

BOARD OF COUNTY COMMISSIONERS' MEETING

Tuesday, October 13, 1987

Present: Commissioner Carl M. Loffler, President
Commissioner W. Edward Bailey
Commissioner Robert Jarboe
Commissioner John Lancaster
Commissioner Rodney Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, September 29, 1987, as amended. Motion carried.

APPROVAL OF BILLS

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve payment of the bills as submitted. Motion carried.

DEPARTMENT OF RECREATION AND PARKS
WATERWAY IMPROVEMENT FUND GRANT APPLICATIONS

Present: John V. Baggett, Director, R & P

Mr. Baggett presented the following grants to the Department of Natural Resources:

For the surface treatment of the gravel parking lot at St. Inigoes Landing in the amount of \$25,000

For the installation of tie-backs in the existing seawall and to extend the side walls of the boat ramp at Chaptico Wharf in the amount of \$25,000.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) PERSONNEL

The County Administrator presented the following personnel items for the Board's consideration:

a) Correctional Officer
Sheriff's Department

Memorandum dated October 9, 1987 from the Personnel Office recommending the appointment of Mark A. Porter to the Correctional Officer I position, Grade 10, effective October 19, 1987.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to accept this recommendation. Motion carried.

b) Typist Clerk
Department of Public Works

Memorandum dated October 13, 1987 recommending the selection of Catherine Clarke to the Typist Clerk position, Grade 4, Step 1 in the Department of Recreation and Parks.

Commissioner Bailey moved, seconded by Commissioner Thompson, to accept this recommendation. Motion carried.

c) Temporary Promotion - Office Supervisor II
Office of Planning and Zoning

Memorandum dated October 8, 1987 from Personnel Office recommending the promotion of Mary E. Russell, currently serving as Permits Clerk, Grade 6, to Office Supervisor II, Grade 8. The incumbent of this position, Anita Meridith will be leaving on maternity leave for approximately three months.

Commissioner Bailey moved, seconded by Commissioner Jarboe, to accept this recommendation. Motion carried.

2) LEGISLATIVE PACKAGE SYNOPSIS

The County Administrator presented a Synopsis of the Legislative Package items to be presented at the public meeting on October 19, 7:30 p.m., Circuit Court. He stated that additional items will be added prior to the hearing and possibly at the hearing and after.

During discussion the following items were suggested to be added:

- (a) Code Home Rule for St. Mary's County
- (b) Board of Education - Inclusion of Board of Education Facilities under County Maintenance
- (c) Board of Education - Appointment of Members
- (d) County Commissioners - Salaries

3) BUDGET AMENDMENT NO. 87-18
TREASURER'S OFFICE

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance with the following justification: For the replacement of a desk.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the Budget Amendment as presented. Motion carried.

4) LETTER OF UNDERSTANDING
AUDIT OF ST. MARY'S COUNTY

The County Administrator presented a Letter of Understanding dated October 13, 1987 from the the accounting firm of Cox, Long, and Colvin for the provision of auditing services of the Commissioners of St. Mary's County as of June 30, 1987.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and sign the Letter of Understanding with Cox, Long, and Colvin as presented. Motion carried.

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT

Present: Joseph Mitchell, Director

1) COMMUNITY DEVELOPMENT BLOCK GRANT

Mr. Mitchell advised that the CDBG Grant Application for the Child Day Care Center at St. Mary was approved in the amount of \$98,000. An awards ceremony was held on Saturday at which the Governor announced the award of this Grant.

2) "MARYLAND YOU ARE BEAUTIFUL" PROGRAM

Also Present: Lynea Bowdish, Tourism Coordinator

Mr. Mitchell advised that the "Maryland You are Beautiful" Program is being conducted through the Chamber of Commerce, and therefore, Ms. Bowdish presented a proposal to carry out the Program. The purpose of the Program is to increase civic pride in our community by recognizing an individual who has provided outstanding service. Ms. Bowdish further explained that the 350th Committee has been requested to join in this effort by assisting with publicity and review of nominations.

During discussion Ms. Bowdish advised that the selection of the individual will be done by lot drawing at the Commissioners' meeting of November 24. It was agreed by the Commissioners that drawing be done by the 350th Committee at that meeting.

In conclusion the Commissioners expressed appreciation for the efforts in carrying out this program and indicated that they looked forward to the selection of St. Mary's County's "Most Beautiful Person."

ST. MARY'S COUNTY COMPREHENSIVE PLAN CONSULTANT

Present: Frank Gerred, Director, Office of Planning and Zoning

Mr. Gerred advised that on October 7, 1987 the committee for the selection of the consultant to replace Wallace, Roberts and Todd to interview the two applicants. He stated that it was the recommendation of the Committee and the Office of Planning and Zoning staff to select the firm of Redman and Johnston. Mr. Gerred pointed out that he has not yet received the contract from that firm and recommended that the Board approve hiring Redman and Johnston pending review of the contract.

After discussion Commissioner Thompson moved, seconded by Commissioner Jarboe, to accept Mr. Gerred's recommendation. Motion carried.

COUNTY COMMISSIONERS' TIME

(1) ST. MARY'S COUNTY PUBLIC ETHICS ORDINANCE

The Commissioners having conducted a public hearing on September 29, 1987, the County Administrator presented the revised St. Mary's Public Ethics Ordinance for adoption. He presented correspondence from the Ethics Commission agreeing to the recommendation by the State to include the Deputy Director of Personnel and the Deputy Director of Purchasing. Mr. Cox recommended that because titles of those positions have changed that the Ordinance be amended to read "Personnel official" and "Procurement official."

After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to amend the Ordinance as recommended by the County Administrator. Motion carried.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve the St. Mary's County Public Ethics Ordinance (Revised) 1987. Motion carried.

(2) DELLABROOKE ROAD BRIDGE

Commissioner Bailey reported that he and Commissioner Jarboe visited the Dellabrooke Road Bridge site on Monday, October 12 and are now questioning the expenditure of \$35,000 for the design for replacement of that bridge. It was suggested that the Public Works Director, Mr. Norris give them the details on this project.

Later in the meeting Mr. Norris appeared before the Board and reviewed the history of the project and explained the requirements for federal highway bridge replacement funding.

After discussion Commissioner Bailey moved, seconded by Commissioner Jarboe to authorize the Department of Public Works to cancel the contract for the design of the bridge replacement for Dellabrooke Road (the contract had not yet been forwarded to the contractor) and further to authorize that the County's funds (\$35,000) be used for the rehabilitation of the bridge using the County's rental contract. Motion carried.

(3) ROAD CONCERNS

The Commissioners raised questions relative to certain road concerns, and it was agreed that these would be included among the items for discussion at the October 23 meeting with SHA. The following concerns were raised:

- (a) The raised grates and manhole covers in Leonardtown (when would the roads be resurfaced)
- (b) The traffic light at the Ryken High School intersection on Rt. 5. (since it does not operate on a 24-hour basis, there appears to be some confusion.)
- (c) The plans for the Leonardtown by-pass.
- (d) The reconstruction of Md. Rt. 246 in front of St. Mary's Square.

(4) ST. MARY'S COUNTY SONG

Commissioner Thompson advised that he received correspondence from Warner Brothers in response to his request for a cost to print the music and words for the St. Mary's County song. He stated that the cost for 500 copies would be \$375.

Commissioner Thompson moved, seconded by Commissioner Bailey, to authorize the expenditure of \$375 for the printing of the song. Motion carried.

(5) PATUXENT RIVER COMMISSION APPOINTMENT

In that Commissioner Thompson is unable to attend the Patuxent River Commission meetings, it was agreed that Commissioner Jarboe would serve on that Commission.

(6) MATHIAS DE SOUSA CEREMONY

Commissioner Lancaster reported that he and Commissioner Loffler attended the unveiling of the Mathias De Sousa Memorial at St. Mary's City. Approximately 200 people attended.

(7) OCTOBER 9 MEETING WITH GOVERNOR

Commissioner Jarboe reported on the meeting Friday, October 9 at which Governor Schaefer discussed his Asian tour. The Governor, with the cooperation of the legislators, has plans to create a Maryland International Policy cabinet with a one-stop facility at the World Trade Center in Baltimore.

MARCEY HOUSE BOARD OF DIRECTORS

Present: Robert Guest
Sharon Bradley
Phebe Barth
Dorothy Guest
John Maddox
Richard Martin
Mary Agnes Plunkett
Frank Sullivan

Representatives of the Marcey House Board of Directors appeared before the Commissioners to explain the purpose of the Board which is the establishment and operation of an addictions half-way house in St. Mary's County. Mr. Guest presented the background and areas of treatment of addition--detoxification, rehabilitation and after care. During his presentation, Mr. Guest noted the continued encouragement and support of the Board of County Commissioners and other officials in the establishment of the half-way house.

In concluding the Board's report, Mr. Guest explained that the Marcey Housing has existed as an autonomous, not-for-profit corporation, and it is the Board's opinion that the continuing management needs of the half-way house would be best served as a county board. Therefore, the Marcey House Board of Directors requested the Commissioners review the material provided (proposed by-laws, listing of Board of Directors, budgets and policies and procedures manual) and give consideration to the request to become a county board.

After discussion the Commissioners expressed appreciation to the Marcey House Board for their efforts in the half-way house and advised a decision will be made at a later date.

PROCLAMATIONS

1) HEADSTART MONTH

The Commissioners presented the referenced proclamation designating the month of October as Headstart Month in St. Mary's County.

2) NATIONAL BUSINESSWOMEN'S WEEK

The Commissioners presented the referenced Proclamation designating the week of October 18-24 as National Businesswomen's Week in St. Mary's County.

3) DOMESTIC VIOLENCE AWARENESS MONTH

The Commissioners presented the referenced Proclamation designating the month of October as Domestic Violence Awareness Month in St. Mary's County.

4) ADOPT-A-DOG MONTH

The Commissioners presented the referenced Proclamation designating the month of October as Adopt-A-Dog Month in St. Mary's County.

BOARD OF EDUCATION/PUBLIC SCHOOLS
FUNDING CATEGORIES

Present: Dr. Larry Lorton, Superintendent of Schools
Dorothy Harper, President, Board of Education
Joan Marsh, "
Jonathan Nelson, "
Charles H. Wade, Jr., County Director of Finance

At the request of the Commissioners, Dr. Lorton and the referenced Board of Education representatives came before the Board to explain and review the variances in the General Fund Categories for the fiscal year ended June 30, 1987. Dr. Lorton explained that the Revenues are treated as estimates, and the impact aid is a year behind the fiscal year for which the monies are intended.

Each revenue variance as listed in the September 10 correspondence from Dr. Lorton was reviewed, and Dr. Lorton pointed out that the proposed variance through June 30, 1987 indicates a net deficit of \$60,337 for the General Fund.

After discussion Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the categorical changes as indicated in correspondence dated September 10, 1987. Motion carried.

The Commissioners requested that in compliance with Section 5-105 of the Education Article of the Maryland Annotated Code that the Board of Education obtain the Board of County Commissioners' approval for variances between major categories. It was further requested that transfers within categories be submitted in a report on a monthly basis to the Commissioners.

Mrs. Harper indicated that the Board of Education was willing to do this, but requested that this request be put in writing to the Board. Mr. Wade was directed to prepare the correspondence as suggested.

STSP 87-1126
INDUSTRIAL SITE PLAN - SHIP POINT MACHINE, INC.

Present: Tom Bressler, Earle-Briggs Corp., applicant
Larry Day, Surveyor
John Norris, Director, Department of Public Works

(Requesting site plan approval for an industrial building located on 10.8 acres at the end of Commerce Avenue in the St. Mary's Industrial Park. The Commission must decide whether Commerce Avenue needs to be extended through the property. The property is zoned I-1, Industrial, and is shown on Tax Map 34, Block 1, as part of Parcel 339.)

Mr. Norris advised that the referenced site plan was presented to the Planning Commission on September 28, 1987 and was approved pending resolution of the extension of Commerce Avenue for 250 feet and the construction of a "T" turnaround. Mr. Norris explained that if Commerce Avenue were to be completed developed, adjacent property owners would have access to their property; however, access would be restricted if it were just extended the 250 feet.

Discussion ensued regarding whether to agree with the extension of Commerce Avenue and the fact that adjacent property owners access would be restricted.

After discussion the Commissioners concurred to deed a right of way for the 250 feet pending concurrence by the adjacent property owners, and requested Mr. Norris to return at next week's meeting for formal approval.

PUBLIC FORUM

The Commissioners opened the meeting for comments and questions from the audience. Floyd Williams made the only comment.

ADJOURNMENT

The meeting adjourned at 3:00 p.m.

Approved,


Carl M. Loffler, Jr.
President