

BOARD OF COUNTY COMMISSIONERS' MEETINGTuesday, February 13, 1990

Present: Commissioner Carl M. Loffler, Jr., President
 Commissioner Robert Jarboe
 Commissioner W. Edward Bailey, Commissioner
 Commissioner John G. Lancaster
 Commissioner Rodney Thompson
 Edward V. Cox, County Administrator
 Judith A. Spalding, Recording Secretary

(Commissioners Loffler and Thompson were not present at beginning of meeting.)

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve the minutes of the Commissioners' meeting of Tuesday, February 6, 1990. Motion carried.

APPROVAL OF BILLS

Commissioner Jarboe moved, seconded by Commissioner Bailey, to approve payment of the bills as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS1) PROPERTY TAX ASSESSMENT PROCESS

Commissioner Jarboe suggested that the County Administrator set up a public meeting whereby representatives of the St. Mary's County Department of Assessment and Taxation would explain the property tax assessment process.

The County Administrator stated he would make the necessary arrangements for this meeting.

2) BUDGET AMENDMENT NO. 90-38
STATE'S ATTORNEY

The County Administrator presented the referenced Budget Amendment recommended for approval by the Director of Finance with the following justification: To provide funds for additional extradition costs.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Loffler to sign the Budget Amendment as presented. Motion carried.

3) COMMUNITY SERVICES DAY COORDINATOR - 1990

The County Administrator advised that Becky Stevens, Community Services Coordinator, had been named as Coordinator for the 1989 State-wide Community Services Day. Correspondence dated February 6 from the Secretary of State has requested each County to designate a Coordinator for the 1990 Community Service Day - October 13, and Mr. Cox recommended that Becky Stevens be so designated.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to appoint Becky Stevens as the 1990 Community Services Coordinator from St. Mary's County. Motion carried.

4) PRESENTATION OF ETHICS ORDINANCE

The County Administrator indicated that the Commissioners had approved the presentation of the St. Mary's County Ethics Ordinance to all departments. At the staff meeting of February 6, it was suggested that the presentation also be made to Boards, Committees and Commissions. Therefore, Mr. Cox presented correspondence to be forwarded to the chairpersons of all Boards, Committees and Commissions.

5) CLOSED OR UNDERUSED SCHOOL BUILDINGS

The County Administrator advised that correspondence was received from the State Public School Construction Program requesting assistance in identifying closed or unused facilities for conversion to federal correctional use. Therefore, Mr. Cox presented a response indicating that none of the facilities in St. Mary's County meets the criteria at this time.

The Commissioners agreed to sign and forward the letter as presented.

6) PROGRAM OPEN SPACE GRANT APPLICATION
FIFTH DISTRICT PARK

The County Administrator presented the referenced Grant Application for Phase 4 of the Fifth District Park in the amount of \$51,000, which would include: Lighting and fence, ball diamond and minor diamond upgrade. The County's share is \$17,000.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Loffler to sign the Program Open Space Grant Application as presented. Motion carried.

7) TEMPORARY PROMOTION
LAW RECORDS CLERK

The County Administrator presented a memorandum dated February 7 from the Personnel Office requesting approval of the temporary promotion of Terry D. Cutchember retroactively to September 19, 1989 and further requesting a 90-day extension to the 120-day non-competitive temporary promotion requirements of the Manual of Personnel Policies and Procedures.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the temporary promotion as presented. Motion carried.

8) MARYLAND DAY CELEBRATION

The County Administrator presented correspondence from the St. Mary's City Commission requesting \$3,000 from the County to support the Maryland Day Celebration at St. Mary's City. He stated the Governor has designated this celebration as the "Event of the Season," and \$3,000 is requested from the County to support this event. Traditionally the County has provided \$1,500, and because of the expected increase in numbers that will be attending, the additional funding is needed.

After discussion, Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize the County Administrator to find a source of funding for the funds as requested and to return with a Budget Amendment. Motion carried.

9) BOARD OF EDUCATION CATEGORICAL CHANGES

As a follow up to last week's action, the County Administrator presented correspondence to the Board of Education approving the request to transfer \$115,100 of the FY '90 budget to be used only to fund the school facilities department (\$57,400) and an assistant superintendent (\$57,700).

The Commissioners agreed to sign and forward the letter as presented.

10) APPOINTMENTS
BOARDS, COMMITTEES, AND COMMISSIONS

Commissioner Lancaster moved, seconded by Commissioner Jarboe, and unanimously carried, to make the following appointments:

<u>AIDS TASK FORCE</u>	<u>TERMS TO EXPIRE</u>
Ensign Bush	No Term
George Ennis	"
Lorraine Fulton	"
Emily Guy	"
Mary Novotny	"
Shellie Schuman	"
John Shorter	"
Paul Wible	"
<u>COMMUNITY SERVICES COORDINATION COMMITTEE</u>	
Linda T. Moore	"
<u>LIBRARY BOARD OF TRUSTEES</u>	
Barbara J. Hayden	12/31/92/96

11) CEDAR COVE MARINA - SEWER SERVICE

As a follow up to last week's discussion, the County Administrator presented correspondence to the Metropolitan Commission setting forth the County's policy position relative to providing sewer service to the Cedar Cove Marina and the floating homes located there.

Commissioner Jarboe stated that the 1986 Agreement restricts service to the Piney Point Sewer line to failing septic systems, and that since the boat sales office does not have any system, he was concerned that it may be a violation of the agreement and may affect the grant.

The County Administrator advised that he would get clarification of this issue prior to the Commissioners signing the letter.

12) COMMUNITY COLLEGE SITE

The County Administrator presented correspondence addressed to the Secretary of the Department of Natural Resources accepting the state's decision that the County's request for a community college site off of Chancellors Run Road does not meet the state's objectives. The letter further states that the alternative site off of Indian Bridge Road has been reviewed and requests the states favorable consideration of conveying approximately 150 acres of the northwest corner of the state-owned St. Mary's River Watershed property.

The Commissioners agreed to sign and forward the letter. (Later in the meeting Commissioner Loffler declined to sign the letter.)

13) ELECTRICAL EXAMINERS BOARD
APPROVAL OF BY-LAWS

The County Administrator presented correspondence addressed to the Electrical Examiners Board indicating the Commissioners' approval of the Electrical Examiners Board's by-laws, which are in compliance with Resolution No. 88-03.

The Commissioners agreed to sign and forward the letter as presented.

MENTAL HEALTH CORE PROJECT

Present: Dr. William Marek, County Health Officer
Frank Sullivan, St. Mary's County Health Department
Ed Moseley, Mental Health Director

The referenced individuals appeared before the Commissioners to discuss the proposal for the Mental Health Core project for health planning delivery system for the tri-county area and to request the Commissioners' approval of the proposal. Dr. Marek presented details of the project including a "Proposal for a Core Service Agency Serving Southern Maryland." Mr. Sullivan stated that this is a pilot project for the State of Maryland. All state and local funds allocated for mental health services will go to the Core Service agency, which will be established as a county governmental agency. Dr. Marek explained the composition of the agency stating it will consist of a Board of Directors (three members, one from each of the tri-county boards of commissioners), an advisory committee, (15 members selected from each county), a governing body (consisting of health officers and mental health directors of each county) and staff.

Dr. Marek reviewed the proposal and indicated that a final draft must be submitted by April 15 to the Maryland Department of Mental Hygiene and will be part of a formal contract between the State and the local health department. Administrative monies funds will be available July 1, 1990, service funds will be available January 1, 1991, and by January 1992, the Core must demonstrate the impact on Crownsville.

In conclusion the Commissioners agreed to make a decision on the proposal at next week's meeting.

(Commissioners Loffler and Thompson entered the meeting - 10:00 a.m.)

CABLE TELEVISION PROPOSAL

Present: Judy Landau, Public Information Specialist

Ms. Landau distributed information pertaining to a proposal by NuAd, Inc. of Channel 10 made on January 12 to St. Mary's County Government. The proposal suggests that Channel 10 present government news with a county government weekly program - "Your Government This Week," to be hosted by a government official. The proposal indicates that NuAd will assist with production, but that the County will be responsible for scripting, cameramen costs, and editing costs.

In addition Ms. Landau suggested that a five-member task force be appointed to explore the possibility of producing a monthly talk show. The members might include an individual with media relations experience, television production specialist, two individuals with educational experience in this medium, and a videographer with experience in the production of defense-related programming.

During discussion Commissioner Jarboe indicated that there are residents in the County who cannot receive Channel 10 and suggested that other media be given the same information provided to Channel 10.

After discussion Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign correspondence addressed to NuAd, Inc. stating that the proposal was well received and represents a possible expansion of the County's current public information efforts and further stating that the Commissioners will appoint a task force by the end of February to evaluate the proposal. Motion carried.

PROCLAMATION
VOCATIONAL TECHNICAL EDUCATIONAL WEEK

The Commissioners presented the referenced Proclamation designating the week of February 11-17 as Vocational Technical Education Week in St. Mary's County.

OFFICE ON AGING
LIFE ENRICHMENT PROGRAM

Present: Gene Carter, Director, Office on Aging
Ceal Reeves, Life Enrichment Coordinator

The referenced individuals appeared before the Commissioners to explain the Life Enrichment Program through the Office on Aging. Mr. Carter stated that the program was originally administered by Tri-County Community Action and was transferred by the State to the Office on Aging along with the Ombudsman Program. Mrs. Reeves advised that the program is geared towards the elderly in local nursing homes who need one-on-one visitations and presented a position description for life enrichment volunteers. She stated that an initial training session is required followed by approximately a one-hour visit each week to an elderly person. During discussion Mrs. Reeves advised that the Life Enrichment Kick-Off will be February 27 at the Office on Aging and invited the Commissioners to attend.

The Commissioners thanked Mr. Carter and Mrs. Reeves and expressed appreciation for their efforts in this program.

ORDINANCE NO. 90-04
ADOPTION OF BUILDING CODE

ADOPTION OF FEE SCHEDULE

Present: Jon Grimm, Director, Office of Planning and Zoning

The Commissioners having conducted public hearings on May 23, 1989 and December 21 and having held subsequent discussions, Commissioner Lancaster moved, seconded by Commissioner Bailey, to approve and sign Ordinance No. 90-04 adopting the BOCA National Building code, 1987; Article Twelve of the BOCA National Mechanical Code, 1987, as published by the Building Officials and Code Administrators International, Inc. and the CABO One and Two Family Dwelling Code, 1989, as published by the Council of American Building Officials as the Building Code of St. Mary's County to take effect March 5, 1990. Motion carried.

Further, Commissioner Bailey moved, seconded by Commissioner Lancaster, to adopt the Schedule of Fees as presented by Office of Planning and Zoning Director Grimm. Motion carried.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Thompson moved, seconded by Commissioner Jarboe, to meet in Executive Session to discuss matters of Property Acquisition and Personnel. Motion carried. The Sessions were held as follows:

Property Acquisition

Also Present: John Baggett, Director, Recreation and Parks

(Held from 11:10 a.m. to 12:20 p.m.)

Personnel

Also Present: Sheriff Pettit
Charles Wade, Director of Finance
Joseph Densford, County Attorney
George Foster, Personnel Officer
Lt. Phil Cooper, Sgt. Stanley Williams
Sgt. John Rhodes, Sgt. Greg Capado,
Cpl. Robert Hall, Stuart Nathan (Asst.
Attorney General)

(Held from 12:20 p.m. to 1:05 p.m.)

BOARD OF EDUCATION

Present: John McFadden, President
Robert Kirkley
Al Lacer, Member
Joan Marsh, "
Jonathan Nelson, "
Dr. William Burroughs, Superintendent
Jerry Himmelheber, School Facilities Coordinator
Charles Wade, Director, St. Mary's County

FRANK KNOX ELEMENTARY SCHOOL

Representatives of the Board of Education presented and reviewed the preliminary report on reopening the old Frank Knox Elementary School including a chronology of events of the closing to inspections for possible reopening; Considerations relative to the Zoning Ordinance, Building Code, and Life Safety Code; and three Renovation Studies (Study I - Necessary repairs to reopen building in same condition as it was on June 30, 1989 - \$172,000; Renovation Study II - Major repairs and replacement to certain building components and systems for safety, reliability and reduced maintenance - \$780,000; and Study III - Total renovation to bring the existing facility up to present day standards and to extend the life of the building a minimum of 15 years.

Discussion ensued regarding needed space in the county for elementary schools, and Dr. Burroughs indicated that the Board of Education looked at the Frank Knox School, which had been closed in June 1989, and could provide 13 classrooms as an alternative to relocatables.

Areas of discussion included

- ° That basic renovations be done as spelled out in Study I and moving the new Hollywood School, Lettie Dent addition, and Green Holly School addition up in the capital projects program.
- ° That the possibility of exchanging the Frank Knox property with the Navy and converting the property into dollars for school construction.
- ° That the Board of Education be allowed to do the purchase order for the 8 relocatables for the northern end of the County now so that they are operational by August 1990.
- ° That unused funds from this year's budget for relocatables be used towards site preparation for the northern area 8 relocatables.
- ° That there is a request for 16 additional relocatables, which could be reduced by the reopening of Frank Knox.

- ° That operating costs as well as capital costs for additional classrooms must also be considered.

In conclusion the Board of Education representatives agreed to develop firm figures as to short-term use of Frank Knox School and will return to the Commissioners in two weeks.

LOVEVILLE THERAPY POOL

(Commissioner Loffler excused himself from participating in this discussion.)

Mr. McFadden stated that \$10,000 had been budgeted for FY '90 for the repair of the pool and no bids had been received. The project has been rebid and the lowest bid is over \$23,000 to reconstruct it. In reviewing the history of the pool, Mr. McFadden noted that it had been closed down by the Health Department in 1986 due to a water recirculation problem, and that all avenues to correct the problem have been exhausted.

Mr. McFadden indicated that this is an item on the Board of Education's agenda for later today, and that a specific request for funds will be submitted to the Commissioners after this meeting.

CATEGORICAL TRANSFERS

Commissioner Loffler stated that the letter to the Board of Education approving the categorical transfers in the total amount of \$115,100 was signed by the Commissioners earlier in the day. Discussion ensued regarding any cost savings in the two areas (facilities department - \$57,400 and assistant superintendent - \$57,700). Mr. McFadden indicated that the Board of Education will return to the Commissioners if there are any cost savings and address possible needs.

RESOURCE CONSERVATION AND DEVELOPMENT BOARD

Present: Bill Boyd, Manager
John Sivak, Board Member
Joe Hautzenroder, Board Member
Joan Racinni, Secretary

The referenced individuals appeared before the Commissioners to present the RC&D's Annual Report. By way of a slide presentation, Mr. Boyd presented the programs, projects, and committees of the RC&D. A copy of the report is on file in the Commissioners' Office.

COMMISSION FOR WOMEN

Present: Lynne Fitrell, Chairperson
Katie Kangas
Janet Hanke
Thyrus Miles

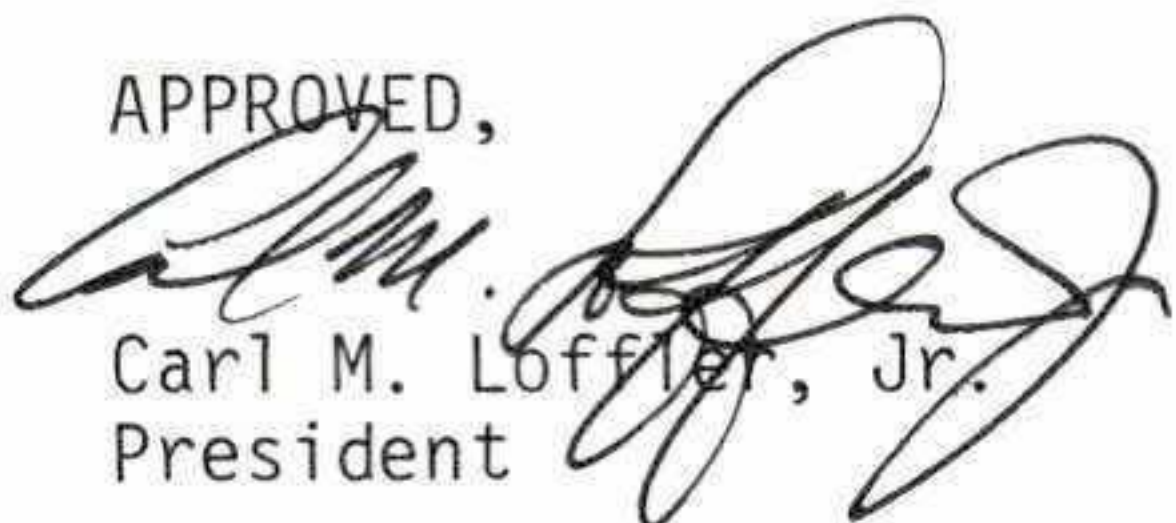
The referenced individuals appeared before the Commissioners to present the Commission for Women's Annual Report for 1989. Ms. Fitrell gave the history, purpose, projects, and events of the Commission. She stated that the Commission was disappointed that the Commission's legislation on child care was not submitted. The Commissioners suggested that it be submitted next year with more specific information.

A copy of the report is on file in the Commissioners' office.

ADJOURNMENT

The meetings adjourned at 4:45 p.m.

APPROVED,


Carl M. Loffler, Jr.
President