

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, March 12, 1985

Present: Commissioner George R. Aud, President
Commissioner Larry Millison, Vice President
Commissioner Richard D. Arnold
Commissioner Ford L. Dean
Commissioner David F. Sayre
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

APPROVAL OF MINUTES

Commissioner Dean moved, seconded by Commissioner Arnold, to approve the minutes of the Commissioners' meeting of Tuesday, March 5, 1985. Motion carried.

APPROVAL OF BILLS

Commissioner Aud moved, seconded by Commissioner Sayre, to approve payment of the bills as submitted. Motion carried.

FY '86 BUDGET REVIEW AND RECOMMENDATIONS

Present: Joseph P. O'Dell, Director, Budget & Data Services

Mr. O'Dell reviewed and highlighted with the Commissioners his memorandum dated March 12 with attached detailed budgetary information for FY '86 and indicated that certain decisions will need to be made by the Board. The following budgetary documentation was reviewed (and is on file in the Commissioners' Office):

1. Salient Points Concerning Recommended Budget (Revenues and Outlays);
2. General Synopsis of Revenue;
3. General Fund Revenue Adjustments;
4. Explanation of Major General Fund Revenue Adjustments;
5. Target versus Recommended Revenue;
6. General Synopsis of Outlay Recommendation;
7. Recommended Equipment List;
8. Schedule of Requested New Positions and Reclassifications;
9. Proposed Letter to be forwarded to All Spending Units;
10. Budget Detail - General Fund;
11. Budget Detail - Capital Fund;
12. Computer Printout - General Fund.

Mr. O'Dell requested the Board to give consideration to the information and in order to meet the April 1 deadline for approval of the recommended budget that they be prepared to make decisions on the issues at the March 19, 1985 Commissioners' meeting. The Recommended Budget will then be prepared for the Board's signature at the March 26 meeting. Public hearings on the FY '86 Recommended Budget are scheduled for the week of April 22. The Board gave their concurrence in this schedule.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) RESOLUTION NO. 85-06
USE OF PVC PIPE

As a follow up to the decision by the Board at last week's meeting, the County Administrator presented the referenced Resolution permitting the use of PVC pipe in St. Mary's County in accordance with the Plumbing Code of the State of Maryland.

Commissioner Aud moved, seconded by Commissioner Sayre, to approve and sign Resolution No. 85-06. Motion carried.

2) BUDGET AMENDMENTS

The County Administrator presented the referenced Budget Amendments recommended for approval by the Budget Director with justifications as indicated:

a) No. 85-66
Public Works

Justification: To provide funds to remove structure and haul to private landfill.

b) No. 85-67
Recreation and Parks

Justification: To raze old structure at Museum property and remove from site.

c) No. 85-68
Budget/Data Servcies

Justification: Finalize costs associated with computer upgrade concerning county government and health department.

d) No. 85-69
Economic & Community Development

Justification: Office furnishings approved by County Commissioners on December 11, 1984 subject to final cost determination.

e) No. 85-70
Sheriff
Personnel

Justification: Increased costs in printing for Sheriff's Department. Likewise increase in advertising for personnel. Internal transfer only for control purposes by departments affected.

Commissioner Arnold moved, seconded by Commissioner Sayre, to approve the referenced Budget Amendments. Motion carried.

3) SUPPLEMENTAL LEASE AGREEMENT
DEPARTMENT OF ASSESSMENTS AND TAXATION

The County Administrator presented a Supplemental (#2) Lease Agreement by and between the County Commissioners of St. Mary's County and the State of Maryland for use of the Department of Assessments and Taxation of office space located at the Courthouse at \$8 per square foot.

Commissioner Dean moved, seconded by Commissioner Arnold, to approve and authorize Commissioner President Aud to sign said Lease. Motion carried.

4) BLUE CROSS/BLUE SHIELD
HUMAN ORGAN TRANSPLANT BENEFIT

The County Administrator advised that Blue Cross/Blue Shield has offered the option for the Human Organ Transplant Program to be added to the County's health insurance policy. Claims will be pooled with other Maryland agencies using BC/BS.

After discussion Dean moved, seconded by Commissioner Sayre, to accept this option. Motion carried.

TRI-COUNTY GROUP HOME FOR EMOTIONALLY DISTURBED YOUTHS

Commissioner Arnold referred to a letter dated March 1, 1985 from John Gott, President, Calvert County Commissioners advising that he has discussed the matter of the group home location with the Calvert Memorial Hospital Administrator. Mr. Gott indicated that the Calvert Memorial location may be an ideal location for the group home.

Commissioner Arnold requested the County Administrator to contact the Calvert County Commissioners' Office to obtain confirmation of agreement from the Board regarding the location of the facility at the Calvert Memorial Hospital location. The Commissioners gave their concurrence to this suggestion.

AIRPORT COMMISSION
LEASE AND OPERATING AGREEMENT

Present: Tom Howard, Chairman
F. Elliott Burch, Sr.
Ed Long
Thomas McGuyre
Donna Smith

Representatives of the Airport Commission appeared before the Commissioners to request the Board's approval of the Lease and Operating Agreement for the operation of the St. Mary's County Airport. Mr. Howard stated that four bids were received, and it was unanimously agreed by the Airport Commission to accept the bid from Mech-Dyne, Inc. He advised that the Agreement has been reviewed and approved as to legal sufficiency by the Assistant County Attorney.

The Commissioners agreed to review the document and to make a decision at a later time.

COUNTY DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT

Present: Joseph Mitchell, Director, Co. Dept. of ECD
David W. Morgan, Economic Development Coordinator
Christine Clarke, Tourism Coordinator
Charles Lehmann, Assistant Director, State Tourism Development

1) STATE DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
STATE TOURISM EFFORTS

Mr. Morgan indicated that the purpose of this meeting is to share with the Commissioners efforts being made for tourism publicity. He stated that the County has been working with a number of agencies, particularly the State, in the development of tourism publicity activities.

Mr. Lehmann presented a video promoting tourism which depicted what Maryland has to offer in the way of heritage, sports events, food, resorts, etc. Also presented by Mr. Lehmann were various booklets and brochures produced by the State (guidebooks, calendar of events, tour planners' manual, etc.)

The Commissioners expressed their appreciation for the presentation and offered their assistance in any way possible.

(COMMISSIONER DEAN LEFT THE MEETING - 11:00 A.M.)

2) SOUTHERN MARYLAND DAYS AT BALTIMORE INNER HARBOR

Mr. Morgan advised that St. Mary's County has again been invited by Mayor Schaefer of Baltimore City to participate in a Southern Maryland Day at the Baltimore Inner Harbor. Mr. Morgan requested approval from the Board to proceed with the plans for this event and to receive any input or suggestions from the Commissioners.

Ms. Clarke showed a video of last year's Southern Maryland Days at Inner Harbor and discussed some of the plans for this year.

The Commissioners gave their concurrence to proceed with the Southern Maryland Days and offered their assistance.

DEPARTMENT OF RECREATION AND PARKS
GRANT APPLICATIONS

Present: John V. Baggett, Director, Recreation and Parks

Mr. Baggett presented the following grant applications for the Commissioners' review and approval:

Handicapped Summer Camp

Grant Application to Department of Health and Mental Hygiene requesting \$11,758 for a 6-week summer program for retarded children.

The Commissioners authorized Commissioner President Aud to sign said Grant Application.

Nicolet Park Expansion

Grant Application to Program Open Space, Department of Natural Resources requesting \$3,000 for expansion development of Nicolet Park in Lexington Park (survey and site development plan).

The Commissioner authorized Commissioner President Aud to sign said Grant Application.

(COMMISSIONER MILLISON LEFT MEETING - 12:00 NOON.)

CRITICAL AREA TREATMENT
SHORELINE EROSION SURVEY

As a follow up to previous discussion the the Director of Planning and Zoning and an RC&D representative, the County Administrator presented the Critical Area Treatment RC&D Measure Plan for Shoreline Erosion Survey. The project is funded totally by the federal government and is to be administered by USDA Soil Conservation Service.

Commissioner Aud moved, seconded by Commissioner Arnold to approve and sign the application for the referenced project. Motion carried.

REQUEST FOR SCHOOL BUS TRANSPORTATION

Commissioner Arnold brought to the Commissioners' attention correspondence dated March 1, 1985 from Mr. Leonard Davis of Chaptico requesting that parochial school bus transportation service be provided for his grandson from Mother Catherine Spalding School in the afternoons. The child lives on Wicomico Shores Yacht Club Road 5/10 of a mile from the intersection of Md. Rt. 234. Commissioner Arnold further read a memorandum dated February 26, 1985 from the Director of Purchasing and Logistic Services which stated that one student on that road does not justify the cost involved.

After discussion, Commissioner Arnold moved, seconded by Commissioner Aud, to approve the request of Mr. Davis and to request the Director of Purchasing and Logistic Services to implement this decision. Motion carried.

DEPARTMENT OF PUBLIC WORKS ITEMS

Present: John Norris, County Engineer

1) PUBLIC WORKS AGREEMENT
BIG OAKS SUBDIVISION

Mr. Norris requested approval from the Board to authorize Commissioner President Aud to sign a Public Works Agreement by and between Board of County Commissioners of St. Mary's County and William S. Lawrence et al and Warren E. Barley, et al guaranteeing the completion of Hillendale Drive and Spring Rise Court in Big Oaks Subdivision.

The Commissioners gave their concurrence to authorize Commissioner President Aud to sign same.

2) PROJECT NO. SM 85-1-13
RENTAL CONTRACT SERVICES
ROAD, ROADSIDE, AND DRAINAGE IMPROVEMENTS

Mr. Norris presented the bid tally sheet for the referenced project and advised that only one bid was received; namely, The Trading Post. Mr. Norris recommended that the Commissioners award the bid to The Trading Post with the understanding that if the contractor is unable to perform certain work, the County will utilize other sources in the County.

Commissioner Arnold moved, seconded by Commissioner Sayre, to accept this recommendation. Motion carried.

3) PROJECT NO. SM 85-1-12
SURVEYING SERVICES CONTRACT

Mr. Norris presented the bid tally sheet for the referenced project and recommended awarding the bid to the lowest bidder, McCrone, Inc., in the amount of \$12,000.

Commissioner Aud moved, seconded by Commissioner Sayre, to accept Mr. Norris' recommendation. Motion carried.

4) TALL TIMBERS SHORE EROSION DISTRICT

Mr. Norris presented correspondence for the Commissioners' review and approval addressed to the Army Corps of Engineers forwarding the signed Right-of-Entry for Survey and Exploration within the Tall Timbers Shore Erosion Taxing District. The letter also request a report on the current status as to the scope of work, construction schedule and a date to meet with the County.

Commissioner Sayre moved, seconded by Commissioner Arnold, to authorize Commissioner President Aud to sign the easement agreements and the transmittal letter to the Army Corps of Engineers. Motion carried.

5) "NO PARKING" SIGNS
ST. CLEMENTS MUSEUM

Mr. Norris presented a memorandum dated February 8, 1985 from the Director of Recreation and Parks advising that the Museum Board has requested "No Parking" signs to be installed along the roadway in front of the Museum at Colton's Point. If the Board concurs, in this request, Mr. Norris stated that he has prepared a Road Resolution to that effect.

The Commissioners requested that prior to taking any action confirmation be obtained from the property owners in the vicinity of the Museum of concurrence in the placement of these signs.

6) COUNTY HIGHWAY INDEX MAP
ACCEPTANCE OF ROADS

Mr. Norris displayed the County's Highway Index Map and pointed out tow roads that have been maintained by the County and recommended that they be taken into the Highway Maintenance System:

OP #4463 - Willie Cheseldine Road, 7th Election District,
.54 mile;

OP #0480 - Cape St. Mary's Drive, 6th Election District,
.09 mile;

The Commissioners concurred in this recommendation.

7) COUNTY HIGHWAY INDEX MAP
REMOVAL OF CERTAIN ROADS

Mr. Norris pointed out the following three roads which appear on the County Highway Index map but not longer exist and have grown up with grasses and recommended their removal from the map:

#3290 in the Great Mills area
#3400 in Ridge
#3288 in Great Mills

The Commissioners gave their concurrence.

8) LANCASTER DRIVE

Mr. Norris stated that Lancaster Drive in St. Mary's City is owned by the State of Maryland and was of the opinion that it should be in the County system. He suggested that the State be requested to take Fisher Road in St. Mary's City, which goes through the College and is bound on both sides by state property, in exchange for Lancaster Drive.

The Commissioners concurred in this recommendation.

9) ST. CLEMENTS SHORES
DRAINAGE PROBLEM

(Also Present: Robin Guyther, Planner, OPZ)

Mr. Norris indicated to the Commissioners that because of the amount of development occurring at St. Clements Shores, the drainage problem has increased. He stated that homes are being built with the crawl space or first floor at or below grade which will cause them to be filled with water during a storm. Mr. Norris recommended that the County use the site plan process of the Zoning Ordinance to require grading plans and drainage analysis with the site plan for each building lot.

At this point, Mr. Guyther entered the meeting and displayed a map of the St. Clements Shore Subdivision and indicated that there are approximately 25-30 lots still available for building.

After some discussion, the Commissioners agreed to visit the site to look at the problem and in the meantime, that the Office of Planning and Zoning require a drainage analysis for each lot prior to the issuance of a building permit.

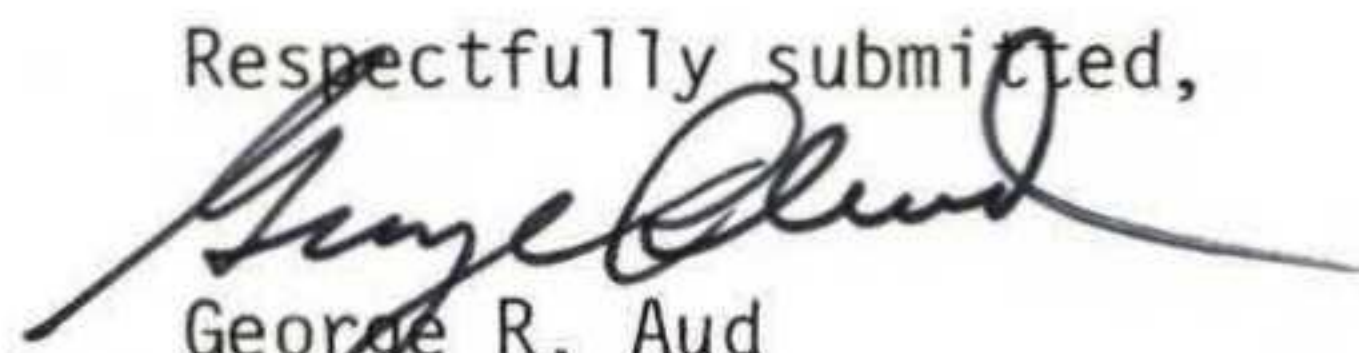
10) TALL TIMBERS SHORE EROSION DISTRICT

Mr. Norris advised that the State of Maryland in correspondence dated February 25, 1985 has indicated a willingness for the County to proceed with the engineering design of the Shore Erosion District and would reimburse the County as long as the County follows the recommendations of that letter. Mr. Norris advised that the Capital Project sheet for this project has been submitted to the Budget Director.

ADJOURNMENT

The meeting adjourned at 2:10 p.m.

Respectfully submitted,


George R. Aud
President