

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
October 13, 1998**

Present: Commissioner President Barbara R. Thompson
Commissioner D. Christian Brugman
Commissioner Lawrence D. Jarboe
Commissioner Paul W. Chesser
John J. Kachmar Jr., County Administrator
Judith A. Spalding, Recorder

(Commissioner Frances P. Eagan was not present.)

COMMUNITY SERVICES DAY

Commissioners Thompson and Chesser worked at the St. Paul's United Methodist Church Soup Kitchen in recognition of Community Services Day.

CALL TO ORDER

The meeting was called to order at 1:05 p.m.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Brugman, to approve the minutes of the Commissioners' meeting of Tuesday, October 6, 1998 as presented. Motion carried.

APPROVAL OF CHECK REGISTER

Commissioner Jarboe moved, seconded by Commissioner Brugman, to authorize Commissioner Thompson to sign the check register, as presented. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

Commissioner Brugman moved, seconded by Commissioner Jarboe, to accept the agenda as amended (to add an executive session on Personnel. Motion carried.

CONSENT AGENDA

Correspondence to:

1. Emily Jackson, SMC Council of PTAs, regarding the need for a light at the entrance to Leonardtown High School.
2. Various individuals concerning a Public Hearing with a 60-day notice on the rewrite draft of the Comprehensive Land Use Plan.
 - a. Robert Lewis
 - b. Douglas Clark Hollmann, Esquire
3. Paul Armstrong, State Highway Administration, concerning a priority listing of Opticom installation sites by the Bay District Volunteer Fire Department.
4. Keith Fairfax, Bay District VFD, regarding the Tulagi Place Project and the Opticom system.
5. Oran Wilkerson concerning the utilization of Myrtle Point Park.
6. Fred Thompson concerning displeasure with some members of Planning Commission.
7. Robert and Dorothy Joyner concerning property purchased at tax sale.

8. George Kalnasy, Leonardtown VFD, concerning 911 system.
9. Celeste Costello concerning intrastate child support laws.
10. Chair of Noxious Weed Control Committee expressing appreciation for the submittal of the Committee's Annual Report.
11. Members of the Solid Waste Advisory Committee concerning their desire to continue membership on the Committee.

Commissioner Brugman moved, seconded by Commissioner Jarboe, to approve the Consent Agenda as presented. Motion carried.

COUNTY ADMINISTRATOR ITEMS

Present: John J. Kachmar Jr., County Administrator

1. Board of Education
FY '99 Grant Award
(Network '98 - \$15,400 from State of Maryland)
(Baby Talk - \$93,326 from Local Management Board)

Commissioner Jarboe moved, seconded by Commissioner Brugman, to authorize Commissioner Thompson to sign the letter to the Board of Education approving the FY '99 grant award as requested. Motion carried.

2. Budget Amendment No. 99-4 – Department of Public Works
(Over time for DPW employee for preparation of snow route maps - \$1,400)

Commissioner Chesser moved, seconded by Commissioner Brugman, to authorize Commissioner Thompson to sign Budget Amendment No. 99-4 as presented. Motion carried.

3. Execution of Transferable Development Rights Documents
(Quality Built Homes, developer of Victoria's Grant Subdivision – 9 TDR's)

Also Present: Jon Grimm, Director, DPZ

Mr. Grimm explained that the Victoria's Grant Subdivision involved the transfer of nine development rights. The project has a total of 110 TDR's, but because of the subdivision's density, the developer can only have 101 and he bought an extra nine. The developer will probably use the extra TDR's for another project.

After discussion Commissioner Chesser moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner Thompson to sign the TDR Agreement as presented. Motion carried.

4. Exception to Competitive Hiring Process – Deputy Sheriff
(Follow up to 10/06/98 Executive Session)

Commissioner Brugman moved, seconded by Commissioner Chesser, to approve the Exception to the Personnel Manual relative to the Hiring Process, and hire James C. Jones as a Deputy Sheriff at Grade 10, Step 3, because of his experience and background. Motion carried.

5. Office on Aging One-Stop Health Fair

The County Administrator advised that the Office on Aging will be sponsoring a one-stop health fair on October 23 and 24, 9 a.m. – 1 p.m., at the Loffler Senior Center, Chancellor's Run Park. Health screenings will include cholesterol; skin fold and flexibility testing; mental health; oral cancer screening; hearing; flu and pneumonia inoculations; blood pressure, glucose check, foot check, back check, etc.

**EXECUTIVE SESSION
PERSONNEL**

Commissioner Brugman moved, seconded by Commissioner Chesser, to meet in executive session to discuss a matter of Personnel, as provided for in Article 24, Section 4-210(a)1. Motion carried.

Executive Session – Personnel

Present: Commissioner Barbara R. Thompson, President
Commissioner D. Christian Brugman
Commissioner Paul W. Chesser
Commissioner Lawrence D. Jarboe
John J. Kachmar Jr., County Administrator
Mortimer L. Smedley, Assistant County Administrator
“Mac” McClintock, Director, DHR
Kim Shearin, Assistant County Attorney (attended the 4:05 p.m. session)
Judith A. Spalding, Recorder

Authority: Article 24, Section 4-210(a) 1
Time Held: 1:35 p.m. – 2:03 p.m.
(continued 4:05 p.m. – 4:50 p.m.)

Action Taken: County Staff advised the Commissioners of a personnel matter, and the Commissioners agreed to continue the executive session on Thursday, October 15 during the lunch break of the Comprehensive Plan Charette.

PROCLAMATION

The Commissioners presented a Proclamation designating the Month of October as *Breast Cancer Awareness Month*.

**SOUTHERN MARYLAND REGIONAL TRAVEL AND TOURISM COMMITTEE
ANNUAL REPORT**

Present: Kathy D. Kazimer, Chairperson
Maggie Schwartz
Sue Wilkerson, DECD
Linda Clark, “

The referenced representatives of the Southern Maryland Regional Travel and Tourism Committee appeared before the Board to present its Final Report for Fiscal Year 1998. The report included the Committee’s Mission Statement; Regional Activities (including Legislative Initiatives, Marketing (Television and Print Advertising, Familiarization Tours, Trade Show Participation, and Brochure Development); Southern Maryland Heritage Area Partnership. Included in the presentation were video clips that will be shown on Channel 7 promoting Southern Maryland.

During discussion Commissioner Jarboe suggested that the Committee also target the South American market in the promotion of Southern Maryland.

A copy of the report is on file in the Commissioners’ Office.

ST. MARY’S UNITED WAY KICKOFF

Present: JoAnn Montarelli, Executive Director, United Way
Melvin “Mac” McClintock, Director, DHR

Mr. McClintock announced the 1998 United Way Kickoff for St. Mary’s County and indicated that the goal was for 100% contact with County employees. He stated that each department will have a contact person and will have pledge cards and pamphlets outlining the

participating agencies. Ms. Montarelli listed the various organizations to which contributions can be made and stated that United Way is supported wholly by contributions.

COUNTY COMMISSIONERS' TIME

Street Lighting Request – Wildewood Parkway/MD Rte. 4

Commissioner Chesser reiterated his previous request for a street light at the intersection of Wildewood Parkway and Maryland Route 4. He stated that the Director of Public Works has requested a consensus from the Board in order to go forward with this project. The cost for the lighting would be \$200 a year. Discussion ensued as to whether the developer would bear the cost and how much the installation of the light would cost. After discussion the Commissioners agreed to request a budget amendment in order to see the costs and source of funding.

Use of Proceeds from Sale of Skipjack Property

Commissioner Thompson advised that the Maryland Department of Business and Economic Development is allowing the County to use proceeds from the sale of the Skipjack property for a revolving loan fund through the St. Mary's County Community Development Corporation.

OFFICE OF CAPITAL PROJECTS

**CHARLES COUNTY COMMUNITY COLLEGE AT ST. MARY'S
PHASE II CONSTRUCTION**

Present: Jim Stirling, Director, Office of Capital Projects
Jon Grant, Architect
Dr. Elaine Ryan, President, Charles County Community College
Jane Sypher, Executive Director, Community College at St. Mary's
Ed Fitzgerald, Chair, Community College Board
Paul Mancheck, "
Robin Guyther, Town Administrator

Mr. Stirling advised that the purpose of this meeting was to review and receive comment on the Draft Master Plan for the St. Mary's campus of the Charles County Community College and the schematic design of the Phase II Classroom Building.

Mr. Grant displayed drawings of the campus, explained the layout of the buildings, taking into consideration the lighting exposure and landscape of the area, parking areas, and road accesses. He expressed the importance that the design of the facilities should allow the public to know that there is a community college at this location. Mr. Grant reviewed the plans for the new classroom building, which is designed to be a three-story structure, and indicated it match the adjacent buildings in relation to height, but would be more like the gothic look of the original building. Mr. Grant pointed out the location of the classrooms, lounge areas, faculty rooms, office space and stated that the building will be created to accommodate a data base type learning. He further noted there will be a covered connector between the buildings with lighting.

In conclusion, Mr. Stirling stated that if the Commissioners did not have any further questions, that staff will proceed with the completion of the design of the new classroom building.

**ROAD NAME CHANGE REQUEST
MYRTLE WAY TO MAX WAY**

Present: Jeff Jackman, Planner, DPZ
Kim Shearin, Assistant County Attorney

As a follow up to last week's discussion Mr. Jackman and Ms. Shearin appeared before the Board to discuss the request to rename *Myrtle Way* to *Max Way*. He explained that prior to 1996 the road had been named Max Way, and a petition with two signatures was received in 1996 to have it changed to Myrtle Way; however, staff did not pick up from the tax map the fact

that there were actually four property owners that accessed this road, and two did not meet the 51% test. Mr. Jackman referred to Parcel A that comes off one of the parcels and had inquired of the County Attorney's office as to whether it was recognized as part of the road, and was informed that it was. The petition to rename the road back to Max Way contains three signatures and meets the 51% test.

After discussion Commissioner Jarboe moved, seconded by Commissioner Chesser, to change the name of Myrtle Way to Max Way. Motion carried.

In addition Commissioner Jarboe moved, seconded by Commissioner Chesser, to approve and sign Resolution No. Z98-04 to change Pickett's Court to Pickett's Harbor Court; Egeli Way to Glebe Lane; and change Myrtle Way to Max Way. Motion carried.

During discussion the Commissioners requested information as to whether the County can replace signs that have been removed, and the individual could pay the County for the signs.

ADJOURNMENT

The meeting adjourned at 4:50 p.m.

**Minutes approved by the
Board of County Commissioners on 10/20/98**

Judith A. Spalding

Judith A. Spalding, Recorder