

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, October 27, 1987

Present: Commissioner W. Edward Bailey, Vice-President
Commissioner Robert Jarboe
Commissioner John Lancaster
Commissioner Rodney Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

(Commissioner President Carl M. Loffler was not present.)

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, October 20, 1987. Motion carried.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the minutes of the Office of Planning and Zoning portion of the October 13, 1987 County Commissioners' meeting. Motion carried.

APPROVAL OF BILLS

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve payment of the bills as submitted. Motion carried.

OFFICE OF PLANNING AND ZONING

Present: Robin Guyther, Planner
Betsy Anthony, Recording Secretary

1) STSP # 87-0139: ST. MARY'S AIRPORT

Requesting site plan approval for an additional hanger building at the Airport. The property is zoned Industrial and is shown on Tax Map 34, Block 8 as Parcel 299.

Mr. Guyther explained that the site plan had received approval from all TEC agencies. The previous night the Planning Commission had recommended to the County Commissioners to approve the plan, and staff also recommended approval.

Commissioner Lancaster moved, seconded by Commissioner Thompson, and unanimously passed, to accept the recommendation from the Planning Commission and approve the site plan for an additional hanger at the St. Mary's Airport.

2) STSP # 87-1280: PRB ASSOCIATES

Requesting site plan approval for 7500 sq./ft. addition to the existing office. The property is in the St. Mary's Industrial Park on Lots 20 & 21 at the intersection of Commerce Avenue and Airportview Drive. The property is zoned I-1 and is shown on Tax Map 34, Block 1 as p/o Parcel 548.

Mr. Guyther indicated that PRB Associates was located in the Industrial Park and needed to put an addition onto their existing office. He explained that it had already received approval from all agencies and that staff also recommended approval.

Commissioner Thompson moved, seconded by Commissioner Lancaster, and unanimously passed, to approve the addition to an existing office for PRB Associates.

SHERIFF'S DEPARTMENT RADIOS

Present: Paul Raley, Deputy Director, Purchasing & Logistics

Mr. Raley presented the bid tally sheet for the purchase of nine two-way radio system for the Sheriff's Department automobiles, and recommended awarding the bid to the lowest bidder, Motorola Syntor X in the amount of \$37,028.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept Mr. Raley's recommendation. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) COOPERATION EXTENSION SERVICE
COMMUNITY RESOURCE DEVELOPMENT

The County Administrator presented correspondence addressed to the Director of the Cooperative Extension Service, University of Maryland requesting positive consideration of the assignment of Dr. Patricia White as an area specialist in Community Resource Development to assist the County in the analysis of the recommendations in the survey prepared by the Institute for Governmental Services.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter as presented. Motion carried.

2) ST. MARY'S PUBLIC SCHOOLS
EXPENDITURE OF REVENUES
TRANSFERS WITHIN/BETWEEN MAJOR CATEGORIES

As a follow up to previous discussion with the Board of Education and Superintendent of Schools, the County Administrator presented a memorandum requesting that the Board of Education comply with Section 5-105 and 5-106 of the Annotated Code of Maryland.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to forward the correspondence to the President of the Board of Education.

3) BUDGET AMENDMENT NO. 88-23
S.M.I.L.E.

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance to provide \$18,000 to S.M.I.L.E. for a temporary adult day care facility.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Vice-President Bailey to sign the Budget Amendment as presented. Motion carried.

4) VISITOR INFORMATION CENTER
REGIONAL EXPORT DEVELOPMENT PROGRAM

The County Administrator advised that the Board had forwarded correspondence to Tri-County Council regarding the two referenced projects; however, in correspondence dated October 21, 1987, Mr. Hodge is requesting two new letters. Relative to the visitor information center, Mr. Hodge requesting verification from the Board endorsing this project and committing \$16,667 in FY '89 towards the local government share, and that the letter not set forth the conditions regarding the operation. Secondly, Mr. Hodge requested a letter from the Board verifying St. Mary's County's approval of the allocation of \$7,667 in locating matching funds to support the FY '88 regional export development program proposed by the Tri-County Council. The Commissioners agreed to submit the two requested letters; however, that although the conditions are not set forth in the new letters, it is understood that the conditions still exist.

5) AGREEMENT RENEWAL
TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM

The County Administrator presented the Agreement Renewal for the Temporary Emergency Food Assistance Program, which is necessitated by the requirement that the agreement coincide with the Federal fiscal year. Commissioner Lancaster moved, seconded by Commissioner Thompson, to authorize Commissioner Vice-President Bailey to sign the Agreement Renewal to be forwarded to the Maryland State Department of Education. Motion carried.

6) CHAPTICO RECREATION CORPORATION

As a follow up to Mr. Baggett's presentation regarding the dissolution of the Chaptico Recreation Corporation and transfer of property to the Board of County Commissioners, the County Administrator presented the following documents for the Board's approval: Articles of Voluntary Dissolution and Articles of Sale and Transfer.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and authorize the President of the Board to sign the documents as presented. Motion carried.

7) RENTAL ALLOWANCE PROGRAM

The County Administrator presented correspondence dated October 23, 1987 from Maryland Department of Housing and Community Development informing the County of the approval of the Rental Allowance Program for Fiscal Year '88 in the amount of \$46,000.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize the Vice-President to sign the Grant Agreement. Motion carried.

8) ST. MARY'S CITY CONFERENCE CENTER

The County Administrator presented correspondence dated October 21, 1987 from Maryland Department of Housing and Community Development with copies of the draft Request for Proposals for a Conference Center Development consultant for St. Mary's City. Mr. Cox indicated that if the Board concurred, he would prepare correspondence to MDHCD committing the County to the expenditure of \$5,000 for the study of the Center.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to indicate to the State that the County has no objection to the Center and further to commit the County to \$5,000 for the study. Motion carried.

9) PERSONNEL

The County Administrator presented the following items of Personnel for the Commissioners' consideration:

a) Secretary II - Department of Finance

Memorandum from Personnel Office recommending the selection of Linda DeLozier to the Secretary II position, Department of Finance, Grade 7,

Step 6, effective November 9, 1987, which is a lateral transfer for Mrs. DeLozier from the Department of Recreation and Parks.

b) Secretary I - Department of Public Works

Memorandum from Personnel Office recommending the selection of Shirley

A. Thompson to the Secretary I position, Grade 6, Step 2, Department of Public Works, effective date to be determined.

c) Agriculture and Seafood Development Specialist

Memorandum from Personnel Office recommending the selection of Martha J. Daughdrill to the Agriculture and Seafood Development Specialist position in the Department of Economic & Community Development.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve the referenced personnel items. Motion carried.

10) PROPERTY INSURANCE

The County Administrator presented a memorandum dated October 26, 1987 from the Director of Finance advising that proposals for property insurance specifications were solicited. It is recommended that the County Commissioners accept the proposal submitted by Poor, Bowen, Bartlett & Kennedy in the amount of \$113,995. Mr. Wade indicated that the annual premium for the County, Board of Education and Metropolitan Commission represents a savings of \$180,000, or 51% compared to last year.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to accept the proposal from Poor, Bowen, Bartlett & Kennedy as presented. Motion carried.

WALDEN COUNSELING CENTER

Present: Dr. Patricia Hawkins, Director
Sue Gelrud, Walden Board of Directors
Phebe Barth, Director, Office of Community Services
John Norris, Director, Department of Public Works

Representatives of Walden appeared before the Commissioners to explain the programs of Walden and to request the Board's consideration for assistance in the expansion of the Center. Dr. Hawkins gave a brief overview of the history and the programs of Walden stating that there are 1,000 hotline calls are received per month. Additional office space is needed in order to avoid a waiting list, which would be detrimental to the clients. Estimated cost for the expansion is \$50,000, and Dr. Hawkins indicated that Walden would like to have this placed in the County's Capital Improvement budget. Three alternatives were suggested: (1) For the County to advance funds to be paid back; (2) To go out on a State bond issue; (3) To try to obtain Community Development or federal funds. Dr. Hawkins stated that Walden preferred the first option as had been done with the construction of Sierra House.

After discussion the Commissioners thanked the Walden representatives for the presentation and suggested that the request be placed in the County's Capital Improvement request for the upcoming fiscal year budget to be considered by the Board during the review process.

EMERGENCY RESPONSE TRAINING
BALTIMORE GAS AND ELECTRIC COMPANY

Present: Greg Rudigier, BG&E
Thomas E. Forgette, BG&E
Tom Oliver, Director, EOC

The referenced representatives appeared before the Commissioners to present the annual Emergency Response Training for Calvert Cliffs as required by federal regulations.

By way of charts, Mr. Rudigier and Mr. Forgette explained the following: Effects of radiation, radiation risks, protective actions, effects of exposure, actuarial risk estimates, radiation exposure hazards, barriers to release of radioactive materials, emergency classifications, accident assessment, notification and coordination and public information.

In conclusion the Commissioners thanked the BG&E representatives and offered their cooperation in this program.

DEPARTMENT OF RECREATION AND PARKS

Present: John V. Baggett, Director
Charles H. Wade, Jr., Director of Finance

1) ENTERPRISE FUND
BUDGET AMENDMENT NO. 88-24

Mr. Baggett explained the establishment of the Enterprise Fund, which incorporates those projects that pay for themselves and those that need funds. Because of a shortfall of \$45,648, Mr. Baggett requested a transfer of funds to cover the deficit remaining from FY '87. Mr. Wade explained that there are excess funds to cover this transfer, and therefore, recommended the Board's approval.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve and authorize Vice-President Bailey to sign Budget Amendment No. 88-24 in the amount of \$45,648 as presented. Motion carried.

2) PORTABLE BUILDING - CHILD DAY CARE CENTER
BUDGET AMENDMENT NOS. 88-25 AND 88-26

Mr. Wade explained that \$50,000 is needed to fund the Day Care facility and indicated that the funds that had not been used for certain roofing projects for public schools could be transferred for that purpose. He stated that the three-year period to use the roofing funds had expired and would therefore be available.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve Budget Amendments No. 88-25 and 88-26 transferring unused roofing funds in order to fund the Day Care facility. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator
John Baggett, Director, Recreation and Parks

Commissioner Lancaster moved, seconded by Commissioner Thompson, to meet in Executive Session in order to discuss matters of Personnel. Motion carried. The Session was held from 11:40 a.m. to 12:05.

COUNTY COMMISSIONERS

1) SOUTHERN MARYLAND ELECTRIC - RAILROAD RIGHT-OF-WAY

Commissioner Jarboe reported on the meeting held with SMECO on October 22 regarding the use of the railroad right-of-way. The meeting was a result of a request to use the right-of-way by a commercial establishment for additional parking area. As a result of the meeting, it is recommended that the County Attorney and SMECO attorney get together to work out the matter. Commissioner Jarboe pointed out that SMECO's transmission lines are not presently indicated on the tax maps and that consideration should be given to have that information added. He stated that Steuart's Oil line may also need to be added.

2) CRITICAL AREA PROGRAM MEETING

Commissioner Jarboe reported that there will be a meeting in Baltimore with Governor Schaefer and the other counties relative to the Critical Area Program on November 5, 1987.

PUBLIC FORUM

At this time the Commissioners opened the meeting for questions and comments from the audience. Comments were received as follows:

Floyd Williams - Letter in Enterprise regarding public schools.

Requested specifications for top soil.

CONTINUATION OF EXECUTIVE SESSION

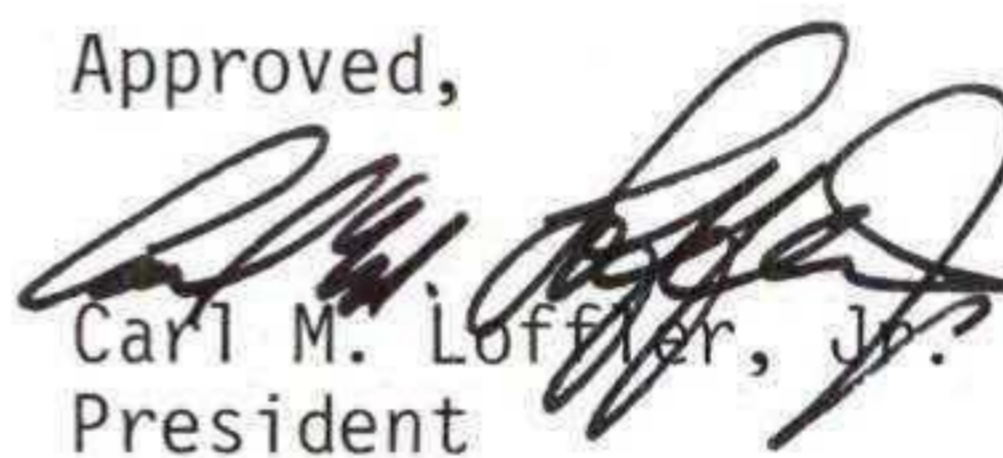
Present: Edward V. Cox, County Administrator
Charles H. Wade, Jr., Director of Finance
Belinda Johns, Deputy Director of Personnel
Joseph Mitchell, Director, Department of Economic & Community Dev.

The Commissioners continued their Executive Session on Personnel from 12:40 p.m. to 1:30 p.m.

ADJOURNMENT

The meeting adjourned at 1:30 p.m.

Approved,



Carl M. Loffler, Jr.

President