

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, December 6, 1983

Present: Commissioner George R. Aud, President
Commissioner Larry Millison, Vice-President
Commissioner Richard D. Arnold
Commissioner Ford L. Dean
Commissioner David F. Sayre
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

The meeting was called to order at 9:10 a.m.

APPROVAL OF MINUTES

Commissioner Arnold moved, seconded by Commissioner Dean, to approve the minutes of the Commissioners' meeting of Tuesday, November 29, 1983. Motion unanimously carried.

APPROVAL OF BILLS

Commissioner Millison moved, seconded by Commissioner Dean, to approve payment of the bills as submitted. Motion unanimously carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) DECEMBER 27, 1983 COUNTY COMMISSIONERS' MEETING

The Commissioners agreed to cancel the Commissioners' meeting of Tuesday, December 27, 1983.

2) PROPERTY TAX ASSESSMENT APPEAL BOARD
ALTERNATE MEMBER

The Commissioners agreed to forward correspondence to the Governor submitting the three following nominations to fill the Alternate position on the Property Tax Assessment Appeal Board for a term to expire June 1, 1988:

Joseph Taylor
J. Walter Norris
William G. Gardiner

3) PATROLMAN POSITION
SHERIFF'S DEPARTMENT

The County Administrator submitted a memorandum dated December 5, 1983 from the Personnel Officer recommending the selection of David Zylack to fill the position of Patrolman Grade 12 vacated by Bill Mattingly. The Sheriff has selected Mr. Zylak from a previously established register. Effective date - December 10, 1983. Commissioner Aud moved, seconded by Commissioner Sayre to accept this recommendation. Motion unanimously carried.

4) BUDGET AMENDMENTS - 83-20, 83-21 and 83-22

The County Administrator presented the referenced Budget Amendments recommended for approval by the Director of Budget & Data Services:

BUDGET AMENDMENTS (Continued)

- a) NO. 83-20
ELECTIONS
PURCHASING & LOGISTICS

To acquire two new typewriters from existing budget authority. No trade-in. Office to retain IBM Electric Standard. Machines exceed eight years.

- b) NO. 83-21
SHERIFF'S DEPARTMENT
PURCHASING & LOGISTICS

Additional budget authority to purchase two additional mobile police radios as part of our continuing replacement and upgrading of communications system.

- c) NO. 83-22
COUNTY ENGINEER

To do highway sign installation and maintenance vis-a-vis rental contractor.

Commissioner Millison moved, seconded by Commissioner Aud to approve said Budget Amendments. Motion unanimously carried.

- 5) REQUEST FOR USE OF OFFICE SPACE
SHERIFF'S DEPARTMENT - POLYGRAPH TESTING

The County Administrator advised that the Sheriff has requested use of the room of the Grand Jury Room at the Courthouse for polygraph testing. Discussion ensued as to source of funding, and the matter was tabled until a clarification could be made.

- 6) RELEASE AND ASSIGNMENT - NO \$38,520
DRIVEWAY ENTRANCE - J & T HOMES

On behalf of the County Engineer, the County Administrator presented the referenced Release and Assignments for a driveway entrance for J & T Homes, covered by Western Surety Company in the amount of \$420.00.

Commissioner Arnold moved, seconded by Commissioner Dean, to approve and authorize Commissioner President Aud to sign said Release. Motion unanimously carried.

- 7) APPOINTMENTS
MENTAL HEALTH, ALCOHOLISM, DRUG ABUSE ADVISORY COUNCIL

The County Administrator presented correspondence dated December 1, 1983 from Phebe Barth, Staff Support to the MHADAAC setting forth recommendations of the Council for the following appointments:

<u>NAME</u>	<u>REPRESENTATION</u>	<u>TERM TO EXPIRE</u>
Dr. Jayne Sullivan	Public Schools	June 30, 1985
Olive Ellis	Freedom Landing	June 30, 1986
Suzanne Lawrence	Drug Abuse Treatment Program	June 30, 1984
Kathy O'Brien	Drug Abuse Treatment Program	June 30, 1986
Howard E. Hagen	Alc. Treatment Recip.	June 30, 1986
Sybil Basnight	Relative of Alc. Treatment Rec.	June 30, 1985

Commissioner Arnold moved, seconded by Commissioner Aud to accept the recommendations as set forth above. Motion unanimously carried.

COUNTY ADMINISTRATOR ITEMS

8) REQUISITION NO. 21
ST. MARY'S HOSPITAL CONSTRUCTION PROJECT

The County Administrator presented the referenced Requisition dated December 6, 1983, in the amount of \$481,877.91 representing costs incurred for the St. Mary's County Hospital to date.

Commissioner Dean moved, seconded by Commissioner Millison, to approve and sign said Requisition. Motion unanimously carried.

9) ROAD RESOLUTION NO. R83-28
MCINTOSH ROAD

On behalf of the County Engineer, the County Administrator presented the referenced Road Resolution posting McIntosh Road at 30 miles per hour from its intersection with MD Route 245 to a point 1/2 mile northwest of said intersection and at 40 miles per hour from that point for an additional distance of 0.63 miles.

Commissioner Arnold moved, seconded by Commissioner Dean, to approve said Road Resolution. Motion unanimously carried.

10) GREENVIEW KNOLLS WATER COMPANY

The County Administrator presented correspondence from the Maryland Environmental Service dated November 28, 1983 seeking direction from the County Commissioners relative to a request from James Dobry for MES to acquire the Greenview Knolls Water Company. Previously the Board had requested MES not to take part in that this matter was under negotiation with the Metropolitan Commission and the owner, Mr. Dobry. In that the matter has still not been resolved, Mr. Cox inquired if the Board was still of the same opinion. After discussion, the Commissioners gave their concurrence that the County Administrator prepare correspondence responding to MES in the same manner.

11) RESOLUTION NO. 83-31 - MARRIAGE LICENSE FEE

In response to the recommendations by the Domestic Violence Task Force at the November 22, 1983 Commissioners, meeting, the County Administrator presented the referenced Resolution setting the fee for Marriage Licenses at \$25.00, \$15.00 of which shall be used to fund the Domestic Violence Program.

Commissioner Aud moved, seconded by Commissioner Sayre, to approve and sign said Resolution. Motion unanimously carried.

12) RESOLUTION NO. 83-32
ECONOMIC DEVELOPMENT - MINITEC

As a follow up to last week's presentation and discussion, the County Administrator presented the referenced Resolution committing St. Mary's County to lease land adjacent to the County Airport to Minitec for a nominal fee for the construction of modern manufacturing facility contingent upon the decision of Minitec and Manufacturing Products, Inc. to expand their operations.

Commissioner Millison moved, seconded by Commissioner Dean, to approve and sign said resolution. Motion unanimously carried.

13) BIDS ON SHERIFF'S DEPARTMENT VEHICLE

On behalf of the Director of Purchasing and Logistics, the County Administrator presented the bid tally sheet for the purchase of 1984 four-door sedan vehicle for the Sheriff's Department. It was recommended that the bid be awarded to Ourismann Chevrolet the lowest bidder.

Commissioner Sayre moved, seconded by Commissioner Dean, to accept the Director of Purchasing and Logistics Services' recommendation and award the bid to Ourisman Chevrolet in the amount of \$9800.27 (price includes vinyl seats). Motion unanimously carried.

COUNTY ADMINISTRATOR'S ITEMS (Continued)

14) CORRESPONDENCE

The County Administrator presented the following items of correspondence for the Commissioners' review and signatures:

a) Letter to Gerald Calhoun, State Conservationist requesting assistance in having the reversed the Reduction in Force Notice received by George McWilliams, Soil Conservation District in St. Mary's County.

b) Letter to Arthur G. Perry, Attorney at Law approving a release by the Board of County Commissioners for a parcel of property from the St. Mary's Hospital for James Mattingly subject to certain conditions.

The Commissioners agreed to sign and forward said letters.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

B-82-DH-24-9037

B-83-DH-24-0037

Present: Joseph Mitchell, Director, Economic & Community Development

In light of the approval by HUD of the Community Development Block Grant Application for St. Mary's County, Mr. Mitchell presented the following documents for the Commissioners' approval.

1. Grant Agreement in triplicate by and between Department of Housing & Urban Development and St. Mary's County, Maryland for the provision of funds (B-83-DH-24-9037 - \$315,000 and B-83-DH-24-0037 - \$176,500);

2. Authorize Signature Card for Payment of Vouchers or Letter of Credit (2 copies);

3. Designation of Depository for Direct Deposit of Loan and/or Grant Funds (2 copies).

After discussion, Commissioner Millison moved, seconded by Commissioner Sayre, to approve and authorize Commissioner President Aud to sign the referenced documents relative to the Community Development Block Grant. Motion unanimously carried.

MOBILE HOME WAIVER AGREEMENT

MOBILE HOME HARDSHIP CASE #83-03

Present: Joseph Mitchell

Mr. Mitchell advised the Commissioners that the Mobile Home Hardship Committee met on the referenced case and recommended that the Board approve granting the waiver as set forth in the Agreement dated December 6 by and between the Applicant and the Board of County Commissioners.

Commissioner Millison moved, seconded by Commissioner Arnold, to approve and sign said Agreement. Motion unanimously carried.

350TH ANNIVERSARY COMMITTEE

Present: Joseph Mitchell

Mr. Mitchell advised the Commissioners that the members of the 350th Celebration Committee are requesting the establishment of an Inventory Account in the amount of \$15,000 to be used for the purchase of promotional products. This amount would be an encumbrance against the budget of the 350th Committee.

The Commissioners gave their concurrence.

EXECUTIVE SESSION

Present: John Norris, County Engineer
John Baggett, Director, Recreation & Parks

Commissioner Sayre moved, seconded by Commissioner Aud to meet in Executive Session in order to discuss matters of potential litigation and property acquisition. The session was held from 10:00 a.m. to 10:30 a.m. (Commissioner Millison did not participate.)

ROADSIDE TREE REGULATIONS
(MD. FOREST, PARK AND WILDLIFE SERVICE)

Present: Gene Piotrowski, Regional Forester
John Corcoran, Regional Field Manager
Stewart Stone, Ranger, St. Mary's County
John Norris, County Engineer

The referenced representatives of the Maryland Forest, Park, and Wildlife Service appeared before the Commissioners to explain the State's Roadside Tree Care Regulations. This visit is in response to discussion held by the Board of County Commissioners at their meeting of November 29 wherein the County Engineer had expressed concern that all tree trimming along a county right-of-way was required to be supervised by the Department of Natural Resources.

Mr. Piotrowski distributed and explained the purpose of the Regulation which is to ensure property care of roadside trees in the interest of promoting and maintaining healthy trees and safe, unobstructed public roads and rights-of-way. He went on to explain that the County could have an individual trained in the proper training of tree trimming, which would then give the County authority in this area without having to obtain a permit each time. However, a permit would still have to be obtained by the County for live tree removal. Mr. Piotrowski offered the assistance of his office in the training of a county employee as well as a Metropolitan Commission employee for this program in that the same right-of-way is used.

In closing, the Commissioners thanked the Forestry representatives for their informative presentation and providing a clearer understanding of the Regulations

STORM WATER MANAGEMENT PROGRAM

Present: Earl Shaver
John Norris, County Engineer
Other interested citizens

Mr. Shaver appeared before the Commissioners to provide an explanation of the Storm Water Management Regulations, stating that it was enacted by the Maryland General Assembly in 1982. He advised that the Regulations requires that each county and municipality in Maryland Development a Storm Water Management Ordinance. The Department of Natural Resources was required to promulgate regulations by July 1, 1983 for implementation by July 1984. He stated that the purpose of the Program is to maintain after development, as nearly as possible, the pre-development runoff characteristics. The law pertains to protection of the water quality as well as the peak rate of runoff. Mr. Shaver advised that the regulation will apply to residential, commercial, industrial, and institutional development, but not agricultural operations. There are certain exemptions to the Program, which are set forth in the Regulations and waivers can be granted on a case-by-case basis.

Mr. Shaver gave the history of the Storm Water Management Program Regulations stating that: a local representative from each county was designated; draft regulations distributed for comments, modifications made and nine public hearings held throughout the State. Following promulgation of the Regulations, a model ordinance was distributed. One of the critical issues of the Regulations is the requirement for infiltration devices. A training documents for installation of these devices is in the process of being prepared and will be available July 1984. A supplemental \$2,000,000 is being requested from the State to assist the Counties in the cost-sharing of the implementation of their Storm Water Management Programs.

STORM WATER MANAGEMENT (Continued)

These funds will have to be approved by the Legislature. Mr. Shaver further pointed out that his office will assist the counties in the preparation of their Ordinances and there will be a workshop in the summer on the Program.

Mr. Norris advised that on December 20, 1983 a meeting will be held with the development community to discuss the Regulations prior to the beginning the drafting of the Ordinance.

In response to any inquiry from Mr. Norris regarding the "grandfathering" of recorded subdivisions of existing undeveloped lots, Mr. Shaver replied that as of July 1, 1984 building or grading permits cannot be issued without having Storm Water Management approved. To date the Attorney General has not replied to the question regarding "grandfathering".

At this time, the Commissioners accepted questions to Mr. Shaver from the audience. Questions were raised regarding requirements for infiltration systems, determinations as to need for the system, maintenance responsibilities of storm water management, possible waivers for St. Mary's County.

In closing, the Commissioners expressed their appreciation to Mr. Shaver for coming to St. Mary's County to explain the Regulation and for his willingness to assist the County in the development of its Storm Water Management Program.

(A tape of the preceding discussion in on file in the Commissioners' Office.)

COMMENDATION

GREAT MILLS HIGH SCHOOL GIRLS' VOLLEYBALL TEAM

The Commissioners presented a Commendation to the Great Mills High School Volleyball Team recognizing its achievements in the past season.

PROCLAMATION NO. 83-89
CHILD AUTO SAFETY WEEK

Present: Tom Oliver, Director, Emergency Operations Center
Dennis Scott, Director, Loretta House
Suzanne Camp

The Commissioners presented the referenced Proclamation designating the week of December 5, 1983 as Child Auto Safety Week in St. Mary's County.

ST. GREGORY ENGLISH HANDBELL CHOIR

The St. Gregory English Handbell Choir from Church of the Ascension entertained the Commissioners with Christmas greetings.

PUBLIC HEARING
AMENDMENTS TO COMPREHENSIVE WATER AND SEWER PLAN

Present: Larry Petty, Metropolitan Commission
Harry Knight, Metropolitan Commission
Walter Raum, Health Department
Mr. David T. Hoffman
Mr. Joe W. Ridgell
Ms. Bette Ridgell

Mr. Knight of the Metropolitan Commission made his presentation to the County Commissioners - he said they have adjusted the population tables for the current projections through the year 2000 and have amended all of the other tables in the book to show the correspondent changes in the projected water use and wastewater flows associated with that. The section on Water Supply has been rewritten extensively making use of the Frank Chappell study by the Geologic Survey on the Aquia and Piney Point Aquifers and also information on the deep test well that was done in

PUBLIC HEARING
COMPREHENSIVE WATER AND SEWER PLAN (Continued)

Lexington Park. Mr. Knight pointed out individual sites all over the County and advised of their updated water and sewer status.

Mr. Gerred asked Mr. Knight to point out the Point Lookout change on the sewer map. Mr. Knight said they had added the S-3 category to the two boys' camps that would be served in accordance with the facilities plan and show Rodo Beach and Scotland Beach as S-5 category, indicating the probability of service in the 5-10 year period as given in the facilities plan.

Ms. Bette Ridgell said she was under the impression at the Planning Commission meeting that the decision on the 6th sanitary district would be tabled until another survey is done. Mr. Gerred said that motion didn't carry, however, the Commission did ask him to report back to them on meetings that were held by the Metropolitan Commission and the Commissioners' appointed committee and he had done so. He said the change shown on the map reflects the potential for serving Rodo Beach and Scotland Beach if there is demand proven that we have sufficient failure to justify extension of those lines - the potential is built in, but it is not in a category that would give us immediate plans to extend them.

Mr. Knight stated that, as far as the Water and Sewer Plan goes, it is not written in concrete and is recommended for adoption at this time; however, the County Commissioners can change the plan at any time following public hearing to address new proposals as they come up, so that, following another survey, it could again be addressed.

Mr. Joe Ridgell said there is very little land down in that area that will pass a perc, so, actually, you don't need a survey - it's automatic.

Mr. Gerred said if we can get enough people to indicate failure and request the service then we have to go to a State agency and ask for Federal funds to run the lines, but there has to be proven failures and enough people involved to get us high enough on the list to put the lines in. He said, with this proposed change to the Water and Sewer Plan we've set it up so that the survey can be done and, if enough justification can be proven, then we can proceed without coming back to amend the Plan.

Mr. Ridgell asked if the Commissioners or Planning and Zoning have thought about the impact these two camps that are getting ready to build will have on the First District. He said they have millions of dollars to spend and asked if the Commissioners have control over what these D.C. camps can do.

Mr. Dean said the camps would have to go through a site plan process the same way as anyone else. Mr. Gerred said the only plan that we are aware they are moving forward with are the ones where they are replacing the tent structures with cabins - they are putting in 6 cabins to replace 24 tents. They will have to submit a site plan and if they want to expand at some future date, they would have to come back to the Planning Commission for approval.

Mr. Ridgell asked how they would go about asking for another survey - he said the last survey was very questionable and cost quite a bit of money.

PUBLIC HEARING
COMPREHENSIVE WATER AND SEWER PLAN (Continued)

Commissioner Millison said it was unfortunate that the meeting with the State where the Point Lookout Sewage Treatment Plant was discussed had occurred in executive session, but he said the meeting got to the point where the fellow from the State was asked to step outside by one County Commissioner, who felt that his interests were so hostile to the interests of the First District. He said there is no problem as far as St. Mary's county goes as far as recognizing that a survey is not needed and recognizing there is a need there - the State, for reasons which he said he does not understand, doesn't want anyone to hook into that system except for the camps and Point Lookout State Park. He said the only people he knows that could change the State's attitude would be the delegates and senators, and the only way the legislature can get their wishes is to threaten to not fund an agency unless the agency goes along with the wishes of the funding body. Mr. Millison said it is a shame because the State has this wonderful facility there, but they will not permit the local residents to tie into it.

Mr. Dean said the fact remains that the first step to get Federal fund is a survey, assuming the Water and Sewer Plan has been changed, and asked how may a survey be initiated. Mr. Gerred said the citizens involved can request it, the Commissioners can request it, or the Metropolitan Commission can request it. The request is made to the Department of Health and Mental Hygiene, and what must be asked for is planning funds. Mr. Petty said they had done this before and Mr. Raum's office said they have already done the survey once, and they don't have the time nor the resources to go back and do it again, and that State funds were not available to do the survey.

Mr. Millison said the Commissioners have written several letters to the State, most of which have not been answered, and suggested that Mr. and Mrs. Ridgell and Mr. Hoffman should ask Mr. Cox for copies of those letters so they will see what the Commissioners have done. Mr. Aud said maybe the people should talk to their legislators as the first step, and then if they need any assistance from the County Commissioners or from Met-Comm he was sure they would cooperate.

Mr. Hoffman said he wanted the Commissioners to understand where they were coming from and said they have a letter, not four months old, from Governor Hughes, that says it is up to the County Commissioners. Mr. Aud said he was sure whoever answered that letter for the Governor didn't have the proper information.

Mr. Sayre asked Mr. Knight when the sewage system would be finished in the Great Mills area and also when the sewerage will start in the Piney Point area - how far up and down the road it will go and how long it will take. Mr. Knight said the Great Mills pumping station is due to arrive January 9th, and he would estimate a minimum of a month's work to complete that installation. Once that's complete all the property owners along the roads where sewer service can be initially provided will get their letters of notification and they would have 6 months to hook up.

In Piney Point, he said, they are beginning the design, anticipate having the construction plan completed about the first of April and hope to be able to advertise and award a contract in the summer of '84. The construction period for the new plant and the expansion of the system is to take about 18 months, which will give them a service date of January 1, 1986. He said the system will be expanded south on St. George's Island as far as Evans and will pick up the properties in between; it will serve Potomac Sands Trailer Park and Oakwood Lodge - he said it doesn't go out any further and there is not schedule for going further, that would wait upon a further sanitary survey and a demonstrated need. It will go across the road down into Piney Point Shores serving those properties and up just past what was the Captains' Harbor - that will be the extent of the first phase. The remainder of it is included within a 20 year service area, but there are no actual funds committed to making those extensions.

As there were no further questions or comments, the hearing was closed.

PUBLIC HEARING
ZONE #83-1350
TEXT AMENDMENTS TO ZONING ORDINANCE

- (1) Article 40.04.7 SIDE YARDS
Amend to allow that any structure, in addition to the principal structure, may have as little as a zero lot line setback.
- (2) Article 34.02.2.g - Amend to allow residential use at a density not to exceed R-15. Delete Article 34.02.3.g
- (3) Article 34.03.2.c - Amend to allow residential use at a density not to exceed R-30. Delete Article 34.03.3.b.

Mr. Gerred said this is a relatively simple amendment to correct some conflict and to adjust an amendment that was made some years ago. The Commissioners amended the ordinance to allow people to build to the side line with their neighbors consent - what this does is change the side yards to allow them to move toward the edge of their property or on the side line rather than where it's required or right to the side line.

Mr. Aud stated that the Commissioners would make the decision on these changes in a couple of weeks. There were no questions or comments, and the hearing was closed.

ALPD #82-0057 - WILLIAM S. & ANN R. LAWRENCE

Mr. Gerred said that somehow we overlooked getting County Commissioner approval for an agricultural land preservation acquisition request by William S. and Ann R. Lawrence. He said the request has gone before the agricultural preservation board and the Planning Commission and he would like to get the Commissioners to approve and Mr. Aud to sign the letter to the Department of Agriculture.

Mr. Millison made the motion to approve the ALPD acquisition request; seconded by Mr. Arnold. The vote was unanimous to approve.

COMMENDATION
LEONARDTOWN HIGH SCHOOL GIRL'S FIELD HOCKEY TEAM

The Commissioners presented a Commendation to the Leonardtown High School Girl's Field Hockey Team.

DEPARTMENT OF RECREATION AND PARKS

Present: John Baggett, Director

- 1) SECOND DISTRICT PROPERTY
ACCEPTANCE OF DEED

Mr. Baggett presented the Deed by and between Margaret C. Dean and the Board of County Commissioners of St. Mary's County for the donation of approximately 60 acres in the Second District for use as a park. There are two covenants included in the Deed:

a) The hereby conveyed property shall only be used for recreational purposes;

b) The natural stream that flows through the subject property must remain in its natural state and the flow of water not be impeded or diverted and the streambed or water sources not be disturbed in any manner without the consent of the grantor, her heirs, assigns or personal representative.

DEPARTMENT OF RECREATION AND PARKS (Continued)

SECOND DISTRICT PROPERTY
ACCEPTANCE OF DEED

Mr. Baggett advised the Commissioners that the property has been appraised at \$153,000.

After discussion, Commissioner Aud moved, seconded by Commissioner Sayre, to accept the Deed as set forth above. Commissioner Dean abstained. Motion carried.

2) ST. CLEMENTS ISLAND - POTOMAC MUSEUM
COMMEMORATIVE CANCELLED POSTAL CARD

Present: Louanne Bailey, President

Mrs. Bailey advised the Commissioners that the Museum Board has learned that the commemorative 350th Anniversary postal card will be cancelled at St. Mary's City, rather than at St. Clement's Island, the birthplace of Maryland, as has been originally planned. She stated the the Postal Department in correspondence dated December 1, 1983 advised that St. Mary's City would have more adequate facilities to provide services to the crowds, particularly in the event of inclement weather. She stated that the Museum could be used in that case and stressed that it was inconsistent for the 350th Celebration to have the cancellation done at St. Mary's City.

Mrs. Bailey requested the Commissioners support by writing to the Postmaster General's Office and to the Congressional Delegation recommending the cancellation of the postal card at the Island rather than at St. Mary's City.

The Commissioners gave their concurrence in preparing such correspondence in that they were in agreement that the cancellation should be done on the Island.

3) ST. CLEMENT'S ISLAND POTOMAC RIVER MUSEUM BOARD BY-LAWS

Present: Louanne Bailey, President
Margaret Butler, Board Member
Charles Young

Members of the Musuem Board presented a draft of proposed by-laws which were prepared by a subcommittee in order to bring the Board under the County Commissioners in advisory capacity.

Mr. Baggett reviewed the by-laws with the Commissioners and requested the Commissioners consideration for adoption of same.

The Commissioners advised that they would have the County Attorney review the By-Laws and make a decision at next week's meeting.

OFFICE OF COUNTY ENGINEER

Present: John Norris, County Engineer

1) MCKAY'S BEACH - DREDGING PROJECT
PROPOSAL FOR ESTABLISHMENT OF SPECIAL TAXING DISTRICT

Mr. Norris advised that the residents of McKay's Beach have expressed an interest in establishing a special taxing district for the referenced dredging project. He submitted to the Commissioners the procedures to be followed for such a project and requested direction from the Board whether to proceed with the informational meeting.

The Commissioners gave their concurrence for Mr. Norris to proceed.

OFFICE OF COUNTY ENGINEER ITEMS (Continued)

2) TYPICAL SECTION FOR A RURAL STREET - PLACE
AMENDMENT OF R-1 PLATE

As discussed at last week's meeting during review of the proposed policy for Private Driveways and Road Standards, Mr. Norris presented the R-1 Plate Amendment as set forth above.

After discussion, Commissioner Dean moved, seconded by Commissioner Millison, to amend the "Typical Section for a Rural Street - Place" identified as R-1 in the Specifications and Standard for Highway and Street Construction, which changes the street width from 20 feet to 18 feet, the shoulder width from four feet to two feet and the right-of-way width from 45 to 40 feet in certain instances on cul-de-sacs of seven lots or less. Motion unanimously carried.

3) LIBRARY RENOVATION PROJECT

Mr. Norris advised that the Commissioners had previously authorized repairs to the roofing of the renovated library in the amount of \$24,000 and now the project will have to be increased to reflect a total of approximately \$27,000. Funds are in the project account.

After discussion, Commissioner Millison moved, seconded by Commissioner Arnold, to approve the additional funds for the roof repairs to the library. Motion unanimously carried.

4) COTTONWOOD PARKWAY
(OFFICE AT AIRPORT ROAD)

Mr. Norris advised that the County had been presented with a Public Works Agreement and Deed to guarantee the completion of Cottonwood Parkway by Paragon Builders, Inc. He indicated that the Bond had not yet been posted and that modification to the Public Works Agreement would be required. Mr. Norris requested authority for the President of the Board to sign the Public Works Agreement when all documents were in order so that the plat may be recorded and the transfer of land executed.

After discussion, Commissioner Dean moved, seconded by Commissioner Arnold, to authorize Commissioner President Aud to sign said Public Works Agreement as requested by the County Engineer and upon presentation of the appropriate documents. Motion unanimously carried.

OFFICIAL CLOSING OF PUBLIC HEARINGS

The County Administrator advised the Commissioners that there are several legal cases, primarily zoning, that stipulates that once a public hearing is officially closed, no further evidence be submitted. Mr. Cox recommended that a formal policy should be established by the Commissioners that the record of all public hearings are closed at the end of the formal hearing.

Commissioner Dean moved, seconded by Commissioner Millison, that in those matters in which the Board of County Commissioners is required to conduct a public hearing to receive testimony, that the public hearing be concluded on the day of the hearing, unless the hearing is continued to a later date by a formal action of the Board. Motion unanimously carried.

CAPITAL PROJECTS REVIEW
ST. MARY'S HOSPITAL/NURSING HOME PROJECTS

Present: Edward V. Cox, County Administrator
Joseph P. O'Dell, Director, Budget & Data Services
John Norris, County Engineer

As a follow up to last week's discussion regarding capital projects, specifically the hospital and nursing home projects, Mr. O'Dell discussed with the Commissioners several issues related to the possible donation of \$150,000 to the hospital.

In discussing the hospital and the location of the nursing home project Mr. Norris pointed out that relevant to the use of the property is drainage to the site, and recommended use of the Ballard Company to do a site evaluation.

After discussion, Commissioner Dean moved, seconded by Commissioner Aud to authorize the County Engineer to retain the services of the Ballard Company to do the site evaluation at the hospital/nursing home property in the amount of approximately \$10,000 and that funding for this service be identified by the County Engineer in his office's budget, and further that it be submitted to the Commissioners' for approval. Motion unanimously carried.

Further, the Commissioners agreed to direct the County Administrator to prepare correspondence to the St. Mary's Hospital Board in response to their letter of November 18, 1983 and return same for subsequent approval.

DEPARTMENT OF NATURAL RESOURCES OFFICE - PINEY POINT

Commissioner Sayre advised that he has learned that the Department of Natural Resources is considering eliminating the regional office located at Piney Point. He stated that this office was needed in that it served many people of the area including the Potomac River Fisheries Commission. The County Administrator will prepare correspondence to our legislative Delegation expressing the Board's support of having the DNR office remain at Piney Point.

EXECUTIVE SESSION

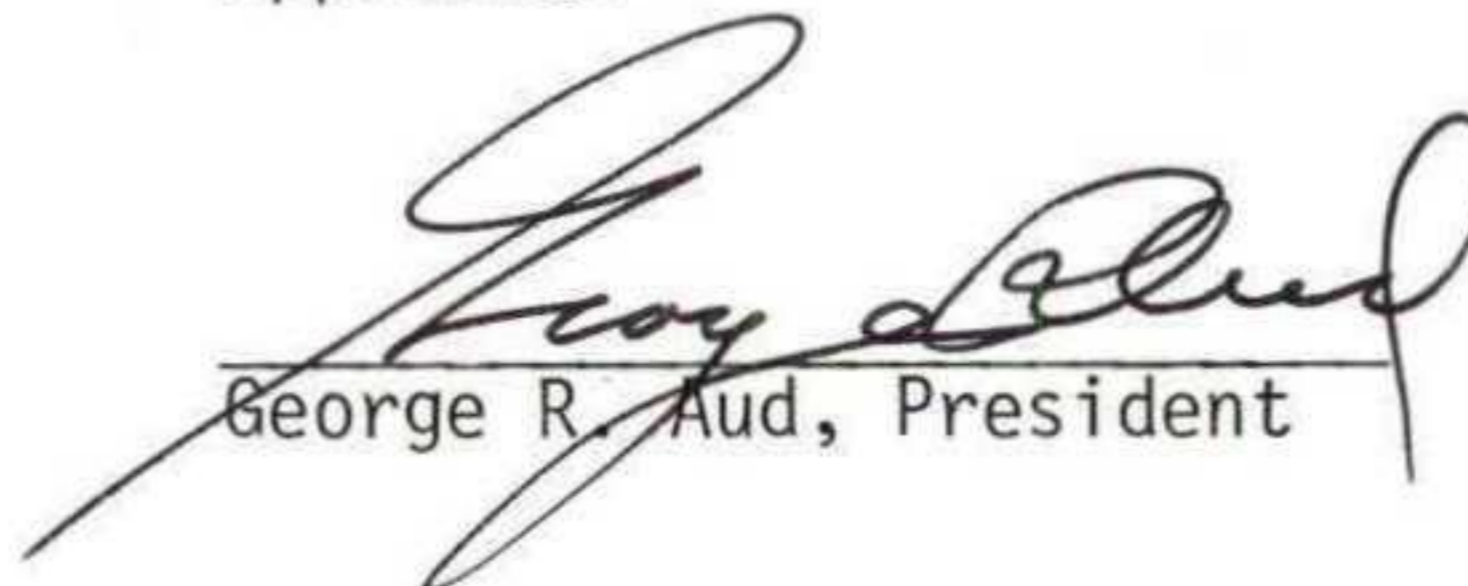
Present: Frank Gerred, Director, Office of Planning & Zoning
John Baggett, Director, Recreation and Parks

Commissioner Dean moved, seconded by Commissioner Aud to meet in Executive Session in order to discuss a matter of land acquisition. The Session was held from 4:00 p.m. to 4:30 p.m.

ADJOURNMENT

The meeting adjourned at 4:30 p.m.

Approved:


George R. Aud, President