

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS**

September 8, 1992

Present: Carl M. Loffler, Jr., President
W. Edward Bailey, Commissioner
Robert T. Jarboe, Commissioner
John G. Lancaster, Commissioner
Barbara R. Thompson, Commissioner
Edward V. Cox, County Administrator
Margaret Nelson, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:00 a.m.

APPROVAL OF MINUTES

Commissioner Thompson moved, seconded by Commissioner Lancaster to approve the minutes of the Commissioners' meeting of Tuesday, September 1, 1992. Motion carried.

APPROVAL OF BILLS

Commissioner Thompson moved, seconded by Commissioner Bailey, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) INFORMATION RELEASE - PROPERTY TAX DEFERRAL PROGRAM

The County Administrator presented the Information Release for the Property Tax Deferral Program. This Release follows the Resolution allowing the elderly or disabled homeowners to defer the increase in the County Real Property Tax Payment that was approved on September 1, 1992. There was unanimous approval by the Board to release the information to the news media.

2) S.M.I.L.L.E. - ENTERPRISE FUND

The County Administrator presented correspondence dated September 1, 1992 from the Director of Finance in which he recommended that an Enterprise Fund be established in order to administer the excess funds generated by S.M.I.L.L.E to be spent for the S.M.I.L.L.E. Program as requested by the St. Mary's County Commission on Aging.

The Director of Finance also recommended that the County administer the Enterprise Fund through the same budget procedures and management structure currently used by the County and that the suggested five member board not be formed.

Commissioner Bailey moved, seconded by Commissioner Lancaster to approve the recommendation as presented. Motion carried.

**3) ST. CLEMENTS SHORES WASTEWATER TREATMENT PLANT
PLANNING COMMISSION RECOMMENDATION**

The County Administrator presented a Memorandum dated August 13, 1992 from the Planning Commission via the Director of Planning and Zoning advising that the St. Mary's County Planning Commission recommended the deferral of any applications for change to the Water and Sewerage Plan for the St. Clements Shores Wastewater Treatment Plant until after the public hearing process on changes to the St. Mary's County Water and Sewerage Plan.

Commissioner Thompson moved, seconded by Commissioner Lancaster to approve the Planning Commission recommendation as presented to be effective immediately. Motion carried.

**4) BUDGET AMENDMENT 93-11
SELF INSURANCE LIABILITY**

The County Administrator presented Budget Amendment 93-11 requesting a transfer of funds in the amount of \$11,234 to pay for insurance liability.

The Board of County Commissioners directed the County Administrator to present more detailed information regarding the purpose of this transfer and to do a report on the status of the reserve account.

5) BALTIMORE GAS & ELECTRIC DEMONSTRATION

The County Administrator presented a letter of regret for County Commissioners' signatures in response to an invitation from Baltimore Gas & Electric to attend a simulated dry spent fuel demonstration to be held at Calvert Cliffs Nuclear Power Plant on Tuesday, September 29, 1992.

There was unanimous agreement by the Board to sign and forward the correspondence as presented because the St. Mary's County Commissioners will be in session for their regular Board meeting that day.

6) HOMELESS SHELTER

The County Administrator presented correspondence for County Commissioners' signatures approval regarding the County's cooperation in providing land and buildings for a homeless shelter for men located on Lei Drive in Lexington Park. The Interfaith Board will incorporate and as a not-for-profit corporation, renovate and operate the shelter holding County Government harmless and indemnifying by suitable insurance.

Commissioner Thompson moved, seconded by Commissioner Jarboe, to forward the correspondence showing intent; notify the Library Board of Trustees by separate letter requesting their reaction. Motion carried.

**7) WICOMICO - ZEKIAH ADVISORY BOARD
APOLOGY**

The County Administrator presented correspondence for approval to members of the Wicomico-Zekiah Advisory Board apologizing for inadvertently not sending them an invitation to attend the Annual Citizens' Appreciation Night held on August 13, 1992.

There was unanimous approval to sign and forward the letter.

**8) SLUDGE APPLICATION AMENDMENT
JOSEPH W. VALLANDINGHAM**

The County Administrator presented correspondence for approval relative to applications for Joseph W. Vallandingham property as amended by correspondence dated September 1, 1992 from the Maryland Department of the Environment.

Commissioner Bailey moved, seconded by Commissioner Lancaster to approve the correspondence as presented. Motion carried four to one with Commissioner Jarboe voting against the motion.

**9) GRANT AGREEMENT
PROJECT INDEPENDENCE**

The County Administrator presented the FY'93 Project Independence plan submitted by the Southern Maryland Job Training Network that will serve to further implement Title II of the Family Support Act of 1988, and will be administered by the Charles County Community College.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to authorize President of the County Commissioners to sign the document. Motion carried.

**10) FOREST HALL APARTMENTS
STATE REQUIRED LOAN**

The County Administrator presented for approval correspondence to Mr. H. Thomas Waring confirming St. Mary's County's commitment for a loan in the amount of \$224,000 for the 112-unit

project Forest Hall rental units as local participation is required in order to obtain State funds. This project is targeted to meet the affordable housing program as established by the County. The loan is a requirement of the Maryland Community Development Administration as a condition for his participation in the State's Multi-Family Bond Program and its Rental Housing Production Program. The loan will have a ten-year amortization of principal and interest, with interest accruing for the first eighteen months. Interest will be set annually at an adjustable rate equal to one percent above the rate of interest paid by county government at its most recent bond sale.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve the correspondence as presented. Motion carried.

**PROCLAMATION
CHANGING POINT SOUTH**

Present: Robert Hall, Marketing Coordinator

The Board of County Commissioners presented a proclamation to Robert Hall recognizing the month of September as Treatment Works Month in St. Mary's County for Changing Point South.

DEPARTMENT OF PUBLIC WORKS

Present: Daniel F. Ichniowski, Director

1) INTRODUCTION OF EMPLOYEE

The Director of Public Works introduced Mr. George A. Erichsen, who is employed as Supervisor of Engineering at the Department of Public Works, effective September 8, 1992.

2) RECYCLING COMMITTEE REPORT

Also Present: Anne Germaine, Public Works
Joe Kuhna, Chair, Recycling Committee
Larry Donmoyer, Member
Dudley Lindsley, Member
Dave Flood, Member
Janice Bonham, Member
Bill Ryan, Lexington Park Rotary, Environmental Com. Chairman
Bob Allan, "

The Recycling Committee presented a follow-up to their Annual Report. The Committee was established to advise on the direction needed to meet the 15% St. Mary's County recycling objective by 1994. Several recommendations and options were placed before the Board. The Committee recommended hiring a full time recycling coordinator; the position to be funded by a portion of the landfill tipping fee which would cover salary, seminar training, and program literature publication.

Mr. Ryan added that he saw the need to encourage curb-side collections particularly because most businesses will not take the time to drive to drop-off areas. Also, more citizen involvement is needed.

The Department of Public Works and the Recycling Committee will compile detailed information determining the need for a full-time coordinator and return to the Board in two weeks for further discussion.

**3) NATIONAL POLLUTION DISCHARGE
ELIMINATION SYSTEM**

The Director of Public Works presented draft correspondence addressed to the Department of the Environment in which is requested consideration of eliminating the Notice of Intent fees imposed by the State which could hinder economic development.

The State is also requested to conduct meetings in each of the Maryland counties to describe the process and explain the NPDES requirements and the State's proposed program.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to sign and forward the correspondence as presented. Motion carried.

4) PUBLIC WORKS AGREEMENT - CHERRY COVE LAND DEVELOPMENT

Between Thomas Waring and Board of County Commissioners of St. Mary's County extending completion date of improvements to September 1, 1993. The Agreement is backed by a Letter of Credit in the amount of \$10,000 with the First National Bank of St. Mary's.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve the Agreement as presented. Motion carried.

5) STORM DAMAGE

The Director of Public Works presented an update on expenses for road damages due to the rainstorm on September 6 amounting to \$3,349.57, and September 7 expenses of \$3,217.66.

ST. MARY'S COUNTY ENHANCED 911/UNIFORM ADDRESSING SYSTEM

Present: Paul Wible, Chair
Mary Pat Pope, Member
Jeff Jackman, Member

Members of the St. Mary's County Enhanced 911/Uniform Addressing Task Force presented an update on the Addressing System. Correspondence was presented for approval requesting state funding in the amount of \$43,228 to fill a position and acquire computer resources. 95% completion is anticipated by July 1, 1995.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to sign and forward the correspondence. Motion carried.

EXECUTIVE SESSION

Present: Joseph R. Densford, County Attorney

Commissioner Bailey moved, seconded by Commissioner Lancaster to meet in Executive Session to discuss matters of Litigation, and if time permits, also discuss matters of Personnel that is scheduled on the afternoon agenda. Motion carried. The Session was held from 11:00 a.m. to 12:00 noon on Litigation, only.

COUNTY COMMISSIONERS/BOARD OF EDUCATION - JOINT MEETING

Present: Jonathan Nelson, President
Jean Campbell, Member
Edward Fitzgerald
Robert Kirkley, Member
Joan Kozlovsky, Superintendent
Alfred Lacer, Member
Fred Wallace, Member
Christopher Servello, Student Member
Elaine Kramer, Director of Finance
Charles H. Wade, Jr., County's Director of Finance

1) FISCAL YEAR 1993 BUDGET PROCESS

Mr. Wade explained the County's budget process and presented a tentative schedule.

Elaine Kramer presented the Board of Education's Budget Development Process and Calendar for 1993/94.

The County Commissioners emphasized the importance of early, close cooperation on revenue projections and budget proposals.

2) CAPITAL IMPROVEMENT PROGRAM REPORT

Present: Edward Fitzgerald, Assistant Superintendent

Based on projected enrollments, and age of existing schools, Mr. Fitzgerald presented a Proposed Capital Improvement Program Summary, outlining in priority order the necessity for new constructions, renovations, replacements, and additions.

Replacement versus renovating the Central Office Building was discussed. Commissioner Loffler expressed concern that renovating the present building to keep it operable to year 2001, the timeframe projected by the Board of Education, may be too expensive. Since the County has land with water and sewerage, it may be more feasible to build a central facility.

3) ROOTS AND WINGS

Dr. Kozlovsky invited the County Commissioners to attend the "Roots and Wings" Celebration for the National Grant Award, to be held from 9:00 - 11:00 a.m. at Leonardtown High School on September 25, 1992.

PROPERTY TRANSACTION DECISION

Present: Joseph R. Densford
County Attorney

Attorney Densford explained that the Carroll family failed to pay property taxes, lost the home at tax sale, but were never removed from the property. Now the family requests to repurchase the property for the outstanding taxes plus interest and penalty.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the request contingent on an agreement by the Carroll family the property will remain in their ownership as a residence for at least five years. Motion carried. Commissioner Lancaster opposed.

EXECUTIVE SESSION

The County Commissioners entered into Executive Session for Personnel matters at 3:23 p.m. and concluded at 3:43 p.m.

BUILDING AUTHORITY

1) NURSING HOME BONDS - RESOLUTION

Present: Daniel F. Ichniowski, Secretary
Edward V. Cox, Member
Joseph R. Densford, Member
Charles H. Wade, Jr., Member
Sam Ketterman, Bond Counsel, Alex. Brown
Stuart Diana, Bond Counsel, Alex. Brown

On September 8, 1992 by Resolution the Building Authority authorized the issuance and sale of limited obligation bonds in aggregate principal amount not to exceed \$9,500,000, for the addition and renovation to the St. Mary's Nursing Home.

After discussion and explanation by Bond Counsel, Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve Resolution for \$9,500,000 in bonds for the Nursing Home expansion/renovation, and refinancing of the 1986 bonds as presented by Mr. Diana. Motion carried.

2) NURSING HOME BIDS

Mr. Ichniowski presented the Bid Talley Sheet for St. Mary's Nursing Home addition and renovations, and indicated that PEC Construction in Silver Spring was awarded the bid for the total amount of \$2,137,000. Qualifications from the lowest bidder are being requested at this time.

ADJOURNMENT

Commissioner Bailey moved, seconded by Commissioner Lancaster to adjourn the meeting at 4:27 p.m. Motion carried.

Minutes Approved by Board of
County Commissioners on 9/15/92


Recording Secretary

September 8, 1992

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