

ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS
MARCH 29, 1994

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Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Judith A. Spalding, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF MINUTES

Commissioner Thompson moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, March 22, 1994. Motion carried.

APPROVAL OF BILLS

Commissioner Thompson moved, seconded by Commissioner Lancaster, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

- 1) **By-Laws**
Mental Health Authority Board
Commission on the Environment

The County Administrator presented by-laws for the Mental Health Authority Board and the Commission on the Environment for the Commissioners' review and consideration stating that both sets of by-laws meet the requirements of Resolution No. 89-03.

As requested by the Commissioners, the County Administrator presented a memorandum dated March 25 clarifying the amendments to the Mental Health Authority Board by-laws as recommended by county staff.

During discussion Commissioner Thompson questioned the deletion of the description of the director's responsibilities. County Administrator Cox pointed out that this was not a requirement of the Resolution relative to by-laws.

After discussion Commissioner Jarboe moved, seconded by commissioner Lancaster, to approve the by-laws for the Mental Health Authority Board and the Commission on the Environment as presented. Motion carried.

- 2) **Leonardtown Rescue Squad**
Request for Surplus Typewriter

The County Administrator presented a memorandum dated March 22 from Procurement Officer Haley forwarding a request from the Leonardtown Volunteer Rescue Squad for a surplus typewriter.

Commissioner Bailey moved, seconded by Commissioner Thompson, to approve the Leonardtown Rescue Squad's request for a surplus typewriter. Motion carried.

3) **Grants**

The County Administrator presented the following grants for the Commissioners' review and approval:

- o Local Transportation Planning Assistance Grant Application in the amount of \$32,656 and letter to Maryland Office on Planning forwarding the grant application (on behalf of Department of Planning and Zoning)
- o Retire Senior Volunteer Program in the total amount of \$163,164 (Federal - \$110,553; Local - \$52,611) (on behalf of Office on Aging)
- o Child Support Enforcement/State's Attorney's Office - \$206,779

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and to authorize Commissioner Loffler to sign the referenced grant applications as presented and to sign and forward the letter to the Maryland Office of Planning relative to the Transportation Planning Assistance Grant Application. Motion carried.

4) **Board of Education Discussion Format**

The County Administrator presented a handout setting forth a proposal relative to discussion with the Board of Education later in the meeting. Suggested items include: excess funds from Fiscal Year 1994; staff salaries (class size, other staffing, results); and priority of requirements.

The Commissioners gave their concurrence.

5) **Response Letter
Transportation of Non-Public School Children**

The County Administrator presented a response letter to correspondence dated March 12 from Louis C. Dunn relative to the transportation of non-public school children. The return letter explained the Local Law that requires that transportation be provided to non-public school children and sets forth the costs regarding the transportation program.

The Commissioners agreed to sign and forward the letter as presented.

6) **Budget Amendments**

The County Administrator presented the following budget amendments recommended for approval by the Director of Finance with justifications as indicated:

No. 94-65

Emergency Management Agency

Transfer of funds for salaries and shift differential to cover shortages due to changes in Personnel Manual, turn over of part-time employees and county emergencies (\$19,000)

No. 94-66

Social Services

Burial assistance (\$2,600)

No. 94-67

Procurement

Funds needed for telephone and postage expenses (\$53,000)

Commissioner Bailey moved, seconded by Commissioner Lancaster, to approve and authorize Commissioner Loffler to sign the referenced budget amendments as presented. Motion carried.

7) Mosquito Control Agreement

The County Administrator presented correspondence dated March 23 from the Maryland Department of Agriculture forwarding the proposed budget agreement for mosquito control in St. Mary's County for Calendar Year 1994. The total budget is in the amount of \$153,460.

Commissioner Lancaster moved, seconded by Commissioner Jarboe to approve and to authorize Commissioner Loffler to sign the Agreement as presented. Motion carried.

**ANNUAL REPORT
CABLE ADVISORY COMMITTEE**

Present: Harry Gieske, Chair

The referenced individuals appeared before the Commissioners to present the 1993 Annual Report of the Cable Advisory Committee. Mr. Gieske explained the Committee's purpose and reviewed the activities of the Committee during 1993, which included handling of subscriber complaints, discussion of new FCC Regulations, and discussions of improvements to the two cable systems established in the County. Plans for 1994 include meeting on a monthly basis rather than as needed and to continue to monitor the operation of the two cable companies.

A copy of the report is on file in the Commissioners' Office.

**ANNUAL REPORT
ENHANCED 911/UNIFORM ADDRESSING TASK FORCE**

Present: Paul Wible
Debbie Settle
Barbara Midkiff
Mary Duke

The referenced individuals appeared before the Commissioners to present the 1993 Annual Report for the enhanced 911/Uniform Addressing Task Force. Mr. Wible presented a chronology of the activities of the task force beginning in January with the hiring of the addressing technician, Debbie Settle. In July the addressing of new residences and businesses began. In August through December the road and street naming subcommittee has been meeting twice weekly to compile the information that has been gathered prior to scheduling a public hearing.

A copy of the report is on file in the Commissioners' Office.

**EMERGENCY OPERATIONS CENTER
ANNUAL REPORT**

Present: Paul Wible, Director

Mr. Wible presented and reviewed the 1993 Annual Report of the Emergency Operations Center. The report included statistics and charts relative to fire calls; ambulance/advanced life support calls; Maryland State Police calls; Sheriff's Office calls; animal control and setting forth total incidents by the month, week, hour of the day and number of agencies needed per call.

A copy of the report is on file in the Commissioners' Office.

ROADSIDE STAND REQUIREMENTS

Commissioner Bailey referred to the requirements relative to roadside stands in the county's Zoning Ordinance (Section 53.22) which indicates that a building shall be no larger than 650 square feet and also requires a self-contained privy. He indicated that the operators of the stand in Clements had planned to build a structure larger than the requirement. He further pointed out that the requirement for the privy would place a burden on the operator.

The Commissioners agreed to request Director of Planning and Zoning, Jon Grimm, to meet with the Board next week to discuss the possibility of an exception.

EXECUTIVE SESSION

Commissioner Bailey moved, seconded by Commissioner Lancaster, to meet in Executive Session to discuss matters of Property Disposition (St. Mary's Press), as provided in Article 24, Section 4-210(a)11. Motion carried.

Property Disposition - St. Mary's Press

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Joe Densford, County Attorney
Mary Pat Pope, Administrative Officer
Judith A. Spalding, Recording Secretary

Authority: Article 24, Section 4-210(a)11

Time Held: 10:30 a.m. - 10:55 a.m.

Action Taken: The Commissioners discussed proposals for the disposition of the St. Mary's Press property, suggested that staff continue negotiations and return at a later meeting with recommendations.

PROCLAMATIONS

The Commissioners presented the following Proclamations

National Auctioneers' Week

Designating the week of April 3 - 9, 1994 as National Auctioneers' Week.

Health Information Month

Designating the month of April as Health Information Month

Dollars for Scholars

Designating April as Citizens Scholarship Dollars for Scholars Month.

ANIMAL WELFARE LEAGUE

Present: Roslyn Tyler
Shirley Cobb
Loraine Greenleaf
Kathy DeLozier

The referenced individuals appeared before the Commissioners to report on the Animal Welfare League's mission and activities. Ms. Cobb explained the history of the League stating it began in 1990 to address the overpopulation of animals in the County. She stated that a spay/neutering program coupled with education on responsible pet care are essential. The mission of the League is to: promote responsible pet ownership and decrease the number of stray and abandoned animals; to provide a much-needed network system that will give out information on lost and found pets, to promote humane education; and to continue to provide low-cost rabies clinics.

Ms. Tyler described the various activities of the League which include: low-cost spay/neuter program; networking of volunteers to look for lost animals (spotters); Santa Paws (picture of pets with Santa Claus); Hug-A-Pet at nursing homes.

In addition the League members pointed out there had been some misconceptions concerning league practices relative to stealing animals from the shelter and keeping a list of animals that have been requested by people and indicated that this was not so.

Ms. Greenleaf described the many fund-raising and promotional activities of the League including the Gaines Cycle Cash-in Program; an assembly with the students at White Marsh on animal care on April 8 and the "Homeless Homer" program on June 3. During discussion of the activities The League invited the Commissioners to attend these programs at White Marsh.

In closing the Commissioners thanked the League for providing information regarding the organization and encouraged them to submit names for consideration for appointment to the Tri-County Animal Shelter Committee.

ANNUAL REPORT COUNCIL ON CHILDREN AND YOUTH

Present: Anthony Pitt, Chair
Becky Stevens, Community Services Coordinator

The referenced individuals appeared before the Commissioners to present the 1993 Annual Report for the Council on Children and Youth. Mr. Pitt reviewed the Council's purpose and significant activities which included public service announcements, participation in Child Welfare Day, guest speakers, and revision to by-laws. The main problem and challenge facing the Council was attendance. Plans for the current year include participation in Child Welfare Day; investigation into the possible affiliation of the Child Care Association with the Council; drafting of legislation tying a minor's driver's license privilege into attending at school; monitoring and supporting legislative proposals that support the needs of the youth in the community.

In conclusion Mr. Pitt advised that the Council has made the following recommendations to the Commissioners:

- o To approve funding request from Recreation and Parks for the establishment of a youth coordinator position, summer camp for handicapped youth; and establishment of an annual scholarship fund
- o To support Walden/Sierra, Inc. in its request for an increase in funding for FY '95

A copy of the report is on file in the Commissioners' Office.

**ANNUAL REPORT
INTERAGENCY CHILDREN'S COMMITTEE**

Present: Becky Stevens, Community Services Coordinator
Linda Himmelheber
Jean Valentine

The referenced individuals appeared before the Commissioners to present the 1993 Annual Report for Interagency Children's Committee. Mrs. Stevens reviewed the Committee's purpose and the significant activities for the past year which included: providing technical assistance, receipt of a federal child care and development block grant and a grant from the Governor's Office for Children, Youth and Families; and entered into a Memorandum of Understanding with Recreation and Parks for before and after school child care centers. Problems and challenges included improved enrollment at the child care centers; educating parents about the importance of good care situations, addressing the needs of child care programs for children who attend half day school programs. Plans for the future include planning for the proposed Early Childhood Center and addressing the need for child care space in or beside schools.

A copy of the report is on file in the Commissioners' Office.

**ANNUAL REPORT
AIRPORT COMMISSION**

Present: Dave Seeman, Chair
Richard Wilson, Member

The referenced individuals appeared before the Commissioners to present the 1993 Annual Report for the Airport Commission. Mr. Seeman reviewed the Commission's purpose and significant activities which included involvement in the litigation initiated by the Skydiving Center; installation and operation of the waterline; development of a six-aircraft "T" Hangar; resurfacing of the upper aircraft parking apron; planning for construction of additional "T" Hangars; and approval of a five-year sublease with Maryland State Police for the location of the MedEvac helicopter. Problems and Challenges included the completion of the revised Rules and Minimum Standards; need for extension of the runway; and need for an Airport Manager. Plans for the current year include completion and enforcement of the revised regulations and minimum standards; development of a program relative to economic possibilities at the airport.

A copy of the report is on file in the Commissioners' Office.

**ANNUAL REPORT
TRI-COUNTY YOUTH SERVICES BUREAU**

Present: Sam Bauman, Director
Ann Emery
Mary Ann Miller

The referenced individuals appeared before the Commissioners to present the 1993 Annual Report for the Tri-County Youth Services Bureau. The representatives presented the group's purpose, activities of the past year, services and programs provided by TCYSB, which include individual, group and family counseling, family support center, and in-home counseling. Special services within the core services include anger management; services for children of separation and divorce; attention deficit disorders; and parents in control. The biggest challenge facing is keeping the Bureau's funding stable. Plans for the coming year include a major program evaluation in order to ensure continuing quality of services.

A copy of the report is on file in the Commissioners' Office.

**OFFICE OF COMMUNITY SERVICES
VISTA GRANT RENEWAL APPLICATION**

Present: Joe Dick, Director, Alliance for Alcohol Drug Abuse Prevention
Walter Biscoe, Coordinator, "

The referenced individuals appeared before the Commissioners to present the following documents relative to the VISTA Program for the Commissioners' approval:

- o VISTA Project Application requesting four additional VISTA workers for a total of nine workers
- o Application for Federal Assistance in the amount of \$4500 for a local community project to improve literacy and reduce alcohol and drug abuse in low income communities.
- o Request for Advance or Reimbursement for the referenced \$4500

Mr. Biscoe explained the VISTA Program and the benefits it has provided to the community by assisting with summer camps, literacy programs, summer of safety programs, and the Roots and Wings Program.

After discussion Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and to authorize Commissioner Loffler to sign the referenced VISTA documents as presented. Motion carried.

FISCAL YEAR 1995 BUDGET

Present: Edward V. Cox, County Administrator
Charles Wade, Director of Finance
Marty Jones, Budget Analyst

1) Board of Education Budget

Also Present: Joan Kozlovsky, Superintendent of Schools
Robert Kirkley, Board of Education
Ed Fitzgerald, Asst. Superintendent for Administration
Ronald Thomas, Associate Superintendent of Instruction
Elaine Kramer, Budget & Finance

The referenced representatives of public schools and the Board of Education appeared before the Commissioners to respond to inquiries from the Commissioners relative to the Board of Education Budget for Fiscal Year 1995. By way of slides Dr. Kozlovsky and staff presented the following: test results for the Maryland Functional Test, SAT's, which indicate an increase in the percentage of students passing; attendance records, number of students completing the University of Maryland and occupational requirements, and student course enrollment showing a higher percentage taking math courses.

In addition Dr. Kozlovsky reviewed the requested employee compensation (salary increases; reinstatement of two duty days; step increases; longevity/shift differential/academic stipends; COLA's; position reclassifications) for a total of \$3,251,996 which does not include benefits.

Areas of discussion included staff levels, the amount of excess funds from 1994, and the Naval Base expansion (presenting a positive image of the school system)

During discussion Commissioner Bailey questioned the increase in administrative costs as proposed in the FY '95 budget. Dr. Kozlovsky and Mrs. Kramer presented a handout taken from the proposed budget setting forth a summary of expenditures and pointed out that this covered administrative activities throughout the system.

Commissioner Loffler suggested that a formula be established for allocations from the County based on actual school enrollments and allow the schools to bill the county for any additional students enrolled by the end of September.

Dr. Kozlovsky advised that this suggestion would be presented at the next Board of Education meeting and she would return to the Commissioners with the Bd/Ed's decision.

2) Fiscal Year 1995 Recommended Budget

As a follow up to previous discussions and directions from the Commissioners, Mr. Cox and Mr. Wade presented the Fiscal Year 1995 Recommended Budget for the Commissioners' approval and to take the document to public hearing on April 19 and 26.

After each Commissioner addressed his/her areas of concern, Commissioner Lancaster moved, seconded by Commissioner Jarboe to approve the Fiscal Year 1995 Recommended Budget in the amount of \$77,143,328 and the Recommended Capital Budget in the amount of \$13,014,137. Motion carried.

7:00 P. M.

**PUBLIC HEARING - SSUB#92-1265
REDMOND ROAD AND REDMOND WAY
CHESTNUT HILLS SUBDIVISION
(ROAD NAMING/RENAMING)**

Present: Jon Grimm, Director, Planning and Zoning
Debbie Settle, Addressing Technician
Dan Ichniowski, Director, Public Works
George Erichsen, Supervisor, Engineering Services

Also Present: Residents of old Redmond Road: William and Jo Trent, George and Clara Norris, Mike and Sylvia Price, Mike Laney, Kim Morgan, Greg and Billie Jo Lambert, Judy Walman. Delmarva Properties (developer of Chestnut Hills): Eric Rowland.

In compliance with Article VI, Section 64..5.3 of the Zoning Ordinance, the Commissioners conducted a public hearing for the purpose of naming or renaming of Redmond Road and Redmond Way as part of the Chestnut Hills Subdivision.

Mr. Grimm advised that the hearing was advertised in the March 2 and 9 editions of The Enterprise newspaper as required by the Zoning Ordinance, and notice of the hearing was posted in the general vicinity of the roads. He displayed a plat of the subject roads and explained that the entrance to Chestnut Hills Subdivision, proposed to be named Redmond Road, is off of Route 5 and the side road, the old Redmond Road, has been proposed to be named Redmond Way. He further described the realignment of the entrance road which was made the main road into Chestnut Hills and thereby realigning old Redmond Road, a part county, part private road, into a 90 degree turn. The Addressing Manual requires that the main road be one continuous road; however, he pointed out that the 911 Ordinance does not dictate the alignment of the road. He stated that its an engineering and safety issue which is addressed by the Road Ordinance.

During his presentation Mr. Grimm pointed out that having "Redmond" in the names of both roads may create confusion and that the following have been suggested:

Main Road - Deerwood Park Drive or Oakwood Park Drive
Side Road - Redmond Way, Redmond Court

After the presentation, residents of the old Redmond Road expressed opposition to renaming their road to Redmond Way pointing out that it had been in existence prior to the development of Chestnut Hills and that their families have been living on this road for many years.

In addition the residents expressed concern relative to safety conditions, e.g., sight distance problems caused by mound of dirt, plantings in the median strip; the "S" turn on old Redmond Road; and a sediment control pond that is often exposed.

After discussion the residents indicated consensus in naming the main road, starting at the entrance from Route 5 as Deerwood Park Drive and keeping the old road off the main as Redmond Road.

Relative to the safety concerns, the Department of Public Works and the developer agreed to work with the citizens to address these issues.

In conclusion the Commissioners agreed to keep the record open in this matter for ten days and would schedule the decision to be made at their April 12 meeting.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

**Minutes Approved by Board of
County Commissioners on 4/5/94**
Judith A. Soalding
Recording Secretary