

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, May 5, 1987

Present: Commissioner Joseph P. O'Dell, President  
 Commissioner W. Edward Bailey  
 Commissioner Robert Jarboe  
 Commissioner John Lancaster  
 Commissioner Rodney Thompson  
 Edward V. Cox, County Administrator  
 Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 8:25 a.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, April 28, 1987. Motion carried.

APPROVAL OF BILLS

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve payment of the bills as submitted. Motion carried.

COUNTY ADMINISTRATOR

Present: Edward V. Cox, County Administrator

1) PERSONNEL

The County Administrator presented a memorandum dated May 4, 1987 recommending the selection of Mary A. Bowling to the Stenographer Clerk, Grade 5, position, to fill the vacancy created by the resignation of Dana Mattingly in the Office of Economic & Community Development.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to accept this recommendation. Motion carried.

2) ST. MARY'S COUNTY MEMORIAL LIBRARY  
BOOKMOBILE

The County Administrator advised that the bookmobile used by the library had come into obsolescence, and about two years ago the Library Board of Trustees had requested to sell it and use the proceeds for the purchase of books for the library system. He stated that the previous Board had concurred in this request; however, this was never documented. The Board of Trustees recently found a purchaser for the bookmobile, and it is now requested that the current Board concur in the previous Board's decision to sell the vehicle at approximately \$1,000 and purchase library books.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize the Library Board of Trustees to sell the bookmobile and used the proceeds to purchase books for the library system. Motion carried.

3) CLEARINGHOUSE PROJECT NO. MD870420-0272  
COASTAL BARRIER RESOURCES SYSTEM

The County Administrator presented the referenced clearinghouse project, which has been reviewed by the Office of Planning and Zoning and recommended for submission to the State with the comment that it is consistent with this agency's plans, programs and objectives. The Commissioners deferred a decision on this project until they had a chance to review the documents.



EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator  
Charles H. Wade, Director of Finance  
Gerda Manson, Personnel Officer

Commissioner Bailey moved, seconded by Commissioner Thompson, to meet in Executive Session in order to discuss matters of Personnel (Appointments and Reclassifications). The Session was held from 9:25 a.m. to 10:05 a.m.)

ST. CLEMENTS MUSEUM BOAT

Present: John V. Baggett, Director, Recreation and Parks

Mr. Baggett reminded the Commissioners that he had gone out for bids for the provision of boat service to and from St. Clements Island. He stated that the bids had come in too high; however, he had been negotiating with Norman Bishop of Fishing Parties, Inc. to arrive at an agreement. Mr. Baggett went on to explain that the State will be providing a \$31,000 grant for the operation of the boat.

During discussion, Mr. Baggett presented an Agreement dated May 5, 1987 between the St. Mary's County Department of Recreation and Parks and FISH N PARTIES, INC. for the operation of a tour boat from St. Clements Island Museum to St. Clements Island. The Agreement has been signed by Mr. Bishop and Mr. Baggett and requires the President of the Commissioners' signature.

After discussion, the Commissioners agreed to defer a decision until next week.

OFFICE OF COMMUNITY SERVICES  
ALCOHOL/DRUG ABUSE PREVENTION GRANT

Present: Phebe Barth, Director, Office of Community Services  
Ann Kovolcik, Community Services Coordinator

The referenced individuals appeared before the Commissioners to review and request approval of the Alcohol/Drug Abuse Prevention Grant. Ms. Barth indicated that this is the first of two grants for FY '88, which is the third year for both grants. The first grant is in the amount of \$9,000, the second will be in the amount of \$10,000.

After discussion, Commissioner Jarboe moved, seconded by Commissioner Thompson, to authorize Commissioner President O'Dell to sign the grant application for \$9,000 to be submitted to the State Department of Health and Mental Hygiene for the Alcohol/Drug Abuse Prevention Grant. Motion carried.

Commissioner Lancaster indicated that he would be interested in seeing the impact and results of these types of programs; i.e., whether or not there is a reduction in the use of alcohol and drugs.

Ms. Barth pointed out that prevention is a long-time commitment and that statistics indicate that the percentage of youths harmfully involved is slowly decreasing; however, those who are harmfully involved are in deep trouble and have many other problems.



DEPARTMENT OF PUBLIC WORKS

Present: John Norris, Director

1) REQUEST FOR APPROVAL  
PUBLIC WORKS AGREEMENT)  
MACARTHUR BOULEVARD

Mr. Norris informed the Board that in an effort to expedite the approval of Sans Souci, he would recommend that authorization be given to the President of the Board of County Commissioners to sign the Public Works Agreement upon of the plans and presentation of surety sufficient to guarantee construction of MacArthur Boulevard. He further advised that the grading permits for the Storm Water Management pond would be issued by Public Works and would require no Commissioner action. The amount of the surety will be approximately \$200,000.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to authorize Commissioner President O'Dell to sign the Public Works Agreement by and between J. Laurence Millison and St. Mary's County Commissioners guaranteeing the completion of MacArthur Boulevard by September 1, 1987. Motion carried.

2) EXECUTIVE SESSION

Present: John Norris, Director, DPW  
Edward V. Cox, County Administrator

Commissioner Bailey moved, seconded by Commissioner Jarboe, to meet in Executive Session in order to discuss a matter of personnel and pending litigation. Motion carried. The Session was held from 10:45 a.m. to 11:35 a.m.

COUNTY TELEPHONE SYSTEM

Present: Edward V. Cox, County Administrator  
Charles Wade, Jr., Director of Finance  
Paul Raley, Deputy Director, Purchasing and Logistics

Mr. Raley explained that the current County Government telephone system owned by AT&T called the Dimension System is not meeting current needs both because of equipment and inability for service. Accordingly, for the last several months, staff has evaluated a new AT&T system called System 75 and a new C & P system called Centrex. Both from a cost comparison and service, staff recommends the selection of the C & P Centrex. Mr. Raley presented documents describing the differences in costs.

After discussion and review of the documents, the Commissioners agreed with the staff's recommendation of the C & P Centrex system, but deferred signing the Application for Service until a more detailed breakdown of all costs is presented.

PROCLAMATIONS

The Commissioners issued the following Proclamations:

1) CHILDREN AND YOUTH MONTH

Present: Valerie vonAllmen  
Phebe Barth  
Ann Kovolcik  
Ruth Storings  
Mary Novotny  
Beth Lewis  
Berlin Cummings

Designating the Month of May as Children and Youth Month.



2) MEMORIAL POPPY MONTH

Present: Margaret Kestings  
Helen Seymour  
Veronica Emerson

Designating the Month of May as National Memorial Poppy Month.

3) ELKS YOUTH WEEK

Present: Jim Melrose

Designating the week of May 1-6, 1987 as National Elks Youth Week in St. Mary's County.

FY '88 DEPARTMENTAL BUDGET REVIEWS

At this time the following departments met with the Commissioners to request reconsideration of certain budgetary requests:

S.M.I.L.E.  
Alcoholic Beverage Board  
Library Board of Trustees  
Tri-County Group Home (Loretta House)  
Office of Planning and Zoning  
Circuit Court  
Tri-County Youth Services Bureau  
Sotterley Manor  
Tri-County Community Action Committee, Inc.  
Office of Community Services  
Southern Maryland Health Systems Agency  
Director of Finance  
    Data Processing  
    Purchasing & Logistics  
    Personnel  
    Non-public Transportation  
    Debt Service  
    Treasurer

(THE EVENING SESSION BEGAN AT 6:00P.M.)

PUBLIC FORUM

At this time the Commissioners opened the meeting to receive comments and questions from the audience. Comments and questions were received from the following individuals:

Louis Eberle - St. Clements Museum Boat;  
Betty Robrecht - FY '88 budget and tax rate.

COUNTY COMMISSIONERS' TIME

Commissioner Jarboe:

1) Southern Maryland Visitor Information Center

Commissioner Jarboe presented a memorandum dated April 20, 1987 from Tri-County Council explaining the site for a Visitor Information Center at Crain Memorial Park in Charles County and the local government's share of funding. The Director of Finance was directed to review the correspondence regarding the fiscal implications and advise the Board.



2) Governor's Committee to Study Anticipated Sewage Treatment Needs

Commissioner Jarboe brought to the Commissioners' attention a letter dated April 24, 1987 requesting input from counties on the anticipated sewage treatment needs in Maryland and has forwarded a questionnaire. The County Administrator reported that the Survey has been forwarded to the Metropolitan Commission for completion and return to MACo.

Commissioner O'Dell:

1) Memorandum dated March 20, 1987 from County Administrator regarding Individual vs. Board Opinions/Actions - Commissioner O'Dell reviewed each recommended procedure:

a) Unless designated by the Board a Commissioner will not present to a person or group an opinion or an action as official. If the opinion or action is not official, the Commissioners will identify it as personal.

The Commissioners gave their concurrence.

b) If a Commissioner uses official letterhead to address an individual or group in other than an official capacity, a copy will be given to the other members of the Board.

After discussion, it was agreed that if a Commissioner is responding as an individual, County Government stationery will be used; if the response is a group action, County Commissioner stationery will be used.

c) If a Commissioner directs a significant staff action, he will do so only with concurrence of a majority of the Board.

Although the word "significant" would be a matter of interpretation, the Board agreed with this item.

d) If a majority of the Commissioners authorize an opinion or action outside of a formal meeting, that opinion or action will be incorporated in the next meeting's minutes. This authorization procedure will only be exercised when the pressure of time or circumstances justifies it.

The Commissioners gave their concurrence.

e) Each Commissioner represents the total county even though residing in a specific Commissioner district. there is no presumption that a Commissioner has any more interest in or attachment to his district of residence than in or to any other district.


The Commissioners gave their concurrence.

2. Items for Discussion Next Week - Commissioner O'Dell suggested that the following items be discussed next week: Correspondence from the Office of Economic & Community Development regarding feasibility study at Airport and regarding job recruitment.

ADJOURNMENT

The meeting adjourned at 6:55 p.m.

APPROVED,



Joseph P. O'Dell  
President