

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, October 8, 1986

Present: Commissioner J. Patrick Jarboe, President  
 Commissioner Ford L. Dean  
 Commissioner David F. Sayre  
 Edward V. Cox, County Administrator  
 Judith A. Spalding, Recording Secretary

(Commissioner Millison was not present).

CALL TO ORDER

The meeting was called to order at 9:30 a.m.

APPROVAL OF MINUTES

Commissioner Dean moved, seconded by Commissioner Sayre, to approve the minutes of the Commissioners' meeting of Tuesday, September 30, 1986. Motion carried.

APPROVAL OF BILLS

Commissioner Sayre moved, seconded by Commissioner Dean, to approve payment of the bills. Motion carried.

LEXINGTON PARK TRANSPORTATION PLAN

Present: Keith Fairfax, LP Transportation Plan Task Force  
 Jack Bohanan, "  
 Frank Gerred, "  
 Dan Ichniowski, "  
 Joseph O'Dell, Director, Budget & Data Services

The referenced representatives appeared before the Commissioners to discuss the costs and funding alternatives for the Lexington Park Transportation Plan road improvements.

Dr. Jarboe distributed a paper outlining issues and possible solutions for funding; impact fee with remainder to be financed through regular budgetary process (bonds).

Commissioner Dean stated that priorities should be set for this project; the first priority should be the acquisition of the right-of-way and the second priority should be the construction of the road.

Mr. Fairfax presented setting forth the Task Force's recommendations as follows:

- Impact fee at \$400/residential unit;
- \$250,000 to be allocated from property tax revenue;
- \$3.20/ft/yr. of road be added for each new foot of road to the transportation plan and adjusted for inflation.

After discussion, it was agreed that the Task Force would develop the following information for presentation to the Commissioners at a later date:

- 1) Provide costs of alignment and acquisition for the one to five year transportation program;
- 2) Provide costs of alignment for the five to ten year program;

- 3) Impact fee - possibly in the \$250-\$300 range.
- 4) Front foot benefit charges.
- 5) Bulk gasoline storage tax.
- 6) Consideration of using accommodations tax.

In conclusion the Commissioners requested the Task Force to include the Budget Director in discussions concerning the financing.

#### COUNTY ADMINISTRATOR'S ITEMS

Present: Edward V. Cox, County Administrator

##### 1) ST. MARY'S NURSING HOME

The County Administrator presented correspondence dated September 26, 1986 from the Nursing Home Board recommending the change of the name from "St. Mary's Nursing Home" to "St. Mary's Nursing Center."

Commissioner Dean moved, seconded by Commissioner Sayre, to authorize Commissioner President Jarboe to respond to the Nursing Home Board of Directors that the County Commissioners concur with the request to change the name as referred to above. Motion carried.

##### 2) CONTINUATION OF COVERAGE FOR RETIREES/LIFE INSURANCE

The County Administrator presented a memorandum dated October 3 in which he recommends the Board's approval of the continuation of life insurance for retirees under the same terms and conditions as the health insurance. If the Commissioners concur the change will be made to the Personnel Manual.

Commissioner Dean moved, seconded by Commissioner Sayre, to give the Board's concurrence. Motion carried.

##### 3) MOTOR VEHICLES ADMINISTRATION

The County Administrator presented correspondence addressed to the Motor Vehicle Administration responding to MVA's removal from St. Mary's County of services to our citizens and inquiring as to what is planned to remedy the situation.

The Commissioners agreed to sign and forward said letter.

##### 4) BUDGET AMENDMENTS

The County Administrator presented the following budget amendments recommended for approval by the Budget Director with justifications as indicated:

###### No. 87-13 Treasurer

Justification: Program services of outside consultant concerning tax records. 60 hours at \$35 per hour.

###### No. 87-14 Health Department

Justification: To settle final case formula costs for FY '86.

No. 87-15  
S.M.I.L.E. (Adult Day Care Center)

Justification: To provide funding for preparation of site plan and other development tasks associated with establishment of a site in Charlotte Hall through state capital budget process.

Commissioner Dean moved, seconded by Commissioner Sayre, to approve the Budget Amendments as set forth above. Motion carried.

5) MENTAL HEALTH ALCOHOLISM DRUG ABUSE ADVISORY COUNCIL

The County Administrator presented correspondence in response to September 19 letter from MHADAAC concerning recommendations for provision of counseling services for disturbed youths. The correspondence expresses appreciation to MHADAAC in this regard and pledges the Board's cooperation.

Commissioner Dean moved, seconded by Commissioner Sayre, to sign and forward the correspondence as presented. Motion carried.

6) ST. MARY'S PUBLIC SCHOOLS  
BUDGETARY CHANGES

The County Administrator presented correspondence addressed to the Superintendent of Schools relative to budgetary changes stating that the Commissioners approve the request with the understanding that there will be no further requests unless given to the Board in advance.

Commissioner Dean moved, seconded by Commissioner Sayre, to sign and forward the letter. Motion carried.

7) NOVEMBER MEETING DATES

The County Administrator advised that the first two meeting dates in November are holidays--November 4 (Election Day) and November 11 (Veterans Day) and inquired if the Board wished to change their schedule for those weeks.

The Commissioners agreed to meet on Wednesday, November 5 and Wednesday November 12.

8) PERSONNEL

The County Administrator presented the following personnel items for consideration by the Board:

a) Stormwater Management Inspector III  
Office of Planning and Zoning

Memorandum dated October 6, 1986 from the Personnel Officer recommending the selection of Kenneth Malone to the Stormwater Management Inspector III position, Grade 11, in the Office of Planning and Zoning.

Commissioner Sayre moved, seconded by Commissioner Dean, to accept this recommendation, effective December 1, 1986. Motion carried.

b) Construction Inspector  
Office of Planning and Zoning

The County Administrator advised that the appointment of Kenneth Malone to Stormwater Management Inspector III position created a vacancy for Construction Inspector. Therefore, Mr. Cox requested that the Commissioners authorize the filling of that position.

Commissioner Dean moved, seconded by Commissioner Sayre, to grant this request. Motion carried.

c) Planning Technician Position  
Office of Planning and Zoning

Memorandum dated October 6, 1986 from Personnel Officer requesting authority to fill the Planning Technician position in the Office of Planning and Zoning which will be vacated by Joan Curtis on October 17, 1986.

Commissioner Dean moved, seconded by Commissioner Sayre, to grant this request. Motion carried.

9) SHERIFF'S DEPARTMENT  
ORGANIZATIONAL CHART

The County Administrator advised that during the budgetary process the Sheriff had proposed a reorganization request for his Department. Although funds had been allocated, specific approval for the organizational chart was not approved. Therefore, the Commissioners' approval is requested for the reorganization of the Sheriff's Department.

Commissioner Dean moved, seconded by Commissioner Sayre, to approve the Organizational Chart for the Sheriff's Department. Motion carried.

10) STORMWATER MANAGEMENT

Commissioner Dean advised that the County was required by the State to adopt a Stormwater Management Ordinance and to implement the Program. The State was to provide the funding for the administration of the Program. Commissioner Dean stated that the workload is larger than the one engineer assigned to do the task at the Department of Public Works can handle, and therefore a Committee (consisting of Commissioner Dean, Mr. Cox, Mr. Norris and Mr. Gerred) recommended requesting authority to proceed to add an additional engineer and an additional Stormwater Management Inspector in the Department of Public Works. Commissioner Dean further added that the Department of Natural Resources should be requested for state funds for these positions in that it is a state mandated program.

Commissioner Sayre moved, seconded by Commissioner Dean, to grant authority to proceed to acquire the Engineer and Inspector positions, and to solicit funds from DNR for these two positions. Motion carried.

11) MARYLAND HOUSING POLICY COMMISSION  
ANNUAL HOUSING AWARD

The County Administrator presented correspondence to the Maryland Housing Policy Commission nominating the St. Mary's County Housing Authority and the staff of the County Department of Economic and Community Development for consideration for the first annual award for outstanding housing accomplishments.

Commissioner Sayre moved, seconded by Commissioner Dean, to submit the nomination of the Housing Authority and DECD staff. Motion carried.

OFFICE OF PLANNING AND ZONING

Present: Frank Gerred, Director  
Robin Guyther, Planner

1) TEXT AMENDMENT TO ZONING ORDINANCE  
CLUSTER DEVELOPMENT

Mr. Guyther advised the Commissioners of the proposed text amendment regarding removal of the requirement of a public hearing for cluster development. He stated that Assistant County Attorney Densford was the hearing officer for the public hearing held on August 12, 1986 and inquired whether the Commissioners would like a briefing on the case prior to a decision being made.

The Commissioners advised that they would like a briefing and requested that Mr. Densford prepare a report on the case for their review.

2) SEDIMENT CONTROL

Mr. Gerred advised that the State took over the sediment control function from the County; however, it appears that the residential development is not being inspected by the State. Mr. Gerred displayed pictures of some of the problem areas and inquired whether the County should request to take back the residential inspection enforcement.

The Commissioners requested that Mr. Gerred prepare correspondence to DNR suggesting that they do the sedimentation control as required and if not requesting that they delegate the authority to the County.

3) COMPREHENSIVE PLAN ADVISORY COMMITTEE

Mr. Gerred advised that the first meeting of the Committee will be October 29, 1986 at the Leonardtown High School.

REFUNDING BONDS OF 1986

Present: Joseph P. O'Dell, Director, Budget & Data Services  
Larry Petty, Director, Metropolitan Commission  
Paul Hampton, Comptroller, St. Mary's Hospital

The referenced individuals appeared before the Commissioners to discuss the details and request concurrence from the Board for the refunding of the Metropolitan Commission/St. Mary's Hospital Bond issue of 1983.

Mr. O'Dell distributed a memorandum dated October 7, 1986 and summarized the significant issues concerning the proposed refunding including expenses. He stated that the market appears favorable at this time to refund the bonds at this time and the Metropolitan Commission and St. Mary's Hospital will be able to reduce their annual debt service sufficiently to justify the refunding, unless there is a major deterioration of the market.

Mr. O'Dell advised that the Tax Reform Act allows a hospital (501 c(3) corporation) to include only 2% of the issuance costs, and the hospital must meet its expenses greater than 2% from its own resources. In order not to cause a burden to the cash flow of the hospital, Mr. O'Dell suggested that the County loan the issuance costs above the 2%.

In conclusion, Mr. O'Dell requested authority to proceed to engage a legal firm, an underwriter, and financial advisor. He stated that letters have been forwarded to various firms soliciting proposals.

Commissioner Dean moved, seconded by Commissioner Sayre, to grant authority to proceed to initiate the refunding process and to bring before the Board the recommendations concerning the employment of the above firms, and further to loan the hospital any cash needed to accomplish this process within a two-year term at the County's investment return on an identical amount.

PROCLAMATION  
NATIONAL BUSINESS WOMEN'S WEEK

The Commissioners presented the referenced Proclamation designating the week of October 19-25, 1986 as National Business Women's Week in St. Mary's County.

EXECUTIVE SESSION

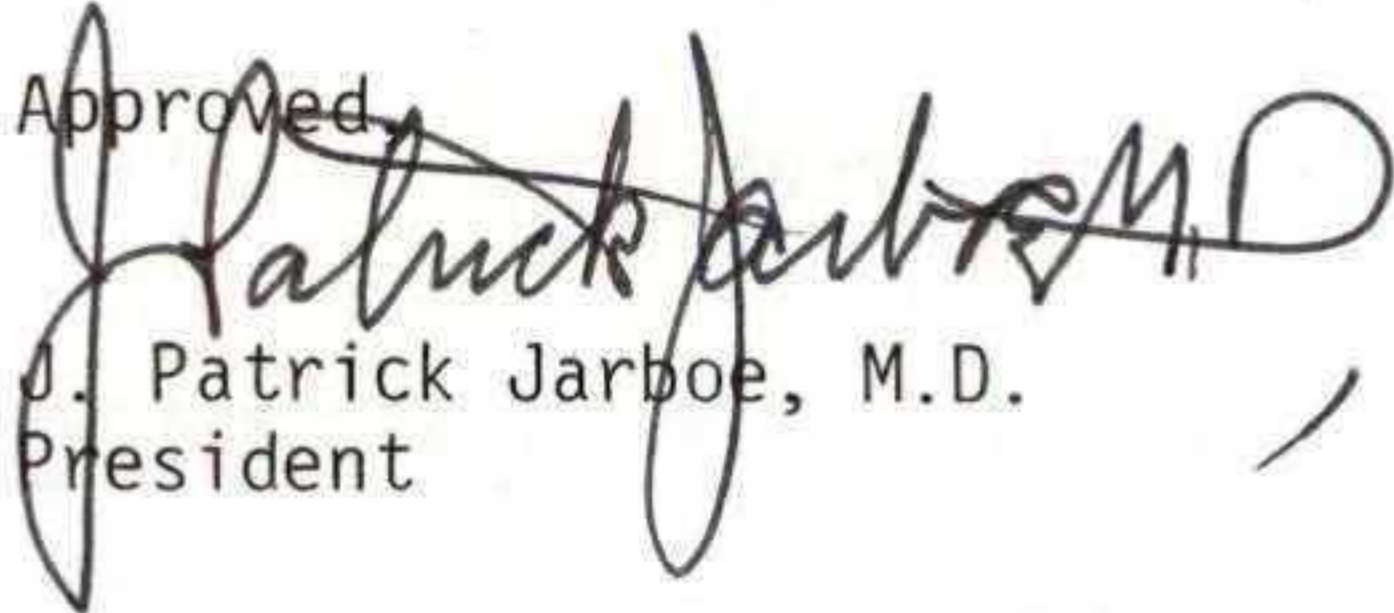
Present: Edward V. Cox, County Administrator

Commissioner Sayre moved, seconded by Commissioner Dean, to meet in Executive Session in order to discuss matters of personnel (consideration of appointments to Boards, Committees and Commissions.) Motion carried. The Session was held from 12:10 p.m. to 1:30 p.m.

ADJOURNMENT

The meeting adjourned at 1:30 p.m.

Approved

  
J. Patrick Jarboe, M.D.  
President