

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
DECEMBER 17, 1996**

Present: Commissioner Barbara R. Thompson, President
Commissioner D. Christian Brugman
Commissioner Paul W. Chesser
Commissioner Frances P. Eagan
Commissioner Lawrence D. Jarboe
John J. Kachmar Jr., County Administrator
Judith A. Spalding, Recorder

(Commissioner Brugman was not present at the beginning of the meeting.)

CALL TO ORDER

The meeting was called to order at 11:00 a.m.

**NEIGHBORHOOD CONSERVATION/SMART GROWTH
(GOVERNOR'S INITIATIVE)**

Present: Tom Bass, Maryland Office of Planning
Jon Grimm, Director, Planning and Zoning
Jeff Jackman, Planner,
Tom Russell, Director, Environmental Health

Mr. Bass appeared before the Commissioners to review the Governor's Initiative on Neighborhood Conservation/Smart Growth legislative package which will address the issue of sprawl development and the deterioration of old communities. Programs in the package included: "Brownfields Program" (provides legal, regulatory, and financial incentives to encourage redevelopment in areas contaminated by pollutants); Rural Legacy Program (creates a "green infrastructure" to protect agricultural, forested and natural resource lands from development); Tax Incentives (grants income tax credits to small businesses creating new jobs in revitalization areas); "Right to Farm" (strengthens the State's "Right to Farm" law; and other proposals under consideration include: State Income Tax Credits for Neighborhood Conservation; Port Redevelopment Zone; Transferable Development Rights; and Regional Tax Base Sharing. In addition a large number of administrative or policy changes are being considered.

Another legislative initiative of Smart Growth is "State Priority Funding Areas," which will consist of two levels of funding:

- * All State capital and program funding programs will be directed to Priority Funding Areas (including capital projects such as schools, roads, and public works projects).
- * Within this area there will be other areas such as designated enterprise zones, revitalization areas and areas identified by local government for the Neighborhood Business Development Program. Areas would qualify if they follow certain criteria (existing sewer/water services and zoning)

Areas of discussion included whether there would be public hearings on the administrative proposals; development district density thresholds; local control of sprawl development; critical areas, focus of growth in sewer areas; Lexington Park /Great Mills (revitalization area); AICUZ; and property owners wanting access to sewer lines (southern end of county).

In conclusion Mr. Grimm advised that he will put together a list of issues and concerns for the Commissioners' consideration relative to the proposals and would draft a letter to the State on these concerns.

(Commissioner Brugman entered the meeting.)

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Chesser, to approve the minutes of Tuesday, December 10, 1996 as corrected. Motion carried.

APPROVAL OF BILLS

Commissioner Eagan moved, seconded by Commissioner Jarboe, to authorize Commissioner President Thompson to sign the Check Register. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Jarboe moved, seconded by Commissioner Brugman, to accept the agenda as presented. Motion carried.

CONSENT AGENDA

The Consent Agenda included the following documents:

1. **Sewage Sludge Utilization Permit Application
Aubrey Mattingly Site (38-SM)**

(Correspondence to Maryland Department of Environment indicating that the County will not exercise its right to request a public informational meeting/hearing on the application.)

Commissioner Brugman moved, seconded by Commissioner Jarboe, to approve the Consent Agenda as submitted.

COUNTY ADMINISTRATOR ITEMS

Present: John J. Kachmar, County Administrator

1. **Budget Amendment
No. 97-25 - Public Works**

To provide funds for repair and correction of vehicle maintenance shop floor drains - (\$2,622)

Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign Budget Amendment No. 97-25 as presented. Motion carried.

2. **Office of Community Services
Notification of Grant Award**

(Interagency Committee on Adolescent Pregnancy Prevention and Parenting - \$8,000 - No county funds required.)

Commissioner Chesser moved, seconded by Commissioner Eagan, to approve and authorize Commissioner Thompson to sign the Notification of Grant Award as presented. Motion carried.

5. **Boards, Committees, Commissions**
a. **Letters of Appointment**

<u>Cable Advisory Committee</u>	<u>Terms To Expire</u>
Ray Hanson - <i>Reappointment</i>	12/31/99
<u>Commission on the Environment</u>	
Anthony W. Pitt - <i>Reappointment</i>	12/31/2000
Steven D. Pyles	12/31/2000
<u>Community Health Advisory Board</u>	
Cynthia A. Brown - <i>Reappointment</i>	12/31/99
Rona Harding - <i>Reappointment</i>	12/31/99
Jeffrey Lloyd - <i>Reappointment</i>	12/31/99
Kathy O'Brien - <i>Reappointment</i>	12/31/99
<u>Council on Children and Youth</u>	
Mary Novotny - <i>Reappointment</i>	12/31/99
<u>Marcey House Board</u>	
James E. McCleaf - <i>Reappointment</i>	12/31/99
Gail J. Merz	12/31/99
<u>Mental Health Authority Board</u>	
Betty Bennett	12/31/99
Glenda Lytle	12/31/99
David A. McKay	12/31/99
<u>Metropolitan Commission</u>	
Bryan M. Barthelme	12/31/99
<u>Recreation and Parks Board</u>	
Kenny R. Dement - <i>Reappointment</i>	12/31/2000
Kevin Harris	12/31/2000
Thomas J. Longobardi	12/31/2000
<u>St. Mary's Interagency Children's Committee</u>	
Debbie Carlson	NO TERM
Charmian Crawford	NO TERM
Debbie DeMattia	NO TERM
Caroline D'Wynter	NO TERM
Bonnie Elward	NO TERM
Sandy Eversberg	NO TERM
Susie Fowler	NO TERM
Janice Hummel	NO TERM
Mary Maurer	NO TERM
Denise Raley	NO TERM
Denise Rau	NO TERM
Betsy Tyer	NO TERM
Jean Valentine	NO TERM
Karen Yates	NO TERM
<u>Tri-County Youth Services Bureau</u>	
Kathleen M. Lyon - <i>Reappointment</i>	12/31/98
Virginia A. Rellihen - <i>Reappointment</i>	12/31/98

Commissioner Eagan moved, seconded by Commissioner Brugman, to approve and sign the letters of appointment, with the exception of the Recreation and Parks Board, as presented. Motion carried.

Commissioner Jarboe moved, seconded by Commissioner Brugman, to sign the letters of appointment to the Recreation and Parks Board. Motion carried 4-0-1 with Commissioner Eagan abstaining.

b. Letters of Appreciation for Service

(Letters to individuals no longer able to serve on boards or committees)

Commissioner Brugman moved, seconded by Commissioner Eagan, to sign and forward the letters of appreciation as presented. Motion carried.

6. Shannon Farms Planned Unit Development - Text Amendment

(Correspondence to Chesapeake Bay Critical Area Commission requesting action on the text amendment)

Commissioner Eagan moved, seconded by Commissioner Brugman, to approve and sign the letter to Chesapeake Bay Critical Area Commission. Motion carried.

COUNTY COMMISSIONERS' TIME

County Health Officer Search Update

Commissioner Thompson brought the Commissioners up to date relative to the search for the new County Health Officer. The Search Committee has interviewed five candidates and will be meeting to discuss those candidates and rank them. She suggested that the Committee come before the Commissioners on December 31 to present its recommendation.

INTRODUCTION OF ASSISTANT TO THE FINANCE DIRECTOR

Director of Finance Steve Welkos introduced Mr. Roy Hicks, the newly selected Assistant to the Director of Finance.

The Commissioners gave concurrence to issue an Information Release announcing this selection.

**REZNICK, FEDDER, AND SILVERMAN
COUNTY AUDIT REPORT - FISCAL YEAR 1996**

Present: Richard Chamberlain, Reznick, Fedder, and Silverman
Dan Kenney, “

The referenced representatives of Reznick, Fedder, and Silverman appeared before the Commissioners to present the results of the Fiscal Year 1996 Audit Report for St. Mary's County. The Report included: recommendations relative to maintaining a detailed schedule of fixed assets, development of a comprehensive property management plan; General Fund Fund Balance Status Report; graphs depicting General Fund Expenditures and Revenues; and a list of Matters to be Communicated (Auditor's Responsibility; Significant Accounting Policies; Management Judgments and Accounting Estimates; etc.)

A copy of the report is on file in the Commissioners' Office.

EXECUTIVE SESSIONS

Commissioner Chesser moved, seconded by Commissioner Eagan, to meet in Executive Session to discuss a matter of Personnel (Employment Contracts) as provided for in Article 24, Section 4-210(a)1. Motion carried.

Commissioner Eagan moved, seconded by Commissioner Chesser, to meet in Executive Session to discuss a matter of Personnel (Boards, Committees, Commissions), as provided for in Article 24, Section 4-210(a)1. Motion carried three-one-one with Commissioner Jarboe voting against and Commissioner Brugman abstaining.

Personnel (Employment Contracts)

Present: Commissioner Barbara R. Thompson, President
Commissioner D. Christian Brugman
Commissioner Paul W. Chesser
Commissioner Frances P. Eagan
Commissioner Lawrence D. Jarboe
John J. Kachmar, Jr., County Administrator
Douglas Durkin, County Attorney
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 2:25 p.m. - 4:35 p.m.

Action Taken: The Commissioners reviewed employment contracts and agreed to take action in open session on three of them.

FOLLOW UPS TO EXECUTIVE SESSION

Commissioner Jarboe moved, seconded by Commissioner Chesser, that the Commissioners sign a Statement of Amended Employment Contract for Martin Fairclough, Director of Economic Development, to reflect a change of compensation due to the addition of Housing Authority responsibilities. Motion carried.

Commissioner Jarboe moved, seconded by Commissioner Chesser, that the Commissioners sign a Statement of Amended Employment Contract for Steven Welkos, Director of Finance, to reflect a change of compensation due to his superior work for the County. Motion carried.

Commissioner Eagan moved, seconded by Commissioner Chesser, to authorize Commissioner President Thompson to sign the Amendments to the Contracts for Mr. Welkos and Mr. Fairclough. Motion carried.

Commissioner Eagan moved, seconded by Commissioner Jarboe, to authorize the hiring of Stephen Norman as Assistant County Attorney in the Department of Law, and further to authorize the issuance of the Information Release announcing the selection of Mr. Norman. Motion carried.

PATUXENT PARTNERSHIP STEERING COMMITTEE COORDINATION MEETING

The Commissioners departed for St. Mary's College to attend the Patuxent Partnership Steering Committee Meeting.

ADJOURNMENT

The meeting adjourned at 4:46 p.m.

Minutes Approved by Board of
County Commissioners on 12/31/96
Judith A. Spalding
Recording Secretary