Clean-Up Campaign. Funds not to exceed \$2,000. Funds to be transferred from Law Library which does not need appropriation because of balance in checking account controlled by Clerk of Circuit Court Judge.

BUDGET AMENDMENT NO. 83-35
BUDGET OFFICE

To decrease Budget Authority in Government fund and to balance funds and inter fund transfers as amended by policy decisions concerning audit. General fund revenue minus transfers plus supplemental appropriations balance after below transaction.

Commissioner Arnold moved, seconded by Commissioner Millison to approve Budget Amendments No. 83-30, 83-32, 83-33- 83-34 and 83-35 as submitted. Motion unanimously approved.

REQUEST BY SHERIFF
UNIFORM MAINTENANCE

At the Commissioners' meeting of January 25, 1983, Sheriff Pettit submitted a request for an account transfer from savings in his salary account to uniform maintenance and cloth allowance. After discussion, Commissioner Arnold, seconded by Commissioner Dean, to approve the request and will approve the exact amount of the transfer when the Budget Officer presents the Budget Amendment document.

REQUISITION NO. 10
ST. MARY'S HOSPITAL PROJECT

The County Administrator presented Requisition No. 10 dated February 7, 1983 in the amount of \$715,054.44 for costs incurred to date. The Commissioners concurred in approving said requisition.

REQUEST FOR AUTHORITY TO HIRE
CLERK STENOGRAPHER POSITION
COUNTY ADMINISTRATOR'S OFFICE

The Personnel Officer submitted a memorandum dated January 27, 1983 requesting authority to begin the hiring process to fill the Clerk Stenographer position, Grade 6, vacated by Sandra Abell, in the County Administrator's Office.

Commissioner Aud moved, seconded by Commissioner Sayre, to begin the process. Motion unanimously carried.

SHIFT DIFFERENTIAL
SHERIFF'S DEPARTMENT EMPLOYEE

The County Administrator presented a memorandum dated February 4, 1983 from the Personnel Officer advising that the Sheriff has requested that Deborah Parsons, who works the afternoon shift be allowed shift differential payment retroactively since July 14. The Sheriff has indicated that Mrs. Parsons will be taken off that shift in the near future.

The Commissioners gave their concurrence for payment of shift differential.

ASSISTANT STATE'S ATTORNEY
PAYMENT OF ACCUMULATED ANNUAL LEAVE

The Personnel Office submitted a memorandum dated February 1 advising that Tom McManus, a short-term contract employee, has requested payment of accumulated annual leave. Mr. MacManus was Assistant State's Attorney under the previous State's Attorney and is now under a three month contract to serve as Assistant State's Attorney for current State's Attorney.

Commissioner Arnold moved, seconded by Commissioner Millison, to grant this request. Motion unanimously carried.

CENTRAL COMMUNICATIONS OPERATOR I
EMERGENCY OPERATIONS CENTER

By memorandum dated February 2, 1983, authority was requested to fill the referenced position, Grade 8, in the Office of Civil Defense and Disaster Preparedness, which was vacated by David Wallace.

Commissioner Arnold moved, seconded by Commissioner Aud, to approve this request. Motion unanimously carried.

EDUCATIONAL ASSISTANCE
OFFICE OF PLANNING & ZONING
PLANNING TECHNICIAN

In response to a request for Educational Assistance/Training for Laura Clarke, Planning Technician in the Office of Planning & Zoning, the County Administrator submitted a memorandum to Miss Clarke for the Commissioners' review and approval setting approving the request and setting forth certain items of understanding.

Commissioner Arnold moved, seconded by Commissioner Sayre, to approve the request and that the memorandum be forwarded to Miss Clark. Motion unanimously carried.

PRE EMPLOYMENT PHYSICAL EXAMINATIONS

The County Administrator presented a memorandum dated January 21, 1983 from the Personnel Officer regarding a requirement for pre-employment physical examinations. The position of Jail Supervisor has been advertised and is about to be filled. The Sheriff has requested that the successful applicant, prior to final employment approval, be required to undergo a physical examination as a condition for employment because of the hazardous nature of the position. The Commissioners agreed to establish this pre-employment condition for this particular position and to approve county funding for the requisite physical examinations.

Also discussed was the establishment of a health statement of ability for sedentary and light duty work, which applicants will sign prior to the assumption of county employment. The Commissioners agreed with the concept of this proposal and directed that this be included in the annual update of the County's Manual of Personnel Policies and Procedures.

A general requirement for pre-employment physical examinations for certain hazardous positions will be further discussed during the budget deliberations for FY '83-'84.

LEASE AGREEMENT - STATE'S ATTORNEY'S OFFICE
WORD PROCESSING/COMPUTER SYSTEM

The County Administrator presented a three-year Lease Agreement with Word Processing/Computer Systems for general purpose micro-computer systems for the State's Attorney's Office.

The Commissioners agreed to discuss negotiation of this contract in Executive Session later in the day.

CORRESPONDENCE

The County Administrator presented the following items of correspondence for the Commissioners' review and signatures:

1. To residents of the First District acknowledging receipt of their letters of concern regarding the sanitary disposal system problems in the Sixth Sanitary District.
2. Correspondence to Chairperson of the Mental Health/Alcoholism Advisory Council responding to a number of recommendations as set forth in the Council's letter of April 28, 1982.
3. To Governor Hughes regarding the Greater Washington Research Center's report on the relaxing of environmental goals relative to discharge into the Potomac River. Said letter requests that all appropriate agencies maintain a vigilant alert to guarantee that proper safeguards are taken.
4. To area Manager of Department of Housing and Urban Development expressing disappointment in the denial of St. Mary's County's Community Development Block Grant Application for a Small Cities Program. The letter suggested a meeting with HUD officials and county staff to discuss what elements of the proposal could be improved and further requesting a copy of the rating sheet for St. Mary's County.
5. To Board of Public Works requesting that excess capacity of the Point Lookout Wastewater Treatment Plant be made available to local citizens of St. Mary's County.
6. To James Mallow, Md. Forest and Parks Service setting forth a proposal of certain items of understanding relative to improvements to the St. Clements Island-Potomac Museum and the Island.
7. To Governor Hughes requesting active support of the supplemental budget for the proposed capital improvements on St. Clement's Island and the Museum.
8. To Governor Hughes formally requesting the designation of the three counties (Charles, Calvert and St. Mary's) as a single service delivery area as proscribed by the 1982 Job Training Partnership Act.
9. To Chamber of Commerce request nomination for individual to serve on Private Industry Council of the Job Partnership Act.

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
LIAISON TO CHELTENHAM

The County Administrator presented correspondence from the Department of Health and Mental Hygiene requesting the Commissioners to appoint a liaison to Cheltenham. Mr. Cox recommended that Dr. William Marek, Deputy Health Officer, serve in that capacity. Commissioner Aud moved, seconded by Commissioner Dean, to appoint Dr. Marek. Motion unanimously carried.

PATUXENT RIVER COMMISSION
COST SHARING - WATER POLLUTION CONTROL PROGRAM

The County Administrator presented correspondence dated January 7, 1983 from the Patuxent River Commission regarding the referenced Program and requesting the County to contribute \$22 - \$27,000 to employ a soil conservation associate and part time secretary. The local soil conservation district offices will be involved in the technical, administrative and management roles of the program.

Commissioner Dean, who serves on this Commission, recommended that the Commissioners support the concept of the Program; however reserving final judgement upon seeing what the specific program will be. Commissioner Dean advised he would prepare a letter to this effect for consideration at next week's meeting.

ST. CLEMENTS ISLAND - POTOMAC RIVER MUSEUM

The County Administrator presented a memorandum dated February 8, 1983 to the Commissioners advising that the two currently assigned employees have been given full status as county employees and recommended that they be placed under the Department of Recreation and Parks. The Commissioners gave their concurrence.

EXECUTIVE SESSION

Present: Dr. Larry Lorton, Superintendent of Schools
William Wagoner, President, Board of Education
John McFadden, Board of Education
Eleanor Ritchie, " " "
Dorothy Harper, " " "
James Forrest, " " "
Will Dohrman, Supervisor, Vocational Education

The Commissioners agreed to meet in Executive Session regarding a matter of personnel with the referenced individuals. The Session was held from 2:30 p.m. to 3:30 p.m.

EXECUTIVE SESSION

Present: Dr. and Mrs. James Boyd
Joe Densford, County Attorney

The Commissioners agreed to meet in Executive Session in order to discuss a matter of potential litigation. The Session was held from 3:30 p.m. to 4:10 p.m.

(Commissioner Dean left meeting - 4:10 p.m.)

WILDEWOODSUBDIVISION
PUBLIC WORKS AGREEMENT
IRREVOCABLE LETTERS OF CREDIT

Present: John Norris, County Engineer

Mr. Norris presented the following Irrevocable Letters of Credit by Maryland Capital Savings and Loan Association along with the Public Works Agreements and construction permits:

1. Addendum in the amount of \$18,000 for Laurel Hill Drive, Neighborhood III, Cluster I.
2. Addendum in the amount of \$15,000 for Section I, Plat 7.
3. Addendum in the amount of \$16,500 for the Wildewood Highway, Neighborhood III, Cluster II.
4. Addendum in the amount of \$13,000 for Holly Hill, Neighborhood III, Cluster II.
5. Addendum in the amount of \$18,500 for the extension of Holly Hill, Neighborhood III, Cluster II.

Mr. Norris advised that Ernest Bell, previous County Attorney recommended the execution of a rider on the Republic Insurance Company bonds in order to get all the bonding problems resolved.

Commissioner Aud moved, seconded by Commissioner Arnold to accept the Public Works Agreement as presented and to approve the execution of the rider as recommended. Motion carried.

UTILITY RELOCATION - MATTAPANY ROAD

Present: John Norris, County Engineer

Mr. Norris advised the Commissioners that it is the County's responsibility to pay approximately \$8,000 to C & P Co. towards the relocation of utilities on Mattapany Road. The Commissioners concurred in payment of this expense.

SEDIMENTATION CONTROL ORDINANCE UPDATE

Present: John Norris, County Engineer

Having conducted a public hearing on January 18, 1983 on the amendments to the Sedimentation Control Ordinance, Commissioner Arnold moved, seconded by Commissioner Aud, to approve and sign the adopting Ordinance. Motion unanimously carried.

TRANSFER OF CHANCELLORS RUN ROAD TO SHA

Present: John Norris, County Engineer

Mr. Norris presented correspondence for the Commissioners' signatures to State Highway Administration recommending the transfer of Chancellors Run Road to the State in turn for equal mileage of road for inclusion into the County's Highway Maintenance System.

The Commissioners gave their concurrence.

AUTHORIZATION FOR EXTRA WORK PROJECT NO. SM 81-4-13

Present: John Norris, County Engineer

Mr. Norris presented the Extra Work Order for the referenced project in the amount of \$250 payable to Ralph Moran for the installation of an energy management system for the heating and cooling system. The Commissioners concurred in payment of this item.

PROJECT NO. SM 83-6-3
CONTRACT RENTAL SERVICES
(CARPENTRY AND MILLWORK)

Present: John Norris, County Engineer

The County Engineer presented an Agreement dated February 8, 1983 by and between the Board of County Commissioners and Cameron Construction Company for contract rental services for the provision of building improvements on maintenance of county facilities, carpentry and millwork. The Commissioners authorized Commissioner President Aud to sign said Agreement.

PROJECT NO. SM 83-6-5
CONTRACT RENTAL SERVICES
PLUMBING MODIFICATIONS

Present: John Norris, County Engineer

Mr. Norris presented an agreement dated February 8, 1983 by and between the County Commissioners and Steven Lacey for the provision of contract rental services for building improvements on maintenance to county facilities, plumbing modifications.

The Commissioners authorize Commissioner President Aud to sign said agreement.

PROJECT NO. SM 81-4-1
LIBRARY RELOCATION

Present: John Norris, County Engineer

Mr. Norris presented the bid tally sheet for the St. Mary's County library project and advised that the bids were in excess of what was anticipated. During discussion of this project, the Commissioners requested Mr. Norris to review the bids and determine what action can be taken without harming the project and return to the Commissioners with a recommendation.

ZONING DECISION DISCUSSION
ZONE #82-0753
HARRY BARRETT

Present: Frank Gerred, Director, Office of Planning & Zoning

(Commissioner Dean and Sayre were not present.)

(Request to rezone 7.43 acres from R-1, Rural Residential, to CM, Commercial Marine. The property is located on Smith Subdivision Road and Jutland Creek in the First Election District on Tax Map 70, Block 5, Parcels 107 and 143.)

Continuing discussion of the Commissioners' meeting of January 25, 1983, Mr. Gerred displayed a map indicating existing marinas in the area.

Commissioner Millison moved, seconded by Commissioner Arnold and motion carried, to request the County Attorney to prepare the appropriate Resolution approving the referenced Zoning Application based on change of Neighborhood as follows (First District is considered the neighborhood in this case.):

1. Tremendous increase in boat traffic in the area;
2. Expansion of Websters Field;
3. Amount of traffic to Point Lookout State Park;
4. Increase of boat traffic to St. Mary's City.

EXECUTIVE SESSION

Present: John Baggett, Director, Recreation and Parks
Joseph Mitchell, Public Housing Coordinator

The Commissioners met in Executive Session to discuss a matter of land acquisition with the referenced individuals. The Session was held from 4:50 p.m. to 5:05 p.m.

ADJOURNMENT

The meeting adjourned at 5:05 p.m.

Approved,


George R. Aud, President