

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS
JANUARY 4, 1994**

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:10 a.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, December 28 1993. Motion carried.

APPROVAL OF BILLS

Commissioner Thompson moved, seconded by Commissioner Bailey, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) **Change of Vice-President**

The County Administrator reminded the Commissioners of their policy to change the vice-presidency alphabetically at the beginning of each calendar year. Therefore, Commissioner Barbara Thompson assumed the position of Vice-President for 1994.

2) **Teachout Response**

As a follow up to previous discussion the County Administrator advised that he and Commissioner Thompson met with Mr. Teachout to discuss his request as set forth in his November 16 correspondence for access to the County Commissioners' minutes. Therefore, Mr. Cox presented return correspondence expressing interest in participating in a public access computer system which would entail the investment of a modem and software in order to make the meeting minutes and information releases available.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the letter as presented. Motion carried.

3) **Resolution No. W/S 94-01 - Water/Sewer Plan Amendment
Metropolitan Commission Community Sewer
(Correction to Resolution No. W/S 92-01)**

As a follow up to the Commissioners' acknowledgment that a mistake had been made in the number of EDU's for the Michael F. Evans Property (Camp Merryelande) on St. George Island, the County Administrator presented the referenced Resolution correcting the mistake. Mr. Cox advised that the St. George Island Improvement Association was in agreement with the correction.

After discussion Commissioner Bailey moved, seconded by Commissioner Jarboe, to approve and sign Resolution No. W/S 94-01 amending Resolution No. W/S 92-01 and No. W/S 93-02 pursuant to the Agreement Restricting Service to St. George Island to provide for four additional EDU's bringing the total for St. George Island to 223 EDU's. Motion carried.

4) **Response Letter
Leonard Greese**

In response to a request from Leonard Greese regarding the County's budget process at a recent public forum, the County Administrator presented a return letter commenting on Mr. Greese's suggestions, describing the process and improvements made over the years.

Commissioner Lancaster moved, seconded by Commissioner Bailey, to sign and forward the letter as presented. Motion carried four to one with Commissioner Thompson voting against stating that not all of Mr. Greese's recommendations had been addressed.

6) **Appointments
Space Needs Task Force**

Commissioner Thompson moved, seconded by Commissioner Bailey, and motion carried to make the following appointments:

Space Needs Task Force

(No Terms)

Evelyn Arnold
John Hanson Briscoe
Phillip R. Cooper
Ford Dean
Marvin S. Kaminetz
James M. McKay

7) **Commission on the Environment**

The County Administrator advised that appointments have been made to the Commission on the Environment and requested direction from the Commissioners regarding the first meeting.

The Commissioners agreed that the Commission should meet with the Commissioners to discuss its role and responsibilities and then move to Room 16 for its first organizational meeting.

DEPARTMENT OF PUBLIC WORKS

Present: Dan Ichniowski, Director

1) **Sandgates Road Bridge**

Mr. Ichniowski advised that the consulting firm of Kennedy, Porter and Associates, Inc. conducted bridge inspections throughout the County as required by state and federal regulations every two years. He distributed a handout which summarized the inspection and pointed out that the Sandgates Road bridge over Sandgates Creek was determined to be deficient and in need of immediate action. Public Works Director Ichniowski reported that the consultant has recommended that the bridge be replaced and that certain emergency repairs be completed until the structure is replaced.

Therefore, Mr. Ichniowski presented Road Resolution No. R94-01 posting the Bridge on Sandgates Road at 25 miles per hour for all truck traffic and restricting the weight to ten tons.

Commissioner Jarboe moved, seconded by Commissioner Thompson, to approve and authorize Commissioner Loffler to sign the Road Resolution as presented. Motion carried.

2) **Easement Agreement
St. Mary's County Airport**

Mr. Ichniowski presented the referenced Easement Agreement between Wildewood Partners and the Board of County Commissioners of St. Mary's County in the amount of \$3,850 for part of Parcel 2, Wildewood Technology Park (Tracor Property) for the purpose of obstruction removal at the St. Mary's County Airport.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the Easement Agreement. Motion carried.

**3) County Mapping Project
Aerial Photographs**

In conjunction with the County Mapping Project, Mr. Ichniowski advised that proposals were solicited for four mapping products: Coordinate System; High Altitude and Low Altitude Photography; Digitized Topography at 1" = 200'; and Water Resources Administration Land Features Mapping Products. He distributed a handout setting forth an outline of the purpose and the aerial photograph project, and the project schedule.

During his presentation Mr. Ichniowski referred to the proposed fee schedule for the purchase of reprints of the various maps and requested the Commissioners' approval of the fee schedule which includes the following fees:

- o Photographic reproductions and enlargements - 15% over County's costs
- o Topographic data - \$325 per 24" x 36" sheet

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve the costs of the maps as set forth in the fee schedule. Motion carried. (A copy of the Fee Schedule is on file in the Commissioners' Office.

4) Development Documents

Mr. Ichniowski presented the following documents for the Commissioners' review and consideration:

Valli View Estates

Addendum to Public Works Agreement between Vallandingham Associates and the Board of County Commissioners for St. Mary's County extending the deadline for completion of improvements to April 15, 1994. The Addendum is backed by a Letter of Credit with First National Bank of St. Mary's.

Patuxent River Farms

Addendum to Public Works Agreement between Route 347 Realty Corporation and the Board of County Commissioners for St. Mary's County extending the deadline for completion of improvements to November 1, 1994. The Addendum is backed by a Letter of Credit with Homestead Insurance Company.

Laurel Ridge Subdivision, Section 4A

Deed dated March 16, 1992 between Israel Z. Swarey and Board of County Commissioners accepting Jennifer Court into the County Highway Maintenance System.

Deed dated June 10, 1991 between Israel Z. Swarey and Board of County Commissioners accepting Spout Run Court, Jennifer Court, Arlington Court, and Edison Court, into the County Highway Maintenance System.

Road Resolution No. R93-24 posting Jennifer Court, Arlington Court, Edison Court, and Spout Run Court at 25 miles per hour.

Road Resolution No. R93-25 designating the following as Stop Streets:

- o Arlington Court at its intersection with Jennifer Drive
- o Edison Court at its intersection with Jennifer Drive
- o Spout Run Court at its intersection with Edison Court

Commissioner Thompson moved seconded by Commissioner Bailey, to approve and authorize Commissioner Loffler to sign the documents as presented. Motion carried.

4) **Snow Storm Costs**

For the Commissioners' information, Mr. Ichniowski presented a handout setting forth the costs for the recent snow storm which totaled \$69,591.95

FISCAL YEAR 1994 BUDGET STATUS REPORT

Present: Charles Wade, Director of Finance

As requested by the Commissioners at a previous meeting Mr. Wade presented a handout setting forth budget amendments that had been approved to date in FY '94 that required inter-account transfers. Mr. Wade pointed out that \$211,570 would be available for budget amendments for the remainder of FY '94.

The handout also included additional FY '94 budget requests from the Department of Public Works, Library, and the Sheriff's Department.

- o Department of Public Works requested two landfill laborer positions (\$22,196) and building services funds (\$94,700).

Mr. Wade advised that DPW has indicated that funds are available in the Department's budget.

- o Sheriff's Department has requested Security System Operator (1); Civil Process Server (3); Typist Clerk; Reclassifications; and Operating Expense funds for a total of \$104,105.

Mr. Wade advised that the Sheriff by letter of November 24 indicated that funds are available within his department.

- o The Library had requested additional funding for books. Mr. Wade pointed out that \$78,968 had been budgeted and \$34,912.80 spent as of December 31, 1993. During discussion the Commissioners made the following points:

- Commissioner Loffler felt that the Commissioners should have more control over the funds that is allocated to the library for books.
- Commissioner Thompson stated that if the Library Board does not feel there are adequate funds for books the Commissioners should meet with the Board to get a detailed explanation.

The Commissioners agreed to not provide additional funds and to accept the Director of Finance's recommendation to handle the matter during the development of the FY '95 Budget.

After discussion Commissioner Bailey moved, seconded by Commissioner Jarboe to approve Mr. Wade's recommendations to approve the following: two laborer positions; sheriff's department positions, but not the reclassifications. Motion carried.

EXECUTIVE SESSION

Commissioner Bailey moved, seconded by Commissioner Thompson to meet in Executive Session to discuss a matter of Personnel (Consideration of Appointments to Boards, Committees, Commissions), as provided in Article 24, Section 4-210(a)1. Motion carried.

Personnel

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

Authority: Article 24, Section 4-210(a)1

Topic: Personnel

Time Held: 11:00 a.m. - 11:25 a.m.

Action Taken: The Commissioners reviewed the current status sheet, made nominations and directed staff to prepare letters of appointment for a future meeting.

STAFF MEETING

The Commissioners attended the regular monthly staff meeting at the Carter State Office Building Public Meeting Room.

ADJOURNMENT

The meeting adjourned at 4:20 p.m.

7:00 P.M.

SOUTHERN MARYLAND WOOD TREATMENT PLANT CLEAN UP PROJECT

Present: Ralph Guenther, Interim Chair, Wood Treatment Task Force

Representatives were scheduled to appear before the Commissioners to make a slide presentation outlining work conducted on site during the Emergency Removal Action; however, because of inclement weather in Philadelphia, they were unable to attend. Mr. Ralph Guenther, Interim Chair of the Southern Maryland Wood Treatment Plant made a presentation on the status of the clean up project.

Mr. Guenther explained that there were two separate actions at the Southern Maryland Wood Treatment Plant site in Hollywood--Removal Action and Remedial Action. He described the Removal Action that is currently taking place (materials placed in drums and shipped off site; air monitoring; sludge pumped and shipped off site; installation of an underflow weir at the pond outfall; recovering of the piles of sludge from the 1986 action)

With regard to the Remedial Action Mr. Guenther reported the following: EPA is completing its focused Feasibility Study with an expected delivery date in January; the Risk Assessment will follow the Feasibility Study; and Record of Decision is expected in mid '94.

During his presentation Mr. Guenther noted that during the clean up process there have been two concerns--air contamination and DNAPL (dense non-aqueous phase liquids).

After the presentation Mr. Guenther received comments and questions from the audience. A copy of the tape is on file in the Commissioners' Office.

PUBLIC FORUM

The Commissioners conducted the regularly monthly public forum accepting questions and comments from the audience:

Minnie Russell - (1) Presented petition from customers serviced by the Ridge telephone exchange requesting that action be taken to include all of St. Mary's County into one toll-free calling area. (2) Recalled that in October of 1988 there were plans for an emergency-use boat ramp and she questioned the status of that project. The Commissioners requested County Administrator Cox to check with DNR on this matter. (3) Questioned the status of the 911 Addressing System. County Administrator Cox responded that the canvassing of the election districts is one-third complete, the grid system is underway and the project is due to be completed in January 1995.

Ken Hastings - (1) Reiterated his concerns relative to HB 1088 and presented proposed correspondence that he prepared for the Commissioners' signatures addressed to FERST stating that compost from his facility is prohibited for land application or landfilling in St. Mary's County. (A copy of the draft letter is on file in the Commissioners' Office.) (2) Questioned whether the Commissioners would be resuming their district tours. Commissioner Loffler advised that they will begin in the March/April time frame.

Rae Thompson - Referenced the problems regarding the Southern Maryland Wood Treatment Plant and citizens' concerns relative to EPA's progress on the project and indicated that this should be taken as a guide regarding the FERST "stump dump.

The Public Forum concluded at 8:25 p.m.

**Minutes Approved by Board of
County Commissioners on 11/11/94**

Judith A. Spalding
Recording Secretary