

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, June 10, 1986

Present: Commissioner George R. Aud, President
 Commissioner Larry Millison, Vice-President
 Commissioner David F. Sayre
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

(Commissioner Arnold was not present due to illness.)
 (Commissioner Dean was not present at beginning of meeting.)

CALL TO ORDER

The meeting was called to order at 9:10 a.m.

APPROVAL OF MINUTES

Commissioner Aud moved, seconded by Commissioner Sayre, to approve the minutes of the Commissioners' meeting of Tuesday, June 3, 1986.

APPROVAL OF BILLS

Commissioner Millison moved, seconded by Commissioner Sayre, to approve payment of the bills as submitted. Motion carried.

DISPOSITION OF SURPLUS VEHICLES

Present: Paul Raley, Director, Purchasing & Logistics

Mr. Raley presented the bid tally sheet for the sale of two surplus county vehicles and recommended awarding the bids as follows:

1982 Chevrolet - To Joseph Wheeler in the amount of \$1800
 1972 Dodge Van - To Charles Langley in the amount of \$151

Commissioner Aud moved, seconded by Commissioner Sayre, to accept Mr. Raley's recommendation. Commissioner Millison abstained. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) HOLLYWOOD MARYLAND POSTAL FACILITY

The County Administrator presented correspondence for the Commissioners' signatures addressed to the United States Postal Service indicating that the proposal for a larger postal facility at Hollywood is consistent with local planning.

The Commissioners gave their concurrence.

2) PERSONNEL

The County Administrator presented the following personnel items for the Commissioners' consideration and approval:

a) Janitor I
Department of Public Works

Memorandum from Personnel Officer dated June 9, 1986 recommending the selection Charles Stewart to the Janitor I position, Department of Public Works, effective June 16, 1986.

Commissioner Millison moved, seconded by Commissioner Sayre, to accept the Personnel Officer's recommendations as set forth above. Motion carried.

(COMMISSIONER DEAN ENTERED THE MEETING - 9:30 A.M.)

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Aud moved, seconded by Commissioner Sayre, to meet in Executive Session to discuss matters of personnel. Motion carried. The Session was held from 9:35 a.m. to 10:00 a.m.

(COMMISSIONER MILLISON LEFT THE MEETING - 10:00 A.M.)

OFFICE OF PLANNING AND ZONING

Present: Robin Guyther, Planner, OPZ
Anita Meridith, Recording Secretary

Commissioners present: George Aud, Ford Dean, David Sayre. Commissioners Larry Millison and Richard Arnold were absent. Staff present included: Frank J. Gerred, Director Robin Guyther, Planner, and Anita M. Meridith, Recording Secretary

CRITICAL AREA PROGRAM ACCEPTANCE

Mr. Gerred distributed a booklet of materials which he asked the Commissioners review and consider for action on June 24th. He explained that the first related to the acceptance of the Chesapeake Bay Critical Area Program for development. Staff submitted a letter drafted to Chairman Solomon List for the Commissioners' further consideration.

COMPREHENSIVE DEVELOPMENT PLAN

The second item was given as the proposed consulting contract for the Comprehensive Plan and Chesapeake Bay Critical Area Program for St. Mary's County. Ten proposals were received and narrowed to five consultant groups, which were all interviewed and a group has been selected. That firm is currently involved in the drafting of the scope of work. Mr. Gerred emphasized that one other paragraph needed to be added to the contract, however, he was presenting the major portion of that contract for the Commissioners' review, prior to suggested action on the 24th. Staff emphasized that a principal portion would be a presentation to the Commissioners, the Planning Commission and the public which would occur over a period of approximately 18 months of the proposals, as they were developed. Major citizenry participation is anticipated in the program and he suggested that the Board give serious consideration to those individuals that they might want to participate.

REGIONAL AUTOMATED DATA SYSTEM

Mr. Gerred emphasized that the next item was an integral part of the comprehensive planning process and Critical Area Program in that the County had chosen, in evaluation of the process, to start a computerization program for all the data and a mapping program. Mr. Robert Dadd of Tri-County Council was introduced and Mr. Gerred advised that he would make a presentation this date on that part of the program and urged the Commissioners to consider this portion of the program and grant approval to proceed (Mr. Dadd has been actively involved in consultation with the planning staff regarding the various applicable equipment and programs available.)

Mr. Dadd provided an overview of the concept and explained that this system would automate the County's maps on an individual parcel level. This detailed system would be linked with other existing computerized files. He provided the history of the Patuxent River, Chesapeake Bay Initiative Programs and Critical Areas Program and spoke to the various break-downs included in the mapping program, e.g, agricultural lands, plant and wildlife habitat. Mr. Dadd explained that having considered all of the criteria and the timing constraints, it became apparent to planning officials throughout the state, that the most feasible way to accomplish this was through a computerized, joint mapping system. Both Charles and Calvert Counties have or are in the process of acquiring compatible microcomputers. Mr. Dadd explained that in considering the many types of microcomputer equipment, it had been ascertained that it would be possible, and would prove cost effective to each of the southern counties, to accomplish a goodly portion of the preliminary mapping via use of a computer driven camera. He urged that with all three counties participating the cost/use of this camera, given the capacity and speed of the camera, it was possible that one such camera, centrally located, could handle the workload of all three counties in developing the system. Thus, it was proposed that said camera would be centrally located at the Tri-County Council in Charlotte Hall and that the counties planning department staffs be trained in the operation of the equipment.

Included in the List of Submittals were the following documents:

1. Letter from Dr. Taylor, Critical Areas Commission, dated January 6, 1986. Said correspondence advises that the application has been approved for funding through the local Planning Assistance Program, as well as approval for back-charging of equipment, if necessary.
2. Letter from Calvert County Board of Commissioners, dated April 22, 1986. The proposal was presented and said Board has endorsed the concept, as has the Charles County Board of County Commissioners.
3. Letter from Charles County Board of Commissioners, dated May 6, 1986.
4. Proposal for a Three-County System, Revised May 20, 1986.
5. Agreement For The Development of a Regional Computerized Mapping System.

Mr. Dadd urged the Commissioners to consider the proposal, in concert with the cost of the project as outlined, to fund the program in connection with grant funds from the Critical Areas Commission to the County. For FY '87, each of the three counties are being urged to acquire supplemental equipment to augment their existing microcomputer systems and that the three counties enter into an agreement with Tri-County Council to acquire the camera equipment and the custom software necessary to implement this system.

The cost for each of the counties differs somewhat due to the fact that each has different existing equipment in each of the Planning Departments. St. Mary's County total share for the system is \$60,600 which includes \$27,400 purchased equipment to be situated/located in the Office of Planning and Zoning. \$33,200 - the County's portion of the three-county agreement, would provide the software and the county's share of the development cost and equipment. Mr. Dadd referenced the enclosed drafted agreement, which he emphasized incorporated the reference figures and also the condition that the system itself (shared equipment, etc.), the utilization of said equipment be under the direction of the three Planning and Zoning Departments, that said equipment would be jointly owned by the three counties. In conclusion, Mr. Dadd stated that it now appeared that both Calvert and Charles would be entering into the Critical Areas Program and that the microcomputer system would be adopted as a major part of this program.

In response to question posed by Commissioner Sayre, Mr. Gerred advised that there were currently 19 Maryland counties and 24 communities/cities participating in the Critical Areas Program. Commissioner Sayre voiced his continued concern with the responsibility that other regions/states should accept towards the support of the Critical Areas Program, particularly with respect to the preservation and conservation of the Bay and its natural resources.

Mr. Gerred provided further budgetary information: \$100,000 has been included in FY '87 budget from the Critical Area, \$25,000 from Parks and Recreation Open Space and \$50,000 from Agricultural Preservation and another \$100,000 would be received next year for a total of \$275,000. Additionally, he explained that there was the possibility that next years grant may be increased somewhat, due to the cost incurred for equipment purchased in FY '87. He stressed, that the County would only have to put \$15,000 into the planning effort to cover costs for the contract (previously presented) for this proposed program. He urged that while the money was promised for this year, the consultant's work for next year would not commence until the funds were approved and that the consultant was aware of these constraints.

Commissioner Dean suggested that the County's Director of Data Services be provided the opportunity to review this proposal in its entirety and provide his comments. Mr. Gerred concurred, however, he urged that the Board indicate their approval insofar as allowing Mr. Dadd to proceed towards contracting for the camera equipment.

Mr. Norris added that he was currently evaluating some of the same types of programs and suggested that perhaps the County may want to set up this system so as to serve the needs of several departments. Mr. Norris also suggested that the economics involved may warrant the County contracting services for the mapping program, as opposed to staff's time/operation of the equipment. Mr. Dadd assured the Commissioners that the system had been evaluated in terms of purchase of the equipment vs. rental and was compatible with the central systems of both the Health Department and Metropolitan Commission.

INDUSTRIAL SITE PLAN

STSP # 85-0342: B. F. ASHER INDUSTRIAL SITE PLAN

Requesting approval of the Industrial Site Plan for 47 acres for the B. F. Asher Asphalt Plant, property is located on the east side of Maryland Route 5, Charlotte Hall, shown on Tax Map 4, Block 23, Parcels 41 and 286.

Mr. Guyther presented the plat of the Asher property in Charlotte Hall (recently rezoned to Industrial) for Commissioner Aud's signature.

This proposal was initially considered and approved by the Board of Appeals as the expansion of a nonconforming use. Subsequent to that approval, the applicant made application and was granted rezoning of the property to industrial, which now transforms this to an industrial site plan requiring County Commissioner approval.

Commissioner Dean moved, seconded by Commissioner Sayre, and unanimously passed, to approve the industrial site plan for the Asher Asphalt Plant.

STORMWATER MANAGEMENT

As follow-up to last week's discussion relative to the Stormwater Management Grant Application, specifically with regard to request for an additional full-time sediment control inspector, staff explained that the State was being requested to provide the funds for the hiring of an additional person who would be responsible for the inspection and enforcement authority regarding single family detached dwellings.

Staff reiterated that the State was adequately providing inspection on multi-family, commercial and industrial sites, however, the problem arose in that the single family homes were not being properly inspected. Thus, because of the lack of manpower and the fact that the County has no enforcement power, this request was being presented to the State. Commissioner Dean felt that the County, via this request, would in effect, be dividing the responsibility for sediment control between the County and State and he urged that the County may want to give this matter further consideration as he was of the opinion that the responsibility should be totally empowered to one or the other.

COUNTY ADMINISTRATOR ITEMS (continued)

Present: Edward V. Cox, County Administrator

3) FY '86 AUDIT

The Commissioners gave their concurrence to approve the firm of Cox, Long and Colvin to serve as auditor for the fiscal year ending June 30, 1986 for County Government, Metropolitan Commission and the County Memorial Library. Commissioner Dean abstained.

4) PROJECT NO SM 87-1-3
ROAD STRIPING PROJECT

On behalf of the Director of the Department of Public Works, the County Administrator presented an Agreement by and between Board of St. Mary's County Commissioners and Allied Striping, Inc. for the placement of pavement markings for various streets and roads within St. Mary's County, Maryland.

Commissioner Dean moved, seconded by Commissioner Sayre, to approve and authorize Commissioner President Aud to sign the referenced Agreement. Motion carried.

5) PROJECT NO SM 87-1-1
SURFACE TREATMENT PROGRAM

On behalf of the Director of the Department of Public Works, the County Administrator presented an Agreement by and between Board of St. Mary's County Commissioners and Montgomery Construction Company for surface treatment seal coat and related construction items within St. Mary's County.

Commissioner Dean moved, seconded by Commissioner Sayre, to approve and authorize Commissioner President Aud to sign the referenced Agreement. Motion carried.

6) METROPOLITAN COMMISSION
REQUEST FOR NEW POSITIONS

The County Administrator presented correspondence dated June 6, 1986 requesting approval for the creation of two positions with the Metropolitan Commission; Fiscal Clerk and Wastewater Treatment Plant Operator.

Commissioner Dean moved, seconded by Commissioner Aud, to approve the request of the Metropolitan Commission for two positions. Motion carried.

7) RESOLUTION NO. 86-13
CHANGE NO. 7 TO MANUAL OF PERSONNEL POLICIES AND PROCEDURES

Also Present: Gerda Manson, Personnel Officer

The Personnel Officer reviewed with the Commissioners the proposed amendments to the County's Manual of Personnel Policies and Procedures. She stated that a public hearing was held on May 22 with the employees regarding the changes and comments from that hearing were taken into consideration.

After review and discussion, Commissioner Dean moved, seconded by Commissioner Sayre, to approve and sign Resolution No. 86-13 Change No. 7 to Manual of Personnel Policies and Procedures. Motion carried.

8) RESOLUTION NO. 86-14
PUBLIC ACCOMMODATIONS TAX

Having conducted a public hearing on May 20, 1986 on the referenced Resolution regarding imposing a Public Accommodations Tax, Commissioner Aud moved, seconded by Commissioner Sayre, to approve and sign Resolution No. 86-14 to be effective July 1, 1986. Motion carried.

ST. MARY'S COUNTY BUS TRANSPORTATION SYSTEM

Present: Simela Triandos, Mass Transit Administration
Mira Riggin, "
Joseph P. O'Dell, Director, Budget & Data Services

The referenced representatives appeared before the Commissioners regarding the continuation of the public transportation program for this fiscal year and the grant for the next fiscal year. The midday shuttle service was discontinued as the end of March because of low ridership. It is the recommendation of the Mass Transit Administration that the public transportation program be combined with the Office on Aging's elderly and handicapped transportation program in order to comply with Section 18. The total budget for the program is \$44,888 for this fiscal year, and the County has submitted a request for reimbursement of \$30,000 for services through March. Ms. Triandos indicated that the grant ends at the end of June; however, an extension could be granted until the end of July, during which time the Commissioners could evaluate the program prior to deciding whether to make application for a new grant, which must be submitted by September 2, 1986.

The Commissioners agreed to request an extension of the current grant through July and would evaluate the program as to whether to make application for a new grant at that time.

PROCLAMATION
ADOPT-A-CAT MONTH

Present: Lillian Jarboe
Barbara Chapman

The Commissioners presented the referenced Proclamation designating the month of June as Adopt-A-Cat Month in St. Mary's County.

(COMMISSIONER SAYRE LEFT MEETING - 12:05 P.M.)

(COMMISSIONER MILLISON RETURNED TO MEETING - 1:00 P.M.)

EXECUTIVE SESSION

Present: Dr. Larry Lorton, Superintendent of Schools
John McFadden, President, Board of Education
Dorothy Harper, "
John Lancaster, "
Eleanor Ritchie, "
Bill Wagoner, "
Dennis Younkin, Dir., Fiscal & Administrative Services

Commissioner Sayre moved, seconded by Commissioner Millison, to meet in Executive Session in order to discuss a matter of arbitration. Motion carried. The Session was held from 1:00 p.m. to 1:35 p.m.

GATEWAY II PROGRAM

Present: Billye McGaharn, Director, Area Agency on Aging
Dr. William Marek, Deputy Health Officer
Gary Anderson, Dept. of Social Services


The referenced individuals appeared before the Commissioners to inform them of the Gateway II Program, which is coordinated by three agencies; Health Department, Social Services and Office on Aging. Gateway II is a home-care program to maintain the dignity and independence of the most needy of the elderly. The Health Department evaluates the individual as to medical and social needs; Social Services is responsible for case management; and the Office on Aging is responsible for in-home aid services and handles unmet needs of the elderly.

The Commissioners thanked the referenced individuals for their presentation and offered the cooperation of the County in this effort.

ADJOURNMENT

The meeting adjourned at 2:00 p.m.

Approved,


George R. Aud
President