

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, January 21, 1986

Present: Commissioner George R. Aud, President
 Commissioner Larry Millison, Vice President
 Commissioner Richard D. Arnold
 Commissioner Ford L. Dean
 Commissioner David F. Sayre
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:15 a.m.

APPROVAL OF MINUTES

Commissioner Dean moved, seconded by Commissioner Sayre, to approve the minutes of the Commissioners' meeting of Tuesday, January 14, 1986. Motion carried.

APPROVAL OF BILLS

Commissioner Millison moved, seconded by Commissioner Arnold, to approve payment of the bills as submitted. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) REPLACEMENT OF SHERIFF'S DEPARTMENT VEHICLE

The County Administrator advised that one of the deputies was involved in an accident which totalled his car. The County currently has an order in for four replacement vehicles for the Sheriff's Department and authorization is requested to add one more vehicle. A budget amendment will follow at a later meeting.

The Commissioners gave their concurrence to replace the totalled vehicle.

2) PERSONNEL

The County Administrator presented the following items of Personnel for the Board's consideration:

a) Department of Recreation and Parks
Grounds Maintenance Foreman

Memorandum dated January 20, 1986 from Personnel Officer recommending the appointment of Gene L. Fenwick to Grounds Maintenance Foreman, Grade 7, effective January 27, 1986 on a one-year contract.

b) Sheriff's Department
Typist Clerk III

Memorandum dated January 20, 1986 from Personnel Officer requesting authority to hire a a Typist clerk from the previously established listing for the Stenographer Clerk position to be vacated by Alice Tuck on January 31.

Commissioner Dean moved, seconded by Commissioner Sayre, to approve the two referenced Personnel items as presented. Motion carried.

3) STATE AVIATION ADMINISTRATION
GRANT AGREEMENT

The County Administrator presented a Grant Agreement between the County Commissioners and State Aviation Administration for funds toward the cost for construction of a new aircraft parking apron, site preparation for a general aviation area and marking obstructions at the Airport.

Commissioner Dean moved, seconded by Commissioner Arnold to approve and authorize Commissioner President Aud to sign said Grant Agreement. Motion carried.

4) BIDS ON PICKUP TRUCK

The County Administrator advised that correspondence had been received from Mr. Gardner at Bell Motor Company requesting an adjustment to Bell's bid on the County's purchase of a pickup truck. Mr. Cox stated that this matter was reviewed by responsible parties and therefore presented correspondence for the Commissioners' signatures to Bell Motor advising that the bid specifications speak clearly to the inclusion of a radio, and therefore there is no justification to adjust the bid. The Commissioners agreed to sign and forward said letter.

5) CIRCUIT COURT
BUDGET/PERSONNEL ADJUSTMENTS

The County Administrator advised that correspondence was received from Judge Briscoe requesting certain budget/personnel adjustments. The Commissioners agreed to sign and forward correspondence back to Judge Briscoe concurring in the request and stating that budget amendments will be made at a later date.

6) JOINT PLANNING COMMISSION/COUNTY COMMISSIONER MEETING
COMPREHENSIVE LAND USE PLAN UPDATE REVIEW

The County Administrator advised that the Request for Proposal for the update of the Comprehensive Land Use Plan have been completed, and it is now suggested that the County Commissioners have a joint meeting with the Planning Commission to review the document. The Commissioners tentatively scheduled Tuesday, February 4, 1986 at 7:30 p.m. for the meeting.

DEPARTMENT OF PUBLIC WORKS ITEMS

Present: John B. Norris, Director

1) ROAD CHANGES TO BE INCORPORATED INTO COUNTY SYSTEM

As previously discussed Mr. Norris presented a Resolution setting forth the proposed changes in the county road system (corrections to road names, numbers, lengths and roads to be added to the County Highway Maintenance System). He stated that the survey has been completed in all but the Fourth, Fifth and Seventh Districts, which are underway. Mr. Norris further noted that the information is being computerized in his office.

The Commissioners agreed to make a decision on the Resolution at a later meeting.

2) LEXINGTON PARK STORM DRAINAGE TAXING DISTRICT

Mr. Norris reviewed the plans for the proposed Lexington Park Storm Drainage Taxing District, and stated that a public hearing had been held with the five affected property owners. The intent of the construction project is for the developers to replace the sump capacity in the District that had been removed during development and had been committed by them in the rezonings. Total cost of the project is approximately \$88,000, of which approximately \$16,000 will be paid by the State Highway Administration. Mr. Norris discussed various alternatives with the Board. to do an engineering study for a storm retention area at an additional \$9,000 or to go ahead with and proceed with the taxing district. Mr. Norris expressed concern that the County should not lose time and that the project coincide with the State's Md. Rt. 246 project.

Mr. Norris stated he would return next week to present a recommendation.

S.M.I.L.E., INC.

Present: James Mahoney, Director
Dr. J. Patrick Jarboe, President
Billye McGaharn
Judge Clarence Dodge
Grace Loffler
Elizabeth Lockwood
Dr. Norman Brecklauer

The referenced individuals appeared before the Commissioners to present an update on the S.M.I.L.E. program, and to make certain requests of the Board.

Dr. Jarboe reviewed the background, purpose, goals, and funding sources of S.M.I.L.E, Inc. He stated that funds have been received from the State, County, and community for one day care center, which is located in Hollywood. The goal is for two more centers; one in the Charlotte Hall area and another in the Lexington Park area. In addition, the lease for the Hollywood Center will expire on March 1 and will continue on a month-to-month basis in that the property is for sale.

During discussion, Dr. Jarboe and Mr. Mahoney summarized the needs of the S.M.I.L.E. Program and indicated what was being requested of the County:

1. Adequate staffing;
2. Land - Consideration of donation of land by the county in the Charlotte Hall and Lexington Park areas for two additional centers.
3. Capital funds in the amount of \$175,000 for construction of a new facility. Delegate Slade has co-sponsored legislation to provide 50% matching funds.
4. Funding from the County to maintain present level of operations in the amount of \$15,000;

After discussion, Dr. Jarboe requested the Board's approval of the genral plans for S.M.I.L.E. and a commitment of funds.

The Commissioners each expressed their support of the concept of the Program and indicated that the request for funding would be considered during the budgetary process.

In conclusion Commissioner Dean suggested that S.M.I.L.E., Inc. prepare a proforma statement on certain assumptions as to capital and operating costs and determine whether or not it can be a self-sustaining program or would require continued government subsidy, and if so, the extent of it.

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TOWN CREEK PARK

INSTALLATION OF TENNIS COURT LIGHTS

Present: John Baggett, Director, Recreation and Parks

Mr. Baggett presented a Program Open Grant Application for the installation of lights on the existing tennis courts at Town Creek Park at a total project cost of \$7,000.

Commissioner Millison moved, seconded by Commissioner Arnold, to approve and authorize Commissioner President Aud to sign said Application. Motion carried.

COUNTY AUDIT

Commissioner Dean recommended that although the County does receive excellent service from Wooden & Benson for the annual audit, the County should go through a bidding process to ensure that the costs are in line. He stated that the bid documents should state that the County is not bound to accept the lowest bid.

MANAGEMENT LETTER FROM WOODEN & BENSON

Commissioner Dean referred to correspondence received January 3, 1986 from Wooden & Benson relative to certain internal auditing and financial management procedures, and inquired as to the best way of handling these comments. It was agreed that the letter would be distributed to all affected departments for comments and consideration by the Board.

SITE PLAN APPROVAL

Commissioner Dean advised that correspondence had been received from a gentleman regarding site plan approval for a subdivision addressed to the Board of County Commissioners. He suggested that the County Administrator reply stating that the Commissioners are not involved in this process and explaining what the actual process is.

ST. MARY'S PUBLIC ETHICS ORDINANCE

Commissioner Dean suggested that there may be a need for an amendment to the Public Ethics Ordinance; namely, that there could occur times when a Board of County Commissioners because of "conflict of interest" by three or more members could not sit and make a decision on a particular matter before it. He recommended that there be some provision in the Ordinance whereby in situations like that the "conflict" could be declared by the Commissioner(s) and then sit in order to make a quorum. The County Administrator was directed to contact the County's Ethics Commission on the possibility of this amendment.

REQUEST FOR INFORMAL MEETINGS OF THE COUNTY COMMISSIONERS

Present: Dr. Norman Breslauer

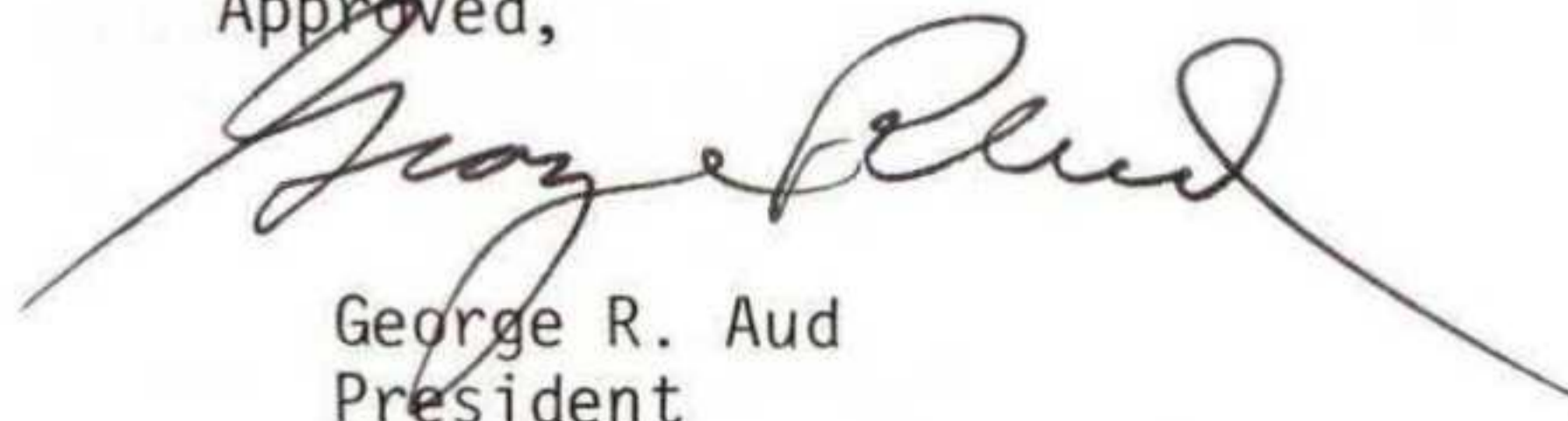
Dr. Breslauer appeared before the Commissioners to suggest the possibility that the Commissioners conduct informal meetings once every 60 days at various locations throughout the County in order to allow citizens of the community an opportunity to make comments or ask questions.

The Commissioners agreed to take the suggestion under advisement.

EXECUTIVE SESSION

Commissioner Arnold moved, seconded by Commissioner Dean, to meet in Executive Session in order to discuss a matter of Personnel. The Session was held from 11:25 a.m. to 12:30 p.m.

Approved,



George R. Aud
President