

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS**

April 14, 1992

Present: Carl M. Loffler, Jr., President
W. Edward Bailey, Commissioner
Robert T. Jarboe, Commissioner
John G. Lancaster, Commissioner
Barbara R. Thompson, Commissioner
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, April 7, 1992. Motion carried.

APPROVAL OF BILLS

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

- 1) Resolution No. W/S 92-03
Walden/Sierra House and Arnold Building (CWSP #91-1731)

The Commissioners conducted a public hearing and held decision discussion on December 31, 1991 on an application to amend the St. Mary's County Comprehensive Water and Sewer Plan for certain property located in the Eighth Election District of St. Mary's County, containing 210.7 acres, known as the Arnold Building and 4.55 acres of land known as Walden/Sierra House located on the east side of Md. Rt. 4, Tax Map 42, Block 4, part of Parcel 104 and Parcel 5.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and sign Resolution No. W/S92-03 amending the Water and Sewer Plan to classify the subject properties from W-5 to W-3. Motion carried.

- 2) Sewage Sludge Utilization Permit Application

The County Administrator presented correspondence dated April 6, 1992 from Maryland Department of Environment forwarding a Sewage Sludge Utilization Permit Application for William Chesley for land application of sludge in St. Mary's County. Therefore, County Administrator Cox presented a response to MDE indicating that the Commissioners will not exercise its option for a public hearing/meeting, but reiterating the County's concerns over environmental safety and land record notification.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to sign and forward the letter as presented. Commissioner Jarboe voted against the motion. Motion carried four to one.

- 3) Request to Dispose of Out-of-County Sludge (ERCO, Inc.)

The County Administrator presented correspondence dated April 2 from ERCO, Inc. requesting approval to apply out-of-county sludge (from Parkway WWTP in Prince George's County) on farmland in St. Mary's County. In response to this request, the County Administrator presented correspondence to ERCO, Inc. indicating that sludge applications are regulated by MDE and approval rests with MDE and not the County and stating the County does have concern about the sludge produced by the Parkway Waste Water Treatment Plant.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter as presented. Commissioner Jarboe voted against the motion. Motion carried four to one.

4) Letter of Intent - Homeless Services Program

The County Administrator presented correspondence dated April 6 from the Department of Human Resources forwarding a Letter of Intent to Participate in the Homeless Services Program for 1992-1993.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Letter of Intent as presented. Motion carried.

5) Community College Site

The County Administrator presented a memorandum in which he pointed out that the County has not succeeded in concluding the land transaction for the community college site on Indian Bridge Road and explained the contacts the County has made in trying to resolve the issue. County Administrator Cox recommended that the Commissioners convene a meeting of all affected parties in order to reach a conclusion on May 20. Participants would include legislators, Department of Natural Resources, Department of General Services, and Community College Advisory Board.

The Commissioners gave their concurrence and requested that the meeting be held in St. Mary's County at the Carter State Office Building.

6) "Dress Down for Leukemia" Project

The County Administrator advised the Commissioners that the Leukemia Society of America has requested County's Government's participation in its "Dress Down for Leukemia" fund-raising effort. The proposal is for county employees to pledge a donation in return for which they have permission to "dress down" for the day.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the "Dress Down for Leukemia" project for county employees on May 28. Commissioner Lancaster abstained. Motion carried.

7) Correspondence - Responses

The County Administrator presented the following responses to correspondence received:

To Anita Meridith, Department of Planning and Zoning responding to her request for across-the-board cost of living for all employees. The response indicates that the Commissioners will have more information concerning the budget after the April 14 and 15 public hearings and points out that current economic conditions may prevent the Commissioners from granting cost of living or step increases.

To Vaughn I. McCall, Michael E. Perry, William D. Spangler and Janice L. Cain advising that the Airport Commission has taken the position that the landing area for the Skydiving Center had to be changed for safety purposes, and as a result of that position the Airport Commission is now in litigation with the Skydiving Center.

To Keith Harless responding to his concerns relative to the University of Maryland College course offerings noting various college programs offered in the area.

The Commissioners agreed to sign and forward the letters as presented.

8) Budget Amendments

The County Administrator presented the following budget amendments recommended for approval by the Director of Finance with justifications as indicated:

No. 92-38
Recreation and Parks

(Deferred from last week's meeting for clarification)
Justification: Program Open Space approval of light for four regional park fields. (\$215,000) Establishes grant for \$161,250 and transfer funds from multi-use center to match grant. Funds for multi-use center to be included in '93 budget

No. 92-42
Public Works

Justification: (Charlotte Hall Transfer Station) SMECO required underground cable adding to cost by \$5,000; unsuitable material was found in Rt. 6 turning lane and had to be excavated and select borrow and bank run gravel brought in - \$6,000; underdrain was required around concrete slab - \$2,000 (Total - \$13,000)

Commissioner Lancaster moved, seconded by Commissioner Jarboe to approve and authorize Commissioner Loffler to sign the Budget Amendments as presented. Motion carried.

9) Flag Day Coordinator

The County Administrator advised that the Comptroller Goldstein has announced that Flag Day and Pause for the Pledge of Allegiance will be Sunday, June 14 at 7:00 p.m. and requested the Commissioners to designate a coordinator for St. Mary's County. County Administrator Cox recommended that Captain Jim Weber (USMC-Retired) be the County's Flag Day Coordinator.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter to Comptroller Goldstein designating Jim Weber as St. Mary's County's Flag Day Coordinator. Motion carried.

10) Point Lookout State Park Development

The County Administrator advised that the State has begun negotiations to purchase 500 acres near Point Lookout State Park; therefore, he presented correspondence addressed to the Department of Natural Resources requesting information relative to the development plan for the state park. The letter indicates that the announcement of the purchase by the state found the Commissioners uninformed and ill prepared to explain to the citizens the need and intended use of the property and invited DNR to make a presentation at a County Commissioner meeting.

The Commissioners agreed to sign and forward the letter.

11) 1993 Legislative Update

The County Administrator presented the final 1993 Update of the County's legislative items. During discussion Commissioner Thompson requested whether information was available on the vote that was taken or if there was an unfavorable report, if the report was available. County Administrator Cox indicated that he would look into this.

11) Southern Maryland Wood Treatment Plant

The County Administrator advised that correspondence dated April 6 was received from the Environmental Awareness Coalition of Southern Maryland requesting that the Commissioners provide additional guidance to the Southern Maryland Wood Treatment Plant Task Force on their role in evaluating alternative technologies for clean up at the Superfund site in Hollywood. Mr. Cox presented a response to the Coalition stating that the Commissioners cannot expect the task force to identify, review and evaluate all alternative technologies as this would be beyond the resources of the task force and is more appropriately the role of EPA and MDE. County Administrator Cox further presented correspondence to Dr. Morgan, Chairman of the Task Force clarifying the Commissioners' instructions regarding its role in evaluating alternative technologies.

Discussion ensued regarding the Task Force's role in evaluating alternatives. Commissioner Thompson believed that the Task Force should become more active and suggested that the members come before the Commissioners to present an updated report on its progress. Commissioner Loffler indicated that the Commissioners should get a copy of an official report from EPA regarding alternative methods of clean up at the site.

After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to sign and forward the letters as presented. Motion carried.

ASSOCIATION FOR RETARDED CITIZENS

Present: Cecelia Price, Secretary, Board of Directors
Mary Lu Bucci, Board of Directors
Susan Westbrook, Family Services Coordinator

The referenced individuals appeared before the Commissioners to request reconsideration for the \$4,500 proposed to be cut from the St. Mary's ARC Family

and Individual Support budget in that he would have a direct impact on the services offered by ARC. Ms. Price explained that the FISP is a direct service grant to families to ease the impact of caring for a handicapped child and also assists handicapped individuals to live more independently.

The Commissioners advised that they would give consideration to the request during development of the final Fiscal Year 1993 Budget.

SOFTBALL HALL OF FAME

Present: Phil Rollins, Director, Recreation and Parks
Kenny Dement, President, Softball Hall of Fame
Lawrence (Deedy) Garner, "
Jim McFadden, "
Joseph Densford, County Attorney

The referenced individual appeared before the Commissioners to present an Agreement between the Board of County Commissioners and St. Mary's County Softball Hall of Fame, Inc. wherein the county will sublease to the Hall of Fame the first floor of the building at the regional park to be constructed by the Hall of Fame. The lease is joined in the executive of the Agreement by the Department of Natural Resources and Board of Public Works for the purpose of acknowledging their consent to the sublease as required by the terms of the Agreement. Mr. Rollins explained that the property is owned by DNR and will allow the county to sublease the Hall of Fame to the Hall of Fame, Inc.

Mr. Rollins advised that the Agreement indicates that the Hall of Fame will be responsible for insurance and stated that he had contacted the Local Government Insurance Trust regarding the status of volunteers working on the construction of the building. LGIT responded that volunteers would receive liability coverage while working on the building. Sub-contractors would be responsible for their own insurance.

During discussion of the insurance coverage, Commissioner Loffler raised a question relative to workmen's compensation to which Mr. Rollins responded that volunteers would not require it but subcontractors would have to provide it. Commissioner Thompson expressed concern that the insurance issue was not covered in the Agreement.

Commissioner Loffler further questioned if the Hall of Fame would carry liability insurance after the construction of the building to which Mr. Dement responded that it would.

After discussion Commissioner Bailey moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Agreement subject to the document being revised to include the indemnification language. Motion carried.

In addition Mr. Rollins presented correspondence to the Department of Natural Resources requesting DNR to accept the County's assurance that the obligation of the Softball Hall of Fame, Inc. to meet its payment and performance obligations to the state will be guaranteed by the County.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to sign the letter to DNR at the time the Agreement is signed. Motion carried.

(Commissioner Bailey left meeting - 10:30 a.m.)

**PROCLAMATION
VOLUNTEER WEEK - ST. MARY'S NURSING CENTER**

The Commissioners presented the referenced Proclamation designating the week of April 12-18 as Volunteer Week at the St. Mary's Nursing Center.

**PROCLAMATION
MEDICAL LABORATORIES WEEK**

The Commissioners presented the referenced Proclamation designating the week of April 12-18 as Medical Laboratories Week.

**PROCLAMATION
BUILDING SAFETY WEEK**

The Commissioners presented the referenced Proclamation designating the week of April 12-16 as Building Safety Week.

DEPARTMENT OF PUBLIC WORKS

Present: Dan Ichniowski, Director

1) **Transportation Plan Status Report**

Also Present: Dave Gerdel

Mr. Ichniowski distributed a handout providing a status report on the Lexington Park Transportation Plan. He explained the background on the project pointing out that a task force, with support from the Department of Public Works and Department of Planning and Zoning developed a plan which looked at the 20-year horizon and identified needed improvements. The Plan was made part of the Comprehensive Plan adopted in 1988.

Mr. Ichniowski advised that in 1989 the Commissioners felt that a check on the validity of the 1986 plan was needed before proceeding with the Transportation Plan. The firm of Johnson, Mirmran & Thompson was hired to identify short-term and long-term needs and has developed recommendations along with costs for each recommended improvement.

Mr. Ichniowski reviewed with the Commissioners the Lexington Park 2010 Proposed Network Plan as prepared by JMT. During discussion of the proposal, the following points were made:

- That the consultants come before the Board to respond to concerns relative to wetlands, the proposed road to parallel to Rt. 235.
- That the Plan be done in concert with the Lexington Park Plan.
- Possible extension of Norris Road
- Justifications for proposal

Mr. Ichniowski advised that there will be a public hearing process on the Transportation Plan and will possibly be included in the Comprehensive Plan update which will occur by October.

2) **Gas Tax - St. Mary's County Projects**

Mr. Ichniowski advised that additional gas tax funds coming to the County may provide funding for the following projects: Great Mills Road, Chancellors Run Road, and preliminary planning for increasing Rt. 235 from four lanes to six lanes from Route 4 to the navy base. He stated that he would let the Commissioners know if these projects will be funded by the State.

3) **Contract of Sale - Pegg Road Project**

Mr. Ichniowski presented a Contract of Sale between Joseph D. Knott and Deborah F. Knott and the Board of County Commissioners wherein the Knotts will sell to the County property in the Eighth Election District for mitigation related to the Pegg Road reconstruction project.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Contract of Sale as presented. Commissioner Thompson abstained. Motion carried.

4) **Easement Agreements and Deeds
Pegg Road Reconstruction Project**

Mr. Ichniowski presented the following Easement Agreements and accompanying Deed relative to the Pegg Road reconstruction project:

Agreement dated March 25, 1992 between S and S Partnership and the Board of County Commissioners of St. Mary's County and Deed dated March 25, 1992 between S and S Partnership and Board of County Commissioners of St. Mary's County

Agreement dated March 31, 1992 between Fay E. Pegg, Thomas W. Pegg, Melanie R. Pegg, and Daisy E. Pegg and Board of County Commissioners and Deed dated March 31, 1992 between Fay E. Pegg, Thomas W. Pegg, Melanie R. Pegg, and Daisy E. Pegg and the Board of County Commissioners of St. Mary's County.

Commissioner Jarboe moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Easement Agreements and Deeds as presented. Motion carried.

5) Road Resolution No. R92-08
Blacksmith Road

Mr. Ichniowski presented Road Resolution No. R92-08 restricting the weight limit for motor vehicles, trucks and trailers and other similar type of equipment (with the exception of vehicles providing emergency vehicles) to 20,000 pounds on Blacksmith Road.

Commissioner Lancaster moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Road Resolution as presented. Motion carried.

6) Addendum to Public Works Agreement
White Oak Parkway - Wildewood

Mr. Ichniowski presented an Addendum to the Public Works Agreement between Paragon Builders, Inc. and Board of County Commissioners of St. Mary's County extending the deadline for completion of improvements to White Oak Parkway to November 1, 1992.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Addendum as presented. Motion carried.

AGRICULTURE/SEAFOOD COMMISSION
REPORT ON SLUDGE APPLICATION ON FARMLAND

Present: Joseph Mitchell, Director, DECD
Donna Sasscer, Agriculture/Seafood Development Specialist
James Beavan, Chair, Agriculture/Seafood Commission
Bradford Reeves, "
Dan Donnelly, "

The referenced individuals appeared before the Commissioners to present a preliminary report on the Agriculture/Seafood Commission's study on sludge application to farmland as requested by the Commissioners on February 11.

Mr. Mitchell advised that the Agriculture/Seafood Commission appointed a subcommittee to study the issue of sludge and has developed the following recommendations:

- 1) That the subcommittee continue to study the issue of sludge application to farmland and will continue to get information from landowners involved in the process regarding reliability of permitting and monitoring.
- 2) That an index of sludge applications be kept with land records, which would be separate from deeds and serve as a reference of property where sludge has been applied.
- 3) That farmers who wish to use sewage sludge work with a nutrient management specialist from the University of Maryland Extension Service and have a nutrient management plan in effect.
- 4) That soils with high phosphorous levels not have sludge applied.

Also presented was a report from the University of Maryland Cooperative Extension Service entitled "Using Sewage Sludge on Farmland," Commissioner Loffler questioned the accuracy of the information contained in the report in that it was dated 1986-1987

Mr. Reeves advised the Commissioners that his property is one of the farmlands that has been receiving sewage sludge and invited the Commissioners to attend a demonstration on the application on his property by Bio-Gro Systems to see first hand the precautions that are taken.

Mr. Mitchell advised that the Agriculture/Seafood Commission will present a final report to the Commissioners on May 12 at which time the issues of chemical change to soil, limitations to the use of sludge applied to land, reliability of permitting, monitoring process, advisability of charging transportation for application fees, and requirement for land record notations will be addressed.

**RESOLUTION NO. 92-05
PROPERTY TAX REFUNDS FOR QUALIFIED DISABLED VETERANS
AND BLIND INDIVIDUALS**

Present: Mary Pat Pope, Administrative Officer

The Commissioners conducted a public hearing on March 31, 1992 on the establishment of an administrative process for the acceptance and approval of applications for property tax refunds under Sections 7-207 and 7-208 of the Annotated Code of Maryland, Tax-Property Article. Ms. Pope advised that no comments were received at the hearing and therefore, presented the referenced Resolution and requested the Commissioners' approval of the document.

Commissioner Jarboe moved, seconded by Commissioner Thompson to approve and sign the Resolution as presented. Motion carried.

**RESOLUTION NO. 92-04
ST. MARY'S COUNTY MEMBERSHIP IN THE
LOCAL GOVERNMENT INSURANCE TRUST**

Present: Charles Wade, Director of Finance
Joe Suchinsky, Accountant

Mr. Wade and Mr. Suchinsky appeared before the Commissioners to present an amendment to the Local Government Insurance Trust Agreement, the county's liability insurance provider. Five of the revisions are relative to the expansion of LGIT's scope of coverage to its maximum statutory authority, which allows the Metropolitan Commission to participate. The sixth revision amends the definition of "Participant" to include the Maryland Association of Counties, the Maryland Municipal League, Local Government Insurance Trust and the Local Government Health Benefit Trust in order to permit these organizations to obtain property insurance from Local Government Insurance Trust.

After discussion Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve sign Resolution No. 92-04, and to authorize Commissioner Loffler to sign the Participation Approval and Participant Certificate. Motion carried.

**MARYLAND GENERAL ASSEMBLY STATE BUDGET ACTIONS
REDUCTIONS IN AID TO LOCAL GOVERNMENTS**

Present: Charles Wade, Director of Finance

Mr. Wade presented information regarding the budgetary actions taken by the Maryland General Assembly. He pointed out that for Fiscal Year 1992 total reductions to St. Mary's County totalled \$2,913,000 which is equivalent to a \$.23 property tax increase.

For Fiscal Year 1993 legislative action reduced the County's revenues by \$3,905,000 and added back \$612,000 for a net reduction of \$3,292,000, which is equivalent to a \$.25 property tax increase. Mr. Wade pointed out the loss of shared taxes (beer tax, liquor tax, cigarette tax, etc.) is permanent. The General Assembly has approved an alternative source of revenue for jurisdictions--increasing the piggyback tax from 50% to 60% with a January 1, 1992 effective date.

EXECUTIVE SESSION

Present: Edward V. Cox, County Administrator

Commissioner Thompson moved, seconded by Commissioner Lancaster, to meet in Executive Session to discuss a matter of Personnel. Motion carried. Session was held from 12:15 p.m. to 1:05 p.m.

COUNTY COMMISSIONERS/BOARD OF EDUCATION

Present: Joan Kozlovsky, Superintendent of Schools
Al Lacer, Chairman, Board of Education
Jean Campbell, "
Robert Kirkley, "
Jonathan Nelson, "
Fred Wallace, "
Elaine Kramer, Finance Officer, Public Schools
Charles Wade, County Director of Finance

1) **Recognitions**

Also Present: Ron Hoyman, Supervisor of Career and Technology Education

Mr. Hoyman advised that the St. Mary's County Public Schools Tech Prep Career and Technology Education/Applied Academic Instruction Program received national recognition in the April 1992 edition of the Vocational Education Journal published by the American Vocational Association. Secondly, the Southern Maryland Educational Consortium of Calvert, Charles, and St. Mary's Counties, in partnership with Charles County Community College, received notice that their efforts have been recognized in the selection of Charles County Community College as a winner of the 1992 Parnell Tech Prep/Associate Degree Award.

2) **Warminster Relocation to St. Mary's County**

Also Present: Capt. Donald Wright

Superintendent Kozlovsky advised that she has been working with Navy officials in looking at marketing packages, Warminster, Pennsylvania's school systems, and St. Mary's County's school system in order to make appropriate changes that would be needed in anticipation of the move of personnel from Warminster to St. Mary's County. She stated that school officials are working with the County's Economic and Community Development in this effort.

Capt. Wright emphasized the Navy's support of the county's educational system and noted the progress being made in the school systems of the tri-county area.

3) **Procurement and Capital Improvement Systems**

Superintendent Kozlovsky advised that the Board of Education had approved to work cooperatively and collaboratively with the County in investigating the possibility of participating with the County in procurement. She stated that there will be a joint meeting on April 27 at which the County's Procurement Officer, Jim Haley, will be providing an overview of what is involved in the County's procurement system. Another meeting will be held on April 30 to determine what the next steps will be. Dr. Kozlovsky indicated that the Board of Education will be looking at ways to work together in the Capital Improvement area as well. Recommendations will be presented at the next joint meeting of the two Boards.

4) **Leonardtwn Elementary School - Heating System Renovations**

Mr. Lacer advised that the contract documents for the referenced project have been completed and indicated that the project is before the Board of Public Works for appeal of state money. In the meantime staff is in the process of identifying funds from existing projects to use towards this project.

Commissioner Loffler advised that the county's Department of Public Works reviewed the project and they agreed with Public Schools that the system was definitely in need of repair. He stated that the County is ready to proceed once a decision is made by the State.

5) **Hollywood Elementary School**

Mr. Lacer advised that the Board of Education has awarded the contract for the construction of the new Hollywood Elementary School project to Ragan Corporation of Waldorf and pointed out that the bid came in within the budget thus allowing some of the alternates to be included. The State is in the process of reviewing the contract for the project. Groundbreaking will be in the Spring.

6) **Furniture Funding Request
Lettie Dent and Green Holly School**

The Commissioners advised that the funding for the referenced project had been approved by the Board of County Commissioners.

7) **School Redistricting - Status Report**

Mr. Laser advised that the Committee has been meeting for approximately seven to eight months including public meetings. The Committee has developed a final recommendation on the plan which has an alternative as a decision is needed whether or not to keep Bethune as a classroom facility. A public hearing is scheduled for April 22 at which time the Board of Education will receive public comment on the plan with possible decision to be made at the May 12 business meeting.

8) Chopticon High School - Kitchen Project

Mr. Lacer pointed out that there had been previous discussion regarding a major revision to the Chopticon High School kitchen in order for it to serve as a preparation area; however, the County had decided not to proceed with that broad scope of a project and agreed to ventilation repairs as required by the Health Department at a cost of \$5,000. Mr. Lacer indicated, however, that the repairs and modifications will have to be more extensive than anticipated. The Board of Education is requesting that the \$5,000 be used for planning money for the kitchen project, which will cost approximately \$30,000 in order to bring it up to Health Department standards. A formal request will be presented to the Commissioners to allow the Board of Education to use the \$5,000 for planning money and to move the project to the Capital Improvement Program.

9) Fiscal Year 1993 Budget

Mr. Wade presented to the Board of Education the information he had provided to the Commissioners earlier in the day regarding actions taken by the Maryland General Assembly on the state budget and its impact on county government.

Superintendent Kozlovsky and Mrs. Kramer presented an overview of the proposed 1993 budget for Public Schools. The handout outlined budgeted expenses (\$66,854,878) and estimated revenues (\$59,506,891) with a shortfall of \$7,348,077. The proposed budget includes negotiated salary increases (\$4,172,000) and other 1993 incremental costs. Dr. Kozlovsky expanded the budget areas under consideration for possible reductions (reductions in administration, instructional, pupil services, health services, transportation, operation of plant, maintenance of plant, fixed charges and special education) which would total \$5.9M, which would still result in a shortfall of \$1.4M.

Discussions will resume after the public hearings of April 14 and 15 are held.

(Commisisoner Bailey returned to meeting and Commissioner Lancaster left meeting - 3:00 p.m.)

CABLE ADVISORY COMMITTEE - ANNUAL REPORT

Present: Susan Sloan, Chairperson
Ray Hanson, Member

The referenced individuals appeared before the Commissioners to present the 1991 Annual Report of the Cable Advisory Committee. Ms. Sloan reviewed the Committee's purpose, function, and activities for 1991. During discussion of challenges for the coming year, Ms. Sloan advised that the Committee has begun to oversee the purchase of equipment and implementation of a public access channel as required in the Simmons Franchise Agreement. Plans for the current year include overseeing the orderly transfer of the franchise from Simmons to ACTV as well as setting up a review plan to ensure all facets of the Franchise Act are being complied with in a timely manner.

During discussion Ms. Sloan indicated that in conjunction with the transfer, the Committee recommended that the Commissioners conduct a public hearing on April 28, 3:30 p.m. in order to sufficiently notify the public of the transfer and to response to any concerns and questions. The Commissioners gave their concurrence.

A copy of the report is on file in the Commissioners' Office.

AIRPORT COMMISSION - ANNUAL REPORT

Present: George Haliscak, Chairman

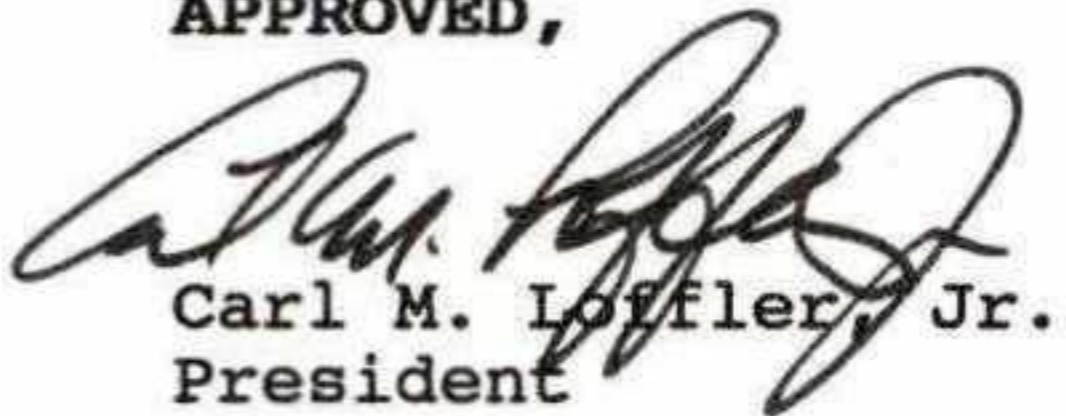
Mr. Haliscak appeared before the Commissioners to present the 1991 Annual Report of the Airport Commission. He reviewed the Commission's purpose, significant activities of 1991. Problems and challenges include the delay of t-hangars and painting facility construction because of the lack of sufficient water and sewer facilities; delay in getting runway extension, the need for upper aircraft parking apron, the need for an engineer dedicated to the airport development, etc. Plans for the current year include completing of clear zone land acquisition process, obtaining funds for and completing runway and taxiway extension design, starting runway and taxiway construction, and running and connection sewer and water to existing airport buildings.

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ADJOURNMENT

The meeting adjourned at 3:30 p.m.

APPROVED,



Carl M. Loffler, Jr.
President