

**SPECIAL MEETING  
BOARD OF COUNTY COMMISSIONERS' MEETING**

**FISCAL YEAR 1992 BUDGET**

Tuesday, May 23, 1991

**Present:** Commissioner Carl M. Loffler, Jr., President  
W. Edward Bailey, Commissioner  
Robert T. Jarboe, Commissioner  
John G. Lancaster, Commissioner  
Barbara R. Thompson, Commissioner  
Edward V. Cox, County Administrator  
Judith A. Spalding, Recording Secretary

**Also Present:** Charles Wade, Director of Finance  
Marty Jones, Budget Analyst

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m.

**FY '92 Budget Decisions**

Mr. Wade distributed a status sheet presenting items added and deleted in the Fiscal Year 1992 Budget and indicating \$313,647 balance of funds available for inclusion in the budget. He also distributed a list of items that had been deleted and noted those items which departments requested reconsideration.

Actions taken on items listed on the Status Sheet were as follows:

Health Insurance		
Premium Increase to 8.5%	\$	16,200
90%-10% reinstatement		177,985
Elections Board (Health Insurance and Clerk Reclassification)	\$	9,013
Landfill Attendant Benefits	\$	49,265

The Commissioners agreed to add the referenced items to the budget.

Non-Public Transportation (5% increase)	\$	11,429
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Commissioner Thompson moved, seconded by Commissioner Loffler to adjust the non-public transportation bus drivers to a 5% increase instead of 7% as proposed. Commissioner Lancaster voted against the motion. Motion carried. four to one.

The Commissioners took action on the list of deletions accepting them as presented with the following exceptions:

DEPT.	<u>DESCRIPTION</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
122	<u>COUNTY ADMINISTRATOR</u>		
	Public Information Officer	\$ 36,339	\$12,500*
	*Contract instead of full-time position		
137	<u>PLANNING AND ZONING - ADMINISTRATION</u>		
	Planner I Position	\$ 28,982	\$ 28,982

(Has been requested under a grant; if grant is received, it will be included as an expense and revenue)

DEPT.	<u>DESCRIPTION</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
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135 PLANNING AND ZONING - DEVELOPMENT REVIEW/PERMITS

Planner III		\$ 38,324	\$ 38,324
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Commissioner Thompson moved, seconded by Commissioner Lancaster to reinstate the Planner III position. Commissioners Jarboe and Bailey voted against the motion. Motion carried three to two.

139 SHERIFF'S OFFICE

Records Supervisor		\$ 28,588	28,588
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140 DETENTION CENTER

Lieutenant Promotion		\$ 4,346	4,346
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Commissioner Jarboe moved, seconded by Commissioner Lancaster to approve the reinstatement of the Records Supervisor position and the Lieutenant promotion. Motion carried.

031 FIRE DEPARTMENTS

032 RESCUE SQUADS

Commissioner Jarboe moved, seconded by Commissioner Thompson, to fund \$50,000 for implementation of the Fire/Rescue Study. Motion carried.

144 ANIMAL CONTROL

Tri-County Animal Shelter		(\$5100)	
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The Commissioners agreed to reduce the Animal Control Budget by \$5100 for the Tri-County Animal Shelter based on previous experience.

148 PUBLIC WORKS - COUNTY HIGHWAYS

(5) Day Laborers		\$ 21,980	\$ 21,980
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Commissioner Jarboe moved, seconded by Commissioner Lancaster to reinstate the five day laborer positions. Commissioner Loffler voted against. Motion carried. four to one.

046 WOMEN'S CENTER

Operating Allocation		\$ 92,871	24,000
Rent Subsidy			6,000

Commissioner Thompson moved, seconded by Commissioner to approve reinstatement of \$30,000 for the Women's Center (an actual net increase of \$25,000 assuming the \$5,000 from the Commission for Women is included in the \$24,000). Motion carried.

043 OFFICE ON AGING

Current Position Deleted

During discussion of this item Commissioner Bailey expressed his concern regarding the deletion of this position.

DEPT.	<u>DESCRIPTION</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED</u>
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060 BOARD OF EDUCATION

Commissioner Lancaster moved to add \$378,000 to the Board of Education's allocation in order to maintain the same level of service as last year. Motion died for lack of a second.

It was the consensus of the Commissioners to leave the Operating Expense allocation for the Board of Education at \$29,627,126 as set forth in the Recommended Budget. This figure assumes a 5% COLA increase.

157 ST. CLEMENTS MUSEUM

(3) Part-time Employees	\$ 3,958	\$ 3,958
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Commissioner Jarboe moved, seconded by Commissioner Lancaster, to allocate \$3,958 for the three part-time employees. Motion carried.

074 NAVAL AIR TEST MUSEUM

Operating Allocation	36,000	\$ 13,000
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Commissioner Jarboe moved, seconded by Commissioner Thompson, to fund \$13,000, one-half of the requested allocation and that it be placed under the Department of Recreation and Parks. Commissioner Lancaster voted against the motion. Motion carried. four to one.

042 SOTTERLY

Operating Allocation	\$ 10,000	\$ 5,000
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Commissioner Jarboe moved, seconded by Commissioner Thompson, to fund \$5,000. Motion carried.

156 RECREATION AND PARKS - MAINTENANCE

(5) Seasonal Positions	\$ 63,290	\$ 63,290
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Commissioner Lancaster moved, seconded by Commissioner Jarboe, to fund the five seasonal positions. Motion carried.

080 LIBRARY TRUSTEES

Operating Allocation (books)	\$ 20,000	\$ 20,000
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Commissioner Jarboe moved, seconded by Commissioner Thompson, to allocate \$10,000 for books and periodicals. Motion carried.

083 JOHNSONGRASS (NOXIOUS WEED CONTROL)

(Allocation has been decreased by \$3,000, which will be offset by a \$3,000 decrease in grant revenue)

160 ECONOMIC DEVELOPMENT

Economic Development Commission	\$120,000	\$60,000
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Commissioner Jarboe moved, seconded by Commissioner Thompson, to fund \$60,000 as seed money for EDC's promotional program. Motion carried. The Commissioners indicated that they would like to see a detailed program as to how these funds would be used and the results.

DEPT.	DESCRIPTION	AMOUNT REQUESTED	AMOUNT APPROVED
161	<u>TOURISM DEVELOPMENT</u>		
	Oyster Festival	\$ 2,500	\$ 2,500
	Oyster Cook-Off	1,000	1,000

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to fund \$3500 for the Oyster Festival and Cook-Off. Motion carried.

Regional Tourism	\$ 8,000	\$ 4,000
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Commissioner Jarboe moved, seconded by Commissioner Lancaster, to fund \$4,000 for Regional Tourism with the condition that Calvert and Charles provide equal funds. Motion carried.

086 TRI-COUNTY COUNCIL

Operating Allocation	\$ 10,000	\$ 10,000
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Commissioner Jarboe moved, seconded by Commissioner Lancaster, to fund \$10,000 to Tri-County Council. Motion carried.

100 CHAMBER OF COMMERCE

Operating Allocation	\$ 9,600	\$ 9,600
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Commissioner Jarboe moved, seconded by Commissioner Thompson, to fund \$9600 for the tourism program under the Chamber of Commerce. Motion carried.

MANAGEMENT STUDY

ST. MARY'S COUNTY GOVERNMENTAL AGENCIES

Commissioner Jarboe distributed a handout setting forth a proposal to have a study conducted of county government, Board of Education, Metropolitan Commission and any other appropriate governmental agency to look into consolidating operations where demonstrated cost effective, obtain maximum efficiency and curtail unnecessary spending. Estimated cost of the study - \$35,000.

Commissioner Jarboe moved, seconded by Commissioner Bailey to include \$35,000 in the FY '92 budget for the Management Study as proposed. Commissioners Loffler and Lancaster voted against the motion. Motion carried three to two.

Cost Of Living Allotment

Commissioner Lancaster moved, seconded by Commissioner Thompson, to establish the Cost of Living Allotment (COLA) at 3% for Fiscal Year 1992 (\$435,000). Motion carried.

Fire Tax

Mr. Wade stated that the Second and Ninth Districts have requested a \$.05 fire tax, and he will prepare a Resolution for next week's meeting.

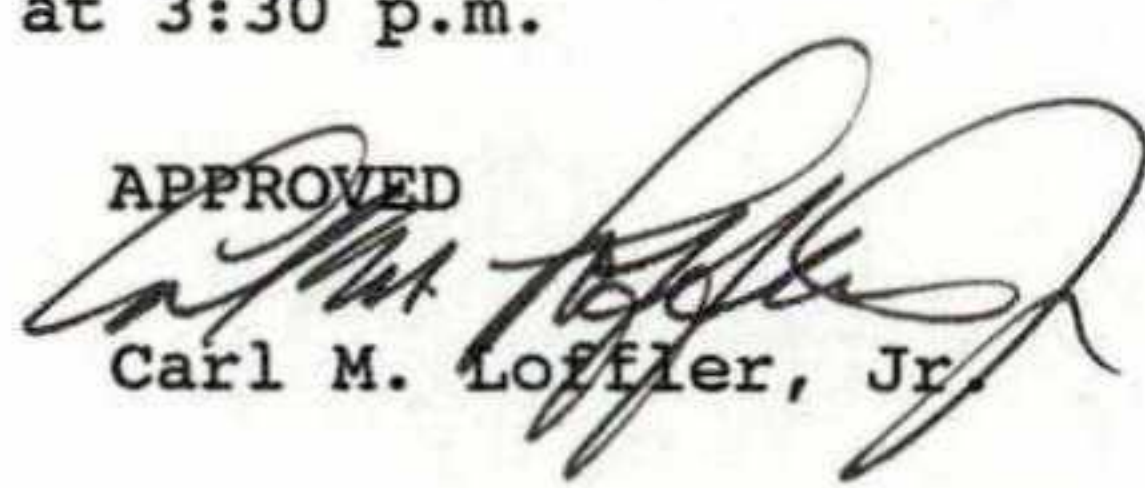
Wrap Up

The Commissioners directed Mr. Wade to present budget figures to the Board during the morning session of next Tuesday's meeting for review and present the final document later in the day for action.

ADJOURNMENT

The meeting adjourned at 3:30 p.m.

APPROVED

  
Carl M. Loffler, Jr.