

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, June 2, 1987

Present: Commissioner Joseph P. O'Dell, President  
 Commissioner W. Edward Bailey, Vice-President  
 Commissioner Robert Jarboe  
 Commissioner John Lancaster  
 Commissioner Rodney Thompson  
 Edward V. Cox, County Administrator  
 Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

APPROVAL OF MINUTES

Commissioner Thompson moved, seconded by Commissioner Bailey, to approve the minutes of the Commissioners' meeting of Tuesday, May 26, 1987. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve payment of the bills as submitted. Motion carried.

COUNTY ADMINISTRATOR

Present: Edward V. Cox, County Administrator

1) FY '88 SALARY SCHEDULE

The County Administrator presented a memorandum dated May 22, 1987 from the Personnel Office setting for the FY '88 Salary Schedule for county employees which reflects the 2.5% cost-of-living increase.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve the Salary Schedule as presented. Motion carried.

2) RECLASSIFICATIONS

The County Administrator presented a memorandum dated June 1, 1987 setting forth the reclassification of county positions, which have been evaluated. The results and staff recommendations are listed on the right side column of the attachment to the memorandum.

Commissioner Thompson moved, seconded by Commissioner Lancaster to approve the reclassifications as recommended. Motion carried.

3) PROPERTY TAX ASSESSMENT APPEAL BOARD

Commissioner Bailey moved, seconded by Commissioner Jarboe, and unanimously carried, to submit to the Governor the following nominations to the St. Mary's County Property Tax Assessment Appeal Board:

Vacancy #1

James Forrest  
 Todd B. Morgan  
 Julian Thomas Croson

Vacancy #2

Doris Bean  
 Daniel H. Raley  
 John W. Hall IV

4) PUBLIC SCHOOLS - BUILDING TRADE FOUNDATION

The County Administrator presented correspondence addressed the Superintendent of School expressing formal endorsement of the action taken by the Board of Education to transfer to the Building Trade Foundation the property upon which the current house is being constructed.

Commissioner Thompson moved, seconded by Commissioner Bailey, to sign and forward the letter as presented. Motion carried.

5) ENDORSEMENT AND AMENDMENTS  
LIFE INSURANCE POLICY

The County Administrator presented the referenced Endorsement and Amendment to the County's life insurance policy which allows retired county employees to participate in the group life insurance policy.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to authorize Commissioner President O'Dell to sign the document as presented. Motion carried.

6) STORMWATER MANAGEMENT GRANT-IN-AID

The County Administrator presented the Grant Application for the Stormwater Management Program in St. Mary's County which funds three positions in the Department of Public Works and two in the Office of Planning and Zoning. The grant is in the amount of \$138,998.68.

Commissioner Thompson moved, seconded by Commissioner Bailey, to approve and authorize Commissioner President O'Dell to sign the application as presented. Motion carried.

7) CHILD ABUSE PREVENTION GRANT

The County Administrator advised that on Thursday, May 28, the State had contacted Walden-Sierra to have extension documents received on that date in order to comply with close of fiscal year state procedures. For the sake of getting those documents to the State, Mr. Cox stated he signed correspondence authorizing Dr. Patricia Hawkins to sign any request for grant extensions on behalf of the President of the Board of County Commissioners and that this action needed to be recorded in the minutes.

8) RETROSPECTIVE BASIS OF PAYMENT CONTRACT  
BLUE CROSS/BLUE SHIELD

The County Administrator presented the Retrospective Basis with Blue Cross/Blue Shield for the County's health insurance policy for the Commissioners' approval.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve and authorize Commissioner President O'Dell to sign the Retrospective as presented. Motion carried.

9) MOTOR VEHICLE ADMINISTRATION  
HEARING ROOM FACILITY

The County Administrator presented a proposed supplemental lease one use by MVA for one of the Governmental Center conference rooms as a hearing room.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to authorize the President of the Board to sign the lease as presented. Motion carried.

10) POLICY STATEMENT - INSURANCE COMPANIES  
PAYROLL DEDUCTIONS

The County Administrator advised that the Commissioners need to adopt a Policy Statement regarding payroll deductions. he stated that in practice the County has not authorized payroll deductions for life insurance companies unless there has been a competitive process with two exceptions: cancer insurance and an auxiliary life insurance package. He stated that he has been contacted by an insurance company that wants to solicit employees and have payroll deductions, and it was his recommendation that it not be permitted, and that the Commissioners continue th practice of competitive solicitations on insurance proposals.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to continue the current practice to not authorize payroll deductions or solicitation of county employees unless there has been a competitive process. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator  
Sheriff Wayne Pettit

Commissioner Bailey moved, seconded by Commissioner Thompson, to meet in Executive Session in order to discuss a matter of Personnel. Motion carried. The Session was held from 9:30 a.m. to 10:00 a.m.

OFFICE ON AGING

Present: Billye McGaharn, Director, Area Agency on Aging

1) GATEWAY II GRANT

Mrs. McGaharn presented the grant application for the Gateway II Program and explained the background, scope and budget of this long-term care plan.

After review Mrs. McGaharn requested the Board's approval to submit the application to the State Office on Aging in the amount of \$49,250.

Commissioner Bailey moved, seconded by Commissioner Thompson, to authorize Commissioner President O'Dell to sign the application as presented. Motion carried.

2) NOTIFICATION OF GRANT AWARD  
SSTAP-87-21

Mrs. McGaharn presented the NGA in the amount of \$58,409 for the period July 1, 1986 - June 30 1987 which is to be approved and signed by the Board and forwarded to the Mass Transit Administration.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President O'Dell to sign the NGA as presented. Motion carried.

3) NOTIFICATION OF GRANT AWARD  
OLDER AMERICANS ACT

Mrs. McGaharn advised that Title IIIC-1 has been increased in the amount of \$38,015, thereby increasing the Older Americans Act grant from \$146,974 to \$184,989. Therefore, Mrs. McGaharn presented the NGA for the referenced grant and requested the Board's approval.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President O'Dell to sign the NGA as presented. Motion carried.

ENHANCED EVAPO-TRANSPIRATION SYSTEM

Present: Frank Gerred, Director, Office of Planning and Zoning  
Dr. William Marek, Deputy Health Officer  
Tom Russell, Director, Environmental Hygiene  
Cliff Stein, State Health Department  
Steve King, Metropolitan Commission

In that the interim study to look into the possibility of developing an effective and inexpensive evapo-transpiration system by the University of Maryland has been completed, he inquired whether the the Commissioners were desirous of proceeding with the development of a prototype. The Commissioners discussed with the referenced state and local health officials and the Office of Planning and Zoning the advisability of continuing with the project.

After discussion of the interim report and various concerns relative to health and cost effectiveness, the Commissioners asked the opinions of the various representatives.

During discussion, Commissioner O'Dell indicated that there were three issues:

- 1) Could the available funds be used to investigate other alternative systems;

Tom Russell pointed out that other systems are being investigated; however, since there are not enough candidates for these systems, it would not be advisable to transfer funds for those systems.

- 2) Will the participants be held harmless should the system installed not work;

Dr. Marek indicated that funding by the State is restricted at 50%, and it would take legislation to remove that restriction. Mr. Stein indicated that the State would be supportive of such a change.

- 3) Would the State proceed on its own to develop a prototype should the County decide not to proceed.

Mr. Stein indicated that the State would probably not proceed.

During discussion Steve King mentioned the possibility of other funding sources including EPA (Environmental Protection Agency) funds.

In conclusion each of the Commissioners expressed concurrence that the county proceed with the development of the design of the prototype.

FEE SCHEDULES

Present: Frank Gerred, Director, OPZ  
Tom Russell, Director, Environmental Hygiene  
Steve King, Director, Metropolitan Commission

Mr. Gerred presented a packet of information containing existing and proposed fee schedules, reports on fees collected, projected fee estimates based on amended fee schedule and Schedules of Fees for Public Works, Health Department and Metropolitan Commission. Also included was an sample of a development and typical fees that would be incurred.

After review of the various schedules, Commissioner O'Dell requested, and the Board concurred, that the information be revised to include all fees of all appropriate departments and that additional examples be given for various types of development and the fees that would be incurred; i.e., a house in Lexington Park, an house in an outlying area requiring artisian well and septic system. The costs to county government to support these developments should be established in order to give criteria for the setting of fees for now and for the future. Commissioner O'Dell further suggested that once this information is gathered that it be shared with development interest groups (builders, surveyors, engineers, etc.) Once this is done, the Commissioners would then be able to set a fee schedule for all departments.

PRIVATE INDUSTRY COUNCIL  
JOB TRAINING PARTNERSHIP ACT

Present: Dr. Christopher Bell, Director, JTPA  
William Greene, PIC  
Joseph Mitchell, Director, DECD

The referenced individuals appeared before the Commissioners to present and discuss the JTPA which is a federally funded program to the unskilled for entry in the labor force and to provide job training to the economically disadvantaged. Reviewed by Dr. Bell and Mr. Greene were the following areas:

1. The purpose of JTPA
2. The role of elected officials in the administration of JTPA
3. The purpose and function of PIC
4. The role of the JTPA administrative entity (which is under the control of the Charles County Community College)
5. An overview of the various programs offered.

At the conclusion, the Commissioners expressed appreciation for the presentation and for the efforts being made by the JTPA and PIC.

COMMENDATION  
JOHN K. ERLY

Present: John K. Erly  
Jimmie A. Mora

The Commissioners presented a Commendation to John K. Erly for his outstanding and praiseworthy service to the citizens of St. Mary's County in a variety of volunteer activities.

PROCLAMATION  
ADOPT-A-CAT MONTH

Present: Barbara Eizelle, Humane Society

The Commissioners presented a Proclamation designating the month of June as Adopt-A-Cat Month in St. Mary's County.

TOUR OF RECREATION AND PARK FACILITIES (SOUTHERN PORTION OF COUNTY)

At this time the Commissioners toured the various Recreation and Park facilities in the southern end of the County.

DEPARTMENT OF PUBLIC WORKS BUILDING DEDICATION

The Commissioners attended the dedication of the Public Works Building dedicated to the memory of the late Commissioner Richard D. Arnold.

(THE EVENING SESSION BEGAN AT 6:00 P.M.)

PUBLIC FORUM

At this time the Commissioners opened the floor to receive comments and questions from the audience. Questions were received from Joseph Dufresne and Dick Myers.

St. Mary's Garden Club

Also Present: Libby Dufresne, President

During the public forum Mrs. Dufresne presented Commendations to various businesses and individuals for their beautification efforts in St. Mary's County.

The Commissioners presented a Commendation to Mrs. Dufresne on behalf of the St. Mary's County Garden Club for its outstanding and praiseworthy conservation and horticultural activities in the beautification of St. Mary's County.

COUNTY COMMISSIONERS' TIME

Maryland Rock - Boat Ramp Commissioner Jarboe suggested that the County Administrator prepare correspondence for the Board's signature indicating that the Commissioners are interested in having Maryland Rock proceed to building the boat ramp facility at Breton Bay. The Commissioners concurred.

Proposed Access on Md. Rt. 5 and 235 Commissioner Jarboe suggested that the Commissioners gather information regarding this and set up a meeting with the legislators and State. The County Administrator will develop a staff proposal on this.

Adult Day Care - Nursing Center Commissioner Jarboe inquired whether the new nursing center would have an adult day care center. The County Administrator advised that the Center will be leasing at the St. Mary's Academy property on a short-term basis.

Rock Concert at Fairgrounds Commissioner Thompson expressed concern regarding the rock concert scheduled to be held at the Fairgrounds this summer in that he was it would attract an undesirable crowd. Commissioner O'Dell suggested that the Board meet with the Fair Board to discuss proper use of the facility.

Motor Vehicle Administration Commissioner Bailey inquired as to the status of having an MVA facility in the County. The County Administrator advised that MVA has accepted the Commissioners' proposal to locate a facility on County property and enter into a Memorandum of Understanding and Lease similar to the State Office Building.

Pending List Commissioner O'Dell suggested that the County Administrator keep a running pending list--delete those that have been completed and adding new ones.

Stormwater Management Program Commissioner O'Dell referred to May 22 correspondence from the Water Resources Administration regarding the County's stormwater management program. He suggested that the County Administrator and Directors of Planning and Zoning and Public Works to discuss a plan of action to correct the deficiencies in the county's enforcement procedures and that a timetable be established for the completion of the report.

Airport Rules, Regulations and Standards of Procedures - Commissioner O'Dell stated that the referenced document has been received from the Airport Commission. He directed that the County Administrator along with the Director of Finance and Director of DECD review the regulations and make recommendations as to the County's acceptance.

State Government Office Space Commissioner O'Dell referred to correspondence dated May 15 from Senator Barbara Mikulski advising that GSA will be looking at available office space outside of the Washington area. Therefore, he suggested that the letter be referred to the Director of DECD for recommendations.

Auditing Proposal - Nursing Center Commissioner O'Dell reported that a letter was received from Cox, Long and Colvin regarding an audit of the Nursing Center. He suggested that the proposal be forwarded to the Nursing Home Director and Board of Directors to obtain their opinion on the matter.

Nursing Center By-Laws Commissioner O'Dell advised that the Nursing Center has transmitted new by-laws and requested the County Administrator to have them reviewed and return with a recommendation or amendments.

DEPARTMENT OF PUBLIC WORKS

Present: John Norris, Director

1) TALL TIMBERS (HERRING CREEK NAVIGATION PROJECT)

Mr. Norris reviewed the history of the referenced project and reported that the County was responsible for costs over \$1,000,000. Total cost of the project is \$1,304,727.40. As requested by the Board at last week's meeting, Mr. Norris explained that he met with the Assistant County Attorney to examine the County's ability to assess the existing taxing district for the County's share of the above costs as part of the County's responsibility for maintenance. In a memorandum dated June 1, 1987 Joe Densford, Assistant County Attorney stated that it was his opinion that "a pro-rata portion of the overrun can be charged as maintenance to the existing taxing district for its section of the Corps stone revetment. According to the Department of Public Works, 71.57% of the new revetment lies within the existing taxing district and could be assessed for approximately this portion of the overrun."

Mr. Norris stated that it was his belief that the County would be able to effect a new taxing district by using County Commissioner authority to establish this district and bring those outside of the district into the new district.

After discussion Commissioner Lancaster moved, seconded by Commissioner Jarboe, to authorize payment to the Army Corps of Engineers for the Herring Creek Navigation Project, which will amount to 71.57% of the total Corps' cost that the County is experiencing, less the \$71,000 which had previously been paid. Motion carried.

EXECUTIVE SESSION

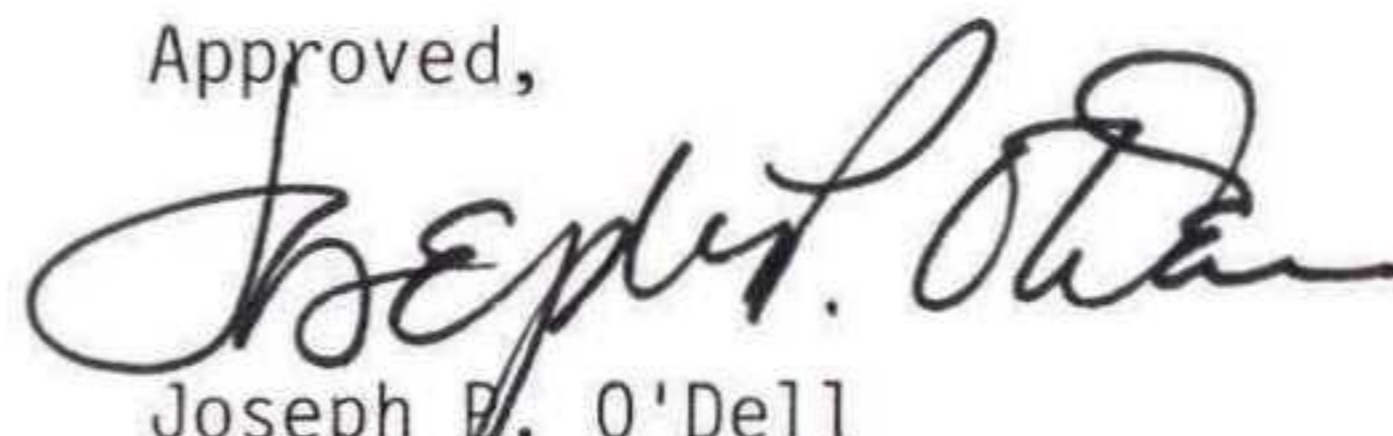
Present: Edward V. Cox, County Administrator  
John B. Norris, Director, DPW  
Larry Abell, President, FSI

Commissioner Jarboe moved, seconded by Commissioner Thompson, to meet in Executive Session in order to discuss a matter of property acquisition. Motion carried. The session was held from 7:30 p.m. to 9:00 p.m.

ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Approved,



Joseph E. O'Dell  
President