

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS
AUGUST 16, 1994**

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Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Judy Landram, Recording Secretary
Margaret Nelson, Recording Secretary

CALL TO ORDER

The meeting was called to order at 9:25 a.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to approve the minutes of the Commissioners' meeting of Tuesday, August 9, 1994 and the Planning and Zoning portion of the August 9 meeting. Motion carried.

APPROVAL OF BILLS

Commissioner Jarboe moved, seconded by Commissioner Thompson, to authorize Commissioner Loffler to sign the Check Register as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Edward V. Cox, County Administrator

1) County Commissioners' Meeting - September 13, 1994

The County Administrator advised the County Commissioners that Tuesday, September 13, 1994 is Primary Election Day and inquired if the Commissioners wished to conduct their regularly scheduled meeting.

Commissioner Bailey moved, seconded by Commissioner Lancaster, to cancel the September 13, 1994 meeting. Motion carried.

2) Before and After School Child Care Programs

The County Administrator presented documentation to be forwarded to the Department of Human Resources to acknowledge receipt of the Before and After-School Child Care Program Contract in the amount of \$12,373 beginning September 30, 1994 through September 29, 1995.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Loffler to sign the acknowledgment document as presented. Motion carried.

3) Rental Voucher and Rental Certificate Programs

The County Administrator presented correspondence addressed to the U.S. Department of Housing and Urban Development indicating the Commissioners' support for the Housing Authority's application for funding to aid various households in obtaining affordable rental housing in St. Mary's County.

Commissioner Thompson moved, seconded by Commissioner Lancaster to sign and forward the correspondence as presented. Motion carried.

4) Critical Area Growth Allocation - St. Clements Woods

The County Administrator presented correspondence addressed to the Chesapeake Bay Critical Area Commission requesting reconsideration of the condition that the entire 18.5 acres of the parcel in St. Clements Woods be deducted from the county's growth allocation.

Commissioner Lancaster moved, seconded by Commissioner Jarboe, to forward the correspondence as presented. Motion carried.

**5) Personnel
Joan C. Newton-Guy Permanent Disability Claim**

The County Administrator presented correspondence to Attorney Bruce M. Bender on behalf of Ms. Newton-Guy indicating that the Commissioners will defer considering the request for permanent disability benefits until a final decision by the Workers' Compensation Commission is received as there is question of which accident created Ms. Newton-Guy's disability.

Commissioner Thompson moved, seconded by Commissioner Lancaster, to sign and forward the correspondence as presented. Motion carried.

**6) Personnel
Classification of new position
Building Maintenance Foreman, Grade 16**

The County Administrator presented a memorandum from the Personnel Officer recommending classification of new position authorized within the Fiscal Year 1995 budget, Building Maintenance Mechanic IV within the Public Works Department as Building Maintenance Foreman, Grade 16, base salary.

Commissioner Thompson moved, seconded by Commissioner Lancaster to approve the title and classification.

**7) Personnel
Classification of new position
Assistant to the Director of Finance, Grade 24**

The County Administrator presented a memorandum from the Personnel Officer recommending classification of new position authorized within the Fiscal Year 1995 budget, Deputy Director of Finance within the Finance Department as Assistant to the Director of Finance as a Grade 24, base salary.

Commissioner Thompson moved, seconded by Commissioner Bailey to approve the title and classification. Motion carried.

8) Eagle Scout - Martin Olaf Hovland

The County Administrator presented correspondence addressed to Martin Olaf Hovland congratulating him upon his achievement of receiving the rank of Eagle Scout.

The Commissioners concurred to sign and forward referenced correspondence.

**9) Department of Transportation/Mass Transit Administration
Capital Grant Agreement for the bus replacement**

The County Administrator presented a Capital Grant Agreement for Fiscal Year 1995 for the purchase of a replacement bus. The Federal share may not exceed \$39,373, and the State share may not exceed \$5,627.

Commissioner Lancaster moved, seconded by Commission Thompson to approve the local share not to exceed \$5,000 for the purchase of a replacement bus. Motion carried.

**10) Chesapeake Bay Critical Area Commission
Critical Area Grant for FY 95**

The County Administrator presented a memorandum dated August 15, 1994 from Planning and Zoning Director, Jon R. Grimm requesting approval for the continuation of the Chesapeake Bay Critical Area Commission Grant-in-aid program for Fiscal Year 1995 in the amount of \$39,000.

Commissioner Thompson moved, seconded by Commissioner Lancaster to authorize Commissioner President Loffler to sign referenced grant. Motion carried.

**11) Eldon Lane
Construction of cul-de-sac**

The County Administrator advised that the Town approved citizens' request to rescind approval of an access road to Eldon Lane from County Government owned property. The County Administrator presented correspondence addressed to the Mayor and Council of Leonardtown requesting the description of the property needed for the construction of a cul-de-sac at the end of Eldon Lane and a proposal containing the terms of a County transfer.

Commissioner Bailey moved, seconded by Commissioner Lancaster to sign and forward the letter as presented. Motion carried.

**12) Planning Commission/Board of Appeals/Solid Waste Advisory Committee
Joint Meeting with County Commissioners**

The County Administrator presented a memorandum dated August 15, 1994 advising referenced joint meeting is scheduled on Thursday, September 1, 1994. The principal topics will include the Comprehensive Solid Waste Management Plan 1993 - 2005 and the 1994 Proposed Revisions to the Zoning Ordinance. In addition, the Planning Commission may decide to add the topic of Transportation Plan. Commissioner Thompson requested a synopsis of the proposed revisions to the documents be sent to the participants prior to the joint meeting.

The Commissioners concurred with the referenced topics for discussion at the joint meeting to be held on September 1, 1994.

**13) Commission for Women
Approval of Revised Bylaws**

The County Administrator presented correspondence indicating the Commissions approval of the revised bylaws submitted by the Commission for Women.

Commissioner Bailey moved, seconded by Commissioner Thompson to approve the bylaws and correspondence as presented. Motion carried.

(Margaret Nelson took the minutes for the remaining portion of the meeting.)

**ALTERNATIVES FOR YOUTH
CHAPTICO CLASSIC**

Present: Michael Whitson, President

Mr. Whitson updated the Commissioners on the annual Chaptico Classic walk event that is scheduled for Saturday, August 27, 1994. He emphasized that money obtained through the event will pay for two foster care youth for six months.

COUNTY COMMISSIONERS

1) **Recycling Coordinator Position**

The County Administrator presented a report on the status of the Recycling Coordinator position including a roster of positions in the Department of Public Works demonstrating four vacancies, three of which occurred almost simultaneously in the recent past.

Mr. Cox proposed to fill the Engineer I positions with the hope of finding someone with solid waste/recycling experience and later determine what to do with the Recycling Coordinator position.

The Commissioners concurred to have another status report in two weeks.

(2) **Miscellaneous**

Commissioner Thompson inquired if the sewerage problem had been resolved at the Chancellor's Run Activities Center. Mr. Cox replied that it was resolved with no recurrence.

Commissioner Jarboe asked about the relocation term of Mr. Carter at the Chancellor's Run Activities Center. Mr. Cox answered that Mr. Carter will stay at the Center to ensure smooth operation, and is expected to return to Leonardtown in approximately six months or sooner.

ALLIANCE FOR ALCOHOL DRUG ABUSE PREVENTION SUMMER OF SAFETY GRANT

Present: Joseph L. Dick, Executive Director

Mr. Dick updated the Commissioners on the benefits of the grant to the county's youth. He praised the dedication of the camp supervisor and urged the Commissioners' support of the position through the Department of Recreation and Parks. Mr. Dick explained that liability insurance cost more than anticipated which took \$3,000 away from program usage. He recommended pulling other organizations in to possibly reduce liability costs.

Commissioner Lancaster moved, seconded by Commissioner Thompson, giving President Loffler authority to sign the grant which will begin on January 1, 1995 and continue through summer, 1995. Motion carried.

NATIONAL ASSOCIATION OF COUNTIES AWARDS RECOGNITION

Tubman Douglas Day Care and Training Institute Program

Present: Aleck Loker, Director, DECD
Dennis Nicholson, Housing Authority
Nancy Hutson, Housing Authority
Elmer Brown, Director, Tubman Douglass

A 1994 National Award of Merit in Direct Client/Resident Services was presented to the St. Mary's County Housing Authority for accomplishments by the Tubman Douglass Estates whose primary goal was to provide homeownership opportunities to tenants of public housing. Mr. Loker stated that this award is for recognition of the success at Tubman Douglass and the community center, not only for the children, but also for the training center for adults who are learning new job skills and moving back into the community.

Southern Maryland Wood Treatment Plant Task Force

Present: Ralph Guenther, Chairman

Mr. Guenther accepted the Achievement Award on behalf of the Southern Maryland Wood Treatment Plant Task Force for providing technical analyses, review of reports and documentation, submission of recommendations to the Board of County Commissioners, input, continued oversight of EPA actions, and dedication to satisfactory clean-up of the site, which has been emulated by federal agencies as a model for citizen involvement at sites throughout the nation.

Information Release

Commissioner Bailey moved, seconded by Commissioner Jarboe and carried, to approve the Information Release outlining the NACo awards, and forward the release to the news media. Motion carried.

EXECUTIVE SESSION

Commissioner Bailey moved, seconded by Commissioner Lancaster to meet in Executive Session to discuss a matter of Personnel (Consideration of Appointments to Boards, Committees, Commissions), as provided in Article 24, Section 4-210(a)1. Motion carried.

**Personnel (Consideration of Appointments
Boards, Committees, Commissions)**

Present: Commissioner Carl M. Loffler, Jr., President
Commissioner W. Edward Bailey
Commissioner Robert T. Jarboe
Commissioner John G. Lancaster
Commissioner Barbara R. Thompson
Edward V. Cox, County Administrator
Margaret Nelson, Recording Secretary

Authority: Article 24, Section 4-210(a)1
Time Held: 10:28 a.m. - 11:05 a.m.

Action Taken: The Commissioners reviewed the current status sheet, made nominations, and requested staff to contact the nominees and prepare appropriate letters of appointment.

**AIRPORT RULES AND REGULATIONS
DISCUSSION/DECISION**

Present: David Seeman, Chairman, Airport Commission
Joseph R. Densford, County Attorney

Attorney Densford presented an Ordinance to establish and adopt certain Rules and Minimum Standards governing the use of the St. Mary's County Airport pursuant to the authority of section 5-426 of the Transportation Article of the Annotated Code of Maryland, and to modify and amend certain existing rules and minimum standards relating to the St. Mary's County Airport for the purpose of preserving safety and order at the airport and protecting safety, health and welfare of users of the airport and the general public.

The Commissioners reviewed and discussed the changes that had been recommended by FAA. They agreed that all requirements had been met.

Commissioner Jarboe moved, seconded by Commissioner Lancaster, to adopt the Ordinance as presented. Motion carried.

**OFFICE ON AGING
HOME DELIVERED MEALS DRIVERS RECOGNITION**

At this time the Commissioners attended the Office on Aging's Home Delivered Meals Drivers Recognition at the Garvey Senior Center.


ADJOURNMENT

The meeting adjourned at 1:40 p.m.

**Minutes Approved by Board of
County Commissioners on _____**



Recording Secretary



Recording Secretary