

**BOARD OF COUNTY COMMISSIONERS' MEETING****Tuesday, July 2, 1991**

**Present:** Commissioner Carl M. Loffler, Jr., President  
 W. Edward Bailey, Commissioner  
 Robert T. Jarboe, Commissioner  
 John G. Lancaster, Commissioner  
 Barbara R. Thompson, Commissioner  
 Edward V. Cox, County Administrator  
 Judith A. Spalding, Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 9:10 a.m.

**APPROVAL OF MINUTES**

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, June 25, 1991, the Special Meeting of June 28, 1991, and the Planning and Zoning portion of the Commissioners' meeting of Tuesday, June 11, 1991. Motion carried.

**APPROVAL OF BILLS**

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

**INTRODUCTION OF INTERIM DIRECTOR  
COOPERATIVE EXTENSION SERVICE**

**Present:** Jean Dean

The County Administrator introduced Jean Dean as the Interim Director of the Cooperative Extension Service, effective July 1, 1991. Ms. Dean will replace Florence Lanham who has retired.

The Commissioners offered their support and assistance to Ms. Dean and wished her well in her new assignment.

**OFFICE OF COMMUNITY SERVICES  
GRANT APPLICATION - SUMMER FUN CAMP PROGRAM**

**Present:** Joe Dick, Director, Alcohol/Drug Abuse Prevention  
 Walter Biscoe, Alcohol/Drug Abuse Prevention Coordinator

The referenced individuals appeared before the Commissioners to present a grant application for the St. Mary's County Summer Fun Camp Program for High Risk Youth for additional funds in the amount of \$5,668 for the project period June 1, 1991 through May 31, 1992.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Application as presented. Motion carried.

**WELCOME TO ST. MARY'S LETTER  
ST. MARY'S COLLEGE**

**Present:** Mary Pat Pope, Administrative Officer  
 Cindy Woodburn, Tourism Coordinator

The referenced individuals appeared before the Commissioners to present a draft letter to students accepted at St. Mary's College welcoming them to St. Mary's College and inviting them to visit St. Mary's County during the summer before the school session begins. Ms. Pope stated that idea originated when Commissioner Thompson informed her



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she had received a letter from the Mayor of Blacksburg, where her son had applied for college, inviting the family to see the community that her son may be part of.

Ms. Pope advised that she had discussed this with Ms. Woodburn and the Director of Admissions of the College, and it was agreed that the County would provide letterhead, and the College would handle the mailing.

Discussion ensued regarding whether or not the Commissioners should sign the letters (approximately 240) or to type "Board of County Commissioners" at the bottom of the letter. It was agreed that it would be more personal and meaningful to sign them.

After discussion Commissioner Thompson moved, seconded by Commissioner Bailey, to approve the preparation of the letter to students accepted at St. Mary's College as proposed. Motion carried.

**ENHANCED 911 SYSTEM  
PERMANENT ADDRESSING SYSTEM**

Present: Mary Pat Pope, Administrative Officer

Ms. Pope advised that all jurisdictions in Maryland will be required to have an enhanced 911 system available by July 1, 1995. The enhanced system will provide automatic number and location identification, which requires a permanent addressing system. The County will be reimbursed 100% from the \$.10 for costs in establishing the system; however, reimbursement is contingent upon the Emergency Number Systems Board's approval of the County's enhancement plan.

Ms. Pope further noted that the Office of Planning and Zoning will be loading the base maps necessary for the implementation of the addressing system into the computer, which should be completed by the end of summer. Once this is accomplished a task force should be appointed to develop the County's enhanced 911 system plan and to oversee its implementation. Task force members would include representatives from the Department of Planning and Zoning, Emergency Management Agency, postal service, fire departments, rescue squads, telephone company, County Administration, and citizens at large.

After discussion Commissioner Thompson moved, seconded by Commissioner Lancaster, to establish an 11-member task force (four citizens at large) for the establishment and implementation of an enhanced 911 system for St. Mary's County.

**TRI-COUNTY RESIDENTIAL ALTERNATIVES FOR YOUTH, INC.**

Present: Michael Whitson, President

Mr. Whitson appeared before the Commissioners to bring them up to date with regard to the referenced board and Loretta House. He stated that in Fiscal Year 1991, there was a budgetary shortfall of approximately \$13,000, and the program will be experiencing a shortfall again in Fiscal Year 1992. Mr. Whitson advised that he is continuing to pursue the matter of parity of funding among the three counties, particularly Charles County, with the Tri-County Council and requested the Commissioners to give reconsideration to restoring additional funding to Tri-County Residential Alternatives for Youth.

With regard to the recent fire at Loretta House, Mr. Whitson advised that the youths have been housed at Longview Beach and alternative locations are being pursued. One of the alternatives is possibly rebuilding at the present, pending resolution of the insurance issue. Mr. Whitson stated that the Board is investigating renting a facility in Prince Frederick in the interim, and the youths will be allowed to remain in school in St. Mary's.



During discussion Commissioner Loffler requested County Administrator Cox to investigate whether Charles County is being billed for education of Charles County youths in the St. Mary's County school system.

In closing Mr. Whitson informed the Commissioners that the State has given assurance of increased purchase of care funding which would allow the leasing of the Prince Frederick facility.

Mr. Whitson stated that he would keep the Commissioners informed of the progress his board is making with regard to funding and housing.

#### **ALLIANCE FOR ALCOHOL/DRUG ABUSE PREVENTION**

Present: Cynthia Brown, Director, Office of Community Services  
Joe Dick, Director  
Walter Biscoe, Coordinator  
Judy Landau Pedersen, Public Information Specialist

##### **1) PROJECT GRADUATION**

Also Present: Florence Ballangee, State's Attorney's Office

The referenced individuals appeared before the Commissioners to explain the transition of Project Graduation from the State's Attorney's Office to the Alliance for Alcohol/Drug Abuse Prevention Program. Ms. Ballangee advised that the State's Attorney's Office business is prosecution and unfortunately the workload has increased. She pointed out that the Alliance has been working with the program, and there will be no changes in its implementation. Ms. Ballangee advised that the State's Attorney's Office will continue to generate revenues for the program through fines, and administration of the program will be handled by the Alliance.

The Commissioners expressed appreciation to Ms. Ballangee for her efforts in establishing Project Graduation, stating it is a very important program to the community.

##### **2) LETTER FROM LIEUTENANT GOVERNOR STEINBERG**

Ms. Brown presented and read correspondence from Lt. Governor Steinberg that had appeared in the June 26 issue of the Enterprise recognizing and commending the Alliance for Alcohol/Drug Abuse Prevention Program in St. Mary's County.

#### **WICOMICO SHORES**

Present: Larry Petty, Director, Metropolitan Commission

Mr. Petty appeared before the Commissioners to present a status report on the installation of water and sewer facilities at Wicomico Shores. He stated that his department is awaiting the results from the Department of Environment of the soils investigation with regard to the type of sewage disposal system proposed to be used at this site. He explained that the question that needs to be resolved is how fast the water will dissipate on each side of the pond. He further stated that efforts to obtain the sewage disposal site remain in abeyance until resolution of this issue.

Mr. Petty advised that the design of the system should be completed by August, and once complete, the project will be let out for bids.

In closing Mr. Petty advised that he would let the Commissioners know when the Metropolitan Commission gets State approval for the discharge.



**TEEN CENTER STATUS REPORT**

Present: John Baggett, former Director, Recreation and Parks

Mr. Baggett appeared before the Commissioners to present a status report on the Teen Center, citing attendance figures for weekdays and weekends. He noted that the past two months have shown a decline in attendance, but pointed out that this is not unusual for summer months. Mr. Baggett advised the Commissioners of the equipment and activities available at the Teen Center as well as counseling services provided and the cooperation and assistance by the Sheriff's Department.

In addition Mr. Baggett presented attendance figures for Programs for Teens for the period October 1990 - April 1991.

**OFFICE OF PLANNING AND ZONING  
DECISION DISCUSSION  
SPEC #83-0130 - HANOVER RUN, SECTION 3**

Present: Joe Meinert, Assistant Planner  
Also Present: Tom Howard

Requesting a change in the Water and Sewer Category from W-5D and S-5D to W-4 and S-4 for property containing 290.742 acres and is located on the north side of Maryland Route 4, east of Myrtle Point Road; Tax Map 34, Parcels 484, 494, 497, 585, 586, and 587; and zoned RL (RCA and LDA Overlay, part).

The Commissioners conducted a public hearing, which had been property advertised, on June 11 on the referenced application.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize staff to prepare the appropriate Resolution indicating approval of the amendment to the County's Comprehensive Water and Sewer Plan by reclassifying the referenced property from W-5D and S-5D to W-4 and S-4. Motion carried.

**COUNTY ADMINISTRATOR'S ITEMS**

Present: Edward V. Cox, County Administrator

**1) JULY 9 MEETING WITH BOARD OF EDUCATION**

The County Administrator reported that the item scheduled for the July 9 meeting with the Board of Education, a report from the Joint Student Population Forecasting Committee, will not be ready for the July 9 meeting and inquired whether the Commissioners wanted to cancel that meeting.

The following items were suggested by the Commissioners for agenda:

- o Hollywood School Site
  - Timing of Construction
  - Final Status of Budget
- o Textbooks
  - Explanation of FY '92 Allocation
  - Explanation of Textbook Replacement Policy
- o Status of Insurance Discussion by Accountants and Attorneys
- o Handling of School Construction Bids and Alternates
- o Use and Assignment of New Teachers for Fiscal Year 1992.



2) **CORRESPONDENCE**

The County Administrator presented the following items of correspondence for the Commissioners' review and signatures:

**Transfer Station Fees** - To Donald H. McGarity providing background regarding tipping fees.

**Hollywood Wood Treatment Plant** - To Vera Nealis explaining formation of the Hollywood Wood Treatment Plant Task Force.

The Commissioners agreed to sign and forward the letters.

3) **FEE WAIVER REQUEST  
GOSPEL LIGHT BAPTIST CHURCH**

The County Administrator presented correspondence responding to the Gospel Light Baptist Church's request for waiver of fees for the new location of the church. In accordance with Resolution No. 75-53 the building permit fee can be waived; however, because the costs for review are actual costs, the review fee cannot be waived.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter to Pastor Tom Campbell as presented. Motion carried.

4) **LEAVE WITHOUT PAY REQUEST**

The County Administrator presented a request to approve Leave Without Pay and Family Leave Status for Margaret Nelson, County Administrator's Office, who had been injured in an automobile accident on March 14.

Commissioner Jarboe moved, seconded by Commissioner Thompson, to approve this request. Motion carried.

5) **RESOLUTION NO. W/S 91-05  
WATER/SEWER PLAN AMENDMENT  
JOHNSON FARM ESTATES (LOTS 1-65)  
SPEC #90-1828**

The Commissioners having conducted a public hearing on May 7 and decision discussion on June 11, 1991, the County Administrator presented the referenced Resolution amending the Comprehensive Water and Sewer Plan by reclassifying the subject property from W-6 to W-3.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to approve and sign Resolution No. W/S 91-05 as presented. Motion carried.

6) **APPOINTMENTS  
BOARDS, COMMITTEES, COMMISSIONS**

Commissioner Thompson moved, seconded by Commissioner Lancaster, and motion carried, to make the following appointments:

<b>Agriculture Commission</b>	<b>Terms to Expire</b>
Tucker Brown	12/31/91/94
<b>Airport Commission</b>	
Glenn E. Gardiner	6/30/94
Chuck Hines	6/30/94
<b>Economic Development Commission</b>	
Robert Weiland	6/30/94
<b>Hollywood Wood Treatment Plant Task Force</b>	
Thomas R. Collier	No Term
Dr. Robert W. Paul	"
James M. Riedel	"



**BOARDS, COMMITTEES, COMMISSIONS - APPOINTMENTS (continued)**

<b>Mental Health Authority Board</b>	
Carol Pinckney	12/31/94
<b>Private Industry Council</b>	
John A. "Jack" Candela	6/30/94/97
<b>Recycling Committee</b>	
Janice Bonham	No Term
<b>Redistricting Board</b>	
Joe Slater	No Term
Joe Stone	No Term
<b>Southern Maryland RC &amp; D Board</b>	
Robert B. Gant - Alternate	3/01/94

**7) 1992 LEGISLATIVE PACKAGE**

The County Administrator presented a letter to be forwarded to all agencies, boards, committees, commissions soliciting items for the 1992 Legislative Package as well as a schedule of legislative actions.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to sign and forward the letter and accept the schedule as presented. Motion carried.

**8) BUDGET AMENDMENTS**

The County Administrator presented the following Budget Amendments recommended for approval by the Director of Finance with justifications as indicated:

**No. 92-03  
Recreation and Parks**

Contract management services until 12/31/91 for Recreation and Parks - \$4,860.

**No. 92-04  
Recreation and Parks**

Transfer of capital funds to Regional Park - \$276,243.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Budget Amendments as presented. Motion carried.

**9) DIRECTOR, RECREATION AND PARKS POSITION**

The County Administrator presented a memorandum dated July 1, 1991 from the Personnel Officer requesting approval for the appointment of Phillip D. Rollins as the Director, Recreation and Parks Department, Grade 27, Step 4.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to appoint Phillip D. Rollins as the Department of Recreation and Parks Director. Commissioners Bailey and Jarboe voted against the motion. Motion carried three to two.

**Information Release**

Commissioner Lancaster moved, seconded by Commissioner Thompson, to distribute the Information Release announcing the selection of Phillip D. Rollins as the Director of Recreation and Parks. Commissioner Jarboe voted against. (Commissioner Bailey did not vote) Motion carried.



10) **CRITICAL AREA GRANT AGREEMENT**

The County Administrator presented the Fiscal Year 1992 Critical Area Grant Agreement in the amount of \$40,007 which offsets costs in implementing the local Critical Areas Program.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and sign the Grant Agreement as presented. Motion carried.

**EXECUTIVE SESSION  
PERSONNEL**

Commissioner Thompson moved, seconded by Commissioner Lancaster, to meet in Executive Session to discuss matters of Personnel. Motion carried. The Session was held from 11:15 a.m. to 11:55 a.m.

**STAFF MEETING**

The Commissioners attended the monthly staff meeting held at the Carter State Office Building.

**ADJOURNMENT**

The meeting adjourned at 2:00 p.m.

7:00 P. M.

**PUBLIC FORUM**

The Commissioners conducted the monthly public forum accepting questions and comments from the audience:

**Jack Witten** - Re: Southern Maryland Wood Treatment Plant - Requested Commissioners to join Potomac River Association in requesting Environmental Protection Agency headquarters to review the project; that the Commissioners take this action prior to the actions of the newly appointed Task Force; concerned that real estate people as well as environmentalist should be concerned about this project.

Commissioner Loffler advised that there will be a meeting with Congressman Gilchrest on July 15, 9:00 a.m. at which all citizens will be invited to attend and express concerns.

**Janet Cook** - Expressed concern about the volunteer fire departments and rescue squads and suggested that civilians (consumers) be appointed to the board implementing the changes recommended in the fire/rescue services study. Consumers should have the opportunity to decide how and where funds given to the rescue squads and fire departments are spent. Second concern is that there is no appeal process if an individual has a disagreement with the Board of Directors of a fire department/rescue squad; turmoils within fire departments/ rescue squads, particularly during election process.

**Jim Riedel** - Re: Southern Maryland Wood Treatment Plant - Expressed concerns regarding unsatisfactory responses from EPA and inquired whether the Commissioners would be contacting other federal legislators in addition to Congressman Gilchrest; suggested that Commissioners approach federal legislators as soon as possible, even before the complete Task Force is appointed because of the timing of EPA's work at the site; inquired whether the Commissioners had been in contact with Md. Department of Environment.

Commissioner Loffler advised that although there have been many inquiries and interest expressed from the community concerning the task force, very few applications for appointment have been received. One of the members of the Task Force is a representative from MDE. Commissioner Loffler indicated that there needs to be a large crowd in attendance at the July 15 meeting so that Congressman Gilchrest can report to Senators Mikulski and Sarbanes the importance of the issue.



**Oran Wilkerson** - (1) Southern Maryland Wood Treatment Plant - Inquired whether the Commissioners had emphatically stated that they do not want an incinerator at the site until you get questions answered properly from EPA. Reiterated Mr. Witten's request for the Commissioners to joint PRA in requesting an EPA headquarters review.

(2) Violations of the Zoning Ordinance - Serious flaws in the document in that the Planning Commission and Planning Director have the authority to waive regulations, stating it is a selective application of the Ordinance--specifically referring to Boatel California being fined only \$900 for nine days of non-compliance of the Certificate of Occupancy requirement when the owner had been in violation for a much longer period of time.

Commissioner Loffler explained the process of a temporary occupancy and the action taken by the Commissioners regarding the fine.

(3) Expressed concern about the number of signs allowed along Md. Rt. 235

**Minnie Russell** - (1) Reiterated Mr. Wilkerson's concerns about Planning and Zoning fines, stating that a neighbor had been fined for not planting five trees

(2) Re Mr. Wilkerson's comments about signs - Signs allowed on Rt. 235, but not allowed on barn on Rt. 4. (The Commissioners explained that the Rt. 4 issue was tied into federal funding for the road.)

(3) Thanked Commissioners for not imposing fee for dumping trash at transfer stations.

(4) Inquired as to status of Airedele Road Project. (County staff will look into and present status at next month's public forum.)

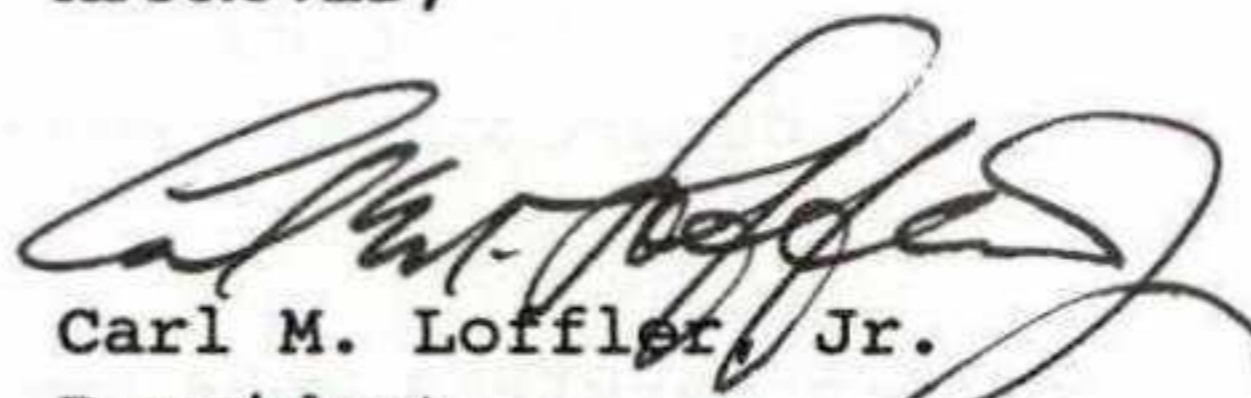
(5) Thanked the County Attorney for the handling of a family cemetery on DNR property, which will not be disturbed.

(6) Homestead Tax Credit - Reiterated last month's concerns regarding errors on tax bills for Homestead Tax Credits and the fact that many people do not understanding the coding on the bills.

The Commissioners requested the support of the news media to publicize the interpretation of the codes; pointed out that any changes in the bill would require state legislation.

The meeting ended at 9:05 p.m.

APPROVED,

  
Carl M. Loffler, Jr.  
President