

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS
APRIL 9, 1996**

Present Commissioner Barbara R. Thompson, President
 Commissioner Paul W. Chesser
 Commissioner Frances P. Eagan
 Commissioner Lawrence D. Jarboe
 Aleck Loker, County Administrator
 Judith A. Spalding, Recorder

(Commissioner D. Christian Brugman was not present at beginning of meeting.)

CALL TO ORDER

The meeting was called to order at 11:00 a.m.

EXECUTIVE SESSIONS

Commissioner Eagan moved, seconded by Commissioner Chesser, to meet in Executive Session to discuss matters of Personnel (Public Information Specialist and Length of Service Disability Award), as provided for in Article 24, Section 4-210(a)1. Motion carried

Personnel (Public Information Specialist)

Present: Commissioner Barbara R. Thompson, President
 Commissioner Paul W. Chesser
 Commissioner Frances P. Eagan
 Commissioner Lawrence D. Jarboe
 Aleck Loker, County Administrator
 George Foster, Personnel Officer
 Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1
Time Held: 11:05 a.m. to 11:12 a.m.

Action Taken: The Commissioners reviewed the employment contract for the Public Information Officer and agreed to take action in open session.

Personnel (Length of Service Disability Award))

Present: Commissioner Barbara R. Thompson, President
 Commissioner Paul W. Chesser
 Commissioner Frances P. Eagan
 Commissioner Lawrence D. Jarboe
 Aleck Loker, County Administrator
 George Foster, Personnel Officer
 Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1
Time Held: 11:12 a.m. to 11:17 a.m.

Action Taken: The Commissioners discussed the referenced matter and agreed to take action in open session.

FOLLOW UP TO EXECUTIVE SESSIONS

Public Information Specialist

Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the Employment Contract for the Public Information Officer. Motion carried.

Length of Service Disability Award

Commissioner Eagan moved, seconded by Commissioner Jarboe, to approve the Length of Service Disability Award as discussed in Executive Session. Motion carried.

(Commissioner D. Christian Brugman entered the meeting - 1:00 p.m.)

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Eagan, to approve the minutes of Tuesday, April 2, 1996 as corrected. Motion carried.

APPROVAL OF BILLS

Commissioner Jarboe moved, seconded by Commissioner Chesser, to authorize Commissioner Thompson to sign the Check Register. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Eagan moved, seconded by Commissioner Jarboe, to accept the changes to today's meeting agenda (addition of a Proclamation for National Auctioneers' Week; deletion of Commission for Women Annual Report; and switching County Commissioners' time with the Break). Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: Aleck Loker, County Administrator

1) **Correspondence**

The County Administrator presented the following correspondence for the Commissioners' review and consideration.

- a. To Deborah A. O'Donnell regarding R&P's proposal for the establishment of an Athletic Field User Fee
- b. To Howard Sloper, Sr. regarding operation of the Animal Shelter.
- c. To Tammy Groeger regarding the Library's "Share a Story" Program.
- d. To Chesapeake-Potomac Home Health Agency, Inc. regarding change in membership.
- e. To Patuxent Beach Community Association regarding proposed ferry boat landing.

Commissioner Chesser moved, seconded by Commissioner Eagan to sign and forward letters a through e as presented. Motion carried.

- f. To the following citizens regarding tax rate and board of education budget.

(1) To Beverly Hargraves, County Council of PTA's

Commissioner Eagan moved, seconded by Commissioner Jarboe, to sign and forward the letter as presented. Motion carried.

(2) To Marilan and Ron Cooper

Commissioner Jarboe moved, seconded by Commissioner Eagan, to sign and forward the letter as presented. Motion carried.

- (3) To Carolyn Guy and various other individuals

The County Administrator presented two versions of these letters--one, as been forwarded in the past; and the second revised to include language regarding the five percent increase in funding and the impact on next year's budget, as requested by Commissioner Thompson.

After discussion Commissioner Eagan moved, seconded by Commissioner Brugman, to sign and forward the letters in the original version. Motion carried three to two with Commissioners Thompson and Chesser voting against.

- g. To Chair, Board for Community College regarding establishment of an Expansion and Development Committee for second phase of campus development.

Commissioner Eagan moved, seconded by Commissioner Brugman, to sign and forward the letter as presented. Motion carried.

- h. To Maryland Department of Environment regarding sewage sludge permit application for Robert Stone and August Phillips properties.

Commissioner Jarboe moved, seconded by Commissioner Chesser, to sign and forward the letter as presented. Motion carried.

- I. To Tri-County Community Action Committee, inc. regarding the Self-Help Housing Program.

- j. To Edward Dowgiallo, Jr. regarding request for property tax credit - Potomac Shores Shore Erosion Control Special Taxing District.

- k. To Chairs of Boards expressing appreciation for presentations/submittals of annual reports.

Commissioner Eagan moved, seconded by Commissioner Jarboe, to sign and forward letters i through k as presented. Motion carried.

- l. To Charles County Commissioners expressing appreciation for providing assistance to St. Mary's Sheriff's Department at the Charlotte Hall 7-11 incident.

Commissioner Jarboe moved, seconded by Commissioner Chesser, to sign and forward letters I through k as presented. Motion carried.

- m. To President Board of Education (2 letters)

Also Present: Elaine Kramer, Budget/Fiscal Services (Public Schools)

(1) Approving of new grants (Schools for Success; Student Service Learning Connector Corps Project; and TRAC Engineering Careers Program.

(2) categorical transfers and spending authorization.

After explanation by Ms. Kramer, Commissioner Eagan moved, seconded by Commissioner Chesser, to approve and sign the two letters to the President of the Board of Education as presented. Motion carried.

- 4). **Budget Amendment No. 96-44
Economic Development**

Also Present: Donna Sasscer, Agricultural/Seafood Specialist
Capt. Eddie Davis

Justification: Future Harvest Grant for Watermen's Association Match

After discussion Commissioner Eagan moved, seconded by Commissioner Brugman, to approve and authorize Commissioner Thompson to sign the Budget Amendment as presented. Motion carried.

5) **Mosquito Control Program
Proposed Budget for Calendar Year 1996**

The County Administrator presented the amendment to the cooperative mosquito control program agreement between St. Mary's County and the Department of Agriculture. The prices and equipment rental charges became effective March 1, 1996. St. Mary's County's share of the program is \$28,240.

Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign the proposed budget as presented. Motion carried.

6) **Lexington Park Juvenile Delinquency Prevention Program**

On behalf of the Office of Community Services the County Administrator presented the referenced Lexington Park Juvenile Delinquency Prevention Program from the Governor's Office of Crime Control and Prevention and requested authorization for Commissioner Thompson to sign the Statement of Grant Award and Conditions. The Grant is in the amount of \$24,338.

Commissioner Eagan moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign the Statement of Grant Award and Conditions. Motion carried.

7) **Public Information Release
"Know Your County" Series**

The County Administrator presented the referenced Public Information Release regarding the League of Women Voters "Know Your County" series of informational sessions.

Commissioner Jarboe moved, seconded by Commissioner Eagan, to distribute the Information Release as presented. Motion carried.

8) **Health Benefit Plan**

The County Administrator suggested that the Commissioners schedule time next week to discuss the Health Benefit Plan for county employees and to determine at that time whether to change any parts of the plan or the ratio of employer/employee contributions to the plan. He indicated that the County is proceeding with hiring a professional to develop an RFP for health insurance coverage, which would not take effect until January 1, 1997, and stated that if the Commissioners were interested in finding savings in the FY '97 budget they would need to address the current plan.

The Commissioners agreed to discuss this issue during the County Administrator's time next week.

**PROCLAMATION
NATIONAL AUCTIONEERS' WEEK**

The Commissioners presented the referenced Proclamation designating the month of April as National Auctioneers' Week in St. Mary's County.

AMERICAN CABLE COMPANY

Present: Michael Laigle, Manager

Mr. Laigle appeared before the Commissioners to present a check in the amount of \$260,551 representing the franchise fee for calendar year 1995. In addition Mr. Laigle advised the Commissioners of the improvements being made in cable services including 115 miles of new plant construction in the Fourth and Seventh districts using fiber optics technology and that plans are underway for additional fiber optic implementation throughout the County.

LENGTH OF SERVICE AWARDS

The Commissioners presented Length of Service Award pins to the following individuals:

15 Years

William I. Abell
Erin E. Burch
Timothy K. Cameron
Lyle E. Long
Dennis L. Nicholson
Gary W. Reed
Alice I. Williams

20 Years

John H. Bond
John G. Copado
Patricia R. Guy

25 Years

Donald W. Purdy
Linda M. Shepherd

DEPARTMENT OF PUBLIC WORKS

Present: Dan Ichniowski, Director

- 1) **Asphalt Overlay Program
Surface Treatment Program
Slurry Seal Program**

For the Commissioners' information, Mr. Ichniowski presented and reviewed the referenced road program documents:

- Asphalt Overlay Program for Fiscal Year 1997 (total miles - 18.32)
- Surface Treatment Program for Fiscal Year 1996 (total miles - 65.12)
- Slurry Seal Program for Fiscal Years 1995/1996 (total miles - 28.75)
- Asphalt Overlay Program for Fiscal Year 1996 (total miles - 10.66)

- 2) **Proposed Public Hearing
Graves Road**

Mr. Ichniowski requested authorization to proceed with a public hearing on the abandonment/relocation of Graves Road (approximately 800 feet of realignment; and approximately 1550 feet of upgrading), located in Mechanicsville, Sixth Election District, which is being done in conjunction with the Glebe Run Subdivision. He stated that he has tentatively scheduled a public hearing May 14 at 3:30 p.m.

The Commissioners gave their concurrence for Mr. Ichniowski to proceed with the public hearing as requested.

- 3) **Road Resolution No. R96-11
Pegg Road**

Mr. Ichniowski presented the referenced Road Resolution changing the speed limit on Pegg Road from 30 miles per hour to 40 miles per hour in that it is now a through road.

Commissioner Jarboe moved, seconded by Commissioner Chesser, to approve and authorize Commissioner Thompson to sign Road Resolution No. R96-11 as presented. Motion carried.

- 4) **County Road Taxing District Summary**

For the Commissioners' information Mr. Ichniowski presented the County Road Taxing District Summary noting that after the public informational meetings not all districts moved forward. Those with an asterisk have completed the process and Ordinances have been adopted establishing the district.

5) **State Shore Erosion Control Program**

Mr. Ichniowski advised that the State is terminating its shore erosion control program, and he would like to draft a letter for the Commissioners' signatures requesting reconsideration of this decision.

The Commissioners gave their concurrence for Mr. Ichniowski to prepare the letter for their review.

INFORMATION SYSTEMS TECHNOLOGY PLAN

Present: Ed Donahue, Reznick Fedder & Silverman
Roy Einsenstadt, “
Tracy Lattanzi, “

The referenced representatives of Reznick Fedder & Silverman appeared before the Commissioners to present an Information Systems Technology Plan for St. Mary's County government. The presentation included a review of the county's current status relative to information needs and presents recommendations for the development of a strategic plan for technology. Recommendations include:

- development of a RFP for an integrated accounting system
- establishment of an information systems manager position
- completion of building up integrated infrastructure in the planning and zoning building
- replacement of system 36
- purchase of equipment for DPZ
- purchase of core financial software

The consultants recommended a prioritized plan to spend \$400,000 for systems technology in Fiscal Year 1997.

County Administrator Loker advised that the Efficiency Task Force has been looking at automated information systems for the County and will be presenting comments and recommendations to the Commissioners. He suggested that the Commissioners review the consultant's recommendations and ETF's recommendations prior to making a decision.

MEDICAL ADULT DAY CARE SERVICES GRANT APPLICATION

Present: Gene Carter, Director, Office on Aging

Mr. Carter appeared before the Commissioners to present the Medical Adult Day Services Renewal Grant Application for Fiscal Year 1997 for Department of Health and Mental Hygiene funding. The funding provides adult day care services for those individuals who are above the Medical Assistance income eligibility level, but still need financial assistance for their care.

After discussion Commissioner Jarboe moved, seconded by Commissioner Chesser, to approve and authorize Commissioner Thompson to sign the grant application as presented. Motion carried.

COUNTY COMMISSIONERS' TIME

Wicomico Golf Club

Commissioner Jarboe presented pictures that had been given to him by a citizen showing trash (including golf carts and soft drink containers) being disposed of in the woods of the Wicomico Golf Club.

Commissioner Jarboe requested the Commissioners consideration to put land backon the tax rolls by selling certain properties and establishing a capital improvement funds with the proceeds.

St. Mary's Press Building

Commissioner Eagan requested an update on the status of the sale of St. Mary's Press building. Commissioner Brugman advised that the County Attorney is waiting for a Letter of Concurrence from the State before there is further action on the site.

NACo County News

Commissioner Jarboe referred to an article in the *NACo County News* about a County Administrator in Greenville County, South Carolina, who wrote a book entitled *Taming City Hall*, which discusses the issue of "doing more with less." He stated he was trying to get a copy of the book.

(Commissioners Brugman and Jarboe left the meeting to attend Charles County's budget hearings.)

INTERAGENCY CHILDREN'S COMMITTEE ANNUAL REPORT

Present: Becky Stevens, Community Services Coordinator
Nancy Luginbill
Jean Valentine

The referenced individuals appeared before the Commissioners to present the St. Mary's's Interagency Children's Committee's Annual Report for 1995. Included in the report were significant activities of 1995 (oversight of Before and After School Child Care Centers; networking with Charles and Calvert Counties for grant funding; and developing a vision for children); problems and challenges (growth of BASCC Centers and the need for space; funding issues; lack of child care for four and five year olds; child care for teen parents; consolidation of several committees dealing with children); and plans for the current year (working with Recreation and Parks to monitor BASCC centers; working on grants; and looking at available facilities for BASCC).

A copy of the report is on file in the Commissioners' Office.

COUNCIL ON CHILDREN AND YOUTH ANNUAL REPORT

Present: Mary Novotny, Chair
Wayne Guy, Member
Tony Pitt, Member
Alice Williams

The referenced individuals appeared before the Commissioners to present the Council on Children and Youth's annual report for 1995. The report included the Council's purpose, significant activities of 1995; and problems and challenges (including concern about federal/state and local budget cuts which effect children and families; concern about the membership selection process, and about cutting taxes. During the presentation the members of the Council requested the Commissioners' consideration of a Children's Coordinator position.

A copy of the report is on file in the Commissioners' Office.

HISTORIC PRESERVATION COMMISSION

Present: Roy Guyther, Chair
Leonard Kohl, Jr., Vice-Chair
David Roberts, Member
Mary Hayden, Department of Planning and Zoning

The referenced representatives of the Historic Preservation Commission appeared before the Commissioners to present the Commission's Annual Report for 1995. The report included activities completed in 1995 (projects included Newtown Manor, Myrtle Point, Sotterley, Weston, Ebenezer

African Methodist Episcopal Church Restoration project, brochures, completion of Phase II of Historic Sites Survey); problems and challenges (legal department staff support; educating the public about historic designations, and hiring procedures); and plans for 1996 (including pursuing restoration of Newtown Manor house, working with Sotterley Mansion foundation, initiation of Phase III of the historic sites survey, expansion of historic sites inventory database, participation in the comprehensive plan update).

A copy of the report is on file in the Commissioners' Office.

**SKIPJACK REALTY
(FEDERAL TAX FORM - CHARITABLE CONTRIBUTIONS)**

The County Administrator presented a federal form regarding the Skipjack property (Coral and Tulagi Place, Lexington Park) purchased by the County from Larry Tietle, which requires the President of the Board's signature attesting to the fact that the County acquired the property in the amount of \$318,000.

Commissioner Chesser moved, seconded by Commissioner Eagan, to authorize Commissioner Thompson to sign the form as presented. Motion carried.

ADJOURNMENT

The meeting adjourned at 5:35 p.m.

Minutes Approved on 4/16/96
by Board of St. Mary's County Commissioners

Judith A. Spaulding
Recording Secretary